

PROGRAM

9.30am	Registration and Morning Tea
10.00am	Opening and President's Welcome
10.05am	Limestone Coast School Waste Reduction Challenge Certificate Presentations to Winning Schools
10.25am	Guest Speakers - Anita Crisp, CEO, Spencer Gulf Cities - Delfina Lanzilli, Valuer-General State Valuation Office, Department of Treasury & Finance
1.00pm	Close of the LC LGA General Meeting
1.10pm	Lunch

**AGENDA FOR THE GENERAL MEETING OF THE LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION,
TO BE HELD AT THE BARN, MOUNT GAMBER ON FRIDAY 16th JUNE 2017 AT 10.00AM**

President's welcome

Welcome by District Council of Grant Mayor Richard Sage

1.0 MEMBERS/DEPUTY MEMBERS

1.1 Present

LC LGA President	Mayor Erika Vickery
City of Mount Gambier	Mayor Andrew Lee Cr Hanna Persello
District Council of Grant	Mayor Richard Sage
Wattle Range Council	Mayor Peter Gandolfi Cr Robert Dycer
Naracoorte Lucindale Council	Cr Scott McLachlan Cr Craig McGuire
Kingston District Council	Mayor Reg Lyon Cr Kay Rasheed
District Council of Robe	Mayor Peter Riseley
Tatiara District Council	Mayor Graham Excell Cr Robert Mock

1.2 In Attendance

LC LGA	Mr Dominic Testoni (EO)
City of Mount Gambier	Mr Mark McShane (CEO)
District Council of Grant	Mr Trevor Smart (CEO)
Wattle Range Council	Mr Ben Gower (CEO)
Naracoorte Lucindale Council	Ms Helen Macdonald (CEO)
District Council of Robe	Mr Roger Sweetman (CEO)
Kingston District Council	Mr Andrew MacDonald (CEO)
Tatiara District Council	Mr Robert Harkness (CEO)

1.3 Guests and Observers

Upper Spencer Gulf Common Purpose Group / Spencer Gulf Cities	Mayor John Rohde (Port Pirie) – D/Chair Mayor Lyn Breuer (Whyalla) D/Mayor Brett Benbow (Port Augusta) Mr John Banks (CEO, Port Augusta) Mr Chris Cowley (CEO, Whyalla) Mr James Holyman (Director Corporate Services, Port Pirie) Ms Anita Crisp (Executive Officer, Spencer Gulf Cities)
State Valuation Office Department of Treasury & Finance	Delfina Lanzilli (Valuer-General) Anthony Smit (Deputy to the Valuer-General)
Newbery Park Primary School	Jess Willmott (Coordinator of Quality Teaching and Learning) Three Students
Independent Learning Centre	Mr David Burt (Manager)



Grant High School	Kirsty Gilham (Teacher) Two students
Local Government Association SA	Mr Stephen Smith (Director – Policy)
LC LGA	Mrs Biddie Shearing (Tourism Industry Development Manager) Mrs Michaela Bell (Project Manager) Mr Tony Elletson (STARCLUB Field Officer) Mrs June Saruwaka (Regional Waste Management Coordinator) Ms Mae Steele (Executive Support Officer)
RDA Limestone Coast	Mr David Wheaton (CEO) Mr Alan Richardson (Acting Chair)
PIRSA	Ms Peta Crewe (Regional Manager – Limestone Coast)
Coorong District Council	Mayor Neville Jaensch

1.4 Apologies

Federal Member for Barker	Mr Tony Pasin MP
Member for Mount Gambier	Mr Troy Bell MP Mr Travis Fatchen (Office Manager)
Minister for Local Government	Hon Geoff Brock MP
Local Government Association SA	Ms Lisa Teburea (Director Planning and Development)
Office of Local Government Department of Planning, Transport and Infrastructure	Alex Hart (Manager)
Coorong District Council	Cr Peter Wright Mr Ben Jarvis
Wattle Range Council	Mr Peter Halton
LC LGA	Mr Rob Forgan (Regional Community Road Safety Officer)

“That the apologies be accepted.”

Moved,

Seconded,

2.0 DISCLOSURE OF INTERESTS

Any Delegate or staff member with a potential conflict of interest is asked to declare the interest on the supplied **Conflict of Interests Declaration Form** detailing what the conflict is and why they will not be participating in any item relating to that issue.

3.0 MINUTES OF MEETINGS

- 3.1 Confirmation of the Minutes of the December LC LGA General Meeting held in the District Council of Robe on Friday 7th April 2017 – *Refer to pages 10-20*

“That the Minutes of the LC LGA General Meeting held on 7th April 2017 be taken as read and confirmed as a true and correct record of the proceedings at that meeting.”

Moved,

Seconded,



4.0 MATTERS ARISING FROM THE MINUTES

Business arising from the Minutes of the General Meeting, 7th April 2017.

5.0 ACTION SHEET

Refer pages 21-23

6.0 CORRESPONDENCE

Refer to pages 24-27

6.1 Inwards and Outwards

Correspondence register to 8th June 2017

Many of these correspondence items will have been received directly by member councils. Should any delegate wish to access any correspondence items listed, but not included with this agenda, they can be made available by contacting the LC LGA Executive Officer.

“That correspondence be received and noted by LC LGA delegates.”

Moved,

Seconded,

7.0 REPORTS

7.1 LC LGA President’s Report

Mayor Erika Vickery

Refer pages 28-33

7.1.1 LGA Board

(i) Key Outcomes of LGA Board Meeting held on Thursday 18th May 2017.

7.1.2 SAROC

(ii) Minutes of SAROC Meeting held on Thursday 17th May 2017.

7.2 Local Government Association of SA

7.3 Report and Work Plan from LC LGA Starclub Field Officer

Tony Elletson

Refer to pages 34-36

7.4 Report and Work Plan from LC LGA Tourism Industry Development Manager

Biddie Shearing

Refer to pages 37-59

7.5 Report from and Work Plan LC LGA Regional Waste Management Coordinator

June Saruwaka

Refer to pages 60-65



7.6 Report and Work Plan from LC LGA Project Manager

Michaela Bell *Refer*
to pages 66-70

“That the reports and workplans from the LC LGA President, Local Government Association SA, Office of Local Government, Starclub Field Officer, Tourism Industry Development Manager, Regional Waste Management Coordinator and Project Manager be received and noted.”

Moved,

Seconded,

8.0 RECOMMENDATION REPORTS

8.1 LC LGA 2017-18 Work Plan and Budget

Executive Officer
Refer pages 71-85

It is recommended that LC LGA;

1. Adopt the LCLGA Draft Work Plan and Budget as tabled with the exclusion of the RDA contribution.
2. Request that funds allocated for the Drug Action Taskforce not be distributed until such time as there is evidence of all three levels of Government committing funds to the program.
3. Request that funds allocated for the Climate Adaptation project not be distributed until such time as there is evidence of all three funding partners committing funds to the program.
4. Request that prior to the 14th July 2017 that a meeting be convened with the Regional Development Australia Limestone Coast Board to discuss the current status of the organisation, the pending national review and future Local Government financial support for identified projects aligned to the RDA business plan. All members of the LCLGA Board to be invited to the meeting.
5. Set the annual LCLGA President stipend at \$8,000. This amount has been allowed for in the Draft Budget.
6. Approve the increase as tabled for the Heritage Advisory Service.

Moved,

Seconded,

8.2 Motor Accident Commission Pilot Extension

Executive Officer
Refer pages 86-87

It is recommended that LCLGA;

1. Authorise the President, Executive Officer and Road Safety Officer to continue contract negotiations with the Motor Accident Commission to deliver a further pilot program.



2. Upon completion of the negotiations authorise the President of the LCLGA to sign the Contract Extension.

Moved,

Seconded,

8.3 LCLGA Office Relocation

Executive Officer

Refer page 88

It is recommended that LCLGA authorise;

1. The President to sign the lease agreement once negotiations have finalised.
2. Approve the expenditure of \$18,000 towards establishing the office.

Moved,

Seconded,

8.4 Climate Adaptation Program – Project Officer

Executive Officer

Refer pages 89-94

It is recommended that LC LGA:

1. Having passed the Draft Business Plan and Budget agree to the engagement of a Project Officer to deliver the outcomes of the Adaptation Plan.
2. Upon receipt of funding agreements from the South East Natural Resources Management Board and RDA Limestone Coast authorise the LCLGA President to sign the funding contracts.
3. Request that an agreed Work Plan be presented to the LCLGA Board at a future meeting.

Moved,

Seconded,

8.5 Limestone Coast Regional Sporting Academy

Starclub Field Officer

Refer pages 95-96

“It is recommended that LC LGA:

1. Authorise the LCLGA President, Executive Officer and StarClub Officer to continue negotiations with the Office of Recreation and Sport for funding of the Sporting Academy Pilot.
2. Authorise the LCLGA President to sign the funding agreement once conditions have been agreed to that meet the intent of the outlined program.

Moved,

Seconded,



8.6 Bank Signatories

Executive Officer

Refer page 97

“It is recommended that LC LGA:

1. Authorise the cancelling of Jan Shanahan, RDALC Finance Officer.
2. Authorise the LCLGA bank signatories to be;
 - a. Dominic Testoni, Executive Officer
 - b. Mayor Erika Vickery, Chair
 - c. Mayor Richard Sage, Deputy Chair
3. That the Board authorises completion of the BankSA forms as necessary to enact this change.

Moved,

Seconded,

8.7 Community Legal Centre Funding in South Australia

Executive Officer

Refer pages 98-101

“It is recommended that LC LGA:

1. Note the report.
2. For Further discussion and decision.

Moved,

Seconded,

9.0 FINANCIAL

9.1 Profit and Loss Statement

Refer to pages 102-104

1. The Profit and Loss Budget Analysis for the period 1 July 2017 to 31st May 2017 be received and noted.
2. That the Balance Sheet for the period ending 31st May 2017 be received and noted.”
3. That the Jobs Profit and Loss Statements to the 31st May 2017.
4. Set the annual LCLGA President stipend for 2017-18 at \$8,000. This will be an amendment to the 2017-18 budget.

Moved,

Seconded,



10.0 OUTSIDE ORGANISATIONS AND COMMITTEES

10.1 Regional Development Australia Limestone Coast
Refer to pages 105-107

10.2 South East NRM Board

10.3 Limestone Coast Zone Emergency Management Committee
Refer to pages 108-118

“That LC LGA receives and note the Minutes and Reports.”

Moved,

Seconded;

11.0 LCLGA SUB-COMMITTEE MINUTES

11.1 Tourism Management Group
Refer to pages 119-121

“That the Minutes of the Tourism Management Group held on 11th May 2017 having first been circulated amongst members, be adopted.”

Moved,

Seconded,

11.2 LCLGA Regional Waste Steering Committee
Refer to pages 122-126

“That the Minutes of the Regional Waste Steering Committee held on 17th May 2017 having first been circulated amongst members, be adopted.”

Moved,

Seconded,

11.3 Limestone Coast Climate Adaptation Committee - Minutes
Refer to pages 127-129

“That the Minutes of Limestone Coast Climate Adaptation Committee Meeting held on 12th April 2017 having first been circulated amongst members, be adopted.”

Moved,

Seconded,

11.4 Regional Sport and Recreation Advisory Group
Refer to pages 130-131

“That the Minutes of the Regional Sport and Recreation Advisory Group Meeting held on 26th May 2017 having first been circulated amongst members, be adopted.”

Moved,

Seconded,



11.5 Limestone Coast Economic Development Group
Refer to pages 132-134

“That the Minutes of the Limestone Coast Economic Development Group Meeting held on 26th May 2017 having first been circulated amongst members, be adopted.”

Moved,

Seconded

13.0 OTHER BUSINESS

14.0 ANTICIPATED MEETING CLOSURE – 1.00 p.m.

The next LC LGA General Meeting is to be held in the Tatiara District Council on **Friday 11th August 2017**. Acceptances and apologies to LC LGA Administration Officer
Phone 87231057 or Email admin@lclga.sa.gov.au

LC LGA CALENDAR

Date	Meeting	Location
19 th July 2017	SAROC	LGA, Adelaide
11 th August 2017	LC LGA GM	Tatiara District Council
TBC August 2017	LGA Roads & Works Conference	TBC
27 st September 2017	SAROC	LGA, Adelaide
13 th October 2017	LC LGA	Naracoorte Lucindale Council
TBC October 2017	LGA Conference & AGM	TBC
15 th November 2017	SAROC	Regional Location, TBC
8 th December 2017	LC LGA	Kingston District Council
9 th February 2018	LG LGA AGM & GM	City of Mount Gambier

Please contact LC LGA Executive Officer for information on any of the above meetings



MINUTES OF THE GENERAL MEETING OF THE LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION, HELD AT THE ROBE GOLF COURSE, ROBE ON FRIDAY 7TH April 2017
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10.05am President's Welcome

Welcome by District Council of Robe Mayor Peter Riseley

- Mayor Peter Riseley welcomed all members to the District Council of Robe and thanked them for their attendance.
- Spoke about his concerns around climate change and the State and Federal Government approach to. Urged LCLGA Member councils to pursue climate change goals and urged the state and federal government to do the same. He signed a "Climate Emergency Declaration" in front of members stating his commitment to a society-wide mobilisation to fully address the climate crisis.
- Mayor Riseley introduced Mr Jamie Aitken who has been integral in organized the upcoming Robe Chinese Festival to be held on the 6th & 7th May 2017
 - o Series of events designed to bring Chinese business interests in contact with the Limestone Coast to develop better trade and cultural exchanges.
 - o Re-enactment of the Great walk taken by Chinese migrants from Robe to the central Victorian goldfields of Ararat, Bendigo and Ballarat. 2017 marks the 160th Anniversary of the first of these treks undertaken by the Chinese migrants.
 - o Creation of a permanent memorial to the early Chinese migrants: The Welcome Gate (Pai Fang). The permanent structure will lay the foundation for future collaboration in business, culture and friendship.
 - o Dragon Boat Racing, local chefs creating chinse food, with local produce and with Limestone coast wines.
 - o Extensive media distribution.

Guest Speakers:

Adam Wilson, CEO, Essential Services Commission of SA (ESCOSA)

- The Essential Services Commission of South Australia is an independent statutory authority with regulatory functions in a range of essential services including water, sewerage, electricity, gas, rail and maritime services, and a general advisory function on regulatory and economic matters.
- Board of 5, Employs 24 FTE's
- Copy of Strategic Plan 2017-2020 located [here](#).
- Residual Roles in energy regulation, Water regulation is currently a main focus area.
- ESCOSA is the economic regulator for six commercial ports in South Australia. ESCOSA is the Regulator for South Australia's Intra-State Rail Access regime as set out in the Railways (Operations and Access) Act 1997 and South Australia's Rail access regime as set out in the Australasia Railway (Third Party Access) Act 1999.
- ESCOSA is the administrator of the REES scheme. The Retailer Energy Efficiency Scheme (REES) is a South Australian Government energy efficiency scheme that provides incentives for South Australian households and businesses to save energy.
- Economic Regulator
 - o established consumer protection frameworks to promote the delivery of service levels valued by consumers at an efficient cost.
 - o keep regulated businesses accountable by monitoring and publicly reporting on service standards and regulatory requirements.
 - o Setting the Rules of the game - deliver impartial, credible and robust regulatory and economic advice
- Formal public inquiries Examples: Eyre Peninsular Electricity Supply (Reliability and Quality of Supply) and SA Bulk Grain Supply Chain Costs.
- New report due out soon on the burden of Regulatory reporting, considering if single point reporting is possible. More targeted reporting, customer focused, calibrated approach.
- Committed to engaging genuinely with stakeholders to achieve the best possible decisions and build understanding of economic and regulatory issues.

- Committed to engaging with Local Government, offer to come to the region and meet with councils individually or together.
- ESCOSA issues Electricity Generation Licenses see further information [here](#) – Can assist with planning for Future Energy Needs for economic development/ Off grid energy generation– can assist with advice on what would be required to develop localised energy generation, what does it take to do each of the different options.
- Questions and discussion on:
 - o small township supply and the burden of regulatory reporting
 - o Increased Electricity prices
 - o Recent catastrophic events
 - o Electricity infrastructure security risk

Mr Tony Pasin MP

- Pocket NEM provides a quick way for a trader to see what is happening in the Australian National Energy Market. Information at their website [here](#).
- Building Better Regions Fund has now closed.
- Smarter Cities Programs - Urged LC LGA and Councils to consider innovative projects with use of technology, all projects need to be unique and not have been done in region before.
- Princes Highway \$1billion funding, road controlled by SA Govt.
- Successful LC Drug Action Team Funding of \$40,000, LCLGA is looking to be a funding partner.
- Northern SE Flows Project \$60million project funded by Federal Govt.

MEMBERS/DEPUTY MEMBERS

1.1 Present

LC LGA President	Mayor Erika Vickery
City of Mount Gambier	Cr Penny Richardson (Proxy)
District Council of Grant	Mayor Richard Sage
Wattle Range Council	Mayor Peter Gandolfi Cr Robert Dycer
Naracoorte Lucindale Council	Cr Scott McLachlan
Kingston District Council	Mayor Reg Lyon Cr Kay Rasheed
District Council of Robe	Mayor Peter Riseley
Tatiara District Council	Mayor Graham Excell Cr Robert Mock

1.2 In Attendance

LC LGA	Mr Dominic Testoni (EO)
City of Mount Gambier	Ms Barbara Cernovskis (Acting CEO)
District Council of Grant	Mr Trevor Smart (CEO)
Wattle Range Council	Mr Ben Gower (CEO)
Naracoorte Lucindale Council	Ms Fiona Stringer (Director Corporate Services)
District Council of Robe	Mr Roger Sweetman (CEO)
Tatiara District Council	Mr Robert Harkness (CEO)

1.3 Guests and Observers

Local Government Association SA	Mr Stephen Smith (Director – Policy)
Federal Member for Barker	Mr Tony Pasin MP
District Council of Robe	Cr Harvey Nolan



LC LGA	Mrs Biddie Shearing (Tourism Industry Development Manager) Mr Rob Forgan (Regional Community Road Safety Officer) Mrs June Saruwaka (Regional Waste Management Coordinator) Ms Mae Steele (Executive Support Officer)
RDA Limestone Coast	Mr David Wheaton (CEO) Mr Alan Richardson (Deputy Chair)
PIRSA	Ms Peta Crewe (Regional Manager – Limestone Coast)
Essential services Commission SA	Mr Adam Wilson (CEO)

1.4 Apologies

Local Government Association SA	Ms Lisa Teburea (Director Planning and Development)
Member for Mount Gambier	Mr Troy Bell MP Mr Travis Fatchen (Office Manager)
Department of Planning, Transport and Infrastructure	Alex Hart (Manager - Office of Local Government)
Coorong District Council	Cr Peter Wright Mayor Neville Jaensch Mr Ben Jarvis
Naracoorte Lucindale Council	Dr Helen Macdonald (CEO)
Kingston District Council	Mr Andrew MacDonald
City of Mount Gambier	Mayor Andrew Lee Cr Hanna Persello Mr Mark McShane (CEO)
LC LGA	Mrs Michaela Bell (Project Manager) Mr Tony Elletson (STARCLUB Field Officer)

“That the apologies be accepted.”

Moved, District Council of Robe

Seconded, Kingston District Council

CARRIED

2.0 DISCLOSURE OF INTERESTS

Any Delegate or staff member with a potential conflict of interest is asked to declare the interest on the supplied **Conflict of Interests Declaration Form** detailing what the conflict is and why they will not be participating in any item relating to that issue.

NIL

3.0 MINUTES OF MEETINGS

3.1 Confirmation of the Minutes of the December LC LGA General Meeting held in the City of Mount Gambier on Friday 10th February 2017.

“That the Minutes of the LC LGA General Meeting held on 10th February 2017 be taken as read and confirmed as a true and correct record of the proceedings at that meeting.”

Moved, Kingston District Council

Seconded, Tatiara District Council

CARRIED

4.0 MATTERS ARISING FROM THE MINUTES

Business arising from the Minutes of the General Meeting, 10th February 2017.



5.0 ACTION SHEET

As tabled.

6.0 CORRESPONDENCE

6.1 Inwards and Outwards

Correspondence register to 31st March 2017

Many of these correspondence items will have been received directly by member councils. Should any delegate wish to access any correspondence items listed, but not included with this agenda, they can be made available by contacting the LC LGA Executive Officer.

“That correspondence be received and noted by LC LGA delegates.”

Moved, District Council of Grant **Seconded**, District Council of Robe

CARRIED

7.0 REPORTS

7.1 LC LGA President's Report

Mayor Erika Vickery

- Building Better Regions Peer Review process 21st February, 13th & 21st March
- RDALC Meetings 13th, 16th & 20th February and 2nd March
- Limestone Coast Community Services Round Table 14th February
- Senator Anne Rustin Sunday 19th February with EO and Mayor Gandolfi
- Limestone Coast Wellness Project – Letter from Premier – Re: Unsuccessful Funding. Discussions continuing with Dept of Premier and Cabinet about project.
- SA Regional Organisation of Councils meeting – 16th March 2017 at LGA House
 - Guest speaker, Ms Karyn Kent, CEO, [Study Adelaide](#) – regarding Temporary Graduate Visas and the Employer Portal.
 - Recommendations to LGA Board which were supported included
 - Council's contribution to E-Planning Portal
 - Advocate for Federal Mobile Black Spot Program
 - Council DPTI Jetty Agreements
- ABC Radio Interview on Rate Capping
- Attended the NCCARF National Climate Change Research Facility Adaption Briefing Session at the Lakes Resort on 5th April. Briefing on practical resources on the science of climate change.

7.1.1 LGA Board

- (i) Key Outcomes of LGA Board Meeting held on Thursday 16th March 2017

7.1.2 SAROC

- (ii) Minutes of SAROC Meeting held on Thursday 16th March 2017.

7.2 Local Government Association of SA

Stephen Smith – Director Policy

- Regional Planning
- Rate Capping
- LGA SA AGM & Showcase. More Information [here](#)
- Future Towns and Cities Funding Programs, LGA willing to come out to regions to work with councils on projects
- Public Housing – effect on rates revenue
- Presentation on LG Awareness Campaign 20700
- Jetty Leasing



7.3 Report from LC LGA Starclub Field Officer

- Executive Officer spoke about the potential to develop a Regional Sporting Academy

7.4 Report from LC LGA Tourism Industry Development Manager

Biddie Shearing (verbal report, refer to Recommendation reports 8.6 & 8.7)

- Famils Program as a result of Trade event attendance at ATE, several in region including SATC hosting AOT (large Wholesalers) today and tonight, German Wholesalers in the region. Linked to Melbourne to Adelaide Touring Route, Kangaroo Island, Flinders Ranges.
- Hong Kong Journalist in region Thursday 13th April 2017.

7.5 Report from LC LGA Regional Community Road Safety Officer

Rob Forgan

- Rotary Safe Drivers Campaign
- Party – Preventing Alcohol Related Road Trauma in Youth Program
- Car Pooling Phone App – looking at further use, talking with Country Arts

7.6 Report from LC LGA Regional Waste Management Coordinator

June Saruwaka

- Schools Waste Reduction and Recycling Program. 6 participating from 9 registrations. Problems with waste collection from some locations. 25% reduction.
- KESAB Container Recycling Grant. 16 Clubs engaged.
- Waste Strategic Plan and Infrastructure Plan being developed.

7.7 Report from LC LGA Project Manager

- As tabled

“That the reports from the LC LGA President, Local Government Association SA, Office of Local Government, Starclub Field Officer, Community Road Safety Officer, Regional Waste Management Coordinator and Project Manager be received and noted.”

Moved, District Council of Robe

Seconded, Tatiara District Council

CARRIED

8.0 RECOMMENDATION REPORTS

8.1 Regional Planning Expression of Interest

Executive Officer

It is recommended that LCLGA;

1. Authorise the Executive Officer to prepare and submit an Expression of Interest to take part in the Pilot Program by the due date

Moved, Wattle Range District Council **Seconded,** District Council of Robe

CARRIED

8.2 Motor Accident Commission Pilot Extension

Executive Officer

It is recommended that LCLGA;

1. Authorise the President of the LCLGA to sign the Contract Extension.



Moved, District Council of Robe

Seconded, City of Mount Gambier

CARRIED

8.3 RDA Limestone Coast Funding Contract and Service Agreement

Executive Officer

It is recommended that LCLGA;

1. Authorise the Executive Officer of the LCLGA to forward a copy of the Draft Agreement to the RDA Limestone Coast with the view to presenting a final agreement to the LCLGA Board at the June 2017 meeting.
2. Appoint a three-person working party to assist the Executive Officer in discussions with the RDA Limestone Coast.

Moved, District Council of Robe

Seconded, District Council of Grant

CARRIED

Dr Helen Macdonald, Mr Trevor Smart and Mr Ben Gower confirmed their appointment to the working party.

8.4 LCLGA 2017-18 Work Plan and Budget

Executive Officer

It is recommended that LC LGA:

1. Refer the Draft Work Plan and Budget to member Councils for comment prior to final adoption at the 16 June 2017 meeting of the LCLGA.
2. Request that any comments and/or amendments to the Draft Work Plan and Budget be communicated back to the Executive Officer no later than the 22nd May 2017.

Moved, Kingston District Council

Seconded, District Council of Robe

CARRIED

8.5 Beach Energy

Executive Officer

"It is recommended that LC LGA:

1. Note the report.

Moved, Wattle Range Council **Seconded,** Kingston District Council

CARRIED

8.6 Co-Operative Marketing Agreement with South Australian Tourism Commission

Tourism Industry Development Manager

"It is recommended that LC LGA:



1. The Board receives and notes the Co-operative Marketing Agreement Authorize the LCLGA President and Executive Officer to sign the Letter of Offer and the Co-operative Agreement with South Australian Tourism Commission
2. Issue an invoice to South Australian Tourism Commission for \$20,000 + GST
3. Thank the South Australian Tourism Commission for the ongoing strategic partnership with the LCLGA.

Moved, Kingston District Council

Seconded, City of Mount Gambier

CARRIED

8.7 Implementation Plan for the LCLGA Priorities to Grow the Visitor Economy by 2020

Tourism Industry Development Manager

"It is recommended that LC LGA:

1. The Board receives and endorses the 'Implementation Plan for the LCLGA Priorities to Grow the Visitor Economy by 2020'.

Moved, Wattle Range District Council **Seconded,** District Council of Robe

CARRIED

8.8 Developing a Sustainable Limestone Coast Leadership Program

Executive Officer

"It is recommended that LC LGA:

1. Note the Auspice Agreement between the Stand Like Stone Foundation and the Limestone Coast Local Government Association.
2. Request that prior to the signing of any future agreements that are a condition of the Auspice Agreement that a detailed project plan is prepared and presented to the LCLGA Board for approval.

Moved, Naracoorte Lucindale Council **Seconded,** City of Mount Gambier

CARRIED

Break for lunch 1.15pm

Meeting resumed at 1.45pm

Mayor Erika Vickery moved that the rules be suspended to consider items 9, 10, 11 and 12 prior to considering in confidence items 8.9 and 8.10. Seconded by Mayor Graham Excell and carried by the meeting.

9.0 FINANCIAL

9.1 Profit and Loss Statement

1. The Profit and Loss Statement for the period 1 July 2016 to 28 February 2017 be received and noted.



2. That the Balance Sheet for the period ending 28 February 2017 be received and noted.”
3. That the Jobs Profit and Loss Statements to the 28 February 2017.

Moved, City of Mount Gambier **Seconded**, Kingston District Council

CARRIED

10.0 OUTSIDE ORGANISATIONS AND COMMITTEES

10.1 Regional Development Australia Limestone Coast

- National Disability Insurance Scheme (NDIS) may result in 700-800 jobs.
- Glenelg Shire Meeting – Green Triangle Freight Action Plan. Meeting with RDALC soon with Mayors & CEO, invitation will be extended to LCLGA Member Councils.

10.2 South East NRM Board

“That LC LGA receives and note the Reports.”

Moved, District Council of Robe **Seconded**; City of Mount Gambier

11.0 LCLGA SUB-COMMITTEE MINUTES

11.1 Tourism Management Group

Biddie Shearing

“That the Regional Response to the South Australian Regional Visitor Strategy – Regional Response Plan Limestone Coast be re-presented at the Next General Meeting 16th June and the Minutes of the Tourism Management Group held on 8th March 2017 having first been circulated amongst members, be adopted.”

Moved, Kingston District Council

Seconded, Tatiara District Council

CARRIED

11.2 LCLGA Regional Waste Steering Committee

“That the Minutes of the Regional Waste Steering Committee held on 22nd March 2017 having first been circulated amongst members, be adopted.”

Moved, City of Mount Gambier

Seconded, Tatiara District Council

CARRIED

11.3 Roads and Transport Working Group Minutes 2nd March 2017

“That the Minutes of the **Roads and Transport Working Group** held on 2nd March 2017 having first been circulated amongst members, be adopted.”

Moved, District Council of Robe

Seconded, City of Mount Gambier

CARRIED



11.4 Roads and Transport Working Group Minutes 3rd April 2017

“That the Minutes of the **Roads and Transport Working Group** held on 3rd April 2017 having first been circulated amongst members, be adopted.”

Moved, City of Mount Gambier

Seconded, Tatiara District Council

CARRIED

12.0 OTHER BUSINESS

1. PIRSA – Peta Crewe

- Improving Road Transport for Primary Production project which is a follow on from the initial 90-day project aiming to improve freight productivity for the Agricultural sector.
- Green Triangle Freight Action Plan

2. TAFE SA

The Executive Officer tabled an email received from TAFE SA regarding delivery of services across the Limestone Coast.

From the discussion held, there appeared to be concern about an emerging trend across regional South Australia in a decline in traditional course delivery. Other comments included TAFE SA appear to be shifting their service delivery model that sees them delivering courses outside of their campuses and into community owned/operating facilities.

Motion:

It is recommended that LCLGA;

1. Table a motion with SAROC seeking their support in asking the LGA SA to investigate the status of government funded training programs across regional South Australia with the view to ascertain what changes have occurred; and
2. Seek information on the amount of government funding that is available for regional South Australia for continued further and technical education to meet industry needs.

Moved: District Council of Grant

Seconded: Wattle Range Council

CARRIED

There being no other business the meeting now moved to consider items 8.9 and 8.10.

8.9 LCLGA Executive Officer Performance Review & 8.10 Staff Contracts Review

LCLGA President

To be circulated under separate cover

1. Pursuant to Section 3.6.18 of the LCLGA Charter, and Section 90 of the Local Government Act 1999, the Association orders that the public, with the exception of:

Ms Barbara Cernovskis (City of Mount Gambier)

Mr Trevor Smart (District Council of Grant)

Mr Ben Gower (Wattle Range Council)

Mr Roger Sweetman (District Council of Robe)

Mr Rob Harkness (Tatiara District Council)



be excluded from attendance at the meeting in order to consider and discuss in confidence Item No 8.9 LCLGA Executive Officer Performance Review and 8.10 Staff Contracts Review; and

2. Is satisfied that the principle that meetings of LCLGA should be conducted in a place open to the public has been outweighed in relation to this matter because it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person.

Moved: District Council of Kingston **Seconded:** City of Mount Gambier

CARRIED

8.9 LCLGA Executive Officer Annual Performance Review

It is recommended that LCLGA;

1. Executive Officer Annual Performance Review Summary Report December 2016 is received and noted that the EO has delivered successfully on the majority of the priorities for the LCLGA and his performance is strongly positive, particularly in the Administration and Finance Management category.
2. Endorse the recommendations proposed by the Review Committee as circulated in the Minutes of the meeting held on the 9th February 2017 and that the recommendations be implemented from the 9th November 2016.

Moved: District Council of Kingston **Seconded:** District Council of Robe

CARRIED

8.10 LCLGA Staff Contracts

It is recommended that LCLGA;

1. Upon adoption of the 2017-18 Work Plan and Budget endorse the extension of the Employment Agreement for June Saruwaka in the position of Regional Waste Management Coordinator to 30 June 2019, subject to available funding.
2. Upon adoption of the 2017-18 Work Plan and Budget endorse the extension of the Employment Agreement for Michaela Bell in the position of Project Manager to 30 June 2019, subject to available funding.
3. Upon adoption of the 2017-18 Work Plan and Budget endorse the extension of the Employment Agreement for Biddie Shearing in the position of Tourism Development Manager to 30 June 2019, subject to available funding.
4. Upon adoption of the 2017-18 Work Plan and Budget endorse the extension of an Employment Agreement for an Admin Support Officer to 30 June 2019, subject to available funding.

Moved: City of Mount Gambier **Seconded:** District Council of Robe

CARRIED



Motion to move out of In Confidence and return to the open meeting.

Moved: District Council of Robe

Seconded: Wattle Range Council

CARRIED

13.0 MEETING CLOSED – 2.50 p.m.

The next LC LGA General Meeting is to be held in the:

location to be confirmed

Friday 16th June 2017.

Acceptances and apologies to LC LGA Executive Support Officer

Phone 87231057 or Email admin@lclga.sa.gov.au

LC LGA CALENDAR

Date	Meeting	Location
20 th & 21 st April 2017	Council Best practice Showcase LGA Ordinary GM	Adelaide Convention Centre
17 th May 2017	SAROC	Regional Location, TBC
16 th June 2017	LC LGA GM	To Be confirmed
19 th July 2017	SAROC	LGA, Adelaide
11 th August 2017	LC LGA GM	Grant District Council
TBC August 2017	LGA Roads & Works Conference	TBC
27 st September 2017	SAROC	LGA, Adelaide
13 th October 2017	LC LGA	Naracoorte Lucindale Council
TBC October 2017	LGA Conference & AGM	TBC
15 th November 2017	SAROC	Regional Location, TBC
8 th December 2017	LC LGA	Kingston District Council
9 th February 2018	LG LGA AGM & GM	City of Mount Gambier

Please contact LC LGA Executive Officer for information on any of the above meetings



5.0 ACTION SHEET

Item	ACTION	STATUS
	7 April 2017	
8.1	Submit expression of interest Regional Planning Pilot	Complete
8.2	Sign Contract extension for Road Safety Pilot from 1 April - 30 June 2017 with Motor Accident Commission	Complete
8.3	Draft RDA Limestone Coast Service Level Agreement	Ongoing
8.4	Forward Draft LCLGA Budget to member Councils	Complete
12.2	TAFE SA – Table motion with SAROC.	Complete
	10 February 2017	
8.9	Develop regional marketing material utilising rubble royalty funds.	Complete
	12 August 2016	
12.2	1. Gives strong support the SE NRM Board's Aerial Survey and Control Programme by advocating for continued Federal Government National Landcare Programme funding beyond 2018. 2. Advocates for expanded landholder participation in the Aerial Survey and Control Programme and that advocacy to include the Australian Deer Association and associated properties. 3. Advocate and lobby relevant Government departments to co-operate and add their support to the SE NRM Board's enforcement of the ERD Court's Order or to seek variation to that Order to make a binding and effective ruling with regard to standards of fencing of the deer enclosures.	Ongoing Held a meeting with Tony Pasin MP and held a meeting with the NRM
	12 February 2016	
7.4	Develop International Engagement Strategy	<i>In progress</i>
	9 October 2015	
7.3	Speed Limits – Princes Highway Write to the Transport Minister, Opposition Transport Minister and Member for McKillop.	<i>Letters drafted and sent 13/10/15</i>
7.6	Planning, Development and Infrastructure Bill 2015 Concerns raised over whether there has been any financial modelling carried out of implementing the Bill and further concerns of Local Council's involvement in the Planning system. LCLGA to request further information and time to adequately discuss the proposed changes.	<i>Letter sent to Lisa Teburea 13/10/15</i> <i>Meeting to be held 3/12/15</i> <i>Implementation Group</i>
9.1	Coastal Protection for Rural Coastal Councils Provide a Notice of Motion to be out to the LGA AGM seeking a review of State Government funding arrangements.	<i>Letter sent to Lisa Teburea 13/10/15 and tabled at LGA AGM</i>

9.2	Save our Voices Campaign Write to Southern Cross Radio and WIN TV and request details on how changes to the Act will improve local media coverage.	Letters sent 13/10/15 Sent follow up request 17/12/15 no reply
9.3	Access to the Federal Government Rural and Regional Teaching Infrastructure Grant Write to the Federal Minister for Health expressing concern and write to SAROC requesting that the survey rural and regional communities.	Letters sent to The Hon. Susan Ley MP on 13/10/15 Letter sent to SAROC 13/10/15
14 August 2015		
9.2	Cuts to Health Care That SELGA note the concerns regarding cuts to health services in the Limestone Coast, particularly palliative care, and on behalf of the region advocate for the retention of health funding and services.	<i>In progress</i>
9.3	Loss of Karobran rehab centre That SELGA: 1. Review the closure of the Karobran New Life Centre drug and alcohol rehabilitation facility, seeking opportunities whereby the centre or a similar facility can be retained to provide services to the Limestone Coast community; 2. Engage with relevant stakeholders on this matter, including but not limited to South Australian Health Services, Non Government Organisations and other Service Providers. 3. Convene a small working party, incorporating available expertise to assist SELGA on this matter. 4. Prepare a report to be submitted to all constituent Councils for consideration as an extremely urgent matter. 5. Request a report from Pangula Mannamurna to be presented at the February 2016 general meeting of the LCLGA.	<i>In Progress</i>
12 June 2015		
9.1	CWMS Reporting That SELGA write to SAROC and the LGA highlighting its concern regarding the large workload required by councils to meet the extensive requirements of ESCOSA, the Department of Health and the Office of the Technical Regulator in relation to Community Wastewater Management Systems and water supply schemes.	<i>In Progress</i> Working with the LGA to determine approach with other regional LGAs
9.2	Rural Road Speed Limits 1. That SELGA advocate on behalf of the region for the retention of 110km speed limits on arterial regional roads, and for appropriate funding for the upkeep of regional roads to a fit for purpose standard." 2. That SELGA write to the Coorong District Council to seek feedback regarding Council's view on reinstating the 110km/h speed limit on the Princes Highway, between Meningie and Salt Creek.	<i>In Progress</i>
8 August 2014		

8.5	Unconventional Gas – Forum and Taskforce “That SELGA, having regard to issues raised in the LGA and Eyre Peninsula Local Government Association Mining Study: 1. Conduct a forum and establish a Taskforce with relevant Ministers, senior representatives from State Government, Local Government, the mining sector involved and other groups as identified by SELGA; 2. The Taskforce address research, community engagement and legislative matters during the consideration of the impact of mining activity in the South East; and 3. Delegate the preparation of Taskforce Terms of Reference to the Executive Officer for Board consideration.”	<i>In Progress</i>
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CORRESPONDENCE REGISTER

28th March to 13th June 2017

INWARD

- 28/03/17 Hill, Mrs Caroline, Chairperson, Limestone Coast Community Services Roundtable (LCCSRT), RE; LCCSRT Representation
- 29/03/17 Becker, Ms Roz, SATC, Re: Service IQ program – Digital Workshop Content
- 30/03/17 Ellis, Ms Claire, Claire Ellis Consulting, Re: LCLGA Tourism Priorities
- 31/03/17 Richardson, Mrs Denise, Community Events Team Leader, City of Mount Gambier, Re: 4th Annual Global Road Safety Week
- 04/04/17 Becker, Ms Roz, SATC, Re: Service IQ program – Digital Workshop Content
- 05/04/17 Wake, Ms Rebecca, Events Officer, LGA, Re: 2017 Council Best Practice Showcase and LGA AGM - Presentation
- 05/05/17 Skeer, Ms Natalie, District Council of Robe, Re: LC LGA Climate Adaptation Committee Representative
- 05/05/17 Stephens, Courtney, Communications Advisor, Office of Tony Pasin MP, Re: Annual Rotary Lights Check
- 06/04/17 Cree, Ms Megan, Corporate Communications & Policy Manager, MAC, Re: Easter Road Safety Campaign
- 06/04/17 LC LGA Member Councils, Re: Easter Road Safety and Showdown Campaigns
- 06/04/17 Allen, Mr Nigel, Senior Constable, SAPOL, Re: "Talkin Road Safety"
- 06/04/17 Moyle, Grant, Superintendent, LC Local Service Area, SAPOL, Re: Easter Road Safety Campaign
- 07/04/17 Allen, Anita Manager, Planning Reform, DPTI, Re: Applications Closing – Pool Support for New Planning System
- 07/04/17 Tebbey, Nick, Senior Policy Officer, Settlement Council of Australia, Re: Invitation – Economic Growth on the Limestone Coast: a migrant and refugee perspective
- 10/04/17 Mc Carthy, Michael, Manager – Governance, City of Mount Gambier, Re: LCLGA Tourism Management Group Representative
- 10/04/17 Bell, Mr Troy Member for Mount Gambier, Re: Thank you Letter - LC Sporting Academy
- 10/04/17 Gordan, Rob, Re: Lack of Maintenance – Sinkholes
- 11/04/17 Crew, Ms Peta, Regional Coordinator, PIRSA, Re: Have your Say to Improve Road Transport for Primary Production
- 11/04/17 Moyle, Mr Grant, Superintendent, LC Local Service Area, SAPOL, Re: Have your Say to Improve Road Transport for Primary Production
- 12/04/17 Fetherstonhaugh. Jane, Deputy CEO, District Council of Grant, Re: MG and District Road Safety Group
- 13/04/17 Stephens, Courtney, Communications Advisor, Office of Tony Pasin MP, Re: Easter Road Safety Campaign
- 13/04/17 Woods, Richard, Habitable Places Architects, Re: LC Heritage Report March 2017
- 13/04/17 Tatiara Road Safety Group, Re: Tatiara Road Safety Group Meeting & Road Safety Officer Report
- 14/04/17 Drabsch, Rod, Tatiara Road Safety Group, Re: Driver Reviver Locations
- 15/04/17 Drabsch, Rod, Tatiara Road Safety Group, Re: Driver Reviver at Keith From Tatiara RSG and DPTI
- 18/04/17 Drabsch, Rod, Tatiara Road Safety Group, Re: School Bus Safety - Passing School Buses
- 18/04/17 Wake, Ms Rebecca, Events Officer, LGA, Re: Final Speaker Details - 2017 Council Best Practice Showcase
- 19/04/17 Riseley, Mr Peter, Mayor, District Council of Robe, Re: General Meeting Minutes Feedback
- 19/04/17 O'Hehir, Judy, Executive Support, District Council of Grant, Re: LC LGA June 2017 Meeting Change of Location
- 25/04/17 Haagsma, Lara, Marketing, Worldwide Travel Group, Re: Request for Images ATE
- 27/04/17 Anderson, Linda, Director, Push Adventures Inclusive Tourism, Re: Push Adventures Inclusive Tourism
- 02/05/17 Fetherstonhaugh. Jane, Deputy CEO, District Council of Grant, Re: Whats On May : Inside South Australia
- 03/05/17 Gordan, Rob, Re: Lack of Maintenance – Sinkholes
- 03/05/17 Nuttall, Peter, General Manager, Peter Nuttall and Associates, Re: Coach Tour Groups
- 04/05/17 Bell, Sue, Bellwether Wines, Re: Inbound Rates Request – Assistance
- 10/05/17 Hooper, Derek, Cape Jaffa Wines, Re: Tourism Data Warehouse Assistance
- 10/05/17 Ellis, Ms Claire, Claire Ellis Consulting, Re: Mount Gambier Tourism Review - Question
- 10/05/17 Robertson, Emily, SATC, Re: SATC OTA Operator Roadshow
- 10/05/17 Sweetman, Roger, Chief Executive, District Council of Robe, Re: LCLGA 2017-2018 Draft Budget
- 11/05/17 McNally, Grace, Gramac Solutions, Re: Climate Adaptation Officer Advertisement
- 15/05/17 Smart, Mr Trevor, CEO, District Council of Grant, Re: LCLGA 2017-2018 Work Plan and Budget



CORRESPONDENCE REGISTER

28th March to 13th June 2017

- 15/05/17 Harkness, Robert, CEO, Tatiara District Council, Re: LCLGA 2017-2018 Work Plan and Budget
- 15/05/17 Jarvis, Ben, Coorong District Council, Re: Change of Contact Details
- 16/05/17 Robertson, Emily, SATC, Re: SATC OTA Operator Roadshow – Invitation Artwork
- 19/05/17 McShane, Mark, CEO, City of Mount Gambier, Re: LCLGA 2017-2018 Draft Business Plan and Budget
- 22/05/17 McKay, Ian, Regional Manager, UniSA Mount Gambier, Re: Limestone Coast Local Government Areas
- 24/05/17 Jackson, Dennis, General Manager, The Borderwatch Newspaper Group, Re: Stay Another Day
- 26/05/17 Jones, Becky, Keith Dirt and Diesel Derby, Re: Keith Dirt and Diesel Derby 2018
- 26/05/17 Miller, Jayne, Community Development Officer, District Council of Grant, Re: LCLGA Road Safety Scoreboard
- 29/05/17 Bennett, Paula, Manager ED, Wattle Range Council, Re: Expiry Notices June 2017 – Australian Tourism Data Warehouse by Council Area
- 30/05/17 Miller, Jayne, Community Development Officer, District Council of Grant, Re: LCLGA Road Safety Scoreboard
- 31/05/17 McCormack, Kevin, Senior Project Officer, Office of Recreation and Sport, Re: Pilot Program LC Sporting Academy
- 31/05/17 Shrestha, Niraj, Project Officer, National Disability Services, Re: NDS SA Community Forum
- 31/05/17 Dening, Geoffrey, Goingplaces.com, Re: LCLGA Meeting Presentation – Phone Apps
- 31/05/17 MacDonald, Helen, CEO, Naracoorte Lucindale Council, Re: Naracoorte Caves \$2M Research Project
- 01/06/17 Drucker, Geoff, Principal, DYDX, Re: Limestone Coast Initiatives Report
- 01/06/17 Burt, David, Manager, Independent Learning Centre Mount Gambier, Re: RSVP – School Waste Presentation
- 01/06/17 Cernovskis, Barbara, General Manager Wellbeing, City of Mount Gambier, Re: Wellbeing Proposal Information
- 01/06/17 Juergens, Ness, Office Manager, Office of Tony Pasin MP, Re: LCLGA Meeting 16th June 2017 – Apology
- 01/06/17 Kain, Simone, Director, Hello Friday, Re: Website Quote
- 02/06/17 Herrmann-Bullock, Ute, General Manager – Strategy and Innovation, AC Care, Re: Resilience Statistics
- 05/06/17 Harrex, Rodney, CE, SATC, Re: Qantas Link Lands a Kangaroo Island
- 05/06/17 Dening, Geoffrey, Goingplaces.com, Re: LCLGA Meeting Presentation – Phone Apps
- 07/06/17 Harrex, Rodney, CE, SATC, Re: International Tourism Cracks a Billion Dollars for the first time in SA
- 07/06/17 Nagy, Judy, General Manager City Growth, City of Mount Gambier, Re: Request for Meeting – Donna Foster
- 07/06/17 Palmer, Renee, Manager Corporate Services, RDALC, Re: RDALC CEO Report for LCLGA General Meeting

OUTWARD

- 03/04/17 Ellis, Ms Claire, Claire Ellis Consulting, Re: LCLGA Tourism Priorities & Workplan
- 04/04/17 Wingard, Mr, Member for Mitchell, Re: Thank you Letter - LC Sporting Academy
- 04/04/17 Bell, Mr Troy Member for Mount Gambier, Re: Thank you Letter - LC Sporting Academy
- 04/04/17 Izzard, Mr Aaron, City of Mount Gambier, Re: Community Grants – Car Pooling in SA South East
- 04/04/17 Richardson, Mrs Denise, Community Events Team Leader, City of Mount Gambier, Re: 4th Annual Global Road Safety Week
- 04/04/17 Pratt, Mr David, Southgate Motel, Re: Workshop Enquiry
- 04/04/17 Becker, Ms Roz, SATC, Re: Service IQ program – Digital Workshop Content
- 04/04/17 Various Recipients, Re: No Winners Here Scoreboard
- 05/04/17 Perryman, Mr Steve, Quality Inn Presidential Motel, Re: Workshop Enquiry
- 05/04/17 Wake, Ms Rebecca, Events Officer, LGA, Re: 2017 Council Best Practice Showcase and LGA AGM – Presentation
- 05/04/17 Skeer, Ms Natalie, District Council of Robe, Re: LC LGA Climate Adaptation Committee Representative
- 05/04/17 SAPOL, Re: “Talkin Road Safety” Sapol
- 05/04/17 Mc Carthy, Michael, Manager – Governance, City of Mount Gambier, Re: LCLGA Tourism Management Group Representative



CORRESPONDENCE REGISTER

28th March to 13th June 2017

- 06/04/17 LC LGA Member Councils, Re: Easter Road Safety and Showdown Campaigns
- 06/04/17 Allen, Mr Nigel, Senior Constable, SAPOL, Re: "Talkin Road Safety"
- 06/04/17 Dohnt, Brenton, & Egan, Di, Re: Pedestrian and Cyclist Safety Grants
- 06/04/17 Moyle, Mr Grant, Superintendent, LC Local Service Area, SAPOL, Re: Easter Road Safety Campaign
- 11/04/17 Various Recipients, Re: Have your Say to Improve Road Transport for Primary Production
- 11/04/17 Smart, Mr Trevor, CEO, District Council of Grant, Re: Event Funding
- 11/04/17 Wattle Range Road Safety Group, Re: Meeting Apology - Rob Forgan
- 11/04/17 Various Recipients, Re: No Winners Here Scoreboard
- 11/04/17 Various Road Safety Network Recipients, Re: Road Safety Football Circles
- 11/04/17 Various Road Safety Network Recipients, Re: Talkin Road Safety Football and Netball Circles
- 11/04/17 Garrand, Mr Raymond, ACIL Allen, Re: Regional Visitor Economy – Meeting Follow up
- 11/04/17 Skeer, Ms Natalie, District Council of Robe, Re: RSVP Official Opening Welcome Gate
- 11/04/17 Gordan, Rob, Re: Lack of Maintenance – Sinkholes
- 12/04/17 Heading, Andrea, SATC, Re: Cooperative Marketing Agreement
- 13/04/17 Wake, Ms Rebecca, Events Officer, LGA, Re: 2017 Council Best Practice Showcase and LGA AGM – Presentation
- 13/04/17 Genovese, Anthony, Divisional Manager, LG Risk Services, Re: Insurance Quotes – Motor Vehicles
- 13/04/17 Stephens, Courtney, Communications Advisor, Office of Tony Pasin MP, Re: Easter Road Safety Campaign
- 13/04/17 Heading, Andrea, SATC, Re: Cooperative Marketing Agreement - Invoice
- 15/04/17 Drabsch, Rod, Tatiara Road Safety Group, Re: Driver Reviver Locations
- 18/04/17 Tatiara Road Safety Group, Re: Tatiara Road Safety Group Meeting & Road Safety Officer Report
- 27/04/17 Stephenson, Melissa, Old Mount Gambier Gaol, Re: Photo Request – Trade Brochure
- 27/04/17 Meggs, Matthew, Account Manager, Fleet Partners, Re: Certificate of Currency - New insurer
- 27/04/17 LCLGA Regional Sport and Recreation Advisory Group, Re: Meeting Notification 26th May 2017
- 03/05/17 Various Recipients, Re: No Winners Here Scoreboard
- 04/05/17 Anderson, Linda, Director, Push Adventures Inclusive Tourism, Re: Push Adventures Inclusive Tourism
- 04/05/17 Haagsma, Lara, Marketing, Worldwide Travel Group, Re: Request for Images ATE
- 04/05/17 Bell, Sue, Bellwether Wines, Re: Inbound Rates Request – Assistance
- 04/05/17 Fetherstonhaugh, Jane, Deputy CEO, District Council of Grant, Re: Whats On May : Inside South Australia
- 04/05/17 Nuttall, Peter, General Manager, Peter Nuttall and Associates, Re: Coach Tour Groups
- 08/05/17 LC LGA Tourism Management Group, Re: LCLGA TMG Meeting Agenda 11th May 2017
- 08/05/17 Ellis, Ms Claire, Claire Ellis Consulting, Re: LCLGA Tourism Implementation Plan
- 08/05/17 Furniss, David, RDALC, Re: LCLGA Tourism Priorities and Implementation Plan
- 08/05/17 Pegler, Jim, Re: LCLGA Tourism Priorities and Implementation Plan
- 09/05/17 Comley, Kent, The Barn & Generations in Jazz, Re: Event Awards
- 09/05/17 Peterse, Nikki, Office of Tony Pasin MP, Re: Regional Sporting Academy
- 10/05/17 Hooper, Derek, Cape Jaffa Wines, Re: Tourism Data Warehouse Assistance
- 09/05/17 Underwood, Sharon, DPTI, Re: EOI Joint Planning Arrangements Pilot Project Proposal Office of Tony Pasin MP
- 09/05/17 Various Sporting Club Recipients, Re: Environment and Sustainability Champions Training – Millicent
- 10/05/17 Ellis, Ms Claire, Claire Ellis Consulting, Re: Mount Gambier Tourism Review - Question Response
- 10/05/17 LC Media Contacts, Re: Representation at Australia's Largest Annual Travel and Tourism Trade Show
- 12/05/17 Various Tourism Business Recipients, Re: ATE 17 Appointment Schedule
- 12/05/17 LC LGA Tourism Management Group, Re: Sixteen Legs National Tour and Push Adventures
- 16/05/17 Various Recipients, Re: No Winners Here Scoreboard
- 16/05/17 Sports Coordinators, LC High Schools, Re: SASI Talent Search Testing
- 18/05/17 Cunneen, Joy, DEWNR, Re: Citizen Science Program – Unsuccessful Funding Application
- 23/05/17 McKay, Ian, Regional Manager, UniSA Mount Gambier, Re: Limestone Coast Regional Elite Sports Academy
- 23/05/17 McKay, Ian, Regional Manager, UniSA Mount Gambier, Re: Limestone Coast Local Government Areas
- 23/05/17 LC LGA Tourism Management Group, Re: LGA TMG Minutes 11th May 2017
- 23/05/17 Barton, Belinda, SATC, Re: ATE Reimbursement Invoice – Limestone Coast



CORRESPONDENCE REGISTER

28th March to 13th June 2017

- 23/05/17 LC LGA Tourism Management Group, Re: SATC Draft – Regional Response
- 24/05/17 Various Recipients, Re: No Winners Here Scoreboard
- 24/05/17 Various Recipients (153) Re: LCLGA May 2017 Newsletter
- 24/05/17 Jackson, Dennis, General Manager, The Borderwatch Newspaper Group, Re: Stay Another Day
- 24/05/17 Field, Krystal, Bordertown Schools and Community Pedal Prix Group, Re: Request for Support
- 26/05/17 Jones, Becky, Keith Dirt and Diesel Derby, Re: Keith Dirt and Diesel Derby 2018
- 26/05/17 Comley, Kent, Mount Gambier Tourism Group, Re: LCLGA Tourism Priorities and Implementation Plan and ATDW Information
- 29/05/17 LC LGA Tourism Management Group, Re: Update – Preliminary Work for Commencement of the Implementation Plan
- 29/05/17 LC LGA Tourism Management Group, Re: Expiry Notices June 2017 – Australian Tourism Data Warehouse by Council Area
- 30/05/17 Kain, Simone, Director, Hello Friday, Re: Website Quote
- 31/05/17 McCormack, Kevin, Senior Project Officer, Office of Recreation and Sport, Re: Pilot Program LC Sporting Academy
- 31/05/17 Crew, Ms Peta, Regional Coordinator, PIRSA, Re: Funding Applications
- 31/05/17 Various Tourism Recipients (4), Re: New Zealand and Trade Brochure Inclusion – Invoices
- 02/06/17 Denning, Geoffrey, Goingplaces.com, Re: LCLGA Meeting Presentation – Phone Apps
- 02/06/17 Various Tourism Business Recipients, Re: Invitation to Participate –Tasting Trail
- 05/06/17 Bell, Margaret, Chardonnay Lodge, Re: Booking Confirmation
- 05/06/17 Perryman, Mr Steve, Quality Inn Presidential Motel, Re: Booking Confirmation
- 07/06/17 LC LGA Tourism Management Group, Re: International Tourism Cracks a Billion Dollars for the first time in SA
- 07/06/17 Nagy, Judy, General Manager City Growth, City of Mount Gambier, Re: Request for Meeting – Donna Foster



LGA Board – Key Outcome Summary – 18 May 2017

Key Outcomes from MLGG and SAROC Meetings

The LGA Board received the key outcomes and verbal updates from the 10 May 2017 MLGG meeting and 17 May SAROC meeting.

Local Government Elections

The Board endorsed a proposal to the Electoral Commission of SA for them to provide the LGA with profiles for local government candidates elected unopposed that would be included on the LGA's Candidates website. After considering feedback received from councils, the Board also decided not to progress with the proposal raised at the March 2017 Board Meeting to change the voting method at future local government elections.

Review of State NRM Plan

The Board endorsed the framework of the LGA's submission to the Review of the State NRM Plan, and authorised the President and CEO to finalise the submission and provide to the State Government.

Local Government Research & Development Scheme

The Board approved the recommendations of the Local Government Research & Development Scheme Advisory Committee, including overall expenditure of \$2.917 million, including funding for 13 Secretariat-initiated projects worth \$907,000. The Board also noted that Committee's recommendation that an application be encouraged later in 2017 for research into the National Disability Insurance Scheme.

LGA subscriptions formula

The Board noted the feedback received from councils on modelling undertaken regarding membership subscription formulas, and adopted a new formula to be phased in over the next three years including a flat component designed to collect 20% of overall subscriptions, and a 40% population and 60% revenue (three year balance) split for the balance of subscriptions. Additionally, the Board approved eliminating the three times capped subscription limit, replacing it with a model which involves a declining block contribution rate for set increments in population and revenue. This will mean that larger councils will still pay more than smaller ones, but at a smaller rate of increase. More information on this will be distributed during May/June.

2017/18 LGA Annual Business Plan and Budget

The Board adopted the LGA's 2017/18 Annual Business Plan and Budget, including an increase to member subscriptions of 2.5%, and funding for an election strategy and to progress commercial opportunities. An independent review into all Board related fees was also endorsed.

Nominations to South Australian Public Health Council

The Board endorsed a panel of five nominees to be provided to the Minister for Health for the appointment of one "deputy position" to a member of the South Australian Public Health Council.

Draft

Draft Minutes of the South Australian Regional Organisation of Councils meeting held on Wednesday 17 May 2017 at 4:00pm at Alexandrina Council Rooms, 11 Cadell Street, Goolwa.

1. Welcome, Present & Apologies

The Chairperson, Mayor Erika Vickery opened the meeting at 4:00pm and welcomed members and staff.

1.1 Present

Name	Region
Mayor Denis Clark	Central Local Government Region
Mayor Peter Matthey	Central Local Government Region
Mr David Stevenson (Executive Officer)	Central Local Government Region
Mayor Bruce Green	Eyre Peninsula LGA
Mr Tony Irvine (Executive Officer)	Eyre Peninsula LGA
Mayor Erika Vickery	Limestone Coast LGA
Mayor Richard Sage (Deputy)	Limestone Coast LGA
Mr Dominic Testoni (Executive Officer)	Limestone Coast LGA
Mayor Peter Hunt	Murraylands & Riverland LGA
Mayor Neville Jaensch	Murraylands & Riverland LGA
Mayor Brenton Lewis (Deputy)	Murraylands & Riverland LGA
Mr Peter Bond (Executive Officer)	Murraylands & Riverland LGA
Mayor Keith Parkes	Southern & Hills LGA
Mayor Glen Rowlands (Deputy)	Southern & Hills LGA
Mr Graeme Martin (Executive Officer)	Southern & Hills LGA
Mayor Sam Johnson	Spencer Gulf Cities
Mayor John Rohde (Deputy)	Spencer Gulf Cities
Ms Anita Crisp (Executive Officer)	Spencer Gulf Cities
Observer	
Mayor Lorraine Rosenberg	LGA President
LGA Secretariat:	
Lisa Teburea	Executive Director, Public Affairs
Kathy Jarrett	Executive Director, Corporate & Member Services

Draft

Lea Bacon

Jacqui Kelleher

Scott Loechel

Director, Policy

Manager, Executive Services
(minutes)

Program Manager

1.2 Apologies and Absences

Mayor Allan Aughey (Deputy)

Cr Bim Lange (Deputy)

Mayor Sam Telfer (Deputy)

Mayor Dave Burgess
(LGA Immediate Past President)

Mayor Bill Spragg

Matt Pinnegar

Central Local Government Region

Central Local Government Region

Eyre Peninsula Zone

Murraylands & Riverland LGA

Southern & Hills LGA

LGA Chief Executive Officer

2 Minutes of Previous Meeting

2.1 Minutes of the meeting held 16 March 2017

Moved Mayor Green Seconded Mayor Hunt that the SAROC Committee confirms the minutes of its meeting held on 16 March 2017 as a true and accurate record of the proceedings held.

Carried

2.2 Resolutions and Actions from previous meetings

Moved Mayor Hunt Seconded Mayor Clark that the SAROC Committee notes progress with resolutions resulting from its meeting of 16 March 2017 and outstanding resolutions from previous meetings.

Carried

3 Invited Guest Speakers

Nil.

4 LGA President's Report

LGA President, Mayor Rosenberg gave a verbal update.

Draft

Moved Tony Irvine Seconded Mayor Jaensch that the SAROC Committee notes the report.

Carried

5 Regional Executive Officers' Meeting

A verbal update was provided by Peter Bond.

Moved Mayor Johnson Seconded Dominic Testoni that the SAROC Committee notes the verbal update.

Carried

6 Reports for Discussion

6.1 Regions Election Strategy

Moved Mayor Johnson Seconded Mayor Parkes that the SAROC Committee endorses the 2018 regions election strategy next steps.

Carried

6.2 Regional Training and Development (TAFE)

Moved Dominic Testoni Seconded Mayor Green that the SAROC Committee:

1. notes the report;
2. requests the LGA Board to consider the status of government funded training programs across regional South Australia with the view to ascertain what changes have occurred in recent times that have impacted on regions;
3. requests the LGA Secretariat to seek information on the amount of government funding that is available for regional South Australia for continued further and technical education to meet industry needs; and
4. the LGA Secretariat invite the SA Skills & Training Advisory Commission to address at the next meeting of SAROC.

Carried

6.3 Community Passenger Networks

Moved Peter Bond Seconded Graeme Martin that the SAROC Committee notes the report.

Carried

Draft

6.4 Rubble Royalties

Moved Mayor Jaensch Seconded Mayor Clark that the SAROC Committee notes the report.

Carried

6.5 Rating for Developments

Moved Dave Stevenson Seconded Mayor Matthey that the SAROC Committee:

1. notes the report; and
2. recommends that the LGA Board requests the LGA Secretariat to work with Legatus Group and other interested Regional LGAs to develop recommendations for a policy position on the rating of major developments which are currently exempt from valuation for rating purposes.

Carried

7 Confidential Reports

Nil.

8 Late Reports

Nil.

9 Any Other Business

Coordination of SAROC/Board meetings in regional locations.

Mayor Clark requested consideration for coordinating the two meetings on one day when being held in regional locations.

Barmera – KESAB Tidy Towns

Barmera has been awarded the 2017 national award for Tidy Towns.

Dave Stevenson – appreciation

Mayor Vickery offered appreciation on behalf of the SAROC to Mr Stevenson following his recent appointment as CEO of Northern Areas Council.

Draft

10 Next Meeting

The next meeting of the SAROC Committee will be held on Wednesday 19 July 2017 at 4.00pm in the Local Government Association Boardrooms, 148 Frome Street, Adelaide.

11 Close

The meeting was declared closed at 5.05pm

Minutes confirmed

.....

Chairperson signature

Date

INFORMATION REPORT

TO: LC LGA DELEGATES
FROM: STARCLUB Field Officer
RE: LCLGA Update

HIGHLIGHTS

- SASI Talent Search Testing was held in Mount Gambier and Naracoorte in May. This was highly successful with all 5 Schools tested (Naracoorte High, St. Martins, Tenison Woods College, Grant High School and Mount Gambier High), performing above the average for this type of testing. More testing will be done in the region over the coming months.
- Successful STARCLUB club development work has continued with clubs. Please see attached presentation and work plan.
- Minister for Sport and Recreation Leon Bignell MP presented fully recognised STARCLUBS with certificates in March. Mr. Bignell spoke of the high quality of clubs in our region and the excellent job our councils and clubs were doing in working through the STARCLUB Program
- Work towards an Elite Regional Sporting Academy is building. Please see attached presentation and work plan.

BACKGROUND

- Funded by the Office of Recreation and Sport and the 7 Limestone Coast Councils
- Provides ongoing support, training and resources to recreation clubs in the Limestone Coast with Governance, Funding, Volunteer protection, recruitment and retention, Child Safe Laws, Strategic Planning and general sustainability of a sporting club. This is done in partnership and with resources from the Office of Recreation and Sport.

RECOMMENDATION

It is recommended that LC LGA receive and note the report.

Moved:

Seconded:



PROGRAM	STARCLUB FIELD OFFICER			
LC LGA REGIONAL STRATEGY	Community and Social Wellbeing. <i>Advocacy and partnerships to enhance the quality of life, health and opportunities for our regional communities.</i>			
DATE	2017-18			
PREPARED BY	Tony Elletson			
ACTION	TIMING	BUDGET	RESOURCES	
Promote the STARCLUB program as an important support tool to ensure clubs remain sustainable	Ongoing		Media/ORS/Councils	
Engage clubs and associations in the Limestone Coast to join the STARCLUB program	Ongoing		ORS/LCLGA/Councils	
Work with clubs already registered with STARCLUB to complete the process	Ongoing		ORS	
Provide information and resources on available grant funding opportunities from ORS and other funding bodies	Ongoing		ORS/Grant funding Websites	
Work closely with Regional Sport and Recreation Advisory Group (RSRAG) to further identify issues, problems and training requirements clubs are facing and need in each council area.	Bi-Monthly		LCLGA Councils	
Provide and facilitate training opportunities for clubs and associations in the region	Ongoing	\$5000	ORS/ALPHA Learning	



• Give assistance to clubs and associations with compliance and governance issues	Ongoing		ORS/LCLGA SFO Policy Database
• Provide support and resources to clubs and Associations that have issues with player and volunteer retention, financial issues or are looking to expand	Ongoing		ORS/LCLGA Councils
• Work within the ORS STARCLUB Field Officer Strategic plan	Ongoing		ORS
• Work towards establishing the LCLGA Sporting Academy	Feb 2018		ORS/LCLGA Councils/SASI/State Government/Federal Government/Local Businesses/Community
• Work towards a Regional Sport and Recreation Facility masterplan	June 2018		LCLGA Councils
• Work with SSO'S to enlarge their presence in the Limestone Coast and its clubs	Ongoing		ORS/Local Associations



RECOMMENDATION REPORT

TO: LC LGA DELEGATES
FROM: TOURISM INDUSTRY DEVELOPMENT MANGER (TIDM)
RE: Implementation Plan for the LCLGA Priorities to Grow the Visitor Economy by 2020

OVERVIEW & UPDATE

On 7th April 2017, the LCLGA Board endorsed the **‘Implementation Plan for the LCLGA Priorities to Grow the Visitor Economy by 2020 Plan’**.

LCLGA Tourism Management Group regrouped and laid out the first quarter activities noting that some of these tasks needed consideration prior to the commencement of the new financial year 2017/2018. For example; International activity like registration to attend some trade shows, committing to hosting specific trade and media familiarisations, preliminary marketing activity to bundles experiences, events and industry.

Our Priority Plan is being received as a compelling body of work that has demonstrated alignment, collaboration and vision from across the region and further afield, particularly with our strategic partner the South Australian Tourism Commission (SATC). SATC contributes \$65k per year towards a regional tourism program and outlines some Key Performance Indicators, please see attached annual report which is due on the 30th June 2017 to acquit the grant.

As a region, we have begun using this Priority Plan as a tool to engage with various organisations including SATC, SATIC etc. and an example of this is being able to secure key team members from global brands to help deliver workshops, one-on-one mentoring and specific investment facilitators. In the next 2 months, we will be hosting:

- Destination Development from SATC 26-28th June, looking for experience & investment opportunities
- Digital Marketing for Tourism Workshops with reputable experts from Baker Marketing
- Workshop with Online Travel Agents (OTA's) from Expedia, Booking.com, TripAdvisor, Viator & HooRoo
- Workshops with Australian Tourism Data Warehouse (ADTW) the single biggest digital tourism tool in Australia
- An interactive workshop with the executive team from SATC to unpack our big picture ideas and needs to feed into the South Australian Regional Tourism Strategy

RECOMMENDATION

- a. The Board notes and receives the report including
 - a. Annual Local Contact Officer Grant acquittal report and;
 - b. DRAFT Regional Response.



South Australian Regional Visitor Strategy Regional Response Plan – Limestone Coast

OVERALL STRATEGIC FOCUS

In February 2017, the LCLGA endorsed a plan to grow the visitor economy by 2020 – attached.

This piece of work is closely aligned to the LCLGA Strategic Plan and the South Australian Tourism Plan 2020.

The LCLGA Priorities to Grow our Visitor Economy by 2020 are:

1. International Visitation & Expenditure
2. Visiting Friends & Relatives
3. Use Events to Grow Visitation
4. Corporate & Business Visitation & Expenditure
5. Collaborating

Therefore, our strategic focus is deliver the above-mentioned Priority Plan.

Historically the region has good visitation, attracting a strong mix of intra and interstate visitors and recently has experienced a steady growth of international visitors. Noting a real opportunity for growth with the Great Ocean Road attracting around 186,000 international and 1.9M domestic travellers. The Limestone Coast plays a vital role in pulling self-drive travellers across the border from the Great Ocean Road and disperse them further into South Australia.

PRIORITY RESPONSE AREAS

DRIVING DEMAND

Aligned to LCLGA Priority Areas 1, 2, 4 & 5

- A targeted approach to key consumer markets with high propensity, including international, self-drive and business sectors.
- Curate and create compelling content across all communication platforms that align with above action.

Description: The region has no tourism website; however, the region attracts over 520,000 visitors annually, with the highest visitation from international travellers outside of Adelaide. With 871 tourism operators, 24 tourism groups or associations, we aim to curate consumer content, and create compelling pieces to feed into sa.com. We will use our volume of both visitors and in-region advocacy to build the digital footprint.

The region has invested heavily in attending relevant trade and consumer shows. With a refreshed approach we will build industry confidence and presence in the distribution system while assisting our trade partners to build understanding about the experiences on offer, distances and leverage the appeal of Kangaroo Island, Flinders Ranges & Outback, Adelaide and South Australia. The strength of the Melbourne to Adelaide Touring Route is a core communication tool, noting with more air access there is a slight shift towards Adelaide to Melbourne touring.



Priority:

Timing: 2017 – 2020

Primary Responsibility: facilitated by LCLGA Tourism Management Group / Tourism Industry Development Manager

Other Contributors: Industry

Measures of Success: Increased listing on ATDW, Social Media followers increased, number of social media posts.

WORKING BETTER TOGETHER

Aligned to LCLGA Priority Area 5

- Implementing the LCLGA Priorities to grow the Visitor economy by 2020

Description: The LCLGA board endorsed the establishment of a Tourism Management Group with representation from each of its constituent councils. The within 12 months the group built Priority Plan in consultation with industry and other regional stakeholders with the aim of creating a clear focus and direction, a plan to align resources and effort working collaboratively. An Implementation Plan was endorsed by the LCLGA board in April 2017.

The region is establishing a Tourism Leadership Group with representation sourced from the 24 tourism groups across the region.

Each council is in the process of building their own tourism plan or strategy, based on the regional priorities and aligning their local activity and planning.

Priority:

Timing: 2017 – 2020

Primary Responsibility: LCLGA Tourism Management Group / Tourism Industry Development Manager

Other Contributors: Industry

Measures of Success: Priority Plan delivered BY 2020.

SUPPORTING WHAT WE HAVE

Aligned to LCLGA Priority Area 5

- Building business maturity
- Leveraging our Natural Assets to increase Nature Based Tourism

Description: With 871 tourism operators in the region, only 304 are listed with ATDW and only 23 TXA enabled. To increase our digital footprint, we need to support operators across a range of business areas, including confidence in the digital space, business analysis, finance, growth strategies and cultural awareness.

Priority:

Timing: Immediate and on-going

Primary Responsibility: LCLGA Tourism Management Group / Tourism Industry Development Manager

Other Contributors: Industry, Dept. Environment, Water & Natural Resources, Regional Development Limestone Coast



Measures of Success: LC Listings on ATDW and TXA enabled increased. Industry attendance at workshops and relevant trade events. Number of new tourism experiences developed.

INCREASING THE RECOGNITION OF THE VALUE OF TOURISM

Aligned to LCLGA Priority Area 2 & 5

- Actively reinforce tourism economy as a credible contributor to regional economy and employment

Description: Through the Tourism Management Group and the LCLGA Board, seek out opportunities to demonstrate the importance of the visitor economy. Examples include speaking at relevant workshops, business and economic development forums, plus the local media. Maintain representation on the LCLGA Economic Development Group. The LCLGA has invested consistently in regional tourism initiatives, including employing 1 x FTE Tourism Industry Development Manager.

Priority:

Timing: Ongoing

Primary Responsibility: LCLGA Tourism Management Group

Other Contributors: Tourism Industry Development Manager

Measures of Success: Tourism/Visitor Economy on regional agenda, present at meetings & number of presentations.

USING EVENTS TO GROW

Aligns to LCLGA Priority Area 3

- Support existing events to grow through packaging while actively looking to attract appropriate and regionally significant events to the region.

Description: With over 100 events in the region, we aim to refine and refresh existing events in addition to developing tactical communication to create urgency around visitation. Pre & Post touring for regional and state events will be pursued along with support for attracting game-changing events.

Priority:

Timing: Immediate and ongoing

Primary Responsibility: LCLGA Tourism Management Group

Other Contributors: Tourism Industry Development Manager, South Australian Tourism Commission – Events, Industry

Measures of Success: Selected events growing in participation and viability. New relevant events secured.

THE TOTAL COST OF DOING BUSINESS

- Provide a supportive investment environment for existing operators and work to attract new investment to the region while recognising roles and responsibilities – as outlined in our LCLGA Priority Plan, page 3



Description: Several the member councils undertake Economic Development activities within, while all contribute financially to Regional Development Australia Limestone Coast. The Tourism Industry Development Manager works alongside all parties to help stimulate investment. For example, assisting with familiarisations, Itineraries, building collateral and representation at ley trade events.

The Limestone Coast Economic Development Group is a formal sub-committee of the LCLGA. This is an overarching economic development group with a Vision Statement and Work Plan. Tourism is one of 1 of 8 priorities outlined in their Work Plan.

Priority:

Timing: Ongoing

Primary Responsibility: Regional Development Australia Limestone Coast

Other Contributors: Tourism Industry Development Manager, relevant Individual Councils and industry

Measures of Success: New investment. Number of trade events attended and Number of Familiarisations hosted.

INVESTMENT IN PUBLIC INFRASTRUCTURE

Aligns to LCLGA Priority Area 1,2,3, 4 & 5

- Develop signage and Wi-Fi across the region to include wayfinding, entrance, interpretation (with digital links) and sense of place.
- Mount Gambier Airport expansion
- Improved, safe roads and bridges
- Assessment of our LC coastline to determine best opportunities for Cruise Ship arrivals growth.
- Soft infrastructure/programming to enhance our natural assets.

Description: As a predominately a self-drive destination, we require way-finding signage in English (& potentially Mandarin). This should include entrance signage to help increase a sense of arrival and sense of place plus dismantling the old signage. The LCLGA is an integral member of the Green Triangle Freight Action Plan which is a cross- border initiative to ensure the appropriate land transport infrastructure and an aligned regulatory environment are in place to accommodate the forecast increases in freight traffic in the region, particularly forest products to the Port of Portland, and possibly Penola, and mineral sands to the Port of Portland – key routes for our self-drive travellers along the Melbourne to Adelaide Touring Route.

As the region builds our digital savviness, we need Wi-Fi, especially given the level of blackspots.

Expansion of the regionally significant Mount Gambier Airport to enable several economic areas and provides quick access to the region and particularly unique experiences including, but not limited to The Naracoorte Caves National Park World Heritage Fossil Site.

We have 17 national parks, 2 RAMSAR sites and significant natural assets, by providing pathways for commercialising on-park touring and tourism development ie. accommodation to occur we can share the story in a more meaningful way. By advancing the experience on-park and building in a wholesale proposition this will help to increase our presence in the in the distribution system. It would assist with product development and with some international markets increase length of stay.



Activation of our natural assets through soft programming can help with dispersal, cross-promotion and lead to increased length of stay along with a memorable visit to the region.

As a predominantly self-drive destination, our roads are shared with freight transport and leisure travellers including a growing number of caravan and campers/motorhomes. We need to ensure safe overtaking and general road conditions.

With the cruise sector growing, the region would like some coastal analysis to determine our best area for infrastructure to potentially attract cruise ship visits. If feasible, and If there is some major infrastructure requirements we would like to build a business case for these to be pursued.

Priority:

Timing: 2020 and beyond

Primary Responsibility: LCLGA, State & Federal Government

Other Contributors: Tourism Industry Development Manager

Measures of Success: Signage/Wi-Fi Strategy developed and some installed, Airport Expansion commenced, increase in number of nature-based commercial opportunities in the distribution system. Business analysis for cruise ship investment and viability.

DRAFT



Local Contact Officer Project Annual Report 2016.2017

Delivery of Services	The Local Contact Officer must comply with SATC requirements always and any information provided to SATC must be accurate, delivered on time and able to be relied upon.	In addition to responding timely to requests via SATC from all departments, the Tourism Industry Development Manager was present in Adelaide for SATC or Regional Tourism business a total of 19 days in the financial year.
Communication Report	The Local Contact Officer must provide an annual report to SATC no later than 30 June 2015 that is comprised of the following: 1. Details of how regional operators were kept fully informed of opportunities and developments in tourism including grants, strategies, reports and marketing campaigns from SATC, Tourism Australia and other State and Federal agencies. 2. Details of methods of communication with regional operators e.g newsletters, e-blasts, websites, segments of operator forums etc 3. Details on how industry sign on to the Australian Tourism Data Warehouse was promoted to achieve an increase in listings especially in categories linked to the key touring routes	185 pieces of communication (mostly via e-mail) were made throughout the 12 months with industry across the region, covering these topics: - Cruise ships in Portland - Understanding China Workshops and Tool kits - LC TVC/digital piece produced by SATC - Dept. State Development Workshops - Aust. Top 50 Towns: Nominate - ATDW, listing and review - Distribution System - Cross-Border activity & opportunities - PR Workshops + Opportunities - Tasting Australia participation - TVC Media Schedules from SATC - Sealink opportunities - PIRSA Wine Industry Scheme - Other government funding - Building Better Regions - Reg. Events & Festivals Funding - Lonely Planet news - Regional Plan Consultation - Brand SA Awards - SA Tourism Awards - Talking Tourism Events - NZ Roadshow Opportunity - Trade: ATE, Discover SA, SA Uncorked - Caravan & Camping Shows - Social Media Tips - Star Ratings - Webinars: PR with SATC - Tourism Australia Webinars - Value of Tourism with IVS & NVS updates - SATC Workshops - SATC OTA Workshops - Great Wine Capitals - Regional Visitor Guide

Forestry SA Building
152 Jubilee Highway East (PO Box 1445)
Mount Gambier SA 5290

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Local Contact Officer Project Annual Report 2016.2017

Strategic Initiative	The Local Contact Officer must submit an action to SATC for review and agreement by no later than 31 July 2016. The Local Contact Officer must provide a brief final report by no later than 31 July 2017.	The region identified work to continue around the commercialisation of the vitally important tourism arterial Melbourne to Adelaide Touring Route. In conjunction with ATDW Blitz initiated, the region has been active in representing the touring Route along with the Southern Ocean Drive through various consumer and trade events – see below for detail.
General Reports	The Local Contact Officer must develop and deliver reports to SATC as and when required.	In addition to the Annual report, the LC has provided information to maintain the internal database of key contacts in the region and we have been keen to provide off-the-cuff information when required ie. in relation Easter trading hours at short notice.

Additional Notes

ATDW: The region is utilizing a component t of its co-operative marketing fund to roll-out an ATDW Blitz. We aim to increase the number of ATDW listings across Industry, Attractions and Events; therefore, lift our digital footprint. There will be a focus on ensuring our experiences and tourism product along our key touring routes of **Southern Ocean Drive** and the **Adelaide to Melbourne Touring Route** are listing and active.

We have engaged ATDW to deliver 3 workshops in the region.

- ATDW 101 for beginners
- ATDW Advanced
- ATDW Train the Trainer, so we can lean on some ATDW champions within the region (predominately this will be Visitor Information Staff members).

We would like to acknowledge Emily Priverara at SATC who has supplied valuable ATDW reporting in a timely manner, for example ATDW Expiry Listings and plenty of lead time which we have been able use to encourage operators to refresh. The links to the industry tool kits on sa.com continue to be of value.

In addition to e-mail blasts and newsletters, we have met face to face with most of the 24 tourism groups across the region. While the focus for these meetings was to consult on our regional tourism plan, we did use the opportunity to re-enforce opportunities for industry, like ATDFW and workshops and the industry toolkit.

The region was active in attending the following consumer and trade shows and used the touring routes as the fundamental tool to engage. Investment totaled \$27,770 with plan to increase this activity for the next 3 years.

- Caravan & Camping Shows in Brisbane, Melbourne, Adelaide, Sydney and the Royal Adelaide Show.
- The Great Outdoor Expo in Mount Gambier.
- SA Uncorked, European Product Workshop (London), Australia Marketplace (Los Angeles) ATE16 (Gold Coast), Meeting Place (Canberra).

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OUR REGIONAL TOURISM JOURNEY

In 2012 the Limestone Coast lacked a regional marketing body, however, an industry-led group called the Limestone Coast Collaborative initiated and delivered a project to create a regional brand that was built and owned by industry. It was important and relevant that this project occurred in-line with the development of other tourism mechanisms across Local and State Government.

The below regional Tourism Framework was created that identified roles and responsibilities as a number of moving parts worked towards a common goal of creating a Limestone Coast Regional Brand and Market Position. This was achieved in December 2016.

LIMESTONE COAST REGIONAL TOURISM FRAMEWORK

LIMESTONE COAST COLLABORATIVE (INDUSTRY)	REG. TOURISM DEVELOPMENT MANAGER	SA TOURISM COMMISSION	LIMESTONE COAST LOCAL GOVERNMENT (LCLGA)
Industry-led	Experience Development	Guidance	Visitor Services
Brand Development	Industry Development	Support	Event Support
Business Building	Packaging	Expertise	Infrastructure
Workshops	Travel Trade	Destination Action Plan	Regional Trails
Networking	Consumer Show	Marketing	Images
	Local Contact Person (SATC)		Content
	Local Expertise		
	Relationship Management		

LIMESTONE COAST REGIONAL BRAND & MARKETING POSITION REACHED DECEMBER 2016

OUR REGIONAL VISION FOR THE VISITOR ECONOMY

In February 2016, the LCLGA Board endorsed the establishment of a Tourism Management Group with representation of each of its constituent councils. The group conducted an environmental scan, considered emerging trends and markets and how it can partner with industry to drive growth. The result was the need for clear focus and direction, a plan to align resources and effort by working together.

In 2016 the Limestone Coast is currently achieving \$319M in visitor expenditure annually, with a projected increase of 43% to reach \$457M by 2020.

A series of consultation sessions occurred across the region with industry and stakeholder groups from November 2016 - January 2017. The result was the development of a plan called LCLGA Priorities to Grow the Visitor Economy by 2020 with 5 priority areas.

PRIORITY AREA 1

GROW OUR SHARE OF INTERNATIONAL VISITOR EXPENDITURE

PRIORITY AREA 2

BUILD ADVOCACY AND FORMALISE VISITING FRIENDS & RELATIVES (VFR) ACTIVITIES

PRIORITY AREA 3

USE EVENTS TO GROW VISITATION

PRIORITY AREA 4

BUILD A REGIONAL PROPOSITION TO ATTRACT CORPORATE AND BUSINESS TRAVELLERS

PRIORITY AREA 5

WORK TOGETHER TO RAISE THE PROFILE OF THE LIMESTONE COAST

IMPLEMENTATION PLAN

PRIORITY AREA 1

GROW OUR SHARE OF INTERNATIONAL VISITOR EXPENDITURE

	WHAT WE WILL DO	LEAD	KEY PARTNERS	TIMELINE	RESOURCES	WHAT SUCCESS LOOKS LIKE
1.1	Identify Travel Trade activities that will grow our traditional markets and emerging markets, including Asia	LCLGA-TIDM	SATC, TA, TRA	Ongoing	LCDM	Number of relevant Travel Trade activities completed
1.2	Develop an international market-specific program for industry and local government	LCLGA-TMG	SATC, TA, TRA	July - August 2017	LCDM	A targeted, market-specific program developed
1.3	Host Media and Trade Familiarisations	LCLGA-TIDM	SATC, TA, ATEC, Industry	Ongoing	LCDM	Number of International ready operators. Increase in International visitation and expenditure

Growth Target: 46,000 international Visitors to 65,000 by 2020 and International expenditure from \$20M to \$29M by 2020

PRIORITY AREA 2

BUILD ADVOCACY AND FORMALISE VISITING FRIENDS & RELATIVES (VFR) ACTIVITIES

	WHAT WE WILL DO	LEAD	KEY PARTNERS	TIMELINE	RESOURCES	WHAT SUCCESS LOOKS LIKE
2.1	Develop a program to harness local knowledge	LCLGA-TMG	LCC	September - October 2017	LCDM	A formal program of activities to build regional advocacy developed and delivered across the region
2.2	Create key messages as tools for local ambassadors to share with their visiting friends and relatives	LCLGA-TMG	LCC	November - December 2017	LCDM	Key messages developed and executed
2.3	Work with international student bodies to promote the Limestone Coast as a destination	LCLGA-TIDM	SA, SM, SATC, TA	Ongoing	LCDM	Purpose of visitation captured
2.4	Host familiarisations for key social media champions who can influence domestic and international friends and relatives	LCLGA-TIDM	SATC, TA, LCC	Ongoing	LCDM, LCC	Number of influencers hosted and results published

IMPLEMENTATION PLAN

PRIORITY AREA 3

USE EVENTS TO GROW VISITATION

	WHAT WE WILL DO	LEAD	KEY PARTNERS	TIMELINE	RESOURCES	WHAT SUCCESS LOOKS LIKE
3.1	Support existing key regional events and development of new events	LCLGA-TMG	LCC	Ongoing	LCDM	Number of Limestone Coast events listed on ATDW
3.2	Develop a central portal for Limestone Coast events	LCLGA-TIDM		December 2017 - January 2018	LCDM	Regional Calendar of events established and promoted
3.3	Provide advice and endorsement of relevant events as part of the SATC Regional Events & Festivals Program	LCLGA-TMG, LCLGA-TIDM	SATC	February - April annually	LCDM	Limestone Coast events receive funding via the SATC Regional Festivals & Events Program
3.4	Identify gaps and seek out opportunities to host events that compliment regional calendar of events	LCLGA-TMG	SATC	February annually	LCDM	New events secured

PRIORITY AREA 4

BUILD A REGIONAL PROPOSITION TO ATTRACT CORPORATE AND BUSINESS TRAVELLERS

	WHAT WE WILL DO	LEAD	KEY PARTNERS	TIMELINE	RESOURCES	WHAT SUCCESS LOOKS LIKE
4.1	Audit facilities, venues and suppliers to establish a 'needs analysis'	LCLGA-TMG		July - August 2018	LCDM	Audit completed
4.2	Establish a Regional Business Bureau (working title)	LCLGA-TMG	ACB	September – November 2018	LCDM	Business Bureau established
4.3	Develop a plan to attract business and corporate delegates to the Limestone Coast which includes data collection	LCLGA-TMG	SATC, TA, ACB	December 2018 - May 2019	LCDM	Plan developed and Data collection systems in place

IMPLEMENTATION PLAN

PRIORITY AREA 5

WORK TOGETHER TO RAISE THE PROFILE OF THE LIMESTONE COAST

	WHAT WE WILL DO	LEAD	KEY PARTNERS	TIMELINE	RESOURCES	WHAT SUCCESS LOOKS LIKE
5.1	Link products to develop 'sellable' experiences	LCLGA-TMG	LCC	Ongoing	LCDM	Length of stay increased
5.2	Bundle events and experiences to increase length of stay	LCLGA-TMG		Ongoing	LCDM	Number of 'sellable' experiences available
5.3	Facilitate industry connections that aligns approaches to experience development	LCLGA-TMG	LCC	Ongoing	LCDM	Number of networking platforms established
5.4	Share Insights to build business maturity and confidence to encourage investment and elevate visitor experiences	LCLGA-TMG		Ongoing	LCDM	Dissemination of relevant data
5.5	Leverage our natural assets to enhance visitor experiences	LCLGA-TMG LCLGA-TIDM	SATC, DEWNR, TA	Ongoing	LCDM	Commercial activation of our natural assets
5.6	Utilise the regional brand and encourage others to utilise the brand	LCLGA-TMG	LCC	Ongoing	LCDM	Number of businesses utilizing the brand

1	INTERNATIONAL	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
1.1	Identify Travel Trade activities that will grow our traditional markets and emerging markets, including Asia			ITO	FL	ITO			W	NZ	DSA	W	
1.2	Develop an international market-specific program for industry and local government.												
1.3	Host Media & Trade Famils												
2	VFR	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2.1	Develop a program to harness local knowledge												
2.2	Create key messages as tools for local ambassadors to share with their visiting friends and relatives												
2.3	Work with international student bodies to promote the Limestone Coast as a destination												
2.4	Host familiarisations for key social media champions who can influence domestic and international friends and relatives												
3	EVENTS	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
3.1	Support existing key regional events and development of new events												
3.2	Develop a central portal for Limestone Coast events												
3.3	Provide advice and endorsement of relevant events as part of the SATC Regional Festivals & Events Program												
3.4	Identify gaps and seek out opportunities to host events that compliment regional calendar												
4	CORPORATE / BUSINESS	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
4.1	Audit facilities, venues and suppliers to establish 'needs analysis'												
4.2	Establish a Regional Business Bureau (working title)												
4.3	Develop a plan to attract business and corporate delegates to the Limestone Coast which includes data collection												
5	COLLABORATING	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
5.1	Link products to develop 'sellable' experiences												
5.2	Bundle events and experience to increase length of stay												
5.3	Facilitate industry connections that aligns approaches to experience development												
5.4	Share Insights to build business maturity and confidence to encourage investment and elevate visitor experiences												
5.5	Leverage our natural assets to enhance visitor experiences												
5.6	Utilise the regional brand and encourage others to utilise the brand												

1	INTERNATIONAL	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
1.1	Identify Travel Trade activities that will grow our traditional markets and emerging markets, including Asia			ITO		ITO			W	NZ	DSA	W	
1.2	Develop an international market-specific program for industry and local government.												
1.3	Host Media & Trade Famils												
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4.1	Audit facilities, venues and suppliers to establish 'needs analysis'												
4.2	Establish a Regional Business Bureau (working title)												
4.3	Develop a plan to attract business and corporate delegates to the Limestone Coast which includes data collection												
5	COLLABORATING	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
5.1	Link products to develop 'sellable' experiences												
5.2	Bundle events and experience to increase length of stay												
5.3	Facilitate industry connections that aligns approaches to experience development												
5.4	Share Insights to build business maturity and confidence to encourage investment and elevate visitor experiences												
5.5	Leverage our natural assets to enhance visitor experiences												
5.6	Utilise the regional brand and encourage others to utilise the brand												

1	INTERNATIONAL	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
1.1	Identify Travel Trade activities that will grow our traditional markets and emerging markets, including Asia			ITO		ITO			W	NZ	DSA	W	
1.2	Develop an international market-specific program for industry and local government.												
1.3	Host Media & Trade Famils												
2	VFR	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2.1	Develop a program to harness local knowledge												
2.2	Create key messages as tools for local ambassadors to share with their visiting friends and relatives												
2.3	Work with international student bodies to promote the Limestone Coast as a destination												
2.4	Host familiarisations for key social media champions who can influence domestic and international friends and relatives												
3	EVENTS	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
3.1	Support existing key regional events and development of new events												
3.2	Develop a central portal for Limestone Coast events												
3.3	Provide advice and endorsement of relevant events as part of the SATC Regional Festivals & Events Program												
3.4	Identify gaps and seek out opportunities to host events that compliment regional calendar												
4	CORPORATE / BUSINESS	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
4.1	Audit facilities, venues and suppliers to establish 'needs analysis'												
4.2	Establish a Regional Business Bureau (working title)												
4.3	Develop a plan to attract business and corporate delegates to the Limestone Coast which includes data collection												
5	COLLABORATING	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
5.1	Link products to develop 'sellable' experiences												
5.2	Bundle events and experience to increase length of stay												
5.3	Facilitate industry connections that aligns approaches to experience development												
5.4	Share Insights to build business maturity and confidence to encourage investment and elevate visitor experiences												
5.5	Leverage our natural assets to enhance visitor experiences												
5.6	Utilise the regional brand and encourage others to utilise the brand												

[illegible][illegible]

[illegible][illegible]

COMMUNICATION PLAN

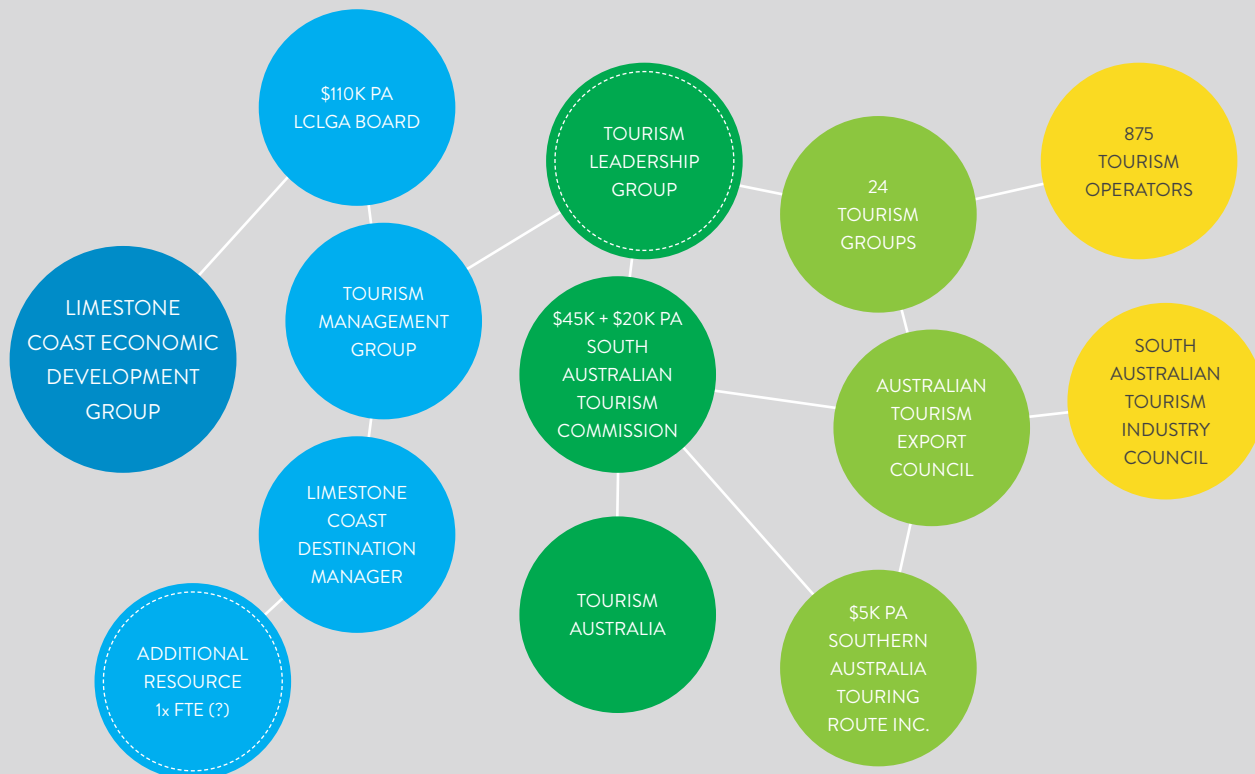
		LCLGA BOARD	LCD GROUP	MANAGEMENT GROUP	INDUSTRY	VIC'S	ABC RADIO	TRIPLE M / HITFM	BORDERWATCH	FAIRFAX	LIFESTYLE	WIN TV	FREELANCE JOURNALISTS	SATC	SATC	STATE AGENCIES	OTHER REGIONS	TOURISM AUSTRALIA	ATEC	WHOLESALERS	INBOUND TOUR OPERATORS	VARIOUS MEDIA PLATFORMS
PRIORITY AREA 5 COLLABORATING																						
5.1	enewsletter																					
5.2	Media release																					
5.3	e-blast																					
5.4	Paid adverstising space																					
5.5	Social media status update																					

DELIVERY MODEL

By working together, we can achieve regional success and drive growth in the visitor economy, specifically:

- › The development of visitor experiences that are researched, tested then targeted to our 'best-customer';
- › Deep dispersal throughout the region so each pocket of the region feels success;
- › Our industry needs to be networked, connected, aligned and part of the journey so we can deliver the promise;
- › Share insights to build business maturity and confidence to encourage investment and elevate visitor experiences;
- › Define the Limestone Coast as a region, and be visually recognised from a distance and within;
- › Be a region that 'champions' itself;

DESTINATION FUNDING AND INVESTMENT MODEL



MOVING FORWARD

THE FOLLOWING STEPS ARE RECOMMENDED IN ORDER TO COMMENCE THIS IMPLEMENTATION PLAN

April 2017	LCLGA Board endorses Implementation Plan
May 2017	Expressions of Interest process to establish a Tourism Leadership Group
June 2017	Tourism Leadership Group and Terms of Reference endorsed by the LCLGA Board
July 2017	Tourism Summit held in-region to bring together the Tourism Management & Leadership Groups
August - November 2017	Collective work to build a Tourism Investment Prospectus (working title)
February 2018	Tourism Investment Prospectus presented to the LCLGA Board for consideration
March 2018	Review of the Priorities to Grow the Visitor Economy
April 2018	Review recommendations submitted to the LCLGA Board
July 2018	Expressions of Interest process to establish a Business Bureau (working title)
October 2018	Business Bureau and plan presented to the LCLGA Board for endorsement
February 2018	Tourism Summit to review work to date and assess future actions with the Tourism Management & Leadership Groups
April 2018	Review recommendations submitted to the LCLGA Board

GLOSSARY

LCC	Limestone Coast Collaborative
LCLGA	Limestone Coast Local Government Association
LCLGA-TMG	Limestone Coast Local Government Association - Tourism Management Group
LCLGA-TIDM	Limestone Coast Local Government Association - Tourism Industry Development Manager
LCED	Limestone Coast Economic Development Group
SATC	South Australian Tourism Commission
SATIC	South Australian Tourism Industry Council
TA	Tourism Australia
VFR	Visiting Friends and Relatives
LCDM	Limestone Coast Destination Manager
ATEC	Australian Tourism Export Council
SA	Study Adelaide
SM	Study Melbourne
ACB	Adelaide Convention Bureau
DEWNR	South Australian Tourism Commission



City of
Mount Gambier



Naracoorte Lucindale Council
Better by Nature

District Council of
ROBE



Biddie Shearing

Tourism Industry Development Manager

☎ 0428 473 105

✉ tourismclc@lclga.sa.gov.au



Limestone Coast Local Government Association

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Mount Gambier SA 5290

🌐 www.lclga.sa.gov.au

INFORMATION REPORT

TO: LC LGA DELEGATES
FROM: REGIONAL WASTE MANAGEMENT COORDINATOR
RE: LC LGA WASTE MANAGEMENT UPDATE

HIGHLIGHTS

- Projects update
- Limestone Coast Waste and Resource Recovery Infrastructure Plan
- Information exchange and coordination
- Wipe Out Waste

DISCUSSION

Projects

School Waste Reduction and Recycling Challenge

The Limestone Coast School Waste Reduction and Recycling Challenge ended on the 7th of April 2017. See Attachment 1 for results of the challenge.

Outcomes

- Approximately 1,620 pupils and staff members engaged.
- 10% decline in general waste generation and 15% decline in generation of recyclables (results of first and fourth week data compared).
- Schools developed or improved strategies to reduce waste sent to landfill and are continuing to implement them, even after the challenge ended. Strategies used include nude food days, putting up posters around schools in strategic positions; newsletter articles; encouraging students to make their own sandwiches rather than buying sandwiches as these have a lot of packaging; and encouraging students to dispose waste in the correct bin.

Proposed change to the challenge for next year

- Schools can select any competition category to participate in. This is to enable schools without a recycling service to take part in the challenge.
- Open the challenge to pre-schools.

Business Waste Reduction

A report is currently being written following surveys and bin audits done in February and March.



INFORMATION REPORT

Limestone Coast Waste and Resource Recovery Infrastructure Plan

Following the Regional Waste Management Steering Committee (RWMSC) held on the 22nd of March, it was resolved that more work needed to be done on the Regional Waste and Resource Recovery Infrastructure Plan. Several actions have been done as follows:

- Research done on other infrastructure plans.
- Brainstorming meeting held with Andrew Hutcheon from Green Industries SA to discuss proposed infrastructure plan.
- Preparation of a scoping document which will be used to identify a consultant to prepare the plan. The scoping document will also be used to source funding for the consultancy.
- Circulation of scoping document to Regional Waste Management Steering Committee.
- Document sent to consultant requesting proposal for the work.
- Approached the Member of Parliament Troy Bell and AusIndustry to discuss funding opportunities for the plan.

Information exchange and coordination

A meeting was held for the Regional Waste Management Steering Committee (RWMSC) on the 24th of May 2017. Discussions were mainly centred around the proposed Limestone Coast Waste and Resource Recovery Infrastructure Plan. Andrew Hutcheon from Green Industries SA was invited to assist with the plan. Councils present identified infrastructure required for the region. The Regional Waste Management Coordinator (RWMC) presented her workplan for 2017/18.

Radio interview

A recorded interview was done by ABC Radio Mount Gambier during the same period the programme War on Waste was aired on television. During the interview, the RWMC highlighted projects being done by LCLGA in conjunction with the seven Constituent Councils to reduce waste sent to landfill. Two enquiries have been received by the RWMC since the broadcast of the interview from 2 residents requesting clarification on how to recycle certain waste.

Wipe Out Waste

- Free Wipe Out Waste (WOW) shows were held from 6 to 8 June at McDonald Park Primary School and Mulga Street Primary School, for schools in the City of Mount Gambier and District Council of Grant. An audience totalling almost 1,640 attended this entertaining and interactive 40-minute performance which covered reducing food packaging in schools and preschools, recycling systems, and use of two and three bin systems. The audience was preschool to Year 4 students, school staff and parents.
- Complimenting this performance were a Professional Development Session for school staff at Mulga Primary School and School Bin Audits at Tenison Woods School and Mulga primary School.



INFORMATION REPORT

RECOMMENDATION

It is recommended that LC LGA receive and note the report.

Moved:

Seconded:



INFORMATION REPORT

Attachment 1

Results of the Limestone Coast School Waste Reduction and Recycling Challenge

General waste (volume per person)						
School	Week 1	Week 2	Week 3	Week 4	Average	
Grant High School	1.14	1.32	1.46	1.04	1.24	1st
Independent Learning Centre	1.56	1.56	1.56	1.56	1.56	2nd
Bordertown High School	2.41	1.6	2.42	2.12	2.1375	3rd
Newbery Park Primary School	3.93	4.11	1.96	1.96	2.99	
St Anthony's Catholic Primary School	6.27	3	3.27	4.64	4.295	
Penola primary School	6.03	6.55	8.45	7.93	7.24	

Recyclables (volume per person)						
School	Week 1	Week 2	Week 3	Week 4	Average	
St Anthony's Catholic Primary School	3.27	2.73	4.09	4.36	3.61	1st
Independent Learning Centre	3.67	4.00	2.67	2.67	3.25	2nd
Newbery Park Primary School	4.29	4.07	2.14	2.14	3.16	3rd
Penola primary School	2.59	2.41	3.10	2.76	2.72	
Grant High School	2.35	1.18	1.18	1.18	1.47	
Bordertown High School	0.50	1.77	1.06	1.12	1.11	

Least amount of general waste and recyclables generated		
School		
Grant High School	2.71	1st
Bordertown High School	3.25	2nd
Independent Learning Centre	4.81	3rd
Newbery Park Primary School	6.15	
St Anthony's Catholic Primary School	7.91	
Penola primary School	9.96	



PROGRAM	<i>Regional Waste Management</i>			
LC LGA REGIONAL STRATEGY	Theme 1: Existing and future regional infrastructure is fit for purpose and has the capacity to meet the region's need. Theme 4: A regional approach to landfill minimization and innovative waste management.			
DATE	2017 - 2018			
PREPARED BY	June Saruwaka			
ACTION		TIMING	BUDGET	RESOURCES
- Identify areas for coordination of activities to improve efficiency. - Develop a regional infrastructure plan.		Jun – Oct 2017	\$25,000 (look for external funding)	LCLGA/COUNCILS
Complete Regional Waste Strategy		By Oct 2017	\$3,000	LCLGA/COUNCILS
Continue school education programs. Review and implement Limestone Coast School Waste Reduction and Recycling Challenge.		Ongoing (2017 – 2019)	\$8,000	LCLGA/COUNCILS/ Department of Education and Child Development
Work with businesses (SMEs) to reduce landfill disposal volumes.		Ongoing	Look for external funding.	LCLGA/COUNCILS/WASTE CONTRACTORS
Develop material to raise awareness on illegal dumping.		Sep – Dec 2017	Look for external funding	LCLGA/COUNCILS/FORESTRY SA
Investigate and support energy from waste technologies, where appropriate, for generating renewable energy from organic waste.		Ongoing		LCLGA/COUNCILS/LCBIN



- Support the Regional Waste Management Steering Committee by: - Promoting information exchange between all Constituent Councils.	Ongoing	In kind	COUNCILS/LCLGA
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INFORMATION REPORT

TO: LC LGA DELEGATES
FROM: PROJECT MANAGER
RE: PROJECT UPDATES
PROJECTS:

PROJECT: Limestone Coast Regional Growth Strategy THEME: Sustainable Economy		
OUTCOME	ACTIONS	STATUS
Development of a Limestone Coast Regional Growth Strategy	• Undertake research	COMPLETED
	• Draft Strategy Commenced	COMPLETED
	• Consultancy firm identified	COMPLETED
	• Project Brief Developed	COMPLETED
	• Meeting with Consultant	COMPLETED
	• Quote/proposal received	COMPLETED
Development of a funding application to PIRSA Regions SA	• Funding application prepared and submitted to PIRSA for \$15,000 to contribute to the developments of the Limestone Coast Regional Growth Strategy	COMPLETED

PROJECT: Limestone Coast Promotional Material THEME: Sustainable Economy		
OUTCOME	ACTIONS	STATUS
Development of Limestone Coast Promotional Material	• Project brief developed	COMPLETED
	• Production company appointed	COMPLETED
	• Communication brief developed	COMPLETED
	• Additional footage obtained	COMPLETED
	• Shoot schedule developed, Locations contacted	COMPLETED
	• Script developed	COMPLETED
	• Coordination & Overseeing of Filming	ONGOING
	• Liaise with Production Company to produce footage	ONGOING

PROJECT: Limestone Coast Collaborative THEME: Sustainable Economy		
OUTCOME	ACTIONS	STATUS
Activation & Implementation of the Limestone Coast Brand through the:	• Research undertaken around Brand Implementation	COMPLETED
	• Engaged Consultant to optimise engagement with the new LCC brand, its adoption, proliferation & stakeholder promotion	COMPLETED



INFORMATION REPORT

➤ Development of a Brand Communication Strategy	Workshop organised 22nd May to determine parameters to support the new brand, implementation activities that will build and develop brand awareness & an Activation Plan	COMPLETED
➤ Development of a Brand Implementation Plan	Draft Limestone Coast Implementation Plan & Communication Strategy prepared	ONGOING
Engage with LCC Committee members to optimise awareness and benefits of the LC brand and determine the LCCC role	Meeting held Monday 10th April. - Match stakeholder outcomes - Identify potential issues - Develop Key messages and delivery - Stakeholder roles in implementing & promoting the brand - Role of the Limestone Coast Collaborative	COMPLETED ONGOING
Development of a funding application to PIRSA Regions SA	Funding application prepared and submitted to PIRSA for \$10,000 to contribute to the development of promotional material and advertising for the Limestone Coast brand and LCC	COMPLETED

PROJECT: LGA Showcase (PROJECT COMPLETED)

THEME: Governance, Leadership & Financial Sustainability

OUTCOME	ACTIONS	STATUS
Participate and exhibit at the LGA Showcase in April 2017	- LGA Registration and Proposal - Development of promotional material - Coordinate staff and project information - Attended LGA SA Showcase	COMPLETED COMPLETED COMPLETED COMPLETED

PROJECT: Climate Adaptation

THEME: Environmental Sustainability

OUTCOME	ACTIONS	STATUS
Development of a Limestone Coast Climate Adaptation Action & Work Plan	- Organised and facilitate planning session for Subcommittee to develop Action Plan - Draft Action Plan developed & Endorsed by the LCCAC - Develop J&P Specification for Climate Adaptation Project Officer position - Develop Program Budget - Advertise Position in regional newspapers - Manage and oversee recruitment process	COMPLETED COMPLETED COMPLETED COMPLETED COMPLETED ONGOING
Provide Executive Support to the LCCAC	Meeting 12 th April	COMPLETED



INFORMATION REPORT

RECOMMENDATION

It is recommended that LC LGA receive and note the report.

Moved:

Seconded:



2017-2018 WORKPLAN

PROGRAM	PROJECT MANGER			
LC LGA REGIONAL STRATEGY	1. Infrastructure 2. Sustainable Economy 3. Environmental Sustainability 4. Community & Social Wellbeing			
DATE	2017 - 2018			
PREPARED BY	Michaela Bell			
ACTION		TIMING	BUDGET	RESOURCES
Regional Growth Strategy - Develop Limestone Coast Promotional Material - Develop and Implement a Regional Growth Strategy for the Limestone Coast - Develop and Implementation Plan - Develop a Regional Investment Prospectus for the Limestone Coast		November 2017		
Limestone Coast Regional Brand - Development of a Brand Implementation Plan along with annual initiatives that will develop an awareness of the LC - Provide governance and oversee the distribution of the Limestone Coast Brand - Engage with Partners & Stakeholders to optimise awareness and benefits of the LC brand - Determine the role of the Limestone Coast Collaborative		ONGOING		



2017-2018 WORKPLAN

Limestone Coast Climate Change Adaptation Continue to support and oversee the Implementation of the Limestone Coast Climate Adaptation Committee Action Plan 2017-2020	ONGOING		
Heritage Advisory Service Coordinate and manage the regional heritage Advisory Service Contract for the benefit of Constituent Councils	ONGOING		
Coastal Projects Work closely with DEWNR to deliver the Limestone Coast Coastwatchers Project	ONGOING		
Project Administration & Support - Work with LC LGA Executive Officer and LC LGA staff on wide range of projects - Ensure the timely and accurate reporting on all contracts and agreements - Prepare Project documentation for the LC LGA Executive Officer, Project Sponsors, Partners, Councils and LCLGA staff as requested - Prepare project and funding applications as required - Initiate and deliver projects to coordinate activities of the LC LGA Constituent Councils - Assist the LC LGA Executive Officer with LC LGA regional initiatives	ONGOING		



RECOMMENDATION REPORT

TO: LC LGA DELEGATES

FROM: EXECUTIVE OFFICER

RE: LCLGA 2017-18 Work Plan and Budget

BACKGROUND

As per the LCLGA Charter, the draft Business Plan (Attachment 8.1.2) and Budget 2017-18 (Attachment 8.1.1 & 8.1.3) was provided for member Councils consideration in April 2017. Under the proposed budget the same methodology for member subscriptions was adopted from the 2016-17 financial year.

DISCUSSION

The Business Plan provided specific actions and programs to be delivered by LCLGA in the coming financial year and consolidated operating and project budgets.

Council Contribution	2017-18 Budget Notes
LCLGA Subscriptions	Member Council contributions are in line with 2016-17 with the only additional contribution to be considered is for the Drug Action Taskforce. Refer to Attachments 8.1.1 & 8.1.3 for a detailed breakdown of the individual Council contributions.
RDA Limestone Coast	Subject to a new funding agreement being considered under a separate Recommendation Report. The continued funding of the Limestone Coast RDA will be dependent on the results of the national RDA review being released in the next few months. Further discussion on this will take place once the results of the review are known



Council Contribution	2017-18 Budget Notes
Tourism Industry Development Officer	This program continues to be a tripartite funded program with contributions from member Councils, the South Australian Tourism Commission and the RDA Limestone Coast. The Work Plan for the tourism program will be in line with the recently adopted Regional Tourism Strategy and the three-year Implementation Plan being presented as a separate Recommendation Report.
StarClub Program	This program continues to be a bipartisan funded project by member Councils and the Office of Sport and Recreation. Whilst the StarClub program will continue to be active in encouraging sporting clubs to join the StarClub program our officer will work with the OSR to deliver the sporting excellence workshops, talent identification program and investigate the establishment of a Sporting Academy for the Limestone Coast.
Regional Waste Program	This is a fully funded position by member Councils. Whilst there are several projects being planned and/or continued into the new financial year one of the more significant projects will be to develop a Regional Infrastructure Plan to deal with waste management into the future.
Limestone Coast Climate Adaptation Committee	Being a newly formed committee, once adopted we plan to commence implementation of the Actions identified in the Limestone Coast Regional Climate Change Adaptation Plan. This is a partnership with the SE NRM Board, RDA Limestone Coast and the Minister for Climate Change. Funds have been proposed in the budget to carry out this work.
Regional Planning Authority	With the recent adoption by the State of the Planning, Development and Infrastructure Act 2016, the department are calling for Expressions of Interest in becoming pilots for Joint Planning Authorities. Given the work completed to date by the LCLGA we are looking to submit an EOI and take part in a pilot in FY2018.
Regional Procurement	During the current financial year the CEO Working Group has been assessing procurement patterns and looking to progress regional procurement initiatives in the new financial year. Funds have been set aside to progress the project further.
Regional Growth Plan	The region lacks a unified plan that looks to address Growth. The proposed plan is not just about economic development but is intended to investigate initiatives to promote population growth, human service growth, liveability and identify areas or sectors where the region has a competitive advantage.

Council Contribution	2017-18 Budget Notes
Communication and Regional Promotions	In the current financial year, work has commenced on developing regional promotional material that can be used to communicate a consistent message to both a national and international audience. The adoption and rollout of the Limestone Coast Brand will also play an integral part of this communication strategy. Identifying key partners to assist with this uptake will be critical to our success in this strategy.
Regional Advocacy Document	As a region, there is a need to develop a document that clearly sets out the Limestone Coasts claims for being an economic powerhouse of the South Australian economy. It is time for the region to articulate the priority projects it needs to secure its future. Once developed it is intended to be used by the region and member Councils to speak with one voice on regional programs and projects.

Feedback obtained from member Councils has been largely in support of the proposed Work Plan and Budget. The following recommendations are based on that feedback provided.

RECOMMENDATION

It is recommended that LCLGA;

1. Adopt the LCLGA Draft Work Plan and Budget as tabled with the exclusion of the RDA contribution.
2. Request that funds allocated for the Drug Action Taskforce not be distributed until such time as there is evidence of all three levels of Government committing funds to the program.
3. Request that funds allocated for the Climate Adaptation project not be distributed until such time as there is evidence of all three funding partners committing funds to the program.
4. Request that prior to the 14th July 2017 that a meeting be convened with the Regional Development Australia Limestone Coast Board to discuss the current status of the organisation, the pending national review and future Local Government financial support for identified projects aligned to the RDA business plan. All members of the LCLGA Board to be invited to the meeting.
5. Set the annual LCLGA President stipend at \$8,000. This amount has been allowed for in the Draft Budget.
6. Approve the increase as tabled for the Heritage Advisory Service.

Moved:

Seconded:

LCLGA Draft Budget FY 2018

LCLGA Proposed Council Contributions FY 2018

2016-17	LCLGA Programs				External Programs			TOTAL
	Subscription	Tourism	Sport & Recreation	Waste Officer	RDALC	Heritage Services	Drug Action	
City of Mount Gambier	\$ 72,985	\$ 29,194	\$ 13,270	\$ 15,924	\$ 23,552	\$ 24,702	\$ 10,616	\$ 190,243
District Council of Grant	\$ 35,530	\$ 14,212	\$ 6,460	\$ 7,752	\$ 11,465	\$ 2,476	\$ 5,168	\$ 83,063
Wattle Range Council	\$ 58,493	\$ 23,397	\$ 10,635	\$ 12,762	\$ 18,875	\$ 9,903	\$ 8,508	\$ 142,572
Naracoorte Lucindale Council	\$ 39,958	\$ 15,983	\$ 7,265	\$ 8,718	\$ 12,894	\$ 4,951	\$ 5,812	\$ 95,580
District Council of Robe	\$ 15,758	\$ 6,303	\$ 2,865	\$ 3,438	\$ 5,085	\$ 9,903	\$ 2,292	\$ 45,643
Tatiara District Council	\$ 34,458	\$ 13,783	\$ 6,265	\$ 7,518	\$ 11,119	\$ 2,476	\$ 5,012	\$ 80,631
Kingston District Council	\$ 17,820	\$ 7,128	\$ 3,240	\$ 3,888	\$ 5,750	\$ 2,476	\$ 2,592	\$ 42,894
TOTAL:	\$ 275,000	\$ 110,000	\$ 50,000	\$ 60,000	\$ 88,740	\$ 56,887	\$ 40,000	\$ 680,627

LCLGA Department Forecast FY 2018

	Admin	Misc Projects	Waste	Star Club	Tourism	Road Safety	Total
Income:							
Council Contributions	275,000.00	185,627.00	60,000.00	50,000.00	110,000.00		680,627.00
SATC					65,000.00		65,000.00
LGA Funding		90,000.00					90,000.00
RDA Funding					10,000.00		10,000.00
Rec & Sport				55,000.00			55,000.00
MAC						6,600.00	6,600.00
State Heritage Unit		3,000.00					3,000.00
Coastwatchers		217,200.00					217,200.00
Interest	15,000.00						15,000.00
Total Income	\$ 290,000.00	\$ 495,827.00	\$ 60,000.00	\$ 105,000.00	\$ 185,000.00	\$ 6,600.00	\$ 1,142,427.00
Expenses:							
- Admin	55,040.00		8,460.00	7,860.00	7,860.00	6,600.00	85,820.00
- Wages & Oncosts	232,003.08		46,072.45	78,808.15	104,559.01	-	461,442.70
- Project Costs	12,960.00	619,827.00	18,000.00	15,000.00	63,600.00		729,387.00
- Vehicle	18,400.00		-	17,300.00	14,800.00	-	50,500.00
Total Expenses	\$ 318,403.08	\$ 619,827.00	\$ 72,532.45	\$ 118,968.15	\$ 190,819.01	\$ 6,600.00	\$ 1,327,149.70
Total Profit/Loss	-\$ 28,403.08	-\$ 124,000.00	-\$ 12,532.45	-\$ 13,968.15	-\$ 5,819.01	\$ -	-\$ 184,722.70

*** Propose to use reserve funds to fund expected deficits

LCLGA Misc Projects

Activity	Amount	Notes
RDALC	88,740.00	- Funding agreement (dependent on RDA review)
Heritage Services	59,887.00	- Funding agreement (includes \$3k from State Heritage to be confirmed)
Drug Action Contribution	40,000.00	- Dependant on matching funding from State and Federal
Coastwatchers	211,200.00	- Federal funding, program concludes summer of 2017-18
Procurement	40,000.00	- Carried forward procurement funds \$7k plus Rubble Royalty 2nd tranche funds circa \$33k
Regional Planning	65,000.00	- Carried forward
Regional Growth Plan	25,000.00	- Propose to divert from Attraction and Retention reserve funds
Regional Growth Plan	20,000.00	- Propose to be funded via expected LGA Capacity Grant
Expected LIDAR Project	30,000.00	- Propose to be funded via expected LGA Capacity Grant
Coastal Adaptation PM	40,000.00	- Propose to be funded via expected LGA Capacity Grant
TOTAL:	\$ 619,827	



LCLGA

Limestone Coast
Local Government
Association

Business Plan 2017 - 2018

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Introduction

This Business Plan sets the activities and outcomes for the work of the Limestone Coast Local Government Association (LCLGA) in 2017-18.

LCLGA is comprised of seven Constituent Councils in the Limestone Coast Region: the City of Mount Gambier, District Council of Grant, Kingston District Council, Naracoorte Lucindale Council, District Council of Robe, Tatiara District Council and Wattle Range Council.

The Mission of the Association is:

To lead Local Government in the Region, and to advance the Limestone Coast communities through effective advocacy, facilitation and innovation.

The five-year direction of the Association is governed by the Strategic Plan 2014-2019. The Plan identifies five themes and Regional Strategies to guide areas of activity.

1. Infrastructure

Regional leadership and advocacy to ensure that regional infrastructure is fit for purpose and has the capacity to meet the region's current and future needs.

2. Sustainable Economy

Regional leadership and advocacy to promote a thriving and sustainable economy capitalising on our diverse resources, sustaining growth, prosperity and employment throughout the region.

3. Environmental Sustainability

Advocacy and partnerships to responsibly manage our natural environment and resources, ensuring sustainability and diversity.

4. Community and Social Wellbeing

Advocacy and partnerships to enhance the quality of life, health and opportunities for our regional communities.

5. LCLGA governance, leadership and financial sustainability

Regional leadership and effective Constituent Council coordination to ensure that LCLGA continues as an efficient and well governed regional organisation.

This Business Plan will identify the actions to be delivered by LCLGA in 2016-17 under each of these Regional Strategies.

Context

LCLGA is constituted under the Local Government Act 1999. It is governed by a Charter, which details the objectives and operation of the Association. The LCLGA Strategic Plan 2014-2019 makes reference to the Constituent Councils' Strategic and Business Plans, ensuring that the strategies and actions are regionally applicable.

The LCLGA Charter identifies a broad range of roles to deliver the objectives of the Association. Given the available resources for LCLGA, it is necessary to closely define the role of LCLGA in delivering the five regional strategies. LCLGA will also work in partnership with other organisations on a number of actions. The various roles are defined below.

Role	LCLGA will...
Regional Leadership	• Initiate action and lead regional activity • Set the agenda and direction
Advocacy	• Represent the region, and pursue outcomes on behalf of the Constituent Councils and the region
Council Coordination	• Coordinate the activities of Constituent Councils • Act as the central organisation for shared Local Government responsibilities • Provide a single point of contact to the region's Local Government
Partnership	• Join with other stakeholders to deliver a service or project
Delivery	• Initiate, develop proposals and implement projects with a dedicated budget, staff member or resources

Figure One provides a summary of the roles LCLGA will focus on to deliver each Regional Strategy.

Theme	LCLGA Role				
	Regional Leadership	Advocacy	Council Coordination	Partnership	Delivery
Infrastructure					
Sustainable Economy					
Environmental Sustainability					
Community and Social Well-being					
SELGA Governance					

Figure One: the Role of LCLGA in each Regional Strategy

Business Plan

To be read in conjunction with the LCLGA Strategic Plan 2014-2019

The 2017-18 LCLGA Work Plan has increased from previous years, representing LCLGA's role to deliver regional programs as directed by the Constituent Councils. This includes the investigation of regional procurement/collaboration, the implementation of the Limestone Coast Regional Tourism Plan, the continuation of the Regional Planning Alliance Project, the development of sporting excellence programs as well as the development of a Regional Waste Infrastructure Plan.

In 2017-18, LCLGA will be delivering a range of projects with specific budgets and staff resources, and managing many partnership contracts for joint delivery of programs. In addition, there are a number of ongoing activities that LCLGA will deliver, in particular through its advocacy and partnership roles.

DRAFT

1. INFRASTRUCTURE

Desired Regional Outcome	LCLGA Role	LCLGA Actions 2017-18
Existing and future regional infrastructure is fit for purpose and has the capacity to meet the region's needs.	Regional Leadership	Lead the implementation of the updated LCLGA 2030 Regional Transport Plan.
	Advocacy	Advocate for appropriate State and Australian Government investment in the upgrade, maintenance and operation of the South East drainage and bridge network, in partnership with the South East Natural Resources Management Board, Regional Development Australia Limestone Coast and the South Eastern Water Conservation and Drainage Board.
	Council Coordination	Effectively coordinate regional submissions for the Special Local Roads Program to maximise investment in regional road infrastructure.
Councils to protect built heritage, heritage spaces and the region's cultural heritage.	Council Coordination	Effectively coordinate and manage a regional Heritage Advisory Service for the benefit of Constituent Councils and private owners.
Development of a regional approach to the maintenance and provision of improved and new infrastructure and utility services.	Advocacy	Advocate for the region for improved and sustainable services from State and Australian Governments in meeting our regional needs for: • Roads • National Broadband Network • Mobile phone coverage

2. SUSTAINABLE ECONOMY

Desired Regional Outcome	LCLGA Role	LCLGA Actions 2017-18
A growing and diverse economy, based on the region's natural assets and innovative community, under the priorities of: <i>Premium Food and Wine from our Clean Environment</i> ; and <i>Growing Advanced Manufacturing</i> .	Regional Leadership	Convene the Limestone Coast Economic Development Group, and develop a new Limestone Coast Economic Development Group Work Plan.
	Advocacy	Strongly advocate for investment, projects, legislation/policy review or development to promote economic growth in the region.
	Partnership	Partner with Regional Development Australia Limestone Coast to drive economic development projects for the Region.

Desired Regional Outcome	LCLGA Role	LCLGA Actions 2017-18
A thriving and well-supported tourism industry, growing the region's status as a visitor destination.	Advocacy	Advocate for and support industry leadership within regional tourism, including the rollout of the Regional Limestone Coast Brand that has been developed by the Limestone Coast Collaborative.
	Council Coordination	Coordinate Constituent Council investment to implement the Regional Tourism Plan.
	Regional Leadership and Advocacy	Continue to represent the region at the Regional Tourism Chairs Forum at State level.
A sustainable population base with the skills and capability to grow regional economic development.	Advocacy	Assist key regional bodies and the South Australian Government with the objective to grow our population, develop our regional workforce, and to build skills and capability in our communities, through participation in the development of a Limestone Coast Regional Growth Plan.

3. ENVIRONMENTAL SUSTAINABILITY

Desired Outcome	LCLGA Role	LCLGA Actions 2017-18
Local Government is a key partner in the sustainable management of the environment and natural resources in the region.	Advocacy and Partnership	Through implementation of the Local Government Resource Industry Protocol 2015, lead appropriate regional action to ensure that resource development projects, including mining and unconventional gas, are environmentally sustainable, have approval of impacted landholders, provide for community consultation, and are governed by legislation and regulation appropriate to the Limestone Coast.
	Partnership	In partnership with Natural Resources South East and RDA Limestone Coast, deliver the outcomes identify in the Adaptation Plan.
A regional approach to landfill minimisation and innovative waste management.	Council Coordination	Coordinate shared resources for the Regional Waste Management Coordinator to deliver a regional approach to waste management.
	Delivery	In partnership with Constituent Councils, develop a Regional Waste Infrastructure Plan.

Desired Outcome	LCLGA Role	LCLGA Actions 2017-18
Well-managed and protected terrestrial, wetland, coastal and marine environments, with active partnership from all responsible organisations.	Partnership	Partner with Natural Resources South East to deliver the final round of <i>Limestone Coastwatchers</i> . Investigate further opportunities for funding of critical environmental outcomes and identified regional projects.

4. COMMUNITY AND SOCIAL WELLBEING

Desired Outcome	LCLGA Role	LCLGA Actions 2017-18
Regional communities have access to appropriate health and education services and facilities.	Advocacy	Advocate for expanded mental health and drug treatment services and support in the Limestone Coast. Encourage and support the initiatives of Constituent Councils to be expanded regionally, particularly regarding suicide prevention and other priority issues with significant impacts on regional areas.
Regional communities have access to programs and facilities promoting a healthy lifestyle.	Partnership and Delivery	Partner with Constituent Councils to deliver the Regional Public Health and Well-being Plan. Partner with the Office of Recreation and Sport to deliver the STARCLUB Program for the Limestone Coast. Partner with Constituent Councils to investigate opportunities to deliver on the Limestone Coast Regional Trails Master Plan.
Local Government is a key regional partner in emergency management, road safety and other community safety programs.	Council Coordination	Assist to coordinate Constituent Councils' role in Zone Emergency Management to ensure appropriate role for Local Government in emergency response and recovery. This includes membership of the Zone Emergency Management Committee and the Zone Emergency Centre.
	Partnership and Delivery	Partner with the Motor Accident Commission, and work with relevant State agencies and community road safety groups to implement the South East Road Safety Strategy. This may include supporting the engagement of a Regional Community Road Safety Officer to coordinate regional efforts to reduce road crashes and trauma.

5. SELGA GOVERNANCE, LEADERSHIP AND FINANCIAL SUSTAINABILITY

Desired Outcome	LCLGA Role	LCLGA Actions 2017-18
LCLGA is recognised as the regional leadership body which provides a framework and coordination for other regional groups.	Regional Leadership	Lead regional advocacy and action on priority issues, and actively engage and coordinate partner organisations' action on common regional issues. Facilitate active engagement and participation of Constituent Councils on issues and decisions that impact their communities.
Regional Local Government is effective and cost efficient.	Council Coordination	Work with the State Government to develop the Regional Planning Alliance. Identify and coordinate practical opportunities for joint investment, shared services and resources between Constituent Councils and the LGA that improve service delivery and provide cost savings. Coordinate and convene specialist LCLGA Working Groups to address and take action on regional issues of common interest to Constituent Councils, including: • Limestone Coast Roads and Transport Management Group • Limestone Coast Tourism Management Group • Limestone Coast Economic Development Group • Limestone Coast Regional Waste Steering Committee • Limestone Coast Regional Sport and Recreation Advisory Group • Limestone Coast Climate Adaptation Committee
A well-governed regional organisation.	Delivery	Ensure the Association operates carries out its operations in alignment with the adopted LCLGA Charter and relevant legislation.

Desired Outcome	LCLGA Role	LCLGA Actions 2017-18
LCLGA maintains its reputation with State and Australian Governments as a leading Local Government body and effective advocate for the Limestone Coast.	Advocacy	Lead effective and targeted advocacy campaigns on priority regional issues, in partnership with Constituent Councils, the LGA and regional organisations as appropriate. Continue to be active members of SAROC and the LGA Board to support LCLGA's advocacy on regional issues and issues affecting Local Government. Lead the region's response and input to the State and Australian Governments on key issues and opportunities, acting as a single point of contact for regional visits and requests.
Effective communications with Constituent Councils, partner organisations and the community.	Delivery	Operate the LCLGA website as a modern platform to provide up-to-date communication. Continue LCLGA representation on key outside organisations.
LCLGA financial processes are transparent and efficient, ensuring a sustainable financial position.	Delivery	Implement an annual program of budget development, consultation, adoption and review. Ensure that the LCLGA Board and Constituent Councils are provided with bimonthly financial and performance reports, and an Annual Report. Explore approaches to attract funding for LCLGA to deliver or partner on priority regional projects.

Budget

Income for the Limestone Coast Local Government Association is derived from three main sources:

1. Subscriptions and Project Fees from Constituent Councils of LCLGA;
2. Funding from the LGA SA for Regional Capacity Building Projects; and
3. Project funding through partnerships with external organisations.

A small amount of income is derived from interest and project management fees.

Annual expenditure is divided between two main areas:

1. Operating – expenditure required to employ an Executive Officer and Project Manager, and general costs for administration, rent, Board expenses and other general organisational expenses;
2. Projects – expenditure required to deliver specific projects, including where applicable the engagement of a project officer.

The diagram below demonstrates the sources of income used for each area of expenditure:

	Expenditure	
	Operating	Projects
INCOME SOURCE		
Constituent Councils	LCLGA Subscriptions	Project Fees
LGA SA	-	Regional Capacity Building
External Organisations	-	Contractual Partnerships

The Income and Expenditure Budget for LCLGA in 2017-18 is provided in **Attachment 1**.

LCLGA Constituent Council contributions via Subscriptions and Project Fees is provided in **Attachment 2**.

Staff Resources

The following staff resources are included as part of the Work Plan and Budget.

Position	Program Delivered	FTE
Executive Officer	LCLGA Board, leadership and representational	1.00
Tourism Development Officer	Regional tourism strategic plan and work program	1.00
Starclub Field Officer Limestone Coast	Regional Starclub Development Program Limestone Coast	1.00
Project Manager	Regional Trails Master Plan All contract and project management	0.60
Office Administrator	Administration support	0.65
Regional Waste Management Coordinator	LCLGA Regional Waste Management Strategy	0.60
TOTAL FTE		4.85

Detailed Draft Budget FY 2018

	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	FY2017 Budget
<u>INCOME</u>					
City of Mount Gambier	190,242.60	-	-	-	190,242.60
District Council of Grant	83,063.21	-	-	-	83,063.21
Wattle Range Council	142,572.50	-	-	-	142,572.50
Naracoorte Lucindale Council	95,580.42	-	-	-	95,580.42
District Council of Robe	45,643.30	-	-	-	45,643.30
District Council of Tatiara	80,630.62	-	-	-	80,630.62
District Council of Kingston	42,894.35	-	-	-	42,894.35
SATC	45,000.00	20,000.00	-	-	65,000.00
LGA Funding	90,000.00	-	-	-	90,000.00
RDA Funding	10,000.00	-	-	-	10,000.00
Rec & Sport	55,000.00	-	-	-	55,000.00
MAC	6,600.00	-	-	-	6,600.00
State Heritage Unit	750.00	750.00	750.00	750.00	3,000.00
Coastwatches	38,640.00	89,280.00	89,280.00	-	217,200.00
Interest	3,750.00	3,750.00	3,750.00	3,750.00	15,000.00
	930,367.00	113,780.00	93,780.00	4,500.00	1,142,427.00
<u>EXPENSES</u>					
Advertising & Marketing	900.00	900.00	900.00	900.00	3,600.00
Advocacy	-	-	-	-	-
Audit Fees	3,000.00	-	-	-	3,000.00
Bank Fees	150.00	150.00	150.00	150.00	600.00
Computing & IT	2,025.00	2,025.00	2,025.00	2,025.00	8,100.00
Consultancy	-	-	-	-	-
Financial/Admin/Rent	7,140.00	7,140.00	7,140.00	7,140.00	28,560.00
Governance	9,950.00	1,950.00	1,950.00	1,950.00	15,800.00
Insurance	1,950.00	1,950.00	1,950.00	1,950.00	7,800.00
Legal Costs	300.00	300.00	300.00	300.00	1,200.00
Miscellaneous	-	-	-	-	-
Postage	240.00	240.00	240.00	240.00	960.00
Printing/Stationery	690.00	690.00	690.00	690.00	2,760.00
Project Costs	153,406.75	232,326.75	118,406.75	175,686.75	679,827.00
Seminars	300.00	300.00	300.00	300.00	1,200.00
Subscriptions	300.00	300.00	300.00	300.00	1,200.00
Telephone	1,650.00	1,650.00	1,650.00	1,650.00	6,600.00
Trade Shows	4,500.00	4,500.00	4,500.00	4,500.00	18,000.00
Training	1,800.00	1,800.00	1,800.00	1,800.00	7,200.00
Travel	7,200.00	7,200.00	7,200.00	7,200.00	28,800.00
Vehicle - Fuel	2,850.00	2,850.00	2,850.00	2,850.00	11,400.00
Vehicle - Lease	8,400.00	8,400.00	8,400.00	8,400.00	33,600.00
Vehicle - R & M	5,500.00	-	-	-	5,500.00
Vehicle - Rego & Ins	-	-	-	-	-
Wages	103,733.68	103,733.68	103,733.68	103,733.68	414,934.72
Wages Workers Compensation	1,022.30	1,022.30	1,022.30	1,022.30	4,089.18
Wages - Superannuation	9,854.70	9,854.70	9,854.70	9,854.70	39,418.80
Wages - FBT	-	-	-	3,000.00	3,000.00
	326,862.43	389,282.43	275,362.43	335,642.43	1,327,149.70
Profit/Loss	603,504.57 -	275,502.43 -	181,582.43 -	331,142.43 -	184,722.70
<u>Cashflow</u>					
Forecast Opening Cash Balance	878,675.90				
Cash Increase/decrease	603,504.57 -	275,502.43 -	181,582.43 -	331,142.43	
Forecast Cash Surplus/deficit	1,482,180	1,206,678	1,025,096	693,953	\$ 693,953.20

RECOMMENDATION REPORT

TO: LC LGA DELEGATES
FROM: EXECUTIVE OFFICER
RE: Motor Accident Commission Proposed Pilot Extension

BACKGROUND

In March 2013, LCLGA submitted a project application to the Motor Accident Commission (MAC) to fund a three-year pilot Limestone Coast Regional Road Safety Project.

The project application provided for:

1. The employment by LCLGA of a part time (0.6FTE) regional road safety officer for the Limestone Coast
2. A three-year project, commencing in 2013
3. LCLGA cash contribution of \$5,000pa for three years from LCLGA's road safety project line.

In July 2013, feedback from the MAC General Manager, Road Safety and Strategy Communications indicated that the application was viewed favourably; however, the full amount requested was unlikely to be available.

Following discussions between the LCLGA President at the time, the Executive Officer and MAC representatives, a Funding Agreement was agreed to which provided sufficient funding to support a 0.6 FTE Regional Road Safety Officer for a period of three years, including operational funds. The Funding Agreement was signed on 11 November 2013 with Rob Forgan commencing in April 2014. In March 2016, an extension to the program was granted until the 31 March 2017.

As part of that extension a condition of the agreement was to:

"Monitoring and evaluation to occur at regular intervals with the completion of 6 monthly and annual Interim Reports, with a final Report that is to be received by no later than 1 March 2017."

DISCUSSION

Rob has continued to deliver many positive outcomes for the region over this period and has been a positive influence with road safety throughout the Limestone Coast. Many letters of support for the program have been received by the LCLGA sighting the valuable contribution the program has had in resurrecting road safety groups and delivering initiatives such as;



- Light Up, Lights On – a local television campaign encouraging the use of low beam headlight during daylight hours to make you more visible on our roads.
- Working with local sporting clubs on ‘game changer’ a campaign on drink driving.
- Working with local service clubs on regional road safety initiatives, such as safety checks and Young Driver Awareness programs.
- “Slow Down, Kids Around, Holiday Time” pedestrian safety initiative launched across the Limestone Coast,
- Youth program ‘shattered’ working with local school groups on road safety and the effects of road trauma.
- ‘Roo’dside’ a television campaign providing information to drivers on what to do when confronted with kangaroos and other wildlife crossing the road.
- Introducing cycling safety messages that are synchronised with the changes in Government legislation and the timing of major cycling events such as the “Tour of the Great South Coast”
- Built a strong relationship with the region’s print and electronic media delivering road safety messages and supporting campaigns such as “Arrive Alive’ and “Travelling Tips for Tourists”.
- Facebook – The road safety coordinator also providing a social media page which provided regular posts the cover the road safety initiatives.

Given the success of the pilot over the past three years and the re-structure that the Motor Accident Commission are undergoing, in March 2017 a further extension to the program was granted until the 30 June 2017 being approved by the Board at the April meeting of the LCLGA.

Since this extension was granted we have continued to have productive discussions with the MAC about a further 12 month trial commencing on the 1st July 2017. Essentially phase two of the trial will be similar in nature but with slight amendments to further align the MAC state plans with regional initiatives utilising regional intelligence – we view this a positive step forward in the road safety program.

MAC acting Chief Executive Officer David Mazzone has indicated that the preferred mode of delivery would be similar in nature to the current arrangement whereby the LCLGA host the position.

At the time of writing this report we are still finalising the contract but feel confident that the intent of the program will be supported by our member Councils and the Limestone Coast community.

RECOMMENDATION

It is recommended that LCLGA;

1. Authorise the President, Executive Officer and Road Safety Officer to continue contract negotiations with the Motor Accident Commission to deliver a further pilot program.
2. Upon completion of the negotiations authorise the President of the LCLGA to sign the Contract Extension.

RECOMMENDATION REPORT

TO: LC LGA DELEGATES
FROM: EXECUTIVE OFFICER
RE: LCLGA Office Relocation

BACKGROUND

As the Board and member Councils are aware the LCLGA staff are located within the Forestry SA Complex in Mount Gambier effectively sub-leasing an area from the RDA Limestone Coast. Prior to re-signing the current agreement, I had investigated re-locating the LCLGA office but at the time a decision was made to continue with the shared premises.

Suffice to say, I am now recommending to the LCLGA Board that we re-locate to a separate complex that will allow the LCLGA to have a dedicated office that is has clear separation from other tenants with a dedicated meeting space.

This decision has been communicated to the RDA in a meeting held on Friday 2nd June and appears to be a suitable arrangement as they are looking for further office space with additional staff coming on board.

The proposed location is Level 1, 9 Bay Road Mount Gambier and we are looking to sub-lease an area of approximately 130 sqm from Elders. The proposed term of the lease is 3 years + 3 years in line with their head lease agreement.

The financial impact of this decision will deliver a decrease in current annual occupancy costs. There will however be establishment costs related to purchasing office furniture (currently do not own any), removal of current files and IT, re-establishing IT and comms and additional costs for establishing the office. The budget for this is \$18,000.

RECOMMENDATION

It is recommended that LCLGA authorise;

1. The President to sign the lease agreement once negotiations have finalised.
2. Approve the expenditure of \$18,000 towards establishing the office.

Moved:

Seconded:



RECOMMENDATION REPORT

TO: LC LGA DELEGATES

FROM: EXECUTIVE OFFICER

RE: Climate Adaptation Program – Project Officer

BACKGROUND

Over the last two years, the Limestone Coast Local Government Association (LCLGA), Regional Development Australia Limestone Coast (RDALG), the South East NRM Board (SENRMBS) and the Department for Environment, Water and Natural Resources (DEWNR) have been working together with the community to develop the Limestone Coast Regional Climate Change Adaptation Plan (LCRCCAP). The Regional Adaptation Plan identifies adaptation options for the Limestone Coast to address key vulnerabilities or opportunities presented by a changing climate. The LCRCCAP identified 10 key decision areas for action for the Limestone Coast:

1. *Coastal Landscapes*
2. *Vulnerable members of the community*
3. *Water security*
4. *Irrigated agriculture, horticulture and viticulture*
5. *Marine habitats & fisheries*
6. *Natural ecosystems*
7. *Recreation, open space and public realm*
8. *Road infrastructure*
9. *Tourism*
10. *Wetlands*

A Sector Agreement was signed between the Government of South Australia (represented by the Minister for Climate Change), LCLGA, RDALG and SENRMBS at Bordertown on 11 September 2016. The Agreement will operate as a memorandum of understanding between the partners and sets out the partners' commitment and governance arrangements for implementing the actions in the LCRCCAP.

The signatories of the Sector Agreement have agreed that it will be beneficial for implementation of the LCRCCAP to formalise a committee. The name of the Committee shall be the Limestone Coast Climate Adaptation Committee (LCCAC). Terms of Reference have been developed and are attached for the Limestone Coast Climate Adaptation Committee. The membership of the Committee shall comprise;

- The Executive Officer of the Limestone Coast Local Government Association.
- The Project Manager of the Limestone Coast Local Government Association.
- *1 delegate from each of the 7 LC LGA Constituent Councils (note a member is not intended to infer an Elected Member of Council)*
- A member appointed by the Regional Development Australia Limestone Coast Board
- A member of the South East Natural Resources Management Board
- 1 delegate from the Department of Environment, Water and Natural Resources Climate Change Branch



- 1 delegate from the Department of Environment, Water and Natural Resources Climate Change Branch Natural Resources SE Branch

DISCUSSION

At the October 2016 meeting of the LCLGA a Terms of Reference was adopted and since then the committee has been prioritising outcomes from the Regional Climate Change Adaptation Plan.

Recently the committee was notified of their successful submission to the Natural Disaster Resilience Program for a LIDAR mapping project of the coastline from the Coorong down to the Victorian border. It is hoped that when the funding partners pass their respective budgets and the government funding agreement is signed the work can be carried out during the summer of 2017-18.

Other key work the committee has completed, was at the April meeting they endorsed the Limestone Coast Climate Adaptation Action Plan recommendations and additions. Another of the key initiatives to come out of the meeting was the recommendation to engage a Project Officer to support and implement some of the activities identified in the Action Plan.

The LCLGA, RDALC and DEWNR indicated their capacity to support the appointment of a Project Officer with each stakeholder allocating funding towards the implementation of the Adaptation Plan and NDRP submission.

The LCLGA has set aside \$70,000 in the 2017-18 budget as a contribution to the plan for the next two financial years. A condition of the agreement is that the LCLGA be willing to host the position and have the Project Officer available to work with the Management Committee and all identified stakeholders to achieve outcomes as per the soon to be drafted Work Plan.

The below table outlines the proposed budget for the project.

	YEAR 1	YEAR 2	TOTAL
INCOME			
LC LGA	70,000.00	-	70,000.00
RDA LC	37,986.00	-	37,986.00
DEWNR	63,000.00	7,000.00	70,000.00
Total Income	\$ 170,986.00	\$ 7,000.00	\$ 177,986.00
EXPENSES			
Computer/IT	2,500.00	1,000.00	3,500.00
Admin/rent	2,500.00	2,500.00	5,000.00
Postage/printing/stationery	1,500.00	1,500.00	3,000.00
Phone	1,000.00	1,000.00	2,000.00
Lidar Mapping Project	50,000.00	-	50,000.00
Workshops	10,000.00	10,000.00	20,000.00
Seminars	3,000.00	3,000.00	6,000.00
Travel/Car	7,500.00	7,500.00	15,000.00
Wages & Oncosts @ .4 FTE	31,500.00	32,500.00	64,000.00
Total Expenses	\$ 109,500.00	\$ 59,000.00	\$ 168,500.00
CLOSING BALANCE	\$61,486.00	-\$52,000.00	\$9,486.00

RECOMMENDATION

It is recommended that LCLGA;

1. Having passed the Draft Business Plan and Budget agree to the engagement of a Project Officer to deliver the outcomes of the Adaptation Plan.
2. Upon receipt of funding agreements from the South East Natural Resources Management Board and RDA Limestone Coast authorise the LCLGA President to sign the funding contracts.
3. Request that an agreed Work Plan be presented to the LCLGA Board at a future meeting.

Moved:

Seconded:



7 June 2017

ABN 93 209 459 406

Dominic Testoni
Executive Officer
Limestone Coast Local Government Association
PO BOX 1445
MOUNT GAMBIER SA 5291

11 Helen Street
PO Box 1046
Mount Gambier SA 5290

P (08) 8735 1177
F (08) 8735 1135

Dear Dominic,

Re: Funding for the Limestone Coast Climate Change Adaptation Project Officer

The South East Natural Resources Management (SE NRM) Board is pleased to be continuing its collaboration with the Limestone Coast Local Government Association (LCLGA), Regional Development Australia Limestone Coast (RDALC) and DEWNR to implement the Limestone Coast Regional Climate Change Adaptation Plan (RCCAP). On behalf of the SE NRM Board, I wish to advise that a total of \$70,000 (GST exclusive) will be provided towards the funding of a project officer to coordinate the implementation of the RCCAP during 2017/18 and 2018/19.

This letter serves as your funding agreement and seeks your confirmation of the following terms and conditions relating to the implementation of the project officer position:

Project Officer Position:

The project officer position is to include the activities and expenditure as detailed in Schedule 1. The position is to be a part-time position for a two year period of 2017/18 to 2018/19.

All activities and any assets purchased as part of the implementation of the project officer position are the responsibility of the proponent and as such are responsible for any risk management, insurance or maintenance of these.

Special Conditions:

The funding is also subject to the following conditions:

1. The provision of the funding will be contingent on the LCLGA and RDALC contributions (as per Schedule 1) being approved by their Boards towards the project.
2. The SE NRM Board is to be acknowledged as a sponsor in all promotional material and media relating to the position and work undertaken by the project officer.
3. A work program for the project officer is to be developed in Quarter 1 of 2017/18 that is endorsed by the three contributing partner organisations.
4. 90% of the funding (\$63,000) will be provided on receipt of this signed agreement and a tax invoice; the remaining 10% (\$7,000) will be provided once the progress report for the fourth quarter of 2017/18 has been received together with a tax invoice.

Funding:

In order for us to provide you with the funds payment for 2017/18, please raise an invoice for \$63,000 (plus GST if you are registered for GST) as soon as possible and address to:

**Tahney Schriever
Natural Resources South East
PO Box 1046
Mount Gambier SA 5290**

If you require payment by electronic funds transfer (EFT) please complete the attached banking details form and return with your invoice.

Reporting:

- A report showing progress against the work program is to be provided to the three contributing partner organisations in the month following the end of each quarter.
- The SE NRM Board would appreciate a presentation at a Board meeting in mid-2018 to present an update of the work undertaken by the project officer in 2017/18, and a final presentation to the Board at the end of the project to present key outcomes.
- An evaluation report and acquittal form must also be completed at the end of the project.

If you have any queries regarding this funding agreement, please me on (08) 8735 1118 or Tim.Collins@sa.gov.au

Yours sincerely,



Tim Collins
Regional Director
Natural Resources South East

Please sign both copies of the agreement and return one to the SE NRM Board along with your invoice ASAP, retaining the other for your files.

SIGNED for and on behalf of the Limestone Coast Local Government Association	
Name:	
Position:	
Date:	
Signature:	

Attachments:

1. Schedule 1
2. Supplier Bank Account Details
3. Acquittal form

Schedule 1

a) Funding for the Project Officer position will be provided as per the following:

Organisation	Funding amount \$	Time period
SE NRM Board	\$70,000	2 years
LCLGA	\$70,000	2 years
RDALC	\$37,986	2 years

b) The provision of the funding from the South East NRM Board will be contingent on the LCLGA and RDALC contributions also being approved by their Boards.

c) LCLGA will recruit, host and manage the Project Officer. Natural Resources South East staff will be involved in the recruitment process.

d) The roles and responsibilities of the Project Officer are to support the Limestone Coast Climate Adaptation Committee to implement its 3-year RCCAP, including the following outcomes:

Key responsibilities	Outcomes
Community Engagement and awareness raising	- Develop a Community Engagement Strategy (including messaging relevant to coastal landscapes, vulnerable members of the community and water security) - Work with partner organisations to implement the engagement program - Advocate for adaptation actions in the RCCAP that are not the responsibility of partner organisations (eg. telecommunications black spots and tourism)
Support partner organisations with planning	- Support Councils to assess risks and develop strategies relating to coastal landscapes, open space and road infrastructure - Support the Board/DEWNR to progress planning initiatives relating to groundwater security, surface water and fire management planning - Support regional health to investigate the climate change adaptation actions related to vulnerable members of the community
Coordinate implementation of monitoring and management actions in the RCCAP	- Support partner organisations with monitoring programs (beaches and cliffs) - Support partner organisations with coastal, natural ecosystems, and open space management activities

RECOMMENDATION REPORT

TO: LC LGA DELEGATES

FROM: StarClub Field Officer

RE: Limestone Coast Regional Sporting Academy

BACKGROUND

Together with the support of the Office for Recreation and Sport (ORS), State and Local Sporting Associations, the Limestone Coast Local Government Association are proposing a pilot Elite Sporting Academy based in the Limestone Coast. The Elite Sporting Academy Pilot Program will offer up to 12 places to local athletes aged between 13-18 years of age who we identify to have the potential to benefit from a 12-week pilot strength, condition and education program.

The athletes must be identified as fitting the Selection Criteria of the Academy. The objective of the program is to assist in closing the gap between what is offered and available to metropolitan based athletes compared with regional athletes. The pilot program will help provide evidence and information on how to establish a full scale regional sporting academy in the Limestone Coast.

The LCLGA STARCLUB Field Officer 'pitched' the idea at a recent meeting of the LCLGA Regional Sport and Recreation Advisory Group with members recognising the importance and value of such an initiative.

DISCUSSION

The ORS has communicated their desire to offer potential seed funding for the Pilot Academy being run from September 2017 as a precursor to a full Academy being rolled out in the future. A detailed overview of the Pilot is enclosed for your information.

At the time of writing this report negotiations are still taking place with the ORS about the potential funding and it is expected that we will be in a position to complete the negotiations prior to the 30 June 2017 and thereby in a position to commit to a funding agreement.

Unfortunately, due to the timing of events and our next planned meeting of the LCLGA Board being in August 2017 we would require prospective consideration of the project prior to having a final agreement at hand.

Some of the identified benefits of the Academy include but are not limited to; Athlete development, possible facility upgrades, coach development, the growth of the Limestone Coast as a renowned sporting region and the benefit of Academy Athletes becoming better educated, employable and potential leaders of the future. They should also be in a position to share their knowledge and learnings amongst other youth in the region.



RECOMMENDATION

It is recommended that LCLGA;

1. Authorise the LCLGA President, Executive Officer and StarClub Field Officer to continue negotiations with the Office of Recreation and Sport for funding of the Sporting Academy Pilot.
2. Authorise the LCLGA President to sign the funding agreement once conditions have been agreed to that meet the intent of the outlined program.
3. Report back through the LCLGA Regional Sport and Recreation Advisory Group on the progress, benefits and outcomes of the project.

Moved:

Seconded:

RECOMMENDATION REPORT

TO: LC LGA DELEGATES
FROM: EXECUTIVE OFFICER
RE: Bank Signatories

BACKGROUND

Due to the financial control work being undertaken internally there is a need to update the bank signatories. In order to do this Bank SA requires a formal resolution of the Board.

RECOMMENDATION

It is recommended that LCLGA;

1. Authorise the cancelling of Jan Shanahan, RDALC Finance Officer.
2. Authorise the LCLGA bank signatories to be;
 - a. Dominic Testoni, Executive Officer
 - b. Mayor Erika Vickery, Chair
 - c. Mayor Richard Sage, Deputy Chair
3. That the Board authorises completion of the BankSA forms as necessary to enact this change.

Moved:

Seconded:



RECOMMENDATION REPORT

TO: LC LGA DELEGATES

FROM: EXECUTIVE OFFICER

RE: Community Legal Centre Funding in South Australia

BACKGROUND

Overview of Community Legal Centre Funding in SA

There are 8 community legal centres that receive Commonwealth funding in South Australia, one of which is South East Community Legal Service in Mount Gambier.

In 2015, the Commonwealth entered into a National Partnership Agreement on Legal Assistance Services 2015-2020 (NPA). The NPA locked in cuts to Commonwealth funding to community legal centres of 30% nationally from 1 July 2017 (and in the following years). In South Australia the cuts were closer to 34% but the premise figures are presented in this table:

Year	\$ (millions)
2015/16	3.536
2016/17	3.599
2017/18	2.418
2018/19	2.444
2019/20	2.472

The South Australian Government only contributes under \$1 million each year to community legal centres – or, just 19% of the total funding pool for community legal centres that received Commonwealth funding. This is the second lowest contribution of any State or Territory government in Australia. Many State governments contribute 40% or more.

As a result of this agreement the South Australian government decided to conduct a review of community legal centres in South Australia. More information on this review can be found here (final report attached to this Report):

<https://www.agd.sa.gov.au/news/review-of-community-legal-services>

<http://indaily.com.au/news/2016/05/24/community-legal-centres-face-shake-up-possible-closures/>

Unfortunately, the sector had serious concerns with the review process and timeline as well as the final report.

As a result of this review, the South Australian government decided to implement a competitive tender process.



Initially the results of the tender process were meant to be announced in March 2017, however this was delayed several times, with no reason given. In the meantime, just before the 2017-2018 Federal Budget in April 2017, the Federal Government announced a reversal of the cuts built into the NPA.

<http://www.abc.net.au/news/2017-04-24/federal-government-to-reverse-community-legal-funding-cuts/8465420>

This was confirmed in the Federal Budget announcement and we understand that South Australia will receive \$3.7 million over the life of the National Partnership Agreement (\$1.2 million in 2017-2018) as a result. The reinstated funding is to be directed to family law and family violence-related services (with a very broad definition of family violence-related services which means any work related to family violence, including tenancy, credit/debt, employment and social security law will be covered).

Despite these announcements, the South Australian Government released the results of the tender on 25 May 2017. These results do not include allocation of the reversal funding and include the closure of three of the eight Commonwealth funded CLCs in South Australia.

We understand that Southern Community Justice Centre in Christies Beach will receive just \$316 000 to provide services formerly provided by South East Community Legal Service and Riverland Community Legal Service based in Berri. This amount of funding represents only about one third of the total funding received by these two community legal centres in 2016/17 and is clearly inadequate to meet the needs of those regions.

Key points/concerns you may like to emphasise:

- People in Mt Gambier need a local community legal centre to help them with a wide range of legal problems and the importance of the connections between the centre and other local services
- If the Government proceeds with the current decision:
 - o The inadequate notice and timeframe provided to the service to wind down, the need for transition funding and a longer timeframe, and the impact on your community
 - o The inadequate funding to the Southern Community Justice Centre, who will be taking over the Mt Gambier area (one third of the funding previously provided in the face of rising demand for services), which will mean reduced services in your community

The funding reinstated Commonwealth funding announced in the Federal Budget should be released immediately, as it will increase funding available to centres in South Australia, given all of them do family law and/or family violence-related work.

SA Community Legal Centres Services Review Project – Final Report

As the Final Report is attached for your information, I won't repeat what is included within.

A few points may be relevant though:

- Limited use of technology – given that many clients are disadvantaged, will they have appropriate access to technology to access centralised services
- Current Statistics (page 19 – ratios of costs, etc don't appear exorbitant compared to other service areas (inc metro).
- High level benefits (page 26) – details the high level of benefits including;
 - o Enhance client access – *'the model enhances client focus through the provision of one access points for initial contact and agile service delivery that provides services closer to the client rather than centre based. The model ensures coverage of metropolitan, country/rural and remote areas of SA'*. Unsure how a centralised model backs this statement up?
 - o Improved equity of access – again, model is meant to provide visibility of service delivery across the State.

Summary

As outlined above, there appears to be a disconnect with the State as to funding provision by the Commonwealth (and timing), a lack of understanding of how a centralised model will provide enhanced client access, or equity of access, and the ratios within the final report don't appear to highlight significant deficiencies in the existing model.

Any announcement and/or the Final Report don't provide detail on how an 'outreach' service may operate – does this mean fly in/fly out services, or local partnerships to deliver services.

Timing of the announcement also appears uncoordinated, given that the Final Report was dated 29 January 2016, and provides effectively 1 months' notice of closure. Have staff and client needs been appropriately considered within this announcement.

What may the position of the Liberal Party be on returning localised services – particularly as there is a State Election in March 2018?

What position or action do Councils wish to adopt:

- Object to the closure of the SE Community Centre (and others)
- Seek further information from the State Government on expected service delivery model to the Limestone Coast (remote via technology, FIFO, local outreach, etc)
- Seek confirmation from Federal Government of funding commitment to State Government
- Seek the position of the Liberal Party of SA on the reinstatement of a decentralised model of Community Legal Centre services

DISCUSSION

This service is seen to be a valuable outreach program and whilst delivered from Mount Gambier it services much of the Limestone Coast. Two of our member Councils have considered and passed the following motions in support of further assurances and expressing their displeasure with the withdrawing of crucial funding for the Service.

At the 5th June 2017 meeting of the District Council of Grant the following motion was passed.

1.1.1 South East Community Legal Services Funding

STAFF RECOMMENDATION:

That Council:

1. Correspond with the Hon John Rau MP, Deputy Premier & Attorney-General expressing our disappointment and opposition to the closure of the SE Community Legal Service, and the future centralised model of service delivery;
2. Seek further information from the State Government on the expected service delivery model to the Limestone Coast (remote via technology, FIFO, local outreach, etc)
3. Seek confirmation from the Federal Government of funding commitments to State Government for Community Legal Services
4. Seek the position of the Liberal Party of SA on the reinstatement of a decentralised model of Community Legal Centre services

At the 1st June 2017 meeting of the City of Mount Gambier the following motion was passed.

2. **SOCIAL, CULTURAL AND COMMUNITY SERVICES - Advocating - South East Community Legal Service - Ref. AF17/241**

Mayor Lee moved:

1. On behalf of the City of Mount Gambier and the Limestone Coast Region the Council expresses its extreme disappointment of the State Government's decision to withdraw all funding from the South East Community Legal Service.
2. The City of Mount Gambier acknowledges The South East Community Legal Service for the critical services they provide to the community many of whom are unable to source alternative legal assistance.
3. The decision by the State Government to centralise legal services to metropolitan Adelaide is unacceptable and has a direct negative impact on the regional community and is a further example of the withdrawal and centralisation of services from the regions to Adelaide.
4. The Council requests the State Premier and the Attorney General to fund the total amount identified in the funding model as proposed by the Riverland and South East Community Legal Services to ensure the continuity and appropriate level of legal services as identified in the funding model is provided in both regional locations.

Cr Von Stanke seconded

Carried

RECOMMENDATION

It is recommended that LCLGA;

1. Note the report.
2. For discussion and decision.

Moved:

Seconded:

LIMESTONE COAST LOCAL GOVERNMENT ASSOC											
Profit & Loss Budget Analysis FY2017											
July To May											
Account Name	1st Qtr	2nd Qtr	3rd Qtr	April	May	Total	Budget to May	Variance	Notes	Commentary	
INCOME											
City of Mount Gambier	178,369.00	0.00	0.00			178,369.00	178,369.00	0.00			
District Council of Grant	77,283.00	0.00	0.00			77,283.00	77,283.00	0.00			
Wattle Range Council	133,057.00	0.00	0.00			133,057.00	133,057.00	0.00			
Naracoorte Lucindale Council	89,080.00	0.00	0.00			89,080.00	89,080.00	0.00			
District Council of Robe	43,080.00	0.00	0.00			43,080.00	43,080.00	0.00			
District Council of Tatiara	75,025.00	0.00	0.00			75,025.00	75,025.00	0.00			
District Council of Kingston	39,996.00	0.00	0.00			39,996.00	39,996.00	1.00			
SATC	45,000.00	0.00	0.00	20,000.00	441.28	65,441.28	30,000.00	35,441.28		Additional funds received from SATC unbudgeted	
LGA Funding	50,000.00	38,997.00	0.00			88,997.00	90,000.00	-1,003.00			
RDA Funding	10,000.00	0.00	0.00			10,000.00	10,000.00	0.00			
Starclub Funding	5,000.00	50,000.00	0.00			55,000.00	55,000.00	0.00			
MAC Funding	0.00	0.00	29,875.00			29,875.00	29,875.00	0.00		Additional funds for Apr-June not received	
Interest	1,323.44	892.15	3,187.69	12,606.41	2,778.94	18,788.63	11,000.00	7,788.63			
Funds Carried Forward	0.00	0.00	0.00		57,462.22	57,462.22		57,462.22	1	Funds carried forward from balance sheet previous years	
Sundry Income	0.00	11,195.01	4,750.00	30.00	680.40	16,655.41		16,655.41	2	SLRP recoveries from Councils FY2016	
Total INCOME	\$747,213.44	\$101,084.16	\$37,812.69	\$30,636.41	\$61,362.84	\$978,109.54	\$861,764.00	\$116,345.54			
EXPENSES											
Advertising & Marketing	2,911.80	4,778.01	1,912.08	393.31		9,994.98	8,100.00	1,894.98			
Advocacy	0.00	0.00	0.00			0.00	4,400.00	-4,400.00			
Audit Fees	0.00	2,750.00	0.00			2,750.00	3,000.00	-250.00			
Bank Fees	407.15	38.33	53.84	24.89	7.50	531.51	550.00	-18.49			
Computing & IT	1,831.73	2,067.06	3,050.75	1,516.85	228.36	8,694.75	8,000.00	694.75			
Financial/Admin/Rent	8,369.55	16,738.95	6,494.00		6,494.00	38,096.50	46,170.00	-8,073.50	3	Bookkeeping function performed internally since 1/1/2017	
Governance	504.18	4,522.23	3,305.87	285.17	338.48	8,965.93	5,500.00	3,465.93	4	Includes expenses to date for Executive Officer Review	
Insurances	7,781.22	0.00	0.00			7,781.22	9,900.00	-2,118.78			
Legal Fees	0.00	2,430.41	0.00			2,430.41	1,100.00	1,330.41	5	Mellor Olsson fees	
Miscellaneous Expenses	0.00	1,234.71	1,489.87	14.50	388.23	3,127.31	1,650.00	1,477.31			
Postage	71.79	138.42	168.10		2.73	381.04	1,390.00	-1,008.96			
Printing/Stationery	855.10	5,989.78	984.55	664.66	139.64	8,633.73	11,870.00	-3,236.27			
Projects	44,618.35	133,352.18	44,683.24	7,210.05	25,915.44	255,779.26	420,813.00	-165,033.74	6	Projects to carry forward	
Seminars	565.82	0.00	0.00		540.00	1,105.82	1,650.00	-544.18			
Subscriptions	980.91	290.52	286.36		100.26	1,557.79	1,100.00	457.79			
Telephones	1,558.48	1,849.70	2,311.65	100.26	596.65	6,416.74	8,220.00	-1,803.26			
Trade/Consumer Shows	4,086.41	3,434.02	7,396.60	524.20	77.95	15,519.18	8,250.00	7,269.18			
Training	200.00	0.00	0.00			200.00	6,050.00	-5,850.00			
Travel/Accommodation/Meals	6,254.15	4,474.18	11,594.37	2,444.37	1,575.28	26,342.35	17,000.00	9,342.35			
Vehicles - Fuel	3,229.62	3,898.85	2,083.55	1,026.18	966.70	11,204.90	12,000.00	-795.10			
Vehicles - Leasing	11,081.34	7,694.90	7,582.04	2,527.34	2,527.35	31,412.97	36,700.00	-5,287.03			
Vehicles - Repairs/Maintenance	66.82	1,177.09	28.64	466.37		1,738.92	0.00	1,738.92	7	Vehicle end of lease expenses	
Wages	127,195.15	101,031.75	118,609.99	36,655.35	36,986.15	420,478.39	396,403.00	24,075.39	8	Wages carried forward from 2016	
Wages - Superannuation	11,746.80	9,531.85	11,118.21	3,441.34	3,452.08	39,290.28	37,658.00	1,632.28			
Wages - Workcover	1,328.00	1,105.90	2,766.12			5,200.02	3,907.00	1,293.02			
Wages - FBT					1,389.31	1,389.31	3,000.00	-1,610.69			
Total EXPENSES	\$235,644.17	\$308,528.84	\$225,919.81	\$57,304.64	\$81,625.85	\$909,023.31	\$1,054,381.00	(\$145,357.69)			
OTHER INCOME											
Unbudgeted Project Income	77,905.45	423,914.16	-35,194.16	246,000.00	86,680.00	799,305.45	0.00	799,305.45	9	Additional project funds received	
Total Other INCOME	\$77,905.45	\$423,914.16	(\$35,194.16)	\$246,000.00	\$86,680.00	\$799,305.45	\$0.00	\$799,305.45			
OTHER EXPENSES											
Unbudgeted Project Expenses	2,850.00	\$274,300.00	\$155,804.55	\$4,235.00	\$335,683.49	\$772,873.04	\$0.00	\$772,873.04	10	Expenses related to note 9 above	
Total Other EXPENSES	\$2,850.00	\$274,300.00	\$155,804.55	\$4,235.00	\$335,683.49	\$772,873.04	\$0.00	\$772,873.04			
Net Profit/(Loss)	\$586,624.72	(\$57,830.52)	(\$379,105.83)	\$215,096.77	(\$269,266.50)	\$95,518.64	(\$192,617.00)	\$288,135.64			

Notes

- Road safety funds accrued on balance sheet unspent in previous years required to be brought forward into FY17.
- SLRP applications and assessment conducted by HDS Australia in March/April 2015, successful Councils are billed for the HDS costs.
- Change in bookkeeping function performed internally since January 2017.
- Unbudgeted Executive Officer review expenses
- Fees related to checking on governance issue with Board representation and voting rights. Engaged Mellor Olsson to conducted the review.
- Project expense timing plus planned projects being delayed ie. regional planning, climate change, attraction and retention.
- We had a vehicle lease expire in September and these costs are related to tyre replacement, car detailing and minor body work repairs.
- Due to fortnightly pay cycle additional \$9k of wages expensed into 2017, also additional wages for MAC program extension to June 2017.
- Additional funds received from KESAB for waste program, invoiced two rounds of Rubble Royalty to be expending on Transport Plan update, road deficiency study and SLRP database. Second round of funds have been received in February expected and re-allocated to the Balance Sheet. Federal grants received for Coastal projects. Additional \$5k from ORS for sporting excellence program.
- Expenses related to item 9 above.

Balance Sheet

As of May 2017

ABN: 42 930 727 010

Assets		
Cheque Account		\$250,652.67
Business Access Saver		\$376,660.31
Term Deposit 1		\$660,570.96
Petty Cash		\$250.00
Trade Debtors		\$2,892.84
Total Assets		\$1,291,026.78
Liabilities		
Trade Creditors		\$335,192.20
CREDIT CARDS		
Executive Officer	\$767.53	
Starclub Field Officer	-\$510.23	
Regional Waste Management	\$584.31	
Tourism Industry Dev Officer	\$450.45	
Total CREDIT CARDS		\$1,292.06
GST LIABILITIES		
GST Collected	-\$1,642.39	
GST Control Account	\$2.64	
GST Paid	\$2,486.79	
Total GST LIABILITIES		\$847.04
PAYROLL LIABILITIES		
PAYG Payable	\$7,552.73	
Superannuation Payable	\$30.01	
Leave Provisions	\$22,182.16	
Total PAYROLL LIABILITIES		\$29,764.90
PROJECT LIABILITIES		
Star Club Field Officer	\$38,453.39	
Regional Waste Management	\$50,123.51	
Planning	\$65,004.00	
Tourism	\$162,079.79	
Procurement	\$7,000.00	
Training	\$3,000.00	
Attraction & Retention	\$25,000.00	
Rubble Royalty	\$45,894.16	
Total PROJECT LIABILITIES		\$396,554.85
Total Liabilities		\$763,651.05
Net Assets		\$527,375.73
Equity		
Retained Earnings		\$431,857.09
Current Year Earnings		\$95,518.64
Total Equity		\$527,375.73

This report includes Year-End Adjustments.

July 2016 to May 2017	Administration			Projects - Minor			Tourism			Starclub			Waste			Roads		
	YTD	Budget	Variance	YTD	Budget	Variance	YTD	Budget	Variance	YTD	Budget	Variance	YTD	Budget	Variance	YTD	Budget	Variance
INCOME																		
City of Mount Gambier	72,985.00	72,985.00	0.00	47,792.00	47,791.80	0.20	29,194.00	29,194.00	0.00	13,270.00	13,270.00	0.00	15,128.00	15,127.80	0.20			0.00
District Council of Grant	35,530.00	35,530.00	0.00	13,716.00	13,716.40	-0.40	14,212.00	14,212.00	0.00	6,460.00	6,460.00	0.00	7,365.00	7,364.40	0.60			0.00
Wattle Range Council	58,493.00	58,492.50	0.50	28,408.00	28,407.90	0.10	23,397.00	23,397.00	0.00	10,635.00	10,635.00	0.00	12,124.00	12,123.90	0.10			0.00
Naracoorte Lucindale Council	39,958.00	39,957.50	0.50	17,592.00	17,592.10	-0.10	15,983.00	15,983.00	0.00	7,265.00	7,265.00	0.00	8,282.00	8,282.10	-0.10			0.00
District Council of Robe	15,758.00	15,757.50	0.50	14,888.00	14,888.10	-0.10	6,303.00	6,303.00	0.00	2,865.00	2,865.00	0.00	3,266.00	3,266.10	-0.10			0.00
District Council of Tatiara	34,458.00	34,457.50	0.50	13,377.00	13,377.10	-0.10	13,783.00	13,783.00	0.00	6,265.00	6,265.00	0.00	7,142.00	7,142.10	-0.10			0.00
District Council of Kingston	17,820.00	17,820.00	0.00	8,114.00	8,113.60	0.40	7,128.00	7,128.00	0.00	3,240.00	3,240.00	0.00	3,694.00	3,693.60	0.40			0.00
SATC			0.00			0.00	65,441.28	30,000.00	35,441.28			0.00			0.00			0.00
LGA Funding			0.00	88,997.00	90,000.00	-1,003.00			0.00			0.00			0.00			0.00
RDA Funding			0.00			0.00	10,000.00	10,000.00	0.00			0.00			0.00			0.00
Starclub Funding			0.00			0.00			0.00	55,000.00	55,000.00	0.00			0.00			0.00
Road Safety Funding (MAC)			0.00			0.00			0.00			0.00			0.00	29,875.00	29,875.00	0.00
Interest	18,788.63	11,000.00	7,788.63			0.00			0.00			0.00			0.00			0.00
Funds Carried Forward			0.00			0.00			0.00			0.00			0.00	57,462.22	0.00	57,462.22
Sundry Income	110.40		110.40			0.00	4,600.00		4,600.00			0.00			0.00			0.00
Total INCOME	\$293,901.03	\$286,000.00	\$7,901.03	\$244,829.01	\$233,887.00	\$10,942.01	\$190,041.28	\$150,000.00	\$40,041.28	\$105,000.00	\$105,000.00	\$0.00	\$57,001.00	\$57,000.00	\$1.00	\$87,337.22	\$29,875.00	\$57,462.22
EXPENSES																		
Advertising & Marketing	5,174.01	7,200.00	-2,025.99			0.00	2,694.64		2,694.64	19.36		19.36	135.97		135.97	1,971.00	900.00	1,071.00
Advocacy		4,400.00	-4,400.00			0.00			0.00			0.00			0.00			0.00
Audit Fees	2,750.00	3,000.00	-250.00			0.00			0.00			0.00			0.00			0.00
Bank Fees	277.50	550.00	-272.50			0.00	71.95		71.95	70.52		70.52	55.00		55.00	56.54		56.54
Computing & IT	3,702.23	2,750.00	952.23	107.91		107.91	1,099.33	1,375.00	-275.67	1,818.70	1,375.00	443.70	438.95	1,375.00	-936.05	1,527.63	1,125.00	402.63
Financial/Admin/Rent	30,225.50	33,000.00	-2,774.50			0.00	2,685.50	4,950.00	-2,264.50	2,685.50	4,675.00	-1,989.50	1,250.00	1,925.00	-675.00	1,250.00	1,620.00	-370.00
Governance	7,656.41	5,500.00	2,156.41			0.00	120.00		120.00			0.00			0.00			0.00
Insurances	7,781.22	6,325.00	1,456.22			0.00			0.00			0.00			0.00			0.00
Legal Fees	2,430.41	1,100.00	1,330.41			0.00			0.00			0.00			0.00			0.00
Meeting Expenses	315.08		315.08	272.73		272.73	53.17		53.17	496.72		496.72	51.82		51.82			0.00
Miscellaneous Expenses	1,469.09	1,650.00	-180.91	151.65		151.65	245.80		245.80			0.00	315.20		315.20	401.02		401.02
Postage	115.37	550.00	-434.63			0.00	24.42	550.00	-525.58	78.73	110.00	-31.27			0.00	162.52	180.00	-17.48
Printing/Stationery	6,742.47	5,500.00	1,242.47	4.40		4.40	1,232.68	2,200.00	-967.32	408.04	1,100.00	-691.96	50.97	550.00	-499.03	195.17	2,520.00	-2,324.83
Projects	2,543.09		2,543.09	187,474.08	306,063.08	-118,589.00	13,696.55	24,750.00	-11,053.45	17,205.41	14,000.00	3,205.41	4,825.16	22,000.00	-17,174.84	30,034.97	54,000.00	-23,965.03
Seminars	730.00	1,100.00	-370.00			0.00	375.82		375.82			0.00		550.00	-550.00			0.00
Subscriptions	28.45	1,100.00	-1,071.55			0.00	1,102.07		1,102.07			0.00	286.36		286.36	140.91		140.91
Telephones	2,952.46	3,850.00	-897.54			0.00	1,335.60	1,100.00	235.60	682.45	1,100.00	-417.55	484.49	550.00	-65.51	961.74	1,620.00	-658.26
Trade/Consumer Shows			0.00			0.00	15,519.18	8,250.00	7,269.18			0.00			0.00			0.00
Training	544.55	2,750.00	-2,205.45			0.00		1,100.00	-1,100.00	200.00	1,100.00	-900.00		1,100.00	-1,100.00			0.00
Travel/Accommodation/Meals	10,023.95	8,250.00	1,773.95	505.10		505.10	8,832.31	2,750.00	6,082.31	3,368.75	2,200.00	1,168.75	1,432.12	1,100.00	332.12	2,180.12	2,700.00	-519.88
Vehicles - Fuel	4,573.99	4,500.00	73.99	27.33		27.33	2,445.24	2,200.00	245.24	2,222.16	5,500.00	-3,277.84	472.18		472.18	1,464.00		1,464.00
Vehicles - Leasing	16,632.90	16,900.00	-267.10			0.00	7,965.65	8,800.00	-834.35	6,814.42	11,000.00	-4,185.58			0.00			0.00
Vehicles - Insurances		1,600.00	-1,600.00			0.00		700.00	-700.00			0.00			0.00			0.00
Vehicles - Repairs/Maintenance	1,205.27		1,205.27			0.00	507.29		507.29	26.36		26.36			0.00			0.00
Wages & Oncosts	216,111.20	201,593.33	14,517.87			0.00	95,235.87	93,261.60	1,974.27	71,598.89	69,901.24	1,697.65	41,341.13	40,927.30	413.83	40,681.60	32,284.31	8,397.29
Wages - FBT	1,092.46	3,000.00	-1,907.54			0.00	156.51		156.51	140.34		140.34			0.00			0.00
Total EXPENSES	\$325,077.61	\$316,168.33	\$8,909.28	\$188,543.20	\$306,063.08	-\$117,519.88	\$155,399.58	\$151,986.60	\$3,412.98	\$107,836.35	\$112,761.24	-\$4,924.89	\$51,139.35	\$70,077.30	-\$18,937.95	\$81,027.22	\$96,949.31	-\$15,922.09
	-31,176.58	-30,168.33	-1,008.25	56,285.81	-72,176.08	128,461.89	34,641.70	-1,986.60	36,628.30	-2,836.35	-7,761.24	4,924.89	5,861.65	-13,077.30	18,938.95	6,310.00	-67,074.31	73,384.31
OTHER INCOME																		
Unbudgeted Project Income			0.00	779,935.45		779,935.45			0.00	5,000.00		5,000.00	12,370.00		12,370.00	2,000.00		2,000.00
Total Other INCOME	\$0.00	\$0.00	\$0.00	\$779,935.45	\$0.00	\$779,935.45	\$0.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$12,370.00	\$0.00	\$12,370.00	\$2,000.00	\$0.00	\$2,000.00
OTHER EXPENSES																		
Unbudgeted Project Expenses			0.00	758,503.49		758,503.49			0.00	3,154.55		3,154.55	9,215.00		9,215.00	2,000.00		2,000.00
Total Other EXPENSES	\$0.00	\$0.00	\$0.00	\$758,503.49	\$0.00	\$758,503.49	\$0.00	\$0.00	\$0.00	\$3,154.55	\$0.00	\$3,154.55	\$9,215.00	\$0.00	\$9,215.00	\$2,000.00	\$0.00	\$2,000.00
	0.00	0.00	0.00	21,431.96	0.00	21,431.96	0.00	0.00	0.00	1,845.45	0.00	1,845.45	3,155.00	0.00	3,155.00	0.00	0.00	0.00
Adjusted Profit/(Loss)	-31,176.58	-30,168.33	-1,008.25	77,717.77	-72,176.08	149,893.85	34,641.70	-1,986.60	36,628.30	-990.90	-7,761.24	6,770.34	9,016.65	-13,077.30	22,093.95	6,310.00	-67,074.31	73,384.31

REPORT TO THE LIMESTONE COAST LGA

30 March 2017 to 31 May 2017

Investment attraction

- \$3.2 million in new investment has been attracted to the region (target YTD = \$1.5 million).
- 15 proponents have been assisted to develop project funding proposals YTD.
- 6 Investment Attraction SA projects are being supported by RDALC that may result in investment and/or development in the region.
- Bruce Rodda, Manager Investment Attraction, supported 6 representatives of the City of Mount Gambier and 7 local companies to participate in a delegation to Luan and Baotou between March 22 and April 1, 2017. RDALC is supporting ongoing engagement with companies aligned with beef, horticulture, wine, woolen products, waste management, sheep genetics, and hydroponic systems.
- Bruce Rodda, presented to Limestone Coast Council CEOs on Friday 19 May regarding the “Mount Gambier City/RDALC template” for international engagement in China
- SA & Victorian Chinese investors and 6 local businesses participated in an Investment Seminar convened by the District Council of Robe and RDALC at the Robe SA Institute on Saturday 6th May 2017.
- As part of the Regional Prospectus project RDALC is a financial member of the .id service which provides economic and community profiles and modelling for the Limestone Coast Region. Data can be broken down to individual council areas and is available free of charge from our website: www.rdalc.org.au.

Small business support

- 58 small businesses have been provided with one-on-one support and assistance since 6/12/2016.
- A further 40 SMEs have been contacted by David Furniss since 6/3/2017 including at the SE Field Days, site visits and phone contact.
- A calendar of events for businesses is being coordinated by RDALC in collaboration with officers from PIRSA, AusIndustry, TradeStart, DSD and LCLGA.
- 3 additional businesses have been approved for pre-feasibility support by the Bioenergy Connect steering committee. This brings the total number of businesses supported to 8. The existing funding agreement with the Low Carbon Economy Unit (Department of the Premier and Cabinet) has been varied to widen the scope of the initiative to include businesses from other regions of South Australia. In addition, a new contract has been negotiated and signed for the administration of a \$100,000 Bioenergy Feasibility Fund across the State.
- \$5,000 has been pledged by RDALC to support Flinders University’s funding application to AusIndustry’s Incubator Support Programme to establish a regional business incubator, based in Mount Gambier.

Workforce Development

- 178 YTD (target 170) participants were provided with career services and 68 YTD (target 52) achieved an employment outcome.
- 91 workers have been supported by the Forest Industry Employment Project to upgrade their skills and qualifications (inc. 21 HC license upgrade, 51 MC license upgrade, 10 Cert III in Harvest and Haulage).
- \$20,000 has been pledged by RDALC to support a funding application by the Stand Like Stone Foundation to the Department of Infrastructure and Regional Development's Building Better Regions Fund. The project will develop a sustainable leadership program for the Limestone Coast Region.
- The NDIS will commence in the Limestone Coast during October 2017 and reach an annual spend of \$60 million by its fourth year of operation. RDALC is being supported by the State Government to assist employers to recruit and train workers and businesses to make the most of this opportunity.
- Funding has been secured from DSD to support the recruitment and training of approximately 35 workers for the Union Dairy Company at Penola. The first intake of workers (11) started training on 5 June.
- Career Practitioners began regular scheduled visits to Bordertown on 15 February, Naracoorte on the 1 March and Millicent on 24 May. Visits to Kingston and Robe are planned to commence during the second half of 2017.

Infrastructure

- DPTI, PIRSA and RDALC collaborated to deliver a "Limestone Coast Improving Road Transport for Primary Production Workshop" on 10 May. The workshop was well attended by industry and a range of issues were captured and provided directly to the team responsible for the State Government's 90 Day Project: Improving Road Transport for Primary Production.
- RDALC hosted the Green Triangle Region Freight Action Plan Implementation Monitoring Group meeting in Mount Gambier on 26 May.

Stakeholder engagement

- Tony Pasin MP arranged for the CEO to meet with Senator Fiona Nash, Commonwealth Minister for Regional Development, in Murray Bridge on Wednesday 17 May.
- The CEO presented to councilors and staff of Wattle Range Council.
- Visited Portland with RDALC Deputy Chair and Ausindustry Regional Manager and met with the Mayor and CE of the Glenelg Shire Council. Met with Jim Cooper and had a tour of the Port of Portland.
- Met with Christa Christaki (Director, Operations and Stakeholder Management, DSD) and David Hill on the 6th April.
- Met with Alison Lloyd-Wright (Executive Director, Regions SA PIRSA) and Peta Crewe on the 10th April.
- Met with Simon Wiseman (City of Mount Gambier) and Ray Garrard (City Growth Strategy Consultant).

- Deputy Chair and David Furniss attended Australian Forestry Products meeting in Mt Gambier.
- Alan Richardson, Ann Aldersey, David Wheaton and David Furniss attended the 2017 Regional Development Summit in Clare on 22 May 2017.

Organisational

- Bruce Rodda will be taking up a new role with the City of Mount Gambier on 1 July 2017. Bruce will continue to work for RDALC on a fee-for-service basis for the foreseeable future with a focus on strategic investment attraction activities. Recruitment for a new position is underway - Manager Investment Attraction and Infrastructure.
- The RDALC Board has made a recommendation to the Minister regarding the position of RDALC Chair. Alan Richardson continues to lead and represent the Board in accordance with delegations assigned to the Deputy Chair.

David Wheaton
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ceo@rdalc.org.au



Government
of South Australia

Limestone Coast

ZONE EMERGENCY MANAGEMENT COMMITTEE

MEETING Minutes

11 May 2017 - 10:30am

Naracoorte CFS Region 5 Headquarters, 46 Smith Street, NARACOOORTE

1. Welcome and introductions

Chair

1.1 Apologies

- Dominic Testoni
- Grant Moyle
- Ben Gower
- Nick Serle
- Kate Savage
- Tevor Smart
- Jennifer Peterson

1.2 Welcome

- Mark Searcy
- Dereck Fergusson
- Robert Harkness
- Leith McEvoy
- Wendy McDonold
- John Probert
- Steve Bourne
- Pippa Pech
- Susan McCormick
- David Hood
- Scott Loechel
- Brad Flew

1.3

First Meeting

Mark Searcy – Metropolitan Fire Service - Commander Limestone Coast

Nick Searle – Not Present City Of Mount Gambier – General Manager City Infrastructure

2.	Minutes of previous meeting	Exec Officer
	2.1 Approve minutes from meeting 9 February 2017 Moved: Robert Harkness Seconded: Steve Bourne Motioned passed	
3.	Outstanding Action Items from Previous Meetings	Chair
	Limestone Coast Rural Fire Risk Management report Action; Committee happy to note this in the minutes and now sign off the Bushfire Risk Management Report. David Hood signed RMR	
4.	Correspondence	Chair
	4.1 In 28/04/2017 - LG EM Framework Workshop 18/04/2017 - Limestone Coast Draft Zone Recovery Operations Plan for comment 31/03/2017 - SA EM Assurance Framework - Advisory Group Consultation 02/03/2017 - SES Land Development Resources Policy 4.2 Out – End of April - Committee has sent letters out the councils offering presentations on ZEMC and emergency management in the Zone.	
5.	National / State / Local & Other Zone(s) EM Updates	Chair
	5.1 National /State Report Liz Connell National Issues – Review of Natural Disaster Funding Arrangements ANZEMC met on Friday 5 May 2017 and Law Crime and Community Safety Council (LCCSC) will meet on 19 May. The Sendai Framework is on the agenda as COAG has proposed adoption of the framework. There is a meeting in Cancun Mexico in late May, to report on progress in implementation of the Sendai Framework. Consideration is being given to the redundancies created by	

the NBN rollout with mobiles and Voice over Internet Protocol (VoIP) in disasters where electricity infrastructure fails leaving communities at risk of not being able to access 000.

State

SEMC

Development of an Assurance Framework

Work is progressing on a proposed Assurance Framework to assist SEMC to meet its commitments under the EM Act.

- A second consultation with Advisory Groups has been completed, involving the facilitation of two workshops, and an online survey.
- A final Assurance Framework is on track to be presented to SEMC at its meeting of 18 May 2017.

Developing a Disaster resilience Strategy

- Funding for a 12 month project to develop a Resilience strategy for the state has been approved the recruitment process is now underway.

Progressing the recommendations of the Burns review

Several recommendations from the Burns review are being progressed by small working groups with recommendations and reports expected at the end of June 2017

SMAG

A new template has been developed for Hazard Plans; this will provide consistency for Hazard Leaders and meet the requirement of the new SEMP. Hazard Plans will now become available to the public. The proposed template will now be undergo a consultation phase.

SA.gov.au Emergency and Safety page

The project to link the sa.gov.au Emergency and Safety page to Council websites has almost come to an end. The template for Councils to use has been trialled, an LGA circular has been distributed outlining support with an on-line form for councils to submit their request for the ESP Team (LGA) to update and link their website.

Zone Emergency Risk Management Program

- Note the newly released the Recovery Guide for Councils
- Updating the ZEMC Induction Manual to align with the *new* SEMP
- Editing the WA Emergency Risk Guide Management Guide to SA context.
- All 11 ZEMC's now have the first iteration of their ZEMP
- Work is continuing on developing mitigation strategies into projects; resilience proposal has progressed to a project. BCP's for Local Govt; meeting with E & Y as they consider the development of a template for Local Government emergency management planning. Continue to scope the Infrastructure Vulnerability project with the relevant stakeholders, it's a far more complex project to develop and will take longer.
- Investigation and research with Hazard Leaders on Control Improvements and Treatments that have strengthened or implemented in preparation for reports to ZEMC.

Work has been underway with SA Power Networks and the Office of the Technical Regulator to provide a Fact Sheet on using generators for back-up power. It is available here: <https://www.sa.gov.au/topics/energy-and-environment/using-electricity-and-gas-safely/using-generators-for-back-up-power>

NDRP funding

Successful applicants have been notified. Successful grant applicants are available on the SAFECOM website.

LGA Local Government Association

Continuing development of Local Government Functional Support Group Plan, workshop have been undertaken around the Zones.

5.2 ZEMPO report – Limestone Coast
Connell

Pippa Pech/Liz

Workplan - I have provided copies of the updated workplan. The main changes since the workplan meeting are that the ZEMP update has commenced. I have provided a copy of the major hazards chapter for people to consider. I have not received the urban fire and rural fire approvals yet, but will include these once I do and will circulate again. The ZEMP is due for review by SMAG in August. The May version of the workplan will be sent out with the minutes to this meeting.

The Limestone Coast Flood Risk Management report is being signed at today's meeting. This completes all of the prioritised hazards for LC Zone.

I have the following tasks on my to do list and they should be done in the near future:

- a. Add completed hazards to ZEMP and have these signed off by the committee
- b. Letter to Councils re roadshow – The letters have been sent out and so far Naracoorte Lucindale Council has requested attendance at their July meeting. City of Mount Gambier have advised they will wait until their new member is inducted and then make a decision.
- c. 1 page summary of hazards and plans to be sent out to LCLGA – to be done.

Items from the workplan that need looking at in the near future are as follows (those responsible may have already taken this on board in their reports)

- a. Recovery plan
- b. Presentation from LSA Commander on ZEC and ZECC
- c. Working group on Communication preparedness info without using the internet

Control improvements and treatments –

This is a selection of the control improvements and treatments that have been addressed since the ZERMS project identified them. More information is available if requested.

Control Improvements:

- a. ZEMP – All 11 zones have now completed their ZEMPs. 2017 should see updates to all with new census data as well as inclusion of all the hazards summaries that have been completed.

- b. Community Education Programs – sa.gov.au website now includes large amounts of information about emergency preparedness and recovery under the emergencies and safety headings. The Burns Review includes a recommendation that a program to support resilience (the 72 hour model) be undertaken and promoted to the community. Recruitment for this has already commenced. Other programs that are underway include RediPlan and the Pillowcase Program (aimed at children) by Red Cross and AFAC's resilience and education program.
- c. BCPs for local government – this is a bit of a hot potato, but discussions are occurring about who should take responsibility for progressing this control improvement.
- d. Insurance – Vic Government conducted a campaign in conjunction with Insurance Council Australia to develop a low cost insurance product for lower socioeconomic population. The State Recovery Office is working to see if the campaign products can be used in SA.
- e. BCPs for businesses – Department for State Development has produced a BCP flyer in conjunction with CFS and Regional Business Australia. This is disseminated through DSDs Business Planning workshops conducted throughout SA as well as on their website.

Treatments

- a. Promote Mitigation Research – projects on resilience in the built environment, national heat warnings and flood mapping are all coming to completion. Further work will be done on how to promote these studies and their findings.
- b. Lifeline Study of Critical Services – prior to the Black System event in Sept/Oct 2016, multiple meetings had been held between SES and the engineering functional support group, SAPOL's Critical Infrastructure Group and Attorney Generals Critical Infrastructure Centre. These meetings brought to the light the complexities involved with this treatment option and a decision was made to look at this in a staged approach. Since the Burns Review has been released the focus has been on power outage and the related issues.
- c. Mutual Aid Agreements between Emergency Services and Local Government – iResponda has gone some way to addressing the concerns around this and the program is being expanded. Burns Review specifically identifies coordinating provision of sandbags to the public by emergency services and councils. See Scott's presentation for more information.
- d. Building Assessment for Reoccupation – Work has commenced in this area by State Recovery Office and they are hoping to have something completed by October 2017. This project is looking at whether government should have a

coordinated approach to demolishing buildings after an event, including for example whether there should be a government sponsored demolition program.

6. Reports from ZEMC Members	Chair
6.1 Chair – David Signing of the Flood plan and letters sent out to the council	
6.2 Zone Coordinator – Grant Proxy Wendy Mcdonald Work has been done on our own continuity plans	
6.3 Recover Planner – Susan Recovery support to the Pinery Fire and September/October Extreme Weather Event (current to 9/5/17) Recovery arrangements for Pinery Fire and the September/October Extreme Weather Event (Northern Adelaide Plains flooding) are drawing to a close. A final recovery event for Pinery Fire was held on 30 April 2017 at the Wasleys Institute. This included the launch of Reflections on the Pinery fire, a compilation of stories, poems and artworks provided by people affected by the fire. The Local Recovery Coordinator will remain on duty until 30 June 2017 and be available to members of the community, although his focus will be on finalising all activities and reporting. The recovery centre at Virginia, which is providing services to people affected by both the Pinery Fire and the Northern Adelaide Plains flooding, will remain open until 30 June 2017. The level of demand for services will be monitored, to ensure that services continue to be available to those who need them. Following closure of the recovery centre, people affected by the events will be able to access assistance by: • Contacting recovery centre staff and interpreter services through Housing SA (0484 327 667) • Calling the recovery hotline on 1800 302 787 • Visiting the recovery website www.sa.gov.au/recovery • Contacting the relevant government agency or council	

Additional key contacts will be provided through the recovery newsletter.

11 November 2016 Riverland Storm (current to 9/5/17)

Support for primary producers impacted by the 11 November Riverland Storm is ongoing. The Local Recovery Committee, chaired by Dr Don Plowman, continues to meet monthly.

Recovery assistance grants of up to \$10,000 are available for short term targeted assistance to primary producers for clean-up costs. This grant is available to growers in the District Council of Loxton Waikerie, Berri Barmera Council and Renmark Paringa Council. On 22 February 2017 the eligibility for recovery assistance grants was extended to include producers from the Mid Murray Council. The offer will close on 9 June 2017.

Primary Industries and Regions South Australia (PIRSA) has established a local control centre at the Loxton Research Centre. The centre is administering recovery grants, managing the Family and Business Mentor Scouts (Mentor) program, providing technical advice to growers and linking with available services.

Burns review (current to 31/3/17)

The Burns review into SA's response to the State-wide power outage on 28 September 2016 made 62 recommendations, including some that relate to the relief and recovery functions.

The Department of Premier and Cabinet (DPC) is coordinating the development of responses to each of the recommendations, working with numerous agencies. DCSI is working with DPC on the recommendations that relate to relief and recovery.

Local Government Disaster Recovery Toolkit (current to 5/5/17)

The Local Government Disaster Recovery Guide was launched by Minister Bettison on Friday 21 April. The Guide can be accessed at: http://www.lga.sa.gov.au/webdata/resources/files/2017_LGA_Disaster%20Recovery%20Plan%20Document.pdf

Communities and Disaster Recovery Training Course (current to 5/5/17)

The Communities and Disaster Recovery three day face to face training course was delivered

4 – 6 April 2017. Twenty people attended the course and participants found it an engaging, informative and successful course. Seven Local Government staff attended the course.

Deployment to Queensland (current to 5/5/17)

Following the devastation of the cyclone and flooding in Queensland, people were deployed from across Australia to assist in the recovery process. South Australia sent a team of people to assist in recovery centres and outreach, including one SRO staff member.

Lower Eyre Peninsula Recovery Planning (current to 5/5/17)

The District Council of Lower Eyre Peninsula has received funding from the LGA to prepare a Community Recovery Plan. A consultant has been employed to undertake the project and three community consultation forums have been held.

The new Disaster Recovery guide for Councils is being used in the development of the Plan.

The Plan is due to be completed mid-2017.

6.4 Other members

Nil

7.	ZEMC Responsibilities	Chair
7.1	Nil	
8.	Reports and Recommendations from Working Groups	Chair
8.1		
9.	General Business	Exec. Officer
9.1	Limestone Coast Draft Zone Recovery Operations Plan – Susan McCormick	
	Susan to reissue document for review and comment back by the 26/5 for Susan, will then be approved by David then will be put forward for final sign off and endorsements	

Group in favour of endorsement process.

10.	Programmed Presentation / Discussion Topics	Chair
	10.1 ZEMC presentation on Burns review recommendations Burn review Document The LGA has gone through the Burns review No recommendations have been given to councils to lead. There is some support beginning provided for BCP Discussion Discussion around GRN for Local Government recommendation 10, AGD have been looking at, however it would be costly for this to happen as the network would need to be updated. Discussion around Tree Down Issues, around CFS/SES responding to deal with trees on council and DPTI roads I this the most appropriate use of resources. Further discussion around Life threat meaning an emergency service responding. Discussion around recommendation 30 Swiftwater training. There is a i-Responda course being developed around flood and Storm. AIIMS awareness training being looked at for local council. Discussion around recommendation 37 Re ZEST and ZEC's ZEST FAQ Document attached to the minutes, Wendy McDonald clarified that the LC Zest does Exercise throughout the year. Scott will email the committee to secure a date for a workshop. AOB NDRP Grants Approved in South East Kingston District Council Wyomi Beach Foreshore Protection To contribute funds toward the installation of a permanent rock wall to better protect public infrastructure and private homes against significant weather events and expected sea level rise in the future. \$125,000	Scott Loechel

Limestone Coast Local Government Association

LiDAR data for sea level rise planning

To collect LiDAR data for 400km of coast to identify potentially threatened assets and inform emergency management planning.

\$50,000

Naracoorte Lucindale Council

Early Flood Warning Monitoring System, Stage 1

To better understand the complex catchment area and involve the community in Council's decision making on designs of a suitable flood monitoring system.

\$60,900

11. Next Meeting & Close**Chair**

10 August 2017

ACTIONS SUMMARY SHEET**Action****Responsibility**

**Minutes for Limestone Coast Local Government Tourism Management Group,
Naracoorte Council Chambers, Thursday 11th May 2017.**

MEETING OPENED 9:40am

Welcome by Chairperson – Andrew MacDonald.

1.0 MEMBERS/DEPUTY MEMBERS

1.1 Present

District Council of Grant	Jane Fetherstonhaugh
Naracoorte Lucindale Council	Sally Klose
Kingston District Council	Andrew MacDonald
Wattle Range Council	Paula Bennet
Tatiara District Council	Kingsley Green
District Council of Robe	Roger Sweetman
LCLGA	Biddie Shearing

1.2 Apologies

City of Mount Gambier	Judy Nagy
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2.0 Previous Minutes from 1st February 2017

Minutes as presented were accepted and no matters arising.

3.0 LCLGA Priorities to Grow the Visitor Economy by 2020 – Implementation Plan

The final version of the Implementation Plan (IP) was tabled. Agreement that this is now to be circulated to our stakeholder group.

Biddie presented a plan for the first quarter which provided an overview of preliminary tasks prior to the commencement of the IP on 1st July, plus a summary of tasks with timelines for the first quarter of activity.

There was agreement of the IP First quarter activity.

ACTION: Biddie to commence preliminary tasks as outlined.

4.0 South Australian Regional Visitor Strategy Planning Framework

A DRAFT Regional Response was tabled and opened for discussion and feedback.

The group agreed the wording needed to be refined and to link the rationale back to our relevant regional initiatives.



ACTION: Biddie to refine the document, circulate to the Tourism Management Group. Once approved by the group, Biddie to prepare a recommendation report to present to the LCLGA Board on 16th June 2017 for endorsement.

Recommendation:

- a. **The Board receives the 'Regional Response'**
- b. **Endorses the 'Regional Response' and**
- c. **Authorizes the 'Regional Response' to be presented to the South Australian Tourism Commission.**

5.0 Any Other Business

5.1 Profiling our tourism industry – discussion around updating current databases.

5.2 Regional Report from SATC was tabled outlining activity the SATC has carried out on behalf of the Limestone Coast.

5.3 Push Adventures – an initial email form the organisation was tabled and Biddie will circulate details via email. the tourism management group to advise if there was a regional application.

5.4 ARTN Report - Biddie tabled a report that was released by the Australian Regional Tourism Network titled "The contribution of Local Government to the Tourism Industry"

5.5 Coach Market – Biddie verbally briefed the group on a project focused on developing our coach business into the region.

ACTION: Biddie to circulate Push Adventures introduction email.

5.0 Individual Council Tourism Initiative and News

Wattle Range – reviewing Free Camping areas to understand pressure points. Also taking into consideration the RV market.

The council tourism strategy is a work in progress.

Waiting to learn if successful for the Woakwine Cutting grant under BBRF.

Currently undertaking an ATDW blitz with VIC team helping upload attractions & events.

DC Grant – Council is refining it's focus around economic development / tourism for the new financial year.

Waiting on result of the funding application under BBRF for the Airport.

Also funding application was submitted for the Port MacDonnell Foreshore project valued @ \$800k.

A tourism signage strategy is underway including an audit and mapping.

Established RV Friendly places now include Tarpeena, Carpenter Rocks and Port MacDonnell.

Naracoorte – working to secure lease for the VIC.

Replacing six boundary signs, Sally shred the artwork & design.

Working on the website, branding and about to give out bookmarks with the desired hastags for council.



A strong focus remains around the Caves Connection Project, which has now released key findings, including signage and wayfinding initiatives.

Kingston – Council has purchased the Caravan Park with settlement on 25th July 2017, which is next to the RV overnight Free Park & will look to introduce a small fee for 24hours (\$10) at the RV Park.

Council will look to appoint a management couple, will re-name & rebrand the property.

An analysis of traffic to the VIO (within Council offices) has indicated some alternative visitor service models which are being considered by council.

Council is continuing to invest in historical markers and directional signage, with the hope of creating a trail and linking with the National Trust + Museum.

Robe – The Chinese Festival is looking to become an annual event, linking the Adelaide to Melbourne Touring Route. Timing is TBC.

Investigating installation of bi-lingual signs in the council area ie. Public toilets.

Tatiara – Dirt & Diesel event attracted 10,000 people, aiming for 14,000 for the 2018 event.

The Walkway Gallery is close to securing some big exhibitions and is working with the ministerial gallery in Canberra to look for opportunities to host an exhibition showcasing all sitting prime ministers.

Kingsely attended a Local Government IT Conference and felt there was and is more opportunity to share knowledge across the network ie. Drone technology, web-developers etc.

ACTION: Biddie to prepare a scoping document for combining all council's 'UNITY' content onto a regional tourism website.

8.0 Next Meeting

Thursday 3rd August 2017.

9.0 MEETING CLOSED – 11:00am

The next LC LGA Tourism Management Group Meeting is to Thursday 3rd August 2017 from 9:30am – 11:30am in Naracoorte Council Chambers.

Passed as a true and correct record

Signed.....

Date.....



MINUTES FOR THE REGIONAL WASTE MANAGEMENT STEERING COMMITTEE MEETING No. 15 HELD AT NARACOORTE COUNCIL CHAMBERS, NARACOORTE ON THE 24th MAY 2017, 12:00pm to 2:00pm.
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MINUTES

Welcome to members and guests – Committee Chair Peter Halton.

1. Present

Nick Serle (General Manager City Infrastructure)	City of Mount Gambier
Des Mutton (Councillor)	City of Mount Gambier
Nick Brown (Deputy CEO)	District Council of Robe
Steve Bourne (Director Operations)	Naracoorte Lucindale Council
Andrew Pollock (Operations Manager)	Tatiara District Council
Peter Halton (Director Engineering Services)	Wattle Range Council
Dominic Testoni (Executive Officer)	LCLGA
June Saruwaka (Regional Waste Management Coordinator)	LCLGA

Guest

Andrew Hutcheon (Principal Adviser, Industry Sustainability)	Green Industries SA
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2. Apologies

Nicole Dodds (Environmental Health Manager)	District Council of Grant
David Worthley (Manager Works and Engineering Services)	Kingston District Council
Lauren Oxlade (Manager Environmental Services)	Wattle Range Council

3. Confirmation of the Minutes

“That the Minutes of the meeting held on 7TH December 2016 be taken as read and confirmed as a true and correct record of the proceedings at the meeting.”

Moved: Andrew Pollock

Seconded: Nick Brown

4. Matters arising from the Minutes

Nil.

5. Regional Waste and Resource Recovery Infrastructure Plan

June Saruwaka introduced Andrew Hutcheon, who was invited to assist in the development of the Regional Waste and Resource Recovery Infrastructure Plan. Andrew Hutcheon highlighted the following:

- Grants are available both at federal and state level. Need to have strong case framed to get access to funds.
- Need for more specific data for Councils in terms of waste types and volume.
- Identify infrastructure solutions for the region for inclusion in the scoping document.
- Identify content to be included in the scoping document.
- Identify a consultant to produce the plan who is knowledgeable of what has and has not worked in the waste industry. The consultant should be able to build a model on how the seven Councils can work together.
- Councils present gave a synopsis of issues they face and suggested infrastructure solutions as follows:

Council	Issue	Current recovery method	Proposed infrastructure
District Council of Robe	Cost of waste disposal. Not much construction waste disposed at waste transfer station (WTS).	Free disposal of green organics at WTS. Green organics mulched on site.	
Tatiara District Council	Cost of carting waste to Brinkley Landfill. Increased contamination of recyclables due to broken glass as this constitutes 20% in weight.	Green organics mulched and used at old landfill.	Steel baler Mobile polystyrene densifier
Naracoorte Lucindale Council	Cost of carting waste to landfill.	Building waste crushed and used on roads. Timber – put through timber grinder and used as mulch.	Waste to biochar High speed composting
Wattle Range Council	Increasing cost of disposing food and green organics. Loss of local service providers, for example, recyclers.	Mulching of green waste at WTS	Relocation of Beachport WTS Scrap metal baler
City of Mount Gambier	Nervous about the possible reintroduction of carbon tax. Education on use of Food organics and green organics (FOGO). Economies of scale		Gas capture at Caroline landfill. Glass crusher

	that currently limit use of certain technology for example gas capture at Caroline Landfill as currently being told landfill is not big enough.		
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ACTION: District Council of Grant and Kingston District Council to send infrastructure ideas for inclusion in the scoping document.

6. Regional Waste Management Coordinator Work Plan 2017/18

June Saruwaka presented her Work Plan for 2017/18.

ACTION: Work plan to be amended and circulated to the Regional Waste Management Committee members.

7. Regional Waste Management Coordinator work update

- June Saruwaka gave an update of the projects she has been working on namely the scoping document for the Regional Waste and Resource Recovery Infrastructure Plan; Limestone Coast School Waste Reduction and Recycling Challenge; and Business Waste Reduction project currently at report writing stage.
- June Saruwaka indicated that she had approached KESAB requesting educational programmes that can be implemented at a regional level.
- A discussion was held on educational activities that are currently offered by kerbside waste contractors.

ACTION: June Saruwaka to circulate cost of educational programmes to committee members.

8. Results and review of the LC School Waste Reduction and Recycling Challenge

- June Saruwaka presented results of the Limestone Coast School Waste Reduction and Recycling Challenge (see Attachment 1).
- The committee indicated that the competition should also be opened to kindergartens. Schools can register to participate in any category and not only all three. This is to enable schools without a recycling service to participate. These schools can be encouraged to reduce generation of general waste.
- Direct communication with schools prior to the registration period was suggested as a way to increase number of participating schools.

9. Illegal dumping

- Councils are willing to coordinate their efforts with Forestry SA (FSA) on illegal dumping.
- LC LGA to continue having conversation with FSA.

10. Around the table

- Peter Halton indicated that Wattle Range Council is currently working on their kerbside contract as this is coming to an end in September.

11. Meeting close

The meeting ended at 2:20pm.

Next meeting – 28 June 2017 at 10:00am.

Attachment 1

Results of the Limestone Coast School Waste Reduction and Recycling Challenge

General waste (volume per person)						
School	Week 1	Week 2	Week 3	Week 4	Average	
Grant High School	1.14	1.32	1.46	1.04	1.24	1st
Independent Learning Centre	1.56	1.56	1.56	1.56	1.56	2nd
Bordertown High School	2.41	1.6	2.42	2.12	2.1375	3rd
Newbery Park Primary School	3.93	4.11	1.96	1.96	2.99	
St Anthony's School	6.27	3	3.27	4.64	4.295	
Penola primary School	6.03	6.55	8.45	7.93	7.24	

Recyclables (volume per person)						
School	Week 1	Week 2	Week 3	Week 4	Average	
St Anthony's School	3.27	2.73	4.09	4.36	3.61	1st
Independent Learning Centre	3.67	4.00	2.67	2.67	3.25	2nd
Newbery Park Primary School	4.29	4.07	2.14	2.14	3.16	3rd
Penola primary School	2.59	2.41	3.10	2.76	2.72	
Grant High School	2.35	1.18	1.18	1.18	1.47	
Bordertown High School	0.50	1.77	1.06	1.12	1.11	

Least amount of general waste and recyclables generated		
School		
Grant High School	2.71	1st
Bordertown High School	3.25	2nd
Independent Learning Centre	4.81	3rd
Newbery Park Primary School	6.15	
St Anthony's School	7.91	
Penola primary School	9.96	

**LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION
LIMESTONE COAST CLIMATE ADAPTATION COMMITTEE MEETING
MEETING No. 2**

1. Present

Trevor Smart (CEO)	District Council of Grant
Daryl Sexton (Director Operations)	City of Mount Gambier
Steve Bourne (Director Operations)	Naracoorte Lucindale Council
Robert Mock (Councillor)	Tatiara District Council
Lauren Oxlade (Manager Environmental Services)	Wattle Range Council
Peter Riseley (Mayor)	District Council of Robe
Dominic Testoni (Executive Officer)	LC LGA
Michaela Bell (Project Manager)	LC LGA
David Wheaton (CEO)	RDA LC
Christopher Wright Manager (Climate Change Adaptation and Green Infrastructure)	DEWNR
Tim Collins (Regional Director South East)	DEWNR
Wendy Telfer (Team Leader NRM Planning)	DEWNR
Kerry DeGaris (Community Member)	SENRM

2. Apologies

Michelle Benison (Senior Policy Officer - Climate Change)	DEWNR
Andrew MacDonald (CEO)	Kingston District Council

3. Minutes of Meeting

Confirmation of the Minutes of the LCCAC meeting held 5th December 2016 at the Naracoorte Council Chambers

“That the Minutes of the LCCAC Meeting held on the 5th December 2016, be taken as read and confirmed as a true and correct record of the proceedings at that meeting.”

MOVED: Kerry DeGaris

SECONDED: Trevor Smart

CARRIED

4. Matters arising from the Minutes

4.1 Lidar Mapping Application

An application was successfully submitted under the NDRP funding to the value of \$70,000 to enable Lidar Mapping for the Limestone Coast. Over 121 NDRP applications were received seeking more than \$14 million in grant funding, from an available fund of \$4.95 million. The Assessment Panel has since contacted the LCLGA seeking confirmation that our cash contribution could increase from \$30,000 to \$50,000 of which all Councils agreed.

5. Discussion – Regional Climate Change Adaptation Action Plan

- The RDA LC are currently overseeing programs around Bio Energy for Limestone Coast. The Bioenergy Connect is a \$50,000 program administered by RDA LC. Successful applicants will have the use of a bioenergy mentor to guide them through the conceptual stage of developing a

project. Complimenting Bioenergy Connect is the Bioenergy Feasibility Fund, a \$100,000 matched grant program administered by the Low Carbon Economy Unit. This Fund will be available for all regions of South Australia

- Christopher Wright provided an update on the Regional Climate Adaptation Plans throughout the region and the States response to those plans. Common themes, gaps & interests are being identified by DEWNR

6. Prioritising of Projects from the Action Plan

The LCCAC reviewed the Limestone Coast Climate Adaption Action Plan and made recommendations and additions to the Plan.

'It is recommended that the LCCAC:

1. Endorse the Limestone Coast Climate Adaptation Committee Action Plan

MOVED: Tim Collins

SECONDED: Robert Mock

CARRIED

7. Inclusion of other Stakeholders on LCCAC

The LCCAC agreed that the Committee structure remains as is, however recognizes that it potentially has the capacity to change and include other organisations at a later date. Sub Committees could also be established in the future by the LCCAC, to support the work detailed in the Action Plan and the role of the Project Officer.

ACTION: The LC LGA to write to other Agencies / Stakeholders to provide updates regarding the role of the LCCAC and the Activities detailed in the Action Plan

8. Project Officer Support

The LCCAC Action Plan has identified the need for a Project Officer to support and implement some of the Activities identified in the Action Plan. The LC LGA, RDA LC & DEWNR have indicated their capacity to support the appointment of a Project Officer with each stakeholder allocating funding towards the implementation of the Adaptation Plan and NDRP submission. The LC LGA has set aside \$70,000 (2017-2018 Budget), RDA LC \$37,986 and DEWNR \$60,000.

A detailed budget and implementation plan will need to be drafted to ensure available funds are best utilized and funding timeframes can be agreed to.

It is recommended that the LCCAC:

1. Progress the development of a Job & Person specification for the appointment of a Project Officer
2. Include 1 representative from each funding partner to be part of the Recruiting process.
3. Appoint a Project Officer

MOVED: Trevor Smart

SECONDED: Kerry DeGaris

CARRIED



ACTION: LC LGA to develop a J & P specification for the Project Officer role, Draft a Contract, Write to each funding stakeholder seeking a representative to form part of the Recruiting Committee

9. Potential Sub Committees and Future role of the Limestone Coast & Coorong Coastal Management Group

The Committee was supportive of continuing the LCCCMG, and ensuring that the Groups role was reflective of the LCCAC Action Plan and NRM Plan.

ACTION: To be discussed further at the next LCCAC Meeting to determine a clear purpose and role

10. Next Meeting

Proposed for early July 2017

11. Meeting Close

12.35pm



Regional Sport and Recreation Advisory Group Meeting

MEETING NOTES

Meeting 26th May 2017 held at the Naracoorte Lucindale Council, at 11:00am – 12:45pm

1. Present

Jayne Miller	Grant District Council
Sally Klose	Naracoorte Lucindale Council
Ashlea Fisher	City of Mount Gambier
Steve Chapple	Wattle Range Council
Tony Elletson	LCLGA, STARCLUB Field Officer

2. Apologies

Naomi Fallon, Tatiara District Council.
Rob Harkness, Tatiara District Council
Heather Schinckel, Kingston District Council.
Nick Brown, District Council of Robe

3. STARCLUB Field Officer Work Plan

The STARCLUB Field Officer's Work Plan for 2017-18 was presented. The plan was well received. It was discussed about the possibility of sourcing funding for Regional Representative Teams and Athletes. Currently there is only funding available for Athletes who compete at a State or National Level.

Action: Tony Elletson to investigate funding streams.

4. Training – What is available/What is required.

Strategic planning and Child Safe Officer Courses had been run in 2016/17, with varying attendance levels. Timing of courses, targeting specific Sports and further promotion through council avenues were discussed to look at boosting numbers in some council areas. Grant Funding workshops were discussed as a popular training option.

Action: Tony Elletson to work with Office for Recreation and Sport about providing Funding Workshops in our region leading into the major Sport and Rec funding periods. Look at drafting a letter requesting the workshops with the support of LCLGA Councils



5. Limestone Coast Regional Sporting Academy

Tony Elletson outlined the plan for the LCLGA Elite Sporting Academy. Tony also outlined the plan for the possibility of a Pilot Academy program in the second half of 2017. This Pilot Academy would be funded in a partnership with the Office for Recreation and Sport and the LCLGA. This would be a precursor to the full Academy. We would use the pilot to gain evidence about what works and what doesn't. This evidence would be vital in shaping the full Academy.

Comments

The Academy and Pilot Academy was well received from all members. The opportunity for our regional athletes to have access to elite programs and education is something the group felt has been sorely missing for our regional youth.

Discussion about how the Academy would be funded were raised by Wattle Range and Naracoorte and Lucindale committee members. Tony explained we would be looking at Funding Partnerships with, Local Government, State and Federal Government and the private sector.

The committee felt if this Academy was to happen, it would be an exciting opportunity, not only for our Athletes, but the region as a whole.

Discussion about the benefits of the Academy centered around, Athlete development, possible Facility upgrades, coach development, the growth of the Limestone Coast as a well renowned sporting region and the benefit of Academy Athletes becoming more educated and employable people and sharing their knowledge and learnings amongst other youth in the region.

6. Other Business

Wattle Range are running a club workshop in June that Tony Elletson will be presenting information on the STARCLUB program and his role in assisting clubs with it. Invitation was offered to other councils to attend with the possibility of running their own workshop in the future

Meeting closed 12.45pm



Minutes for Limestone Coast Economic Development Group Naracoorte Town Hall, Thursday 4th May 2017

Meeting Opened: 10.00am

Attendance

Mayor Erika Vickery	Dr Helen Macdonald	Peta Crewe
Mayor Graham Excell	Allan Richardson	Roger Sweetman
Mayor Richard Sage	Dom Testoni	Callena Rawlings
Mark McShane	Steve Chapple	David Furniss
Mike Ryan		

1. Apologies

David Wheaton	Marcus Kuller	Ben Gower
David Jill		

2. Previous Minutes

Adoption of the previous minutes held on Monday 14th November 2016.

3. Matters arising from previous minutes

Nil

4. Infrastructure Plan

- Peta spoke about if there was a need for the region to have a coordinated regional infrastructure plan. Spoke about plans that are in existence such as the Green Triangle Freight Action Plan, the LCLGA updated 2030 Transport Plan and being able to use these documents as enablers. Mayor Excell spoke about the real potential of increased freight movements around Bordertown and this needs to be planned for and mentioned in key documents.
- On the 10th May there is a workshop in Improving Road Transport for Primary Production to be held at the Attamurra Golf Club.
- Dom spoke briefly about the work the LCLGA Roads and Transport Management Group have completed and are looking to undertake.



5. Regional Growth Plan

Dom spoke about the proposed Growth Plan the LCLGA would like to development in the next financial year and the importance that the document can play in directing growth opportunities for the Limestone Coast over the next decade.

6. Update on Limestone Coast Collaborative

Dom provided an update on the Collaborative and branding work and informed the meeting that an implementation plan was going to be developed so that a consistent message could be rolled out.

7. Innovation and Incubation Hub

- Peta Crewe informed the meeting that discussions were still taking place between the Federal and State governments for the forestry innovation hub – hopefully a decision would be made by the end of the financial year.
- Peta spoke about a concept PIRSA was developing for an Open State event being held in the region titled Disrupting the Plantation Forest Industry. It is an ideal time to look at the industry and start a conversation around potential threats and opportunities.
- Mark McShane briefed the meeting on the planned regional incubation hub. CMG have completed their Digital Strategy and have investigated concepts such as Gig City that utilises technology as an enabler. CMG has also submitted a proposal for funding the incubation hub via the Incubator Support Program and was hopeful that the hub would be a regional asset.

8. Update on Climate Change Adaptation

Dom provided an update from the Climate Adaptation Committee meeting that was held on the 12th April. The committee endorsed the Action Plan and a decision was made to look towards engaging a project officer to undertake the work. The LCLGA, DEWNR and RDALC have all allocated funding for this position and the work. Funding agreements will need to be agreed to prior to committing to the process.

9. China Trade Mission

- Mark McShane provided an update to the recent trade mission to China. This trip was more concentrated on B2B relationships and taking a regional approach to opportunities and seeing where capacity exists.
- Wattle Range Council are embarking on a separate trade mission along the same lines.

10. Robe China 160th

Roger Sweetman spoke about the China event taking place this weekend. There will be a range of events taking place with the walk to Melbourne commencing on the Saturday afternoon. At this stage it is unsure of what the attendance levels will be but there has been a lot of interest generated for the event.

11. Changes to 457 Visa

Dom spoke about the proposed changes to the 457 visa program. More detailed information is contained in the documents distributed with the minutes. As more detailed information comes to hand it will be circulated.

12. AusIndustry Update

Callena Rawlings provided an update on the activities of AusIndustry. BBRF assessments are underway with round 2 opening in July/August.

13. Work Plans

Due to time constraints this item will be held over to the next meeting.

14. Work Plan Updates

- a. Tourism – Dom provided an update on the Tourism program and informed the group that a Regional Tourism Plan and 3 year Implementation Plan has been approved by the LCLGA Board.
- b. Leadership Program – Dom and David provided an update to the Leadership program informing the meeting that a submission for funding has been made.
- c. Red Meat Cluster – Helen Macdonald provided an update especially about understanding where the real competition is. Also some information about upcoming workshops.
- d. Bio-economy – David informed the meeting that the steering committee has begun to match business with consultants with three approvals being granted.

15. Other Business

- a. Mark informed the meeting of an upcoming ChAFTA training program to be held in the City of Mount Gambier on the 20 June 2017 run by the Australia China Business Council. Urged all people to attend as export awareness was starting to increase and people need to comprehend what a free trade agreement means and where the opportunities might be.
- b. Mark spoke about an upcoming Business Expo for the NBN to be held in Mount Gambier later in the year.
- c. Steve raised the issue of increasing power prices and the impact that this will continue to have in the business sector. Also spoke about the rising cost of gas usage and supply.

Closed: 12.35pm

Next meeting 28th June 2017