

## GENERAL MEETING AGENDA

Friday 11<sup>th</sup> December 2015

10.00am – 1.00pm

Kingston Council Chambers

### PROGRAM

9.30am	Registration and Morning Tea
10.00am	<b>Open of the LC LGA General Meeting</b>
10.05am	<b>The Dog and Cat Management Board</b> Felicity-ann Lewis: Chair
10.35am	Resumption of General Meeting
1.00pm	<b>Close of the LC LGA General Meeting</b>
1.10pm	Lunch

**AGENDA FOR THE GENERAL MEETING OF THE LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION,  
TO BE HELD AT THE COUNCIL CHAMBERS, KINGSTON SE ON FRIDAY 11<sup>TH</sup> DECEMBER 2015 AT  
10.00AM**

President's welcome

Welcome by Kingston District Council Mayor Reg Lyon.

**1.0 MEMBERS/DEPUTY MEMBERS**

1.1 Present

LC LGA President	Mayor Erika Vickery
City of Mount Gambier	Mayor Andrew Lee Cr Penny Richardson
District Council of Grant	Mayor Richard Sage
Wattle Range Council	Mayor Peter Gandolfi Cr Robert Dycer Mr Paul Duka
Naracoorte Lucindale Council	Cr Scott McLachlan
Kingston District Council	Mayor Reg Lyon Cr Kay Rasheed
District Council of Robe	Mayor Peter Riseley
Tatiara District Council	Mayor Graham Excell Cr Robert Mock

1.2 In Attendance

LC LGA	Mr Dominic Testoni (EO)
City of Mount Gambier	Mr Mark McShane (CEO)
District Council of Grant	Mr Trevor Smart (CEO)
Wattle Range Council	Mr Peter Harriott (CEO)
Naracoorte Lucindale Council	Ms Helen Macdonald (CEO)
Kingston District Council	Mr Andrew MacDonald (CEO)
District Council of Robe	Mr Roger Sweetman (CEO)
Tatiara District Council	Mr Robert Harkness (CEO)

1.2 Guests and Observers

Local Government Association SA	Ms Lisa Teburea (Director Planning and Development)
LC LGA	Mrs Biddie Shearing (Tourism Industry Development Manager) June Saruwaka (Regional Waste Management Coordinator) Mr Tony Elletson (STARCLUB Field Officer)
RDA Limestone Coast	Ms Alice Macleod (Administration Officer)
LC LGA Media	Mr Alan Richardson
Member for Mount Gambier	Mr Troy Bell MP



Department of Planning, Transport and Infrastructure (Office of Local Government)	Ms Alex Hart (Acting Manager, Office of Local Government)
---	---

### 1.3 Apologies

PIRSA	Ms Peta Crewe (Regional Manager – Limestone Coast)
Coorong District Council	Mr Ben Jarvis (EO)
RDA Limestone Coast	Mr Mike Ryan (CEO) Mr Richard Vickery Chair
Minister for Local Government and Regional Development	Hon Geoff Brock MP
LC LGA	Michaela Bell (Project Manager) Mr Rob Forgan (Regional Community Road Safety Officer)
Member for MacKillop	Mr Mitch Williams MP
Federal Member for Barker	Mr Tony Pasin MP

**“That the apologies be accepted.”**

**Moved,**

**Seconded,**

### 2.0 DISCLOSURE OF INTERESTS

Any Delegate or staff member with a potential conflict of interest is asked to declare it at the start of the meeting and explain what the conflict is and why they will not be participating in any item relating to that issue.

### 3.0 MINUTES OF MEETINGS

3.1 Confirmation of the Minutes of the October LC LGA General Meeting held at Port MacDonnell on Friday 9<sup>th</sup> October 2015 – *Refer to pages 2-13.*

**“That the Minutes of the LC LGA General Meeting held on 9 October 2015 be taken as read and confirmed as a true and correct record of the proceedings at that meeting.”**

**Moved,**

**Seconded,**

### 4.0 MATTERS ARISING FROM THE MINUTES

Business arising from the Minutes of the General Meeting, 9<sup>th</sup> October 2015

### 5.0 ACTION SHEET

*Refer page 14-16.*

### 6.0 CORRESPONDENCE

*Refer to pages 17-23.*

### 6.1 Inwards and Outwards



Correspondence register to 4 December 2015

Many of these correspondence items will have been received directly by member councils. Should any delegate wish to access any correspondence items listed, but not included with this agenda, they can be made available by contacting the LC LGA Executive Officer.

**“That correspondence be received and noted by LC LGA delegates.”**

**Moved,**

**Seconded,**

## **7.0 RECOMMENDATION REPORTS**

### **7.1 CLIMATE CHANGE ADAPTATION PLAN PROJECT**

PROJECT MANAGER

*Refer pages 24-25.*

**“that LC LGA.**

- 1. Authorise the use of \$7,800 from the 2015-2016 Regional Capacity Building Allocation Fund for the purpose of the Regional Climate Change Vulnerability and Regional Adaptation Project.**

**Moved,**

**Seconded,**

### **7.2 FUNDS RECEIVED FROM LIMESTONE COAST TOURISM INC.**

Tourism Industry Development Manager (TIDM)

*Refer page 26.*

**“that LC LGA:**

- 1. Receive and note the report;**
- 2. Authorise the payment of outstanding account with BAYCORP for \$121.16.**
- 3. Authorise the allocation of \$1,911 + GST for Storage from 2012 to June 2016.**
- 4. Authorise the allocation of \$500 + GST for electronic archiving and document destroying activities.**

**Moved,**

**Seconded,**

### **7.3 SA TOURISM COMMISSION GRANT OFFER FOR LOCAL CONTACT PERSON LIMESTONE COAST 2015/16**

Tourism Industry Development Manager (TIDM)

*Refer pages 27-28.*

**“that LC LGA:**



1. Receive and note the report;
2. Authorise the LC LGA President and Executive Officer to sign the letter of offer and the Grand Deed and return to SATC;
3. Issue an invoice to SATC for the amount of \$30,600 + GST;
4. Thank SATC for the Grant and ongoing working relationship with the LC LGA.

Moved,

Seconded,

#### 7.4 ADMINISTRATIVE SERVICES AGREEMENT

Tourism Industry Development Manager (TIDM)

*Refer pages 29-30.*

“that LC LGA:

1. Note and receive the report;
2. Authorise the Executive Officer of LC LGA to sign the agreement and return to SATR Inc.

Moved,

Seconded,

#### 7.5 TOURISM MANAGEMENT GROUP

Tourism Industry Development Manager (TIDM)

*Refer pages 31-32.*

“that LC LGA:

1. Note and receive the report;
2. Endorse the establishment of a LC LGA Tourism Management Group;
3. Provide feedback to suggested representatives and confirm appointment from each Council to provide a relevant senior tourism representative to the TIDM by January 31<sup>st</sup> 2016.

Moved,

Seconded,

#### 8.0 INFORMATION REPORTS

*Refer page 33.*

##### 8.1 Policy and Procedures Manual

“that LC LGA receive and note the Reports.”

Moved,

Seconded,



## 9.0 REPORTS

### 9.1 **LC LGA President's Report**

Mayor Erika Vickery

*Refer pages 34-39.*

#### 9.1.1 LGA Board

- (i) Key Outcomes of LGA Board Meeting held on Wednesday 26<sup>th</sup> November 2015

#### 9.1.2 SAROC

- (i) Key Outcomes of SAROC Meeting held on Wednesday 26<sup>th</sup> November 2015

### 9.2 **Local Government Association of SA**

Lisa Teburea, Director Planning and Development

*Refer to pages 40-44.*

### 9.3 **Report from LC LGA Starclub Field Officer**

Tony Elletson

*Refer to pages 45-49.*

### 9.4 **Report from LC LGA Regional Community Road Safety Officer**

Rob Forgan

*Refer to pages 50-60.*

### 9.5 **Report from Regional Waste Management Coordinator**

June Saruwaka

*Refer to pages 61-64.*

**“That the reports from the LC LGA President, Local Government Association SA, Office of Local Government, Starclub Field Officer, Community Road Safety Officer and Regional Waste Management Coordinator be received and noted.”**

**Moved,**

**Seconded,**

## 10.0 FINANCIAL

### 10.1 Accounts for Payment & Profit and Loss Statement

*Refer to pages 65-70.*

1. **“That Income from 1 October to 30 November 2015 totalling \$290,215.06 and Payments from 1 October to 30 November 2015 totalling \$462,899.22 and as listed in EFT/EPs to be authorised for payment.**
2. **The Profit and Loss Statement for the period 1 October 2015 to 31 November 2015 be received and noted.”**

**Moved,**

**Seconded,**



## **11.0 OUTSIDE ORGANISATIONS AND COMMITTEES**

11.1 Regional Development Australia Limestone Coast

11.2 South East NRM Board

11.3 Limestone Coast Economic Development Group

*Refer to pages 71-74.*

“That LC LGA receives and note the Reports.”

Moved,

Seconded,

## **12.0 OTHER BUSINESS**

**13.0 ANTICIPATED MEETING CLOSURE** – 1.00 p.m.

The next LC LGA Annual General Meeting and General Meeting is to be held in District Council of Robe on Friday 12 February 2016. Acceptances and apologies to LC LGA Administration Officer, Alice Macleod  
Phone 87231057 or Email [alice@rdalimestonecoast.org.au](mailto:alice@rdalimestonecoast.org.au)



## LC LGA CALENDAR

<b>Date</b>	<b>Meeting</b>	<b>Location</b>
12 <sup>th</sup> February 2016	LC LGA AGM & GM	District Council Robe
16 <sup>th</sup> March 2016	SAROC	LGA, Adelaide
8 <sup>th</sup> April 2016	LC LGA GM	Tatiara District Council
14 & 15 <sup>th</sup> April	Council Best practice Showcase & LGA Ordinary GM	Adelaide Show grounds
18 <sup>th</sup> May 2016	SAROC	LGA, Adelaide
10 <sup>th</sup> June 2016	LC LGA GM	Naracoorte Lucindale Council
20 <sup>th</sup> July 2016	SAROC	LGA, Adelaide
12 <sup>th</sup> August 2016	LC LGA GM	Grant District Council
31 <sup>st</sup> August, 1 <sup>st</sup> & 2 <sup>nd</sup> September	LGA Roads & Works Conference	Mount Gambier
21 <sup>st</sup> September 2016	SAROC	LGA, Adelaide
14 <sup>th</sup> October 2016	LC LGA	Kingston District Council
20 <sup>th</sup> & 21 <sup>st</sup> October 2016	LGA Conference & AGM	Adelaide Entertainment Centre
16 <sup>th</sup> November 2016	SAROC	LGA, Adelaide
9 <sup>th</sup> December 2016	LC LGA	City of Mount Gambier
10 <sup>th</sup> February 2017	LG LGA AGM & GM	Wattle Range Council

*Please contact LC LGA Executive Officer for information on any of the above meetings*

