



Limestone Coast  
Local Government  
Association

## **LCGLA June General Meeting**

Friday 19<sup>th</sup> June 2020

**Via Zoom Video Conference**

<https://us02web.zoom.us/j/84118818326>

### **Program**

- |         |   |
|---------|---|
| 10.00am | Open of the LC LGA General Meeting <ul style="list-style-type: none"><li>- President's Welcome</li><li>- Acknowledgement of Country</li></ul> |
| 10.10am | Guest Speakers<br><br>James Cameron and Shari Detmar<br>Department for Environment and Water  |
| 1.00pm  | Close of the LC LGA General Meeting   |

**AGENDA FOR THE GENERAL MEETING OF THE LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION TO BE HELD ON FRIDAY 19<sup>TH</sup> JUNE 2020 FROM 10AM VIA ZOOM VIDEO CONFERENCE** <https://us02web.zoom.us/j/84118818326>

## **1.0 MEMBERS/DEPUTY MEMBERS**

### **1.1 Present**

Naracoorte Lucindale Council	Mayor Erika Vickery (LCLGA President)
City of Mount Gambier	Mayor Lynnette Martin (Mayor)
Wattle Range Council	Mayor Des Noll Cr. Moira Neagle (Deputy Mayor)
District Council of Grant	Mayor Richard Sage (LCLGA Vice President)
Kingston District Council	Mayor Kay Rasheed
District Council of Robe	Mayor Alison Nunan
Tatiara District Council	Mayor Graham Excell Deputy Mayor Robert Mock

### **1.2 In Attendance**

City of Mount Gambier	Mr Andrew Meddle (CEO)
District Council of Grant	Mr Darryl Whicker (CEO)
Wattle Range Council	Mr Paul Duka Acting (CEO)
Naracoorte Lucindale Council	Mr Trevor Smart (CEO)
District Council of Robe	Mr James Holyman (CEO)
Kingston District Council	Ms Nat Traeger (CEO)
Tatiara District Council	Ms Anne Champness (CEO)
LCLGA	Mr Tony Wright (EO) Mrs Biddie Shearing (Tourism Industry Development Manager) Ms Mae Steele (Executive Assistant & Corporate Services Officer)

### **1.3 Guests and Observers**

LGA SA	Ms Alicia Stewart (Policy Director)
Federal Member for Barker	Mr Tony Pasin MP
PIRSA	Ms Peta Crewe (Regional Manager – Limestone Coast)
RDA Limestone Coast	Mr David Wheaton (CEO)
Department of Environment	James Cameron and Shari Detmar

### **1.4 Apologies**

Wattle Range Council	Mr Ben Gower (CEO)
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**“That the apologies be accepted.”**

**Moved,**

**Seconded,**

## **2.0 DISCLOSURE OF INTERESTS**

Any delegate or staff member with a potential conflict of interest is asked to declare the interest on the supplied **Conflict of Interests Declaration Form** detailing what the conflict is and why they will not be participating in any item relating to that issue.

### **3.0 MINUTES OF MEETINGS**

- 3.1 Confirmation of the Minutes of the LC LGA General Meeting held via Zoom on 17<sup>th</sup> April 2020 – *Refer to pages 9-19*

**“That the Minutes of the LC LGA General Meeting held on 17<sup>th</sup> April 2020 be taken as read and confirmed as a true and correct record of the proceedings at that meeting.”**

**Moved,**

**Seconded,**

### **4.0 MATTERS ARISING FROM THE MINUTES - ACTION SHEET**

*Refer to page 20*

Business arising from the Minutes of the June General Meeting.

### **5.0 CORRESPONDENCE**

*Refer to pages 21-23*

#### **5.1 Inwards and Outwards**

Key Correspondence to to 15<sup>th</sup> June 2020

Many of these correspondence items will have been received directly by member councils. Should any delegate wish to access any correspondence items listed, but not included with this agenda, they can be made available by contacting the LC LGA Executive Officer.

**“That correspondence be received and noted by LC LGA delegates.”**

**Moved,**

**Seconded,**

### **6.0 FINANCIAL**

#### **6.1 Financial Reports**

Executive Officer

*Refer to pages 24-28*

It is recommended that LC LGA:

1. Receive and note the finance reports:
  - a. Report from the Executive Officer.
  - b. The Balance Sheet for the period ending 30<sup>th</sup> April 2020.
  - c. The Consolidated Profit and Loss Budget Analysis for the period 1<sup>st</sup> July 2019 to 30<sup>th</sup> April 2020.

**Moved,**

**Seconded,**

## **7.0 RECOMMENDATION REPORTS**

### **7.1 LCLGA Strategic Plan - 2020-2025**

Executive Officer  
*Refer to page 29*

It is recommended that LC LGA;

Approve the LCLGA Strategic Plan- 2020-2025.

**Moved,**

**Seconded,**

### **7.2 LCLGA Annual Business Plan 2020-2021**

Executive Officer  
*Refer to pages 30-50*

It is recommended that LC LGA;

1. The draft plan is attached for consideration by LCLGA Councils.
2. Request that any comments and/or amendments to the Draft Business Plan be communicated back to the Executive Officer no later than the Friday 31<sup>st</sup> July 2020 prior to final adoption at the August 2020 Board meeting of the LCLGA.

**Moved,**

**Seconded,**

### **7.3 Segra Conference**

Executive Officer  
*Refer to page 51*

It is recommended that LC LGA;

Advise SEGRA we will not be seeking to take up the opportunity to host the 2022 conference.

**Moved,**

**Seconded,**

### **7.4 Inundation Web Mapping Application Launch**

Executive Officer  
*Refer to pages 53-54*

It is recommended that LC LGA;

Receives and notes the report.

**Moved,**

**Seconded,**

## 7.5 **LC Recovery and Rebuild Plan**

Executive Officer

*Refer to pages 55-69*

It is recommended that LC LGA;

Receives and notes the report.

**Moved,**

**Seconded,**

## 7.6 **Proactive Advocacy**

Executive Officer

*Refer to pages 70-71*

It is recommended that LC LGA;

Note the proposed process to develop a proactive advocacy agenda and provide some preliminary feedback on the key areas to be considered.

**Moved,**

**Seconded,**

**Items 7.7 & 7.8 - In-Confidence** (to be circulated under a separate cover)

Pursuant to Section 3.6.18 of the LCLGA Charter, and Section 90 of the Local Government Act 1999, the Association orders that the public with the exception of:

Ms Nat Traeger (CEO) Kingston District Council  
Ms Anne Champness (CEO) Tatiara District Council  
Mr Andrew Meddle (CEO) City of Mount Gambier  
Mr Darryl Whicker (CEO) District Council of Grant  
Mr Paul Duka (Acting CEO) Wattle Range Council  
Mr Trevor Smart (CEO) Naracoorte Lucindale Council  
Mr James Holyman (CEO) District Council of Robe  
Mr Tony Wright (EO - LCLGA  
Ms Mae Steele (Executive Support Officer) - LCLGA

be excluded from attendance at the meeting in order to consider and discuss Confidential Item 7.7 Appointment of Auditor & 7.8 RDALC Funding Model and Activities.

1. Is satisfied that the principle that meetings of LCLGA should be conducted in a place open to the public has been outweighed in relation to this matter because it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person.

**Moved,** **Seconded,**  
7.7 **Auditor Appointment**  
Executive Officer

It is recommended that LCLGA;

Note the report for discussion.

**Moved,** **Seconded,**  
7.8 **RDALC Funding Model and Activities**  
Executive Officer

It is recommended that LCLGA;

Note the report for discussion.

**Moved,** **Seconded,**

**Moved,**

It is recommended that;

Reports 7.7 & 7.8 to remain in confidence.

**Seconded,**

## **8.0 INFORMATION REPORTS**

### **8.1 LC LGA President's Report** *To be tabled*

#### **8.1.1 LGA Board**

- (i) Draft Minutes and key outcomes of the LGA Board of Directors Meetings held on 23<sup>rd</sup> April 2020 and 21<sup>st</sup> May 2020. *Refer to pages 72-91*

#### **8.1.2 SAROC**

- (ii) Draft Minutes and key outcomes of the of the SAROC Committee Meeting held on 21<sup>st</sup> May 2020. *Refer to pages 92-98*

### **8.2 Local Government Association of SA** Alicia Stewart – Policy Director

- 8.3 **Executive Officer**  
Tony Wright  
*Refer to pages 99-100*
- 8.4 **Starclub Field Officer**  
Tony Elletson  
*Refer to pages 101-105*
- 8.5 **Tourism Industry Development Manager**  
Biddie Shearing  
*Refer to page 106*
- 8.6 **Regional Community Road Safety Officer**  
Ali Auld  
*Refer to page 107*
- 8.7 **Limestone Coast Leadership Program**  
Ali Auld  
*Refer to page 108*
- 8.8 **LC Substance Misuse Project Officer**  
Sophie Bouchier  
*Refer to pages 109-110*
- 8.9 **Program Coordinator**  
Michaela Bell  
*Refer to pages 111-113*

It is recommended that LC LGA:

“the reports for LC LGA President, Local Government Association SA, Executive Officer, Starclub Field Officer, Tourism Industry Development Manager, Regional Community Road Safety Officer, Limestone Coast Leadership Program, Substance Misuse Project Officer and Project Manager be received and noted.”

**Moved,**

**Seconded,**

## **9.0 EXTERNAL SUBMISSIONS FOR NOTING**

- 9.1 No new submissions since 17<sup>th</sup> April 2020

## **10.0 LCLGA SUB-COMMITTEE MINUTES**

- 10.1 **LC LGA Tourism Management Group Minutes – 27 April & 9 June 2020**  
*Refer pages 114-121*
- 10.2 **LC LGA Regional Waste Management Committee Minutes– 25 May 2020**  
*Refer pages 122-125*
- 10.3 **LC LGA Economic Development Group Minutes – 28 April 2020**  
*Refer pages 126-136*

It is recommended that LC LGA;

“The Minutes and reports from the LCLGA Sub-Committees having first been circulated amongst members, be adopted.”

**Moved,**

**Seconded,**

## **11.0 OUTSIDE ORGANISATIONS AND COMMITTEES**

### **11.1 Regional Development Australia Limestone Coast**

David Wheaton - Chief Executive Officer

*Refer pages 137-138*

### **11.2 LC Heritage Advisory Services Reports – April 2020**

Richard Woods

*Refer pages 139-141*

### **11.3 PIRSA**

Peta Crewe

It is recommended that LC LGA;

“Receives and note the Reports.”

**Moved,**

**Seconded,**

## **12.0 OTHER BUSINESS**

## **13.0 ANTICIPATED MEETING CLOSURE – 1pm**

The next LC LGA General Meeting is to be held in Wattle Range Council **Friday 14<sup>th</sup> August 2020**. Acceptances and apologies to Mae Steele, Executive Assistant & Corporate Services Officer Phone 8723 7310 or Email [admin@lclga.sa.gov.au](mailto:admin@lclga.sa.gov.au)

## **LC LGA CALENDAR**

<b>Date</b>	<b>Meeting</b>	<b>Location</b>
23 <sup>rd</sup> July 2020	SAROC	LGA House, Adelaide
14 <sup>th</sup> August 2020	LC LGA GM	Wattle Range Council
TBC August 2020	LGA Roads & Works Conference	TBC
17 <sup>th</sup> September 2020	SAROC	LGA House, Adelaide
9 <sup>th</sup> October 2020	LC LGA	District Council of Robe
29 <sup>th</sup> October 2020	LGA Conference & AGM	Adelaide Oval, Adelaide.
19 <sup>th</sup> November 2020	SAROC	LGA House, Adelaide
11 <sup>th</sup> December 2020	LC LGA GM & Christmas Lunch	Grant District Council
TBA February 2021	SAROC	LGA House, Adelaide
12 <sup>th</sup> February 2021	LG LGA AGM & GM	Tatiara District Council



**MINUTES OF THE GENERAL MEETING OF THE LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION TO BE HELD ON FRIDAY 17<sup>TH</sup> APRIL 2020 VIA VIDEO CONFERENCE**

Meeting Opened at 10.04am

Presidents Welcome and Acknowledgment of Country

Tony Pasin – Member for Barker

Mr Pasin provided an overview of the federal government response to the COVID -19 Pandemic health and economic crisis. This response includes working closely with the community to assist bringing Australians home, child care centre funding for councils and working with DC Grant and Rex Airlines to ensure services to Mount Gambier and the region can be maintained. Further information at <https://www.tonypasin.com/>

## **1.0 MEMBERS/DEPUTY MEMBERS**

### **1.1 Present**

Naracoorte Lucindale Council	Mayor Erika Vickery (LCLGA President)
City of Mount Gambier	Mayor Lynnette Martin (Mayor)
Wattle Range Council	Mayor Des Noll Cr. Moira Neagle (Deputy Mayor)
District Council of Grant	Mayor Richard Sage (LCLGA Vice President)
Kingston District Council	Mayor Kay Rasheed
District Council of Robe	Mayor Alison Nunan
Tatiara District Council	Mayor Graham Excell Cr Robert Mock

### **1.2 In Attendance**

City of Mount Gambier	Mr Andrew Meddle (CEO)
District Council of Grant	Mr Darryl Whicker (CEO)
Wattle Range Council	Mr Ben Gower (CEO)
Naracoorte Lucindale Council	Mr Trevor Smart (CEO)
District Council of Robe	Mr James Holyman (CEO)
Kingston District Council	Ms Nat Traeger (CEO)
Tatiara District Council	Ms Anne Champness (CEO)
LCLGA	Mr Tony Wright (EO) Ms Mae Steele (Executive Support Officer)

### **1.3 Guests and Observers**

Federal Member for Barker	Mr Tony Pasin MP
LGA SA	Mr Andrew Johnson

### **1.4 Apologies**

PIRSA	Ms Peta Crewe (Regional Manager – Limestone Coast)
RDA Limestone Coast	Mr David Wheaton (CEO)

**“That the apologies be accepted.”**

**Moved,** Wattle Range Council

**Seconded,** Kingston District Council

**CARRIED**

## **2.0 DISCLOSURE OF INTERESTS**

Any delegate or staff member with a potential conflict of interest is asked to declare the interest on the supplied **Conflict of Interests Declaration Form** detailing what the conflict is and why they will not be participating in any item relating to that issue.

**NIL**

## **3.0 MINUTES OF MEETINGS**

3.1 Confirmation of the Minutes of the LC LGA General Meeting held in the Naracoorte Lucindale Council on 14<sup>th</sup> February 2020.

**“That the Minutes of the LC LGA General Meeting held on 14<sup>th</sup> February 2020 be taken as read and confirmed as a true and correct record of the proceedings at that meeting.”**

**Moved**, Wattle Range Council      **Seconded**, District Council of Robe

**CARRIED**

## **4.0 MATTERS ARISING FROM THE MINUTES - ACTION SHEET**

Business arising from the Minutes of the February General Meeting.

- Executive Officer highlighted ongoing and completed actions.

## **5.0 CORRESPONDENCE**

### **5.1 Inwards and Outwards**

Key Correspondence to 9<sup>th</sup> April 2020

Many of these correspondence items will have been received directly by member councils. Should any delegate wish to access any correspondence items listed, but not included with this agenda, they can be made available by contacting the LC LGA Executive Officer.

**“That correspondence be received and noted by LC LGA delegates.”**

**Moved**, Kingston District Council      **Seconded**, District Council of Robe

**CARRIED**

With the leave of the meeting President Erika Vickery paused proceedings to allow Mr Tony Pasin, Federal Member for Barker to address the group.

## **6.0 FINANCIAL**

### **6.1 Financial Reports**

Executive Officer

It is recommended that LC LGA:

1. Receive and note the finance reports:
  - a. Report from the Executive Officer.
  - b. The Balance Sheet for the period ending 29<sup>th</sup> February.
  - c. The Consolidated Profit and Loss Budget Analysis for the period 1<sup>st</sup> July 2019 to 29<sup>th</sup> February 2020.

**Moved**, District Council of Robe      **Seconded**, City of Mount Gambier

**CARRIED**

10.25am Mayor Richard Sage joined the meeting.

## **7.0 RECOMMENDATION REPORTS**

### **7.1 LCLGA Strategic Plan - 2020-2025**

Executive Officer

It is recommended that LC LGA;

“Board approves the adoption of the LCLGA Strategic Plan- 2020-2025.”

**An amendment to the motion was Moved by** District Council of Grant

It is recommended that LC LGA;

1. Note and receive the 2020-2025 LCLGA Strategic Plan.
2. Executive Officer to complete consultation with LCLGA councils prior to formal adoption.

**Seconded**, City of Mount Gambier

**CARRIED**

### **7.2 LCLGA Annual Business Plan 2020-2021**

The President with consent of the members moved the 7.2 to the end of the meeting for the purpose of a presentation to be made from the Executive Officer.

### **7.3 Limestone Coast Regional Public Health & Wellbeing Plan Regional Health Plan**

Project Manager

It is recommended that LC LGA;

1. Receives and notes the report, and
2. Endorses the Draft Limestone Coast Regional Public Health & Wellbeing Plan to enable Public & Stakeholder consultation.

**Moved**, Wattle Range Council **Seconded**, District Council of Robe

**CARRIED**

### **7.4 SEGRA Conference Cancellation**

Executive Officer

It is recommended that LC LGA;

“Board notes the decision to cancel the 2020 SEGRA Conference.”

**Moved**, Kingston District Council **Seconded**, Tatiara District Council

**CARRIED**

7.5 **Governance Arrangements & Risk Exposure for Externally Funded Projects**

Wattle Range Council

It is recommended that LC LGA;

“Executive Officer prepares a report for the LCLGA Board that outlines the governance arrangements and associated risk profile for externally funded projects/programs that are currently being auspiced and/or managed by the LCLGA.”

**Moved**, Wattle Range Council **Seconded**, District Council of Robe

**CARRIED**

7.6 **Executive Officer Performance Review (in confidence)**

The President, with the consent of the members, moved the 7.6 to the end of Section seven after item 7.8 to be discussed in confidence.

10.42 am Tony Pasin left the meeting and did not return

7.7 **COVID-19 Impact on Operations**

Executive Officer

It is recommended that LC LGA;

“Board notes the progress in transitioning to alternative working arrangement.”

**Moved**, Kingston District Council **Seconded**, Tatiara District Council

**CARRIED**

7.8 **Joint Planning Board (JPB)**

Executive Officer

It is recommended that LC LGA;

“Board approve the agreement, in attachment one, to form a Joint Planning Board.”

**Moved**, District Council of Robe **Seconded**, Wattle Range Council

**CARRIED**

7.9 **Special Local Roads Program**

Executive Officer

It is recommended that LCLGA;

“Endorse the submissions of the seven regional priority projects totalling \$1,907 million for 2020 Special Local Roads Program.”

**Moved**, District Council of Robe **Seconded**, District Council of Grant

**CARRIED**

10.47am Andrew Johnson left the meeting and did not return due to technical difficulties

## 7.6 **Executive Officer Performance Review – In Confidence**

1. Pursuant to Section 3.6.18 of the LCLGA Charter, and Section 90 of the Local Government Act 1999, the Association orders that the public with the exception of:

Ms Nat Traeger (CEO) Kingston District Council  
Ms Anne Champness (CEO) Tatiara District Council  
Mr Andrew Meddle (CEO) City of Mount Gambier  
Mr Darryl Whicker (CEO) District Council of Grant  
Mr Ben Gower (CEO) Wattle Range Council  
Mr Trevor Smart (CEO) Naracoorte Lucindale Council  
Mr James Holyman (CEO) District Council of Robe  
Mr Tony Wright (EO - LCLGA  
Ms Mae Steele (Executive Support Officer) - LCLGA

be excluded from attendance at the meeting in order to consider and discuss Confidential Item 7.6 Executive Officer Performance Review

2. Is satisfied that the principle that meetings of LCLGA should be conducted in a place open to the public has been outweighed in relation to this matter because it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person.

**Moved**, City of Mount Gambier **Seconded**, District Council of Robe

**CARRIED**

### Executive Officer

It is recommended that LC LGA;

1. Appointed AME as a consultant to facilitate the performance appraisal for the Executive Officer for three years, and
2. A committee consisting of Mayor Erika Vickery- Naracoorte L, Mayor Richard Sage and Mr James Holyman be appointed to work with AME on the Executive Officer performance appraisal process, and to provide a report to the Board on the review outcomes.

**Moved**, Kingston District Council **Seconded**, City of Mount Gambier

**CARRIED**

**Moved,** District Council of Robe

It is recommended that;

“Report 7.6 to remain in confidence until all parties have been notified,

**Seconded,** Wattle Range Council

**CARRIED**

## **8.0 INFORMATION REPORTS**

### **8.1 LC LGA President's Report**

How the world has changed since our last meeting in February. Since mid-March we have been dominated by the impacts of the COVID-19 pandemic. With directives from the Federal and State governments changing constantly we have all been taking part in many briefings through the LGASA. I have also made many media interviews in relation of reinforcing the directive of non-essential travel, particularly over the Easter holiday into our region. It was encouraging to see people generally following the directives of our Federal and State leaders in relation travelling into the regions and to social distancing. It really is a balancing issue between caring for our health and caring for our economy. Many businesses in our area have had to make dramatic changes to the way they run their businesses and organisations, both government and non for profit are looking at ways to assist, either financially or with wellbeing resources. The planning for the way out of this to best support our communities will dominate our thinking.

Thank you to all the staff for their continued work in very different circumstances to usual and I very much appreciate the support from all the Limestone Coast Mayors and CEOs. Take care and stay well

16th February - SA Firefighters Memorial Service in memory of those who lost their lives on the 16<sup>th</sup> February 1983, Ash Wednesday bushfires and Opening of Stage 1 of the SA Firefighters Museum was opened by Hon Tony Pasin and Rex Hall.

17th February - LC RDA Board meeting at Robe. The meeting was preceded by a industry visit to Transmutation, a new recycle, reuse business which reuses waste plastics in particular bread bag tags to make new bowls and coasters, and polystyrene to make door knobs. The business is in discussion with the Robe Council to further progress the uses of one-use plastics

20th February - SAROC Special meeting to review items of business submitted for the LGA Ordinary General Meeting in April LGA Board of Directors meeting. The agenda included LGA Submission Planning and Design Code, Phase 3 Consultation, Submission to the Senate Select Committees on Temporary Migration

25th February - Limestone Coast Economic Development Group meeting

27<sup>th</sup> February - I attended the bi monthly Country Arts SA board meeting. This was held at American River, Kangaroo Island as a gesture of support to the island in response to the bushfires. The board had the opportunity to meet with locals who spoke emotionally about their experiences and the challenges of the process of recovery. They were all very appreciative of the kindness felt by the generous giving of many.

11<sup>th</sup> March - RDALC - .id workshop

12<sup>th</sup> March - RDALC breakfast meeting with CSIRO team, Launch of the Rail corridor and freight analysis for the Limestone Coast and South West Victoria using TraNsit (CSIRO's Transport Network Strategic Investment Tool), Limestone Coast Community Service Round Table Meeting at Mt Gambier Public Library.

13<sup>th</sup> March - Local Government Functional Management Group (LGFMG) afternoon tea that recognised local government supporting the recent bush fire emergencies.

17<sup>th</sup> March - Teleconference LGA Covid-19 briefing.

19<sup>th</sup> March - SAROC meeting – teleconference - the agenda included advocacy to the State Government to co-invest in funding of the Regional Climate Partnerships in order to continue the implementation of the Adaption Plans, urging the State government to finalise and release the state-wide Little Corellas strategy, consider the Regional Local Roads mapping and priorities as a potential activity to be included in the 2020-21 SAROC Annual Business Plan and that LGA secretariat liaise with other state and territory local government associations and ALGA regarding the possibility of a discussion with Australian Research Board and National Heavy Vehicle Regulator to further develop the Restricted Access Vehicle Route Assessment Tool for unsealed roads, endorsed the draft SAROC Strategic Plan 2019-2023 and SAROC 2020-21 Annual Business Plan for consultation with regional councils and regional LGAs LGA Board meeting – teleconference.

23<sup>rd</sup> March - LGA video conference with Mayors, Premier and Minister for Local Government. Key messages were that there needs to be consistency messages across local government. Premier: decisions are being made based on health advice; constantly learning from other experiences; need to proceed in a respectful manner, Minister Knoll: Local Government Public Health Emergency Bill to vary Local Government Act to allow flexibility eg meetings held electronically, way to carry out public consultation; encouraged LG to stimulate economy by proceeding with projects.

24<sup>th</sup> March RDALC Board meeting – teleconference re Covid19 - RDA officers to assist local businesses examples are - how to set up a web page, tips on working from home, how to set up videoconferencing, promotion of local businesses.

29<sup>th</sup> March - ABC SE Radio interview re urging people to not undertake non-essential travel into the Limestone Coast during the Easter holidays

30<sup>th</sup> March fiveaa radio interview with Leon Byner re urging people to not undertake non-essential travel into the Limestone Coast and regional areas during the Easter holidays

31<sup>st</sup> March LGA Mayors and CEOs zoom meeting with Federal Ministers Anne Ruston (Minister for Families and Social Services) – very aware of supporting those who have no other sources of support eg small businesses, sole traders. The Government is relaxing limitations to make accessing the support. The JobKeeper payments are for those businesses that have had either a 30% or 50% reduction in income (depending on size of businesses). There will be other emergency relief announced Simon Birmingham (Minister for Trade, Tourism and Investment) – the survival of Australia businesses is foremost - regional tourism businesses support is being announced (SATC announced two programs – please see newsletter attached). There will be stimulus packages to councils announced in due course to assist with infrastructure projects. Various discussions on how to assist vulnerable groups (eg Redcross Telecross service in SA for people to contact in times of need).

1<sup>st</sup> April - Triple M Radio interview with Ewan Grant re urging people to not undertake non-essential travel into the Limestone Coast during the Easter holidays Limestone Coast LGA Finance and Risk Committee meeting (zoom).

2<sup>nd</sup> April - LGA Board of Directors Special Meeting (Zoom). Up-date given to the Board re staff options to social distancing (working from home and moving offices), mental health and wellbeing checks being done. The LG Functional Support Group have been meeting regularly. State government states that Councils are an essential service and should continue operating. State Local Government ministers were meeting with the Federal Minister to discuss issues including stimulus support for Councils. A meeting was being set up for Mayors and CEOs with the SA Police Commissioner (this happened on Friday afternoon). Premier will do some media with Mayors re messaging about non-essential travel. Council elected members and staff are urged to check the LGA COVID-19 website for up to date information. Council meetings can now be done electronically and LGA is working with the government on governance re budget processes and public consultations – still being developed. Councils urged to hold off on budget decisions until it is clearer what capacity we will have after Fed and State governments announce their programs

3<sup>rd</sup> April - Visit to border control site at Hynam with Nick McBride and police officers. Check point was relatively quiet with all interstate travellers being recorded. LCLGA Mayor's weekly meeting (zoom). LGA Mayor's and CEO's meeting with SAPOL assistant police commissioner. Media campaign re no nonessential travel during school holidays. Higher level of shut downs would be extremely difficult to enforce, are divisive, there would always be unforeseen consequences and it is a balancing act for infection control and social cohesion. (The advertising campaign letter that was in the Saturday Advertiser is attached)

6<sup>th</sup> April - State Regional Local Government Executive Officers zoom meeting – all regions in SA are in a similar situation with staff working from home, events cancelled or deferred. Regional EOs looking at what impacts to regions and what opportunities. Border Watch – media comment re Local Government supporting Federal and State Governments directives re non-essential travel due to COVID-19

7<sup>th</sup> April - SEGRA webinar re Business management and Leadership – SEGRA (Sustainable Economic Growth for Regional Australia) is holding free webinars frequently and are easily accessed on the SERGA webpage)

8<sup>th</sup> April - Recorded a podcast with Mamamia (**Australia's** largest independent women's media group) - Clare Murphy and a Sydney GP - "Why Can't I go Away This Weekend" <https://www.mamamia.com.au/podcasts/LGA> SA zoom meeting briefing with Premier Steven Marshall and Minister Stephan Knoll ahead of the Easter break.

Premier Marshall: Health of community - gave an overview of the restrictions, Economy – overview of national and State stimulus support.

Minister Knoll: Councils should review hardship policies. Second gazette re budget process changes re COVID 19 Open space grants closed (NLC has applied for this).

9<sup>th</sup> April - LGA member workshop on council rates and budget setting to provide guidance on the options available to provide community and business support in response to the COVID-19 public health emergency. The workshop program included brief presentations from the LGA, SA Centre for Economic Studies, Office of Local Government and council case studies.

LGA: LGA has a Hardship Policy template that councils are able to use, the challenge is to use a fair and equitable method of assessing hardship, need to encourage people to come and talk to council, questions to be asked maybe 1) does payment of rates lead to hardship 2) should relief be granted 3) what relief is given (flexible payments, postponement of partial or all, remiss of fines). Urge councils to continue with business as usual to service our communities.

LGFA: have had many queries from councils – Local government has a role in stimulating the economy – options are to use reserves or to borrow – most councils are in a good position to do so. SA Centre for Economic Studies: We are looking at a depression due to



drop of demand. Scale of Local government budgets are very small compared to local economy; therefore the scope of local government is relatively limited. Local government have a good pool of expertise to manage other levels of governments stimulus projects. The full report "SACES report: Providing Local Economic Stimulus: The Role for Councils" can be sourced on the LGASA webpage COVID-19

8.1.1 LGA Board

- (i) Draft Minutes of the LGA Board of Directors Meeting held on 20<sup>th</sup> February, the 19<sup>th</sup> March, and Special Meeting 2<sup>nd</sup> April 2020.

8.1.2 SAROC

- (ii) Draft Minutes of the SAROC Committee - Special Meeting held on Wednesday 20<sup>th</sup> February and Draft Minutes and key outcomes of the SAROC Committee Meeting 19<sup>th</sup> March.

8.2 **Local Government Association of SA**

Andrew Johnson - unable to provide a report due to technical difficulties.

8.3 **Executive Officer**

Tony Wright

8.4 **Starclub Field Officer**

Tony Elletson

8.5 **Tourism Industry Development Manager**

Biddie Shearing

8.6 **Regional Community Road Safety Officer**

Ali Auld

8.7 **Limestone Coast Leadership Program**

Ali Auld

8.8 **LC Substance Misuse Project Officer**

Sophie Bouchier

8.9 **Project Manager**

Michaela Bell

It is recommended that LC LGA:

"the reports for LC LGA President, Local Government Association SA, Executive Officer, Starclub Field Officer, Tourism Industry Development Manager, Regional Community Road Safety Officer, Limestone Coast Leadership Program, Substance Misuse Project Officer and Project Manager be received and noted."

**Moved**, Wattle Range Council

**Seconded**, Kingston District Council

**CARRIED**

**9.0 EXTERNAL SUBMISSIONS FOR NOTING**

- 9.1 No new submissions since 14th February 2020

## **10.0 LCLGA SUB-COMMITTEE MINUTES**

- 10.1 **LCLGA Tourism Management Group Minutes – 25<sup>th</sup> March 2020**
- 10.2 **LCLGA Regional Waste Management Committee Minutes– 24<sup>th</sup> February 2020**
- 10.3 **LC Regional Sporting Academy Advisory Group Minutes – 19<sup>th</sup> November 2019**
- 10.4 **LCLGA Roads and Transport Committee – 25<sup>th</sup> March 2020 & 8<sup>th</sup> April 2020**

It is recommended that LC LGA;

“The Minutes and reports from the LCLGA Sub-Committees having first been circulated amongst members, be adopted.”

**Moved**, Kingston District Council **Seconded**, District Council of Robe

**CARRIED**

## **11.0 OUTSIDE ORGANISATIONS AND COMMITTEES**

- 11.1 **Regional Development Australia Limestone Coast**  
David Wheaton - Chief Executive Officer
- 11.2 **LC Heritage Advisory Services Reports – February & March 2020**  
Richard Woods
- 11.3 **PIRSA**  
Peta Crewe

It is recommended that LC LGA;

“Receives and note the Reports.”

**Moved**, District Council of Robe **Seconded**, District Council of Grant

**CARRIED**

## **12.0 OTHER BUSINESS**

### **7.2 LCLGA Annual Business Plan 2020-2021**

A presentation was provided by the Executive Officer, which identified a number of matters that needed further direction from members, particularly in light of the COVID-19 impacts on the LCLGA members and funding expectations.

It was agreed that a further workshop would be held to provide the Executive Officer with direction on matters so the Business Plan can be completed.

## **13.0 MEETING CLOSED – 12.00pm**

The next LC LGA General Meeting is to be held Via Video Conference **Friday 19<sup>th</sup> June 2020**.  
Acceptances and apologies to Mae Steele, Executive Support Officer Phone 8723 7310 or  
Email [admin@lclga.sa.gov.au](mailto:admin@lclga.sa.gov.au)

## LC LGA CALENDAR

Date	Meeting	Location
21 <sup>st</sup> May 2020	SAROC	TBC
19 <sup>th</sup> June 2020*	LC LGA GM	TBC
23 <sup>rd</sup> July 2020	SAROC	TBC
14 <sup>th</sup> August 2020	LC LGA GM	TBC
TBC August 2020	LGA Roads & Works Conference	TBC
17 <sup>th</sup> September 2020	SAROC	TBC
9 <sup>th</sup> October 2020	LC LGA	TBC
29 <sup>st</sup> October 2020	LGA Conference & AGM	Adelaide Oval, Adelaide.
19 <sup>th</sup> November 2020	SAROC	LGA House, Adelaide
11 <sup>th</sup> December 2020	LC LGA GM & Christmas Lunch	TBC
TBA February 2021	SAROC	LGA House, Adelaide
12 <sup>th</sup> February 2021	LG LGA AGM & GM	TBC

Item	5.0 ACTION LIST	Due Date	STATUS
	<b>17<sup>th</sup> April 2020</b>		
<b>7.1</b>	Executive Officer to complete consultation with LCLGA councils on the LCLGA Strategic Plan - 2020-2025 prior to formal adoption.		Completed
<b>7.2</b>	It was agreed that a further workshop would be held to provide the Executive Officer with direction on matters so the LCLGA Annual Business Plan 2020-2021 can be completed.		Completed
<b>7.3</b>	The Draft Limestone Coast Regional Public Health & Wellbeing Plan Public & Stakeholder consultation to begin.		Commenced
<b>7.5</b>	Executive Officer to prepare a report for the LCLGA Board that outlines the governance arrangements and associated risk profile for externally funded projects/programs that are currently being auspiced and/or managed by the LCLGA.	By the 14th of August 2020	Under development for the August meeting
<b>7.8</b>	Board approve the agreement, in attachment one, to form a Joint Planning Board		To be progressed in July
<b>7.9</b>	The submissions of the seven regional priority projects totalling \$1,907 million for 2020 Special Local Roads Program was endorsed and to be submitted.		Submitted
	<b>14<sup>th</sup> February 2020</b>		
<b>7.1.2</b>	Councils to consider the draft Joint Planning Board Agreement and provide feedback to the LCLGA Executive Officer by the 31 <sup>st</sup> March 2020		Completed
<b>7.2</b>	Advise Limestone Coast Wine Show of Approved Sponsorship to the value of \$2,500 (plus GST).		Completed
<b>11.2</b>	Executive officer to follow up with City of Mount Gambier and heritage Advisor. unauthorised consultation regarding the New Community Hub.		Completed



Limestone Coast  
Local Government  
Association

## Key Correspondence to 15 June 2020

In/Out	Date	Subject	Name & Title	Organisation/ Location
In/Out	22/04/2020	School Recycling	Sharp, Elke	Mount Burr Child Parent Centre
In	28/04/2020	Confirmation - deferral of SBCC meeting for 15/5/2020	Simcock, Claire	CFS
In	28/04/2020	Next LC BMC Meeting	Simcock, Claire	CFS
In	29/04/2020	Fire Danger Season Ending in 9 Districts	Simcock, Claire	CFS
In	30/04/2020	Contract reviews 2020: Your feedback would be appreciated	Jane Vergou	LGA SA Procurement
In	1/05/2020	Coronavirus information and support for Australian business	Gordon, Elise	Elise.Gordon@industry.gov.au
In	8/05/2020	Letter from the Hon Steven Marshall MP and Professor Nicola Spurrier - Biddie Shearing	Hon Steven Marshall MP and Professor Nicola Spurrier	Premier of SA
In	8/05/2020	JopKeeper Payment update   Keeping you and employees safe   Pausing or closing your b	Gordon, Elise	Ausindustry
In	8/05/2020	Letter from the Hon Steven Marshall MP and Professor Nicola Spurrier - Tony Wright	Hon Steven Marshall MP and Professor Nicola Spurrier	Premier of SA
In	12/05/2020	Acceptance of Final Report for Target Area Grants Project - Limestone Coastwatchers		Department of Agriculture, Water and the Environment
In	14/05/2020	Re: Media enquiry: Story about Limestone Coast tourism post covid	Eliza Berlage	Naracoorte News
In	15/05/2020	package	Gordon, Elise	Ausindustry
In	21/05/2020	LCLGA Strategic Plan 2020-2025	Nat Traeger	Kingston District Council
In	29/05/2020	Limestone Coast Wine Show information letter	Bruce Gregory	LCGWC
In	29/05/2020	RE: APTC - Lead for Coach Groups	Emma Raidis	Raidis Estate
In	1/06/2020	Prescribed Burning book launch, fire fuel webinars, new resource for private landholders	Simcock, Claire	CFS
In	3/06/2020	Phase 2 planning and design code parliamentary scrutiny	Stephen Smith	LGA SA
In	3/06/2020	Phase 2 planning and design code parliamentary scrutiny	Joanne Fleer	Environment Resource & Development Committee
In	3/06/2020	COVID-19 Assistance - We Can Help - Affordable SA	Sarah Marzec	Wattle Range Council
In	5/06/2020	Bushfire Management Zone Standard available on the CFS website	Simcock, Claire	CFS
In	9/06/2020	Local Government Reform - regional briefings	Andrew Lamb	LGA SA
In	9/06/2020	Region 5 Prevention Newsletter	Simcock, Claire	CFS
In/Out	14/04/2020	SATC - Email to all Councils.	Various Recipients	LC Councils
In/Out	16/04/2020	Transperineal Biopsy Machine	Richard Harry	LC Prostate Cancer Support Group
In/Out	16/04/2020	SAVE the DATE - SATC, Rod Harrex Regional Engagement Webinar	SATC & Various Recipients	Tourism Database
In/Out	16/04/2020	Services Notice, Telephone and Emergency Services Contacts and Translations	Sunshine Carumba	Australian Migrant Resource Centre
In/Out	20/04/2020	promotion plan...i am asking to help	Bern Bruning	tourism@lclga.sa.gov.au
In/Out	24/04/2020	Bike trail to Port MacDonnell	Sharon Holmes	Community Member
In/Out	5/05/2020	SATC meeting	Ben Deering	Mount Gambier Tourism

In/Out	Date	Subject	Name & Title	Organisation/ Location
In/Out	7/05/2020	Rail Trails oppotuntiy not to be lost.	P Glenn	peter_glenn@dodo.com.au
In/Out	12/06/2020	Welcome Back Campaign - Limestone Coast	Richard Peake	Naracoorte Cottages
Out	15/04/2020	Limestone Coast Regional Sporting Academy online running/cycling club	Various Recipients	LCRSA Database
Out	15/04/2020	Level 1 Sports Trainers Course	Various Recipients	Starclub Database
Out	17/04/2020	Coping with coronavirus (COVID-19) - Alcohol & Other Drug Specific	Various Recipients	LC Councils
Out	21/04/2020	Exercise Video Competition	Various Recipients	LCRSA Database
Out	23/04/2020	LCLGA Tourism Management Group Zoom Meeting 27th April 2020	Various Recipients	LC Tourism Management Group
Out	24/04/2020	STRAVA Academy Club Leaderboard	Various Recipients	LCRSA Database
Out	24/04/2020	Office for Recreation, Sport and Racing COVID 19 Website	Various Recipients	Starclub Database
Out	29/04/2020	LC Regional Sportimng Academy Education Session 4th May	Various Recipients	LCRSA Database
Out	30/04/2020	Letter of Support - Generations in Jazz	Karyn Roberts	Generations in Jazz
Out	30/04/2020	Bike trail to Port MacDonnell	Sharon Holmes	Community Member
Out	1/05/2020	Industry Campaign - CoVid Clean	Various Recipients	LC Tourism Management Group
Out	1/05/2020	Regional Road Safety Media Release - Digital Assets for ARSF Fatality Free Friday	Various Recipients	Road Safety Database
Out	4/05/2020	Outlnformation regarding the Resumption of Sport and Recreation	Various Recipients	Starclub Database
Out	4/05/2020	Free SASMA Webinars as Sport is set to return.	Various Recipients	Starclub Database
Out	5/05/2020	Notes from Tourism Management Group.	Biddie Shearing	tourismc@lclga.sa.gov.au
Out	6/05/2020	Limestone Coast Regional Health & Wellbeing Plan	Minister Stephen Wade	SA Parliament
Out	6/05/2020	Limestone Coast Regional Health & Wellbeing Plan	Various Recipients	LC Regional Health Network
Out	6/05/2020	Limestone Coast Regional Health & Wellbeing Plan	Lindsey Gough	Womens and Children Health Network
Out	7/05/2020	Limestone Coast Regional Sports Academy COVID Education Sessions	Various Recipients	LCRSA Database
Out	7/05/2020	Key themes for Regional Tourism Recovery & Rebuilding	Biddie Shearing	tourismc@lclga.sa.gov.au
Out	8/05/2020	Regional Brown Sign Program	Various Recipients	LC Tourism Management Group
Out	8/05/2020	Return to Activity	Various Recipients	Starclub Database
Out	11/05/2020	Latest Return to Sport Update from Office for Recreation Sport and Racing	Various Recipients	LC Councils
Out	13/05/2020	LGA Update I SANFL Community Football   Return to Training   Level B   From 18 May	Various Recipients	Starclub Database
Out	14/05/2020	DRAFT - LC Recovery & Rebuilding Action Plan	Various Recipients	LC Tourism Management Group
Out	15/05/2020	SLRP - Limestone Coast LGA	Michaela Bell	projects@lclga.sa.gov.au
Out	18/05/2020	COVID -19 FACT SHEET	Various Recipients	Sport & Rec Database
Out	18/05/2020	Local Employment impacts data	Various Recipients	LC Tourism Management Group
Out	19/05/2020	Cashflow in a Crisis' free webinar 20 May 6pm	Various Recipients	Starclub Database
Out	22/05/2020	SATC Regional Brown Sign Program	Mark Gill	SATC
Out	22/05/2020	State Sporting Organisations	Various Recipients	Starclub Database
Out	25/05/2020	Recovery & Rebuilding Action Plan - Update	Various Recipients	LC Tourism Management Group
Out	26/05/2020	Google Form - We Are Explorers	Various Recipients	Tourism Database
Out	27/05/2020	LCRSA Education Webinar: Guest Speakers	Various Recipients	LCRSA Database
Out	28/05/2020	APTC - Lead for Coach Groups	Various Recipients	Tourism Database

In/Out	Date	Subject	Name & Title	Organisation/ Location
Out	29/05/2020	Sunday Mail	Richard Sage	DC Grant
Out	29/05/2020	Appointments to Communities: Limestone Coast Local Government Association	John Probery & Calire Simcock	CFS
Out	1/06/2020	Final report Regional Community Road Safety LCLGA	Partnerships	DPTI
Out	1/06/2020	Welcome Back Campaign - Limestone Coast	Various Recipients	Tourism Database
Out	1/06/2020	Stage 2 SA Roadmap for Easing COVID-19 Restrictions - 1 June 2020	Various Recipients	Starclub Database
Out	10/06/2020	Notes - LCLGA Tourism Management Group	Various Recipients	LC Tourism Management Group
Out	10/06/2020	Tatiara Economic Development & Tourism Strategy	Anne Champness	Tatiara District Council
Out	10/06/2020	Only 4 places left for ACCREDITED Limestone Coast Tourism Operators.	Various Recipients	Tourism Database
Out	10/06/2020	Upcoming Level 1 Course and Education Sessions	Various Recipients	Starclub Database
Out	11/06/2020	Limestone Coast Tourism Industry Reference Group - Notes.	Various Recipients	Tourism Industry Reference Group
Out	11/06/2020	Funding Program now open - Pirsia	Various Recipients	Tourism Database
Out	12/06/2020	Update on Easing of Restrictions that relate to Sport	Various Recipients	Starclub Database
Out	27/05/2020	SA Roadmap for Easing COVID-19 Restrictions	Various Recipients	Starclub Database
Out	27/05/2020	SA Roadmap for Easing COVID-19 Restrictions	Various Recipients	Sport & Rec Advisory Group
Out/In	11/05/2020	Final report NDRP1718-09 project	Butler, Gina	SAFECOM
Out/In	15/05/2020	SLRP - Limestone Coast LGA	Patricia Coonan	LGA SA

## 6.1 FINANCE REPORT

### BACKGROUND

When considering the finance report, it should be noted that the 2019/20 budget is essentially a duplication of the 2018-19 budget due to the Executive Officer not commencing until June 2019.

The finance report is presented based on expenditure to the end of April. As previously reported, there are some discrepancies from the original budget, and this is not surprising as some of the underlying assumptions around costs and escalators not being accurate.

In addition to the variations we have seen throughout the year, there will be further variations based on recent decisions to cancel events, increased and decreased costs from COVID-19 and the move to online delivery of projects.

The budget is still tracking as expected and is favourable to the overall approved P&L in the business plan. Income is higher than forecast due to unbudgeted grants and sundry income; and expenses are lower than forecast year to date due to underspend on projects, the most notable being the Joint Planning Board.

We continue to improve our classification of expenditure in our accounting system, which still needs improving as some project expenditure is reported against other categories.

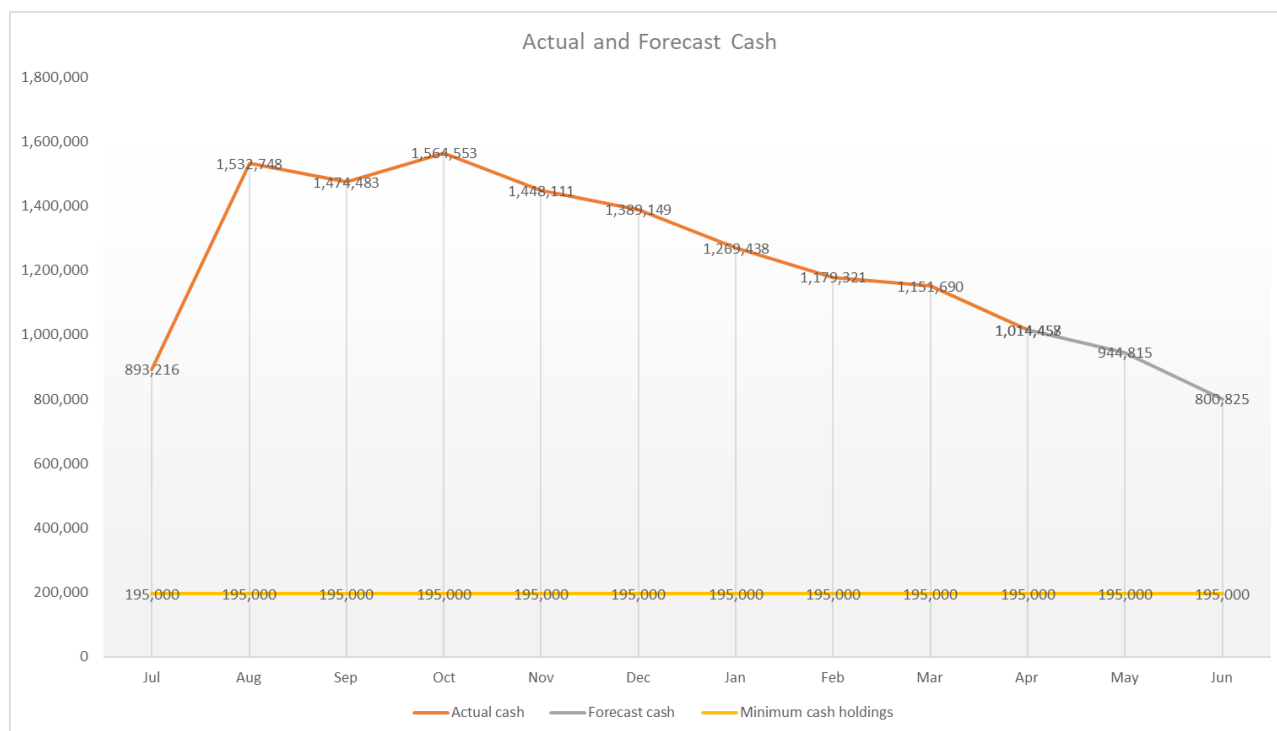
Included in the project forecast are the following variations:

- Waste Project Expenditure reduced by \$20,000 due to a change in the resourcing model and accessing funding through the LGASA Research Fund, expected outcomes to be achieved.
- Roads project increased by \$20,000 to allow the SLRP funding submissions to be completed and to update the current plan.
- Joint Planning Board decreased by \$130,000 as the funding model for this project should be separate from the LCLGA once approved by the Minister.
- Coastal connections and brand development, as approved, not proceeding this financial year, therefore, reduction of \$35,000.

The P&L has been adjusted for the loss of sponsorship income and expenses associated with the cancellation of the SEGRA conference.

We have had an independent evaluation and benchmarking of staff salaries to ensure we are paying them correctly relative to their position descriptions for similar local government roles in the Limestone Coast. This has resulted in some variation in salaries which have been included in the end of year forecast for the P&L.





The forecast end of year cash remains well above minimum cash holdings which represents the costs and liabilities to wind up the Association.

As approved, we now have three-term deposits operating to balance cashflow and increase returns. Currently, we have the following investments:

#### Current Term Deposits

Name	Amount	Rate	Maturity Date
Account 4960	\$353,513	1.15%	June 2020
Account 0560	\$231,158	1.27%	August 2020
Account 8860	\$221,762	1.27%	July 2020

In the balance sheet, since the April report, Trade Debtors are at \$151,688 due to issued invoices for SEGRA and the Leadership Program. Whilst showing in the April Balance Sheet, the sponsorship invoice for the SEGRA Conference will need to be backed out as we will not be receiving the State Funding for the conference in 2020.

Trade Creditors have decreased significantly to just \$1,268.66, showing we are paying our accounts in a timely manner. The negative liability on the Tourism Credit Card is a refund for a cancelled event.

We have also had three staff members leave in the last 12 months resulting in payments or transfers of accrued leave entitlements.

## **KEY ISSUES**

Project expenditure has been reviewed and will continue to be closely tracked especially in light of the rapidly changing environment from COVID-19.

There is an opportunity to significantly improve our budgeting for 2020/21, which is included in the 2020/21 Business Plan.

## **RECOMMENDATION**

**It is recommended that LC LGA:**

Receive and note the finance reports:

1. Report from the Executive Officer.
2. The Balance Sheet for the period ending 30<sup>th</sup> April 2020.
3. The Consolidated Surplus and Loss Budget Analysis for the period 1<sup>st</sup> July 2019 to 30th April 2020.

**Balance Sheet**

As of April 2020

ABN: 42 930 727 010  
Email: admin@lclga.sa.gov.au

<b>Assets</b>		
Cheque Account		\$16,490.23
Business Access Saver		\$163,354.15
Term Deposit 1- 4960		\$353,513.59
Term Deposit 2 - 0560		\$232,057.18
Term Deposit 3 - 8860		\$221,762.73
Electronic Clearing Account		\$480.00
Petty Cash		\$250.00
Trade Debtors		\$151,668.45
<b>Total Assets</b>		<b>\$1,139,576.33</b>
<b>Liabilities</b>		
Trade Creditors		\$1,268.66
Accrued Expenses		\$909.56
<b>CREDIT CARDS</b>		
Starclub Field Officer - 9808	\$25.50	
Tourism Industry D/MGR -	-\$2,778.58	
Executive Officer - 4945	\$20.00	
Executive Support -5354	\$192.75	
<b>Total CREDIT CARDS</b>		<b>-\$2,540.33</b>
<b>GST LIABILITIES</b>		
GST Collected	\$168,555.69	
GST Control Account	-\$159,185.31	
GST Paid	-\$8,962.56	
<b>Total GST LIABILITIES</b>		<b>\$407.82</b>
<b>PAYROLL LIABILITIES</b>		
PAYG Payable	\$11,303.23	
Leave Provisions	\$41,632.27	
Long Service Leave	\$14,856.14	
Salary Sacrifice	\$1,594.78	
<b>Total PAYROLL LIABILITIES</b>		<b>\$69,386.42</b>
<b>PROJECT LIABILITIES</b>		
Tourism	\$20,000.00	
Limestone Coast Leadership	\$6,500.00	
<b>Total PROJECT LIABILITIES</b>		<b>\$26,500.00</b>
<b>Total Liabilities</b>		<b>\$95,932.13</b>
<b>Net Assets</b>		<b>\$1,043,644.20</b>
<b>Equity</b>		
Retained Earnings	\$759,488.22	
Current Year Earnings	\$284,155.98	
<b>Total Equity</b>		<b>\$1,043,644.20</b>

This report includes Year-End Adjustments.

**LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION**

Level 1  
9 Bay Road  
Mount Gambier SA 5290

**Profit & Loss**

July 2019 To April 2020

	Actual YTD	Budget YTD	% Diff	Forecast FY	Budget FY	% Diff
<b>INCOME</b>						
Members Fees	\$701,357	\$642,668	9%	\$701,357	\$642,668	9%
Grants	\$613,903	\$546,700	12%	\$613,903	\$455,938	35%
Funds Carried Forward	\$70,955	\$0		\$108,000	\$248,000	-56%
Sundry Income	\$128,387	\$0		\$128,387	\$0	
Interest	\$15,835	\$10,000		\$15,000	\$12,000	25%
<b>Total Income</b>	<b>\$1,530,438</b>	<b>\$1,199,368</b>	<b>28%</b>	<b>\$1,566,647</b>	<b>\$1,358,606</b>	<b>15%</b>
<b>EXPENSES</b>						
Advertising & Marketing	\$2,545	\$3,750	-32%	\$4,350	\$4,350	0%
Audit and Accounting Fees	\$10,628	\$3,250	227%	\$11,000	\$3,250	238%
Bank Fees	\$587	\$500	17%	\$1,174	\$600	96%
Computing & IT	\$14,416	\$17,350	-17%	\$20,860	\$17,260	21%
Consultancy	\$12,730	\$0		\$15,000	\$0	
Occupancy	\$20,471	\$23,700	-14%	\$28,440	\$24,120	18%
Governance	\$13,105	\$21,000	-38%	\$18,000	\$23,300	-23%
Insurances	\$9,972	\$8,000	25%	\$9,600	\$9,600	0%
Legal Fees	\$1,564	\$1,000	56%	\$2,000	\$1,200	67%
Meeting Expenses	\$5,581	\$0		\$5,581	\$0	
Miscellaneous Expenses	\$3,376	\$0		\$6,000	\$0	
Postage	\$334	\$900	-63%	\$500	\$1,080	-54%
Printing/Stationery	\$7,364	\$7,800	-6%	\$7,000	\$9,400	-26%
Projects	\$498,656	\$544,925	-8%	\$583,018	\$695,018	-16%
Seminars	\$5,174	\$4,200	23%	\$5,174	\$4,200	23%
Subscriptions	\$1,228	\$1,000	23%	\$1,500	\$1,200	25%
Telephones	\$5,850	\$7,350	-20%	\$7,300	\$8,820	-17%
Trade/Consumer Shows	\$15,484	\$42,500	-64%	\$16,000	\$51,000	-69%
Training	\$1,712	\$7,250	-76%	\$8,700	\$8,700	0%
Travel/Accommodation/Meals	\$25,975	\$26,000	0%	\$28,600	\$28,600	0%
Vehicles - Fuel	\$14,264	\$12,100	18%	\$16,350	\$13,400	22%
Vehicles - Leasing	\$33,671	\$35,500	-5%	\$40,000	\$42,600	-6%
Vehicles - Repairs/Maintenance	\$1,812	\$750	142%	\$2,000	\$900	122%
Wages and Salaries	\$589,783	\$590,622	0%	\$730,000	\$708,746	3%
<b>Total Expenses</b>	<b>\$1,296,282</b>	<b>\$1,359,447</b>	<b>-5%</b>	<b>\$1,568,147</b>	<b>\$1,657,344</b>	<b>-5%</b>
<b>NET SURPLUS / DEFICIT</b>	<b>\$234,156</b>	<b>\$160,079</b>	<b>-246%</b>	<b>-\$1,500</b>	<b>-\$298,738</b>	<b>-99%</b>

Note: YTD = Year to date and FY = Full Year

## **7.1 STRATEGIC PLAN**

### **BACKGROUND**

The strategic plan has been circulated to our member Councils for approval. It has not been attached to this paper as it has been distributed several times and presented at previous Board meetings. This plan will be a crucial document in providing direction for the LCLGA over the next five years and in the development of the annual Business Plan.

The Executive Officer attended five council meetings to discuss the proposed plan, and the other planned presentations were disrupted due to the onset of the COVID-19 pandemic.

We have received advice that all councils have considered the plan and approved it.

### **KEY ISSUES**

The strategic plan is for five years and should be reviewed if there are any significant changes in the external environment which impact the LCLGA's ability to deliver value to our members.

As this plan is finalised, we are experiencing one of the most significant disruptions the world has seen for many years. As we emerge from the pandemic, it would be prudent to reassess the strategic plan to ensure it is still current and relevant.

At this stage, the strategic directions still seem to be relevant for post COVID-19.

### **RECOMMENDATIONS**

That the Board approves the 2020-2015 strategic plan.

## 7.2 LCLGA ANNUAL BUSINESS PLAN 2020-21

### BACKGROUND

The 2020/21 Business Plan has been developed in conjunction with the five-year strategic plan.

A workshop (online) was held with Mayors and CEO's to ascertain the value and to prioritise current and proposed activities of the LCLGA.

The majority of our activities will be focused on the highest priority projects and programs. These are COVID-19 recovery, destination tourism strategy, economic growth, starclub, sports academy, regional roads, regional waste, joint planning board and regional health.

The assumptions of the Business Plan were also tested with the Board. The most critical being the appetite for continued losses and reducing members equity.

This plan has been developed based on a 0% nominal increase, which means a real decrease in revenue in addition to the reduction of external funding of around \$80,000 from the LGASA and Rubble Royalties.

It is also noted that while the impacts of funding for Heritage Services and RDALC have been included, these are currently being reviewed in terms their value and structure. These provisions are a pass-through and don't impact the surplus / loss.

Not included is a \$2,500 allocation for coastal councils as this is a Coastal Alliance allocation and needs some clarification following SAROC and GAROC business plan approvals. As it is a pass-through, like the RDALC and Heritage services, it has no impact on the LCLGA Business Plan.

The Business Plan Budget has been simplified and aligned with the accounting standards for the treatment of liabilities giving the Board greater clarity over members equity.

The Business Plan forecasts a loss of \$116,953 and a final cash position of \$540,047 which is around \$350,000 above the minimum cash holdings position. The forecast closing cash will depend on the 2019/20 end of financial year result.

The expected outcomes from the plan are:

- a clear, proactive advocacy program,
  - the establishment of a Joint Planning Board,
  - continued support for economic growth actions with a COVID-19 recovery focus,
  - a new destination marketing strategy for Local Government in the Limestone Coast,
  - an updated Roads Strategy and Database,
  - collaboration on a shared procurement and resources (reduced costs and increased service),
  - clarity on regional waste solutions,
  - continued starclub program,
  - expanded sports academy (subject to funding); and
  - continued support for our commitments to the leadership, SMLC and SACCA programs.
- As well as the continued engagement and collaboration functions of the Association.

## **KEY ISSUES**

The budget is very lean, and as projects develop the Board and members may need to make decisions on the allocation of additional members equity to realise some benefits and this can be managed on a case by case basis.

Based on current patterns of income and expenditure, we are around three to four years away from reaching the minimum cash holding position. This position alerts members that if members equity falls below this level, they are liable for any losses that occur if the Association is wound up. If the members are happy with this risk, there is no issue with dropping below this level.

We have reduced the FTE count by 18% from the start of 2019/20 and will continue to look for ways to minimise costs and increase value.

The impacts from COVID-19 continue to be unpredicted and volatile and may affect the delivery of this plan and its priorities.

## **RECOMMENDATIONS**

1. The draft plan is attached for consideration by LCLGA Councils.
2. Request that any comments and/or amendments to the Draft Business Plan be communicated back to the Executive Officer no later than the Friday 31<sup>st</sup> July 2020 prior to final adoption at the August 2020 Board meeting of the LCLGA.

## **DRAFT LCLGA BUSINESS PLAN 2020/21**

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## **Business Plan Context**

The 2020/21 Business Plan is the 2020/21 operationalisation of the 2020/25 Strategic Plan.

The "why" for the LCLGA is "Collectively Building Stronger Communities". This business plan focuses on how we can work with our members to deliver our why within a local government context for our members and the Limestone Coast Community.

Our members (in alphabetical order) are:

- District Council of Grant
- Kingston District Council
- City of Mount Gambier
- Naracoorte Lucindale Council
- District Council of Robe
- Tatiara District Council
- Wattle Range Council

The LCLGA is a wholly-owned subsidiary of our members under the Local Government Act (1999). This ownership structure means our equity and liabilities belong not just to the LCLGA but our members as well.

There is a significant commitment from our members who are actively engaged, collaborating with us and each other in the delivery to achieve our value proposition.

The current operating environment is extremely volatile, as detailed in the external and internal operating environment sections of our strategy and due to the current COVID-19 pandemic. The LCLGA recognises we will need to be very flexible as we seek to deliver value to our members during this challenging and rapidly changing time.

One of our strengths is our size and membership base, which should allow us to be flexible and agile to support and pursue opportunities on behalf of our members.

Over the last five years, the LCLGA has come through a growth and planning period. The next five-year planning horizon will be a focus and deliver period in the key result areas of building stronger communities, a stronger economy and member capability.

In a post-COVID-19 world, we believe these area's of focus remain valid, acknowledging our strategy may need to be adjusted to meet changing priorities.

## **Our Role**

The LCLGA works with our members and achieves value by delivering projects, facilitating programs, being a conduit for communication, sponsoring projects or programs; and undertaking advocacy.

In each of the above approaches, our members provide the directions for our activities to ensure we are aligned with their interest as contained in the approved strategic plan.

## External Environment

The 2020/25 Strategic Plan was developed, considering the existing and emerging factors that may influence our strategy. These are factors, as identified by thought leaders such as CSIRO and Earnest and Young, are the ones that will most likely impact the delivery of our strategy for collectively building stronger communities.

Ironically the likelihood of a pandemic was only referenced by the CSIRO as a "thought bubble" in a presentation on megatrends that will shape our world.

Since the Strategic Plan's development, there has been a rapid and significant disruption to our operating environment due to the COVID-19 pandemic.

The Governor of New York State, Governor Cuomo quoted Winston Churchill on 12/4/2020 concerning the progress of the COVID-19 pandemic "Now this is not the end. It is not even the beginning of the end. But it is, perhaps, the end of the beginning".

This statement sums up the current state of Australia and the World in our global fight to survive (literally and economically) this pandemic and to emerge in a thriving society.

The pandemic is a "Black Swan event". A Black Swan event is a rare event with severe consequences that is not predicted, but with the benefit of hindsight appears to be obvious.

Despite learnings from previous pandemics, we are facing challenges from a subtle but critical change in the infection transmission efficiency of the virus within a globally connected world; and the world is seeking to adapt to this threat with varying degrees of success.

The problem, with all strategic responses that rely on adaptation, is understanding and matching the rate of change for effective decision making.

Decision making faster than the actual rate of change risks poor decisions from inadequate knowledge leading to wasted resources or ineffective strategies.

Typically, decision making occurs too late, and resources are not available, or decisions cannot address the scale of the problem.

The government's decisions which aim to slow the rate of infection, reduce peak demand and to protect the economy appear to have been successful (when compared to many other countries) to date at least in terms of reducing the national spread of the virus.

The economy has taken a significant amount of damage with estimates on the amount and duration of damage varying significantly from month to month.

Many small businesses have closed or are in hibernation, and nearly 25% of the workforce is now unemployed or under-employed. Industries reliant on exports such as timber, seafood, tourism, travel, accommodation and hospitality have been hit very hard due to the closure of borders (internal and external) and social isolation rules.

Some businesses have tried to adapt to new business models such as home delivery, noting it is challenging to adapt during a crisis due to the rate (as mentioned above) of change problem. For many businesses, they are trying to adjust while their financial capacity has been severely and unexpectedly eroded.

The speed of change with the pandemic is dynamic and not fixed. Initially, decision making was very fast to contain the emerging threat, now this has slowed but will vary as required, for instance, if there is a second wave then we can expect decisions to be made very quickly.

There will however remain a tension of wanting to return to a more "normal" state as fast as possible, driven by economic imperatives, while not wanting to risk a second wave of damage that would occur from a second lockdown.

The decision making will, therefore, be one of balancing trade-offs between public health, speed of economic recovery and wanting to avoid the costs of second and possibly third waves of lockdowns as occurred in the Spanish Flu pandemic.

Each state will have a different rate of change, and globally, this will vary from country to country.

Expected phases through the pandemic:

- 1) **Contain** – limit the spread, slow down the rate of infection, ensure there is sufficient medical resources to meet anticipated peak demand for services, help businesses and citizens survive as efficiently as possible.
- 2) **Consolidate** – peak demand is contained within medical capacity; there is a concerted effort to reduce and eliminate social transmission and avoid reoccurrence of exponential growth. This means keep in place restrictions for interregional and interstate travel and begin cautiously with a few areas lifting social restrictions to assess impacts. Noting that with every set of decisions, it will take two weeks for the effects to be observed.
- 3) **Transition** – social restrictions begin to lift, inter and intrastate travel commences including for non-essential purposes, schools and work move back to relative normality (perhaps with new health monitoring requirements and some forms of social distancing and hygiene).
- 4) **Stimulate** – focused investment from government to kick start the economy, looking for ways to inject money quickly into projects. Local government will be an ideal channel for investing in economy building infrastructure such as roads.

International travel will likely continue to be constrained until the risk of infection from other countries is low or a vaccine is available (at least 18 months based on current information).

- 5) **A new normal** – unhindered international travel for non-essential purposes commences once a vaccine is developed or a new regime of testing and risk mitigation for international travellers. The economics of international travel will be altered due to the loss and consolidation of competition, increased cost of insurance, re-emergence of nationalist attitudes and additional costs of border control and security.

There is likely to be a rethinking of global risks and supply chains, new paradigms around managing pandemic risk and the creation of new tools to enable quick pandemic responses (such as digital social tracing).

There are some valuable learnings for the LCLGA in the development of our strategy and business plan. Possibly the most significant learning is the uncertainty we are still facing from COVID-19 and the need to be focused, and very aware of the changing external environment so we can be flexible as required.

All tiers of government are impacted throughout the pandemic both from a service provision, economic stimulus and community leadership perspective.

## **Situational Analysis**

Over the last five years, the LCLGA has been successful in delivering value to our members (as detailed in the strategic plan).

Despite financial losses in recent years, the financial position of the LCLGA remains strong. However, with no increases to cover CPI or salary increases and sustained losses, a continuation of this approach will result in a need for a significant increase in members fees in the future or a reduction in LCLGA resources and services.

The LCLGA continues to receive excellent support from our members. The main variation from the strategic plan situational analysis is the impact of COVID-19.

We anticipate there will be pressure/direction on local government to use its resources and balance sheets to assist our communities during the COVID-19 recovery and transition phases.

This assistance will probably include local government being an initial catalyst for investment in economic capacity-building projects, employment and programs such as roads and social programs.

There will also be a continued focus to ensure costs are effective and efficient, that rates are capped, or any increases are limited, that hardship provisions are generous and that the capacity of Councils balance sheets are leveraged (increased borrowings).

It is likely, in this environment, the appetite for funding increases in members subscriptions for the LCLGA will be low and this was confirmed in a workshop with our members to validate business plan assumptions and priorities.

It is also likely that government funding for projects will go through some significant changes with the first opportunity for increased funding (short-term) followed by a reduction in funding (longer-term).

The immediate impacts of COVID-19 on the LCLGA in recent months has been to shift to a virtual office, transitioning meetings to video conferencing, and projects to online delivery. This change was achieved quickly and efficiently, and many of the learnings from this process will impact the way we think about work, travel and communications in the future.

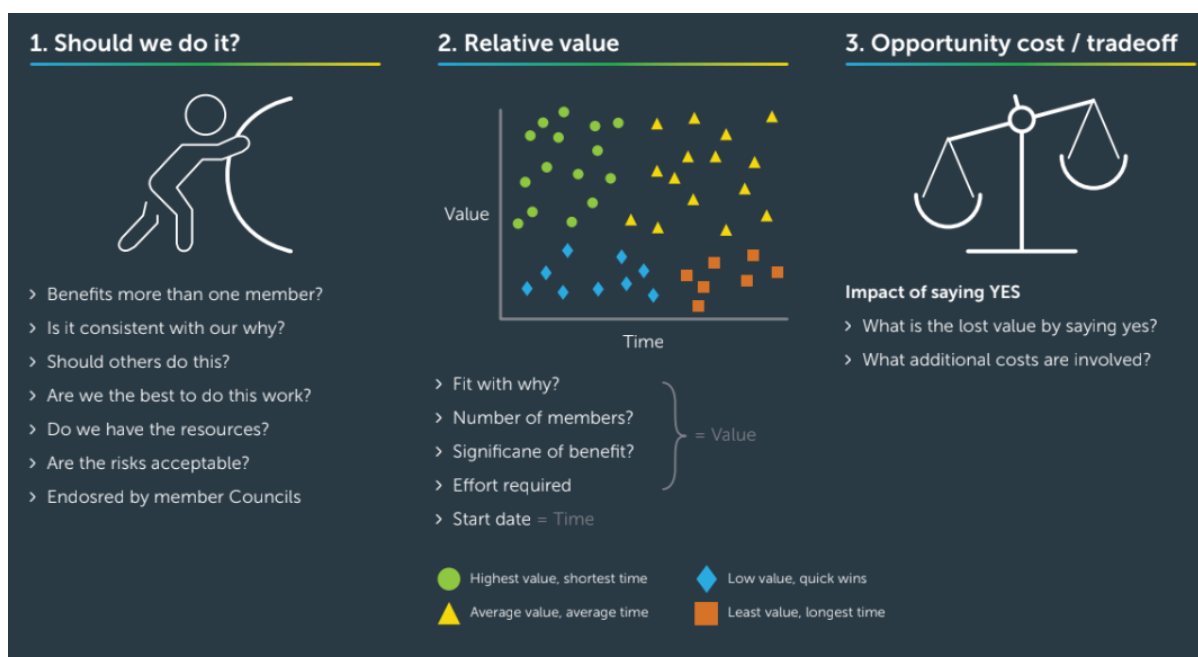
## **Delivering Value**

Our members agree that our focus should be narrow and deep to deliver value, and this becomes even more important in an increasingly resource-constrained environment.

This means we will apply our resources to those strategies that provide the greatest value to our members; and not take on additional responsibilities without considering the trade-offs (time, \$, risk or lost value from not doing another project).

The process used to create focus and value in this business plan uses the following approach:

- 1) Should we be responsible for implementing the strategy?
- 2) What is the relative value of the proposed work?
- 3) What is the trade-off, and is this acceptable?



Our members were asked which activities are strongly aligned with our why and provide the greatest benefits.

This approach is still developing and will become more sophisticated, the more it is used.

In terms of the LCLGA Projects (see table 1), they are ranked in order in terms of alignment and value, noting that each of these projects also receive external funding.

For our Programs (see table 2), these are not generally funded via grants and include ongoing work with member committees, their alignment and value is ranked in table 2.

*Table 1: LCLGA Projects*

Name	Should we do the work?	Strategic Alignment	Importance (value and effort)	Rank
Destination Development and Economic Recovery	Yes	Very Strong	Essential	1
Star Club	Yes	Strong	Important	2
Sports Academy* (Subject to funding)	Yes	Strong	Important	3
Leadership*	Unsure	Average	Nice to do	4
Substance Misuse Limestone Coast	Yes but maybe a better fit elsewhere	Average	Nice to do	5

*\*These projects have commitments from LCLGA and external funding for up to three years.*

*Projects that are classed as essential and important are priorities, noting we are committed to supporting the Leadership and SMLC projects for their current funding cycle.*

Table 2: LCLGA Programs

<b>Name</b>	<b>Should we do the work?</b>	<b>Alignment</b>	<b>Importance (value and effort)</b>	<b>Rank</b>
Regional growth (incl. regional recovery strategy)	Yes	Very Strong	Essential	1
Regional roads	Yes	Very Strong	Essential	2
Regional waste	Yes	Very Strong	Essential	3
Joint Planning Board (new)	Yes	Very Strong	Essential	4
Regional health plan (new)	Yes	Very Strong	Essential	5
Shared capability (new)	Yes	Strong	Important	6
Cross Border Partnership	Yes	Strong	Nice to do	7
Climate change strategy revamp	Mixed	Weak	Nice to do	8
Red meat cluster	Mixed	Weak	Nice to do	9

Programs assessed as essential and important will be prioritised, and other areas will be more of an opportunistic approach, as long as, the work does not detract from the higher-rated programs.

## Key Result Area's

The strategic plan identifies three key result areas to focus and support our why of collectively building stronger communities.

They are, building:

- Sustainable Communities
- Stronger Economy
- Member Capability

## Building Sustainable Communities

A sustainable community has resilience, leadership, a healthy environment, optimistic mindset, community well-being, connected and inclusive with built environments where we want to live and that others want to join.

Over the 2020/21 year, building sustainable communities in a rapidly changing COVID-19 environment within a local government environment will be the focus.

The objectives and proposed strategies in the strategic plan focus on climate adaptation, regional health plans, and completing our committed "incubator projects" being the Sports Academy, Leadership Program and Substance Misuse.

Due to the uncertainty from COVID-19 and our member's ratings relative to other work, it is proposed to defer the Climate Adaptation Strategy to the 2021/22 financial year.

## Long Term Objectives (Strategic Plan by 2025)

- 1) The regional climate adaptation strategy outcomes are achieved
- 2) Government policy and investment reflect our members priorities
- 3) Regional health plan outcomes are achieved
- 4) Incubator projects are successful and self-sustaining

## Short Term Objectives (Business Plan – 2020/21)

- 1) Regional health plan is approved
- 2) Our networks, members and stakeholders are connected and engaged
- 3) Incubator project outcomes are successful
- 4) Our members and stakeholders are supported to access stimulus packages
- 5) The governance, effective management and capabilities of sporting clubs continues to improve (Star Club)

## Performance Indicators

- 1) The extent that the government listens and incorporates Limestone Coast priorities in decision making
- 2) Our relative share of grants
- 3) Member rating of our effectiveness in keeping them and stakeholders connected
- 4) Incubator project outcomes delivered

Table 3: Building Sustainable Communities

Strategy	Tactics	Approach	Timing	Responsible
Engage with stakeholders	<ul style="list-style-type: none"> <li>• LGASA and SAROC meetings</li> <li>• Regional Executive Officers meetings</li> <li>• Green Triangle Freight Strategy</li> <li>• Local Members (regular meetings)</li> <li>• Key Stakeholders (SA Gov and Industry)</li> <li>• Create a social media presence to share stories</li> </ul>	Communication and advocacy	Every month Every two months Every quarter As required and as opportunity presents As required and as opportunity presents Ongoing	Executive Officer
Star Club Program	<ul style="list-style-type: none"> <li>• Deliver the program to over 300 clubs in the Limestone Coast.</li> </ul>	Program	Ongoing	StarClub Field Officer
Deliver incubator projects (Sports Academy, Leadership and SMLC)	<ul style="list-style-type: none"> <li>• Project plans as agreed with Board and funding bodies.</li> <li>• Adapt projects for a COVID-19 environment</li> </ul>	Project and sponsorship	Ongoing Review with each change in requirements.	Dedicated Project Managers
Regional health plan is approved	<ul style="list-style-type: none"> <li>• Complete the consultation</li> <li>• Present the final plan for approval (LCLGA and Health)</li> </ul>	Program	Sep-20 Dec-20	Program Coordinator & Council Steering Group
Access funding for our region, members and community	<ul style="list-style-type: none"> <li>• Develop a funding database</li> <li>• Work with partners to develop proposals to access funding</li> </ul>	Project	Ongoing	Executive Officer and Project Managers
Implement a proactive advocacy program (duplicated across all KRA's)	<ul style="list-style-type: none"> <li>• Identify and agree on advocacy priorities</li> <li>• Develop an advocacy position and program</li> </ul>	Advocacy	Aug-20 Dec-20	Executive Officer
Sponsor the delivery of the South Australian Coastal Councils Alliance	<ul style="list-style-type: none"> <li>• Supervise the project coordinator and expenditure</li> <li>• Support the Executive Committee</li> </ul>	Program	Ongoing	Executive Officer



## **Building a Stronger Economy**

A strong economy relies on human capital (skills, knowledge and innovation), financial capital (investment), productivity (more from less), realising local competitive advantages, entrepreneurialism, value clusters, increased supply chain value capture from exports, capturing local value (buy local); and attracting spend from outside our area (investment and visitation).

The significant work we have done over the last three years in Tourism and especially international markets is under threat and maintaining relationships will be essential to sustain the value from this investment in the longer term. Nevertheless, the immediate to medium term focus shifts to interregional and interstate travel and the emerging travel bubbles such as with NZ.

The economic advantages of our region are unchanged. We continue to be mostly unaffected by drought and have higher levels of water security than many regions in Australia. We have soil with little degradation, and we have not had fire or flooding to the same extent as some other areas in Australia and our ocean resources are in reasonable shape when compared to other areas.

We also have a diverse economy which means we are generally more resilient to shocks than many other regional areas in Australia.

Growth enabling factors such as migration and access to capital are potential constraints to growth in the longer term.

## **Longer-Term Objectives (Strategic Plan by 2025)**

- 1) The outcomes of the regional growth strategy and action plan are achieved
- 2) Waste is a source of economic growth and competitive advantage
- 3) Regional land-use planning is effective and agile
- 4) The required investment in regional road infrastructure are achieved
- 5) The value of tourism to the region continues to increase
- 6) Mutually beneficial cross border partnerships are developed

## **Short-term Objectives (Business Plan – 2020/21)**

- 1) The Limestone Coast economy recovery plan is delivered
- 2) Destination marketing strategy is approved, and implementation commences (with an initial focus on COVID-19 recovery)
- 3) Regional Roads Strategy is updated and approved
- 4) A preferred regional waste solution is identified
- 5) Collaboration opportunities on cross border projects are agreed
- 6) Joint Planning Board is approved by the Minister and established

## **Performance Indicators**

- 1) Joint Planning Board is established (Regional Plan to commence development in 2021/22)
- 2) Our members are successful in attracting funds and implementing stimulus projects.
- 3) Federal and State Members support our members advocacy priorities.
- 4) Regional roads strategy is approved, and funding achieved.
- 5) Destination marketing strategy is completed,
- 6) COVID-19 recovery plan objectives are achieved
- 7) Regional waste analysis options analysis is completed
- 8) A clear position on cross border collaboration with neighbouring Victorian Councils is developed.

Table 4: Building a Stronger Economy

Strategy	Tactics	Approach	Timing	Responsible
Implement and develop the Economic Growth Strategy (COVID-19)	<ul style="list-style-type: none"> <li>• Revise growth strategy with a COVID-19 lens with working group.</li> <li>• Advocate on priorities</li> <li>• Seek and support funding for priorities</li> <li>• Facilitate economic growth information sharing (with RDA)</li> <li>• Undertake approved projects</li> </ul>	Program and Project	Jul-20 Ongoing Ongoing Ongoing Ongoing	Executive Officer and Working Group Chair
Review and update the Regional Transport Strategy and database	<ul style="list-style-type: none"> <li>• Scope the review with the Roads and Transport Working Group</li> <li>• Engage resources to undertake the review</li> <li>• Review is completed and approved by the Board</li> <li>• Roads funding applications prepared and submitted</li> </ul>	Program	Aug-20 Aug-20 Dec-20 Dec-20 to Apr-21	Executive Officer and Working Group Chair
Develop a regional waste strategy	<ul style="list-style-type: none"> <li>• Review the UniSA report and feed into the LEGATUS review</li> <li>• Assess appetite for risk, funding and co-investment.</li> <li>• Options paper completed and presented for approval</li> </ul>	Program	Oct-20 Feb-21 Apr-21	Executive Officer and Working Group Chair
Destination Marketing Strategy	<ul style="list-style-type: none"> <li>• Implement the approved interim plan (COVID-19 recovery)</li> <li>• New plan presented for approval</li> <li>• Implement the approved plan</li> </ul>	Program	Continues until the new plan is approved Oct-20 From Oct=20	Destination Manager
Implement a proactive advocacy program (duplicated across all KRA's)	<ul style="list-style-type: none"> <li>• Identify and agree on advocacy priorities</li> <li>• Develop an advocacy position and program</li> </ul>	Advocacy	Aug-20 Dec-20	Executive Officer
Establish the Joint Planning Board (JPB)	<ul style="list-style-type: none"> <li>• Seek ministerial approval to establish a JPB</li> <li>• Appoint JPB Directors</li> <li>• Developed a JPB Business Plan for member approval</li> <li>• Start process to secure Regional Plan development expertise</li> </ul>	Project and Sponsorship	Aug-20 Sep-20 Dec-20 Mar-21	Executive Officer
Green Triangle Freight Action Plan	<ul style="list-style-type: none"> <li>• Attend meetings and link into Roads Working Group</li> </ul>	Advocacy	Ongoing	Executive Officer
RDALC Deliverables	<ul style="list-style-type: none"> <li>• Work with RDALC on agree deliverables</li> <li>• Participate on committees as required</li> </ul>	Program and Advocacy	Ongoing Ongoing	Executive Officer
Cross Boarder Partnerships	<ul style="list-style-type: none"> <li>• Scope possible partnership dimensions</li> <li>• Cross boarder strategy and agreements in place</li> </ul>	Project	Dec-20 Jun-21	Executive Officer
Red Meat Cluster	<ul style="list-style-type: none"> <li>• Provide facilitation support for cluster organisation</li> </ul>	Program	Ongoing - meetings every 1/4	Program Coordinator

## **Building Member capability**

Building our capability focuses on increasing the availability and access to resources, reducing costs, improving performance, developing new skills and knowledge, leveraging our member's abilities for collective benefits; and developing and growing our employee's capabilities across our region.

Over the next financial year, our members will come under increasing pressure from social, political and economic perspectives.

Our members are very supportive of the LCLGA assisting them to access scarce resources, reduce costs and secure needed skills.

## **Longer-Term Objectives (strategic plan – 2020/25)**

- 1) Members can access scarce or hard to source skills and expertise
- 2) Members capabilities are increased through collaboration, knowledge sharing and skills
- 3) Local employees' skills and expertise are developed and retained in the region
- 4) Members are well-positioned to respond to the outcomes of the SA Productivity Commission

## **Objectives (business plan – 2020/21)**

- 1) Priority skills and resource sharing and funding arrangements (including grants) commenced
- 2) Shared procurement delivers improved value
- 3) Elected members knowledge and engagement with each other is improved
- 4) Members collaborate effectively through LCLGA forums, committees and working groups
- 5) Our members are prepared for the impacts (if any) from the SA Productivity Commission review into local government

## **Performance Indicators (business plan)**

- 1) Resource sharing has started with performance improvements evident
- 2) Benefits achieved in shared procurement exceed individual processes
- 3) Funds are secured to support services
- 4) Elected members are supported in improving their knowledge and networks
- 5) Members rate forums, committees and working groups highly
- 6) The extent that our members are prepared for any outcomes from the SA Productivity Commission review

Table 5: Building Member Capability

Strategy	Tactics	Approach	Timing	Responsible
Deliver member forums	<ul style="list-style-type: none"> <li>• Board meetings</li> <li>• CEO Forums</li> <li>• Chair Forums</li> <li>• Member briefings</li> <li>• Member working groups</li> </ul>	Facilitation	Every two months Every three months Every three months As required As required	Executive Officer
Members communications and dashboard	<ul style="list-style-type: none"> <li>• Social media communications</li> <li>• Performance dashboard developed</li> </ul>	Com's and project	FB Trial - review in Apr-21 Dec-21	Executive Officer
Trial shares sourcing in priority areas	<ul style="list-style-type: none"> <li>• Scope an identified shared sourcing project</li> <li>• Test the market on the proposed model</li> <li>• Approval (CEO's and Board) to proceed with sourcing activity</li> <li>• Undertake procurement</li> <li>• Assess outcomes and applicability to other sourcing activities</li> </ul>	Facilitation and Project Management	Sep-20 Oct-20 Oct-20 Mar-21 Jun-21	Executive Officer
Implement a proactive advocacy program (duplicated across all KRA's)	<ul style="list-style-type: none"> <li>• Identify and agree on advocacy priorities</li> <li>• Develop an advocacy position and program</li> </ul>	Advocacy	Aug-20 Dec-20	Executive Officer
Coordinate and implement models for shared and hard to source resources	<ul style="list-style-type: none"> <li>• Identify and prioritise areas</li> <li>• Develop shared funding model for targeted areas</li> <li>• Implement model/s as approved</li> </ul>	Project Management	Sep-20 Dec-20 Feb-21	Executive Officer
Provide analysis, advice and advocacy positions	<ul style="list-style-type: none"> <li>• Keep engaged and aware of issues that impact our members</li> <li>• Provide information to members</li> <li>• Develop advocacy positions on behalf of members</li> <li>• Make submissions as required</li> </ul>	Advocacy	Ongoing	Executive Officer

## **Finance Overview**

The LCLGA derives its funds from three sources. They are members subscriptions, grants and specific project and program funding.

The LCLGA has been steadily reducing its cash reserves through a real reduction in members subscriptions over the last five years.

The 2020/21 financial year will also have a reduction in funding from LGASA and Rubble Royalty refunds. This is a reduction in annual revenue for the LCLGA of approximately \$80,000 pa.

The loss of in Rubble Royalties reimbursements represents a significant reduction in costs to our members and revenue to the LCLGA via the LGASA.

The LCLGA continues in 2020/21 to received \$42,000 from the LGA SA to support regional activities, and this is very much appreciated.

As detailed in the strategic plan and based on current patterns of income and expenditure, the LCLGA will draw down its cash reserves to minimum cash levels in six to seven years assuming there is a CPI increase in members subscriptions each year.

This minimum cash level is the point where the LCLGA can discharge its liabilities and cover windup costs for the Association, resulting in no liability to our members.

Our members have provided strong feedback that in the current COVID-19 environment, a 0% nominal increase is the desired outcome, and this is what has delivered in this business plan.

They have also advised that a loss acceptable and this business plan has a forecast deficit of \$116,953 with a net reduction of cash to \$541,000 by year-end. This forecast assumes starting cash will be in the order of \$700,000.

This is about \$350,000 above the calculated minimum cash holdings, which we will reach in three years if current patterns of income and expenses continue.

## Assumptions

The Business Plan has applied the following assumptions.

- 0% nominal increase in members subscriptions.
- Costs where known are included, all other costs are escalated by CPI or other appropriate escalators.
- Annual CPI, in March for Adelaide, was 2.4% however, with the recent disruptions to the economy, we are assuming it will be around 1.4%.
- We have recently revised staff PD's in line with the new strategy and benchmarked their salaries relative to the average salaries our members pay staff for similar roles. As this has only recently occurred, we have assumed a CPI adjustment from 1/7/2020.
- That most social distancing rules will remain in place until at least September with a continued high reliance on video conferencing. We have amended our travel and accommodation costs based on this assumption.
- Early indications are the Road Safety Program will not proceed as it is unlikely to attract grant funding.
- That the Sports Academy will receive an additional \$50,000 in state funding and this will provide an opportunity to employ a person at 0.6 loading to support the Academy and Star Club Program. If it doesn't receive this funding, the program will be adjusted accordingly.
- That Council Staff on Working Groups and Committees can participate in the approved work program.
- Attending international trade operator events to promote the Limestone Coast will be done through virtual events in 2020/21.
- The Office requirements will be assessed in 2020/21 with a decision for commencement in 2021/22. If an earlier decision is required, this will be taken to the Board for approval with a revised budget.
- The any additional costs for new projects or programs, such as procurement will be funded by Councils or will need separate approvals from the Board to utilise members equity.
- Project oncost are recovered at 15%.

## SURPLUS AND LOSS

INCOME	TOTAL
Members subscriptions	\$642,670
Grants	\$464,914
Other	\$162,123
Interest	\$15,000
Funds Carried Forward	\$53,000
<b>Total</b>	<b>\$1,337,707</b>

EXPENSES	TOTAL
Advertising & Marketing	\$3,000
Audit and Accounting Fees	\$14,000
Bank Fees	\$720
Computing & IT	\$15,000
Consultancy	\$6,000
Rent	\$30,000
Governance	\$18,000
Insurance	\$10,200
Miscellaneous	\$6,000
Postage	\$480
Project Costs	\$545,886
Printing/Stationery	\$9,600
Seminars	\$6,000
Subscriptions	\$1,800
Telephone	\$8,040
Training	\$10,077
Trade Shows	
Travel	\$20,000
Vehicles	\$57,420
Wages (TRP)	\$677,852
Liability contributions (leave)	\$14,585
<b>Total</b>	<b>\$1,454,660</b>

S&L	-\$116,953
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## INCOME

### Members Subscriptions

MEMBERS	Sub's	Tourism	StarClub	Programs	Heritage*	RDALC*	2020/21	2019/20	Change
City of Mount Gambier	\$72,985	\$29,194	\$13,270	\$15,924	\$24,702	\$24,093	\$180,168	\$180,168	\$0
District Council of Grant	\$35,530	\$14,212	\$6,460	\$7,752	\$2,476	\$11,729	\$78,159	\$78,159	\$0
Wattle Range Council	\$58,493	\$23,397	\$10,635	\$12,762	\$9,903	\$19,309	\$134,499	\$134,499	\$0
Naracoorte Lucindale Council	\$39,958	\$15,983	\$7,265	\$8,718	\$4,951	\$13,190	\$90,065	\$90,065	\$0
District Council of Robe	\$15,758	\$6,303	\$2,865	\$3,438	\$9,903	\$5,202	\$43,468	\$43,468	\$0
District Council of Tatiara	\$34,458	\$13,783	\$6,265	\$7,518	\$2,476	\$11,375	\$75,874	\$75,874	\$0
District Council of Kingston	\$17,820	\$7,128	\$3,240	\$3,888	\$2,476	\$5,883	\$40,435	\$40,435	\$0
<b>Total</b>	<b>\$275,002</b>	<b>\$110,000</b>	<b>\$50,000</b>	<b>\$60,000</b>	<b>\$56,887</b>	<b>\$90,781</b>	<b>\$642,668</b>	<b>\$642,668</b>	<b>\$0</b>

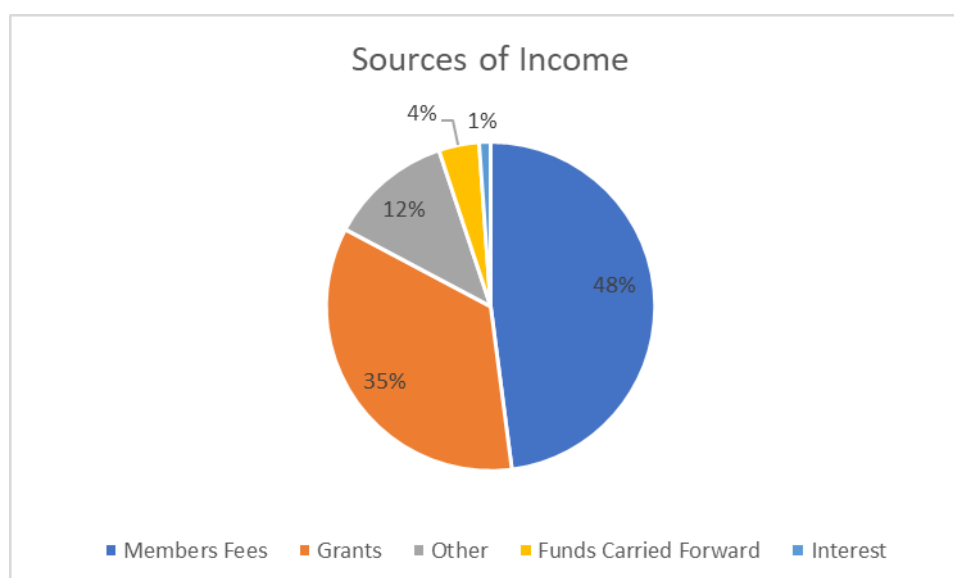
\*Under review but as they are a pass-through it does not impact the surplus or loss

### Grants and other income

	LGA	Tourism	StarClub	Academy	Leadership	SMLC	Heritage	Total
GRANTS	\$42,000	\$88,914	\$56,000	\$100,000		\$173,000	\$5,000	\$464,914
OTHER				\$42,500	\$119,623			\$162,123
INTEREST								\$15,000
<b>Total</b>	<b>\$42,000</b>	<b>\$88,914</b>	<b>\$56,000</b>	<b>\$142,500</b>	<b>\$119,623</b>	<b>\$173,000</b>	<b>\$5,000</b>	<b>\$642,037</b>

### Funds Carried Forward (via project liabilities)

<b>Tourism</b>	<b>\$20,000</b>
<b>Leadership</b>	<b>\$33,000</b>
<b>Total</b>	<b>\$53,000</b>

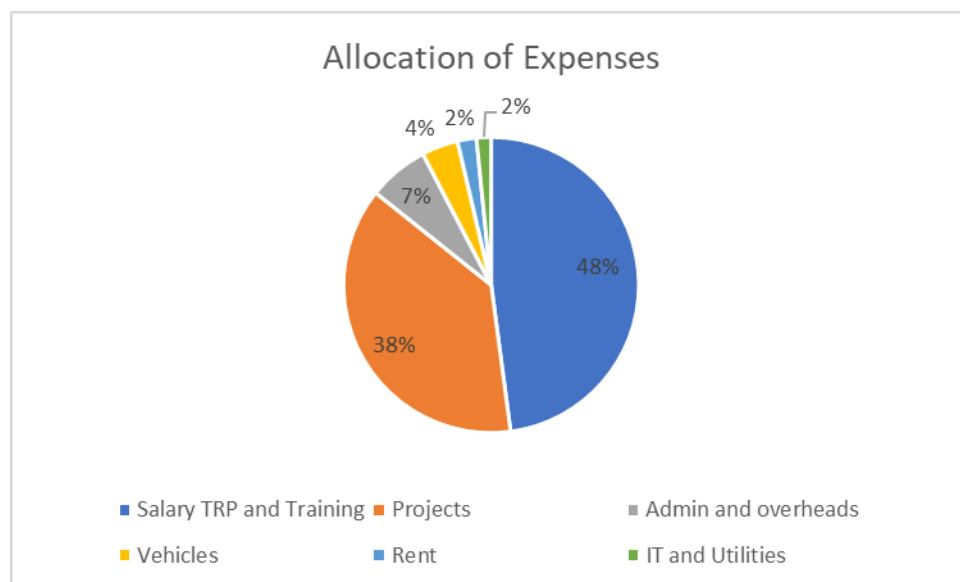




## EXPENSES

Most expenses are driven by salaries, administration and project expenses which is usual for an industry association of the LCLGA type.

The breakup of expenses are:



## PROJECTS & PROGRAMS

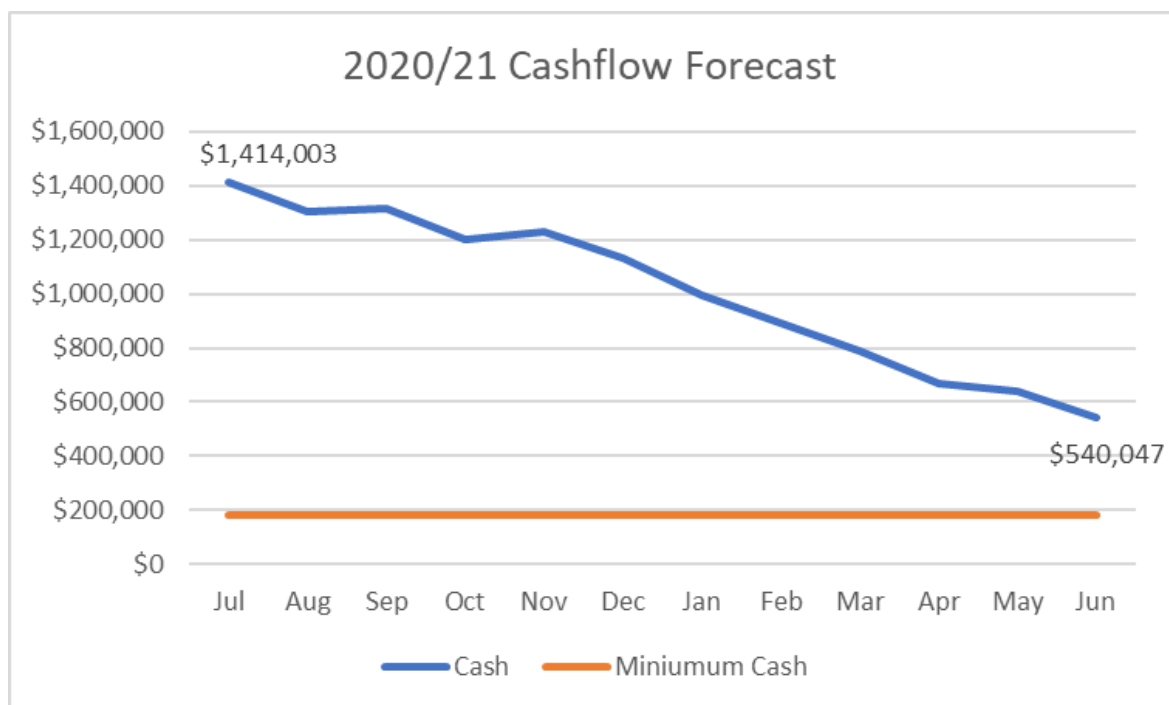
	INCOME			EXPENSES	NET
	Members	Grants	Other	Project Costs (incl Salary)	
<b>Tourism</b>	\$110,000	\$88,914	\$20,000	\$217,968	\$946
<b>Star Club</b>	\$50,000	\$56,000		\$59,905	\$46,095
<b>Sport Academy</b>	\$0	\$100,000	\$42,500	\$198,147	-\$55,647
<b>Leadership</b>	\$0	\$0	\$152,623	\$162,623	-\$10,000
<b>SMLC</b>	\$0	\$173,000		\$172,616	\$384
<b>Programs</b>	\$60,000			\$101,198	-\$41,198
<b>RDALC</b>	\$90,781			\$90,781	\$0
<b>Heritage</b>	\$61,887	\$5,000		\$66,887	\$0
<b>Total</b>	\$372,668	\$422,914	\$215,123	\$1,070,125	-\$59,420

## PROGRAMS

Programs	Non-Salary Expenses
Growth	\$2,000
Roads	\$20,000
Waste	\$20,000
JPB	\$0
Health	\$0
Shared capability	\$2,000
Cross Border	\$0
Red Meat	\$0
<b>Total</b>	<b>\$44,000</b>

## CASHFLOW

The opening cash has been adjusted to include the impact of cash carried forward from project liabilities.



## **7.3 SEGRA CONFERENCE**

### **BACKGROUND**

The LCLGA was successful in securing the rights to host the national SEGRA conference in 2020.

This was a competitive process, and in winning this bid, we assumed responsibility for working with the National SEGRA Committee to secure sponsorships, to develop the program and deliver the conference.

This also included the financial responsibility for the event in terms of contributing to SEGRA's marketing and management costs which was off-set by sponsorship that had been secured from the State Government.

Additional sponsorship and support was also committed from a range of organisations such as Beech Energy, City of Mount Gambier, the Glenelg Shire, RDA and UniSA.

The LCLGA upfront costs of \$40,000 were to be recovered from the event sponsorship. The Board was advised of this at the last Board meeting.

It became increasingly clear the LCLGA was going to have to make further investments to secure venues, caterers and accommodation etc. ahead of sponsorship income. This timing was not an issue until the COVID-19 pandemic commenced.

Following discussions with SEGRA, our other partners, considering the timing of payments to suppliers and the uncertainty of a successful event triggered a joint decision to cancel the event.

SEGRA advised that 2021 would not be available for the Limestone Coast as they had already committed to another location, but 2022 could be ours and the investments in marketing materials already made would reduce future costs.

The SA Government has encouraged us to apply to have the 2020 sponsorship carried over to a new year and that any subsequent sponsorship applications would be favourably viewed. They have not explicitly committed to sponsor the 2022 event.

### **KEY ISSUES**

The SEGRA conference model is based on the host assuming the responsibility for the event and the financial risk with a SEGRA committee and manager overseeing the program, marketing and implementation.

In essence, as a host, we assume the risk for sponsorships and financial downside with little control of the themes and program or a share in the upside should the event be very successful.

One of the unique value propositions we had for the 2020 SEGRA conference was aligning it with the State RDA conference. This is not likely to occur in 2022.

To plan and deliver an event successfully takes a considerable amount of effort and expertise, which we do not have in the LCLGA. Even with the support from a steering committee, there still needs to be resources allocated to do the work.

Given the uncertainty of funding from the State Government and other sponsors, the lack of resources within the LCLGA to support the development of the conference; and the relative priority when compared to other work it is difficult to make an argument to support the delivery of the event in 2022.

## **RECOMMENDATION**

That the LCLGA advise SEGRA we will not be seeking to take up the opportunity to host the 2022 conference.

## 7.4 INUNDATION WEB MAPPING APPLICATION LAUNCH

### Coastal Flood Mapping of Eyre Peninsula and the Limestone Coast

#### BACKGROUND

Significant coastal erosion events in recent years have highlighted the need for better information to identify areas that may be vulnerable to coastal flooding and inundation to enable more informed and better planning.

Climate change is expected to increase the frequency, intensity and impacts of some weather events, such as coastal storms. While sea-level rise can lead to increased frequency and depth of flooding in coastal areas, therefore, it is important to identify those areas that are likely to be affected to enable a systematic and planned response.

The interactive Flood Mapping Tool was developed in partnership with the Limestone Coast Local Government Association, the Eyre Peninsula NRM Board, the Eyre Peninsula Local Government Association, the Coast Protection Board and the Department for Environment and Water. The maps identify areas on Eyre Peninsula and the Limestone Coast that may be vulnerable to coastal flooding due to storm surge and/or sea-level rise.

The main goals of the coastal flood maps are to:

- Identify areas that may be vulnerable to coastal flooding at a regional scale,
- Visualise the potential impacts from different sea level rise scenario's through maps, and
- Inform policymaking and strengthen partnerships in managing coastal hazards.

#### KEY ISSUES

- This project commenced in March 2019 with Prae Wongthong, overseeing the Project until January 2020. Funding was received from the NDRP. A small working party was established with key stakeholder representative.
- A workshop was held in September 2019 with LCLGA Coastal Councils to provide an introduction about the project, funding partners, timeframe and delivery. This workshop was attended by representatives from the Kingston District Council, Wattle Range Council District Council Robe, District Council Grant, LG Risk Services, LGA Mutual Liability Scheme & Dept Environment & Water.
- Following the Coastal Flood Mapping workshop, Prae prepared a template to be used to communicate with and educate the community on this particular topic. Participants at the workshop agreed that a template for the region would be useful. Individual councils can adjust, remove, add text to suit the local context.
- Councils were provided with a draft version of the Coastal Flood Mapping Viewer with comments being provided in February 2020. Feedback requested included:
  1. Landing Page text
  2. Does the Coastal Flood Mapping Viewer meet your needs and requirements?
  3. Ease of use – is navigating around and using the viewer intuitive and reasonable easy?
  4. Does the general functionality of the viewer meet the needs of the project?
  5. Are the available tools appropriate given the requirement of the viewer?

The impacts of the Adelaide Hills & Kangaroo Island Bushfires followed by the Covid-19 pandemic, unfortunately, meant the launch of the Application was delayed to now.

James Cameron (Coordinator, Image Data, Dept for Environment and Water) & Sharie Detmar (Coastal Scientific Officer, Coastal Monitoring and Evaluation, Dept for Environment and Water) will be providing a presentation to the LCLGA Board on the project.

## 7.5 LC RECOVERY AND REBUILD PLAN

### **BACKGROUND**

A recovery and rebuild plan was developed by the Destination Tourism Manager and the Tourism Committee with engagement from our members, the SATC and the sector.

The plan provides some practical and immediate steps the LCLGA can do to support our operators through the next few months of recovery from COVID-19 and until the Destination marketing Strategy is adopted by the Board.

The plan was presented to the Mayors and CEOs and circulated for out of session approval.

The plan does not seek any new resources but realigns existing resources to support the sector. The approval allows the LCLGA to be open on what new activities we are currently undertaking to provide support.

The attached Board paper was approved with four votes in support from DC Grant, Wattle Range Council, DC Kingston and Naracoorte and Lucindale Council.

The City of Mount Gambier provided feedback on the plan for consideration and there is an opportunity for the LCLGA to present to the Council in July.

The report is attached to ensure the paper is recorded in a set of board papers.

## 1.0 LIMESTONE COAST RECOVERY AND REBUILDING ACTION PLAN (COVID-19)

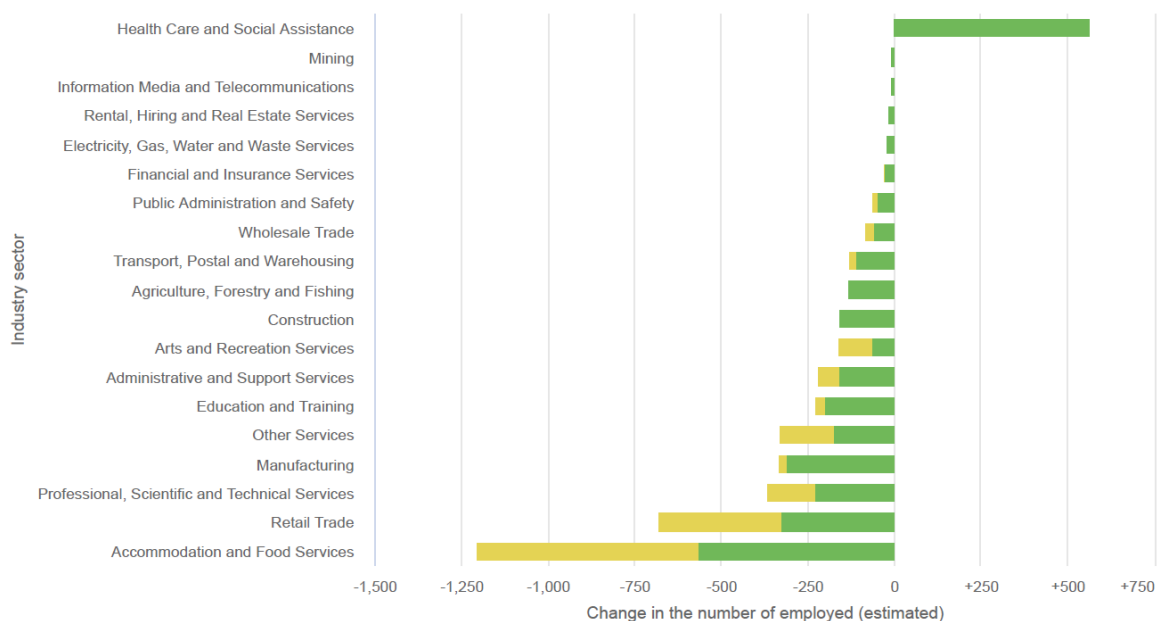
### BACKGROUND

The COVID-19 Pandemic has had a significant impact on the local, state, national and world economy. The sectors in the Limestone Coast (LC) most impacted are the accommodation, food and retail sectors, as detailed in the id report from the RDA LC below.

#### Employment impact in June Quarter 2020 (compared to 2018/19 quarter average)

Limestone Coast region

JobKeeper Component Not on JobKeeper



The LCLGA Tourism Committee, via our Tourism Manager, has developed a recovery strategy which includes a range of practical actions to be delivered (we have already commenced the delivery of some of the immediate actions). See attachment one for a copy of the proposed strategy.

We acknowledge that the balance of community safety and reopening of the economy is a very dynamic space, and this plan can flex in response to these changing dynamics.

CEO's have provided feedback on the attached strategy, and the Tourism Industry Development Manager has engaged directly with around 200 operators, as well as, keeping in close communications with the SATC.

The plan seeks to redirect existing resources and where further resources are needed we will seek approval on a project by project basis.

The approval of this plan will also allow us to be more public and definite with our community on our approach to support recovery.



## **KEY ISSUES**

The LCLGA was steadily growing its visitor economy to around \$360m in December 2019.

The visitation rate to the LC, based on a three-year rolling average, had decreased by around 60% in March. Given this is a three-year average, with growth in the last two, the recent decline is extreme.

As we emerge from the COVID-19 restrictions this strategy will support approximately 870 operators in the region who are critical to sustaining and growing the Visitor economy.

The attached plan is our first approach to supporting the recovery of the LC Visitor Economy which will no doubt be amended and adapted as we respond to the rapidly changing environment.

We are not seeking additional resources but may bring specific scoped projects to the Board for consideration as we implement the attached strategy on a case-by-case basis.

## **RECOMMENDATION**

It is recommended that the Board approve the attached strategy, via email by 5:30 pm on the 26th of May 2020.

The Directors decision should be emailed to the Executive Officer at [eo@lclga.sa.gov.au](mailto:eo@lclga.sa.gov.au) and state:

*I (approve or reject) the Limestone Coast Recovery and Rebuilding Action Plan (COVID-19) and acknowledge that I received the recommendation report on the (please insert date the report was received – for most people this should be the 22/5/2020).*

## LIMESTONE COAST RECOVERY & REBUILDING ACTION PLAN (COVID19)



**Strategic Goal:** Provide a coordinated and comprehensive approach to rebuild our visitor economy in the Limestone Coast.

### STRATEGIC CONTEXT

Prior to the bushfires and CoVid19, the Limestone Coast visitation and expenditure was strong and forecasting growth.

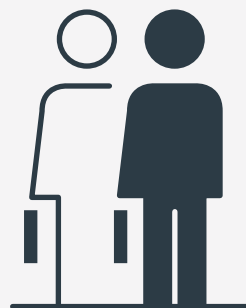
The Limestone Coast had a good balance of visitation with Domestic & International, and the reasons for visits varied from Leisure, Visiting Friends & Relatives (VFR), Business or Corporate and Events including participation events. With so much diversity in tourism experiences across the region, there are many individual businesses, organisations and stakeholders who contribute to our Limestone Coast visitor economy which was valued at \$369m pa (year ending December 2019).



**355,000**  
INTRASTATE



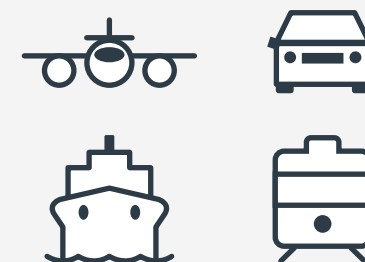
**289,000**  
INTERSTATE



**688,000**  
TOTAL VISITORS



**762,000**  
DAY TRIPS  
**2,131,000**  
TOTAL NIGHTS



**644,000**  
DOMESTIC  
**44,000**  
INTERNATIONAL



**24**

TOURISM  
GROUPS



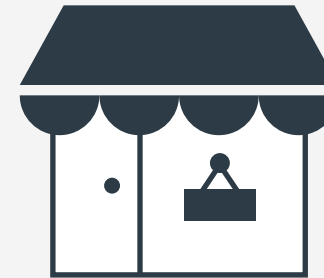
**7**

COUNCILS



**9**

VISITOR  
INFORMATION CENTRES



**875**

TOURISM  
BUSINESSES



**3**

LEVELS OF  
GOVERNMENT

The LCLGA is investing to develop a Destination Tourism & Marketing Plan. This strategy will provide a catalyst for collaboration and focussed investment of our resources to market and promote our region; and attract tourism infrastructure investment. This strategy aims to provide a pathway for sustainable prosperity.

This strategy will be completed in August 2020.

# STRATEGIC THEMES FOR RECOVERY & REBUILDING



**LCLGA**  
Limestone Coast  
Local Government  
Association



The Limestone Coast historically has enjoyed a healthy mix of visitation from Domestic and International markets. This mix will change in the short term, given some restrictions are lifting and some uncertainty about International travel. South Australia consumers spend \$3.3b per year on outbound travel, this is an opportunity to divert travel plans into regions. Tourism Australia with 6M who normally travel overseas each year there is a significant opportunity to capture this spend in regional communities.

Current indications, from government, reveal that there could be relaxing of some travel restrictions to allow intrastate travel. Current indications, from government, reveal that there could be relaxing of some travel restrictions to allow intrastate travel. This would be followed by the opening of state borders in the Northern Territory and Western Australia most likely ahead of Victoria.

It is also anticipated that the first international travel will occur in a travel bubble with NZ before being extended to other countries that are considered low risk. This staged lifting of travel restrictions will require our planning and delivery to be flexible and nimble so it can be quickly adjusted to the changing market and government policy.

With a built-up propensity to travel, it is reasonable to imagine that initially the types of travel will be day trips/intrastate, then interstate, followed by

short haul international markets and finally long haul. Depending on the progress of states like Victoria and NSW in containing the virus it is also conceivable that Travel between SA and NZ could occur before some state Borders are opened.

Tourism Australia reports the optimistic markets of India, Germany and United Kingdom will some of the first to reach our shores, as opposed to pessimistic markets of Indonesia, Malaysia & Japan.

Air access is going to be a critical link in the revival of travel. Some low-cost carrier's business model is based on volume and with social distancing measures on flights, this will limit volumes and therefore will affect the price to fly. Also, the business traveller will be less convinced to travel after the realisation that some meetings can occur online, doubled with higher priced flights, it may not be as viable to fly as often. This synopsis does position the Limestone Coast well as a self-drive destination - it may be the safest and most affordable option for some travellers.

The event sector (including business and conferences) was one of the first hit with restrictions and may well be one of the last to lift. This will require ongoing support and some innovative thinking to keep the large volunteer base enthused, focused and ready to deliver when we can once again come together.

## THE STRATEGIC THEMES FOR THIS ACTION PLAN

### WELLBEING

Supporting our industry to recover and be ready to rebound when the time comes. Facilitating connections and capacity building activity and access to funding programs.

### ADVOCACY + LEADERSHIP

Articulating the regional position into other realms of government and advocating for the visitor economy

### COMMUNICATION

Comprehensive coordination of all communication platforms will assist the region to have stronger share of voice in what will be a very cluttered landscape as Australia and the globe emerges from restrictions.

### EVENTS

Assisting with event placement to avoid unnecessary clashes as restrictions lift and postponed events try to reschedule. Promotion of the events that are on across the region.

### PLANNING

Infrastructure and Major projects to be considered, prepared in readiness to enable business and the region to bounce back.

# STRATEGIC THEMES FOR RECOVERY & REBUILDING



## DELIVERY METHOD

The Limestone Coast regional tourism program is well governed by sub-committee of the Limestone Coast LGA called the Tourism Management Group who provide strategic guidance and support to the Tourism Industry Development Manager.

Currently the Tourism Industry Development Manager is meeting weekly to provide regional intelligence with SATC and Tourism Australia. In addition to regular meetings with Tourism Industry Council SA and Australian Tourism Export Council.

The regional tourism program will direct its resources to deliver the Limestone Coast Recovery & Rebuilding Action Plan. To accelerate the delivery and meet timelines the Tourism Management Group proposes the establishment of a Tourism Taskforce.

The Tourism Taskforce is a selected group with expertise from across the region, potentially

consisting of Visitor Information Centre Managers and/or Economic Development Managers from Councils. They will assist on the delivery of operational elements of the Action Plan.

It is essential to have a representative from each council to ensure the alignment of messaging is consistent with individual councils' responses to CoVid19 and other marketing / tourism strategies.

This will help with the development and curation of content and importantly messaging with consumers, the 24 tourism groups across the region and the 875 tourism operators. Noting that we have a closed Facebook Group that is proving to be a successful platform for information sharing, with 157 members to date.

## FUNDING

All remaining budget and resourcing for the financial year 2019.20 will redirected to the delivery of this Action Plan. While some components will need to be explored further, it is anticipated there will be no more additional funding required from member councils for the current financial year.

In addition, the SATC will provide a grant of \$10k + GST to the region to assist with the delivery of the action plan.

## STRATEGIC THEME 1. WELLBEING

The visitor economy is wide ranging with approximately 875 operators generally small to medium sized businesses. There are 24 tourism & business associations.

The hibernation has had substantial and far reaching effects on the sector.

To rebuild the visitor economy will require a collective effort and our role is to support, connect, strengthen capability and communicate funding programs to our industry partners. This will contribute to their mental and physical ability to rebuild and rebound when the time comes.

## STRATEGIC THEME 1. WELLBEING



**LCLGA**  
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Local Government  
Association



STRATEGIC INITIATIVE	NUMBER	ACTIONS	RESPONSIBILITY	ACTION MEASURE
Connect, Network + Support our Industry	1.1	Tourism Industry Network Communication > Closed Group Facebook Page > Fully maintained database > E-news	TIDM	Facebook Page established & Curated Database updated & maintained e-news distributed
	1.2	Disseminate reliable, accurate and relevant information	Council networks + TIDM	Information disseminated
	1.3	Conduct Regional industry Sentiment Survey	LCLGA + RDALC	Survey conducted
	1.4	Collate regional themes from industry and feed into other levels of government and industry associations.	TID + Stakeholders	Survey collated & distributed
	1.5	Create Virtual Tourism Expo with local industry to champion experiences and build confidence on-line	TIDM	Virtual Expo created; delivered & participation levels are good
Build our Industry's Capability	1.6	Ensure Digital Training opportunities are well communicated	Council networks + TIDM	Information disseminated + participation levels are good
	1.7	Retain & grow listings on ATDW	TIDM	Number of ATDW Listings
	1.8	Coordinate familiarisations for Limestone Coast Locals	TIDM	Participation levels are good and famils are delivered
	1.9	Encourage industry take-up of CoVid Clean Accreditation	TIDM	Industry participation is good
Ensure travel trade is informed and familiar with the Limestone Coast in context with Melbourne to Adelaide Touring.	1.10	On-line training provided to the key markets (as per 3.2 + 3.3)	TIDM	Training delivered
	1.11	Product updates circulated monthly or when relevant	TIDM	Number of Product Update's delivered
	1.12	Maintain Trade database	TIDM	Database maintained
	1.13	Link into SATC Global Trade Strategy	TIDM	Limestone Coast included in SATC activity
	1.14	Participate in Virtual trade shows when available		Number of trade shows attended
Access to funding	1.15	Re-direct existing budget to the Action Plan, Including the \$10k injection grant from SATC	TIDM	SATC \$10k Secured
	1.16	Communicate funding opportunities > \$10,000 Small Business Grant > Regional Events Fund > \$10,000 Emergency Cash > And Other Programs		Information disseminated

## STRATEGIC THEME 2. ADVOCAY & LEADERSHIP



**LCLGA**  
Limestone Coast  
Local Government  
Association



Using data, local industry insights and intelligence, ascertain the regional impact on our visitor economy, position and then articulating these opportunities for rebuilding with regional stakeholders and government.

Represent the region and tourism/hospitality sector in forums and meetings.

Lead by example in adherence to social distancing measures and facilitate enabling activities and infrastructure to assist the region in rebounding.

STRATEGIC INITIATIVE	NUMBER	ACTIONS	RESPONSIBILITY	ACTION MEASURE
Advocate for the regional visitor economy	2.1	Collate industry insights and themes, then disseminate data to industry and stakeholders	TIDM	Insights collated and disseminated
	2.2	Report key themes to local, state & federal government representatives	LCLGA Board + Stakeholders	Themes reported
Strategies and activities are aligned	2.3	Ensure regional activities align with > Member councils, > 24 x tourism & business associations. > Strategies and directions of South Australian Tourism Commission and where relevant Tourism Australia > Other stakeholders	TIDM	Alignment occurs
Support enabling activities and projects	2.4	Review the Priorities and actions for the sector in the Regional Growth Strategy	LCLGA Tourism Management Group	Review completed

## STRATEGIC THEME 3. COMMUNICATION



**LCLGA**  
Limestone Coast  
Local Government  
Association



As the region rises from hibernation, it will enter a very cluttered and competitive commercial world. Most brands and destinations are currently planning their rebound marketing activities, and as a region, we will need a sharp focus on our target market - Visiting Friends & Relatives (VFR). In some markets, there will be a built up propensity to travel, and we will need to be ready to leverage that appetite, as well as, scalable as the restrictions lift. We anticipate the lifting of restrictions may occur across 4 phases.

PHASE 1	Intrastate	Build local awareness through storytelling, sharing and in-region famils	Short to medium
PHASE 2	WA & NT (TBC)	Expand storytelling with itinerary builder as tactical	Medium
PHASE 3	Domestically	Partner with ITO's to drive itinerary planning and product knowledge. Host in region famils	Medium to Long
PHASE 4	Bubble (Australia & NZ)	Grow messaging - noting if Victoria and NSW continue to have cases this may not open before those borders	Long

We will need to be careful with the timing and tone of the message as we transition out of hibernation. There is a range of consumer facing touchpoints that already exist, this plan will align these and provide work towards suggested wording and digital assets (video & images) to have a consistent and uniform voice from the region. There will be minimal activity in the international markets, apart from maintaining existing relationships, providing on-line support for itinerary builders and providing on-line training.

The Mixed Dozen Platform [limestonecoast.org.au](https://limestonecoast.org.au) will be very valuable to provide a tactical landing point for any consumer or trade marketing.



## STRATEGIC THEME 3. COMMUNICATION



**LCLGA**  
Limestone Coast  
Local Government  
Association



STRATEGIC INITIATIVE	NUMBER	ACTIONS	RESPONSIBILITY	ACTION MEASURE
Data Collection	3.1	Use digital insights to determine activity timing, tone & content	TIDM	Insights collated
Redefine regional target audiences / customer profiles	3.2	Undertake activities to best determine our ideal customer(s) for the region	TIDM + SATC	Ideal Customer(s) identified
	3.3	Align communication methods to the agreed ideal customer(s)	TIDM	Communication Plan developed
	3.4	Consideration of messaging to attract new residents through VFR activities and migration	TIDM + PIRSA	Messaging developed
Curate & Create content relevant to our target audience	3.5	Align communication messages with existing platforms etc. - All local council # > #UnearthOurTreasures > Interact Limestone Coast > Shop Limestone Coast > SATV > #SeeSouthAustraliafromHome > Love from Aus > There's Still Nothing like Australia	TIDM	Communication aligned
Reignite awareness & Actively market the Limestone Coast as a destination	3.6	Develop a consumer marketing campaign > A suite of templates and key messaging for uniform voice	TIDM	Consumer Marketing Campaign developed
	3.7	Deliver Consumer Marketing Campaign > Digital assets websites, social platforms, e-news, databases, industry groups		Consumer Marketing Campaign delivered

## STRATEGIC THEME 4. EVENTS



**LCLGA**  
Limestone Coast  
Local Government  
Association



**Events play a vital role in encouraging visitation and expenditure in a tactical way.**

Events bring our communities together and shine a light on our creative industries. Events stimulate activity and provide visitors with another reason to commit to a visit. They contribute to increased length of stay and traditionally have reported higher spend per visitor.

The Limestone Coast hosts around 110 events each year, with some recently cancelled or postponed there is scope for regional coordination to avoid timing clashes and ideally to help provide additional promotion of events to attract visitors and prevent industry fatigue.

STRATEGIC INITIATIVE	NUMBER	ACTIONS	RESPONSIBILITY	ACTION MEASURE
Understand the impact of restrictions on regional events	4.1	Audit regional events and create a database	TIDM	Audit completed & database created
	4.2	Determine the likelihood of postponed, rescheduled or cancelled events. Assist in re-shaping of event delivery	TIDM	Events re-scheduled or reshaped
	4.3	Central Event scheduling service to avoid clashes as events begin to reschedule	TIDM	Events database maintained
Build a regional events proposition	4.4	Market regional events under the Regional Brand - Unearth Our Treasures	TIDM	Events marketed
Access to funding	4.5	Ensure funding opportunities are well communicated > Regional Events & Festivals Funding Program > Umbrella Festival Funding > And others	TIDM	Information disseminated  Number of applications from Limestone Coast events are good

## STRATEGIC THEME 5. PLANNING



**LCLGA**  
Limestone Coast  
Local Government  
Association



With restrictions slowly lifting and some indication around timeframes for re-opening, this does provide the sector with an opportunity to show its solidarity and plot a path for a more connected and sustainable future.

So rather than trying to return to business as usual as soon as possible, the challenge is to think about the type of consumption that underpins sustainable ways of the travel and trade industry. How do we ideally want the visitor economy to perform in the future?

STRATEGIC INITIATIVE	NUMBER	ACTIONS	RESPONSIBILITY	ACTION MEASURE
Tourism Infrastructure & Major Project Wishlist	5.1	Conduct a TOURISM THINK TANK on-line to draw out ideas, thoughts and actions, collate ideas and feedback to region	TIDM	Tourism Think Tank delivered
	5.2	Review the Regional Prospectus - Tourism section	LCLGA Tourism Management Group + TIDM	Review completed
Develop new experiences	5.3	Work with industry to innovate and evolve existing experiences and product offerings	TIDM	New experiences created

# STAKEHOLDER COMMUNICATION TABLE



	TOURISM OPERATORS	TOURISM & BUSINESS ORGANISATIONS & ASSOCIATIONS	TRADE (WHOLESALE & ITO'S)	SATC	RDALC	LOCAL AGENCY PIRSA, DEW, DEC	LOCAL MEDIA	EXTERNAL MEDIA	MP'S	COUNCIL
Email	✓	✓		✓	✓	✓	✓	✓	✓	✓
Media Release							✓	✓	✓	✓
Industry e-news	✓	✓		✓	✓					
Industry Sentiment Survey	✓	✓								✓
Product Update	✓	✓	✓	✓	✓		✓	✓	✓	
Virtual Tourism Expo	✓	✓	✓							
Tourism Think Tank	✓	✓								✓
Phone Call	✓	✓	✓ Domestic Only	✓	✓	✓				✓
On-Line Meeting	✓		✓							✓
On-line Training	✓	✓	✓	✓						
Funding Opportunities	✓	✓								✓
Facebook - Consumer Facing										✓
Facebook Closed Group	✓	✓								
<a href="http://www.limestonecoast.org.au">www.limestonecoast.org.au</a>	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

## REGIONAL RESPONSE PORTALS



Tatiara District Council	Tatiara Open for Business <a href="https://visittatiara.com.au/stay/tatiara-business-directory/">visittatiara.com.au/stay/tatiara-business-directory/</a>
Naracoorte Lucindale Council	<a href="https://naracoortelucindale.sa.gov.au/community/coronavirus-covid-19">naracoortelucindale.sa.gov.au/community/coronavirus-covid-19</a>
Kingston District Council	<a href="https://kingstondc.sa.gov.au/our-community/emergency-management/coronavirus-covid-19">kingstondc.sa.gov.au/our-community/emergency-management/coronavirus-covid-19</a>
Wattle Range Council	<a href="https://wattlerange.sa.gov.au/living-here/emergency-management/coronavirus-covid-19">wattlerange.sa.gov.au/living-here/emergency-management/coronavirus-covid-19</a>
District Council of Robe	<a href="https://robe.sa.gov.au/community/latest-news/covid-19">robe.sa.gov.au/community/latest-news/covid-19</a>
District Council of Grant	Care Package <a href="https://dcgrant.sa.gov.au/council/latest-news/district-council-of-grant-launch-new-care-package">dcgrant.sa.gov.au/council/latest-news/district-council-of-grant-launch-new-care-package</a>
City of Mount Gambier	Our City, Our Response <a href="https://haveyoursaymountgambier.com.au/covid-19">haveyoursaymountgambier.com.au/covid-19</a> + Tourism Recovery Work Plan (TBC)
RDA Limestone Coast	Small Business Recovery Package (TBC)
PIRSA	<a href="https://pir.sa.gov.au/emergency_management/covid-19_and_primary_industries">pir.sa.gov.au/emergency_management/covid-19_and_primary_industries</a>

## ACRONYMS

LCLGA	Limestone Coast Local Government Association
SATC	South Australian Tourism Commission
RDALC	Regional Development Australia Limestone Coast

TIDM	Tourism Industry Development Manager
VFR	Visiting Friends & Relatives
ATDW	Australian Tourism Data Warehouse

## 7.6 PROACTIVE ADVOCACY

### BACKGROUND

One of the key functions of the LCLGA is to provide a vehicle for advocacy for our members. This can be done as both a reactive and proactive function.

Reactive advocacy means reacting to someone else's agenda that impacts our members or the community. In undertaking this type of work, forming effective relationships with key decision-makers is helpful to allow for advocacy access and does provide for generally more effective engagement and outcomes.

Proactive advocacy means a targeted process where we identify the key issues and our position (solution) and work in a very focused and aligned way. This approach does not necessarily mean we take the lead in an advocacy process. It may mean we work with other organisations (like the LGASA) to pursue our objectives.

Most organisations engage in advocacy opportunistically or reactively, and indeed the LCLGA has worked in this way, and will continue to do so for some issues. However, one of the initiatives raised in the strategic plan is to develop a proactive approach to advocacy so essential topics can be pursued.

At the next Board meeting (August) we will be looking to agree on our top advocacy issues for the LCLGA to develop a proactive position and plan.

The types of issues previously advocated on includes:

- Investment in Roads
- National Broadband
- Mobile Phone Coverage
- Sustainable ground and surface water
- Sustainable unconventional gas exploration
- Waste Management and Recycling
- Migrant resources
- Emergency Services Sector Reform
- SA Productivity Commission Review
- Investment in drainage & bridge networks
- Coastal Alliance and Erosion
- Regional Airports
- Regional Development
- Road Safety
- Education in the Limestone Coast
- 4WD Drive Access to National Parks
- Inquiry into the Forestry Industry in the Limestone Coast
- Regional health services
- Community transport
- Social Wellbeing
- Expanded mental health services

We will follow up with Councils after this Board meeting and will be looking for feedback on the following questions:

- What are your top five issues for the Limestone Coast region?
- What position do you think we should be taking?
- Who is in the best position to undertake this advocacy?

### **KEY ISSUES**

Developing a proactive advocacy agenda will allow for an efficient, effective and aligned approach to resolve key issues for our members.

### **RECOMMENDATION**

The Board note the proposed process to develop a proactive advocacy agenda and provide some preliminary feedback on the key areas to be considered.

Draft

## **Draft Minutes of the LGA Board of Directors Meeting held on Thursday 23 April 2020 at 1:00 pm in the Boardrooms at Local Government House, 148 Frome Street, Adelaide**

### **1. Welcome, Present & Apologies**

The President opened the meeting at 1.02 pm and welcomed members and staff.

#### **1.1 Present**

Mayor Sam Telfer <i>(via Videoconference)</i>	Director / LGA President
Mayor Gillian Aldridge OAM <i>(until 3.38pm)</i> <i>(via Videoconference)</i>	Director / Office of the Immediate Past President
Mayor Kevin Knight <i>(until 4.47pm)</i>	Director
Mayor Peter Matthey OAM <i>(via Videoconference)</i>	Director
Mayor Clare McLaughlin <i>(via Videoconference)</i>	Director
Mayor David O'Loughlin <i>(via Videoconference)</i>	Director
Mayor Keith Parkes <i>(via Videoconference)</i>	Director
Mayor Karen Redman <i>(via Videoconference)</i>	Director / Chair of GAROC
Mayor Erika Vickery OAM <i>(via Videoconference)</i>	Director / Chair of SAROC
Mayor Jan-Claire Wisdom <i>(until 4.05pm)</i> <i>(via Videoconference)</i>	Director

#### **LGA Secretariat:**

Matt Pinnegar	Chief Executive Officer
Lisa Teburea	Executive Director Public Affairs
Dr Andrew Johnson	Executive Director Corporate Governance / Mutual
Andrew Wroniak	Director Corporate Services
Ashlea Lyall	Executive Assistant to the CEO and President <i>(minutes)</i>

#### **1.2 Apologies & Absences**

Nil



# Draft

## 2. Minutes of Previous Meeting

### 2.1 Minutes of Meeting held 19 March 2020

Moved Mayor Vickery Seconded Mayor McLaughlin that the LGA Board of Directors confirms the minutes of:

- the meeting held on 19 March 2020; and
- the special meeting held on 2 April 2020

as true and accurate records of the proceedings held.

**Carried**

### 2.2 Resolutions and actions from Previous Meetings

Moved Mayor Wisdom Seconded Mayor Aldridge that the LGA Board of Directors notes progress with resolutions resulting from the meeting of 19 March 2020 and outstanding resolutions from earlier meetings.

**Carried**

## 3. LGA Updates

### 3.1 Report from the LGA President

The President provided a verbal update on the report.

Moved Mayor Matthey Seconded Mayor Redman that the LGA Board of Directors notes the verbal update and the report.

**Carried**

### 3.2 ALGA Update

ALGA President Mayor David O'Loughlin provided a verbal update on the activities of the ALGA.

### 3.3 Report from the LGA CEO

The CEO provided a verbal update on the report.

Moved Mayor Aldridge Seconded Mayor Wisdom that the LGA Board of Directors notes the report.

**Carried**

## 4. Reports from Bodies Established Pursuant to the LGA Constitution

### 4.1 LGA Audit & Risk Committee *(no update)*

### 4.2 GAROC Committee *(no update)*

# Draft

## 4.3 SAROC Committee

SAROC Committee Chairperson, Mayor Erika Vickery, provided a verbal update.

Moved Mayor Vickery Seconded Mayor Parkes that the LGA Board of Directors notes the draft minutes of the meeting of the SAROC Committee held on 19 March 2020.

**Carried**

## 4.4 CEO Advisory Group *(no update)*

## 4.5 LGASA Mutual *(refer confidential reports)*

## 4.6 LGA Procurement *(no update)*

## 5. Invited Guest Speakers

Richard Altman of Richard Altman Consulting addressed the meeting regarding the LGA CEO Performance and Remuneration Review 2018-2019 (In Camera Report 9.3).

## 6. Proposed Items of Business submitted by Member Councils

Nil.

## 7. Reports for Discussion

### 7.1 LGR&DS Funding Request – COVID-19 resources, support and guidance

Executive Director Public Affairs Lisa Teburea provided a verbal update to the report.

Moved Mayor Knight Seconded Mayor Redman that the LGA Board of Directors approve funding of \$200,000 from the Local Government Research and Development Scheme to fund resources, support and guidance for councils in response to the COVID-19 public health emergency.

**Carried**

### 7.2 Independent review into South Australia's 2019-20 bushfire season

Executive Director Public Affairs, Lisa Teburea provided a verbal update to the report.

Moved Mayor Wisdom Seconded Mayor Redman that the LGA Board of Directors:

1. notes the report; and
2. notes the LGA's submission to the *Independent review into South Australia's 2019-20 bushfire season*.

**Carried**

# Draft

## 7.3 LGA Financial Results Year to 31 March 2020

Director Corporate Services Andrew Wroniak provided a verbal update to the report.

Moved Mayor Parkes Seconded Mayor Vickery that the LGA Board of Directors notes the report on the LGA's year to date finances to 31 March 2020.

**Carried**

## 7.4 3rd Quarterly KPI Strategic Report 2019/20

Director Corporate Services Andrew Wroniak provided a verbal update to the report.

Moved Mayor Matthey Seconded Mayor Knight that the LGA Board of Directors notes the report on the performance of the LGA to 31 March 2020 against the 2019/20 strategic objectives.

**Carried**

*2.00pm Mayor O'Loughlin left the meeting*

## 7.5 Local Government Information Linkages and Capacity Building Program - Grant Round 1

Director Policy, Lea Bacon provided a verbal update to the report.

Moved Mayor Redman Seconded Mayor Aldridge that the LGA Board of Directors:

1. notes the report;
2. endorses the Local Government Information Linkages and Capacity Building Assessment Panel's recommendations from round one of the LGILC grant program; and
3. authorises the LGA to undertake a second LGILC Grant round.

**Carried**

*2.04pm the meeting was adjourned*

*2.12pm the meeting resumed*

## 8. Confidential Reports

### 8.1 Grounds for moving into confidence

Moved Mayor Aldridge Seconded Mayor Vickery that the LGA Board of Directors resolves to consider the following items in confidence being satisfied that there are reasonable grounds for the information received, discussed or considered in relation to these items to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures and orders all observers at the meeting, with the exception of LGA staff on duty, be excluded from attendance at the meeting:

Draft

1. Agenda Item 8.2 - Confidential Resolutions and Actions from Previous Meetings;
2. Agenda Item 8.3 - LGASA Mutual Board Confidential Minutes of Meeting;
3. Agenda Item 8.4 - Hospitality, Travel and Accommodation Policy Update;
4. Agenda Item 8.5 - 2020 Local Government Community Survey;
5. Agenda Item 9.1 – Adelaide Cemeteries Authority Board Nominations; and
6. Agenda Item 9.2 – Strategic Planning.

**Carried**

*There were no observers present to leave the meeting.*

## **8.2 Confidential Resolutions and Actions from Previous Meetings**

Moved Mayor Parkes Seconded Mayor Redman that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
2. notes progress of confidential resolutions resulting from the meeting of 19 March 2020 and outstanding confidential resolutions from earlier meetings including the LGA Executive Committee; and
3. having considered Agenda Item 8.2 - *Confidential Resolutions and Actions from Previous Meetings* in confidence resolves to retain the report in confidence within the parameters of the original resolutions contained within; and release the resolution.

**Carried**

*2.16pm Mayor O'Loughlin returned to the meeting*

## **8.3 LGASA Mutual Board Confidential Minutes of Meeting**

Moved Mayor Parkes Seconded Mayor Redman that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
2. notes the summary report of the 11 March 2020 LGASA Mutual Board meeting;
3. notes the confidential minutes of the LGASA Mutual Board meeting held 11 March 2020 and the special meeting held 8 April 2020;

Draft

4. having considered Agenda Item 8.3 – *LGASA Mutual Board Confidential Minutes of Meeting* in confidence resolves to retain the report and attachments in confidence within the parameters of the original resolution contained within.

**Carried**

#### **8.4 Hospitality, Travel and Accommodation Policy Update**

Moved Mayor Aldridge Seconded Mayor Vickery that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
2. notes the report and attachments; and
3. having considered Agenda Item 8.4 - *Hospitality, Travel and Accommodation Policy Update* in confidence resolves to retain the report and attachments in confidence indefinitely on the grounds that this relates to strategic and negotiation issues.

**Carried**

#### **8.5 2020 Local Government Community Survey**

*Item deferred to next meeting.*

## **9. Late Reports**

### **9.1 Adelaide Cemeteries Authority Board Nominations - Confidential**

Moved Mayor Wisdom Seconded Mayor McLaughlin that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
2. notes the Nominations Committee of the LGA Board of Directors has considered the nominations received for the Adelaide Cemeteries Authority Board;
3. based on the recommendations of the Nominations Committee, forwards the following three nominees (including at least one male and one female) to the Minister for Transport, Infrastructure and Local Government for the appointment of one person to the Adelaide Cemeteries Authority Board for a term of three years, being (in alphabetical order):

Draft

- a. COURUS, MARY
  - b. DI IULIO, PAUL
  - c. OSTERSTOCK, MARK
- 4. notes the term of the current local government representative on the SA Local Government Grants Commission will be extended by the Minister for Transport, Infrastructure and Local Government by six months so the LGA nominations to that vacancy will be postponed; and
  - 5. having considered Agenda item 9.1 – *Adelaide Cemeteries Authority Board Nominations* in confidence resolves to release the report and resolution immediately after the matter is determined by the LGA Board of Directors and retains the attachment to the report indefinitely on the grounds that this relates to personal affairs information.

**Carried**

*3.25pm Mayor Matthey left the meeting*

*3.30pm Mayor Matthey returned to the meeting*

*3.38pm Mayor Aldridge left the meeting*

*3.51pm Mayor Knight left the meeting*

*3.55pm Mayor Knight returned to the meeting*

*4.05pm Mayor Wisdom left the meeting*

## **9.2 Strategic Planning - Confidential**

### **9.3 LGA CEO Performance and Remuneration Review for the Period 1 July 2018 to 30 June 2019 – In Camera**

Moved Mayor O'Loughlin Seconded Mayor Matthey that the LGA Board of Directors resolves to consider agenda Item 9.3 - *LGA CEO Performance and Remuneration Review for the Period 1 July 2018 to 30 June 2019* in camera being satisfied that there are reasonable grounds for the information received, discussed or considered in relation to this item to be treated in camera having considered clause 2.5.3 of the LGA Meeting Procedures and orders all observers and LGA staff at the meeting, with the exception of consultant Richard Altman be excluded from attendance at the meeting.

**Carried**

*4.10pm Richard Altman joined the meeting and all other observers and staff left the meeting.*

*4.47pm Richard Altman left the meeting*

*4.47pm Mayor Knight left the meeting*

**9.4 Correspondence Received**

There was general discussion.

**10. Questions With / Without Notice**

Nil

**11. Any Other Business**

Nil

**12. Calendar of upcoming Key Dates**

GAROC Committee – 4 May

CEO Advisory Group – 7 May

Audit & Risk Committee – 18 May

SAROC Committee – 21 May

**13. Next Meeting**

The next meeting of the LGA Board of Directors will be held at 1.00 pm on Thursday 21 May 2019 at Local Government House, 148 Frome Street, Adelaide, via videoconference.

**14. Close**

The meeting was declared closed at 4.54pm.

**Minutes confirmed**

.....

Chairperson signature

Date .....

## **LGA Board of Directors – Key Outcomes Summary –**

**23 April 2020**

### **LGR&DS Funding Request – COVID-19 resources, support and guidance**

The Board approved funding of \$200,000 from the Local Government Research and Development Scheme to fund resources, support and guidance for councils in response to the COVID-19 public health emergency.

### **Independent review into South Australia's 2019-20 bushfire season**

The Board noted the LGA's submission to the independent review into South Australia's 2019-20 bushfire season.

### **Local Government Information Linkages and Capacity Building Program – Grant Round 1**

The Board endorsed the Local Government Information Linkages and Capacity Building (LGILC) Assessment Panel's recommendations from round one of the LGILC grant program, and authorised the LGA to undertake a second LGILC ground round.

### **Adelaide Cemeteries Authority Board Nominations**

The Board resolved, based on the recommendations of the Nominations Committee, to forward three nominees, being Mary Coraus, Paul Di Iulio and Mark Osterstock, to the Minister for Transport, Infrastructure and Local Government, for the appointment of one person to the Adelaide Cemeteries Authority Board for a term of three years.

### **Local Government Grants Commission**

The Board noted that the term of the current local government representative on the SA Local Government Grants Commission will be extended by the Minister for Transport, Infrastructure and Local Government by six months so the LGA's nominations to that vacancy will be postponed.



Draft

## **Draft Minutes of the LGA Board of Directors Meeting held on Thursday 21 May 2020 at 1:00 pm in the Boardrooms at Local Government House, 148 Frome Street, Adelaide**

### **1. Welcome, Present & Apologies**

The President opened the meeting at 1.16 pm and welcomed members and staff.

#### **1.1 Present**

Mayor Sam Telfer <i>(via Videoconference)</i>	Director / LGA President
Mayor Gillian Aldridge OAM <i>(via Videoconference)</i>	Director / Office of the Immediate Past President
Mayor Kevin Knight	Director
Mayor Peter Matthey OAM <i>(via Videoconference)</i>	Director
Mayor Clare McLaughlin <i>(via Videoconference)</i>	Director
Mayor David O'Loughlin <i>(via Videoconference)</i>	Director
Mayor Keith Parkes <i>(via Videoconference)</i>	Director
Mayor Karen Redman <i>(via Videoconference)</i>	Director / Chair of GAROC
Mayor Erika Vickery OAM <i>(via Videoconference)</i>	Director / Chair of SAROC
Mayor Jan-Claire Wisdom <i>(via Videoconference)</i>	Director

#### **Guest Speakers:**

Kieron Paris	Head of Defined Benefit Scheme, Statewide Superannuation
Andrew Lawson	Director, AJL Solutions Pty Ltd

#### **LGA Secretariat:**

Matt Pinnegar	Chief Executive Officer
Dr Andrew Johnson	Executive Director Corporate Governance / Mutual
Lisa Teburea	Executive Director Public Affairs
Andrew Wroniak	Director Corporate Services
Ashlea Lyall	Executive Assistant to the CEO and President <i>(minutes)</i>

# Draft

## **1.2 Apologies & Absences**

Nil

## **2. Minutes of Previous Meeting**

### **2.1 Minutes of Meeting held 23 April 2020**

Moved Mayor Wisdom Seconded Mayor Vickery that the LGA Board of Directors confirms the public minutes of the meeting held on 23 April 2020 as a true and accurate record of the proceedings held.

**Carried**

### **2.2 Resolutions and actions from previous meetings**

Moved Mayor Knight Seconded Mayor Aldridge that the LGA Board of Directors notes progress with resolutions resulting from the meeting of 23 April 2020 and outstanding resolutions from earlier meetings.

**Carried**

## **3. LGA Updates**

### **3.1 Report from the LGA President**

The President provided a verbal update on the report.

Moved Mayor Vickery Seconded Mayor Wisdom that the LGA Board of Directors notes the report.

**Carried**

### **3.2 ALGA Update**

ALGA President Mayor David O'Loughlin provided a verbal update on the activities of the ALGA.

### **3.3 Report from the LGA CEO**

The CEO provided a verbal update on the report and introduced Kieron Paris, Head of Defined Benefit Scheme, Statewide Superannuation.

Mr Paris addressed the meeting about the Statewide Superannuation Salarylink Fund and answered questions from the Directors.

Moved Mayor Redman Seconded Mayor Matthey that the LGA Board of Directors notes the report.

**Carried**

Draft

#### **4. Reports from Bodies Established Pursuant to the LGA Constitution**

##### **4.1 LGA Audit & Risk Committee** *(no update)*

##### **4.2 GAROC Committee**

GAROC Committee Chairperson, Mayor Karen Redman, provided a verbal update to the report.

Moved Mayor Redman Seconded Mayor Aldridge that the LGA Board of Directors notes the draft minutes of the meeting of the GAROC Committee held on 4 May 2020.

**Carried**

##### **4.3 SAROC Committee**

SAROC Committee Chairperson, Mayor Erika Vickery, provided a verbal update on the meeting held earlier that day and an overview of the items discussed.

##### **4.4 CEO Advisory Group** *(refer confidential reports)*

##### **4.5 LGASA Mutual** *(no update)*

##### **4.6 LGA Procurement** *(no update)*

#### **5. Invited Guest Speakers**

Kieron Paris, Head of Defined Benefit Scheme, Statewide Superannuation (refer Agenda Item 3.3)

Andrew Lawson, Director, AJL Solutions Pty Ltd, to present on his report (refer Agenda Item 8.9)

#### **6. Proposed Items of Business submitted by Member Councils**

Nil.

#### **7. Reports for Discussion**

##### **7.1 2020 OGM Items of Business**

Moved Mayor Matthey Seconded Mayor Redman that the LGA Board of Directors:

1. notes the report;
2. approves the LGA to enter into discussions to develop a trial of a Federally and/or State funded subsidy scheme and/or incentives in South Australia, for cars, light commercial vehicles, trucks and buses fuelled by alternative energy sources including electric, hybrid and hydrogen vehicles;

# Draft

3. approves the LGA to lobby the State Government and State Planning Commission to defer the introduction of the Planning and Design Code for all councils until:
  - a. the State Planning Commission has engaged with councils to address the errors, omissions and inconsistencies identified during the current consultation process;
  - b. the State Planning Commission has published a revised draft of the Code and has undertaken further consultation with local government on the draft Planning and Design Code, which has been incorporated within the ePlanning system; and
  - c. a comprehensive learning and development program has been developed in consultation with local government and implemented with all councils and relevant authorities; and
4. approves the LGA to advocate:
  - a. that cat management laws be consistent across local government jurisdictions whilst recognising resource limitations and operational realities of regional councils in administering the Act; and
  - b. that State Government through the Dog and Cat Management Board leads legislative reform including community consultation on cat management issues including registration and containment.

**Carried**

## **7.2 COVID-19 Update**

A verbal update on COVID-19 activities was provided under items 3.1, 3.2 and 3.3.

## **7.3 Local Government Research and Development Scheme**

Moved Mayor Knight Seconded Mayor Vickery that the LGA Board of Directors:

1. notes the report; and
2. approves the Local Government Research & Development Schemes Advisory Committee's recommendations on:
  - a. The LGR&DS proposed Budget for 2020-21.
  - b. The amendment of the 2020-21 Research and Development priorities in the LGR&DS Annual Business Plan to include 'projects that supports Local Government in responding to COVID-19'.
  - c. The 2020/21 LGR&DS LGA Secretariat (internal) applications for 9 projects totalling \$785,000.

**Carried**

# Draft

## 7.4 Council Ready Update

Moved Mayor Wisdom Seconded Mayor Parkes that the LGA Board of Directors notes the progress with the LGA Council Ready program and proposed next steps.

**Carried**

## 7.5 LGA Financial Results Year to 30 April 2020

Moved Mayor Knight Seconded Mayor Matthey that the LGA Board of Directors the report on the LGA's year to date finances to 30 April 2020.

**Carried**

## 8. Confidential Reports

### 8.1 Grounds for moving into confidence

Moved Mayor Redman Seconded Mayor McLaughlin that the LGA Board of Directors resolves to consider the following items in confidence being satisfied that there are reasonable grounds for the information received, discussed or considered in relation to these items to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures and orders all observers at the meeting, with the exception of LGA staff on duty and external consultant Andrew Lawson (for Agenda Item 8.9 only) be excluded from attendance at the meeting:

1. Agenda Item 8.2 - Confidential Minutes of Previous Meetings
2. Agenda Item 8.3 - Confidential Resolutions and Actions from Previous Meetings;
3. Agenda Item 8.5 - LGA CEO Advisory Group Confidential Update;
4. Agenda Item 8.6 - LGA Procurement - Constitution and Position Descriptions;
5. Agenda Item 8.7 - 2020 Local Government Community Survey;
6. Agenda Item 8.8 - Libraries Funding Agreement;
7. Agenda Item 8.9 - Review of 2019/20 Bushfires;
8. Agenda Item 8.10 - External Audit Plan 2019/20; and
9. Agenda Item 8.11 - Third Quarter Budget Review.

**Carried**

*There were no observers present to leave the meeting.*

## 8.2 Confidential Minutes of Previous Meetings

Moved Mayor Redman Seconded Mayor McLaughlin that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
2. confirms the confidential minutes of the meeting of 23 April 2020 as a true and accurate record of the proceedings held;
3. notes the in-camera minutes of 23 April 2020 will be dealt with later in the meeting; and
4. having considered Agenda Item 8.2 - *Confidential Minutes of Previous Meetings* in confidence resolves to retain the attached confidential minutes in confidence, within the parameters of the original resolutions contained within.

**Carried**

## 8.3 Confidential Resolutions and Actions from previous meetings

Moved Mayor Parkes Seconded Mayor Aldridge that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
2. notes progress of confidential resolutions resulting from the meeting of 23 April 2020 and outstanding confidential resolutions from earlier meetings including the LGA Executive Committee; and
3. having considered Agenda Item 8.2 - *Confidential Resolutions and Actions from Previous Meetings* in confidence resolves to retain the report in confidence within the parameters of the original resolutions contained within; and release the resolution.

**Carried**

## 8.4 LGA Audit & Risk Committee Confidential Minutes

*Deferred to the next meeting.*

## 8.5 CEO Advisory Group Confidential Minutes of Meeting

Moved Mayor Knight Seconded Mayor Redman that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures; and
2. notes the confidential minutes of the CEO Advisory Group meeting held on 7 May 2020; and

# Draft

3. having considered Agenda Item 8.5 – *CEO Advisory Group Confidential Minutes of Meeting* in confidence resolves to retain the attachment and discussion in confidence within the parameters of the original resolutions contained within.

**Carried**

## **8.6 LGA Procurement - Constitution and Position Descriptions**

*2.58pm Mayor O'Loughlin declared a conflict of interest and left the meeting for this item.*

*2.58pm all LGA staff excluding Matt Pinnegar, Lisa Teburea, Andrew Johnson and Ashlea Lyall left the meeting.*

Executive Director Corporate Governance, Dr Andrew Johnson gave a verbal update to the report.

Moved Mayor Matthey Seconded Mayor Redman that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
2. adopts the following documents:
  - LGA Procurement Constitution
  - LGA Procurement Board Director Position Description
  - LGA Procurement Board Chair Position Description
3. appoints Mayor David O'Loughlin as the LGASA Board Director on the LGA Procurement Board and Mayor Knight as the alternative LGASA Board Director on the LGA Procurement Board, for a term expiring 30 November 2022 (subject to continually meeting the eligibility criteria under the LGA Procurement Constitution);
4. to ensure stability during the transition to the arrangements under the new constitution, while acknowledging the requirement for an independent chair under the LGA Procurement Constitution, appoints Mayor David O'Loughlin as Chair of the LGA Procurement Board, for a term expiring 30 November 2022 (subject to continually meeting the eligibility criteria under the LGA Procurement Constitution);
5. asks the LGA Secretariat to commence recruiting the vacant independent director positions on the LGA Procurement Board;
6. undertake a review of the remuneration of the LGA Procurement Board and provide a report to the LGA Board as soon as practicable; and
7. having considered Agenda Item 8.6 - *LGA Procurement - Constitution and Position Descriptions* in confidence resolves to release the report, attachments and resolution immediately.

**Carried**

# Draft

*3.22pm the meeting adjourned*

*3.31pm the meeting resumed*

*3.31pm Mayor O'Loughlin returned to the meeting*

*3.31pm LGA staff returned to the meeting*

## **8.7 2020 Local Government Community Survey**

*Deferred to the next meeting.*

*3.32pm Consultant Mr Andrew Lawson joined the meeting.*

## **8.9 Review of 2019/20 Bushfires**

Andrew Lawson, Director, AJL Solutions Pty Ltd, gave a presentation and answered questions from Directors.

Moved Wisdom Mayor Seconded Mayor Redman that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
2. receives and notes the Lawson Report into the LGFSG involvement into the various fires and other incidents over the summer of 2019/20;
3. notes the key recommendations in the report including the requirement for:
  - resourcing - additional human, physical and technology-based resources.
  - governance - additional support to further develop and implement contemporary, best-practice doctrine as well as advocate for the implementation of those systems and processes across the local government and emergency management sectors.
  - capability development - additional support to coordinate and deliver education and development for all council personnel who make themselves available to support the Sector's response to emergencies, via their local operational arrangements and/or the LGFSG.
  - operations - additional physical resources (i.e. facilities and equipment) to enable the LGFSG to operate safely, effectively and efficiently in support of councils the emergency services, the other Functional Support Groups, Support Agencies and the community of South Australia.
4. requests the Secretariat prepare:
  - a response addressing the recommendations made in the report, together with a costed implementation plan.



Draft

- an options paper for the consideration of the Board, on a sustainable model for the operations of the LGFSG, considering both the level of service to be provided and the funding thereof.
- 5. releases the Lawson Report and appendices (excluding 4, 6-10) to the sector for their information; and
- 6. having considered Agenda Item 8.9 - *Review of 2019/20 Bushfires* in confidence resolves to release the report, relevant attachments (excluding appendices 4, 6-10) and resolution immediately.

**Carried**

*3.57pm Consultant Mr Andrew Lawson left the meeting.*

#### **8.8 Libraries Funding Agreement**

Moved Mayor Aldridge Seconded Mayor Redman that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
2. endorses the Libraries Negotiation Strategy (Summary) and the public awareness campaign to support the Strategy;
3. delegates responsibility for the negotiations to the LGA CEO; and
4. having considered Agenda Item 8.8 - *Libraries Funding Agreement* in confidence resolves to retain the report and attachment in confidence until the conclusion of negotiations with the State Government on the grounds that this relates to strategic negotiations.

**Carried**

#### **8.10 External Audit Plan 2019/20**

#### **8.11 Third Quarter Budget Review**

Moved Mayor Matthey Seconded Mayor Parkes that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
2. approves the adjustments detailed in the report to the full year budget resulting in:
  - a. A change in the operating activity budget deficit from \$252,000 to \$152,000 for 2019/20
  - b. No net change in the project activity budget for 2019/20
  - c. A capital expenditure budget reduction of \$355,000

Draft

3. having considered Agenda Item 8.11 - *Third Quarter Budget Review* in confidence resolves to release the report, attachment and resolution immediately.

**Carried**

## **9. Late Reports**

(Dealt with at Items 8.4 and 8.5).

## **10. Questions With / Without Notice**

Nil

## **11. Any Other Business**

### **11.1 In Camera Minutes of the LGA Board meeting held 23 April 2020**

Moved Mayor Seconded Mayor that the LGA Board of Directors resolves to consider agenda Item 11.1 – *In Camera Minutes of the LGA Board meeting held 23 April 2020* in camera being satisfied that there are reasonable grounds for the information received, discussed or considered in relation to this item to be treated in camera having considered clause 2.5.3 of the LGA Meeting Procedures and orders all observers and LGA staff at the meeting, with the exception of LGA CEO Matt Pinnegar, be excluded from attendance at the meeting.

**Carried**

*4.32pm all staff except for LGA CEO Matt Pinnegar left the meeting.*

## **12. Calendar of upcoming Key Dates**

Audit & Risk Committee – 18 May

SAROC Committee – 21 May

GAROC Committee – 6 July

CEO Advisory Group – 6 August

## **13. Next Meeting**

The next meeting of the LGA Board of Directors will be held at 1pm on Thursday, 18 June 2020 at Local Government House, 148 Frome Street, Adelaide, videoconference facilities will be available.

Draft

**14. Close**

The meeting was declared closed at 4.54pm.

**Minutes confirmed**

.....

Chairperson signature

Date .....

Draft

## **Draft Minutes of the South Australian Region Organisation of Councils (SAROC) Committee meeting held at 10:00am on 21 May 2020 at Local Government House Murray Mallee Boardroom, 148 Frome Street Adelaide (Via Video Conference - Zoom).**

### **1. Welcome, Present & Apologies**

The Chairperson opened the meeting at 10:00am and welcomed members and staff.

#### **1.1 Present**

##### **SAROC Committee**

Mayor Erika Vickery OAM\*

Mayor Dave Burgess

Mayor Peter Hunt

Mayor Moira Jenkins

Mayor Dean Johnson

Mayor Peter Matthey OAM\*

Mayor Clare McLaughlin\*

Mayor Bill O'Brien

Mayor Keith Parkes\*

Mayor Richard Sage

Mayor Leon Stephens

Mayor Sam Telfer\*

##### **Regional Executive Officers**

Peter Scott

Simon Millcock

Tony Wright

Tim Smythe

Graeme Martin

Leonie Boothby

##### **LGA Secretariat**

Lisa Teburea

Lea Bacon

Melissa Dahmen

Member / Chairperson (via video conference)

Member - (via video conference)

Member - (via video conference)

Member - (via video conference)

Member - (via video conference)

Member - (via video conference)

Member - (via video conference)

Member - (via video conference)

Member - (via video conference)

Member - (via video conference)

Member - (via video conference)

Member / LGA President - (video conference)

Eyre Peninsula LGA - (via video conference)

Legatus Group - (via video conference)

Limestone Coast LGA - (via video conference)

Murraylands & Riverland LGA - (video conference)

Southern & Hills LGA - (video conference)

Spencer Gulf Cities LGA - (video conference)

Executive Director, Public Affairs

Director, Policy

Executive Assistant (minutes)

\* LGA Board Director

#### **1.2 Apologies and Absences**

Nil

# Draft

## 2. Standing Items

### 2.1 Minutes of Meeting

Moved Mayor Hunt Seconded Mayor Matthey that the SAROC Committee confirms the minutes of its meeting held on 19 March as a true and accurate record of the proceedings held.

**Carried**

### 2.2 Resolutions and Actions

Moved Mayor Johnson Seconded Mayor McLaughlin that the SAROC Committee notes the progress with resolutions resulting from the meeting of 19 March 2020 and previous meetings of the SAROC Committee.

**Carried**

### 2.3 Finance Update

Moved Mayor Burgess Seconded Mayor Parkes that the SAROC Committee notes the year to date finances to 30 April 2020.

**Carried**

*10:10 – Mayor Stephens joined the meeting*

## 3. Invited Guest Speakers

Minister David Speirs – Department for Environment and Water, joined the SAROC Committee meeting at 12:20pm, and discussed the following items:

- Landscapes SA Regulations
- Solid Waste Levy
- Little Corellas
- Climate Partnerships – LG partnership proposal and Regional Sector Agreements
- Crown Lands
- Community Wellbeing

The Minister then answered questions the Committee Members and Regional Executive Officers had in relation to these topics.

## 4. Regional Executive Officers' Update

Moved Mayor Burgess Seconded Mayor Matthey that the SAROC Committee:

1. notes the communique;
2. supports the SAROC Chair in meeting with the RDSA Chair to agree on a united approach to the South Australia and Australian Governments that will gain support from RDSA on the approach for recovery efforts associated with impacts to regional SA based on COVID-19 that is in alignment with the LGASA and ALGA positions;
3. invites the RDSA Chair to attend the next available SAROC meeting to discuss amongst other items the strategic direction of SAROC and RDSA; and
4. that the Regional Health Services project in the 2019/2020 SAROC Business Plan should continue to be progressed.

**Carried**

Draft

## 5. Proposed Items of Business Submitted by Member Councils

Nil.

## 6. Reports for Discussion

### 6.1 Sand Drift on to Roads

Moved Mayor Hunt Seconded Mayor Stephens that the SAROC Committee:

1. notes the report;
2. recommends that the regional LGAs inform their constituent member councils that are eligible for the Commonwealth Government's the Drought Communities Program that costs associated with the mitigation of sand drift and the removal of sand from public roads in an area impacted by drought meet the eligibility requirement for projects; and
3. requests that the SAROC chair write to the Minister for Primary Industries and Regional Development Tim Whetstone MP to:
  - a. seek guidance from Primary Industries and Regions SA (PIRSA) on the legislative and regulatory provisions in place that allows a determination to be made, in a timely fashion, concerning responsibility and the ability for councils to recover costs in the instance where poor land management practices are thought to be the predominant factor in sand drifting onto roads; and
  - b. seek guidance on how the protection and reinstatement of public infrastructure can be better considered in national drought policy; noting that the National Drought Agreement (established in 2018) focuses on the roles and responsibilities of the Australian and State and Territory Governments.

**Carried**

### 6.2 Regional Waste Strategy - Update

Moved Mayor Jenkins Seconded Mayor O'Brien that the SAROC Committee:

1. notes the report; and
2. notes that the revised date for completion of the draft Regional Waste Strategy to SAROC is 31 December 2020.

**Carried**

### 6.3 SA Coastal Council Alliance - Update

Moved Mayor Parkes Seconded Mayor Sage that the SAROC Committee notes the report.

**Carried**

# Draft

## 6.4 SAROC Communication Plan

Moved Mayor Burgess Seconded Mayor Stephens that the SAROC Committee:

1. notes the report;
2. endorses the SAROC Communication Plan 2020-2023; and
3. notes that the resourcing requirements of implementing the plan will be included in the 2020-21 SAROC budget for endorsement by the Committee.

**Carried**

## 6.5 SAROC Annual Business Plan 2019-20 - Update

Moved Mayor Burgess Seconded Mayor Sage that the SAROC Committee:

1. notes the report;
2. notes the progress of actions within the *SAROC 2019-20 Annual Business Plan*

**Carried**

## 6.6 Draft SAROC Annual Business Plan 2020-21 and Budget

Moved Mayor Burgess Seconded Mayor Parkes that the SAROC Committee:

1. notes the report;
2. endorses the draft SAROC Annual Business Plan 2020-21 and budget; and
3. presents the draft SAROC Annual Business Plan 2020-21 and budget for approval to the LGA Board of Directors.

**Carried**

## 7. Confidential Reports

Nil

## 8. Late Reports

Nil

## 9. Any Other Business

Mayor Sam Telfer, Lisa Teburea (LGA) and Tom Caunce (LGA) provided SAROC with a verbal update on the GM Crops Legislation.

The committee also requested a report on the LGFSG response to the 2019/2020 summer bushfires be presented to the next SAROC meeting.

*Meeting adjourned at 11:20am*

*Meeting resumed at 12:20pm – Minister David Speirs – Department for Environment and Water joined the meeting (see guest speaker update)*

Draft

**10. Next Meeting**

The next meeting of the SAROC Committee will be held on Thursday 23 July 2020 at 10:00am in the Boardrooms at Local Government House, 148 Frome Street, Adelaide.

**11. Close**

The meeting was declared closed at 12:55pm.

**Minutes confirmed**

.....

Chairperson signature

Date .....



# SAROC Committee Meeting – Key Outcomes Summary – 21 May 2020

## Invited Guest Speakers – Minister David Speirs

Minister David Speirs – Department for Environment and Water, joined the SAROC Committee meeting and discussed the following items:

- Landscapes SA Regulations
- Little Corellas
- Climate Partnerships – LG partnership proposal and Regional Sector Agreements
- Crown Lands
- Community Wellbeing

The Minister then answered questions from the Committee Members and Regional Executive Officers in relation to these topics.

## Sand Drift on to Roads

The committee recommended that the regional LGAs inform their constituent member councils that they are eligible for the Commonwealth Government's the Drought Communities Program, and that costs associated with the mitigation of sand drift and the removal of sand from public roads in an area impacted by drought meet the eligibility requirement for projects. The committee also requested that the SAROC chair write to the Minister for Primary Industries and Regional Development Tim Whetstone MP to:

- a. seek guidance from Primary Industries and Regions SA (PIRSA) on the legislative and regulatory provisions in place that allows a determination to be made, in a timely fashion, concerning responsibility and the ability for councils to recover costs in the instance where poor land management practices are thought to be the predominant factor in sand drifting onto roads; and
- b. seek guidance on how the protection and reinstatement of public infrastructure can be better considered in national drought policy; noting that the National Drought Agreement (established in 2018) focuses on the roles and responsibilities of the Australian and State and Territory Governments.

## Regional Waste Strategy - Update

SAROC acknowledged the revised date for completion of the draft Regional Waste Strategy to SAROC is 31 December 2020.

## SA Coastal Council Alliance - Update

SAROC noted an update report from the SA Coastal Council Alliance.

**SAROC Communication Plan and SAROC Annual Business Plan 2019-20 – Update**

SAROC endorsed a new Communications Plan to enhance communication and engagement with member councils. The committee noted that the resourcing requirements of implementing the Communication Plan will be included in the 2020-21 SAROC budget. The committee also noted the progress of actions within the *SAROC 2019-20 Annual Business Plan*.

**Draft SAROC Annual Business Plan 2020-21 and Budget**

The committee endorsed the draft SAROC Annual Business Plan 2020-21 and budget and noted the feedback received from regional councils and regional LGAs. They also agreed to present the draft SAROC Annual Business Plan 2020-21 and budget for approval to the LGA Board of Directors.

## 8.3 EXECUTIVE OFFICER REPORT

### BACKGROUND

The last two months have been a very intense period as we continue the online delivery of our programs, support our networks and members, finalising the business plan and engage with our stakeholders and networks.

I continue to be impressed at how the LCLGA team has pulled together to support each other, our members and stakeholders while adapting our programs for remote delivery.

The Leadership Program didn't translate to online as effectively as our other projects, and consequently, it has been placed into hibernation until face to face delivery is workable.

We are also continuing work to update and in some cases, create policies, procedures and systems following advice from the Risk and Audit Committee.

For the next period, the focus will be (within and considering the impacts from COVID-19):

- Delivery of COVID-19 recovery plans
- Ensure the current program objectives are delivered
- Engage with stakeholders, members and government to ensure information is shared, and we communicate, advocate and create connections to ensure we can take advantage of quickly changing environments.
- Implement the Business Plan (once approved)
- Complete the destination marketing strategy
- Engage on SLRP funding applications
- Commence the review and update of the Roads Strategy
- Complete the JPB Agreements and at the right time seek government approval
- Engage with LEGATUS on the regional waste strategy
- Assess the outcomes from the UniSA regional MRF analysis
- Complete the Red Meat Cluster Strategy Review
- Support the Mayors and CEO's to stay connected.
- Plan to facilitate a workshop (possibly virtual) with our members and cross border Council CEO's to test cross border opportunities
- Support the Coastal Alliance
- Developed a shared capability strategy in Roads and Coastal

The main activities of the Executive Officer over the last two months have been

### Main Activities

- Sustaining alternative working environments with the LCLGA Team
- Business Plan
- Advocacy and networks
- Progressing projects
- Representation in various forums

## Meetings and Activities

- Engaged, participated and facilitated in over 50 zoom meetings
- Have joined the ac.care Risk and Audit Committee and attended Board meetings, committee meetings and planning workshops
- Completed staff PD reviews
- Attended four meetings on Regional Tourism including three with the Premier.
- Meetings Coonawarra Grape and Wine President on the future of the Mixed Dozen project
- Board workshop on Business Plan priorities
- SATC meetings and forum
- Economic Development Group meetings
- Tourism Management Group meetings
- Facilitate 13 CEO or Mayor Forums
- Red Meat Cluster Strategy
- LGFSG Meetings
- Regional Waste Strategy Steering Group meetings
- Waste pilot meetings Robe
- Waste Committee meetings
- SAROC meeting
- Discussions DEW and Eyre Peninsula on the go-live of the bathtub modelling maps for coastal inundation and flooding
- Assisted the Timber Harvesting and Haulage Contractors
- Business Plan Development
- Buy Local TV Campaign
- COVIDSafe Advertisements

## 8.4 STARCLUB FIELD OFFICER

### BACKGROUND

The Star Club program is funded by the Office of Recreation, Sport and Racing (ORSR) and the Limestone Coast Councils.

The program provides ongoing support, training and resources to recreation clubs in the Limestone Coast in the areas of governance, funding, volunteer protection, recruitment and retention, child-safe laws, strategic planning and general sustainability of a sporting club. This work is done in partnership and with resources from the Office of Recreation and Sport.

In addition to the Star Club program, we administer the Limestone Coast Regional Sporting Academy. The Academy provides young athletes in the Limestone Coast Region with Programs, Education, Physical Testing and Sport Specific Skill Based Programs to help them achieve their goals in elite sport and make them leaders in our communities.

### KEY ISSUES

The STARCLUB Field Officer (SFO) has been providing a return to COVID Safe training and competition advice, support and information to many Limestone Coast Clubs and Associations. This engagement has been done through phone calls, emails, zoom meetings and some face to face meetings (with appropriate social distancing requirements). There is a real strain on local club volunteers on their awareness and ability to implement the list of COVID-19 requirements.

The SFO has attended 3 online meetings since the 8<sup>th</sup> May hosted by Sports Minister Corey Wingard MP and Kylie Taylor (CEO - ORSR). These meetings provide up-to-date industry-relevant information about guidelines, responsibilities and requirements for Sports return to Training and Competition.

The STARCLUB Limestone Coast Facebook page is providing COVID-19 updates and information from ORSR and SA Police that is related to clubs and associations. Here is the link to the STARCLUB Facebook page - <https://www.facebook.com/sportse.com.au/>

The Grassroots Football, Cricket, and Netball Facility Program opened on the 1<sup>st</sup> April 2020 and closed on 30<sup>th</sup> April 2020. The SFO spoke with 16 clubs directly about the program and whilst some said they would lodge an application, many felt the 30-day window was too short a time to put together a solid and worthy grant application. Expected notification of successful applications is 30<sup>th</sup> June 2020.

All other ORSR Funding Programs are currently under review by the State Government - <https://www.orsr.sa.gov.au/funding/grantsreview>

The Limestone Coast Regional Sporting Academy is continuing to provide athletes with elite home strength and conditioning, cardio, sprint and flexibility programs. We have also delivered live Education sessions via webinars and live streaming that provide them with support on getting through this COVID-19 situation.

These online sessions are delivered every fortnight and have received great feedback from athletes and parents on how useful and motivating these sessions have been.

We recently had **Jess Trengrove** (Naracoorte born and bred, 2x Olympian, 2x Commonwealth Games Gold Medalist and has competed at multiple World Championships) and **Emma Checker** (2019-20 W-League champion with Melbourne City, Captained Adelaide United, represented Australia at under-17, under-20 and senior level with the Matildas.), attend a live stream

and share their stories on how they reached the elite level and how they are coping with being an elite athlete in the current situation. See attachment 1 for Education Session Schedule.

The LCRSA has also run an App-based running competition to support athletes who are looking to maintain a competitive edge and an extremely successful Exercise in Isolation Video Competition on the Academies Facebook page. <https://www.facebook.com/LCRSA/>

Please see attachment 2 for an example of parent and athlete feedback of the program.

# Limestone Coast Regional Sports Academy COVID-19 Education Program

This program has been put together to help you stay physically and mentally fit & healthy during the COVID-19 pandemic. The sessions will be education focused, with a strong practical flavour. Each session will have a slightly different format to help keep you engaged and learning.

We really want to keep you engaged with the Academy and with each other during these crazy times and we hope that you will get something different out of each of the sessions!

*The Zoom invitations and any further information/instructions for the sessions will come around the week before the session.*

Please be sure to join us!

## **Monday the 4<sup>th</sup> of May**

Coping with Uncertainty and Staying Motivated During Isolation (Emma Scharkie)

## **Monday the 18<sup>th</sup> May**

Group 1: Cooking and Eating in Isolation with Lauren (Lauren Stribley)

Group 2: Staying Healthy During COVID-19 (Lisa Barker)

## **Monday the 1<sup>st</sup> of June**

Guest Speakers: Hosted by Em Scharkie, hear from two South Australian athletes about how they have coped during COVID-19 and have the opportunity to ask questions about their journeys into elite sport.

Who will they be??

## **Monday the 15<sup>th</sup> of June**

Strength and Conditioning Check-in with Tony Checker. This session will give you all the opportunity to check in with Tony Checker regarding the at home programs and to discuss any mental/motivational barriers you may have had in getting it done with Emma Scharkie

## **Monday the 29<sup>th</sup> June**

Group 1: Staying Healthy During COVID-19 (Lisa Barker)

Group 2: Cooking and Eating in Isolation with Lauren (Lauren Stribley)



**LIMESTONE COAST REGIONAL  
SPORTING  
ACADEMY**

## Tony Elletson

---

**From:** Roslyn Curtis <r-curtis@bigpond.com>  
**Sent:** Thursday, 4 June 2020 7:51 PM  
**To:** Tony Elletson  
**Cc:** Curtis, Rachel (School SA)  
**Subject:** RE: info for you

Hi Tony,  
Thanks for the kind words. I am glad that I am in the academy as it has built my confidence up a lot more. Thankyou Rachel

Yep it is awesome!  
The academy has had benefits not just about sport.

The confidence to do this program is one of the benefits. She would not have done this at the end of 2018 when she first joined the academy, Rachel now is advising teachers of nonattendance to class, catching up on missed work, booking rooms to work in, all done as a single student with no moral support from a second participator from her school in the program and without prompt from me.

Another thing I picked up about a month ago was when Ainsley came back from a bike ride. I asked if he had eaten since getting back the answer was no. Rachel then went into telling her dad what she should be eating to help in the recovery and she got it right. The theory sessions are sinking in.

Please thank the staff in your office for their support. Rachel has spoken about her work experience with you very positively and enjoyed being there.

If the Ambassador program fits the criteria for items to be posted on the Academy's Facebook site its fine to go up.  
Regards  
Roslyn Curtis

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**From:** Tony Elletson [mailto:starclubse@lclga.sa.gov.au]  
**Sent:** Thursday, 4 June 2020 11:52 AM  
**To:** Roslyn Curtis  
**Subject:** RE: info for you

Wow that is awesome Roz.

I will put this up on the Facebook page on Saturday morning if that is ok. What a star Rachel is.

Look for the post on Saturday and please pass on our congrats to Rachel. I just told the other staff in my office and they also said well done. Rachel left a great impression on everyone in the office when she did work experience.

Regards

Tony



---

**From:** Roslyn Curtis <[r-curtis@bigpond.com](mailto:r-curtis@bigpond.com)>  
**Sent:** Wednesday, 3 June 2020 9:41 PM  
**To:** Tony Elletson <[starclubse@lclga.sa.gov.au](mailto:starclubse@lclga.sa.gov.au)>  
**Cc:** Curtis, Rachel (School SA) <[Rachel.Curtis597@schools.sa.edu.au](mailto:Rachel.Curtis597@schools.sa.edu.au)>  
**Subject:** info for you

Hi Tony,  
I'm not sure if this info is relevant to the Academy's Facebook page.

Rachel has been selected as 1 of 15 students from across SA to participate in the 2020 SA Rural ambassador program run by the Education dept.

She had to put in a written application in February for the position which she was lucky enough to win and was advised this in March.

The program aims to develop leadership, expand opportunities and make connections with similar minded people. Phil who is the signatory on the invitation letter is the best person to contact if needing more info on the program if the two attachments don't answer your questions. His email is on the bottom of the letter, his phone number is there also. He has been very good in responding to any query I have had, most often early morning.

Due to Covid unfortunately the program has been modified to meetings on line instead of the Adelaide visits. Rachel hopes they can do the face to face meetings so conversations flow a bit better than when online currently.

Recently the group met on line the minister of Education. A student from the ambassadors group was asked to write a letter of thank you to him, Rachel volunteered to do this. He responded with a YouTube video, in which Rachel was mentioned and has saved.

See what you think.

Regards

Roslyn Curtis

## 8.5 REGIONAL TOURISM PROGRAM

### BACKGROUND

#### DRAFT 2020-2025 Strategic Plan – Key Result Area: Building a stronger economy

*A strong economy relies on human capital (skills, knowledge and innovation), financial capital (investment), productivity (more from less), realising local competitive advantages, entrepreneurialism, value clusters, increased supply chain value capture from exports, capturing local value (buy local) and attracting spend from outside our area (investment and visitation).*

The LCLGA Board endorsed the Recovery & Rebuilding Action Plan (R&RAP) out of session during week commencing 25<sup>th</sup> May 2020. This plan will be regarded as a bridging plan while the Destination Tourism & Marketing Plan is completed – draft due August 2020.

### KEY ISSUES

The Tourism Management Group met on-line Tuesday 9<sup>th</sup> June 2020. Discussions centred around the return to business and tourism across the region, and these are captured in the meeting notes to be tabled at the Board meeting.

An update was provided on the R&RAP.

#### Economic Sustainability (was Wellbeing)

- Closed Facebook Group established with 208 members, 85 posts with 1,261 engagements, proving to be a robust platform to connect with industry and provide timely information.
- Industry database updated and grown from 270 to 358 operators.
- One on one industry support continues, however, has slowed and transitioned to being CoVid safe and operational matters.

#### Leadership & Advocacy

- TIDM continued to attend weekly meetings with SATC, Tourism Australia & Australian Tourism Export Council to share regional intelligence and regular meetings with RDALC.
- TIDM presented at meetings with Adelaide Convention Bureau, ATEC Webinar 'Regional Tourism Returns' and LEGATUS Group.

#### Communication

- Strong desire from the group to co-invest in an efficient consumer campaign, aimed at our identified target audience and to take into consideration their media consumption.
- Reconfigured Limestone Coast consumer-facing social platforms to coincide with the "Welcome Back" campaign.

#### Events

- With no indication about gatherings, there is an increase in enquiries from event organisations to understand time frames better.

#### Planning

- We are working with a number and variety of businesses (& one organisation) across the region who are establishing new experiences or considering significant infrastructure investment.

A group of passionate tourism operators have commenced discussions to form an independent industry reference group (working title), noting that the region's last independent group folded in 2012 due to lack of a value proposition and support.

## **8.6 REGIONAL COMMUNITY ROAD SAFETY OFFICER REPORT**

### **BACKGROUND**

The roads safety program was originally established as a trial to provide a regionally based road safety advocate to lead regional road safety activities including campaigning, initiating and promoting road safety messages and actions across the Limestone Coast.

The program is identified in the LCLGA Strategic Plan 2019 – 2024 to lead regional activity and initiate road safety strategies, join with external stakeholders to deliver a project and advocate for funding, legislative changes and services to support road safety.

The continuation of this project was predicated on funding being available to undertake the program.

SAPOL have indicated they are taking a more active engagement with local Road Safety Groups.

### **KEY ISSUES**

The Limestone Coast has had 0 fatalities to date this year (3/6) compared to 8 fatalities at the same time last year. SA has 47 fatalities to date this year (down from 53) with 33 in regional areas.

The Regional Community Road Safety Officer role was initially a partnership with the Motor Accident Commission (MAC).

With the closure of MAC in June 30 2019 the state government announced it would continue to fund the program for one year through the Department of Planning, Transport and Infrastructure (DPTI).

This role and the financial support ceases as of June 30 2020.

Engagement with SAPOL and our members is required to ensure the learnings and assets are transferred from the roads safety program.

## 8.7 LIMESTONE COAST LEADERSHIP PROGRAM REPORT

### BACKGROUND

The objective of the Leadership Program is to mobilise regional community leaders across the Limestone Coast. The program aims to build a diverse cohort of leaders in our community who are representative of our demographics, have an understanding of regional issues, can foster stronger connections and local networks. Through participating in the program, they will have increased self-confidence to engage, lead and create positive outcomes for the region

2019 Pilot program was funded by Federal, State and Local Government grants and sponsorship

Beyond 2020 the funding and sustainability of the program depends on grants and sponsorships provided by business, community, government and philanthropic organisations.

Financial Breakdown of 2020 Limestone Coast Leadership Program

- 25.65% - Local Government Funding - Councils: \$19,500 and LCLGA: \$10,000 = \$29,500
- 74.35% - External Funding: Sponsorships (Business/Community) \$40,017 and Participant Contributions \$35,454 = \$85,471

### KEY ISSUES

#### ***2019/20 Program Impacts from COVID-19***

Following the evaluation of delivering the program online, the Limestone Coast Leadership Program has been placed into hibernation

Considerations included

- Quality of program delivery to online platform
- Participants access to platform – issues are internet stability and for some, having children at home with them and no option for alternative care
- Participants ability to continue or focus on the program due to the range of impacts from COVID-19 on their businesses and personal lives
- Reduced learning of participants from each other.

Program Coordinator role was stood down during this time due to lack of work. Covid19 restrictions permitting, the program anticipates resuming 7 July with a graduation in Naracoorte on Thursday 29 October 2020

Sponsorship and financial support for the 2021 program remains a priority. It is acknowledged that we are entering a time of economic complexity. Still, more than ever, a diverse and developed leadership base in the Limestone Coast will be vital in navigating the region's path to recovery from COVID19.

## 7.11 SUBSTANCE MISUSE LIMESTONE COAST PROJECT OFFICER REPORT

### Role and Purpose

The work of Substance Misuse Limestone Coast (SMLC) focuses on the delivery of innovative responses to prevent the uptake, delay first use and reduce alcohol and other drug problems, and to facilitate the establishment of a sustainable community based collaborative model to address the needs of drug and alcohol use across the lifespan in the Limestone Coast.

The working party have focused on research, conducted in 2013 by the Parliament of Victoria, into the supply and use of methamphetamines, and the subsequent Ice Action Plan. SMLC's work is also linked to the National Drug Strategy 2017-2026 and the South Australian Alcohol and other Drug Strategy 2017-2021. These strategies and reports make it clear that an effective response to drug and alcohol use in rural and regional communities require tailored interventions that consider the specific, evidence needs of the community.

SMLC is funded by the Federal Department of Health for three years, and our current activities are focussed on -

#### **Supporting secondary schools in embedding sustainable and evidence-based alcohol and drug (AOD) education into the curriculum. [www.climateschools.com.au](http://www.climateschools.com.au)**

- The rationale for supporting schools is because substance use and mental health issues are the leading cause of burden of disease for young people, causing incredible morbidity, behavioural problems, mental illness, loss of income to their self, their community and global economy.
- In treatment services, the co-morbidity of mental illness and substance use disorder occurs in 71% of mental health services and 90% of substance use services. Fewer than 30% of individuals with comorbid depression and substance use disorder seek help (they are unsure they are unwell, or how to and where to access and what it involves). Mental illness and substance use disorders begin in adolescence & early adulthood 15-24 years and the delays to seek treatment is incredibly long with the median delay to seek treatment being 18 years for alcohol treatment. Solutions are to deliver interventions earlier, including evidence-based education in schools.



Climate Schools is the work of researchers and practitioners from the National Drug and Alcohol Research Centre (NDARC) at the University of Sydney. Their research shows that the courses improve student outcomes by reducing alcohol use and binge drinking; reducing alcohol and drug-related harms; reducing cannabis and ecstasy use and increasing knowledge about alcohol-related harm.

#### **Establishing Community Partnerships to reduce isolation and loneliness targeting vulnerable populations.**

Research by the Alcohol and Drug Foundation (ADF) shows that loneliness and isolation contribute to the vulnerability of alcohol and drug use and mental illness. To reduce this SMLC is targeting vulnerable Limestone Coast populations, giving people opportunities to re-connect with the community, contributing to positive communities and reducing the uptake of alcohol and other drugs.

**Establishing a Board representing diverse community interests to build and champion the development of Substance Misuse infrastructure and a community based collaborative model.**

Knowledge gained from the Western Region Alcohol and Drug Centre in Victoria suggests that Board members need to be proactively selected for their networks and an ability to garner broad-based support of development strategies. <https://wrad.org.au/>

**Building awareness of AOD issues**

Planet Youth is an evidence-based program from Iceland that has significantly reduced alcohol and other drug use rates in young people. A trial of the model is taking place over two-and-a-half-years in 5 Australian locations.

The ADF invited SMLC to coordinate Planet Youth in the Limestone Coast in collaboration with the City of Mount Gambier and District Council of Grant. More information on Planet Youth in Australia can be found at the link below.

<https://adf.org.au/insights/planet-youth-lands-australia/>



**Provide training for frontline community service professionals and families**

Limestone Coast Government and Non-Government agencies are not funded for ongoing community development and education or workforce training. Their resources are stretched, and due to competitive tendering processes, front line professionals are not given training and face-to-face professional development opportunities to network and keep up to date in new evidence-based interventions. The evaluation of the free training for workforce SMLC coordinated in 2016 showed that networking and learning what other agencies provide was identified as one of the major benefits. There is no other organisation that coordinates training for the Limestone Coast workforce.

**Evaluating all our strategies**

SMLC continues to foster a strong, evidence-based approach to data management and reporting through endorsed ethics processes at UniSA.



## 8.9 PROGRAM COORDINATORS REPORT

### BACKGROUND

The LCLGA Program Coordinator is responsible for the following programs.

- Implementation of the Limestone Coast Regional Growth Strategy
- Limestone Coast Economic Development Group
- Limestone Coast Red Meat Cluster
- Limestone Coast Regional Health & Wellbeing Health Plan
- Limestone Coast Regional Waste Management Program
- Limestone Coast Climate Adaptation Project (LIDAR mapping)
- Limestone Coast Regional Transport Plan
- Limestone Coast Rural Migration Initiative
- Policy research and development of submissions as required

### KEY ISSUES

#### Limestone Coast Red Meat Cluster

The LCRMC is developing a new strategic plan. AsiaAustralis has been engaged by the LCLGA to assist with the preparation of a Strategic Plan for the LCRMC.

- A draft Strategic Plan has been prepared for feedback.

There continues to be a delay in the delivery of the Strategic Plan as on going discussions have been required with AsiaAustralis regarding the the Stregic Plan that has been prepared.

Feedback was provided from the Cluster Group which expressed disappointment in the delivery and quality of the Draft Strategic Plan. Ammendements are currently being made by AsiaAustralis to reflect the requirements and scope of the Project.

#### Limestone Coast Regional Waste Management Program

- The Waste Management Steering Committee meeting was held on the 25<sup>th</sup> May 2020, to update and consolidate the Work Plan.
- Noting this Committee is a reference group for the study into the opportunities for a regional MRF with the UniSA.
- The 'Viability of establishing Material Recovery Facilities in the Limestone Coast region' report has now been completed with UniSA and majority funding from a LGASA Research Grant.

#### Limestone Coast Climate Adaptation Program

- The Coastal Flood Mapping Viewer continues to progress well. The Launch page text, FAQ page and disclaimer has been finalised, with legal advice sort on behalf of the Councils.

- The Launch of the website will occur following the LCLGA Board meeting on the 19<sup>th</sup> June 2020
- The Natural Disaster Resilience Program Final Report, Project Evaluation, Statement of Compliance & Statement of Financial Expenditure was prepared and submitted for approval.

#### Limestone Coast Special Local Roads Program

A total of seven applications were submitted to the Special Local Roads Program for 2020-2021, and are listed in priority order below.

	COUNCIL	ROAD	PRIMARY PURPOSE	ESTIMATED PROJECT COST (\$)	SLRP GRANT SOUGHT (\$)	NOTES FOR LGTAP
1	Tatiara District Council	Tatiara Road	Freight	\$ 400,000.00	\$ 267,000.00	Continuing Year 2 of 2
2	District Council Grant	Cafpirco Road	Freight	\$ 280,000.00	\$ 187,000.00	New Year 1 of 3
3	Wattle Range Council	Kennedy Ave	Freight	\$ 560,000.00	\$ 373,000.00	New Year 1 of 1
4	Tatiara District Council	Pigeon Flat Road	Community	\$ 500,000.00	\$ 333,000.00	New Year 1 of 1
5	Naracoorte Lucindale Council	Old Caves Road	Tourism	\$ 450,000.00	\$ 300,000.00	Continuing Year 3 of 3
6	City Mount Gambier	Pinehall Avenue & O' Leary Road	Freight	\$ 570,000.00	\$ 380,000.00	New Year 1 of 1
7	Wattle Range Council	Dergholm Road	Freight	\$ 100,000.00	\$ 67,000.00	New Year 1 of 1
<b>TOTAL</b>				<b>\$2,860,000.00</b>	<b>\$1,907,000.00</b>	

The application departed from the past approach of seeking 50% funding to seeking 66% (2/3) funding for all the applications, as a consequence of the impacts of Covid19.

#### Limestone Coast Regional Health & Wellbeing Health Plan

- A Draft of the LC Regional Health & Wellbeing Plan 2020-2025 has been prepared and was endorsed by the LCLGA Board for consultation.
- On advice from the Office of the Chief Public Health Officer (CPHO) on the process for Consultation of the RPHP, the LCLGA is no longer required to consult with each individual Health Partner, ie hospitals or medical practice within the region, due to the impacts of Covid19.
- As part of the South Australian Public Health Act 2001, the LCLGA are required to provide the following stakeholders with a copy of the draft Plan for comment; The Minister for Health & Wellbeing, Women's & Children's Health Network & the Limestone Coast Local Health Network have all received this Plan. Once they have provided comment, we will then be able to provide the Plan to other stakeholders as identified by each participating Council.



### Limestone Coast Economic Development Group

The LC EDG meeting was held on the 28<sup>th</sup> April 2020, via Zoom

A key outcome of the meeting was the development of an Economic Recovery Plan for the region. The RDALC have developed a draft Economic Development Recovery Plan template. A small sub Committee comprised of the following LCEDG representatives and administered by the LCLGA Project Manager was established;

1. Dave Wheaton (RDA LC)
2. Tony Wright (LCLGA)
3. Biddie Shearing (RDA LC)
4. Peta Crewe (PIRSA)
5. Trevor Smart (LCLGA)

Utilising a template developed by the LCLGA Program Coordinator each Council has been requested to provide the LCLGA with a list of projects that they have identified for their Council for inclusion in the Plan.

**Notes for Limestone Coast Local Government Tourism Management Group,  
Zoom Meeting, Monday 27<sup>th</sup> April 2020.**

**MEETING OPENED 9:30am**

**1.0 MEMBERS/DEPUTY MEMBERS**

1.1 Present

Naracoorte Lucindale Council	Sally Klose
Kingston District Council	Nat Traeger
Tatiara District Council	Anne Champness
District Council of Robe	James Holyman Camille Tucker
City of Mount Gambier	Judy Nagy
LCLGA	Tony Wright Biddie Shearing

*Apologies; Roger Babolka – Wattle Range Council, Jane Fetherstonhaugh, District Council of Grant*

**2.0 Update from Regional Chair's Forum – Tony Wright**

- Noted the importance of the CoVid App as a tool to build confidence for restrictions to lift.
- State-wide concern about the need to build community confidence to welcome back visitors (once restrictions are lifted)
- Appears to be a staggered approach for lifting restrictions and encouraging non-essential travel with Intrastate first, then Interstate, domestically and then the 'bubble' of New Zealand & Australia. No indication on timing to date.

**3.0 Recovery & Rebuilding Action Plan.**

The group discussed the Action Plan and provided feedback to Biddie.

**ACTION:**

**- Biddie to amend plan and distribute once completed.**

**4.0 Regional Roundtable with SATC**

The group discussed themes to be raised during the Regional Roundtable.

- Events – seeking clarity around how this sector of our visitor economy can emerge from hibernation
- What is the plan for lifting restrictions and how can councils contribute?
- What is the modelling to lift restrictions, how will it be managed?
- Seeking triggers to relax council restrictions (RV Parks etc.)



## 5.0 **Destination Tourism & Marketing Plan**

Biddie provided an update on the schedule.

## 6.0 **Around the Region**

### **Naracoorte Lucindale Council:**

- Naracoorte Herald has closed. A new Naracoorte Community Paper is being established by locals.

### **Kingston District Council:**

- Recovery Starts Here will be the overarching messaging to capture recovery from the bushfires + Covid19 which will include a series of wellbeing events, 2 arts projects building innovation and viability in the community.
- Construction to commence in Main street.
- Council considering operating options for Caravan Park and RV Park.

### **City of Mount Gambier:**

- Council has developed a draft Recovery Plan.
- In all the research conducted, seems to be a lack of clarity around events and how these may be delivered in the short, medium & long term.
- Needs to be consideration if & when lifting restrictions about sport, as our region borders Victoria and there are examples of cross-border participation in grass-roots sport.

### **Tatiara District Council:**

- Council has new management arrangements at the Bordertown Caravan Park (which is on Crown Land) and it has been busy with essential travelers. There has been some maintenance occurring and council looking to invest \$200k in refurbishment, with a longer-term plan to install on-site cabins.
- Economic Development & Tourism Strategy is now out for consultation.
- Council has been supporting business owners in the area, noting some are quite distressed, however, majority are still strong.

### **District Council of Robe:**

- Commenced structural change in Council, first addition is a Tourism & Events Manager – Camille Lehmann began today.
- Noticing a slow increase of movement in the community
- Currently working with Flinders University to develop a Feasibility Study around the concept of establishing a convention/conference centre.

## 7.0 **MEETING CLOSED – 10:55am**

**Proposed LC LGA Tourism Management Group Meeting is Tuesday 26<sup>th</sup> May 2020 from 9:30am – 11:00 via Zoom**



**Notes for Limestone Coast Local Government Tourism Management Group,  
Zoom Meeting, Tuesday 9<sup>th</sup> June 2020.**

**MEETING OPENED 2pm**

**1.0 MEMBERS/DEPUTY MEMBERS**

1.1 Present

Naracoorte Lucindale Council	Sally Klose
Kingston District Council	Nat Traeger
Wattle Range Council	Roger Babolka
District Council of Robe	Camille Tucker
City of Mount Gambier	Judy Nagy
District Council of Grant	Linda Hay
LCLGA	Tony Wright Biddie Shearing

*Apologies: Jane Fetherstonhaugh & Mike Ryan, District Council of Grant, Anne Champness Tatiara District Council*

**2.0 Around the Region (no particular order)**

- **Wattle Range Council**
  - VIC's reopened to a good weekend, steady.
  - Southern Ocean Tourist Park reasonably busy.
- **District Council of Robe**
  - Prepared a "what's open" flier prior to the Long Weekend, industry support to ensure they were CoVid prepared, provided additional signage. Still some confusion about whether businesses needed to complete a CoVid Safe Plan.
  - Overall Robe was very busy, some businesses closed Monday as they sold out.
- **Naracoorte Lucindale Council**
  - Prepared a "what's on" flier which was received well on Facebook with over 600 views and a mixture of community & visitors.
  - No cafes/pubs open on the Public Holiday Monday.
  - Appeared to be some confusion around Naracoorte Caves touring options, communication was late, tours limited to 10 persons.
  - VIC Manager completed the CoVid Safe training to lead by example.
  - Reports that the playgrounds were full across the long weekend.
- **Kingston District Council**
  - Collated a 'shop local' flier and linked to the regional TV campaign. This will continue to be used in accommodation properties across the council area.



- Public Art Framework consultation is underway. [https://www.kingstondc.sa.gov.au/our-council/public-consultation/latest-news/draft-public-art-framework-2020?fbclid=IwAR2z4VLH0travdmXT0xqf22JGzRrYucX1Vy\\_jQFaWroEw4vcD9hQbjbO3l8](https://www.kingstondc.sa.gov.au/our-council/public-consultation/latest-news/draft-public-art-framework-2020?fbclid=IwAR2z4VLH0travdmXT0xqf22JGzRrYucX1Vy_jQFaWroEw4vcD9hQbjbO3l8)
- Secured a grant to beatify the western wall of the council offices.
- Larry the Lobster crowned 2<sup>nd</sup> Biggest thing in Australia by the Caravan & Camping Association.
- Will be refurbing the information bay to be more experiential focused as opposed to listing individual businesses.
- Increased the RV Park Footprint and added some additional infrastructure and link to the heritage walk.
- Community Survey underway to ascertain how the community feels the council has managed the CoVid pandemic.
- Mainstreet revitalization is entering the final stages, which is aimed at appealing to the visitor.
- Council has been named a finalist in the LG Professionals Excellence Awards to be announced in a virtual event on Friday 26<sup>th</sup> June. <http://lgprofessionalssa.org.au/event-3833815>
- Preparing documentation for the Federal Gov. LGA Funding round focused on increasing the Disability Access in the Caravan Park (Cabins) and access to the Beach (mat/ramp). Was part of the longer term plan, but this funding could fast track this project.

- **City of Mount Gambier**

- VIC opened Friday 5<sup>th</sup> June with modified hours, until the borders re-open. Experienced electricals issues on re-open.
- Some council employees have been deployed to community agencies who have suffered with volunteer numbers however demand has increased.
- Engelbrecht Cave remains closed due to the nature of the closed tours and not being able to comfortably meet social distancing requirements.
- Many businesses not open on Monday public holiday.

- **District Council of Grant**

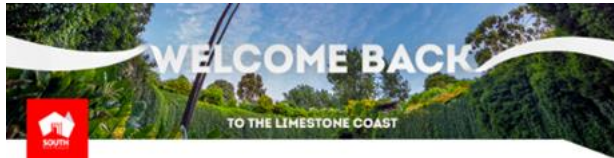
- Port MacDonnell very busy over the weekend. Very Quiet on Monday afternoon.
- Anecdotal reports that many visitors from Adelaide were doing the Limestone Coast Loop. Which aligns with Tourism Australia launching Road Trips in the week leading up to the Long weekend, with Limestone Coast the feature trip in SA. [https://www.australia.com/en/trips-and-itineraries/trip-planner.html?cid=DM55911&bid=28485397&fbclid=IwAR1otEVlu\\_DwAeYo7-zxS2b8Bkva3xXNYidGptOugWEiCFklsrmtt62bROg](https://www.australia.com/en/trips-and-itineraries/trip-planner.html?cid=DM55911&bid=28485397&fbclid=IwAR1otEVlu_DwAeYo7-zxS2b8Bkva3xXNYidGptOugWEiCFklsrmtt62bROg)
- Stage 1 of the Airport development is reaching completion, aiming for a VIP walk-thru in mid-July. The development is on track for completion by end of 2020.
- Waterfront development has been impacted by CoVid, however, gaining momentum now.
- Council employees have been distributed across the council area for remote working and have now begun staggered return to the main council offices.



### 3.0 **Welcome Back Campaign**

Biddie provided a verbal update of the Limestone Coast inclusion in the SATC campaign for Thursday 11<sup>th</sup> June 2020.

- Strip ad in The Advertiser, incl bonus editorial
- Across radio i.e. ATN, Hit, Mix, Nova, Fresh
- Out of home (i.e. large format billboards and bus commute panels), approx. 25+ sites in metro CBD + Glenelg (see below for artwork examples)
- Supporting TV, Digital & Social activity



### 4.0 **Recovery & Rebuilding Action Plan**

Biddie provided an update on feedback and out of session endorsement by the board.

#### Economic Sustainability (was Wellbeing)

- Closed Facebook Group established with 208 members, 85 posts with 1,261 engagements, proving to be a solid platform to connect with industry and provide timely information.
- Industry database updated and grown from 270 to 358 operators.
- One on one industry support continues, however, has slowed and transitioned to being CoVid safe and operational matters.

#### Leadership & Advocacy

- TIDM continued to attend weekly meetings with SATC, Tourism Australia & Australian Tourism Export Council to share regional intelligence and regular meetings with RDALC.



- TIDM presented at meetings with Adelaide Convention Bureau, ATEC Webinar 'Regional Tourism Returns' and LEGATUS Group.

#### Communication

- Strong desire from the group to co-invest in an efficient regional consumer campaign, aimed at our identified target audience and take into consideration their media consumption.
- Reconfigured Limestone Coast consumer facing social platforms to coincide with the "Welcome Back" campaign.

#### Events

- With no indication about gatherings, there is an increase in enquiries from event organisations to better understand time frames.

#### Planning

- Working with a number and variety of businesses (& one organisation) across the region who are establishing new experiences or considering significant infrastructure investment.

### **5.0 Destination Tourism & Marketing Plan**

Biddie provided an update on the schedule and advised that while there are a few consultation sessions remaining, the Situation Analysis will be presented via Zoom on Tuesday 23<sup>rd</sup> June 2020.

### **6.0 General**

- **Nature Based Tourism Co-Investment Fund**

The group briefly discussed the program and noted the information session online Wednesday 10<sup>th</sup> June.

- **Timeframes for the borders re-opening**

The group discussed the significance of this occurring to encourage economic activity.

- **Local Government Research and Development Scheme**

This funding is currently open, closing 21<sup>st</sup> July 2020 for applications between \$10k - \$30k, but can be up to \$100k.

The group discussed potential projects.

#### **ACTION**

**Biddie to circulate further information and brief project overviews for consideration.**

### **7.0 MEETING CLOSED – 3:20pm**

**Proposed LC LGA Tourism Management Group Meeting is Tuesday 23<sup>rd</sup> June 2020 from 9:30am – 10:30am via Zoom – presentation from Tourism e-School.**



## LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION REGIONAL WASTE STEERING COMMITTEE

### 1. Present

Nick Searle	City Mount Gambier
Paul Jenner	City Mount Gambier
Aaron Hillier	Tatiara District Council
Kate Rayner	District Council of Robe
Steve Bourne (Chair)	Naracoorte Lucindale Council
David Worthley	Kingston District Council
Chelsea Burns	Kingston District Council
Aaron Price	Grant District Council
Tony Wright	LCLGA
Michaela Bell	LCLGA

### 2. Apologies

Peter Halton (Chair)	Wattle Range Council
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### 3. Confirmation of the Minutes

“That the Minutes of the meeting held on 24<sup>th</sup> February 2020 via Zoom, be taken as read, be confirmed as a true and correct record of the proceedings at that meeting.”

Moved: Paul Jenner

Seconded: Aaron Price

CARRIED

### 4. Matters arising from the Minutes

*Nil*

### 5. Limestone Coast Regional Waste Management Work Plan

- Refer to Work Plan for updates

### 6. Presentation – Brad Scott, Director Transmutation

Robe Resource Recovery Centre

- This project involves restructuring of the Robe Resource Recovery Centre to enable it to recycle and convert the majority of waste to usable materials locally, dramatically reduce landfill, provide a supply stream for new businesses in the township and reduce the amount of waste transported out of the township.
- The project is scalable and can be scaled up or down depending on the size of the Council
- Requires EPA approval and working with a Consulting Firm to support this process

ACTION: Potential for LCLGA to support the Project by providing funds to enable access to academic research to support the project.

**Tony Wright** to discuss further with Brad Scott and James Holyman the role the LCLGA can play is supporting this project



## **7. Around the region**

### City Mt Gambier

- Requested an update on the Solid Waste Levy? Tony Wright informed the Committee that at a recent SAROC meeting David Speirs Minister for Environment and Waste spoke and gave a commitment that it would remain at CPI increase.
- Provided an additional update on the Bulky Waste & Food Organics initiatives the Council has recently implemented

### Tatiara District Council

- Investigating implementing recycling audits on household bins to determine contamination amongst recycling. Encouraged to contact Aaron Izzard (City MtG) for further information.

### District Council Robe

- Currently reviewing their Waste Management strategy

## **8. Any other Business**

- E-Waste transportation to Victoria (impacts of Covid-19 restrictions)
- Controlled public access to WTS - Re-use /repurposing
- Medical waste arrangements (linked to collection of illegal dumping) It was identified that may of the hospitals and pharmacies in the region will take sharp collection containers for Councils

## **9. Next Meeting**

7<sup>th</sup> July 2020

## AGENDA

25<sup>th</sup> May 2020

10:30am – 12:00pm

LCLGA Office (Zoom facilities)

### 5. Work Plan updates

1 Resource recovery and innovation: Identify and encourage innovative cost-effective ways to increase resource recovery				
Outcome	Activity	Lead	Update	Action
<b>Reduce Councils waste management costs</b>	Explore a detailed business case for building and operating a Council-owned MRF.	Councils Naracoorte Lucindale, Wattle Range and Mount Gambier	<b>24/02/2020</b> Uni SA has been contracted by LCLGA to undertake the business case development for a Council-operated MRF in the region and exploring regional and local use of sorted recycled materials. The agreement was signed 11 February after being delayed over the summer break. Uni SA will work with economists BDO utilising the tool developed by Charles Sturt and Port Adelaide Enfield Councils. The project plan seeks deliverables by 30 April, however it is likely the project will continue on with Uni SA forming a sizeable project team to support the project. <b>25/05/2020</b> Draft Report has been received and amendments made with the Final Report to be circulated to members. Further and ongoing discussions will continue to occur.	<b>Tony Wright</b> to present Final Report to CEO Group for discussion
	Explore a detailed business case for building and operating model for a Council-owned shared mobile steel baler.	Council - Tatiara	<b>25/05/2020</b> Tatiara is still keen to process Business Case development, however, will review further when additional resources become available to progress.	
	Conduct cost comparison of waste service provided by District Council of Grant and District Council of Robe/Kingston District Council and investigate introduction of organics bin.	Council - Grant	<b>24/02/2020</b> <ul style="list-style-type: none"> <li>- The collection of data is improving, at the end of the financial year will be able to collate and pull together</li> <li>- Potential to access funding through Green Industries</li> </ul> <b>25/05/2020</b> Grant – will investigate further utilizing Bio Gro service in conjunction with City Mount Gambier	<b>Kingston</b> to discuss further with individual councils their waste collection services
	Investigate opportunity for regional contracts for various waste streams, e.g. scrap metal, processing of garden organics and wood and timber	LCLGA	<b>24/02/2020</b> <ul style="list-style-type: none"> <li>- Further investigate on the completion of the MRF project and possible outcomes</li> <li>- This project can potentially be included in the LCLGA Business Plan and would include the development of a Position Paper (Opportunity</li> </ul>	<b>LCLGA</b> to include budget & resource allocation in the 2020 Business Plan  MRF Business Case to

			Analysis)	<i>assist in identifying opportunities</i>
	Investigate opportunities of a second landfill for the region	Council - Tatiara	<b>25/05/2020</b> Need to find a private investor/co contributor and the right location for Project to progress	<b>Remove from list</b>
<b>Increased resource recovery and local reprocessing</b>	Explore a business case on purchasing and sharing equipment to recycle plastics and other (e.g. tyres) to road construction.	Council – Naracoorte Lucindale	<b>24/02/2020</b> Awaiting outcomes of Uni SA study and will wait for numbers and data to be released.	<i>MRF Business Case to assist in identifying opportunities</i>
	Investigate the use of crushed glass and its application to road construction.	Council - Mount Gambier	<b>24/02/2020</b> – Awaiting on Green Triangle recycling to install equipment (has been a delay) – Will continue to work with GTR <b>25/05/2020</b> - Equipment has been received and is waiting to be installed and commissioned. - Open to taking more clean glass from other Councils	
	Support the development of innovative and viable opportunities to increase resource recovery of priority materials e.g. plastics and organics, paper/cardboard	Council - Wattle Range	<b>24/02/2020</b> – Continuing to work with schools (Educational Wall) – Discussions occurring with private businesses re transfer stations for green waste material	

<b>2</b>	<b>Behavior Change: Achieve behavior change that reduces waste generation and increases recovery</b>			
Outcome	Activity	Lead	Update	Action
<b>Strong relationships built to optimise diversion from landfill</b>	Support education programs that encourage and lead to improved waste and resource recovery.  Continue to work with councils, relevant agencies, industry, schools and community on waste and resource recovery education and engagement.	LCLGA & RWMSC	<b>24/02/2020</b> This will require a dedicated resource and a budget allocation in the LCLGA Business Plan to enable a professional educator to review <b>25/05/2020</b> The LCLGA have allocated \$20,000 for the Waste program. Once the MRF Business Case has been released the Committee will further discuss priorities in the Work Plan and the allocation of resources and funding Potential to utilize work being completed by the Legatus Group and joint initiatives	Need to develop a Strategy around what support education programs are already in existence and a process to review

	Reduce waste generation by encouraging avoidance through a targeted community campaign	Individual councils	<p><b>24/02/2020</b></p> <ul style="list-style-type: none"> <li>– City Mt Gambier have received quotes and are currently assessing for educational programs around food organics</li> <li>– NLC have recently appointed a staff member that can assist in targeted campaigns</li> <li>– Its important for each Council to share activities and initiatives, however also recognise that its not a one size fits all approach, as different Councils have different behaviors</li> <li>– Councils need to understand what campaigns are occurring on at a state and national level.</li> </ul> <p><b>25/05/2020</b></p> <p>City MtG are now providing food organic bins to all rate payers. About to commence and trial a bulky materials collection and will share with the group how the initiative is progressing.</p> <p>City MtG have also purchased a Polystyrene melting station which is being used at full capacity so are investigating the purchasing of a larger one</p> <p>Grant DC are moving to a cashless 'voucher system' at their Waste transfer stations</p> <p>Kingston DC investigating the purchasing of waste bins for their main street upgrade</p>	<i>LCLGA develop an Engagement strategy with Green Industries to understand what programs &amp; campaigns are currently and scheduled to occur, how Councils can work with to support (investigate further next FY)</i>
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3	Regional collaboration: Foster relationships for the aggregation of services through joint procurement to maximise resource recovery and cost effectiveness			
Outcome	Activity	Lead	Update	Action
<i>An improved reporting system and data capture in place to improve data collection and accurate reporting</i>	Gather and collate regional waste data from existing sources.	LCLGA & RWMSC	<p><b>24/02/2020</b></p> <p>It was discussed that it would be good to streamline and have a central mechanism for the gathering and collating of information for the region, as often there are multiple request for the same set of data and information from different agencies, ie EPA</p> <p><b>25/05/2020</b></p> <p>Reminder for the Committee to send this information through to Michaela, prior to the next meeting</p>	<i>Each Council</i> to provide Michaela with what agencies require/request information and the type of data/information you are required to provide to enable a review and analysis
<i>Improve regional communication</i>	Promote information exchange between all councils through the Regional Waste Management Steering Committee	RWMSC	<p>Meetings held:</p> <p>24/02/2020</p> <p>25/05/2020 (Next meeting scheduled for 6 weeks to enable discussion around the outcomes and recommendations in the MRF Business Case)</p>	Meetings to occur bi monthly instead of Quarterly

4	Market Development: Identify and establish industry relationships to build market opportunities to maximise resource recovery in the region			
Outcome	Activity	Lead	Update	Action
<i>Increased demand for locally recycled products</i>	Advocate for legislative changes to packaging.	LCLGA & RWMSC		Awaiting MRF Report
	Identify and support regional solutions to manage residual waste, recycling and organics processing	LCLGA & RWMSC		Awaiting MRF Report

## LIMESTONE COAST ECONOMIC DEVELOPMENT GROUP MEETING

### 1. Present

Erika Vickery	Naracoorte Lucindale Council
Peta Crewe	PIRSA
Graham Excell	Tatiara District Council
James Holyman	Robe
Biddie Shearing	LC LGA
Michaela Bell	LCLGA
Steve Chapple	Wattle Range Council
Mike Ryan	Grant District Council
Peter Gandolfi	RDA LC
Anne Champness	Tatiara District Council
Judy Nagy	City Mount Gambier
David Wheaton	RDA LC
Tony Wright	LCLGA
Richard Sage	District Council Grant
Trevor Smart	Naracoorte Lucindale Council

### 2. Apologies

Ben Gower	Wattle Range Council
Daryl Whicker	Grant District Council

### 3. Confirmation of the Minutes

Confirmation of the Minutes of the LCEDG meeting held 25<sup>th</sup> February 2020 at the Naracoorte Council Chambers

MOVED: Trevor Smart

SECONDED: Mike Ryan

CARRIED

### 4. Matters arising from the Minutes

Amendment to the Minutes to reflect Mike Ryan was present.

### 5. RDA ID Profiling Update

(Dave Wheaton)

- David Wheaton provided an overview of the presentation prepared by ID Profiling on the effects of Covid 19 on our local economy. Please find the link below to the presentation.  
<https://www.youtube.com/watch?v=x6fpKiMwgrk>
- A template on what Regional Recovery Plan (RRP) should look like is currently being developed by RDA's across SA, with it potentially being approved and endorsed by the end of the week.
- Its important for the region that we have a list of 'shovel ready' projects for inclusion in the RRP from each Council.
- The RRP could potentially be governed by the LCEDG

#### ACTION:

Elise Gordon to follow up on time frames around the announcement of BBRF applications

## **6. Leadership Program update**

**(Peta Crewe)**

- A two-day session was delivered online in April as a result of Covid19 restrictions. Participants provided feedback at the completion of the session that they would prefer face to face contact for the future delivery of learning. Consequently, the decision was made to postpone the delivery of the course until July 2020.

### 7. Work Plan updates

#### INCREASE THE WORKING AGE POPULATION

Project Name	Progress Update	Lead Organisation (Contact)	Action required	Who	When
<b>Limestone Coast Rural Migration strategy</b>	<u>24/09/2019</u> PIRSA (Peta Crewe) in p'ship with RAI, Naracoorte & Tatiara have developed a Project Scope that: 1) Undertake some analysis of the types of moving to/from Naracoorte, Bordertown and Keith to benchmark the natural flows 2) Undertake an in-depth review into the services currently available for new arrivals in Naracoorte, Bordertown and Keith, the current shortfalls, and demands going forward 3) Undertake comparative work with other regional communities that are a similar size and distil the factors for success relevant to that size town 4) Conduct visits and fieldwork to understand which are the main employers and what they are looking for, as well as broader community engagement with government, migrant resource centre, community services, existing migrant communities etc. 5) Work closely with the relevant community or Council /s to prepare an attraction/retention strategy that partners to support program delivery that meets the community's needs.	LC LGA	<i>Transcript of Joint Standing Committee on Migration available on below link</i> <a href="https://www.aph.gov.au/Parliamentary_Business/Committees/Joint/Migration/RegionalMigration/Public_Hearings">https://www.aph.gov.au/Parliamentary_Business/Committees/Joint/Migration/RegionalMigration/Public_Hearings</a>	Peta Crewe	Jan 2020
	<u>26/11/2019</u> RAI have had 2 visits to the Region to develop strategies around how to attract and retain migrants to NLC & Tatiara. A draft report will be available at the end of the year.		RAI Draft report to be made available to LCEDG members	Michaela Bell	April 2020
	<u>25/02/2020</u> <ul style="list-style-type: none"> <li>A small informal subcommittee met 8/1/2020 to commence discussions about advancing this project.</li> <li>The LCLGA has commenced the process of; Mapping out existing (local &amp; regional) services that currently shows the 'players' and their roles in migration &amp; Identifying the gaps and whose role it is to fill these through the development of a 'Gap Analysis' which overlays with the RAI Settlement Toolkit</li> </ul> PIRSA/RAI project – a draft will be completed by end of February, and final document by end of March 2020.		1. <b>LCLGA to continue on mapping and identifying the who, where, how and what of Settlement/Migration in the LC.</b>	Michaela Bell	April 2020
			2. <b>Michaela Bell to prepare a template to enable EDG member to provide feedback to assist identify the gaps and challenges to enable the allocation of resourcing and priorities</b>	Michaela Bell	April 2020
			3. <b>RDALC to prepare data on the economic benefits of migrants to the LC region. Each Councils to provide RDALC with the type of information they would like.</b>	RDA LC	April 2020
			4.		
<b>Limestone Coast Workforce Development Plan</b>	<u>24/09/2019</u> RDALC continues to advocate for the Project with the SA government  <u>25/02/2020</u> <ul style="list-style-type: none"> <li>At the RDALC Board meeting last week the Board decided to postpone this project until funding could be identified (project cost \$250K project) as the LCLGA do not have the resources or budget</li> <li>A Skills Audit has been identified as the priority for the region, with funding being investigated to enable the project to commence.</li> </ul>	RDA LC	RDALC will continue to advocate for a LC Workforce Development Plan and investigate funding opportunities		



## BUILD ON COMPETITIVE ADVANTAGE IN AGRIBUSINESS

Project Name	Progress Update	Lead Organisation (Contact)	Action required	Who	When
<b>Limestone Coast Red Meat Cluster</b>	<p><u>17/9/2019</u> The LCLGA is currently seeking proposals from Tenderers for the provision of professional services for the preparation of a Strategic Plan for the Limestone Coast Red Meat Cluster.</p> <p><u>26/11/2019</u> AsiaAustralis has been engaged by the LCLGA to assist with the preparation of a Strategic Plan for the Limestone Coast Red Meat Cluster (LCRMC). This consultation process has commenced and will be used to inform the first strategic workshop to be held in the region at the end of November 2019.</p> <p><u>25/02/2020</u> <i>The following stages have been completed:</i></p> <ul style="list-style-type: none"> <li>– Preliminary Stakeholder Consultation with key stakeholders and members of the LCRMC</li> <li>– A review and analysis of the existing documents</li> <li>– Preliminary Stakeholder Workshop with members of the LCRMC to analyse, assess and understand the current internal and external environments, clarify vision &amp; strategic position and the strategic plan scope and focus.</li> </ul> <p><i>Planning has commenced to deliver the next stages of the Project which include:</i></p> <ul style="list-style-type: none"> <li>– LCRMC Stakeholder Consultation – Consultation will be undertaken via confidential survey of stakeholders on views related to environmental scanning and situational analysis. These responses will help guide the situational analysis for the secondary stakeholder workshop.</li> <li>– Secondary Stakeholder Workshop – This workshop is scheduled for early March 2020 and will focus on development of strategy, consider priorities, resource implications, value proposition, clarity of goals, agreed outcomes/results within the context of the Red Meat Cluster operating environment</li> </ul>	LC LGA (Michaela Bell)			
<b>Limestone Coast Brand Implementation</b>	<p>No specific plans identified at present</p> <p><u>25/02/2020</u></p> <ul style="list-style-type: none"> <li>– There is a need to further investigate the purpose of the Brand, Stakeholders and Resourcing requirements and why stakeholders &amp; business aren't engaging</li> <li>– There is potential for the LC Brand to be used and leveraged in the Tourism Marketing &amp; Destination review</li> </ul>	LCLGA (Michaela Bell)			
<b>Limestone Coast Driving Growth, Linking Industry</b>	<p><u>24/09/2019</u></p> <ul style="list-style-type: none"> <li>• \$8M combined funding from Federal &amp; State Governments for roundabout upgrades on Riddoch Hwy, and Smith Street</li> <li>• Subject to DPTI tender outcomes – works will hopefully extend to TEYS &amp; Qube Intersections on Wimmera Hwy</li> <li>• Design works nearing completion</li> <li>• DPTI to tender works</li> <li>• This will complete Stages 1 &amp; 2 of 4 stages</li> </ul> <p><u>26/11/2019</u></p> <ul style="list-style-type: none"> <li>• Design works nearing completion</li> <li>• DPTI to tender works</li> </ul>	NLC			

	<ul style="list-style-type: none"> <li>This will complete Stages 1 &amp; 2 of 4 stages</li> </ul> <p><u>25/02/2020</u></p> <ul style="list-style-type: none"> <li><i>Contracts have been awarded by DPTI for improvement works on two roundabouts 9Riddoch Hwy, and Smith St</i></li> <li><i>DPTI to undertake targeted communication/implementation discussions with community &amp; business sector</i></li> </ul>				
<b>Agribusiness SME Innovation Networks &amp; Hubs</b>	<p><u>26/11/2019</u></p> <p>WRC have approached Food SA, Rural Solutions &amp; Waite Institute to present in the region and will provide information to the LCLEDG</p> <p><u>25/02/2020</u></p> <ul style="list-style-type: none"> <li><i>Initial discussions have occurred with PIRSA, Food SA and other agencies around the development of a regional Food incubator. Discussions with a potential core tenant are continuing.</i></li> <li><i>Proposal to run a small Food business/Agri Business event at Millicent (C&amp;A) June/July 2020 for a 1-2 day for smaller regional food producers to access information on:</i></li> <li><i>Access to Food packaging and bottling, Innovation in food packaging, Testing laboratories. Food value adding assistance tests/trials. Taking a new product to market. Developing new markets. Research and Development. Food SA linkages to manufacturers. Supply chains and aggregation opportunities. Food Business Licensing Marketing and label design. Council planning and health regulations. Training – self and staff Health and Hygiene Food safety handling. Food allergy understanding Labelling Recall processes. Developing networks – within the same sector and regionally. Insurance and risk management. Waste Management.</i></li> <li><i>Agency and Business support has been received</i></li> <li><i>Primary Industries and Regions SA (PIRSA) presented AdvanceAg - South Australia's first AgTech showcase on Monday 24 February 2020 – in Adelaide. It explored the latest thinking in AgTech innovation and demonstrated its practical application and on-farm benefits through case studies from fellow producers, AgTech developers, and industry leaders.</i></li> </ul>	WRC	EDG members to contact Steve if they are interested in supporting the event and joining a Working Group to progress the project. Pirs, LCLGA & AusIndustry have indicated their support	Steve Chapple	Early 2020

#### CAPTURE EXPECTED GAINS IN THE HEALTH CARE AND SOCIAL ASSISTANCE SECTOR

Project Name	Progress update	Lead Organisation (Contact)	Action required	Who	When
<b>Limestone Coast Healthcare Training Hub</b>	<p>Awaiting private sector engagement</p> <p>Recommend that this be removed as a Priority project, and placed on the project list instead</p>		<i>Project to be removed from Priority List</i>	NLC	

#### SUPPORT THE DEVELOPMENT OF A VIBRANT BUSINESS ECOSYSTEM

Project Name	Progress update	Lead Organisation (Contact)	Action required	Who	When

<b>Limestone Coast Regional Leadership Program:</b>	<p><b>Aug 2019</b> The LCLP inducted its first 16 participants, 9 females &amp; 7 males</p> <p><b>24/09/2019</b> Applications are currently open for Round 2 of the Program</p> <p><b>26/11/2019</b></p> <ul style="list-style-type: none"> <li>20 applications were received for the 2020 program. No applications received from Robe District Council and one, deemed unsuitable/language barriers, from Naracoorte Lucindale Council.</li> <li>The leadership program has been able to make nine full and six-part scholarship offerings for 2020.</li> <li>Induction day being held at Struan House on Sunday 15 December. It is anticipated that 18 candidates will accept offers, with program delivery beginning with a 2-day retreat in Robe on Thursday 6th and Friday 7th Feb 2020</li> </ul> <p><b>25/02/2020</b></p> <ul style="list-style-type: none"> <li>17 participants have commenced this year and attended a 2-day retreat in Robe at the beginning of the year</li> <li>4 Projects <ul style="list-style-type: none"> <li>Moving People around the Limestone Coast</li> <li>Engaging youth in work opportunities in the Limestone Coast</li> <li>Communities supporting persons with disability independence</li> <li>Attracting and retaining skilled workforce in our region</li> </ul> </li> <li>EDG members encouraged to consider and utilize 2019 Alumni</li> </ul>	LCLGA (Ali Auld)	<p>RDA LC organised an After Hour network event. Positive feedback was received from the WRC, with other Councils encouraged to support the initiative. RDALC to provide additional information to the LCEDG members</p> <p>Any feedback on the engagement of students to be provided to Peta Crewe</p>	RDALC	Early 2020
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## COLLABORATE TO BUILD TOURISM CAPACITY IN THE REGION

Project Name	Progress update	Lead Organisation (Contact)	Action required	Who	When
<b>Limestone Coast Regional Tourism Framework</b>	Implementation of the Priorities to Grow the Visitor Economy by 2020, year 3 of 3 progressing well.	LCLGA (Biddie Shearing)			
<b>Limestone Coast Regional Trails Implementation</b>	<p><b>24/09/2019</b> The State Government is progressing with their pre-election promise of investigating the feasibility of a Great Southern Bike Trail &amp; the Limestone Coast has been a significant contributor to this project given our work with the Regional Trails Masterplan. Noting also the Tourism Management Group is keen to progress on a regional level. As endorsed by the LCLGA Board, if all enquiries and developments in this space can be directed to Biddie Shearing.</p> <p>LIMESTONE COAST REGIONAL TRAILS IMPLEMENTATION Mixed Dozen Interactive Trails Project will launch digital itinerary planner tool prior to Christmas</p> <p><b>25/02/2020</b></p> <ul style="list-style-type: none"> <li>The Great Southern Bike Trail feasibility has been completed, and is sitting with the new Minister for Tourism.</li> <li>Limestone Coast Wine Trails launched officially on 16th January 2020. <a href="http://www.limestonecoast.org.au">www.limestonecoast.org.au</a> The project is rolling out marketing campaign to promote the</li> </ul>	LCLGA (Biddie Shearing)	<p>LC Tourism Management Group to review the previous work completed around regional Trails in the Limestone Coast</p> <p>Master Plan Implementation Plan</p>	LCTMG	April 2020

	<i>digital itinerary builder valued at \$80k.</i>				
<b>Limestone Coast Regional Tourism Destination Marketing Strategy &amp; Limestone Coast Destination Tourism Plan</b>	<p><u>24/09/2019</u> (LCLGA) successful in securing \$20k from SATC (which will need to be matched) to develop a Destination Tourism Plan &amp; Destination Marketing Plan. The aim is to have these completed in time for the LCLGA and regional budgeting processes in order to consider resourcing &amp; implementation.</p> <p><u>26/11/2019</u></p> <ul style="list-style-type: none"> <li>•Tender submissions closes on Monday 18th November.</li> <li>•\$40k allocated (\$20k SATC Grant &amp; \$20k LCLGA Tourism Budget)</li> <li>•Assessment underway through the LCLGA Tourism Management Group</li> <li>•Aiming to make a recommendation to the LCLGA Board on 13th December 2019 for preferred tenderer</li> <li>•Timeline is to have draft plans by 3rd April to align with any budgeting/resourcing for FY2020/21</li> </ul> <p><u>25/02/2020</u></p> <ul style="list-style-type: none"> <li>• <i>Appointed Tourism eSchool as consultants <a href="http://www.tourismeschool.com">www.tourismeschool.com</a></i></li> <li>• <i>Community &amp; Stakeholder engagement commences Monday 24th February 2020 with surveys for various stakeholders to contribute in addition to the workshops across the region – see attached scheduled.</i></li> <li>– <i>Survey for All Industry who are invited to Workshops but can't make it and would like to share their ideas. &gt; <a href="https://www.surveymonkey.com/r/LCIndustrySurvey">https://www.surveymonkey.com/r/LCIndustrySurvey</a></i></li> <li>– <i>Survey just for Visitor Centres - ideally sent direct to each VIC Managers &gt; <a href="https://www.surveymonkey.com/r/LCVisitorCentres">https://www.surveymonkey.com/r/LCVisitorCentres</a></i></li> <li>– <i>Survey just for Tourism + Business Interest Organisations in the Region, also ideally sent directly to the Chair of each organisation. <a href="https://www.surveymonkey.com/r/LCTourismCommittees">https://www.surveymonkey.com/r/LCTourismCommittees</a></i></li> <li>• <i>Scheduled to have draft document early April 2020.</i></li> </ul>	LCLGA (Biddie Shearing)			
<b>SEGRA 2020</b>	<p>In August 2019, the Limestone Coast was announced as the successful region to host for the Sustainable Economic Growth for Regional Australia (SEGRA) National Conference 2020.</p> <p><u>25/02/2020</u></p> <ul style="list-style-type: none"> <li>• Feedback was provided to the organizing body at a Committee meeting last week</li> <li>• Collaboration is the proposed theme</li> <li>• The SEGRA conference will complement the RDALC Conference</li> <li>• Sponsorship required</li> </ul>	LCLGA (Ali Auld)	<p><i>SEGRA Committee meeting with Conference organiser Friday 29/11/2019. LCEDG requested that Committee ensures relevant Stakeholders are invited to participate in the event in particular Government Ministers and the Cross Border Commissioner.</i></p> <p><i>National Economic Development Conference is inviting regions to host the 2021 Conference. No Action at this stage</i></p>		

#### SECURING INVESTMENT TO DELIVER REGIONAL INFRASTRUCTURE PRIORITIES ENABLING GROWTH

Project Name	Progress update	Lead Organisation (Contact)	Action required	Who	When
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<b>Regional Investment Prospectus</b>	<p>Awaiting stakeholder feedback and RDALC Board adoption/direction</p> <p><u>25/02/2020</u></p> <ul style="list-style-type: none"> <li>RDALC Board adopted and Prospectus is now available and, on their website</li> <li>Have identified priorities</li> </ul>	RDALC			
<b>Naracoorte regional sports Centre</b>	<p><u>26/11/2019</u></p> <ul style="list-style-type: none"> <li>Master planning process nearing completion</li> <li>General consensus from sporting/community organisations and Council on preferred model and approach</li> <li>Once Council has adopted the masterplan, we will seek to elevate to a priority project.</li> <li>Conceptual design at the moment; costing and additional design work required.</li> <li>Project value likely to be \$15M-\$20M</li> </ul> <p><u>25/02/2020</u></p> <ul style="list-style-type: none"> <li><i>Masterplan completed and endorsed by Committee/Council - Feb 2020</i></li> <li><i>Next step – seek detailed design and costing – by end of 2020</i></li> <li><i>Business Case &amp; Funding Model to be developed.</i></li> <li><i>The Community and the Council have worked well on agreeing on a clear direction</i></li> </ul>	NLC	<p>NLC have requested that the Naracoorte Regional Sports Centre be considered as a Priority Project.</p> <p>Project Brief to be provided to the LCEDG</p> <p><i>NLC will most likely seek this Project elevated as a Priority Project later in 2020 – following detailed design and costing.</i></p>	Trevor Smart	Early 2020
<b>Invest Limestone Coast</b>	<p><u>24/09/2019</u></p> <p>In design process and calls for projects have occurred</p> <p><u>25/02/2020</u></p> <ul style="list-style-type: none"> <li>RDALC Board adopted and the website is now live</li> </ul>	RDALC			
<b>Biomass Project</b>	<p>In the process of forming a committee</p> <p><u>25/02/2020</u></p> <p><i>RDALC are in the process of appointing a Facilitator to set up the Committee and agree on priorities and governance</i></p>	RDALC			

**8. Updates from around the Region****Tatiara District Council**

## Emerging issues

- #tatiaraopen4business We have made contact with many businesses and are working closely with the Tatiara Business Association to share information and promote our local businesses. We have put together a list detailing how local businesses are operating during the COVID-19 crisis, see Visit Tatiara website <https://visittatiara.com.au/stay/tatiara-business-directory/>
- Awaiting the outcome of Drought Communities Funding and BBRF.
- Housing project - We are continuing our work on improved housing/rental accommodation in the Tatiara. In response to community concern, Council at its April meeting resolved not to continue with the revocation of a large parcel of community land in Edward St, Bordertown. However, we are continuing to seek expressions of interest for two allotments at Seventh St, Bordertown, and a large parcel of land in Bennett St, Keith. The latter is also community land and we are progressing the community land revocation process at the same time.
- Economic Development Strategy - At its March meeting, Council adopted the draft Economic Development and Tourism Strategy for public consultation. Covid-19 put the brakes on this for a while but we are working on alternative engagement options. The Strategy will be key in our successful recovery from this health emergency.
- Master Games - The Tatiara Masters Games sadly had to be cancelled but we took them to the virtual world instead. Our #AthletesAtHomeChallenge saw some hilarious entries in video and photograph. You can find them all on the SA Masters Games Facebook page.

## Covid-19

- While the novel coronavirus has had a substantial impact on our community's social fabric, our economy has in large part been less affected. Agriculture and major industries like lamb processing and BLM are continuing. Keith Timber have split their staff into two shifts, completing the same amount of work. Shield's intermodal hub at the Bordertown railyards is in recess while the site is being upgraded, no log movement at the moment.
- Agriculture is waiting for opening rain. Onions/horticulture still going ok, one onion processor has put in a new packing line reducing manual input.
- The Lucerne seed harvest was only about half the usual, as much of it was bailed as hay.
- We have contacted many of our local businesses to:
  - Reach out on behalf of council, to listen to their needs, concerns and suggestions
  - Provide them with direction on how to find information regarding the various support packages available – financial and emotional
  - Inform them of the Tatiara Business Association and Council's online promotional campaign of # Tatiara Open for Business
  - Most continue to operate, albeit in different ways. Some have experienced increased turnover, while others, in particular accommodation, hospitality and beauty, are experiencing a significant decline. Access to sound financial advice is crucial. Most are aware of the government incentives, but the application process is challenging and frustrating. The majority of business owners appear resilient but are concerned about sustainability in the long term. Creativity and innovation about different ways to operate are developing. Rate relief options for those most affected have been requested.

**District Council Robe**

- Council have been focusing on the impacts of Tourism on the Community and Business. Easter was a challenging time however Community was supportive, and they managed through
- Currently gathering data from businesses to understand the impacts and assist with planning in the future. Most businesses remain closed with Council also tracking when they plan to open
- Prior to April school holidays there were no children in the Child Care Centre and only 4 students at the school
- At this stage not many shovel ready projects for Robe

**Naracoorte Lucindale Council**

- Council awaiting State government to lift restrictions and will then look at re opening of Council facilities, ie Town hall along with how they manage visitors to the region

- The Covid restrictions enforced meant the cancellation of Events, in particular the Lucindale Field Days had a big impact on the economy and community.
- 5 Shovel ready projects submitted for funding support
- Currently investigating establishing a Tourism group to support and plan for post Covid19
- Many businesses still open
- Council to review policies and finances for post Covid19

#### **Wattle Range Council**

- Remained in contact with their major businesses, with a few experiencing supply chain issues. Have surveyed 4 sectors of industries in WRC about impacts of Covid 19 and post Covid recovery
- 2 major development applications currently submitted
- Will build up to 10 Stimuli projects for Council
- Reviewed 2 food precincts which will be presented to Council
- Small businesses beginning to open

#### **Grant District Council**

- Still progressing airport upgrade with building works occurring quicker pace due to a lack of traffic and travel restrictions
- Still negotiating with REX Airlines
- Investigating Stimuli projects
- Will review Council budgets for post Covid19
- Staff Continuing to support small business in the region

#### **City Mount Gambier**

- Council Planning and Building team have been busy
- Conducted a survey to the business community re impacts of Covid19 with over 200 response
- Hospitality and Tourism sectors particularly struggling
- Bringing forward their work packages
- Stimulus recovery package is available
- Concerns around Social distancing moving forward, in particular competitive sport
- Having difficulty with rescheduling those events that have postponed due to Covid 19 and a full events Calendar for the later part of the year and lack of available venues.
- Residents appear to be wanting and getting out more

#### **Biddie/Tourism**

- Completion of the Destination Tourism Management Plan has been amended
- SATC has some Events funding that is available. Link provided below  
<https://tourism.sa.gov.au/events-and-industry/events-south-australia/event-funding-and-support>
- Busy supporting and counselling the tourism industry
- The Tourism Management Group have been working on developing a Recovery Action Plan for the tourism industry with 5 key themes.
  1. Industry Wellbeing
  2. Advocacy & leadership
  3. Communication
  4. Events
  5. Planning/Projects

#### **Tony W/LCLGA**

- Met with the Premier as part of his role as the Regional Tourism Chair. The government is seeking feedback around the relaxing of restrictions and what should be the priorities for the state.
- The Premier is supportive of the Covid app and encourages as many residents in SA to sign up as possible to assist with managing the Corona virus.
- Concerns about micro businesses in SA that are falling through the gaps and aren't accessing support and have limited resources and capacity

#### **Peter & Dave/RDALC**

- Survival of small business is key. Job seeker payments have been beneficial; however, many have received more money than what they were on previously, which will potentially have an impact on the economy when that financial support ceases.

- Important to continue to communicate what are our regional opportunities are to state and federal government and not work in silos.
- Need to clearly identify Capital works for the region, what stage they are at and how they are aligned to the region's priorities
- RDALC has released the TraNSIT study undertaken by CSIRO and advocacy regarding reinstatement of rail between Mount Gambier and Heywood is underway.

#### **Peta/PIRSA**

- Primary Industries hasn't appeared to immediately be affected by Covid19
- Covid updates are provided on the PIRSA website along with frequent emails
- Concerns over the timber/forestry industries due to a potential downturn in housing demand.

#### **9. Recovery Phase planning**

- Immediate plan for the LCEDG should be the development of an Economic Recovery Plan for the region
- A small sub Committee coordinated by Michaela Bell will commence work on developing a Plan for the Limestone Coast region. Membership of the Committee will comprise of the following LCEDG representatives
  1. Dave Wheaton (RDA LC)
  2. Tony Wright (LCLGA)
  3. Biddie Shearing (RDA LC)
  4. Peta Crewe (PIRSA)
  5. Trevor Smart (LCLGA)

#### **10. Work Plan priorities**

- Due to the major disruption caused by Covid 19 it was agreed that the Limestone Coast Regional Growth Strategy and Action Plan be reviewed at a later date, post Covid 19

#### **11. Next Meeting**

Tuesday June 30<sup>th</sup>, Location TBC



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**RDALC REPORT TO THE LCLGA BOARD**  
**17 February 2020 to 15 April 2020**

**SOCIAL CAPITAL: We will enhance regional collaboration and cohesion**

- CEO is attending weekly meetings with Assistant Minister, Nola Marino, and RDA representatives from across the country. A direct output of each meeting is the compilation of a COVID-19 Regional Intelligence Bulletin. These are being well received across Canberra by public servants, Ministers and their offices.
- Met with the South Australian Minister for Primary Industries and Regional Development, Tim Whetstone MP, 8 April.
- Regional Development South Australia CEOs meet every Thursday morning to discuss the impact of COVID-19 and coordinate our efforts where appropriate. A state-wide *Blueprint for Recovery* is being prepared.
- CEO has met with six of the seven council CEOs to discuss the impact of COVID-19 and coordinate efforts where appropriate. Additional meetings have been held between RDALC staff and Economic Development staff from Wattle Range Council, Grant District Council and Kingston District Council.
- RDALC Chair and CEO met with Tony Pasin MP to discuss the impact of COVID-19 and coordinate efforts where appropriate.
- CEO is chairing weekly meetings with regional managers from AusIndustry, TradeStart, PIRSA, DTI and RDALC staff. CEO also chairs a fortnightly meeting with all agencies working at a regional level to support the business community.
- iD have launched a forecast on how COVID-19 will affect our economy. They have modelled this at both regional and LGA levels. <https://economy.id.com.au/rda-limestone-coast/covid19>

**INVESTMENT: We will attract investment to the region**

- 18 businesses (8 new and 10 existing) provided with general information and connection to government programs
- 7 organisations (3 District Councils and 4 private organisations) supported to apply for government funding for projects valued at \$8,997,500
  - PIRSA Regional Growth Fund, Round 3: Professional Wind Services Crane Project, \$7.5 million
  - SA Government's Regional Events and Festivals Program: Millicent Sand Buggy Club Pines Enduro, \$15,000
  - Federal Government's Regional Tourism Bushfire Recovery Grants: Kingston District Council Street Art Mural Project, \$30,000
  - Federal Government's Drought and Communities Programme: Tatiara District Council, Tatiara Together Project, \$1.25 million
  - SA Government's Bioenergy Connect Programme: Kingston District Council Seaweed Wrack Project prefeasibility study, \$2,500
  - Ecstra Financial Capability Community Foundations Grants: Stand Like Stone Foundation, Building Financial Resilience in our Limestone Coast Youth project, \$100,000
  - Verco Engineering expansion project, \$100,000

**INFRASTRUCTURE: We will increase investment in infrastructure that will sustain and grow the region's economy**

- CSIRO TraNSIT Study completed, launch event held, 12 March

**HUMAN CAPITAL: We will develop the skills, knowledge, capacities and productivity of our employers and workforce**

Assisted 117 businesses from 1 July 2019 to 14 April 2020.

- Assisted 45 new and existing businesses one-on-one between 17 February and 15 April
- Contacted over 140 businesses and organisations during initial COVID-19 shut down period
- In the absence of information from State Government, developed a guiding document for businesses to use in their applications for SA 'Business and Jobs Support Fund' and worked with businesses to frame applications for the Fund.
- Worked with team to develop a Communications plan and response to COVID-19 – seen significant increases in engagement and interaction. Established and maintained a new COVID-19 dedicated webpage
- Prepared briefing documents for Rob Kerin on DAMA and on COVID-19 visa changes
- Facilitated the delivery of Food SA information sessions in region, contacting over 45 businesses across the region
- Working with the Department of Education to submit a grant proposal to the National Careers Institute Partnership Program. Funding of up to \$700,000 over two years is available to support projects that improve careers information and advice and enhance partnerships between industry, employers, schools and tertiary providers.

**ENVIRONMENT: We will support our partners to maintain our clean, green environment**

- A Bioenergy Connect Committee meeting occurred on 8 March. The committee seek to wind up this initiative by 30 June 2020.

**Please note:** There is currently a reporting lag of several weeks as RDALC Board meetings are currently taking place the week after LCLGA Board meetings.

**David Wheaton**  
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**[ceo@rdalc.org.au](mailto:ceo@rdalc.org.au)**

028L/rw  
29/05/2020

Mr Tony Wright  
Executive Officer  
Limestone Coast Local Government Association  
Post Office Box 1445  
Mt. Gambier SA 5290


## Limestone Coast Heritage Adviser

## Report April 2020


Date /	Where /	Status /	Place /	Advice /	
03/4/20	Office	Nom LH	185 Baghdad Road, Mt Benson	Heritage consultation (phone) with Marylyn Paxton re land division.	0.75
7/4/20	Office	LH	35 Reginald Street, Mt Gambier	Heritage advice on amended location for garden tool shed.	0.5
8/04/20	Office	LH	Mount Gambier Bowling Club	Meeting (teleconference) with Ian Van Stanke, Lynne Dowling, Peter Clark, Andrew Meddle, Tracy Tzioutziouklaris and Nick Serle re proposed canopy.	1.25
9/04/20	Office	LH		Limestone Coast Heritage Adviser Reports for February and March 2020.	1.25
16/04/20	Office	SH	Cave Gardens Toilets, Mt Gambier	Review working drawings for Cave Gardens Toilets.	1.0
20/04/20	Office	HCPA	14 Eleanor Street, Mt Gambier	Shed design guidelines for Dean Zeverona.	0.5
		SH	Mundulla Hotel	Heritage advice (phone) to Council re verandah decking replacement.	0.25





Date /	Where /	Status /	Place /	Advice /	
20/04/20	Office	LH	10A Power Street, Mt Gambier	Heritage assessment of proposed kitchen family room alterations.	0.5
		LHPA	79 Grey St, Mt Gambier	Heritage advice on proposed detached rumpus room.	0.5
		HCPA	26 Power St, Mt Gambier	Development Application Assessment and Report on proposed detached infill dwelling.	0.5
28/04/20	Office	SHA	Crater Lakes	Advice to Council on whether proposed signs are development and require State heritage referral.	0.5
		LH	Fmr. Sportmans Arms Stables, 2A Sutton Ave, Mt Gambier	Advice to Council on siting and installation of A/C.	0.5
					
		SH		Review State Heritage Development Applications and emergency changes to State Heritage Referral regulations.	0.5
		SH	Oatmill, 7 Percy Street, Mt Gambier	Development Application Assessment for upgrade of external works.	0.75
			Oatmill, 7 Percy Street, Mt Gambier	Review site reactivation Development Application, planning and heritage reports.	2.5



Date /	Where /	Status /	Place /	Advice /	
29/04/20	Office	SH	Oatmill, 7 Percy Street, Mt Gambier	Heritage consultation (phone) re DA Assessment.	0.75
		SH	St Pauls Church & Deanery, Mt Gambier	Development Application Assessment for exterior Conservation Work and new bathrooms, draft Minister's response.	1.25
					
		SH	Former Fire Station, Cave Gardens Toilets Mt Gambier	Development Application Assessment. Draft Ministers response on proposed upgrade of public facilities.	0.5
		LH	Vanisttart Park Netball Clubrooms	Development Application Assessment and advice to Council.	1.0
30/04/20	Office	HCPA	62 Wehl Street South	Development Application Assessment of proposed infill dwelling at rear of existing cottage / shop.	1.0

LH Local Heritage Place  
 Nom LH Identified Place not listed.  
 Gen General Advice  
 Cont. Contributory Place.  
 HCZ Historic Conservation Zone.  
 LHPA Local Heritage Policy Area.

cc Dr Judy Nagy, Tracy Tzoutzouklaris, Emily Ruffin, Simon Wiseman, Jessica Porter, City of Mt Gambier  
 Chris Tully, Peter Whiting, WRC  
 Paul McCrostie, Sarah Durand, NLC  
 Leith McEvoy, Trudy Glynn, John Best DC Grant  
 Nat Traeger, Milan Hodak, DC Kingston  
 Rocky Callisto, DC Tatiara  
 James Holyman, Michelle Gibbs, DC Robe