

GENERAL MEETING AGENDA

Friday 10th February 2017

10.00am – 1.00pm

Millicent Civic Centre

PROGRAM

9.30am	Registration and Morning Tea
10.00am	Opening and President's Welcome
10.05am	Guest Speakers
	Andy Stott & Judy Nagy – Limestone Coast Drug Action Team
	Eugenia Tsoulis, CEO Australian Migrant Resource Centre
10.55am	LC LGA Annual General Meeting
11.15am	Open of the LC LGA General Meeting
1.00pm	Close of the LC LGA General Meeting
1.10pm	Lunch

**AGENDA FOR THE GENERAL MEETING OF THE LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION,
TO BE HELD AT THE CIVIC CENTRE, MILLICENT ON FRIDAY 10TH FEBRUARY 2017 AT 10.00AM**

President's welcome

Welcome by Wattle Range Council Mayor Peter Gandolfi.

1.0 MEMBERS/DEPUTY MEMBERS

1.1 Present

LC LGA President	Mayor Erika Vickery
City of Mount Gambier	Mayor Andrew Lee Cr Hanna Persello
District Council of Grant	Mayor Richard Sage
Wattle Range Council	Mayor Peter Gandolfi Cr Robert Dycer
Naracoorte Lucindale Council	Cr Scott McLachlan Cr Craig McGuire
Kingston District Council	Mayor Reg Lyon Cr Kay Rasheed
District Council of Robe	Mayor Peter Riseley
Tatiara District Council	Mayor Graham Excell Cr Robert Mock

1.2 In Attendance

LC LGA	Mr Dominic Testoni (EO)
City of Mount Gambier	Mr Mark McShane (CEO)
District Council of Grant	Mr Trevor Smart (CEO)
Wattle Range Council	Mr Ben Gower (CEO)
Naracoorte Lucindale Council	Ms Helen Macdonald (CEO)
Kingston District Council	Mr Andrew MacDonald (CEO)
District Council of Robe	Mr Roger Sweetman (CEO)
Tatiara District Council	Mr Robert Harkness (CEO)

1.3 Guests and Observers

Local Government Association SA	Mr Sean Holden (Senior Policy Advisor)
LC LGA	Mrs Biddie Shearing (Tourism Industry Development Manager) Mrs Michaela Bell (Project Manager) Mr Tony Elletson (STARCLUB Field Officer) Mr Rob Forgan (Regional Community Road Safety Officer) Mrs June Saruwaka (Regional Waste Management Coordinator) Ms Mae Steele (Executive Support Officer)
RDA Limestone Coast	Mr David Wheaton (CEO)
PIRSA	Ms Peta Crewe (Regional Manager – Limestone Coast)



Department of Planning, Transport and Infrastructure (Office of Local Government)	Ms Alex Hart (Acting Manager, Office of Local Government)
Member for Mount Gambier	Mr Troy Bell MP Mr Travis Fatchen (Office Manager)
Coorong District Council	Cr Peter Wright
Australian Migrant Resource Centre	Eugenia Tsoulis, CEO
Limestone Coast Drug Action Team	Andy Stott & Judy Nagy

1.4 Apologies

Federal Member for Barker	Mr Tony Pasin MP
Local Government Association SA	Ms Lisa Teburea (Director Planning and Development) Stephen Smith (Director - Policy)
LC LGA Media	Mr Alan Richardson
Coorong District Council	Mr Ben Jarvis
City of Mount Gambier	Cr Penny Richardson

“That the apologies be accepted.”

Moved,

Seconded,

2.0 DISCLOSURE OF INTERESTS

Any Delegate or staff member with a potential conflict of interest is asked to declare the interest on the supplied **Conflict of Interests Declaration Form** detailing what the conflict is and why they will not be participating in any item relating to that issue.

3.0 MINUTES OF MEETINGS

- 3.1 Confirmation of the Minutes of the December LC LGA General Meeting held in the City of Mount Gambier on Friday 9th December 2016 – *Refer to pages 2-9*

“That the Minutes of the LC LGA General Meeting held on 9 December 2016 be taken as read and confirmed as a true and correct record of the proceedings at that meeting.”

Moved,

Seconded,

4.0 MATTERS ARISING FROM THE MINUTES

Business arising from the Minutes of the General Meeting, 9th December 2016.

5.0 ACTION SHEET

Refer page 11-12.

6.0 CORRESPONDENCE

Refer to pages 13-14.

6.1 Inwards and Outwards

Correspondence register to 3rd February 2017



Many of these correspondence items will have been received directly by member councils. Should any delegate wish to access any correspondence items listed, but not included with this agenda, they can be made available by contacting the LC LGA Executive Officer.

“That correspondence be received and noted by LC LGA delegates.”

Moved,

Seconded,

7.0 REPORTS

7.1 LC LGA President’s Report

Mayor Erika Vickery

Refer pages 15-21.

7.1.1 LGA Board

- (i) Key Outcomes of LGA Board Meeting held on Thursday 25th January 2017

7.1.2 SAROC

- (i) Minutes of SAROC Meeting held on Wednesday 25th January 2017

7.2 Local Government Association of SA

7.3 Report from LC LGA Starclub Field Officer

Tony Elletson

Refer to pages 22-24.

7.4 Report from LC LGA Tourism Industry Development Manager

Biddie Shearing

Refer to pages 25-27.

7.5 Report from LC LGA Regional Community Road Safety Officer

Rob Forgan

Refer to pages 28-36.

7.6 Report from LC LGA Regional Waste Management Coordinator

June Saruwaka *Refer*

to pages 37-38.

“That the reports from the LC LGA President, Local Government Association SA, Office of Local Government, Starclub Field Officer, Tourism Industry Development Manager, Community Road Safety Officer and Regional Waste Management Coordinator be received and noted.”

Moved,

Seconded,



8.0 RECOMMENDATION REPORTS

8.1 Limestone Coast Wine Show Sponsorship

Executive Officer

Refer pages 39-42.

It is recommended that LCLGA;

1. Supports the request for sponsor of the 2017 Limestone Coast Wine Show to the value of \$2,500 (plus gst) as detailed in the attached letter.

Moved,

Seconded,

8.2 Draft Burrow Pit Guidelines

Executive Officer

Refer pages 43-52.

It is recommended that LCLGA;

1. Note the report.
2. Instructs the Executive Officer to forward the Draft Burrow Pit Guidelines to member Councils for final comment and provide a response to the LGA by the deadline requested.

Moved,

Seconded,

8.3 Section 270 Ombudsman Recommendations

Executive Officer

Refer pages 53-56.

It is recommended that LCLGA;

1. Note the report.
2. Instructs the Executive Officer to coordinate a regional response to the Ombudsman prior to the 31 March 2017 that the LCLGA has considered the request but feels that member Councils have adequate measures in place to deal with any such reviews.

Moved,

Seconded,



8.4 Storm Events

Executive Officer

Refer pages 57-68.

“It is recommended that LC LGA:

1. Note the report.

Moved,

Seconded,

8.5 Support to DC Grant Building Better Regions Fund

Executive Officer

Refer pages 69-72

“It is recommended that

LC LGA:

1. Note the report.
2. Agrees to the request to commit to the airport upgrade as being the regions highest infrastructure priority for the region.
3. Instruct the Executive Officer to write to the District Council of Grant communicating that the LCLGA offers its support to the District Council of Grant in its endeavours to seek funding through the current round of BBRF.

Moved,

Seconded,

8.6 State Emergency Management Plan

Executive Officer

Refer pages 73-75.

“It is recommended that LC LGA:

1. Note the report.

Moved,

Seconded,

8.7 Regional Procurement MoU

Executive Officer

Refer pages 76-84.

“It is recommended that LC LGA:

1. Note the report.



2. Authorise the Council CEO's to sign the MoU as tabled.

Moved,

Seconded,

8.8 Adoption of Accounting Policy

Executive Officer

Refer pages 85-89.

"It is recommended that LC LGA:

1. Notes the report.
2. Adopt the Accounting Policy as presented.

Moved,

Seconded,

8.9 Regional Marketing Material

Project Manager

Refer pages 90-92.

It is recommended that LCLGA;

1. LC LGA receive and note the report.
2. The LC LGA further investigate the production of a Regional Marketing material for the Limestone Coast.
3. Quarantine the spending of a \$10,000 of Round 2 Rubble Royalty funding to produce Limestone Coast Regional Marketing material.

Moved,

Seconded,

8.10 LCLGA Priorities to Grow the Visitor Economy by 2020

Tourism Industry Development Manager

Refer pages 93-99.

It is recommended that LCLGA;

1. The Board receives the 'LCLGA Priorities to Grow the Visitor Economy by 2020 Plan'
2. Endorses the 'LCLGA Priorities to Grow the Visitor Economy by 2020 Plan' and the development of the Implementation Plan;



3. Acknowledges the support of Regional Development Australia in assisting with the consultation sessions with Industry and stakeholder groups during November and December 2016.

Moved,

Seconded,

8.11 Citizen Science Application

Project Manager

Refer pages 100-103.

It is recommended that LCLGA;

1. Note the report.

Moved,

Seconded,

9.0 FINANCIAL

9.1 Profit and Loss Statement

Refer to pages 104-111.

1. The Profit and Loss Statement for the period 1 July 2016 to 31 December 2016 be received and noted.
2. That the Balance Sheet for the period ending 31 December 2016 be received and noted."
3. That the Jobs Profit and Loss Statements to the 31st December 2016.

Moved,

Seconded,

10.0 OUTSIDE ORGANISATIONS AND COMMITTEES

10.1 Regional Development Australia Limestone Coast

10.2 South East NRM Board

10.3 Limestone Coast Economic Development Group

"That LC LGA receives and note the Reports."

Moved,

Seconded;

11.0 LCLGA SUB-COMMITTEE MINUTES

11.1 Tourism Management
Group *Refer to pages 112-114*



“That the Minutes of the Tourism Management Group held on 1st February 2017 having first been circulated amongst members, be adopted.”

Moved,

Seconded,

11.2 LCLGA Regional Waste Steering Committee

Refer to page 116-117

“That the Minutes of the Regional Waste Steering Committee held on 7th December 2016 having first been circulated amongst members, be adopted.”

Moved,

Seconded,

12.0 OTHER BUSINESS

13.0 ANTICIPATED MEETING CLOSURE – 1.00 p.m.

The next LC LGA General Meeting is to be held in the District Council of Robe on **Friday 7th April 2017**. Acceptances and apologies to LC LGA Administration Officer
Phone 87231057 or Email admin@lclga.sa.gov.au



LC LGA CALENDAR

Date	Meeting	Location
24 th January 2017	SAROC	LGA, Adelaide
10 th February 2017	LC LGA AGM & GM	Wattle Range Council
15 th March 2017	SAROC	LGA, Adelaide
7 th April 2017	LC LGA GM	District Council of Robe
20 th & 21st April 2017	Council Best practice Showcase LGA Ordinary GM	Adelaide Convention Centre
17 th May 2017	SAROC	Regional Location, TBC
16 th June 2017	LC LGA GM	Tatiara District Council
19 th July 2017	SAROC	LGA, Adelaide
11 th August 2017	LC LGA GM	Grant District Council
TBC August 2017	LGA Roads & Works Conference	TBC
27 st September 2017	SAROC	LGA, Adelaide
13 th October 2017	LC LGA	Naracoorte Lucindale Council
TBC October 2017	LGA Conference & AGM	TBC
15 th November 2017	SAROC	Regional Location, TBC
8 th December 2017	LC LGA	Kingston District Council
9 th February 2018	LG LGA AGM & GM	City of Mount Gambier

Please contact LC LGA Executive Officer for information on any of the above meetings



LCLGA GENERAL MEETING

**10 February
2017**

Agenda Attachments

MINUTES FOR THE GENERAL MEETING OF THE LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION, HELD AT THE CITY HALL, MOUNT GAMBIER, ON FRIDAY 9TH DECEMBER 2016.

MEETING OPENED 1.00PM

President's Welcome

Welcome by City of Mount Gambier's Mayor Andrew Lee.

1.02PM – David Wheaton, Executive Officer, Regional Development Australia Limestone Coast

Provided an update on:

- Bruce Rodda (Manager Investment Attraction and Economic Development) and his work involving Investment attraction
- Small business support
- Workforce Development and the Career Development Centre
- Stakeholder engagement
- Organisational review of RDALC

1.10PM – Wendy Telfer and Tim Collins from the National Resources Management Board

Provided an update on the NRM Work Plan:

- Phases of the plan
 - Regional Description
 - Strategic Plan
 - Business Plan
- More community involvement/engagement
- Sub-regional planning

1.30PM – Michelle and David McLaughlin from the Little Blue Dinosaur Foundation

1.50PM – Resumption of the LCLGA General Meeting

1.0 MEMBERS/DEPUTY MEMBERS

1.1 Present

LC LGA President	Mayor Erika Vickery
City of Mount Gambier	Mayor Andrew Lee Cr Hanna Persello
District Council of Grant	Mayor Richard Sage
District Council of Robe	Mayor Peter Riseley
Wattle Range Council	Cr Robert Dycer Mayor Peter Gandolfi
Naracoorte Lucindale Council	
Kingston District Council	Cr Kay Rasheed
Tatiara District Council	Mayor Graham Excell Cr Robert Mock

1.2 In Attendance

LC LGA	Mr Dominic Testoni (EO)
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City of Mount Gambier	Mr Mark McShane (CEO)
District Council of Grant	Mr Trevor Smart (CEO)
Wattle Range Council	Mr Ben Gower (CEO)
Naracoorte Lucindale Council	Mrs Helen Macdonald (CEO)
Kingston District Council	
District Council of Robe	Mr Roger Sweetman (CEO)
Tatiara District Council	Mr Robert Harkness (CEO)

1.2 Guests and Observers

LC LGA	Ms Alice Macleod (Administration Officer) Mrs Biddie Shearing (Tourism Industry Development Manager) Mrs Michaela Bell (Project Manager) Mr Rob Forgan (Regional Community Road Safety Officer) Mr Tony Elletson (STARCLUB Field Officer) Mrs June Saruwaka (Regional Waste Management Coordinator)
LGA SA	Mr Stephen Smith (Director of Policy)
RDA Limestone Coast	Mr David Wheaton (CEO)
PIRSA	Ms Peta Crewe (Regional Manager – Limestone Coast)
Federal Member for Barker	Mr Tony Pasin MP
Member for Mount Gambier	Mr Troy Bell MP Mr Travis Fatchen (Electorate Officer)

1.3 Apologies

Minister for Local Government and Regional Development	Hon Geoff Brock MP
Member for MacKillop	Mr Mitch Williams MP
Local Government Association SA	Ms Lisa Teburea (Executive Director Public Affairs)
Kingston District Council	Mayor Reg Lyon Mr Andrew MacDonald (CEO)
Naracoorte Lucindale Council	Cr Craig McGuire Cr Scott McLachlan
Coorong District Council	Mr Vincent Cammell (CEO) Mr Ben Jarvis Mr Neville Jaensch Cr Peter Wright
LC LGA Media	Mr Alan Richardson
Department of Planning, Transport and Infrastructure (Office of Local Government)	Ms Alex Hart

“That the apologies be accepted.”



Moved, District Council of Robe

Seconded, Tatiara District Council

CARRIED

2.0 DISCLOSURE OF INTERESTS

Any Delegate or staff member with a potential conflict of interest is asked to declare the interest on the supplied **Conflict of Interests Declaration Form** detailing what the conflict is and why they will not be participating in any item relating to that issue.

3.0 MINUTES OF MEETINGS

3.1 Minutes of the October LC LGA General Meeting held in Kingston on Friday 14th October 2016.

“That the Minutes of the LC LGA General Meeting held on 14 October 2016 be taken as read and confirmed as a true and correct record of the proceedings at that meeting.”

Moved, District Council of Grant

Seconded, Kingston District Council

CARRIED

4.0 MATTERS ARISING FROM THE MINUTES

Business arising from the Minutes of the General Meeting, 14th October 2016

NIL

5.0 ACTION SHEET

Dom Testoni provided an update on:

Item 8.7

- Stage 1 complete

- Database work commenced

Item 8.8

- Real Care Babies program is being passed over to a local school

Item 12.1

- Possibilities of extension surrounding Regional Community Road Safety Officer position

Item 12.2

- Funding to continue towards the Deer Program with the support of the NRM Board

6.0 CORRESPONDENCE

6.1 Inwards and Outwards

Correspondence register to 1 December 2016

Many of these correspondence items will have been received directly by member councils. Should any delegate wish to access any correspondence items listed, but not included with this agenda, they can be made available by contacting the LC LGA Executive Officer.



“That correspondence be received and noted by LC LGA delegates.”

Moved, District Council of Grant

Seconded, Tatiara District Council

CARRIED

7.0 REPORTS

7.1 LC LGA President's Report

Mayor Erika Vickery provided an update on:

- LC Wine Show
- Tafe Commission
- Mount Gambier Tourism Group launch

7.1.1 SAROC

(i) Key Outcomes of SAROC Meeting held on Wednesday 16th November 2016

7.2 Local Government Association of SA Topical Report

Mr Stephen Smith provided an update on:

- Community Wellbeing Proposal
- Commonwealth funding of aged care (including community passenger transport services)
- Resignation of David Hitchcock (Director, Infrastructure)

7.3 Report from LCLGA Regional Community Road Safety Officer

Rob Forgan provided an update on:

- Parliamentary friends of road safety
- Stay Another Day tourism magazine add
- Fairfax Media – Drive Alive promotions
- Media release – The Little Blue Dinosaur Foundation
- Road Safety 2017 Calendar

7.4 Report from LC LGA Starclub Field Officer

Tony Elletson provided an update on:

- LC Sporting Grants have closed and been presented to the successful clubs
 - o Every council area has been represented
 - o Money being used for uniforms, equipment, safety and facilities
- Coaching excellence seminar held in Mount Gambier attracted 64 attendees which is the biggest attendance recorded in the state
- Talent search testing in the region
- Facilities audit checklist
- Masterplan for facilities in our region

7.5 Report from the Tourism Industry Development Manager

Biddie Shearing provided an update on:

- Digital Footprint of the Limestone Coast
- Strategic partnership with the Australian Tourism Export Council
- PIRSA Wine Industry Development Scheme

7.6 Report from Regional Waste Management Coordinator



Dominic Testoni provided an update on:

- School Waste Reduction and Recycling Challenge
- 12 Days of Christmas Advertisement in Lifestyle 1 Magazine

“That the reports from the LC LGA President, Local Government Association SA, Starclub Field Officer, Tourism Industry Development Manager, Regional Community Road Safety Officer and Regional Waste Management Coordinator be received and noted.”

Moved, City of Mount Gambier

Seconded, District Council of Robe

CARRIED

8.0 RECOMMENDATION REPORTS

8.1 LCLGA Audited Letter

Executive Officer

“It is recommended that LC LGA:

1. Note the report.
2. That the amended Audit Letter be adopted and appended to the Association’s 2015-2016 Annual Report.
3. That a copy of the Amended Audit Letter be provided to each Constituent Council.

Moved, District Council of Grant

Seconded, Kingston District Council

CARRIED

8.2 LCLGA Office Agreement

Executive Officer

“It is recommended that LCLGA:

1. The President and Executive Officer of the LCLGA to negotiate and finalise the signing of an office agreement with the RDA Limestone Coast for a period of 12 months commencing on the 1st January 2017 with an option to extend dependent on the terms of any Head Lease Agreement.

Moved, City of Mount Gambier

Seconded, Tatiara District Council

CARRIED

8.3 LCLGA NDRP Funding

Executive Officer

“It is recommended that LC LGA:



1. The Executive Officer of the LCLGA to coordinate with member Councils to identify key areas where the backup generators could be utilised. If a need is identified determine the appropriate size and type of generator and the quantity of generators required.
2. Prepare an application by the due date.

Moved, Wattle Range Council

Seconded, City of Mount Gambier

CARRIED

8.4 Limestone Coast Collaborative and Limestone Coast Brand

Project Officer

"It is recommended that LC LGA:

1. Endorse the LC LGA association as the custodian of the Limestone Coast Brand
2. Endorse a new LC LGA Committee to be known as the Limestone Coast Collaborative that will form a subcommittee to the Limestone Coast Economic Development Group

Moved, District Council of Robe

Seconded, Wattle Range Council

CARRIED

8.5 LCLGA General Meeting Dates

Executive Officer

"It is recommended that LC LGA:

1. Receive and note the report.

Moved, City of Mount Gambier

Seconded, District Council of Robe

CARRIED

9.0 FINANCIAL

9.1 Financial Reports

1. The Profit and Loss Statement for the period 1 July 2016 to 31st October 2016 be received and noted.
2. That the Balance Sheet for the period ending 31st October 2016 be received and noted."

Moved, District Council of Grant

Seconded, Kingston District Council

CARRIED

10.0 OUTSIDE ORGANISATIONS AND COMMITTEES

10.1 South East NRM Board



Mayor Peter Riseley provided an update

10.2 Regional Development Australia Limestone Coast

Mr David Wheaton provided an update at the beginning of the meeting.

“That LC LGA receives and notes the Report.”

Moved, Kingston District Council

Seconded, District Council of Grant

CARRIED

11.0 LCLGA SUB-COMMITTEE MINUTES

11.1 Limestone Coast Economic Development Group

“That the Minutes of Limestone Coast Economic Development Group Meeting held on 14th November 2016 having first been circulated amongst members, be adopted.”

Moved, District Council of Robe

Seconded, District Council of Grant

CARRIED

11.2 Limestone Coast Zone Emergency Management Committee

“That the Minutes of the Limestone Coast Zone Emergency Management Committee Meeting held on 25th August 2016 having first been circulated amongst members, be adopted.”

“That the Minutes of the Limestone Coast Zone Emergency Management Committee Meeting held on 10th November 2016 having first been circulated amongst members, be adopted.”

11.3 Regional Waste Management Steering Committee

“That the Minutes of the Regional Waste Management Steering Committee Meeting held on 18th October 2016 having first been circulated amongst members, be adopted.”

Moved, Kingston District Council

Seconded, City of Mount Gambier

CARRIED

12.0 LATE ITEMS

12.1 Minutes of the Limestone Coast Climate Adaptation Committee Meeting

“That the Minutes of Limestone Coast Climate Adaptation Committee Meeting held on 5th December 2016 having first been circulated amongst members, be adopted.”

Moved, District Council of Robe

Seconded, Kingston District Council

CARRIED



12.2 LIDAR Mapping NDRP Funding

Executive Officer

"It is recommended that LC LGA:

1. Executive Officer arrange for an application to be submitted under the Natural Disaster Resilience Program on behalf of the LCLGA constituent Councils to complete a LIDAR mapping project for the coastline from the SA/VIC border to the top of the Coorong.
2. Utilise funds set aside in the FY2017 LCLGA Budget for Coastal management to part fund the project.
3. Approach the Coorong District Council to consider a contribution to the project.
4. Approach the RDA Limestone Coast to consider a contribution to the project.

Moved, District Council of Robe

Seconded, City of Mount Gambier

CARRIED

12.2 Submission to South Australia's Waste Resource Recovery Infrastructure Plan

Executive Officer

"It is recommended that LC LGA:

1. Receive and note the report.
2. Authorise the Executive Officer to submit the comments to GISA.

Moved, District Council of Robe

Seconded, District Council of Grant

CARRIED

13.0 OTHER BUSINESS

14.0 MEETING CLOSURE – 2.50PM

The next LC LGA General Meeting and Annual General Meeting is to be held in the Wattle Range Council on Friday 10 February 2017. Acceptances and apologies to LC LGA Administration Officer
Phone 87231057 or Email admin@lclaga.sa.gov.au

Passed as a true and correct record

Signed.....Date.....



5.0 ACTION SHEET

Item	ACTION	STATUS
	9 December 2016	
8.1	That a copy of the Amended Audit letter be provided to each Constituent Council	Complete
8.2	Finalise the Lease Agreement with the RDA	Ongoing
8.3	Prepare an application for backup generators via the NDRP funding.	Complete informed by the Dept that backup generators are not eligible
12.2	Prepare an application for a LIDAR mapping project via the NDRP funding.	Complete
12.2	Submission to South Australia's Waste Resource Recovery Infrastructure Plan	Complete
	14 October 2016	
8.7	Update to the Regional Transport Plan	Ongoing
	12 August 2016	
12.2	<ol style="list-style-type: none"> 1. Gives strong support the SE NRM Board's Aerial Survey and Control Programme by advocating for continued Federal Government National Landcare Programme funding beyond 2018. 2. Advocates for expanded landholder participation in the Aerial Survey and Control Programme and that advocacy to include the Australian Deer Association and associated properties. 3. Advocate and lobby relevant Government departments to co-operate and add their support to the SE NRM Board's enforcement of the ERD Court's Order or to seek variation to that Order to make a binding and effective ruling with regard to standards of fencing of the deer enclosures. 	Ongoing Held a meeting with Tony Pasin MP and held a meeting with the NRM
	12 February 2016	
7.4	Develop International Engagement Strategy	<i>In progress</i>
	9 October 2015	
7.3	Speed Limits – Princes Highway Write to the Transport Minister, Opposition Transport Minister and Member for McKillop.	<i>Letters drafted and sent 13/10/15</i>
7.6	Planning, Development and Infrastructure Bill 2015 Concerns raised over whether there has been any financial modelling carried out of implementing the Bill and further concerns of Local Council's involvement in the Planning system. LCLGA to request further information and time to adequately discuss the proposed changes.	<i>Letter sent to Lisa Teburea 13/10/15 Meeting to be held 3/12/15 Implementation Group</i>
9.1	Coastal Protection for Rural Coastal Councils Provide a Notice of Motion to be out to the LGA AGM seeking a review of State Government funding arrangements.	<i>Letter sent to Lisa Teburea 13/10/15 and tabled at LGA AGM</i>

9.2	Save our Voices Campaign Write to Southern Cross Radio and WIN TV and request details on how changes to the Act will improve local media coverage.	Letters sent 13/10/15 Sent follow up request 17/12/15 no reply
9.3	Access to the Federal Government Rural and Regional Teaching Infrastructure Grant Write to the Federal Minister for Health expressing concern and write to SAROC requesting that the survey rural and regional communities.	Letters sent to The Hon. Susan Ley MP on 13/10/15 Letter sent to SAROC 13/10/15
14 August 2015		
9.2	Cuts to Health Care That SELGA note the concerns regarding cuts to health services in the Limestone Coast, particularly palliative care, and on behalf of the region advocate for the retention of health funding and services.	<i>In progress</i>
9.3	Loss of Karobran rehab centre That SELGA: 1. Review the closure of the Karobran New Life Centre drug and alcohol rehabilitation facility, seeking opportunities whereby the centre or a similar facility can be retained to provide services to the Limestone Coast community; 2. Engage with relevant stakeholders on this matter, including but not limited to South Australian Health Services, Non Government Organisations and other Service Providers. 3. Convene a small working party, incorporating available expertise to assist SELGA on this matter. 4. Prepare a report to be submitted to all constituent Councils for consideration as an extremely urgent matter. 5. Request a report from Pangula Mannamurna to be presented at the February 2016 general meeting of the LCLGA.	<i>In Progress</i>
12 June 2015		
9.1	CWMS Reporting That SELGA write to SAROC and the LGA highlighting its concern regarding the large workload required by councils to meet the extensive requirements of ESCOSA, the Department of Health and the Office of the Technical Regulator in relation to Community Wastewater Management Systems and water supply schemes.	<i>In Progress</i> Working with the LGA to determine approach with other regional LGAs
9.2	Rural Road Speed Limits 1. That SELGA advocate on behalf of the region for the retention of 110km speed limits on arterial regional roads, and for appropriate funding for the upkeep of regional roads to a fit for purpose standard." 2. That SELGA write to the Coorong District Council to seek feedback regarding Council's view on reinstating the 110km/h speed limit on the Princes Highway, between Meningie and Salt Creek.	<i>In Progress</i>
8 August 2014		

8.5	<p>Unconventional Gas – Forum and Taskforce</p> <p>“That SELGA, having regard to issues raised in the LGA and Eyre Peninsula Local Government Association Mining Study:</p> <ol style="list-style-type: none"> 1. Conduct a forum and establish a Taskforce with relevant Ministers, senior representatives from State Government, Local Government, the mining sector involved and other groups as identified by SELGA; 2. The Taskforce address research, community engagement and legislative matters during the consideration of the impact of mining activity in the South East; and 3. Delegate the preparation of Taskforce Terms of Reference to the Executive Officer for Board consideration.” 	<i>In Progress</i>
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INWARD

- 14/12/16 Costello, Steve, Branch Secretary, Biodiversity Conservation Division, Dept. of Environment & Energy – Re Implementing the Limestone Coast & Coorong Coastal Action Plan
- 16/12/16 Gregory, B, Committee Member & Grey- Smith Ulric, Executive Officer, Limestone Coast Wine Show Committee – re 2017 Limestone Coast Wine Show Sponsorship
- 16/12/16 Gregory, Bruce, Limestone Coast Wine Show Committee, Re 2017 Wine Show Sponsorship
- 20/12/16 Prakash, S, Manager Technical Services, Tatiara District Council, re Limestone Coast LGA – Road Safety Co-Ordinator.
- 22/12/16 Hebart, Ben, Project Office, Primary Industry and Regions SA – re The 90 Day Project “A Modern Transport System for Agriculture-A New Partnership Approach” Stakeholder meeting 15th Feb 2017
- 22/12/16 Foggo. Rob, CEO, AC Care. Re Limestone Coast Local Government Association Appointment to Anglican Community Care Board
- 18/01/17 O’Hehir, Jody, Executive Support Officer, District Council of Grant, re Council Appoints to LCLGA Board & Committees
- 19/01/17 Bornholm, Scott. Director, Driving Skills for Life Aust, re Community Youth Vehicle Training Update
- 19/01/17 Pasin, Tony MP, Federal Member for Barker, re National Landcare Program beyond 2018
- 19/01/17 Harkness, Rob, CEO, Tatiara District Council, re Council Appoints to LCLGA Board & Committees
- 19/01/17 Gower, Ben, CEO, Wattle Range Council, re Council Appoints to LCLGA Board & Committees
- 19/01/17 Sweetman, Roger, CE, District Council of Robe, re Council Appoints to LCLGA Board & Committees
- 19/01/17 McCarthy, Michael, Manager Governance & Property, City Of Mount Gambier, re Council Appoints to LCLGA Board & Committees
- 23/01/17 Piccolo, Tony MP, Member for Light, re road safety calendar
- 24/01/17 Laidlaw, Robert, Chair, Gawler Road Safety Group, re contact details update
- 24/01/17 Boomsma, A, DEWNR, re 2017 NRM Plan Sub regional Possible Workshop Dates
- 25/01/17 Mountain, Charles, RAA, re LC Regional Community Road Safety Forum Outcomes
- 25/01/17 Klose, Sally, Manager Governance & Community Development, Naracoorte Lucindale Council, re Council Appoints to LCLGA Board & Committees
- 01/02/17 Pessoa, Pedro, account Manager, AndaTech Pty Ltd, re Breatherlyser Alcoalyzer
- 01/02/17 Scott, Bill, re Road Safety Scoreboard forward to various ministers and members of parliament.
- 01/02/17 MacDonald, Andrew, CEO Kingston DC, re draft minutes Tourism Management Group Approved for distribution
- 01/02/17 Wheaton, David. CEO, RDALC, re RDALC Chair on Leave
- 02/02/17 Pasin, Tony MP, Federal Member for Barker, re LCLGA AGM Apology
- 02/01/17 MacDonald, Andrew, CEO, Kingston District Council, re Council Appoints to LCLGA Board & Committees

OUTWARD

- 6/12/16 Julie, re LCLGA Sporting Grant Application
- 6/12/16 Leigh, re LCLGA Sporting Grant Application
- 6/12/16 Wendy, re LCLGA Sporting Grant Application
- 6/12/16 Stuart, re LCLGA Sporting Grant Application
- 6/12/16 Phil, re LCLGA Sporting Grant Application
- 6/12/16 Jeff, re LCLGA Sporting Grant Application
- 6/12/16 Jayne, re LCLGA Sporting Grant Application
- 6/12/16 Helen, re LCLGA Sporting Grant Application
- 6/12/16 Christine, re LCLGA Sporting Grant Application
- 6/12/16 Angela, re LCLGA Sporting Grant Application
- 6/12/16 Jayde, re LCLGA Sporting Grant Application
- 6/12/16 Trevor, re LCLGA Sporting Grant Application
- 22/12/16 Tourism Database, re Limestone Coast Visitor Economy worth \$319M
- 22/12/16 Mills, L, re Aussie Camino Blessing of the Roads, Road Safety.



CORRESPONDENCE REGISTER 1ST DECEMBER TO 3RD FEBRUARY

- 22/12/16 Griggs, Dr W M, Chairman, Motor Accident Commission re Limestone Coast LGA – Road Safety Co-ordinator (from Helen McDonald)
- 04/01/17 Griggs, Dr W M, Chairman, Motor Accident Commission re Limestone Coast LGA – Road Safety Co-ordinator (from Roger Sweetman)
- 12/01/17 Brock, G, MP, Minister for Regional Development – Re Drive. Arrive Campaign – Calendar sent
- 17/12/17 Scoreboard database, weekly scoreboard 16/01/16
- 17/01/17 Tourism Database, Reminder – New Zealand Roadshow Participation Prospectus 2017 Prospectus
- 17/01/17 LC LGA Member Councils , re Feedback Little Blue Dinosaur Foundation Regional Project
- 18/01/17 Scott, Michael, Chair, Fleurieu Road Safety Committee – Re LC Community Road Safety Forum Follow-up
- 18/01/17 LC Regional Community Road Safety Forum Contacts , RE LC Regional Community Road Safety Forum Outcomes
- 17/01/17 Miller, Jayne, DC Grant, re Feedback Little Blue Dinosaur Foundation Regional Project
- 19/01/17 Bornholm, Scott. Director, Driving Skills for Life Aust, re Community Youth Vehicle Training Update
- 19/01/17 Cernovskis, Barbara & Brash, Alison, City Of Mount Gambier, re Meet GRAHAM TAC'S & Patricia Piccinnni's creation that promotes road safety
- 20/01/17 Limestone Coast Visitor Centres, re Current Regional Visitor Guide
- 23/01/17 Griggs, Dr W M, Chairman, Motor Accident Commission re Limestone Coast LGA – Road Safety 3 Year Funding (from Mount Gambier & District Road Safety Group)
- 23/01/17 Fetherstonhaugh, Jane, Acting CEO, DC Grant, re Seeking Support from LC LGA for Mount Gambier Airport Funding Application
- 23/01/17 Piccolo, Tony MP, Member for Light, re Thank you & MAC
- 24/01/17 Tourism Database, re Registrations now open free online PR training Course
- 24/01/17 Limestone Coast Schools Database, re LCLGA School waste Reduction & Recycling Challenge Registration Invitation Reminder
- 24/01/17 LC LGA Member Councils, re Its Time – Time to take down the Holiday Time Signage
- 25/01/17 Hanton, Matthew & Cree, Megan, MAC, re bi Monthly MA LCLGA Partnership Report to MAC
- 01/02/17 MacDonald, Andrew, CEO Kingston DC, re draft minutes Tourism Management Group
- 01/02/17 Brash, Alison, City of Mount Gambier, re Meet GRAHAM TAC'S & Patricia Piccinnni's creation that promotes road safety
- 02/02/17 Scoreboard database, re new scoreboard format
- 02/02/17 Hanton, Matthew & Cree, Megan, MAC, re new scoreboard format
- 02/01/17 Coaching Excellence Database, re Sports Nutrition Seminar
- 03/02/17 Chapple, Steve, Wattle Range Council, re MAC Support Letters from Local Councils



Draft

Draft Minutes of the South Australian Regional Organisation of Councils meeting held on Wednesday 25 January 2017 at 8.27am at Local Government House, 148 Frome Street, Adelaide.

1. Welcome and Election of SAROC Chair

Ms Lisa Teburea LGA Executive Director Public Affairs opened the meeting and welcomed members and staff. As the Deputy Returning Officer for the South Australian Regional Organisation of Councils Committee, she called for nominations for the position of Chairperson for a period of up to 12 months.

Mayor Green nominated Mayor Vickery, who accepted the nomination.

Moved Mayor Green Seconded Mayor Jaensch that the SAROC Committee elects Mayor Vickery as Chairperson to hold office for a period of 12 months commencing 25 January 2017.

CARRIED

Mayor Vickery took the Chair at 8.30am and thanked members for the continued opportunity.

2. Present & Apologies

2.1 Present

Name	Region
Mayor Denis Clark	Central Local Government Region
Mayor Peter Matthey	Central Local Government Region
Mr David Stevenson (Executive Officer)	Central Local Government Region
Mayor Bruce Green	Eyre Peninsula LGA
Mayor Sam Telfer (Deputy)	Eyre Peninsula LGA
Mayor Erika Vickery	Limestone Coast LGA
Mayor Richard Sage (Deputy)	Limestone Coast LGA
Mr Dominic Testoni (Executive Officer)	Limestone Coast LGA
Mayor Dave Burgess (LGA Immediate Past President)	Murraylands & Riverland LGA
Mayor Peter Hunt	Murraylands & Riverland LGA
Mayor Neville Jaensch	Murraylands & Riverland LGA
Mayor Brenton Lewis (Deputy) <i>(from 9.40am)</i>	Murraylands & Riverland LGA

Draft

Mr Peter Bond (Executive Officer)

Mayor Bill Spragg (*from 8.40am*)

Mayor Keith Parkes

Mayor Glen Rowlands (Deputy)

Mr Graeme Martin (Executive Officer)

Ms Anita Crisp (Executive Officer)

Observer:

Mayor Lorraine Rosenberg

Murraylands & Riverland LGA

Southern & Hills LGA

Southern & Hills LGA

Southern & Hills LGA

Southern & Hills LGA

Spencer Gulf Cities

LGA President

LGA Secretariat:

Matt Pinnegar

Lisa Teburea

Lea Bacon

Andrea Malone (*from 9.40am*)

Stephen Smith

Neville Hyatt

Astrid Crago

Chief Executive Officer

Executive Director, Public Affairs

Director Policy

Director Legislation

Director Policy

Senior Policy Officer

Administration Coordinator (minutes)

2.2 Apologies

Mayor Allan Aughey (Deputy)

Mr Tony Irvine (Executive Officer)

Mayor Sam Johnson

Cr Bim Lange (Deputy)

Mayor John Rohde (Deputy)

Central Local Government Region

Eyre Peninsula LGA

Spencer Gulf Cities

Central Local Government Region

Spencer Gulf Cities

3 Minutes of Previous Meeting

3.1 Minutes of the meeting held 16 November 2016

Moved Mayor Hunt Seconded Mayor Matthey that the SAROC Committee confirms the minutes of the meeting held on 16 November 2016 as a true and accurate record of the proceedings held.

CARRIED

Draft

3.2 Resolutions and Actions from previous meetings

Moved Mayor Hunt Seconded Mayor Spragg that the SAROC Committee notes progress with resolutions resulting from the 16 November 2016 meeting and outstanding resolutions from earlier meetings.

CARRIED

4 Invited Guest Speakers

Scott Loechel, LG Functional Support Group Project Manager gave a presentation on the Local Government Functional Support Group. Mayor Kevin Knight and CEO Mr John Moyle, from the City of Tea Tree Gully, shared their experiences of the Sampson Flat bushfire.

5 LGA President's Report

Mayor Rosenberg gave a verbal update and answered questions from members.

Moved Mayor Telfer Seconded Mr Peter Bond that SAROC recognise and formally thank Mr David Hitchcock for his many years of service.

SAROC congratulated Mayor O'Loughlin on his election as ALGA President.

Moved Mayor Hunt Seconded Mayor Green that the SAROC Committee noted the LGA President's Report.

CARRIED

6 Regional Executive Officers' Meeting

No update as no meeting has been held since the last update.

7 Reports for Discussion

7.1 Population Policy

Moved Mayor Jaensch Seconded Mr Bond that the SAROC Committee:

1. notes the report;
2. refers the need for continued advocacy for a South Australian population policy to the LGA Board;

Draft

3. requests that the LGA Board confirms the position that a population policy should guide:
 - a. Population growth and decline in and between regions (including the metropolitan region)
 - b. Impacts of an ageing population
 - c. Labour force and skills
 - d. Migration policy
 - e. Maintaining and enhancing liveability for regional, rural and remote communities
 - f. Demands on infrastructure provision, particularly transport, community facilities, essential services and broadband;
4. requests that the LGA work with other groups such as EDA, CEDA and UDIA to advocate for migration reform and population growth; and
5. requests that the LGA work with regional LGAs to identify specific opportunities and targets for regional growth capacity.

CARRIED

7.2 Draft Borrow Pit Guidelines

Moved Mayor Matthey Seconded Mr Testoni that the SAROC Committee:

1. notes the report; and
2. recommends to the LGA Board that the *Guidance: Quarry and borrow pit rehabilitation in South Australia (November 2016)* be adopted, subject to sign off by all regions within a two month timeframe.

CARRIED

7.3 Storm Events – State Power Supplies

Moved Mayor Clark Seconded Mayor Green that the SAROC Committee :

1. notes the report; and
2. endorses the LGA submission to the Review of the Extreme Weather Event.

CARRIED

Draft

Draft

7.4 Outreach Program

Moved Mr Bond Seconded Mr Testoni that the SAROC Committee defers consideration of this matter until the State Government has finalised its review.

CARRIED

7.5 Section 270 Ombudsman Recommendations

Director Legislation, Andrea Malone gave a verbal update.

Moved Mayor Burgess Seconded Mr Martin that the SAROC Committee:

1. notes the report;
2. notes that reports on this matter submitted separately by Eyre Peninsula LGA and Southern and Hills LGA have been combined into one report;
3. strongly urges all regional LGAs and individual councils to respond to the Ombudsman's audit report by 31 March 2017; and
4. encourages the LGA secretariat to assist those regions who adopt the regional approach to managing internal reviews of decisions, by providing training for individuals/ panel members etc.

CARRIED

7.6 Study Adelaide and 485 Visa Holders

Moved Mayor Jaensch Seconded Mayor Burgess that the SAROC Committee:

1. notes the report; and
2. invites Study Adelaide CEO, Karyn Kent to present to a future SAROC meeting about Study Adelaide and 485 Visa Holders.

CARRIED

8 Confidential Items

Nil.

9 Late Reports

Nil

Draft

10. Any Other Business

Mayor Green spoke about the next Regional meeting to have Port Lincoln as a venue.

Mayor Parkes offered Alexandrina as another venue.

11 Next Meeting

The next meeting of the SAROC Committee will be held on Wednesday 15 March 2017 at 4.00pm at Local Government House, 148 Frome Street, Adelaide.

12 Close

The meeting was declared closed at 9.50am.

Minutes confirmed

.....
Chairperson signature

Date

INFORMATION REPORT

TO: LC LGA DELEGATES

FROM: STARCLUB Field Officer

RE: LCLGA Update

HIGHLIGHTS

- The Limestone Coast has over half of the state's entire Fully Registered STARCLUBS.
- The Tatiara Soccer Association (TSA) and the newly formed Tatiara United Soccer Club (TUSC) will be providing soccer to seniors and juniors in the Tatiara and Kingston areas in 2017. The TUSC have been formerly accepted into the Limestone Coast Football Association and will have 2 senior teams competing. The TSA will provide junior soccer to Kingston, Padthaway, Keith, Tintinara, Bordertown and Kaniva. From having no soccer 12 months ago to where we sit now this is a tremendous achievement by the people involved. The sports tourism opportunities and migrant community engagement are just a couple of the benefits of this undertaking.
- The 2nd Coaching Excellence Seminar will be held on the 27th February. The topic is Sports Nutrition and will be presented by Tony Checker (B Ed, Masters of Applied Science in Sports Coaching, Coaching Accreditation with both Athletics Aust. and the Aust. Strength and Conditioning Association). Tony has worked with the AFL/SANFL Umpires, SANFL Under 18 Talent Identification, Golf SA Academy, SASI (Netball, Soccer & Hockey), Adelaide Thunderbirds and Netball Australia and is currently a PE Teacher and Athletics/Strength & Conditioning Coach at Immanuel College.



INFORMATION REPORT



BACKGROUND

- Funded by the Office of Recreation and Sport and the 7 Limestone Coast Councils
- Provides ongoing support, training and resources to recreation clubs in the Limestone Coast with Governance, Funding, Volunteer protection, recruitment and retention, Child Safe Laws, Strategic Planning and general sustainability of a sporting club. This is done in partnership and with resources from the Office of Recreation and Sport.

DISCUSSION

- The template for the Facilities Checklist is now available and will hopefully be used in the region as a guide to our future planning of facilities. Also for discussion is the use of the SOUTH AUSTRALIAN REGIONAL LEVEL RECREATION AND SPORT FACILITIES PLANNING GUIDELINES as a tool for our region. Along with Masterplan discussion.
- The STARCLUB Field Officer is currently working closely with the ORS and Various State Sporting Organisations on forming a Regional Academy that will provide families and athletes with the chance to have access to Elite Training Programs.
- Strategic Planning Training will be available to clubs and associations for free in March. Dates TBC
- The ORS's Active Club Program and Community Recreation and Sport Facilities Program will be opening on the 11th February. The STARCLUB Field Officer will be providing Clubs and



INFORMATION REPORT

Councils with Guidelines and applications as soon as they become available. The importance of councils in clubs being successful in these grants is enormous.

- The STARCLUB Field Officer has provided support to roughly 200 clubs and associations in the past 18 months. This position is providing vital governance support, funding education and information, links to State Sporting Organisations, facility advice, training opportunities and many other services to sporting and recreation bodies in the Limestone Coast



RECOMMENDATION

It is recommended that LC LGA receive and note the report.

Moved:

Seconded:



INFORMATION REPORT

TO: LC LGA DELEGATES

FROM: TOURISM INDUSTRY DEVELOPMENT MANGER (TIDM)

RE:

1. \$20k secured from SATC for co-operative marketing
2. Familiarisations
3. New Zealand Roadshow

1. \$20k secured from the South Australian Tourism Commission for co-operative marketing

The LCLGA has secured \$20k from the South Australian Tourism Commission as part of their co-operative marketing program. This money will be used (in part) to develop a piece of collateral specifically for China consumers and the travel trade in China.

The China Trail (working title) will highlight experiences and tourism operators that have strong appeal with the Chinese traveler. Ideally this will take the form of a map, with distances, be available in English and Mandarin and also available digitally.

There has been work occurring in the background to identify experiences that meet the criteria with the help of Richard Beere from Fastrak Solutions and SATC. The content produced will also be available to feed a new WeChat Channel for the region.

The China Trail will be launched in Robe in conjunction with the China Gate / Walk celebrations in May.

2. Familiarisations

The Today Show LIVE Weather was in Robe on January 19th. This activity reached approx. 1.6M viewers and was valued at approx. \$400k. This opportunity was made possible with the funding and support from SATC.



INFORMATION REPORT

Familiarisations Continued

During December and January we have hosted the Marketing Director of SATC Brent Hill and General Manager of Domestic Marketing. We look forward to welcoming the remainder of the team during February.

A company called 57 Films has been considering some filming in the region which has secured television rights to broadcast into China with a program called Chef Exchange. Together with Marcus Kuller, we will be circulating some participation options for small businesses in the next week. More information can be found on www.57films.com.au

In April, we host one of the biggest wholesalers from Germany called DERTour. I had a scheduled appointment the Product Manager when in London last year in April for a Trade Show. www.dertour.de

3. New Zealand Roadshow

The Limestone Coast is partnering with the Fleurieu Peninsula Tourism to attend the annual Trade and Consumer Sales event called The New Zealand Roadshow from 22nd to 29th March 2017. The event is under the coordination of the SATC.

The New Zealand Roadshow will provide us with a great opportunity to promote our region and experiences directly with the Kiwis who are planning a holiday to Australia.

We are producing a brochure that highlights the iconic attractions and have invited industry to participate with an investment of \$150each. To date we have 5 operators committed to participating.

Previous New Zealand Roadshows have attracted up to 800 consumers and 100 travel agents interested in travelling to, and learning about South Australia. Events will be held in towns around the North and South Islands where there is a strong demand for South Australia, and allow consumers and agents the opportunity to speak directly with representatives.

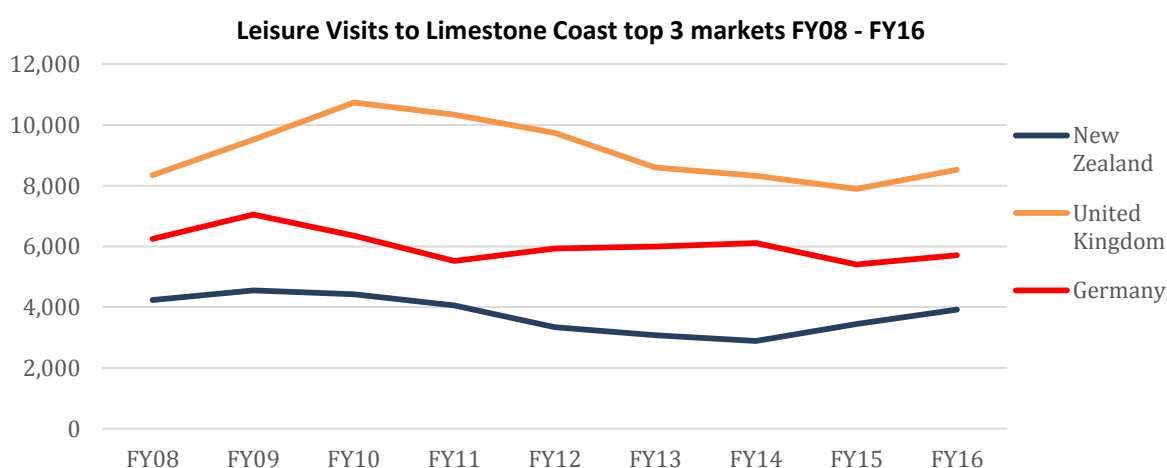
While this is predominantly a consumer roadshow, retail and wholesale travel agents will receive dedicated training sessions in several locations around the country. Two special wholesale training sessions will allow us to train the reservations teams.



INFORMATION REPORT

Confirmed Schedule – New Zealand Roadshow

	Country/Market	Meetings/Event
March 23	Auckland	Helloworld Training (AM), Retail Trade Training (PM) and Howick Consumer Show (Evening)
March 24	Auckland	Flight Centre Training (AM), Product Manager Meetings (PM), Northshore Consumer Show (Evening)
March 25	Hamilton	Hamilton Consumer Show (PM), Rotorua Consumer Show (Evening)
March 26	Napier	Napier Consumer Show (PM)
March 27	Napier	Napier Agent Training (AM), Palmerston North Consumer Show (Evening)
March 28	Christchurch	Christchurch Consumer Show (PM)
March 29	Christchurch	Christchurch Agent Training (AM)



The New Zealand market is the 3rd largest international market visiting the Limestone Coast. We will be targeting the high yield experience seekers (not yet retired) travelling without children who likely to disperse into the regions.

The Limestone Coast last participated in The New Zealand Roadshow in 2013.

RECOMMENDATION

1. Note and receive the report;

Moved:

Second:



RECOMMENDATION REPORT

TO: LC LGA DELEGATES
FROM: REGIONAL COMMUNITY ROAD SAFETY OFFICER
RE: LC LGA STRATEGIC PLAN &
THE REGIONAL ROAD SAFETY PARTNERSHIP PROJECT
January 2017 Report

BACKGROUND

A three-year pilot project in collaboration with the Motor Accident Commission (MAC) on the benefit of a regionally based officer to work with community road safety groups, local government and the range of stakeholders involved in road safety.

Limestone Coast **Fatalities** Year to Date (YTD) comparisons – 18th January 2017

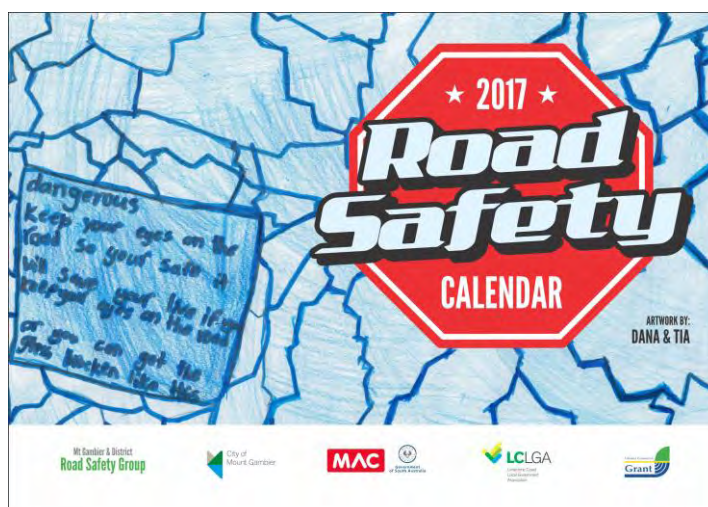
A Limestone Coast Snapshot	2017	2016	2015	2014
	0	0	0	1
	Limestone Coast Collision Serious Injuries -YTD figures to 3 rd October 2016			
	2017	2016	2015	2014
	2	3	2	2

Refer to Figures 1.1 and 1.2 for State wide numbers for YTD and 2016

ACTIVITIES AND ACHIEVEMENTS FOR THE PERIOD ENDING 6th October 2016 -18th January 2017

Community Engagement

- Coordinated the publication of the Mount Gambier and District Road Safety Group's 2017 Road Safety calendar using art work from students attending Melaleuca Park and Suttontown Primary Schools. The calendar was launched at both schools on the 14th December 2016. Copies distributed to families in each school and stakeholders and sponsors.
- Coordinated the promotion of the SA Metropolitan Fire Service, the



RECOMMENDATION REPORT

Padthaway APEX Club and the Naracoorte Lucindale Council sponsored Road Awareness Program (RAP) held in the Naracoorte Town Hall on the 2nd November 2016.

- With Michelle and David McLaughlin of the Little Blue Dinosaur Foundation deliver 3 road safety sessions for preschoolers and reception classes at Melaleuca Park PS, Mulga Street PS and Tenison Woods College Early Learning Centre.



- The Regional Road Safety Officer convened LBDF meetings with local identities who may take on a role as a regional Ambassador for this road safety initiative.
- Attend and contribute to Community Road Safety Group meetings in the Tatiara, Wattle Range and Mount Gambier and District communities.
- Promote the World Day of Remembrance for Road Traffic Victims held at Millicent on Sunday 20th November 2016.
- Road Safety meeting with Superintendent Grant Moyle of SAPOL (11/01/17)

Media

- ABC Regional radio interviews regarding SE Road Safety initiatives such as RAP, Cycling, Holiday Time, Schools 2017 Road Safety Calendar. (27/10/16, 7/09/16, 9/12/16 and 16/12/16).
- Radio session with 5SE Star FM's Paul Barry (26th October)
- Prepared media release for the Community Road Awareness Program (RAP) held in the Naracoorte Town Hall on 2nd November 2016.
- Prepared a media release covering the Association's achievement in winning the **2016 Safe Cycling Award** sponsored by MAC and the LGA of South Australia that recognized excellence by South Australian Local Government.
- Media release re The Little Blue Foundation "Holiday Time" road safety message in the Limestone Coast



RECOMMENDATION REPORT

- Media Release re the Launch of the 2017 Road Safety Calendar (13/12/16)
- Participant in the Fairfax media 5-week State wide promotion, **“ARRIVE ALIVE”** road safety campaign in the lead up to Christmas. Liaise with Lee Curnow assisting by identifying local people with their road safety experiences to share with readers (November- December 2016).

- Successful launch **“SLOW DOWN, Kids Around! Holiday Time”** road safety message and **“Hold My Hand”** road safety messages on the 8th and 9th of December 2016. Coordinate visits to regional print and electronic media for Michelle and David McLaughlin of Sydney NSW who are the prime movers for this initiative that highlights to drivers, parents and young children of the increased risk associated with children playing on or near roadways and parks with which they are not familiar.

*The Border Watch Article 13th December 2016



RECOMMENDATION REPORT

- Media release re
“Blessing of our Regional Roads”
ceremony in Penola on
Friday 23rd December. A
message for all travelers
and families who travel
at what should be for all
a joyous time of year.
* The Border Watch Article
29th December 2016



Social Media

- “Heading in the Right Direction”** South Australia's road toll down from 102 to an all-time low of 87 in 2016. (3/01/17)
- “Christmas Door Knock Appeal”** A Christmas message asking everyone to think of police and Emergency services this Xmas who rather spend their time with their families than yours! (24/12/16)
- Blessing of Regional Roads”** A ceremony conducted at Penola by Father Dominic Murphy of Camberwell Vic. for not only those who travel on the roads at a hectic, festive time of the year but for many others. Police, Ambulance Officers, CFS, SES, medical staff in A&E and those who have lost and still feel the pain of losing loved ones at this special time of the year. Urging travellers to take time out "10 Seconds of Grace" to think about safe behaviours on the road. (23/12/16)
- Road Trip Fatigue”** On a road trip fatigue makes a dangerous passenger (23/12/16)
- “Packing Safely for a Summer Road Trip”** Not necessarily a case of what to pack but **HOW** to pack in the interests of travelling safely (22/12/16)
- “5 Car Maintenance Tips for your Summer Road Trip”** 22/12/2016



RECOMMENDATION REPORT

- **“No Winners Here”** Numbers are 12% down, let’s keep them down. Let no one experience road trauma this Christmas (13/12/2016)
- **“Wear It! Lock It”** The tiny island of Belize in the Caribbean has a road safety “Wear your seatbelt” message for Youth 12/12/16)
- **“One Bad Decision”** Drinking and driving is a choice, a very **selfish** and arrogant choice (34/12/16)
- **“What’s Your Plan B?”** Adrink driving reminder for those celebrating at Xmas Shows and end of year parties (29/11/2016)
- **“Time to P.A.R.T.Y.” A “Schoolies” message for P Platers.** Prevent Alcohol Related Trauma in Youth, just like Bordertown HS does. (22/11/2016)
- **“World Day of Remembrance for Road Traffic Victims”** Regional memorial service at Millicent. (15/11/2016)
- **“If you are Driving on Drugs, you are not thinking sTrAight”** A Drug driving message (4/11/2016)
- **“Houston, we have a Problem!”** Spate of Hit and Run accidents in Mount Gambier and Millicent, if you have info ring Crime Stoppers (2/11/2016)
- **“Without the RFDS I would not be Alive”** a young crash survivor and local residents tribute to the work of the Royal Flying Doctor Service (27/10/16)
- **“It won’t hurt to be there but it may if you don’t!”** Road awareness Program (RAP) comes to Naracoorte (27/10/2016)
- **“Slow Down and Stay in Control”** Be on you’re a Game when driving a message from the A league players (/10/2016)
- **“Dad’s Ride”** A designated driver program delivered by dad’s who combined to save a repeat of what changed their lives and others forever. (6/10/2016)
- **“What next with helmets, the Trump?** Helmets reduce the chances of serious injury by nearly 70%. A helmet could save your life! (6/10/2016)
- **“Its all in their Faces, the Long Road”** Emergency Services, medical teams, patients and families confronting the horror of rehabilitation (5/10/2016)

Safer Road Users

- Continuation of distributing the **“No Winners Here”** road safety message beyond the 2016 football and netball season. A message depicting the high fatality rate that occurs on South Australian country roads.
- Driver Education: Research the opportunities for driver education for new arrivals to the region with focus on those who have needs identified by the network of Migrant Resource Centres in the Limestone Coast. Coordinate meetings (November, December and January 2017) with the Manager of the Migrant Resource Centre and SAPOL at Naracoorte regarding the needs of their migrant community and work force.



RECOMMENDATION REPORT

- Preliminary discussions held with SAPOL Road Safety Section at the Police PARKS Complex located at Ottoway, Adelaide and the RAA's Coordinator of Education Programs regarding the potential for delivering targeted training in the region.

Safer Cyclists

- Promote NRSSP webinar series on "SAFE CYCLING" (11/10/2016)

Safer Roads

- "Stay Another Day" road safety promotion published before Christmas 2016. Prepare article and a road safety message for tourists visiting the Limestone Coast. The editorial and the picture image in the style of the ubiquitous Monopoly Board will draw road safety tips to the attention of readers who pick up the 2017 edition that has a print run of 20,000.



RECOMMENDATION REPORT

Safer Speeds

- The Mount Gambier and District Road Safety Group's application for a DPTI Community Grant that would support an initiative to promote safer speeds within towns and communities was unsuccessful. Bin decals or stickers placed on roadside bins placed on kerb sides outside homes for weekly collection has been a successful strategy in a number of Council areas and this will be pursued at a local level with the DC of Grant interested in participating.
- Initiate discussions with "The Little Blue Dinosaur Foundation" (LBDF) that has the goal of reducing the number of children killed on Australian roads in pedestrian accidents. The LBDF has a number of aims, one of which is mounting targeted campaigns in holiday towns at holiday times that is relevant to a number of our coastal communities over summer holidays. Currently there are 10 LGA's in Australia running the initiative in their community.



Hello, Michelle

Your sign has appeared in our town of Bordertown in the Limestone Coast of SA. My 2 little boys were always reluctant to hold my hand and did so awkwardly and made it difficult to hold on.

Since they have seen this sign, the change has been immediate and they love spotting it, well done, a positive way forward from your tragedy.

Best wishes to you in this good work, Sarah

*Testimonial from parent Sarah K of Senior

Safer Vehicles

- Nil report



RECOMMENDATION REPORT

Local Government

- Commencement of the “Slow Down, Kids Around! Holiday Time” promotion.
- Share Webinar details on Safe Cycling.

Federal Government

- Write to Tony Pasin, MP congratulating the Member for Barker on his appointment as Chair of the South Australian Black Spot committee.

State Government

- Follow upon the outcomes of DPTI’s Community Grant winners for 2016 (November 2016) and inform regional applicants.

Industry

- Subscribe to the Australian Trucking Association (ATA) Friday facts (October 2016)

Other:

- **“And the Winner is?”** The Limestone Coast LGA for the **2016 Safe Cycling Awards** (for Regional Councils over 10,000 residents) sponsored by MAC and the Local Government Association of South Australia that recognize excellence by South Australian Local Government.
- **Absent On Leave** (15/11/16 to 5/12/2016)
- **Office closure:** 24/12/2016 – 9/01/2017 inc.

DISCUSSION

RECOMMENDATION

That:

1. It is recommended that the LCLGA receive and note the report.

Moved:

Seconded:



RECOMMENDATION REPORT



Figure 1: As at 17th January 2017

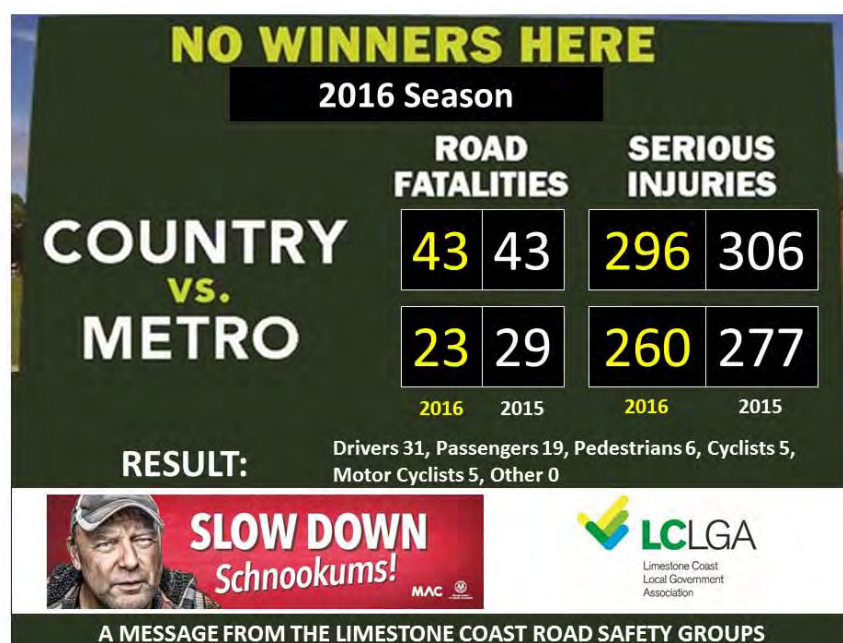


Figure 1.2:
As of 31/12/16 Source: DPTI



INFORMATION REPORT

TO: LC LGA DELEGATES
FROM: REGIONAL WASTE MANAGEMENT COORDINATOR
RE: LC LGA WASTE MANAGEMENT UPDATE

HIGHLIGHTS

- Projects
- Regional submission to South Australia's Waste Resource Recovery Infrastructure Plan
- Information exchange and coordination

DISCUSSION

Projects

School Waste Reduction and Recycling Challenge

Registration for the Limestone Coast School Waste Reduction and Recycling Challenge was extended to the 1st of February 2017 as only six schools had registered to participate in the challenge, which is scheduled to commence on the 6th of February. Follow up emails to school staff who coordinate environmental activities were sent out in the week commencing 23 January 2017 and this was followed up with a call. This led to three more schools registering to participate, thus bringing the total to seven schools. This represents 18% of schools in the region. The challenge will therefore impact an estimated 1500 students, teachers and support staff. Whilst contacting the schools, it was learnt that some schools, for example, Mount Burr Primary School does not have any recycling collection service and their waste is collected by a private contractor. Such a school would initially struggle to participate in the challenge as currently waste separation is very limited due to the waste collection service. This however presents an opportunity to work with the schools in finding out what options are available to them for waste disposal services.

Timing is an important aspect to consider when trying to engage schools. In future, it would be ideal to start advertising the challenge late into the fourth term and continue this into the first term, with registrations opening just before the start of the first term. This will however, mean that the duration of the challenge needs to be revised.

Keep Australia Beautiful (KAB) Beverage Container Recycling Grant

13 sports clubs have now confirmed participation in the campaign. Bin audits have continued and designs for the canteen signs, fence signs and banners completed and these will be distributed to sporting clubs in February. Three swimming pool facilities have been included in the campaign as these facilities attract a high number of patrons especially during the summer period.



INFORMATION REPORT

The project intends to raise awareness on correct waste disposal at sporting clubs with the hope that these behaviours translate to the home setting. It is envisaged that a large number of the community will be educated through the campaign.

Observations

- At least more than 40% of the waste in the general waste bins is recyclable waste and this just ends up at the landfill.
- Sporting clubs provide containers (half drums, crates, drums and 240 litre bins) to collect beverage containers and some have even placed them next to a general waste bin, but some patrons still dispose beverage containers in the general waste bin. It was however noticed that some of these containers were not clearly labelled for cans and bottles.
- Bins labelled for cans and bottle collection leave out drink cartons, although these can also be collected for the 10 cent deposit.

Business Waste Reduction

Survey questions have been prepared for both the Business Waste Reduction Pilot Project and the regional survey. Face to face surveys will be administered in February at 10 businesses participating in the Business Waste Reduction Pilot Project.

A link will be sent to Business Associations in the region to facilitate distribution of the survey to their members.

Regional submission to South Australia's Waste Resource Recovery Infrastructure Plan

A submission to the South Australia's Waste Resource Recovery Infrastructure Plan was prepared by the RWMC and approved for submission to Green Industries SA, by the LCLGA Board members at the last board meeting. The Regional Waste Management Steering Committee agreed that a Regional Waste Resource Recovery Infrastructure Plan be prepared for the region.

Information exchange and coordination

A meeting was held for the Regional Waste Management Steering Committee (RWMSC) on the 7th of December 2016.

Amongst other issues discussed were regional waste infrastructure needs and illegal dumping.

RECOMMENDATION

It is recommended that LC LGA receive and note the report.

Moved:

Seconded:



RECOMMENDATION REPORT

TO: LC LGA DELEGATES
FROM: EXECUTIVE OFFICER
RE: Request for Sponsorship

BACKGROUND

As Councils may recall at the August 2016 Board meeting members passed a motion to sponsor the 2016 Limestone Coast Wine Show which was to be held at Robe in October 2016. The basis of agreeing to the request was that the Limestone Coast wine show was becoming recognised as a major event not only on the Limestone Coast calendar but also on the national and international wine calendar.

The region is very fortunate to have a mature wine industry that continually produces wines that are well regarded globally. We have some of the most iconic and recognized brands in the country and supporting this regional event will ensure that one of the most significant industries in the Limestone Coast remains prominent.

Wine and food experiences are greatly sought after throughout the world and we are in the unique position whereby we have some of the finest wineries being in a position to offer these experiences.

Partnering with the Limestone Coast Wine Show Committee continues to demonstrate a commitment to the industry by the Local Government Sector in what is a truly regional event with national and international exposure.

DISCUSSION

As per the recently adopted LCLGA Sponsorship Policy this request is being brought before the Board for approval as it is over the limit of delegated authority for the Executive Officer and President.

As per the Policy for considering the request the following must be taken into account.

Return on investment:

The LC LGA has an expectation that it receives a return on this investment through demonstrated benefits including but not limited to:

- Appropriate branding and profile raising opportunities
- Ability to leverage sponsorship through media or advertising
- Ability to leverage support through attendance or staging of display or complementary event where appropriate



- Specific sponsorship category benefits
- Ability to reach traditional and nontraditional audiences

RECOMMENDATION

It is recommended that LCLGA;

1. Supports the request for sponsor of the 2017 Limestone Coast Wine Show to the value of \$2,500 (plus gst) as detailed in the attached letter.



THE LIMESTONE COAST WINE SHOW

16th December 2016

Dom Testoni
Limestone Coast Local Government Association
PO Box 1445,
Mount Gambier SA 5290

Dear Dom,

Re: 2017 Limestone Coast Wine Show Sponsorship.

Preparations are under way for the 2017 Limestone Coast Wine Show. We can announce that Jane Faulkner will be returning as Chief of Judges with our international judge being Sarah Ahmed, one of the UK's most influential wine journalists with her 'The Wine Detective' blog.

The presentation of awards and sponsors dinner is on Thursday 26th of October in Padthaway, with the exhibitors and public tasting on Friday 27th of October at the Coonawarra Hall.

Entries for the 17th annual Limestone Coast Wine Show will open in July 2017. The wine show is run by a committee of the Limestone Coast Grape and Wine Council as a non-profit stand-alone activity, and is part of the nationally recognized regional wine show circuit. Entries are open to any wine from the Limestone Coast GI, which includes the regions of Coonawarra, Padthaway, Wattonbully, Mt Benson, Robe and Mt Gambier.

On behalf of the Limestone Coast Wine Show committee, we thank you for your previous commitment to our local wine show. Half the wine show income is from sponsors such as yourselves, and we would not be able to continue without you. We value our sponsors, aim to not have too many, and endeavor to make sure there is reciprocal benefit and respect shown to sponsors, primarily on our trophy night where there are great networking opportunities with our exhibitors.

This year we would once more like to offer the Limestone Coast Local Government Association sponsorship of the Colin Kidd Trophy for the Best White of Show.

The Trophy Sponsorship package is;

- \$2500 (plus GST)
- Half page [12" by 8"] advertisement in the Show Schedule - distributed by mail and on-line to potential exhibitor list (**Note we need any changes to advertisement artwork from you by July for printing**)
- One complimentary ticket to the Presentation of Awards Dinner. Thursday 26th October in Padthaway.
- Present your Trophy at the Dinner.
- High resolution photos of Trophy Presentations available for promotions
- Half page advertisement in Results booklet - distributed on the night, at the exhibitors tasting, and sent to non-attending exhibitors (October / November)
- Invitation to attend the Exhibitors' Tasting - Friday 27th October 9.30am
- Many mentions and logos at <http://limestonecoastwine.com.au/wine-show/>, as well as in social media campaigns.

Sponsorship income is put towards securing and hosting the best judges available, investing in best practice judging tools, fabricating the artist-made trophies, making the Presentation of Awards Dinner a spectacle, and to keep entry fees for exhibitors reasonable. As well as promoting results & sponsor involvement.

On behalf of the Limestone Coast Wine Show Committee I would like to thank you for the opportunity to discuss sponsorship with you.

We look forward to a positive response, if you have any questions regarding any of the sponsorship arrangements please do not hesitate to contact me.

Yours sincerely

Bruce Gregory
For and on behalf of the
Limestone Coast Wine Show Committee
bruce@majellawines.com.au

and
Ulrich Grey-Smith
Executive Officer, Limestone Coast Grape & Wine Council
0429 499 355
ulrich@grey-smith.com.au

RECOMMENDATION REPORT

TO: LC LGA DELEGATES
FROM: EXECUTIVE OFFICER
RE: Draft Burrow Pit Guidelines

BACKGROUND

The LGA has been working extensively with the State Government in endeavors to scrap the royalty payment impost. Legal advice was sought to develop the local government argument to remove the royalty payment. Central LGA has also provided important assistance with lead on negotiations with the Cement, Concrete and Aggregates Association for support to scrap the royalty payment.

All parties met on 25 November 2016 and agreed in principle to establish a best practice Local Government Rubble Pit Management guidelines. This work has now been undertaken with view to be in a position to collectively seek approval/support from the Treasurer to remove the impost as part of the 2017-18 state budget process.

This guideline has been prepared by the Department of State Development (DSD) to provide guidance to the Local Government Association of South Australia on leading practice standards for rehabilitation of **small quarries** and **borrow pits** in South Australia.

The scope of this guidance does not include intersection of, or quarrying below the groundwater table, and it is suggested that during the planning stage of quarry development the groundwater level be defined so the quarry floor can remain at least 2 metres above groundwater.

This document is primarily aimed at small pits but the rehabilitation strategies provided could be used for larger multi bench quarries to complement a more detailed quarry planning approach.

It is emphasised that this document is a guideline.

The LGA Secretariat recommends that the Guidelines be subject to a minimum 6 week consultation process with councils before being formally adopted by the LGA Board.

DISCUSSION

Through the month of November, the draft burrow pit guidelines were discussed by the regional LGA Executive Officers and then distributed to LCLGA member Councils for comment. Those comments were communicated back to the LGA with this version now being prepared for final consideration.



RECOMMENDATION

It is recommended that LCLGA;

1. Note the report.
2. Instructs the Executive Officer to forward the Draft Burrow Pit Guidelines to member Councils for final comment and provide a response to the LGA by the deadline requested.

**Guidance:
Quarry and borrow pit rehabilitation in South
Australia**

November 2016

Draft for Discussion with LGA

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Revision history

Date	Comment
14/11/2016	Draft for discussion with LGA

1. Introduction

This guideline has been prepared by the Department of State Development (DSD) to provide guidance to the Local Government Association of South Australia on leading practice standards for rehabilitation of **small quarries** and **borrow pits** in South Australia.

The scope of this guidance does not include intersection of, or quarrying below the groundwater table, and it is suggested that during the planning stage of quarry development the groundwater level be defined so the quarry floor can remain at least 2 metres above groundwater.

This document is primarily aimed at small pits but the rehabilitation strategies provided could be used for larger multi bench quarries to complement a more detailed quarry planning approach.

2. Quarry Planning and Progressive Rehabilitation

2.1 General Quarry Planning

A well-considered quarry development plan prior to starting work, or when opening up new areas will greatly reduce the effort required to achieve appropriate leading practice environmental and safety outcomes for quarry rehabilitation and closure.

The selection of a site, sequencing of quarrying and rehabilitation, and final land-use should all be carefully planned prior to commencement of work at a quarry or borrow pit. Quarry planning will assist in efficient extraction and progressive rehabilitation and help to reduce costs and minimise the potential environmental impacts once quarrying is finished.

Recommended quarry planning practice:

- Determine the intended future-use and final landform of a site at an early stage. This should be in consultation with the landowner and broader community (for a larger quarry).
- When siting a quarry existing natural features should be used to conceal the quarry and limit the visual impact.
- Plan sequencing of both quarrying and rehabilitation for the life of the quarry.
- Plan drainage works and the final drainage pattern prior to beginning work. If located on a floodplain or waterway the layout will need to consider the form and function of the waterway and floodplain, e.g. no loss of flow conveyance or flood storage. Significantly changing the drainage pattern of a site may require permits or licenses from the appropriate State Government department.

2.2 Progressive Rehabilitation

Progressive rehabilitation refers to the rehabilitation of completed parts of a quarry while extractive operations continue in other parts of the quarry. As new quarry sections are opened, worked out areas should be progressively rehabilitated to avoid increasing the total disturbed area of a quarry. Overburden and topsoil can be stripped from areas being opened up and placed directly onto worked out areas which are being rehabilitated. This will avoid double handling of materials and prevent degradation of the topsoil. Rehabilitation works may be considerably more efficient if carried out while the necessary machinery is onsite and operating, rather than having machinery transported back to a site at the end of the quarries.

Progressive rehabilitation helps to minimise the visual impact of a quarry and control dust, erosion, and the invasion of weeds. It also assists in fostering good landowner and community relations.

Recommended progressive rehabilitation practice:

- Agree on the final land form and use of a site with the relevant landowner.
- Rehabilitate in accordance with the intended final use of the land.
- Final faces of shallow borrow pits should be battered to a 1:3 (vertical: horizontal) or shallower.
- Plan and develop the quarry in stages towards terminal areas so that progressive rehabilitation works can commence as soon as possible (As shown in **Figure 1**).
- Once the final landform is established, revegetate areas to stabilise the landform and to give the vegetation maximum time to establish while the quarry is still in operation.

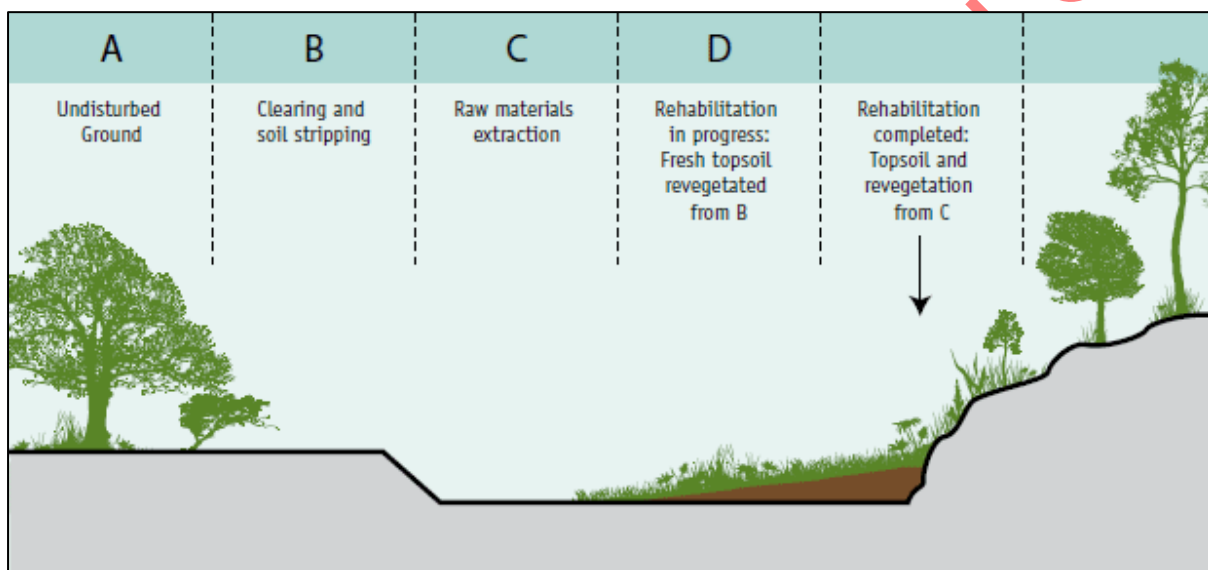


Figure 1 – Progressive rehabilitation to manage potential impact on visual amenity
(Earth Resources, 2015)

2.3 Revegetation

Establishing a self-sustaining cover of vegetation is the best way to stabilise disturbed sites in the long term. Revegetation also minimises the visual impact of quarries. Generally, the vegetation type which existed before the disturbance, or a similar vegetation type will regenerate most successfully.

Prior to the commencement of a quarrying activity the type of revegetation should be agreed with the landowner, and should be consistent with the proposed final land-use.

Some indigenous plant species may not thrive in areas where soil conditions are substantially different after quarrying. If this is the case, and the objective is to re-establish vegetation, which fulfils the function of the original native vegetation, then some species from outside the quarry area, may have to be introduced. Care must be taken to avoid introducing a species, which could become an unacceptable fire hazard, invade surrounding areas of native vegetation or become agricultural weeds.

Where agriculture is the planned land-use then the species planted should be those commonly used for pasture or crops known to be successful on soils of similar texture,

drainage status, pH and fertility. Suitable legumes should always be considered for their ability to improve soil fertility.

3. Quarry Rehabilitation Outcomes and Recommended Strategies

3.1 External Visual Amenity

Outcome: No impact on receptors through reduced visual amenity of landscape.

Recommended Strategies:

- When siting a quarry existing natural features should be used to conceal the quarry and limit the visual impact.
- Agree on the final land form and use of a site with the relevant landowner/manager
- Plan to mine towards terminal faces to allow commencement of progressive rehabilitation as soon as possible.
When developing final landforms avoid creating long straight ridges and sharp angles, as these will look unnatural. Slope angles, lengths and shapes within the range of natural slopes in the area are more likely to be visually compatible with the surrounding area.
- In a multi-bench quarry create at least a vegetated 45 degree slope to reduce visual impact.
- Ensure vegetation used for rehabilitation or vegetative screens is compatible with surrounding vegetation or is sourced from local native plant stocks.
- Remove all waste from the site.

3.2 Public Safety and Landform Stability

Outcomes:

No public injuries and/or deaths as a result of the final landform post quarry completion.

All landforms are physically stable

Recommended Strategies:

- Quarry slope angles for rehabilitated faces or dumps should be less than 20 degrees.
- If benches are to be left, at a minimum an abandonment bund and swale should be located at the top of the quarry. Warning signs can also be established to deter vehicle access. The bund should be established at least 10 metres from the pit edge and should be constructed to a height of 2 metres, base width 5 metres (Western Australia Department Industry and Resources, 1997).
- The top bench should be rehabilitated to at least a 45-degree slope. The second bench should contain a catch bund to stop steep falls down rehabilitated benches.
- In softer material the active quarry face can be formed as the final batter. For example, if an end land use of grazing is desired a 1:3 (vertical: horizontal) batter or 20-degree slope could be formed in the early stages of quarrying. Material can then be won through the pushing of material down this batter. This practice greatly reduces the rehabilitation requirement at closure.
- Sterile rye grass is commonly used as a cover crop to stabilise the final landform.

3.3 Post Mining Land use

Outcome: All disturbed land is progressively rehabilitated to achieve the agreed post mining land use.

Recommended Strategies:

- Agree on the final land form and use of a site with the relevant landowner/manager
- Ensure that subsoil and topsoil is stripped ahead of quarrying activities and stockpiled separately to a height not exceeding 2 metres to ensure productivity of the soil is preserved so it is suitable for rehabilitation works;
- Topsoil and subsoil stockpiles should be located as close as possible to the final location, not be buried, driven on, excessively handled, or contaminated so as to hinder final land-use;
- Re spread topsoil and subsoil uniformly over the area at a suitable depth to support revegetation;
- Do not spread soil when saturated or sticky, as compaction and other damage to the soil structure will occur;
- Deep rip compacted areas along the contour after spreading topsoil;
- Ripping after soil spreading will help to 'key' in the soil to the underlying material to increase soil break-up carry out ripping when the soil is relatively dry;
- Apply surface mulches around growing seedlings on steep batters to reduce erosion, weed establishment and to conserve soil moisture and add nutrients to the soil;
- Provided it is consistent with post mining land-use, re-vegetate the area with plant species that will control erosion, provide vegetative diversity and will, in time, contribute to a stable and compatible ecosystem.

When considering final slopes for post mining land uses the following should be used as a guide (As shown in **Figure 2**):

- Contour ripping is possible on slopes up to 27 degrees.
- Normal agricultural machinery can be used on slopes up to 19 degrees.
- Large bulldozers can usually only efficiently push fill material up a slope of up to 22 degrees.
- Topsoil will generally not adhere to slopes steeper than 27 degrees.
- The maximum slope for mechanically spreading topsoil is approximately 19 degrees.
- The maximum slopes considered suitable for the following land-uses are:
 - hill grazing 28 degrees
 - improved pasture 15 degrees
 - some buildings & roads 12 degrees
 - rotation cropping 5 degrees
- Depending on geology, soils and other site-specific variables, gentler slopes may be necessary.

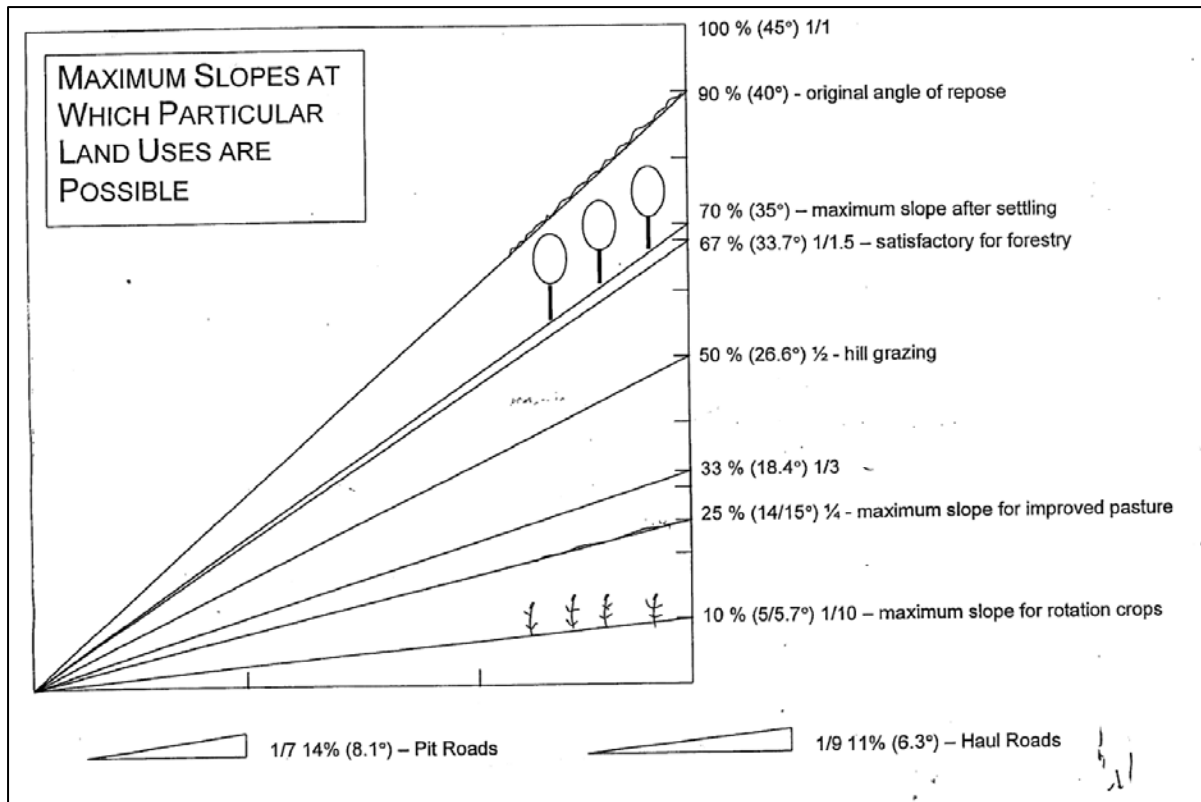


Figure 2 – Maximum slopes at which particular land uses are possible (Developed by DSD)

3.4 Surface and groundwater

Outcome: No adverse impact to surface water or groundwater caused by mining operations to existing users and water dependant ecosystems.

Recommended Strategies:

- No mining within 2 metres of the groundwater table;
- All chemicals must be bunded as per EPA requirements;
- Use contours which mimic natural drainage patterns

Recommended Strategies to prevent sediment impacting on offsite water quality:

- During working life of the quarry ensure a sediment dam is constructed to allow controlled release of clean water. Upon completion the dam should be incorporated into the natural topography of the site.
- Design the drainage system to address seasonal factors, high rainfall events, the area exposed and nature of the soils.
- Stabilize flow lines in high velocity areas using armoring (such as stone) or appropriate vegetation.
- Reduce all slopes to a gradient of 1:3 (vertical:horizontal) or less, or apply an artificial means of stabilising the slope such as with the use of geotextiles, mulch mats or benching to break up the slope.
- Avoid long slopes, and if long slopes cannot be avoided and have the potential to erode, consider the use of contour banks or reverse incline benches.
- Leave surfaces in a rough or uneven state. Rough surfaces will capture more water and allow rainfall to infiltrate rather than flow away.

- Ensure that all temporary culverts, spoon drains etc. are removed and re-instate natural flow lines.

4. References

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Draft for Discussion with ICA

RECOMMENDATION REPORT

TO: LC LGA DELEGATES
FROM: EXECUTIVE OFFICER
RE: Section 270 Ombudsman Recommendations

BACKGROUND

Tony Irvine comments (Eyre Peninsula LGA)

After the Ombudsman made a recent visit to the Eyre Peninsula region, there was debate on his Local Government Section 270 audit report regarding the management of internal reviews. It was interesting to learn of his recommendation for councils to work through their regional LGAs to develop panels of regional reviewers to assist their member councils.

The Ombudsman strongly emphasised that he does not intend this recommendation to be a burdensome or complex problem for regional LGAs or member councils. He is simply putting forward the idea that regional councils can sometimes struggle with a lack of 'in-house' expertise to assist with issues such as internal review matters and that having access to expertise from other councils from the local area might help to make things easier.

The processes for achieving this might range from simply identifying a central person in the particular regional LGA who could co-ordinate requests for assistance and source an appropriate person from another council as needed, through to actually establishing a panel of names of people who a council could approach on an 'as needs' basis. Or, on the other hand, there may be no interest in taking any further action, as the *status quo* is deemed to be adequate.

It is the opinion of the author of this report that there needs to be some structure/processes put in place to assist the region in achieving the best possible outcomes from such reviews. For example the LGA in 2009 established an independent Governance Panel. Complaints to the Panel may be made under Part 2 of the Code of Conduct. Could this approach provide a model for a panel to carry out internal reviews in regional councils?

Under the processes for the Governance Panel, a complaint is initially considered by the Chairperson who then decides which Panel member or members would be best suited to investigate and assess each individual complaint. Referrals to the Panel are made by councils, in accordance with a council's complaint handling procedure under the Members' Code of Conduct. The Panel does not receive complaints directly from the public nor will it investigate allegations of misconduct under Part 3 of the Code of Conduct or fraud or corruption. The Governance Panel has an advisory role only and prepares a report and recommendations in response to the complaint, for the council's consideration.



The point of all this is, in making a response to the Ombudsman by 31 March 2017, the Ombudsman is looking for Regional LGAs, individual councils and the LGA's views on the idea of a regional approach to sourcing appropriate expertise for s270 internal reviews.

Should Regional LGAs establish a regional approach then there will be a need to establish some processes around managing the issues. Some may think that the status quo is adequate and that councils/LGA is unlikely to pursue the idea further.

Should regions accept and adopt the Ombudsman's recommendation then there will be a need for assistance from the LGA Secretariat in establishing the regional panels/ processes etc. to ensure best practice is achieved.

Graeme Martin comments (Southern and Hills LGA)

The Ombudsman has released a "Right of Review – An Audit of Local Government Internal Review of Councils Decisions Procedures" report in November 2016.

This report documents the Ombudsman's findings and recommendations relevant to the operation of the internal review of decisions provisions in the Local Government Act 1999. Local government councils in South Australia are required by the Act to provide a process for the internal review of council decisions. The section 270 internal review of decision process is an important mechanism for the resolution of disputes and complaints about decisions made by councils.

The report made seven (7) key recommendations. They are directed at achieving change in the use of the section 270 procedures across councils, and aim to:

- address administrative deficiencies
- guide councils to implement changes that can improve their administrative processes
- improve the delivery of services
- improve the standard of public administration in South Australian councils.

One of the recommendations deals with the issue of the Independent conduct of an internal review of a Council decision:

Conclusion

Many South Australian councils have developed internal review practices that seek to manage situations where an original decision-maker (often the CEO) may have a conflict of interest. Whilst internal senior delegation of responsibility is a preferred option, many councils are willing to involve independent reviewers where possible and when available.

Recommendation 5

That all councils, through the auspices of regional Local Government Associations, consider and report to the Ombudsman by 31 March 2017 on the option of developing regional panels of independent reviewers who can assist councils with complex review.

Currently Councils utilise a range of options to review decisions. These include:

- The CEO
- The original decision-maker
- A senior officer of the council not part of the original decision
- Lawyers engaged by the council
- The Local Government Governance Panel
- A neighbouring council CEO or senior manager
- An independent person with a knowledge of local government governance issues but not currently serving

Regional organisations have been requested to provide preliminary comment and feedback. It appears some smaller, less resourced councils would favour the development of an independent regional panel to manage the process. Equally there were questions posed as to what constitutes a “complex review” and who would be remunerating the panel and at what rate?

The LGA CEO Matt Pinnegar and LGA Director of Legislation Andrea Malone met with the Ombudsman prior to Christmas. The feedback from this meeting was that the Ombudsman was at pains to say that he does not intend this recommendation to be a burdensome or complex problem for regional LGAs or member councils. He is simply putting forward the idea that regional councils can sometimes struggle with a lack of ‘in-house’ expertise to assist with issues such as internal review matters and that having access to expertise from other councils from the local area might help to make things easier. The processes for achieving this might range from simply identifying a central person in the particular regional LGA who could co-ordinate requests for assistance and source an appropriate person from another council as needed, through to actually establishing a panel of names of people who a council could approach on an ‘as needs’ basis. Or, on the other hand, there may be no interest in taking any further action, as the status quo is deemed to be adequate.

The Ombudsman is requesting a response to the recommendation by March 31, 2017.

LGA Comment

The internal review of a council decision does not require the establishment of an investigatory panel such as the Local Government Governance Panel, which has more complicated procedures than are necessary for a panel envisaged to assist with internal review.

The Ombudsman’s recommendation is suggesting that regional councils could source independent reviewers from other regional councils, in order to take the pressure off council officers in the reviewing council. The recommendation suggests that those council officers who are willing and able to perform the internal review function for other councils could put forward their names and contact details and form a ‘panel’ of people from which councils could source an independent reviewer on a needs basis. This does not require a chairperson or procedure for accessing the panel. It simply requires a council seeking a reviewer to contact one of the people on the panel to ask them for assistance on a matter.

An internal review of a council decision is dependent on the particular facts in every case. The expertise required for carrying out an internal review includes:

- the ability to determine the relevant facts of the matter;
- the ability to apply the relevant legal framework to the relevant facts; and
- the ability to exercise judgment to determine whether, in the circumstances, the best

possible decision was initially made or whether a better decision should be substituted.

The LGA would be able to assist members of independent review panels with training and development in the skills required to carry out the internal review function.

DISCUSSION

The Executive Officer of the LCLGA has had discussions with the member Council CEO's and has provided preliminary feedback to the LGA.

There appears to be consensus from the region that a regional panel is not required and that Councils have adequate measures/policies in place to deal with any reviews that are required.

RECOMMENDATION

It is recommended that LCLGA;

1. Note the report.
2. Instructs the Executive Officer to coordinate a regional response to the Ombudsman prior to the 31 March 2017 that the LCLGA has considered the request but feels that member Councils have adequate measures in place to deal with any such reviews.

RECOMMENDATION REPORT

TO: LC LGA DELEGATES

FROM: EXECUTIVE OFFICER

RE: Storm Events

BACKGROUND

The storm events of September 2016 impacted the whole of South Australia requiring a multi-agency and council response. Disruption of electricity supply for an extended period of time had the knock on effect of telecommunications loss. The extent of the consequences caused by this disruption had not previously been experienced in South Australia.

SAROC at its meeting of 16 November 2016 recommended a number of actions to the LGA Board as listed below and with commentary regarding actions taken since by the Secretariat.

- a. *subject to outcomes of the COAG Energy Council meeting called in relation to the security of the SA power network, write to the Australian Energy Market Operator (AEMO) expressing urgency on requiring explanations for the causes of the recent State Black Out Event.*

Action taken:

The issue has moved on from providing 'explanations' to a second report being published on 12 Dec 2016 identifying a number of key focus areas to ensure reliable power supplies.

The LGA has written a letter to AEMO seeking assurance that a similar power disruption will not occur again.

- b. *the state government be asked to urgently review the economic and social impacts of blackouts.*

Action taken:

A letter has been written to the Premier seeking support for a review of the economic and social impacts of blackouts.

- c. *correspond with Electranet requesting the status of their asset replacement program and intentions to increase energy supply capacity on the Eyre Peninsula. In addition, requesting the status of the old line and if or how it will be maintained and used.*

Action taken:

The Electranet website with information regarding asset replacement was examined and a letter written seeking time frames for the replacement of the 132 kV transmission line servicing the Eyre Peninsula.



- d. *correspond with SAPOL requesting a report from emergency services organisations, detailing outcomes from event debriefs and what learnings/changes have arisen from the power outage event.*

Action taken:

The LGA has made a submission to the Burn's Review of the extreme weather events in September 2016. The terms of reference for the review cover a wide range of emergency management issues with the Review due to be released on 17 February 2017. A preliminary summary of the issues and intended actions has been developed by the State Emergency Management Committee. The LGA has membership on this committee and has been requested to provide comment. At this stage the report is classed as confidential, however key issues identified are reflective of the issues raised in the LGA submission.

- e. *request that the State Government supply their future emergency management planning strategies/ actions to mitigate future communication blackout events such as experienced on Eyre Peninsula and other regions of the state as this could result in life threatening situations. (ie no 000 available for emergencies)*

Action taken:

The Secretariat has not pursued this matter as the Burn's review terms of reference encompass these various aspects of emergency management.

- f. *correspond with Peter Malinauskas MLC (Minister for Emergency Services) suggesting that State Government resourcing for advertising on what to do in the event of a fire, be broadened to include other emergency situations and that there be an expansion of the Community Education Officer role especially with regards to communication.*

Action taken:

A letter has been written to the Minister of Emergency Services requesting consideration be given to broadening emergency messaging to an "all hazards" approach.

RECOMMENDATION

It is recommended that LCLGA;

1. Note the report.



Review of the Extreme Weather Event South Australia September 2016

**LGA submission to the
review**

December 2016

**Note: This is not an endorsed Submission. It will be
considered by the LGA Board at its next meeting.**



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1. Introduction

The Local Government Association of SA (LGA) thanks the South Australian Government for the opportunity to make a submission to the Independent Review of the Extreme Weather Event that occurred in September 2016.

The LGA is recognised as the peak representative body for the 68 Councils in South Australia. The Association provides leadership and representation to State and Federal Governments and other key stakeholders.

The LGA believes that the views expressed in this report are generally representative of local government in South Australia.

The storm events of September 2016 impacted the whole of South Australia requiring a multi-agency and council response. Disruption of electricity supply for an extended period of time had the knock on effect of telecommunications loss. The extent of the consequences caused by this disruption had not previously been experienced in South Australia. Heavy rainfall in a number of areas resulted in damage to council roads and infrastructure. Storms caused much coastal damage. Additionally, the Gawler River flooded and severely impacted intensive horticultural production in its lower reaches.

The event raised many communication challenges and reinforced the need for adequate and appropriate communication strategies in emergency response planning.

The LGA has conducted debriefs with numerous councils and has to a large extent based this submission on the feedback given at these sessions.

The submission is presented in three parts- direct impact on council operations, impact of power outage and the impact of various aspects of the weather event.

2. Part 1 – Direct impact on council operations

The LGA through its connections with councils has deduced that there were five key areas of impact from the storm.

2.1. Insured infrastructure and other assets

The LGA Asset Mutual Scheme insures council assets in South Australia. The Scheme proactively manages council insurance arrangements and conducts an annual review for every council to ensure that appropriate cover is maintained.

The Scheme received 32 claims as a result of the September storm. Most related to property damage and totalled approximately \$500,000. This quantum of claims will not have a detrimentally significant impact on the Scheme.

2.2. Uninsured infrastructure and assets – essentially roads

Councils manage approximately 75,000km of roads in South Australia, of which approximately 50,000km are unsealed formed roads. Many of these roads are critical transport routes related to primary production in rural areas. They represent "first and last mile" access to agricultural crops and

forestry production. Historically (for councils) these unsealed roads incur the most damage from storm and subsequent flooding events.

Thirteen councils have indicated to the LGA that their road infrastructure has suffered considerable damage, which will likely see a repair cost exceeding \$15 million.

Roads are generally regarded as "uninsured" infrastructure. The cost of remediation is deemed an "eligible measure" under the Local Government Disaster Recovery Assistance Arrangements (LGDRA). These arrangements largely reflect the Natural Disaster Relief and Recovery Arrangements (NDRRA) that are in place between the Federal and State Governments. In South Australia, financial assistance to a council is subject to a threshold test based on a council's rate revenue at the amount of 2% of rate revenue or \$150,000- whichever is greater.

An independent engineering assessment is required to verify the road damage sustained when making an application for financial assistance for the restoration of essential public assets.

A separate category exists for "counter disaster operations" that are in effect response activities that protect or sustain the community during and immediately after a disaster. However, this type of assistance is limited to councils with rate revenue of less than \$10,000,000. In effect this means that all metropolitan councils and larger rural councils are excluded from accessing this type of assistance.

The issue of prompt and adequate asset damage assessment, and interpretation and application of the assistance guidelines (LGDRA) has been on-going with councils. The LGA is of the view that the current arrangements require review so that a more seamless approach is achieved.

2.3. Coastal damage

The LGA has been able to determine that at least eleven councils, both rural and metropolitan have suffered substantial damage to their coastal environment from the erosion of sand dunes to major damage to sea walls. Not all coastal councils were impacted as the westerly wind direction caused most damage on westward facing shorelines.

Preliminary estimates indicate a repair bill in excess of \$2 million, although this is considered grossly under reported and may be much higher. The State's local government disaster recovery assistance (LGDRA) does not recognise this type of damage as an eligible measure hence councils cannot access the LGDRA as a funding source for remediation expenditure.

In South Australia the Coast Protection Act 1972 applies to all coasts that are within three nautical miles of the mean low water mark and that which is above and within 100 hundred metres of high water mark. The Act is administered by the Coast Protection Board (CPB). One of the duties of the Board is:

to restore any part of the coast that has been subjected to erosion, damage deterioration, pollution misuse.

Section 32 of the Act specifically allows a council to apply to the Board for the provision of funds to effect storm damage. However the CPB has minimal funds at its disposal and therefore limited capacity to assist councils in this regard. The persistence of severe weather events into the future will require a review of the availability of funds to effect remediation of damage to South Australian coasts. The Coast Protection Board is currently preparing the 'Coastal Management Blueprint for South Australia'. This Blueprint for Coastal Management in South Australia is being prepared for the Minister for Sustainability, Environment and Conservation. The Strategy will identify investment required to address urgent challenges, and actions over the medium term that will establish a new set of protocols, policies and investments to address the increased risks that are emerging as a result of climate change.

2.4. Clean up costs

Most council have born clean-up costs primarily from storm created building debris being deposited on roads and public lands. Additionally fallen trees and vegetation damage has required a tremendous effort by councils to clear up and remove. As a conservative estimate it is expected to exceed \$500,000. This does not include the clean-up associated with the flooding of the Gawler River Floodplain. The LGA is aware of the recent amendments to the Zero Waste Act that will allow access to the Waste to Resources Fund for the purpose of managing waste and environmental harm after a disaster. The LGA therefore supports councils receiving financial assistance from the fund for the purpose of disaster recovery clean-up costs. The LGA is of the view that a clear and transparent process is required to allow equitable and fair access to the Fund.

2.5. Costs associated with loss of power

Loss of power impacted on the operation of community waste water management schemes, which many rural councils operate. Councils have learnt from past experience that adequate contingency planning is required for continuity of operation of these schemes. However, the extended timeframe of the power outage had not been anticipated in many cases and caused difficult management issues for councils.

Indications are that the cost of the loss of power to the sector could be \$500,000.

2.6. Damage to jetties and boating facilities

Whilst councils do not necessarily bear the cost of repairing these facilities, their presence in coastal communities is an important economic driver from the perspective of recreational fishing and tourism. Local government recognises and appreciates the funding that has been committed to repairing this infrastructure. However, there is some concern within these

communities that any delays in fixing the jetties will lead to financial loss of local businesses relying on the tourist economy.

3. Part 2 – Impact of power outage on categories listed in the Terms of Reference (ToR)

The comments made in this section are from a local government perspective. The LGA recognises that wider community impacts were experienced.

3.1. Critical infrastructure

Apart from the damage to roads caused by flooding, the biggest impact was on community waste water management schemes with the loss of power.

3.2. South Australian Government Radio Network

Councils do not have access.

3.3. Transport and traffic management

There was a serious impact on the Adelaide City Council which has responsibility in the Adelaide CBD for traffic signals.

3.4. Hospitals and health

The LGA has limited information, but understands that most hospitals had emergency power supplies (particularly so in the country) that operated effectively during the outage.

However, loss of power at various clinics meant that they had to close down. For example, it has been reported to the LGA that all clinics in Port Lincoln were closed during the outage. People who needed medical care were directed to Accident and Emergency at the hospital, which did not have capacity for the number of people presenting. Additionally people who rely on in-home medical care and devices (oxygen etc) had to transfer to the hospital.

3.5. Telstra and other networks

Feedback from country councils and communities has been that they can cope with loss of power (because they experience outages regularly for short durations) but not cannot cope with the extended loss of telecommunications e.g. Alert SA and Triple Zero.

3.6. Community preparedness and response

Anecdotally it appears that the community was not prepared for such a long power outage.

Nor did the community at large comprehend the weather warnings that were being issued and hence adequate planning was not undertaken to mitigate the likely consequences of the event.

3.7. Business continuity planning

Many councils' business continuity plans had not anticipated such long power outages. This exposed a level of vulnerability and councils are consequently reviewing their contingency plans for critical business functions e.g. waste water management and essential communication for remote and isolated work.

3.8. Access to food, water, cash, fuel and other essentials

The inability to access ATMs or use credit cards for transaction purposes became quite extreme in communities where the power outage extended over days. This was particularly so at Ceduna where there are restrictions on certain social benefits cards.

A valuable lesson learnt by many was that when such weather events are predicted, it is important to make sure you have some cash available to conduct transactions for essential commodities.

Councils have also related how in some communities the emergency services, police and ambulance had to resort to accessing council fuel supplies to enable them to continue to operate (rural councils have learnt the need for emergency backup generators).

4. Part 3 – The impact of various aspects of the weather event

4.1. Significant flooding in the highly impacted locations such as Virginia

The LGA is aware of the impact on Virginia but believes commentary should be left to the councils directly impacted and in particular would defer to the Local Recovery Committee.

The LGA would however emphasize that a number of other councils were significantly impacted by flooding e.g. Port Pirie, Clare and Gilbert Valleys, Barossa, Adelaide Hills and Alexandrina to name but a few.

The Torrens Linear Park was severely affected by high water levels and warnings and closures required considerable coordination between bordering councils.

4.2. Damage from destructive winds

Universally the impact of high winds on councils is the damage to trees on both private and public land and the ensuing clean-up. The time to complete this has varied greatly depending on the severity of the storm in the area and ranges from days to weeks.

4.3. Damage to homes, businesses, primary industries, community assets and infrastructure

Refer to the comments provided in Part 1.

4.4. Adequacy and effectiveness of response and incident management

4.4.1. Preparedness of control agencies and support agencies and local councils and communities

Strategic preparations by the SES did not appear commensurate with the predicted scale of the event (this has been a view expressed to the LGA by councils).

The LGA has reviewed warnings issued by the BoM in view of the feedback it has received about them. There is a feeling within the community that the scale of the storm was not adequately conveyed, especially the severity of the wind. Nor was there recognition of the probable impacts.

Interpretation of the weather warnings by councils was probably also less than desirable.

Information flow to councils from the SES should have occurred sooner or conversely councils should have made a greater effort to liaise with the control agency.

4.4.2. Public information

Alert SA was widely used by councils and functioned effectively when power supplies were available.

As mentioned above there has been a view expressed within local government that the public or community did not fully comprehend the warning messages they were receiving, nor did they understand what was expected of them.

The language used in warnings needs to be targeted to specific stakeholders and consider the language limitations of ethnically diverse communities.

Initially councils were also slow to respond – again this is about understanding of the message.

4.4.3. Incident management arrangements including multi-agency management teams, capability, training and experience

There were limited resources for such a long duration event and lack of understanding of the roles of multi-agency teams.

Additionally there were inconsistencies of agency implementation and application of AIIMS.

4.4.4. Activation of SEC and declaration

The LGA was included and participated effectively and appreciated the inclusion and support received during the event.

4.4.5. Access to and sharing of intelligence

More liaison and preparation between council and the control agency to share information/intelligence is required.

Council intelligence and data was not utilised to its full potential - intelligence at the local level does not equate to state knowledge.

4.4.6. Damage assessment process

Local government is of the view that there is still a gap in the way damage assessment is performed. There appears to be a conflict between the detailed collection process focussed on individual properties and inhabitants opposed to a very rapid assessment that gives a "helicopter" view of the impacts of an event.

Councils that have used the LGA's emergency assessment reporting system (EARS) feel that there is considerable potential for the system to be integrated with the state system so that local information is quickly and accurately conveyed to incident management teams.

4.4.7. Reporting to the SES, SCC, EMC

The LGA is not in a position to be able to make comment.

4.4.8. Relief arrangements

The establishment of relief centres and the parameters for their establishment has been questioned by councils. The LGA has received feedback from rural areas that they appear only to be established in the larger regional centres.

It is suggested that the basis for these decisions needs to be clearer and well communicated.

4.4.9. Waste management

There is a view within local government that management of disaster waste requires a more coordinated approach. As alluded to previously in this submission, the LGA is of the view that if Waste to Resources Fund is to be used for disaster remediation costs then there needs to be a clear and transparent process to effect the distribution of the funds.

4.4.10. Other

The supply and distribution of sand bags was an issue in many communities.



Better messaging and identification of where they can be accessed and clearer details about arrangements for the supply of sand are required.

There also needs to be greater consistency between councils about how this issue is managed.

5. Conclusion

Councils play a fundamental enabling role in emergency management because of their strong relationship with their local community networks and knowledge of locally available resources

Many of these responsibilities are inherent in the normal business of local government that delivers a range of essential services related to the PPRR continuum.

Greater collaboration between the State (control agency) and councils will ensure better utilisation of local government resources and lead to greater community resilience.

Eyre Peninsula Report is attached as an addendum (ECM 644738)

RECOMMENDATION REPORT

TO: LC LGA DELEGATES
FROM: EXECUTIVE OFFICER
RE: Support to DC Grant Building Better Regions Fund (BBRF)

BACKGROUND

The Coalition Government's new Building Better Regions Fund (BBRF) will invest in projects that will create jobs, drive economic growth and build stronger rural, regional and remote communities into the future.

This new \$297 million fund launched by Minister for Regional Development Fiona Nash said BBRF will deliver infrastructure projects and community activities located outside the major capital cities.

Federal Member for Barker, Tony Pasin said, "locals know our community best and the BBRF gives community groups and councils the opportunity to think outside the square. I look forward to working with communities in Barker on projects that locals feel will best strengthen our region."

Funding under the BBRF will be available in two streams:

- The **Infrastructure Projects Stream** will invest in projects that involve the construction of new infrastructure, or upgrade or extension of existing infrastructure.
- The **Community Investments Stream** will invest in local events and activities, strategic regional plans and leadership and capability building activities.

"There are key differences between the new Building Better Regions Fund and previous funds," Mr Pasin said.

"Projects in major capital cities will not be eligible under the Building Better Regions guidelines. This is a Fund for rural, regional and remote communities.

"A brand new source of funding will be available for community projects – a Community Investments Stream. The Community Investments Stream might help expand a local festival, attract a theatre production or major sporting event to the region to bring more visitors to the town, or it might be leadership or business training for young locals.

"A new social benefit criteria will allow applicants to show how their project will make their region a more attractive place to live, or improve community connections.

➤ "



“Projects in remote and very remote areas will receive a loading on their project score, and also will not need to produce 1:1 matching funding.

“Also, projects will now be assessed against projects of similar size, so small community projects are not competing against huge projects.

“We’ve designed the Building Better Regions Fund to back projects that help build the kinds of communities our children and grandchildren either want to stay in or come back to,” Minister Nash said.

“When the Government invests in a region it builds confidence across the entire community. Confidence is key in regional communities.”

The Program Guidelines for the Building Better Regions Fund outline the type of project proposals sought, how to lodge an application, how assessment will be conducted, and critical program dates.

The Building Better Regions Fund replaces the National Stronger Regions Fund which has now closed.

DISCUSSION

On the 23rd January 2017, the attached letter was received from the District Council of Grant. Their Council has identified a major infrastructure project that is eligible under the criteria set out in the BBRF guidelines.

A major upgrade of the Mount Gambier Airport has long been discussed by the region and with the foresight shown by the District Council of Grant an application is being prepared highlighting the benefits that can be obtained through an upgrade of the airport facilities and runways.

It has been suggested that the upgrade will assist in driving economic development for the region, including boosting the tourism industry and also improving the regions ability to establish an air freight hub for transportation of products in and out of the region.

They have requested that the LCLGA commit to the project as being the highest infrastructure priority for the region.

RECOMMENDATION

It is recommended that LCLGA;

1. Note the report.
2. Agrees to the request to commit to the airport upgrade as being the regions highest infrastructure priority for the region.
3. Instruct the Executive Officer to write to the District Council of Grant communicating that the LCLGA offers its support to the District Council of Grant in its endeavours to seek funding through the current round of BBRF.

Ref: 7.41.1/34



23 January 2017

Mr Dominic Testoni
Executive Officer
Limestone Coast Local Government Association
PO Box 1445
MOUNT GAMBIER SA 5290

Email: eo@lclga.sa.gov.au

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5 Charles Street
Port MacDonnell SA 5291

Dear Dom

In response to a resolution passed by the District Council of Grant at their Ordinary Meeting of 16 January 2017, I write to seek the support of the Limestone Coast Local Government Association (LCLGA) in committing to the Mount Gambier Airport as the Limestone Coast region's highest infrastructure priority when seeking Federal Government funding.

An upgraded Mount Gambier Airport will help drive economic development for the region, including boosting our tourism industry and also improving our ability to establish an air freight hub for transportation of products in and out of the region.

It would be appreciated if this request can be considered at the February meeting of LCLGA, as a positive response will assist in demonstrating regional support for an application Council is making to the Federal Government for funding to upgrade the Mount Gambier Airport under the Building Better Regions Fund Program.

If you require any further information please contact me on 87210444.

Yours sincerely

A handwritten signature in black ink, appearing to be "JF" followed by a stylized flourish.

Jane Fetherstonhaugh
ACTING CHIEF EXECUTIVE OFFICER

Dominic Testoni

From: Ben Gower <bjg@wattlerange.sa.gov.au>
Sent: Thursday, 22 December 2016 12:38 PM
To: Dominic Testoni; 'ceo@rdalc.org.au'
Cc: trevor.smart@dcgrant.sa.gov.au; MMcShane@mountgambier.sa.gov.au; Catherine Allen
Subject: Mount Gambier Airport

Hi Dom and David,

The following resolution was passed at our December Council meeting;

Cr Price moved that Council:

2. Requests that the Limestone Coast Regional Development Association in conjunction with the Limestone Coast Local Government Association commit to the Airport as one of its highest priorities when seeking Federal Government funding.

Cr Lawlor seconded CARRIED

I look forward to working with you and the other regional Councils to progress this important infrastructure project. Have a great break and see you in the new year... Ben

Ben Gower
Chief Executive Officer
WATTLE RANGE COUNCIL



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RECOMMENDATION REPORT

TO: LC LGA DELEGATES

FROM: EXECUTIVE OFFICER

RE: State Emergency Management Plan

BACKGROUND

The South Australian Government is committed to ensuring that effective arrangements are in place to protect our communities and people through a coordinated approach.

The South Australian State Emergency Management Plan (SEMP) sets out the state's comprehensive emergency management arrangements. The aim of the SEMP is to ensure that the state has effective arrangements in place to protect our communities and people. It provides a comprehensive, coordinated approach to emergencies across all sectors of the community, including state and local government, business, the non-government sector and individuals.

The SEMP is a series of documents that provides an outline of emergency management in South Australia. It is split in to four parts, some of which have subordinate documents and annexes.

The State Emergency Management Plan (SEMP) outlines responsibilities, authorities and the mechanisms to prevent, or if they occur manage, and recover from, incidents and disasters within South Australia. The SEMP will be updated as required and reviewed by the State Emergency Management Committee.

The SEMP relies on strong cooperative, coordinated and consultative relationships among State Government agencies and Local Government. State Government agencies and Local Government will also be required to maintain effective relationships with other service and equipment owners and operators to ensure that an efficient and coordinated response can be made to any incident or disaster. State Government agencies and Local Government acting to prevent, respond to, investigate and recover from incidents in Australia, will base their plans on the SEMP.

This plan does not assume a particular incident or event, and is based on the All Hazards principles as endorsed by the Emergency Management Council and Emergency Management Australia.

The plan is intended for use by senior members of State and Local Government, including commanders, controllers and other senior coordinating officials.



The following link may provide easy access to the plan.

<http://www.dpc.sa.gov.au/what-we-do/services-for-government/security-and-emergency-management/state-emergency-management-plan>

The LGA is advancing the process of implementing the Local Government Functional Support Group (LGFSG) in line with the release of the new State Emergency Management Plan (SEMP). The LGA, as the appointed lead agency for LGFSG, has conducted information sessions across the state throughout December for Councils, Regional LGAs and other agencies.

These sessions will start the process to ensure a degree of operational readiness in time for the new SEMF implementation.

The attached LGASA Fact Sheet describes the role of the newly formed Local Government Functional Support Group (LGFSG) and highlights the importance of the Group to overall State Emergency Management. ”

RECOMMENDATION

It is recommended that LCLGA;

1. Note the report.

LG FSG - Fact Sheet #1

Local Government Functional Support Group (LGFSG)

The LGA is working with Councils and Regional LGA's to continue the implementation of the Local Government Functional Support Group (LGFSG) that was created on 16 December 2016 through the changes implemented under the State Emergency Management Plan (SEMP). The LGA has been assigned as the lead agency with the LGA CEO, Matt Pinnegar taking on the role of Functional Support Group State Manager.

What is a functional support group?

Under the SEMF, functional support groups are comprised of both government and non-government agencies to perform functional roles to support the control agency or support agencies. Functional support groups operate within the State Emergency Centre and are included as part of a Zone Emergency Support Teams as required. The LGFSG is specifically made up of; the LGA (as the lead agency), 68 Councils and 6 Regional LGAs. The LGAs as the appointed lead agency is responsible for ensuring the functional support group fulfils its responsibilities and roles under the SEMF.

What does the LG FSG do?

The LGFSG's role in the SEMF is to coordinate the response from Local Government during emergencies. Examples of the roles played by councils during emergencies include assisting the CFS with fire ground support such as water cartage, control line construction and assisting the SES with flood and storm operations such as tree & arborists crews, flood mitigation technical information. These activities have always been undertaken by Councils, the LGFSG's newly created role is to ensure there is a formal coordinated approach across our sector to ensure essential contact points are maintained, resource sharing arrangement are seamless & there is a reduction in duplication of effort.

Operational point of contact

The LGA has implemented a 24 hours a day, 7 days a week on call system to ensure that Councils, Regional LGAs, the Emergency Services & the State have direct access to the LGFSG State Duty Officer at times of need. The State Duty Officers is the operational contact point for the LGFSG and is available to attend the State Emergency Centre, provide support to incident impacted councils and offers a support role for the LG sector during emergencies. The LGA has also trained internal staff as liaison officers to assist the LGFSG at the State Emergency Centre.

LGFSG value at state level

The LGA continues to be active on the State Level EM committees and subcommittees including the State Emergency Management Committee, State Response Advisory Group, State Mitigation Advisory Group and State Recovery Committee. The creation of the LGFSG has reinforced the value of ensuring Local Government is represented at these groups.

V1.1 updated 23/1/2017

RECOMMENDATION REPORT

TO: LC LGA DELEGATES
FROM: EXECUTIVE OFFICER
RE: Regional Procurement MoU

BACKGROUND

Procurement has been increasingly acknowledged world-wide as a vital strategic tool to reduce costs and improve performance outcomes. Yet while significant procurement reform and development programs are underway in both the public and private sectors, it is only recently that local government has begun to focus attention on the opportunities available in this area.

Procurement is one of the key enablers of Local Government activity in SA. Councils typically spend between 45% and 60% of all of their expenditure through external suppliers. Regional Councils are invariably above 50%, buying a very diverse range of goods, services and works from a wide range of big and small suppliers. Yet despite the importance of procurement, until recently it has received very little focus across the Local Government sector.

Procurement Development Programs are now underway in many other States focussed on supporting individual councils, regional groups and the sector as a whole to develop and embed improved procurement practice.

Councils have started to realise the benefits of developing and implementing more strategic approaches to the way they engage with, buy from, and manage their suppliers. The profile of ICAC investigations and the subsequent attention on probity have also been a driver of increased focus, particularly in the Local Government sector, where there are large groups of staff involved at different levels and a broad number of supplier relationships which could create issues.

Procurement has proven to be one of the key areas of Council activity that can benefit significantly from collaborative State-wide and regional models. This is particularly true in regional areas, where individual councils do not have the staffing and capacity to develop, run and manage all aspects of procurement activities as individual entities. Beyond the specific savings, probity and performance benefits that regional collaboration in procurement can bring, it can also be a strong tangible way of establishing trust, strengthening regional bodies and providing a base for further collaboration in areas such as shared services, regional economic development and advocacy.



For most councils, procurement accounts for more than half of their overall annual expenditure and business activity. Research undertaken in Victoria by Ernst and Young in 2008, highlighted that significant savings of up to 15 – 20% are available through improved procurement practice and increased collaboration.

Despite the scale of the activity and the opportunities available however, the profile and understanding of procurement within councils is still low-medium in many instances, where it is considered as primarily an administrative and compliance function. There are significant opportunities available to raise the profile, capability and performance of council procurement in South Australia.

DISCUSSION

The *ArcBlue Regional Procurement Roadmap Program* has been specifically designed to support councils on the development journey, both individually and at regional levels. It has been designed to be cost effective, easy to participate in and tailored specifically for Local Government. The Program has continued to evolve to meet the changing needs of the sector, with the focus over the last 18 months on detailed individual Council and regional spend analysis and Procurement Dashboards, and on regional programs, which are proving highly successful in complementing individual Roadmap development.

Over 200 Councils have participated across Australia in Roadmap Programs and the Program continues to grow to meet the needs of the sector. Key Benefits for participants include:

1. **Savings** – Through the analysis of expenditure and current practice, assessment against best practice, and the engagement of key stakeholders, the Regional Roadmap Program is leading directly to savings in external expenditure through new and better contracts at individual and regional levels and targeted accessing and regional buying from LGP contracts.
2. **Administrative Savings** – The Roadmap Program is helping Councils streamline and improve their procurement and purchasing practices
3. **Probity** – The Roadmap Program is directly supporting Councils across the country in reducing their risks and improving their probity performance
4. **Local and Regional Economic Development** – Regional Roadmap Programs are helping to establish a better understanding of local and regional expenditure by category and identifying opportunities to influence local and regional economic development outcomes
5. **Regional Procurement Models** – The Regional Roadmap Program is providing a structured model for ROCs/ JOs/ Regional Council Groups to develop collaborative procurement models, including governance, resourcing, and structured action plans.

Since July 2016 the LCLGA CEO Working Group has been working with ArcBlue to complete two stages of the Roadmap Program.

The first stage of the program was to develop a suite of local and regional Procurement Dashboards to visualise categorised spend data from the member Councils. Once this data was presented and assessed a second stage was committed to whereby a Priority Contracts Program Opportunity Analysis workshop was held.

ArcBlue developed the Opportunity Analysis process to identify potential benefits and prioritise procurement activity and resources to maximise organisational return on effort. The advantage of

undertaking a structured Opportunity Analysis process was that it should provide directional strategies for those allocated to realise those identified benefits.

The Opportunity Analysis program proposed for the LCLGA is designed to establish key principles and provide organisations with the tools to proceed through the program and will utilise the Procurement Dashboards developed for each of the seven Councils in the region by ArcBlue as part of the first stage.

We are now at a point whereby the member Councils need to commit to the regional procurement project as the initial work completed to date has highlighted areas where we can focus our attention in the next phase of the project. This will require additional analysis and resources but before continuing too far down this path we are requesting a commitment to the program by requested that each member Council sign the attached MoU.

The Memorandum of Understanding (MoU) essentially records the intention of the Parties to further explore and advance the identified opportunities for mutual benefit.

RECOMMENDATION

It is recommended that LCLGA;

1. Note the report.
2. Authorise the Council CEO's to sign the MoU as tabled.

Procurement Memorandum of Understanding

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DATE 10th February 2017

PARTIES

THE DISTRICT COUNCIL OF GRANT (ABN 60 468 119 582)
of PO Box 724 Mount Gambier, SA 5290

and

CITY OF MOUNT GAMBIER (ABN 17 330 264 425)
of PO Box 56, Mount Gambier SA 5290

and

WATTLE RANGE COUNCIL (ABN 48 797 441 024)
of PO Box 27, Millicent SA 5280

and

NARACOORTE LUCINDALE COUNCIL (ABN 53 761 172 798)
of PO Box 555, Naracoorte SA 5271

and

KINGSTON DISTRICT COUNCIL (ABN 90 987 323 343)
of PO Box 321, Mount Gambier SA 5275

and

DISTRICT COUNCIL OF ROBE (ABN 25 597 040 498)
of PO Box 1, Robe SA 5276

and

TATIARA DISTRICT COUNCIL (ABN 69 784 251 661)
of PO Box 346, Bordertown SA 5268

(collectively referred to as Limestone Coast Local Government Association)

BACKGROUND

- A. The Parties wish to form an alliance to improve their respective procurement functions to benefit from economies of scale so as to increase the range and quality of goods and services available, and where possible, reduce the cost of services to ratepayers through a consultative and collaborative approach.
- B. This Memorandum of Understanding (MOU) records the intention of the Parties to further explore and advance the identified opportunities for mutual benefit.

AGREED TERMS

1. DEFINITIONS

1.1 Definitions

In this Memorandum of Understanding:

Executive Officer means the person appointed pursuant to the Charter of the LCLGA

LCLGA means the Limestone Coast Local Government Association of South Australia,

MOU means this Memorandum of Understanding;

Objective means the objective specified in clause 2;

Regional Management Group means the group established pursuant to the Charter of the LCLGA

Procurement Committee means the committee referred to in clause 3 of this MOU.

Procurement Officer means the regional procurement project officer who may be engaged by LCLGA on terms to be agreed.

2. OBJECTIVE OF THIS MOU

2.1 Collaborative Procurement

The LCLGA acknowledge there is economic and strategic value and benefit for a coordinated approach for the procurement of goods and services (**Objective**).

2.2 Purpose

2.2.1 LCLGA will use its best endeavours to investigate opportunities for the joint procurement of goods and services.

2.2.2 The LCLGA will work collaboratively to generate savings and cost efficiencies to each Party through a regional approach to procurement and contract management.

2.2.3 The LCLGA will work together to achieve the following outcomes:

2.2.3.1 stimulate economic development;

2.2.3.2 build staff and organisational capability in procurement functions;

2.2.3.3 strengthen regional collaboration;

2.2.3.4 standardise documents for use by the Parties in respect of the following:

- (a) policy documents;
- (b) template documents and letters;
- (c) work health and safety induction documentation;
- (d) compliance and systems of auditing checklists;
- (e) checklists for contractors, consultants and sub-contracting parties; and
- (f) register of prequalified contractors and consultants within the region of the Parties.

2.2.3.5 provide cost savings and efficiencies and improved delivery with respect to operational and capital expenditures;

2.2.3.6 improve probity and reduce risk.

3. PROCUREMENT COMMITTEE

In achieving the Objective, the Regional Management Group will establish a Procurement Committee as follows.

- 3.1 A Procurement Committee is to be convened, and each Party is entitled to nominate one representative.
- 3.2 The Procurement Committee will elect a chairperson from amongst its members for a period determined by the members.
- 3.3 Procurement Committee meetings are to be held as required but not less than every two months.
- 3.4 Any Procurement Committee member may, acting reasonably, request that other Procurement Committee meetings are convened, which the other Procurement Committee members must consider in good faith.
- 3.5 The Regional Management Group may direct that a meeting of the Procurement Committee be held.
- 3.6 There must be at least six members present to constitute a quorum for a Procurement Committee meeting.
- 3.7 The Procurement Committee chairperson must furnish an agenda to all members at least 4 business days prior to a proposed Procurement Committee meeting and;
- 3.8 Minutes of each Procurement Committee meeting are to be taken and distributed to all Procurement Committee members and Regional Management Group members within 10 business days of a Procurement Committee meeting.
- 3.9 Recommendations of the Procurement Committee will be made to the Executive Officer and the Regional Management Group for consideration.,

4. TERM

This MOU commences on the date of the execution of this MOU and expires on the earliest of:

- 4.1 the date upon which the Parties mutually agree in writing to terminate this MOU; or
- 4.2 three (3) years from the date of the execution of this MOU.

5. GOOD FAITH

The Parties agree that they will collaborate and cooperate with each other at all times and act in good faith to achieve the Objective and other arrangements contemplated by this MOU.

6. CONFIDENTIAL INFORMATION

Any information exchanged under this MOU and identified by the disclosing party as confidential will be kept confidential and must not be disclosed by the receiving Party without the prior written consent of the disclosing Party, except where disclosure is required by law. The obligation as to confidentiality under this clause 6 survives any expiration or termination of this MOU.

7. STATUS

Clause 6 is legally enforceable and binding, but this MOU is not otherwise legally enforceable or binding but is a statement of the intent of the Parties to work collaboratively as set out in this MOU.

8. COSTS

Each Party is responsible for its own costs in relation to the negotiation and preparation of this MOU, and all further acts undertaken in respect of giving effect to this MOU.

EXECUTED as an agreement by the Chief Executive Officers of the Parties;

Signed for The District Council of Grant ABN 60 468 119 582 by the Chief Executive Officer in the presence of:

.....
Signature of witness

.....
Name of witness (print)

.....
Signature Chief Executive Officer

.....
Name Chief Executive Officer (print)

Signed for City of Mount Gambier ABN 17 330 264 245 by the Chief Executive Officer in the presence of:

.....
Signature of witness

.....
Name of witness (print)

.....
Signature Chief Executive Officer

.....
Name Chief Executive Officer (print)

Signed for Wattle Range Council Council ABN 48 797 441 024 by the Chief Executive Officer in the presence of:

.....
Signature of witness

.....
Name of witness (print)

.....
Signature Chief Executive Officer

.....
Name Chief Executive Officer (print)

Signed for Naracoorte Lucindale Council ABN 53 761 172 798 by the Chief Executive Officer in the presence of:

.....
Signature of witness

.....
Name of witness (print)

.....
Signature Chief Executive Officer

.....
Name Chief Executive Officer (print)

Signed for Kingston District Council Council ABN 90 987 323 343 by the Chief Executive Officer in the presence of:

.....
Signature of witness

.....
Name of witness (print)

.....
Signature Chief Executive Officer

.....
Name Chief Executive Officer (print)

Signed for District Council of Robe
ABN 25 597 040 498 by the Chief Executive
Officer in the presence of:

.....
Signature of witness

.....
Signature Chief Executive Officer

.....
Name of witness (print)

.....
Name Chief Executive Officer (print)

Signed for Tatiara District Council
ABN 69 784 251 661 by the Chief Executive Officer
in the presence of:

.....
Signature of witness

.....
Signature Chief Executive Officer

.....
Name of witness (print)

.....
Name Chief Executive Officer (print)

RECOMMENDATION REPORT

TO: LC LGA DELEGATES
FROM: EXECUTIVE OFFICER
RE: Adoption of Accounting Policy

BACKGROUND

The Local Government Act 1999 at section 127 requires that a council must prepare financial statements and notes in accordance with standards prescribed by the regulations, and other statements or documentation relating to the financial affairs of the council required by the regulations for each financial year.

Regulation 13 of the *Local Government (Financial Management) Regulations 2011* requires that the financial statements of a council, council subsidiary or regional subsidiary (other than notes and other explanatory documentation) must be in accordance with the requirements set out in the Model Financial Statements.

For the purposes of the definition of *Model Financial Statements*, the document entitled the *Model Financial Statements* published by the LGA on 23 August 2006, as in force from time to time, is adopted by these regulations pursuant to section 303(4) of the Act.¹ These Model Statements, when authorised by the Minister, become the *Model Financial Statements* referred to in Regulation 4(3). The Local Government Association notifies all Councils when the statutory procedures have been completed.

The Model Financial Statements set out a recommended format for the presentation of Annual Financial Statements for South Australian Councils and all other bodies, including regional subsidiaries, established pursuant to the Local Government Act. As such, they provide an example of the level of information that the LGA and FMG consider is appropriate to provide.

RECOMMENDATION

It is recommended that LCLGA;

1. Notes the report.
2. Adopt the Accounting Policy as presented.



TITLE LC LGA ACCOUNTING POLICY

ADOPTED BY

NEXT REVIEW DATE *February 2017*

RESPONSIBILITY *LC LGA Executive Officer*

History of Revisions:

Version	Date	Certified (signature required)
1	9 Feb 2017	
2		

1. INTRODUCTION

This Accounting Policy shall define the application of accounting practices to ensure adherence to the required accounting by Limestone Coast Local Government Association (LCLGA).

2. PURPOSE OF THIS POLICY

The principal aspects of this accounting policy adopted in the preparation of the financial report are set out below. These principal aspects have been consistently applied to all years presented, unless otherwise stated.

3. SCOPE OF THE POLICY

Basis of Preparation of Financial Reports

- Compliance with Australian equivalents to International Financial Reporting Standards
The general purpose financial reports of LCLGA will be prepared in accordance with Australian equivalents to International Financial Reporting Standards (AIFRS) as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board and relevant South Australian Legislation.
- Accrual Basis & Historical Cost Convention
The general purpose financial reports of LCLGA will be prepared in accordance with the historical costs modified by the revaluation of selected non-current assets, financial assets and financial liabilities for which the fair value basis of accounting has been applied, unless specified otherwise.
- Critical Accounting Estimates
The preparation of the general purpose financial reports are to be in conformity with AIFRS which requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying LCLGA's accounting policies. The areas involving a high degree of judgement or complexity, or areas where assumptions and estimates are significant to the general purpose reports are to be specifically referred to in the notes to the accounts.
- Rounding
All amounts in the general purpose financial reports will be rounded to the nearest dollar.

The Local Government Reporting Entity

LCLGA is incorporated under the SA Local Government Act 1999 and has its principal place of business at 152 Jubilee Highway East, Mount Gambier.



All funds through which LCLGA controls resources to carry out its functions are to be included in the Financial Statements of LCLGA.

Revenue Recognition

Revenue is measured at the fair value of the consideration received or receivable. Revenue is recognised when LCLGA obtains control over the assets comprising the revenue, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as revenues during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are to be disclosed in the notes to the accounts.

Also disclosed is the amount of grants, contributions and receivables recognised as incomes in a previous reporting period which were obtained in respect of the LCLGA's operations for the current reporting period.

Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at LCLGA's option with an insignificant risk of changes in value at maturity of three months or less from the date of acquisition.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of accounting policies applied to financial instruments is to form part of notes to the accounts.

Payables

a. Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally to be paid within 30 days of receipt of a compliant invoice. No interest is payable on these amounts.

b. Payments Received in Advance & Deposits

Amounts received from external parties in advance of service delivery are recognised as liabilities until the service is delivered, or the amount is refunded as the case may be.

Employee Benefits

Salaries, Wages & Employee Entitlements

Liabilities for employees' entitlements to salaries, wages and employee entitlements expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based on costs) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based on costs) to be made in respect of services



provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

No accrual is made for sick leave as LCLGA experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods.

Superannuation

LCLGA makes employer superannuation contributions in respect of its employees in accordance with the *Superannuation Guarantee (Administration) Act 1992* (Cth).

Joint Ventures and Associated Entities

LCLGA may in the future participate in cooperative arrangements with other local government associations for the provision of services and facilities.

Leases

Lease arrangements are to be accounted for in accordance with Australian Accounting Standards Board 117.

In respect of finance leases, where LCLGA substantially carries all risks incident to ownership, the leased items are initially recognised as assets and liabilities equal in amount to the present value of the minimum lease payments. The assets are disclosed as assets under lease, and are amortised to expense over the period during which LCLGA is expected to benefit from the use of the leased assets. Lease payments are allocated between interest expense and reduction of the lease liability, according to the interest rate implicit in the lease.

In respect of operating leases, where the lessor substantially retains all risks and benefits incident in ownership of the leased items, lease payments are charged to expenses over the lease term.

GST Implications

In accordance with Urgent Issues Group Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

Signature: _____

Date: _____

Executive Officer

If a conflict exists with any law in Australia, then the provisions of the law in Australia will prevail to the extent of the conflict.



4. LEGISLATION and OTHER DOCUMENTS

Local Government Act 1999 (as amended)
State Records Act 1997 (as amended)
Local Government (Financial Management) Regulations, 2011
Australian Accounting Standards
LGA Model Financial Statements

5. AVAILABILITY & GRIEVANCES

This policy is available for inspection at LCLGA office at 152 Jubilee Highway East, Mount Gambier during ordinary business hours.

It is also available for inspection, download or printing, free of charge, from LCLGA's website at www.lclga.sa.gov.au

Any grievances in relation to this policy or its application should be forwarded in writing addressed to the Executive Officer of the Limestone Coast Local Government Association.

6. REVIEW

This LCLGA Policy shall be reviewed by the Board within (3) years of the issued date.

Date	Revision Number	Reason for Amendment



RECOMMENDATION REPORT

TO: LC LGA DELEGATES
FROM: PROJECT MANAGER
RE: REGIONAL MARKETING MATERIAL

BACKGROUND

Statistics indicate the Limestone Coasts population growth has not seen a significant increase in over 10 years, impacting on many local businesses and employment opportunities for the region. Whilst Tourism visitation numbers continue to increase a real opportunity exists to entice and attract families, students, industry and business to move and invest in the Limestone Coast region. Throughout 2016 it became evident that there was a need for the region to have a coordinated approach to seeking sustainable economic growth that would generate employment, diversify the region's economy, increase population growth and value-add to existing businesses and industry.

Estimated Resident Population (ERP)

Limestone Coast region			
Year (ending June 30)	Number	Change in number	Change in percent
2005	63,544		
2006	63,630	+86	+0.14
2007	63,886	+256	+0.40
2008	64,069	+183	+0.29
2009	64,224	+155	+0.24
2010	64,542	+318	+0.50
2011	64,375	-167	-0.26
2012	64,543	+168	+0.26
2013	64,667	+124	+0.19
2014	64,861	+194	+0.30
2015	64,855	-6	-0.01

Source: Australian Bureau of Statistics, *Regional Population Growth, Australia (3218.0)*. Compiled and presented in profile.id by .id, the population experts.

DISCUSSION

At the recent SAROC meeting extensive discussion occurred around the need to develop a Population Policy to manage the impacts of population change whether its growth or decline. The LGA states that 'to assist the State's economic recovery, a stronger and more sustainable South



RECOMMENDATION REPORT

Australia needs a comprehensive policy to guide the growth of our population, particularly in regional areas'. A particular focus of the LGA's endorsed position on population is to increase the population of regional communities and to address skills shortages. As a region the LC LGA needs to start working together to establish a sustainable population policy for regional growth.

The LC LGA is looking to produce regional marketing material for the Limestone Coast that will not only highlight the region as a destination to visit but also facilitate and support development for population growth, progression and increased livability of the region. Whilst it is recognised that some councils already have produced their own Promotional & Marketing material, it is envisaged that this material would focus on and highlight all of what the Limestone Coast has to offer rather than the individual assets of each council.

The Promotional & Marketing material would look to capture the following themes

- Arts, Music, Culture
- Food, Farmers markets, Wine, Accommodation
- Family
- Adventure, Activities
- Nature
- Shopping, Retail
- Events , Sport, Recreational Facilities
- Housing, Construction
- Education, Training
- Health Care, Aged Care
- Forestry, Fishing, Agriculture, Renewable Energy
- Manufacturing, Engineering, Transport
- Iconic Tourist Attractions

Preliminary work has commenced on what the material could look like with discussions commencing with Media production companies in the Limestone Coast.

The production of the marketing DVD could be used at Trade Shows, Major Events, Famils and Expos.

It is proposed that a proportion of Round 2 Rubble Royalty' funding be quarantined to finance the project with the aim of having Limestone Coast Regional Marketing material produced by the end of the financial year



RECOMMENDATION REPORT

RECOMMENDATION

It is recommended that:

- 1.LC LGA receive and note the report.
- 2.The LC LGA further investigate the production of a Regional Marketing material for the Limestone Coast.
3. Quarantine the spending of a \$10,000 of Round 2 Rubble Royalty funding to produce Limestone Coast Regional Marketing material.

Moved:

Seconded:



RECOMMENDATION REPORT

TO: LC LGA DELEGATES
FROM: TOURISM INDUSTRY DEVELOPMENT MANGER (TIDM)
RE: LCLGA Priorities to Grow the Visitor Economy by 2020

Background

The Tourism Management Group was appointed in February 2016 with high-level representation from each council. The group conducted an environmental scan, considered emerging trends and markets, and how it can partner with industry to drive growth. The result was the need for regional tourism strategy/plan to drive growth across the visitor economy while clarifying the role that local government can play.

Taking into considering the LCLGA Strategic Plan, the South Australian Economic Priorities and the South Australian Strategic Plan, 5 key themes were identified and the preliminary draft of these was endorsed by the LCLGA Board in October 2016.

The group invited David Wheaton, CEO of RDA Limestone Coast to facilitate various consultations sessions across the region with industry and stakeholders. There was also an open feedback period from 1st November 2017 to 16th January 2017.

Both the South Australian Tourism Commission and the South Australian Tourism Industry Council have been supportive of the regional approach and could easily identify how this body of work will dove-tail in to the state-wide planning framework.

On 1st February 2017 the Tourism Management Group agreed the plan has evolved into a guiding document to engage, facilitate and lead our region while aligning our effort across industry, local government and stakeholders. See plan attached.

On the LCLGA Board's endorsement, an Implementation Plan will be developed and presented to the LCLGA Board in April 2017.

RECOMMENDATION

- a. The Board receives the 'LCLGA Priorities to Grow the Visitor Economy by 2020 Plan'
- b. Endorses the 'LCLGA Priorities to Grow the Visitor Economy by 2020 Plan' and the development of the Implementation Plan;
- c. Acknowledges the support of Regional Development Australia in assisting with the consultation sessions with Industry and stakeholder groups during November and December 2016.



LCLGA PRIORITIES TO GROW OUR VISITOR ECONOMY BY 2020

The Limestone Coast Local Government Association (LC LGA) is a regional subsidiary body established by the seven Constituent Councils in the Limestone Coast region of South Australia. The LCLGA undertakes a co-ordinating, advocacy and representational roles on behalf of its Constituent Councils at a regional level including a regional tourism program – a three-way partnership between the Limestone Coast Local Government Association, the South Australian Tourism Commission and Regional Development Australia Limestone Coast.

The LCLGA Strategic Plan outlines a key regional economic outcome as:

A thriving and well-supported tourism industry, growing the region's status as a visitor destination.

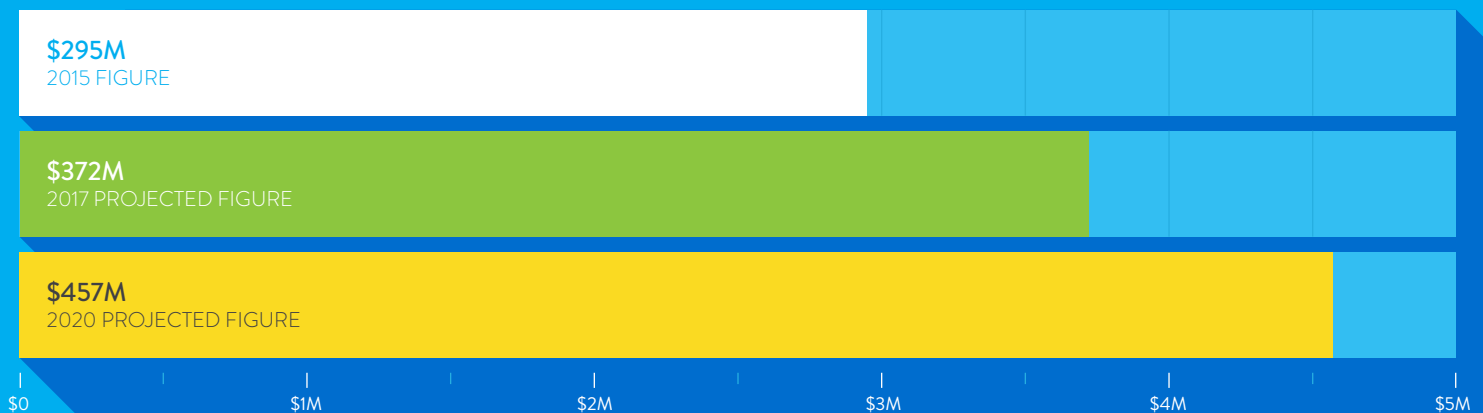
The South Australian Economic Priorities, endorsed by the current Government identifies a specific tourism priority;

No. 5 South Australia – a growing destination choice for international and domestic travellers.

The South Australian Strategic Plan identifies Target No. 4 to;

Increase visitor expenditure in South Australia's total tourism industry to \$8 billion and on Kangaroo Island to \$180 million by 2020.

THE LIMESTONE COAST IS CURRENTLY POSITIONED IN 2016 AT \$319M PA IN TOURISM EXPENDITURE WITH A PROJECTED INCREASE OF 43% BY 2020 TO REACH \$457M PA



LCLGA PRIORITIES TO GROW OUR VISITOR ECONOMY BY 2020

To achieve this growth, the LCLGA Board endorsed the establishment of a Tourism Management Group with representation from each of its' constituent councils. The group conducted an environmental scan, considered emerging trends and markets and how it can partner with industry to drive growth. The result was the need for clear focus and direction, a plan to align resources and effort by working collaboratively.

A series of facilitated consultation sessions occurred across the region with industry and stakeholder groups.

This document outlines the 5 priority areas that provide a pathway for growth across the visitor economy on the Limestone Coast.

PRIORITY AREA 1 INTERNATIONAL VISITATION AND EXPENDITURE

As a region we have invested and engaged with our key international markets through hosting familiarisations with the Travel Trade and international media. Another element is attendance and representation at Travel Trade Events, while importantly mentoring the industry.

This work can take some 3-5 years before some tangible outcomes and is very competitive area, however, with our international visitation showing strong signs of growth and projected growth, improved air access via Adelaide Airport, in particular with airlines like Qatar and China Southern it is an area we need to target our activities and work collaboratively with industry, the South Australian Tourism Commission and Tourism Australia.

While our traditional western markets (UK, Europe/Germany, USA & NZ) need to be retained, there is the emerging market of China and importantly the yield from these visitors.

PRIORITY AREA 2 VISITING FRIENDS & RELATIVES (VFR)

With a population of around 70,000 in the region, it is important that we build and strengthen our local advocates to encourage growth in this VFR market. Looking further afield is the International Students studying in Adelaide & Melbourne who significantly influence their Family & Relatives leisure activities when coming to Australia to visit the student. Our location and accessibility are well positioned to actively pursue this sector. Based on best estimates figures indicate there is a potential 50,000 International students across both capital cities.

PRIORITY AREA 3 EVENTS

The region has a strong calendar of over 100 annual events spread across the Limestone Coast. Events are a perfect trigger for visitation. A structured approach to our regional calendar (& any gaps) will be addressed by bundling up these with pre-post touring (with our compelling experiences) to increase length of stay and expenditure.

Considering our geographical location, there are Major events occurring in Adelaide and Melbourne that as a region we could be leveraging from. An example is the Tour Down Under, Clipsal, The Ashes or AFL games.

Longer-term, we can consolidate venues, facilities and accommodation to 'pitch' for events including mass participation and conferencing.

LCLGA PRIORITIES TO GROW OUR VISITOR ECONOMY BY 2020

PRIORITY AREA 4 CORPORATE AND BUSINESS VISITATION & EXPENDITURE

Business event delegates deliver high yields with an average overnight spend of \$238 per night compared to a leisure visitor spending an average of \$161 per night. Our location, variety, and volume of accommodation options has strong appeal with corporate and business delegates and presents opportunities to attract new investment and in some instances new residents to the region.

PRIORITY AREA 5 COLLABORATING

How we work as a region:

- > A region that is defined, visually recognised, from a distance and within;
- > A region that 'champions' itself;
- > A region that is connected, aligned and shares the success.

INDUSTRY	REGIONAL LEADERSHIP	GOVERNMENT
<p>The Limestone Coast Collaborative Custodians of the Limestone Coast Regional Brand</p> <p>24 x Tourism & Business Interest Groups 875 tourism business across the region</p> <p>South Australian Tourism Industry Council The peak body of the SA Tourism Industry</p>	<p>Limestone Coast Local Government Association Consisting of 7 local councils</p> <p>Limestone Coast Economic Development Group A group of high level leaders and economic practitioners focused on driving the region forward with their LCED Group Work Plan.</p> <p>Regional Development Australia Limestone Coast</p>	<p>South Australian Tourism Commission</p> <p>Regions SA / PIRSA</p> <p>Dept. Environment, Water, Natural Resources.</p> <p>Austrade</p> <p>AusIndustry</p>
<p>Delivering on the promise Consumer Facing Activities</p>	<p>Capacity Building + Facilitation</p> <p>Advocacy + Support</p> <p>Leadership</p>	<p>Leadership</p> <p>Capacity Building + Support</p> <p>Funding</p>

LCLGA PRIORITIES TO GROW OUR VISITOR ECONOMY BY 2020

PRIORITY AREA 1

INTERNATIONAL VISITATION AND EXPENDITURE

AIM BUILD ADVOCACY AND FORMALISE VFR ACTIVITIES	
WHAT WE WILL DO	WHAT SUCCESS LOOKS LIKE
Identify Travel Trade activities that will grow our traditional markets and emerging markets, including Asia	Number of relevant Travel Trade activities completed
Develop an international market-specific program for industry and local government	A targeted, market-specific program developed
Host Media and Trade Famils	Number of International ready operators
	Increase in International visitation and expenditure

PRIORITY AREA 2

VISITING FRIENDS & RELATIVES (VFR)

AIM BUILD ADVOCACY AND FORMALISE VFR ACTIVITIES	
WHAT WE WILL DO	WHAT SUCCESS LOOKS LIKE
Develop a program to harness local knowledge	A formal program of activities to build regional advocacy developed and delivered across the region
Create key messages as tools for local ambassadors to share with their visiting friends and relatives	Key messages developed and executed
Work with international student bodies to promote the Limestone Coast as a destination	Purpose of visitation captured
Host familiarisations for key social media champions who can influence domestic and international friends and relatives	

LCLGA PRIORITIES TO GROW OUR VISITOR ECONOMY BY 2020

PRIORITY AREA 3

USE EVENTS TO GROW VISITATION IN THE LIMESTONE COAST REGION

AIM USE EVENTS TO GROW VISITATION IN THE LIMESTONE COAST REGION	
WHAT WE WILL DO	WHAT SUCCESS LOOKS LIKE
Support existing key regional events and development of new events	Number of Limestone Coast events listed on ATDW
Develop a central portal for Limestone Coast events	Limestone Coast events receive funding via the Regional Festivals & Events program
Provide advice and endorsement of relevant events as part of the SATC Regional Festivals & Events Program	New events secured or developed
Identify gaps and seek out opportunities to host events that compliments regional calendar	Regional calendar of events established and promoted

PRIORITY AREA 4

CORPORATE / BUSINESS TRAVELLERS

AIM BUILD A REGIONAL PROPOSITION TO ATTRACT CORPORATE AND BUSINESS TRAVELLERS	
WHAT WE WILL DO	WHAT SUCCESS LOOKS LIKE
Audit facilities, venues and suppliers to establish "needs analysis"	Audit completed
Establish a Regional Business Bureau (working title)	Business Bureau established
Develop a Plan to attract business and corporate delegates to the Limestone Coast which includes data collection	Plan developed
	Data collation systems in place

LCLGA PRIORITIES TO GROW OUR VISITOR ECONOMY BY 2020

PRIORITY AREA 5 COLLABORATING

AIM WORK TOGETHER TO RAISE THE PROFILE OF THE LIMESTONE COAST	
WHAT WE WILL DO	WHAT SUCCESS LOOKS LIKE
Link products to develop 'sellable' experiences	Length of stay increased when the event is a trigger
Bundle events and experiences to increase length of stay	Number of networking platforms achieved
Facilitate industry connections that aligns approaches to experience development	Bundled 'sellable' experiences available
Share insights, to build business maturity & confidence to encourage investment & elevate visitor experiences	Dissemination of relevant research data
Leverage our natural assets to enhance visitor experiences	
Utilise the region's brand and encourage others to utilise the brand	

INFORMATION REPORT

TO: LC LGA DELEGATES
FROM: PROJECT MANAGER
RE: CITIZEN SCIENCE APPLICATION

BACKGROUND

On 21 November 2016, Minister for Industry, Innovation and Science, the Hon Greg Hunt announced the opening of the Citizen Science Grants element of the Inspiring Australia – Science Engagement Programme. The Australian Government is providing funding of \$4 million over the next four years to promote collaboration between Australia's best scientists and the public as part of the government's \$48 million initiative to inspire STEM literacy and engagement in all Australians under the National Innovation and Science Agenda.

Citizen Science Grants will boost public participation in science by involving people directly in the research process. As well as giving researchers many helping hands, it helps people learn more about science, technology, engineering and mathematics (STEM), and use their knowledge and skills to progress our understanding of the world around us.

Grants of between \$50 000 to \$500 000 are now available to Australian researchers for projects that directly involve the public. Projects must be Australian scientific research projects that include the participation of the public through a range of activities – including collecting and analysing data, formulating research questions and organising research teams.

DISCUSSION

In partnership with DEWNR SE the LC LGA is submitting an application under the Citizen Science Grant Program. This grant application is for a 3 year project (\$150K)/yr to fund a project officer and promotional and on ground work to develop and map about 12 trail sites across the Limestone Coast region. This project will help fill the knowledge gaps in phenological data for the South East region of South Australia. Currently there is only one data collection site in South Australia. The data is required to permit scientists to assess how biological systems are responding to increasing temperatures and climate variability. This data will then be used to identify those species that are at



INFORMATION REPORT

risk due to the impacts of climate change on their predominately low lying, fragmented habitats. The project will culminate in a research paper co-written by NRSE ecologist and climate watch scientists.

Key climate change indicator species will be determined at each site and the promotion will revolve around these flora and fauna species. Trail will be developed that follow urban established routes and be fully accessible and safe for every community member to negotiate. There will be scope to set up further Climate Watch trails in schools so that a greater awareness of climate change is incorporated into the curriculum. The schools data will then be uploaded into the Climate Watch data base.

This project will actively involve community members, students and existing groups by assisting them to actually observe and understand nature at work and to provide them with an understanding of phenological cycles and the predicted impact of climate change on biodiversity.

This project will contribute to the implementation of the Limestone Coast Climate Change Adaptation Plan by increasing information and understanding in the community and within the scientific world. It is proposed that LC LGA will be the lead agency in the partnership, with DEWNR being the project deliverer. Climate Watch will provide the scientific advice.

RECOMMENDATION

It is recommended that LC LGA receive and note the report.

Moved:

Seconded:



1st February 2017

Re: Joint Citizen Science Proposal – Climate Watch Trails in the SE of South Australia.

We thank you for the opportunity to be a partner in this important and exciting project which will allow community members to be actively involved in the collection of scientifically valid climate change data, through the observation of nature's cycles (breeding, flowering, etc). Trails will be established and mapped throughout the bio regions of the southeast of South Australia, with relevant indicator species identified by Climate watch. This data will be able to be collected via a phone app and then uploaded into the Climate watch database. This type of data is currently only available at one other site in South Australia.

Existing community groups and schools throughout the seven district council areas will be actively engaged in the selection of appropriate trail sites, there mapping and registration as Climate Watch trails. These community groups will be supported to collect phenological data on specified indicator plant and animal species via a phone app. The data collected, plus available historic records will allow scientists to analyse patterns of change in flowering or breeding times which in turn will help inform predictions in regard to which species will be most impacted by changing climatic conditions.

The Limestone Coast Local Government association (LC LGA) is a regional subsidiary body established by the seven regional councils in the South East of South Australia. LC LGA undertakes a coordinating, advocacy and representational role on behalf of its Constituent Councils

LC LGA, the lead agency, will be the fund recipient and will contract the Department of Environment, Water and Natural Resources (DEWNR) to deliver the project. DEWNR will form an agreement with Climate Watch Australia to provide the scientific expertise and analyses for the project.

LC LGA will be the link for the seven regional councils. Some of the proposed trails will be located on local government land. LC LGA has the expertise and capacity to deliver the reporting and governance arrangements for this project. We have successfully worked with DEWNR as a partner over a number of years. We are currently collaborating on several regional coastal projects.

LC LGA along with constituent councils will provide in-kind support of approximately \$31,000 over three years, being administration support, reporting and acquittals, steering committee attendance, consultation and logistics support from local council staff in regard to the establishment of the trails



This project will also contribute to the implementation of the Limestone Coast Regional Climate Change Adaptation Plan (LCRCCAP) by increasing information and understanding in the community and within the scientific world. . The LCRCCAP identifies adaptation options for the Limestone Coast to address key vulnerabilities or opportunities presented by climate change.

Contact Manager for this project will be:

Michaela Bell

LC LGA Project Manager

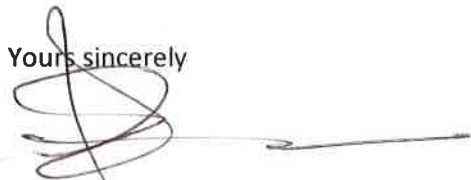
Phone: (08) 8723 1057

Email: projects@lclga.sa.gov.au

Postal: PO Box 1046, Mount Gambier SA 5290.

Should you require further information on this matter, please contact Michaela Bell.

Yours sincerely



Erika Vickery
Chair

Limestone Coast Local Government Association



Job Profit & Loss Statement

July 2016 To December 2016

ABN: 42 930 727 010

Account Name	Selected Period	Year To Date
ADM	ADMINISTRATION	
Income		
City of Mount Gambier	\$72,985.00	\$72,985.00
District Council of Grant	\$35,530.00	\$35,530.00
Wattle Range Council	\$58,493.00	\$58,493.00
Naracoorte Lucindale Council	\$39,958.00	\$39,958.00
District Council of Robe	\$15,758.00	\$15,758.00
District Council of Tatiara	\$34,458.00	\$34,458.00
District Council of Kingston	\$17,820.00	\$17,820.00
Interest	\$2,215.59	\$2,215.59
Sundry Income	\$750.00	\$750.00
Unbudgeted Project Grants	\$45,894.16	\$45,894.16
Total Income	\$323,861.75	\$323,861.75
Expense		
Advertising & Marketing	\$3,785.70	\$3,785.70
Audit Fees	\$2,750.00	\$2,750.00
Bank Fees	\$224.50	\$224.50
Computing & IT	\$1,751.25	\$1,751.25
Financial/Admin/Rent	\$17,237.50	\$17,237.50
Governance	\$4,906.41	\$4,906.41
Insurances	\$7,781.22	\$7,781.22
Legal Fees	\$2,430.41	\$2,430.41
Miscellaneous Expenses	\$1,070.64	\$1,070.64
Postage	\$71.73	\$71.73
Printing/Stationery	\$5,358.86	\$5,358.86
Projects	\$2,364.27	\$2,364.27
Seminars	\$190.00	\$190.00
Subscriptions	\$28.45	\$28.45
Telephones	\$1,404.50	\$1,404.50
Travel/Accommodation/Meals	\$3,619.63	\$3,619.63
Vehicles - Fuel	\$2,953.71	\$2,953.71
Vehicles - Leasing	\$10,714.40	\$10,714.40
Vehicles - Repairs/Maintenance	\$1,190.27	\$1,190.27
Wages	\$107,063.95	\$107,063.95
Wages - Superannuation	\$9,857.40	\$9,857.40
Wages - Workcover	\$1,107.90	\$1,107.90
Total Expense	\$187,862.70	\$187,862.70
Net Profit/(Loss)	\$135,999.05	\$135,999.05

This report includes Year-End Adjustments.

Job Profit & Loss Statement

July 2016 To December 2016

ABN: 42 930 727 010

Account Name	Selected Period	Year To Date
PROJECTS	PROJECTS - Minor	
Income		
City of Mount Gambier	\$47,792.00	\$47,792.00
District Council of Grant	\$13,716.00	\$13,716.00
Wattle Range Council	\$28,408.00	\$28,408.00
Naracoorte Lucindale Council	\$17,592.00	\$17,592.00
District Council of Robe	\$14,888.00	\$14,888.00
District Council of Tatiara	\$13,377.00	\$13,377.00
District Council of Kingston	\$8,114.00	\$8,114.00
LGA Funding	\$88,997.00	\$88,997.00
Sundry Income	\$10,445.01	\$10,445.01
Unbudgeted Project Grants	\$441,555.45	\$441,555.45
Total Income	\$684,884.46	\$684,884.46
Expense		
Printing/Stationery	\$4.40	\$4.40
Projects	\$158,814.17	\$158,814.17
Total Expense	\$158,818.57	\$158,818.57
Net Profit/(Loss)	\$526,065.89	\$526,065.89

This report includes Year-End Adjustments.

Job Profit & Loss Statement

July 2016 To December 2016

ABN: 42 930 727 010

Account Name	Selected Period	Year To Date
ROAD	ROAD SAFETY (MAC)	
Income		
Unbudgeted Project Grants	\$2,000.00	\$2,000.00
Total Income	\$2,000.00	\$2,000.00
Expense		
Advertising & Marketing	\$1,422.50	\$1,422.50
Bank Fees	\$55.98	\$55.98
Computing & IT	\$1,340.88	\$1,340.88
Financial/Admin/Rent	\$1,250.00	\$1,250.00
Miscellaneous Expenses	\$27.27	\$27.27
Postage	\$51.24	\$51.24
Printing/Stationery	\$195.17	\$195.17
Projects	\$26,228.61	\$26,228.61
Subscriptions	\$140.91	\$140.91
Telephones	\$549.45	\$549.45
Travel/Accommodation/Meals	\$1,119.81	\$1,119.81
Vehicles - Fuel	\$1,195.15	\$1,195.15
Wages	\$19,927.15	\$19,927.15
Wages - Superannuation	\$1,860.35	\$1,860.35
Wages - Workcover	\$218.05	\$218.05
Total Expense	\$55,582.52	\$55,582.52
Net Profit/(Loss)	-\$53,582.52	-\$53,582.52

This report includes Year-End Adjustments.

Job Profit & Loss Statement

July 2016 To December 2016

ABN: 42 930 727 010

Account Name	Selected Period	Year To Date
STAR		
STARCLUB PROGRAM		
Income		
City of Mount Gambier	\$13,270.00	\$13,270.00
District Council of Grant	\$6,460.00	\$6,460.00
Wattle Range Council	\$10,635.00	\$10,635.00
Naracoorte Lucindale Council	\$7,265.00	\$7,265.00
District Council of Robe	\$2,865.00	\$2,865.00
District Council of Tatiara	\$6,265.00	\$6,265.00
District Council of Kingston	\$3,240.00	\$3,240.00
Starclub Funding	\$55,000.00	\$55,000.00
Total Income	\$105,000.00	\$105,000.00
Expense		
Bank Fees	\$55.00	\$55.00
Computing & IT	\$252.22	\$252.22
Financial/Admin/Rent	\$2,685.50	\$2,685.50
Postage	\$62.82	\$62.82
Printing/Stationery	\$142.95	\$142.95
Projects	\$13,841.40	\$13,841.40
Telephones	\$382.45	\$382.45
Training	\$200.00	\$200.00
Travel/Accommodation/Meals	\$1,161.10	\$1,161.10
Vehicles - Fuel	\$1,272.93	\$1,272.93
Vehicles - Leasing	\$3,716.94	\$3,716.94
Vehicles - Repairs/Maintenance	\$26.36	\$26.36
Wages	\$35,125.85	\$35,125.85
Wages - Superannuation	\$3,280.75	\$3,280.75
Wages - Workcover	\$383.90	\$383.90
Total Expense	\$62,590.17	\$62,590.17
Net Profit/(Loss)	\$42,409.83	\$42,409.83

This report includes Year-End Adjustments.

Job Profit & Loss Statement

July 2016 To December 2016

ABN: 42 930 727 010

Account Name	Selected Period	Year To Date
TOUR		
TOURISM		
Income		
City of Mount Gambier	\$29,194.00	\$29,194.00
District Council of Grant	\$14,212.00	\$14,212.00
Wattle Range Council	\$23,397.00	\$23,397.00
Naracoorte Lucindale Council	\$15,983.00	\$15,983.00
District Council of Robe	\$6,303.00	\$6,303.00
District Council of Tatiara	\$13,783.00	\$13,783.00
District Council of Kingston	\$7,128.00	\$7,128.00
SATC	\$45,000.00	\$45,000.00
RDA Funding	\$10,000.00	\$10,000.00
Total Income	\$165,000.00	\$165,000.00
Expense		
Advertising & Marketing	\$2,481.41	\$2,481.41
Bank Fees	\$55.00	\$55.00
Computing & IT	\$302.22	\$302.22
Financial/Admin/Rent	\$2,685.50	\$2,685.50
Governance	\$120.00	\$120.00
Miscellaneous Expenses	\$136.80	\$136.80
Postage	\$24.42	\$24.42
Printing/Stationery	\$1,092.53	\$1,092.53
Projects	\$10,406.55	\$10,406.55
Seminars	\$375.82	\$375.82
Subscriptions	\$1,102.07	\$1,102.07
Telephones	\$815.68	\$815.68
Trade/Consumer Shows	\$7,520.43	\$7,520.43
Travel/Accommodation/Meals	\$4,198.61	\$4,198.61
Vehicles - Fuel	\$1,363.46	\$1,363.46
Vehicles - Leasing	\$4,344.90	\$4,344.90
Vehicles - Repairs/Maintenance	\$27.28	\$27.28
Wages	\$45,946.60	\$45,946.60
Wages - Superannuation	\$4,364.65	\$4,364.65
Wages - Workcover	\$503.05	\$503.05
Total Expense	\$87,866.98	\$87,866.98
Net Profit/(Loss)	\$77,133.02	\$77,133.02

This report includes Year-End Adjustments.

Job Profit & Loss Statement

July 2016 To December 2016

ABN: 42 930 727 010

Account Name	Selected Period	Year To Date
WASTE	WASTE MANAGEMENT	
Income		
City of Mount Gambier	\$15,128.00	\$15,128.00
District Council of Grant	\$7,365.00	\$7,365.00
Wattle Range Council	\$12,124.00	\$12,124.00
Naracoorte Lucindale Council	\$8,282.00	\$8,282.00
District Council of Robe	\$3,266.00	\$3,266.00
District Council of Tatiara	\$7,142.00	\$7,142.00
District Council of Kingston	\$3,694.00	\$3,694.00
Unbudgeted Project Grants	\$12,370.00	\$12,370.00
Total Income	\$69,371.00	\$69,371.00
Expense		
Bank Fees	\$55.00	\$55.00
Computing & IT	\$252.22	\$252.22
Financial/Admin/Rent	\$1,250.00	\$1,250.00
Printing/Stationery	\$50.97	\$50.97
Projects	\$3,465.53	\$3,465.53
Telephones	\$256.10	\$256.10
Travel/Accommodation/Meals	\$629.18	\$629.18
Vehicles - Fuel	\$343.22	\$343.22
Wages	\$20,163.35	\$20,163.35
Wages - Superannuation	\$1,915.50	\$1,915.50
Wages - Workcover	\$221.00	\$221.00
Total Expense	\$28,602.07	\$28,602.07
Net Profit/(Loss)	\$40,768.93	\$40,768.93

This report includes Year-End Adjustments.

Balance Sheet

As of December 2016

ABN: 42 930 727 010

Assets		
Cheque Account		\$28,762.73
Business Access Saver		\$666,308.97
Term Deposit 1		\$650,000.00
Term Deposit 2		\$300,000.00
Petty Cash		\$250.00
Trade Debtors		\$53,864.98
Total Assets		\$1,699,186.68
Liabilities		
Trade Creditors		\$53,647.51
CREDIT CARDS		
Executive Officer	\$1,604.90	
Starclub Field Officer	\$88.90	
Regional Waste Management	\$30.00	
Tourism Industry Dev Officer	\$1,367.47	
Road Safety Officer	\$596.25	
Total CREDIT CARDS		\$3,687.52
GST LIABILITIES		
GST Control Account	\$2,778.59	
GST Paid	-\$4,755.23	
Total GST LIABILITIES		-\$1,976.64
PAYROLL LIABILITIES		
PAYG Payable	\$6,956.00	
Superannuation Payable	\$7,933.45	
Workcover Payable	-\$2,017.52	
Leave Provisions	\$22,182.16	
Total PAYROLL LIABILITIES		\$35,054.09
PROJECT LIABILITIES		
Star Club Field Officer	\$38,453.39	
MAC Road Safety	\$57,462.22	
Regional Waste Management	\$50,123.51	
Planning	\$65,004.00	
Tourism	\$162,079.79	
Procurement	\$7,000.00	
Training	\$3,000.00	
Attraction & Retention	\$25,000.00	
Total PROJECT LIABILITIES		\$408,122.91
Total Liabilities		\$498,535.39
Net Assets		\$1,200,651.29
Equity		
Retained Earnings		\$431,857.09
Current Year Earnings		\$768,794.20
Total Equity		\$1,200,651.29

This report includes Year-End Adjustments.

LIMESTONE COAST LOCAL GOVERNMENT ASSOC

Profit & Loss Budget Analysis FY2017

July To December

Account Name	July	August	September	October	November	December	Total	Budget to December	Variance	Notes	Commentary
INCOME											
City of Mount Gambier	178,369.00						178,369.00	178,368.60	0.40		
District Council of Grant	77,283.00						77,283.00	77,282.80	0.20		
Wattle Range Council	133,057.00						133,057.00	133,056.30	0.70		
Naracoorte Lucindale Council	89,080.00						89,080.00	89,079.70	0.30		
District Council of Robe	43,080.00						43,080.00	43,079.70	0.30		
District Council of Tatiara	75,025.00						75,025.00	75,024.70	0.30		
District Council of Kingston	39,996.00						39,996.00	39,995.20	0.80		
SATC		45,000.00					45,000.00	30,000.00	15,000.00		Additional funds received from SATC unbudgeted
LGA Funding			50,000.00	38,997.00			88,997.00	90,000.00	-1,003.00		
RDA Funding			10,000.00				10,000.00	10,000.00	0.00		
Starclub Funding	5,000.00			50,000.00			55,000.00	55,000.00	0.00		
MAC Funding							0.00	29,875.00	-29,875.00		Not received to date
Interest	378.87	351.67	592.90	298.56	254.66	338.93	2,215.59	6,000.00	-3,784.41	1	Term deposits mature in 2017
Sundry Income				11,195.01			11,195.01	0.00	11,195.01	2	SLRP recoveries from Councils FY2016
Unbudgeted Project Grants	65,535.45		12,370.00	2,000.00		421,914.16	501,819.61	0.00	501,819.61	3	Rubble Royalty \$111k, KESAB \$12k, MAC \$2k, Federal \$376k
Total INCOME	\$706,804.32	\$45,351.67	\$72,962.90	\$102,490.57	\$254.66	\$422,253.09	\$1,350,117.21	\$856,762.00	\$493,355.21		
EXPENSES											
Advertising & Marketing	424.55	630.00	1,857.05	1,002.50	2,521.71	1,253.80	7,689.61	6,800.00	889.61		
Advocacy								2,400.00	-2,400.00		
Audit Fees		391.50	9.40	15.58	6.75	16.00	445.48	3,000.00	-2,554.52		
Bank Fees	6.25						6.25	300.00	-293.75		
Computing & IT	1,298.82	532.91		511.39	559.27	996.40	3,898.79	4,500.00	-601.21		
Financial/Admin/Rent		8,369.55			16,738.95		25,108.50	25,380.00	-271.50		
Governance		314.18	190.00	1,259.54	2,750.00	512.69	5,026.41	3,000.00	2,026.41	4	Includes expenses to date for Executive Officer Review
Insurances	7,912.57		-131.35				7,781.22	6,900.00	881.22	5	Increase in coverage
Legal Fees				2,430.41			2,430.41	600.00	1,830.41	6	Mellor Olsson fees
Miscellaneous Expenses				583.24	330.88	320.59	1,234.71	900.00	334.71		
Postage	24.51		47.28	13.14		125.28	210.21	780.00	-569.79		
Printing/Stationery	281.73		573.37	471.82	1,290.35	4,227.61	6,844.88	6,780.00	64.88		
Projects	1,904.54	31,709.18	13,854.63	51,484.65	52,497.16	40,270.37	191,720.53	240,443.00	-48,722.47		Timing of project expenditure
Projects Unbudgeted						23,400.00	23,400.00	0.00	23,400.00	7	Unbudgeted projects
Seminars	375.82	190.00					565.82	900.00	-334.18		
Subscriptions	80.91	0.00	900.00	28.45		262.07	1,271.43	600.00	671.43		
Telephones	842.75	190.91	524.82	430.10	834.41	585.19	3,408.18	4,680.00	-1,271.82		
Trade/Consumer Shows	363.64	1,448.00	2,274.77	2,446.62	521.61	465.79	7,520.43	4,500.00	3,020.43		
Training		200.00					200.00	3,300.00	-3,100.00		
Travel/Accommodation/Meals	2,511.52	629.31	3,113.32	1,323.98	1,616.05	1,534.15	10,728.33	9,600.00	1,128.33		
Vehicles - Fuel	1,300.31	1,045.25	884.06	834.71	1,828.68	1,235.46	7,128.47	7,200.00	-71.53		
Vehicles - Leasing	3,693.78	3,693.78	3,693.78	3,693.78	1,473.78	2,527.34	18,776.24	22,200.00	-3,423.76		
Vehicles - Repairs/Maintenance	13.64	11.36	41.82	1,148.91		28.18	1,243.91	0.00	1,243.91	8	Vehicle end of lease expenses
Wages	36,264.75	42,092.35	48,838.05	32,467.15	32,758.55	35,806.05	228,226.90	224,100.00	4,126.90	9	Wages carried forward from 2016
Wages - Superannuation	3,414.78	3,744.30	4,587.60	3,058.40	3,080.00	3,393.45	21,278.53	21,200.00	78.53		
Wages - Workcover	396.75	396.85	534.40	355.35	358.40	392.15	2,433.90	2,209.00	224.90		
Total EXPENSES	\$61,111.74	\$95,389.43	\$81,993.00	\$103,559.72	\$119,166.55	\$120,102.57	\$581,323.01	\$602,362.00	(\$21,038.99)		
Net Profit/(Loss)	\$645,692.58	(\$50,037.76)	(\$9,030.10)	(\$1,069.15)	118,911.89	\$302,150.52	\$768,794.20	\$254,400.00	\$514,394.20		

Notes

- First TD expires 19/1/2017 interest circa \$2.6k will look to roll over depending on cash flow requirements. Second TD expires on 19/4/2017 interest circa \$10.6k will look to rollover depending on cash flow.
- SLRP applications and assessment conducted by HDS Australia in March/April 2015, successful Councils are billed for the HDS costs.
- Additional funds received from KESAB for waste program, expenses to follow in future months, invoiced two rounds of Rubble Royalty to be expending on Transport Plan update, road deficiency study and SLRP database. Second round of funds have not been received expected mid February. Federal grants received for Coastal projects.
- The approved spend on performing the Executive Officer annual review has been expensed to Governance. The approved amount was not budgeted.
- June 2016 I assessed our insurance coverage and adjusted the policy to cater for the current operations this resulted in an increase to the premium as we were under insured.
- Fees related to checking on governance issue with Board representation and voting rights. Engaged Mellor Olsson to conducted the review.
- Additional projects mentioned in note 2 will have expenses flow through in future months. Expenses to date relate to Regional Transport Update utilising Rubble Royalty funds.
- We had a vehicle lease expire in September and these costs are related to tyre replacement, car detailing and minor body work repairs.
- Due to fortnightly pay cycle additional \$9k of wages expensed into 2017.

**Minutes for Limestone Coast Local Government Tourism Management Group,
Naracoorte Council Chambers, Wednesday 1st February 2017.**

MEETING OPENED 9:32am

Welcome by Chairperson – Andrew MacDonald.

1.0 MEMBERS/DEPUTY MEMBERS

1.1 Present

District Council of Grant	Mike Ryan
District Council of Robe	Roger Sweetman
Naracoorte Lucindale Council	Sally Klose Eliza Bartel (Flinders Uni Student on placement)
Kingston District Council	Andrew MacDonald
Wattle Range Council	Paula Bennet
Tatiara District Council	Kingsley Green
LCLGA	Dominic Testoni Michaela Bell Biddie Shearing

1.3 Apologies

District Council of Grant	Jane Fetherstonhaugh
City of Mount Gambier	Barbara Cernovskis

2.0 Previous Minutes from 7th September 2016

Minutes as presented.

Moved, Roger Sweetman

Seconded, Sally Klose

CARRIED

Matters arising from previous Minutes:

Biddie updated the group with the details of the '**Stay Another Day**' publication as follows: 23,000 copies produced, all businesses that advertised in the publication receive copies to distribute, plus visitor information centre's – Kingston, Robe, Beachport, Millicent, Mount Gambier, Bordertown, Naracoorte, Penola, Nelson, Portland, Hamilton, and Cape Bridgewater. According to the Borderwatch the City of Mount Gambier carries the freight cost for distribution through the Port Fairy & Warrnambool VIC's.



3.0 **LCLGA Priorities to Grow the Visitor Economy by 2020**

Biddie presented the DRAFT version of the plan and opened up for discussion and feedback. There was general consensus that the document required some small tweaks and proof reading.

ACTION: Biddie to refine the document and prepare a recommendation report to present to the LCLGA Board on 10th February 2017 for endorsement.

Recommendation:

- a. **The Board receives the 'LCLGA Priorities to Grow the Visitor Economy by 2020 Plan'**
- b. **Endorses the 'LCLGA Priorities to Grow the Visitor Economy by 2020 Plan' and the development of the Implementation Plan;**
- c. **Acknowledges the support of Regional Development Australia in assisting with the consultation sessions with Industry and stakeholder groups during November and December 2016.**

4.0 **Any Other Business**

4.1 Andrew provided an overview of the South Australian Regional Visitor Strategy Planning Framework and the importance of our regional planning and priorities dove-tailing into this. The group agreed we would discuss this in more detail at our next meeting in March.

4.2 Biddie provided a brief overview of the new project called Improving the Digital Footprint of the Limestone Coast. The LCLGA has been notified that we have been successful in receiving \$20k from the SATC towards this project which includes

- The development of a China Trail (working title)
- Intense industry training from the 'beginners' workshops to 'train the trainer' workshops
- Digitalizing the LC Food & Wine Trail
- Attendance at Trade Events

4.3 Biddie presented the new Events Evaluation Tool which the SATC has developed and will be circulated electronically in the near future. This will help events to gain a better understanding of the economic impact of events which in turn can help build a better business case, especially when applying for funding assistance.

4.4 The group discussed Two State Touring and agreed, that at this stage would not seek a group presentation.

ACTION: Biddie to circulate Event Evaluation Tool when it is available from SATC.

5.0 **Individual Council Tourism Initiative and News**

Wattle Range – Developing a Tourism Strategy, will link into the LCLGA endorsed Priority Plan. Has commenced some China Trade / Economic Development Documents with LC Collaborative branding including USB's.

Paula's team have been concentrating on ATDW, Google and Trip Advisor listings. The Team will be participating in the SATC Free Webinar around Public Relations.



Tatiara – Developing Strategic Plans for both Tourism and Economic Development. Social Media is an opportunity and looking to build in a position that can concentrate on this work and currently assessing the accreditation model of the Visitor Information Centre.

DC Grant – Working on funding submission to upgrade the Airport. Other submissions include the seeking funds for the implementation of the Port MacDonnell Masterplan and the Foreshore / Marina Development is now broadening their consultation to seek interest. Pontoon at Donovan's Landing is being replaced. Tour of the Great South Coast Bike Race is returning and the Bayside Festival is 12th March.

Naracoorte – Strong focus on the Caves Connection Project, looking to leverage of the World Heritage Fossil Site at Naracoorte Caves being on the community doorstep. Erika Bartel Flinders Uni has conducted a Brochure audit, Signage audit and has been looking at the Naracoorte listings on ATDW. Concerned about lack of knowledge from city based journalists around regional locations.

Robe – Bumper Season in Robe. Have hosted 27 media persons from China and will be hosting a further 22 in February, this is mainly in relation to the upcoming 150 years acknowledging the Chinese landing in Robe, dates for Robe activity are scheduled for May 4-6th 2017, date to be confirmed.

Kingston – Installation of directional signage has occurred just before the Christmas break. The 2nd phase of this project will roll out in the next financial year to include the development of a coastal drive from Pinks Beach along the foreshore. Also the Main street concept planning to create entrance statements and enhance the street with parklets etc. LED Street Lighting being installed to help with the winter and night street appeal from Larry the Lobster over the bridge to the main street. Kingston Triathlon is on and the council has supported the event by creating a Sunset Jazz evening with the Royal Australian Navy.

LCLGA (Dominic) – Acknowledged the progress and work to date of the LCLGA Tourism Management Group. He thanked the group for their focus on producing the LCLGA Priorities to Grow the Visitor Economy by 2020 Plan and looked forward to the next 12 months.

8.0 Next Meeting

Wednesday 8th March 2017.

9.0 MEETING CLOSED – 11:20am

The next LC LGA Tourism Management Group Meeting is to Wednesday 8th March 2017 from 9:30am – 11:30am in Naracoorte Council Chambers.

Passed as a true and correct record

Signed.....

Date.....



**MINUTES FOR THE REGIONAL WASTE MANAGEMENT STEERING COMMITTEE MEETING
No. 13 HELD AT NARACOORTE COUNCIL CHAMBERS, NARACOORTE ON THE 7th OF
DECEMBER 2016, 11:30am to 1:00pm.**

MINUTES

Welcome to members and guests – Committee Chair Peter Halton.

1. Present

Daryl Sexton (Director Operational Services)	City of Mount Gambier
Nicole Dodds (Environmental Health Manager)	District Council of Grant
Bob Bates (Manager Works and Engineering Services)	Kingston District Council
Steve Bourne (Director Operations)	Naracoorte Lucindale Council
Andrew Pollock (Operations Manager)	Tatiara District Council
Peter Halton (Director Engineering Services)	Wattle Range Council
Nick Brown (Deputy CEO)	District Council of Robe
June Saruwaka (Regional Waste Management Coordinator)	LCLGA

2. Apologies

Desmond Mutton (Councillor)	City of Mount Gambier
Lauren Oxlade (Manager Environmental Services)	Wattle Range Council
Dominic Testoni (Executive Officer)	LCLGA

3. Confirmation of the Minutes

“That the Minutes of the meeting held on 18 October 2016 be taken as read and confirmed as a true and correct record of the proceedings at the meeting.”

Moved: Nicole Dodds

Seconded: Andrew Pollock
Carried

4. Matters arising from the Minutes

Nil.



5. Illegal dumping – June Saruwaka

- June Saruwaka indicated that the invited guest Jerome Coleman the Chief Executive of Forestry SA gave a late apology. She noted that Jerome Coleman had approached LCLGA and suggested that Councils in the lower Limestone Coast region work together with Forestry SA to try and reduce incidences of illegal dumping.
- Members agreed that it would be beneficial to work together. Suggested actions were awareness campaigns; FSA to have authorized enforcement officers; have free hard-waste days although this is an expensive exercise; and form partnership with shops.

6. Regional submission to South Australia's Waste Resource Recovery Infrastructure Plan – All

- A draft submission was circulated to committee members prior to the meeting. Members felt that more information should be added to it. June Saruwaka requested that members send comments to her by close of business to enable the submission to be circulated to LCLGA Board members before Friday.

ACTION: Committee members to send additional comments to June Saruwaka by close of business of 7 December.

7. Regional Infrastructure Needs – All

- Members agreed that there is need to have a regional waste resource recovery infrastructure plan which will specify priority infrastructure projects for the region. This will be used in sourcing funding for infrastructure projects. Time will be allocated for this at the next committee meeting proposed to be held in March.

8. Regional Waste Management Coordinator Report – June Saruwaka

- June Saruwaka gave a brief presentation of the work she has done since the last meeting. An update was given on schools that have registered to participate in the Limestone Coast School Waste Reduction and Recycling Challenge noting that uptake was still very low and therefore the registration date will be extended to a week before the start of the first term. An update was also given of bin audits done at sporting clubs; the Business Waste Reduction Project; and the Garage Sale Trails held on 22 October 2016.

-

ACTION: Councils to send June Saruwaka contacts from Business Associations.

9. Round the table



- Steve Bourne suggested that CEOs be involved in committee meetings at least twice a year and the first invitation would be when drawing up the region's waste resource recovery infrastructure plan. Members agreed to the proposal.
- Steve Bourne pointed out that there is a new technology used for pyrolysis of tyres and a link will be circulated.
- Nick Brown indicated that Robe District Council is weeks away from finalising a new waste collection contract.
- Nicole Dodds enquired about waste bins for fish disposal as fish waste volume increase during this time of the year.

ACTION: Steve Bourne to circulate link for pyrolysis of tyres.

10. Meeting Close

The meeting ended at 1:30pm.

