LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION
REGIONAL WASTE MANAGEMENT STEERING COMMITTEE MEETING

MINUTES

Chairperson – Peter Halton

1. Present

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Council/Authority</th>
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<tbody>
<tr>
<td>Nick Serle (General Manager City Infrastructure)</td>
<td>City of Mount Gambier</td>
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<tr>
<td>Aaron Izzard (Environmental Sustainability Officer)</td>
<td>City of Mount Gambier</td>
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<tr>
<td>Leith McEvoy (Director Environmental Services)</td>
<td>District Council of Grant</td>
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<td>Nick Brown (Deputy CEO)</td>
<td>District Council of Robe</td>
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<td>Daniel Willsmore (Manager of Operations) (on behalf of Steve Bourne)</td>
<td>Naracoorte Lucindale Council</td>
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<tr>
<td>Andrew Pollock (Operations Manager)</td>
<td>Tatiara District Council</td>
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<tr>
<td>Peter Halton (Director Engineering Services)</td>
<td>Wattle Range Council</td>
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<td>Biddie Shearing (Acting Executive Officer)</td>
<td>LCLGA</td>
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<tr>
<td>June Saruwaka (Regional Waste Management Coordinator)</td>
<td>LCLGA</td>
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Apologies

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<tr>
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<tbody>
<tr>
<td>David Worthley (Manager Works and Engineering Services)</td>
<td>Kingston District Council</td>
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<tr>
<td>Lauren Oxlade (Manager Environmental Services)</td>
<td>Wattle Range Council</td>
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<tr>
<td>Steve Bourne (Director Operations)</td>
<td>Naracoorte Lucindale Council</td>
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2. Confirmation of the Minutes

“That the Minutes of the meeting held on 24th May 2018 in Mount Gambier, be taken as read, be confirmed as a true and correct record of the proceedings at that meeting.”

Moved: Nick Serle
Seconded: Nick Brown
CARRIED

3. Matters arising from the Minutes

Nil.

4. Review Limestone Coast Region Waste and Resource Recovery Infrastructure Plan

- The Consultant Rawtec provided 2 documents, a main report and Technical Appendices. The Technical Appendices were provided as confidential information. The committee agreed to keep the Appendices as confidential information to respect
confidentiality of information provided by companies approached during preparation of the plan.

- Amendments to be made to the main document as follows:
  - Page 33 – Packaging changes - Advocate for legislative changes to packaging. This action needs to be moved to the short-term priority as recently EPA and GISA have requested feedback and comment on single-use plastics and the container deposit scheme.
  - Wording on the MRF needs to be slightly changed or clarified as Councils are reviewing and investigating best options of infrastructure to manage waste.
  - Page 3 – sub heading – Future infrastructure needs and opportunities – a 10-year outlook. The consultant highlights that there is enough capacity in organics processing facilities and landfills to manage expected future volumes in the region. There has been mention of having a second landfill in the northern part of the region, an issue which was investigated in the past, but refuted by the community. There is need to include in the infrastructure plan that an option of having a second landfill has been considered but dismissed due to (reasons to be specified).
  - There are a few grammatical errors in the document.

- The first stage of the infrastructure plan was to identify major infrastructure needs. The next stage would be to review and investigate identified options.
- The committee had a short discussion on how waste such as bulbs and batteries can be disposed. An agreement was made to include this in the Limestone Coast Regional Waste Strategic Direction.

**ACTION:**
- June Saruwaka to draft email collating the feedback, circulate this to committee members for final approval.
- June Saruwaka to provide collective feedback to RAWTEC, in order for them to make final amendments to the documents.
- June Saruwaka to present both the final amended LC Region Waste and Resource Recovery Infrastructure Plan and the Technical Appendices to the LCLGA Board on Friday 8th February 2019 for endorsement, noting the technical appendices to remain in confidence.

The RWMSC received and noted the report.

**Moved:** Nick Brown **Seconded:** Nick Serle  
CARRIED

5. Strategic Planning for the Waste Management Project

- June Saruwaka provided a short presentation of the Waste Project, highlighting achievements made in the last 12 months, the current waste environment and challenges faced in the region. She requested the committee to give direction as to what the project should focus on and reduce.
- Peter Halton indicated that the Limestone Coast School Waste Reduction and Recycling Challenge is a good programme and should continue.
The committee agreed that from the LC Region Waste and Resource Recovery Infrastructure Plan, June Saruwaka prepare an operational framework that identifies roles and responsibilities to achieve actions outlined in the Infrastructure Plan, taking into consideration the individual council activities and those that are relevant on a regional level.

When preparing the operational framework, there is to be consideration to the annual work plan and the impact on resource allocation for the Regional Waste Management Coordinator.

**ACTION:** Circulate Work Plan in March ready for the April LCLGA Board meeting.

6. **Review of the Regional Waste Management Steering Committee Terms of Reference (TOR)**
   - Discussion was held around the current set of Terms of Reference with the following motions made:

   2. **Membership**

   Current wording is ‘The Presiding Member shall be elected by the Members of this Committee’

   **MOTION:** To amend the wording as follows: ‘The Presiding Member shall be elected by the Members of the Committee at the meeting of the first calendar year’.

   Moved: Andrew Pollock          Seconded: Nick Brown

6.1 **Election of a Presiding Member**

   Peter Halton was elected as the Presiding Member unopposed.

   Moved: Andrew Pollock          Seconded: Nick Serle

7. **Reviews on the regulation of single use plastics in SA and the Container Deposit Scheme**
   - The State Government is currently conducting reviews on the regulation of single use plastics in SA and the Container Deposit Scheme. Minister Spiers is seeking feedback on the regulation of single use plastics in SA and seeking comment on the scope of a review of SA’s container deposit scheme.
   - June Saruwaka requested committee members to provide comments for her to prepare the feedback before the 22nd of February.

8. **Any other business**
   - Peter Halton highlighted that Holla-Fresh in Wattle Range District is producing bioenergy. He will contact the company to arrange a site visit.
   - June Saruwaka informed the committee that the Limestone Coast Bioenergy Network, through RDALC is organizing a meeting for the Greater Green Triangle
Region. Mark Glover who will be a speaker at the meeting has offered to speak about his waste resource recovery project.

- Nick Brown indicated that the owner of the Container Deposit Collection Depot in Robe reported a decline in cans and bottles. Councils are not involved in the operation of these depots.

9. **Meeting close**
   The meeting ended at 11:32am.