

## GENERAL MEETING AGENDA

Friday 14<sup>th</sup> October 2016

10.00am – 1.00pm

Kingston Council Chambers

### PROGRAM

9.30am	Registration and Morning Tea
10.00am	Opening of the LC LGA General Meeting
10.05am	David Wheaton <b>Chief Executive Officer</b> <b>Regional Development Australia Limestone Coast</b>
10.35am	Resumption of the LC LGA General Meeting
1.00pm	Close of the LC LGA General Meeting
1.10pm	Lunch

**AGENDA FOR THE GENERAL MEETING OF THE LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION,  
TO BE HELD AT THE COUNCIL CHAMBERS, KINGSTON ON FRIDAY 14<sup>TH</sup> OCTOBER 2016 AT 10.00AM**

President's Welcome

Welcome by Kingston District Council's Mayor Reg Lyon

## **1.0 MEMBERS/DEPUTY MEMBERS**

### **1.1 Present**

LC LGA President	Mayor Erika Vickery
City of Mount Gambier	Mayor Andrew Lee Cr Penny Richardson
District Council of Grant	Mayor Richard Sage
Wattle Range Council	Cr Gwenda Lawlor
Naracoorte Lucindale Council	Cr Craig McGuire
Kingston District Council	Mayor Reg Lyon Cr Kay Rasheed
District Council of Robe	Mayor Peter Riseley
Tatiara District Council	Mayor Graham Excell Cr Robert Mock

### **1.2 In Attendance**

LC LGA	Mr Dominic Testoni (EO)
City of Mount Gambier	Mr Mark McShane (CEO)
District Council of Grant	Mr Trevor Smart (CEO)
Wattle Range Council	Mr Ben Gower (CEO)
Naracoorte Lucindale Council	Mrs Helen Macdonald (CEO)
Kingston District Council	Mr Andrew MacDonald (CEO)
District Council of Robe	Mr Nick Brown (Deputy Executive Officer)
Tatiara District Council	Mr Robert Harkness (CEO)

### **1.2 Guests and Observers**

LC LGA	Ms Alice Macleod (Administration Officer) Mrs Michaela Bell (Project Manager) Mrs Biddie Shearing (Tourism Industry Development Manager) Mrs June Saruwaka (Regional Waste Management Coordinator)
RDA Limestone Coast	Mr David Wheaton (CEO)
LGA SA	Mr Stephen Smith (Director of Policy)

### **1.3 Apologies**

Minister for Local Government and Regional Development	Hon Geoff Brock MP
Member for MacKillop	Mr Mitch Williams MP
PIRSA	Ms Peta Crewe (Regional Manager – Limestone Coast)



LCLGA	Mr Rob Forgan (Regional Community Road Safety Officer) Mr Tony Elletson (STARCLUB Field Officer)
Coorong District Council	Mr Vincent Cammell (CEO) Mr Neville Jaensch Mr Ben Jarvis Cr Peter Wright
Member for Mount Gambier	Mr Troy Bell MP Mr Travis Fatchen (Electorate Officer)
Office of Local Government; Department of Planning, Transport and Infrastructure	Ms Alex Hart (Manager)
LCLGA Media	Mr Alan Richardson
District Council of Robe	Mr Roger Sweetman (CEO)
Wattle Range Council	Mayor Peter Gandolfi
Federal Member for Barker	Mr Tony Pasin MP
Department of Planning, Transport and Infrastructure (Office of Local Government)	Ms Alex Hart

**“That the apologies be accepted.”**

**Moved,**

**Seconded,**

## **2.0 DISCLOSURE OF INTERESTS**

Any Delegate or staff member with a potential conflict of interest is asked to declare the interest on the supplied **Conflict of Interests Declaration Form** detailing what the conflict is and why they will not be participating in any item relating to that issue.

## **3.0 MINUTES OF MEETINGS**

- 3.1 Minutes of the August LC LGA General Meeting held in Naracoorte on Friday 12<sup>th</sup> August 2016 – *Refer to pages 2-11*
- 3.2 Minutes of the September LC LGA Special Meeting held via teleconference on Monday 5<sup>th</sup> September 2016 – *Refer to pages 12-14.*
- 3.3 Confirmation of the Minutes of the September LC LGA Special Meeting held via teleconference on Monday 12<sup>th</sup> September 2016 – *Refer to pages 15-16.*

**“That the Minutes of the LC LGA Special Meeting held on 12 September 2016 be taken as read and confirmed as a true and correct record of the proceedings at that meeting.”**

**Moved,**

**Seconded,**

## **4.0 MATTERS ARISING FROM THE MINUTES**

Business arising from the Minutes of the Special Meeting, 12<sup>th</sup> September 2016.



## **5.0 ACTION SHEET**

*Refer page 17-19.*

## **6.0 CORRESPONDENCE**

*Refer to page 20.*

### **6.1 Inwards and Outwards**

Correspondence register to 5 October 2016

Many of these correspondence items will have been received directly by member councils. Should any delegate wish to access any correspondence items listed, but not included with this agenda, they can be made available by contacting the LC LGA Executive Officer.

**“That correspondence be received and noted by LC LGA delegates.”**

**Moved,**

**Seconded,**

## **7.0 REPORTS**

### **7.1 LC LGA President’s Report**

Mayor Erika Vickery

#### **7.1.1 LGA Board**

- (i) Key Outcomes of LGA Board Meeting held on Thursday 29<sup>th</sup> September 2016

*Refer to pages 21-22.*

#### **7.1.2 SAROC**

- (i) Key Outcomes of SAROC Meeting held on Wednesday 28<sup>th</sup> September 2016

*Refer to page 23.*

### **7.2 Local Government Association of SA**

### **7.3 Report from LC LGA Starclub Field Officer**

Tony Elletson

*Refer to pages 24-25.*

### **7.4 Report from LC LGA Tourism Industry Development Manager**

Biddie Shearing

*Refer to pages 26-30.*

### **7.5 Report from LC LGA Regional Community Road Safety Officer**

Rob Forgan

*Refer to pages 31-37.*

### **7.6 Report from Regional Waste Management Coordinator**

June Saruwaka

*Refer to pages 38-41.*





“That the reports from the LC LGA President, Local Government Association SA, Office of Local Government, Starclub Field Officer, Tourism Industry Development Manager, Community Road Safety Officer and the Regional Waste Management Coordinator be received and noted.”

**Moved,**

**Seconded,**

## **8.0 RECOMMENDATION REPORTS**

### **8.1 Board Process**

Executive Officer

*Refer pages 42-47.*

“It is recommended that LC LGA:

1. Note the previous error in voting, agree that the previous motions passed by the Board during this period remain binding and agree to ensure compliance with the Charter in the future.

**Moved,**

**Seconded,**

### **8.2 LCLGA Audited Financial Statements**

Executive Officer

*Refer page 48-55.*

“It is recommended that LCLGA:

1. The provision of signatures by the President and the EO to the audited accounts be endorsed.
2. That the audited accounts as presented be adopted and appended to the Association’s 2015-2016 Annual Report.
3. That a copy of the Annual Report along with the audited financial statements be provided to each Constituent Council on or before the 31st October 2016 in accordance with the Local Government (Financial Management) Regulations 2011.
4. Note the acceptance of the Audit Management Letter and instruct the Executive Officer to provide a formal response to Galpins as requested.

**Moved,**

**Seconded,**

### **8.3 LCLGA Project Audit Reports**

Executive Officer

*Refer pages 56-62.*

“It is recommended that LC LGA:



1. Note and receive the Audit reports for the Limestone Coast and Coorong Coastal Action Plan Project #: B00700000830G and Implementing the Limestone Coast Coastwatchers Project #: IDTAF 14-00295.

**Moved,**

**Seconded,**

#### **8.4 LCLGA Annual Report 2015-16**

Executive Officer

*Refer pages 63-81.*

“It is recommended that LC LGA:

1. Endorse the Annual Report 2015-16.

**Moved,**

**Seconded,**

#### **8.5 LCLGA Sponsorship Policy**

Executive Officer

*Refer pages 82-86.*

“It is recommended that LC LGA:

1. Adopt the Limestone Coast Local Government Associations Sponsorship Policy.

**Moved,**

**Seconded,**

#### **8.6 LC Climate Adaptation Committee Terms of Reference**

Executive Officer

*Refer pages 87-96.*

“It is recommended that LC LGA:

1. Delegate one member from each of the 7 LCLGA Constituent Councils (note a member is not intended to infer an Elected Member of Council) to join the Limestone Coast Climate Change Adaptation Committee.
2. Adopt the Terms of Reference for the Limestone Coast Climate Adaptation Committee in principal upon satisfactory acceptance from DEWNR.

**Moved,**

**Seconded,**

#### **8.7 Regional Transport Plan Update**

Executive Officer

*Refer pages 97-105.*



“It is recommended that LC LGA:

1. Accept the proposal from HDS Australia for;
  - i. Stage 1 – 2030 Regional Transport Plan 2016 Update
  - ii. Stage 2 – Regional Road Deficiency Assessment and Prepare Regional Road Action Plan
  - iii. Stage 3 – Prepare 2017 SLRP Roads Database
2. Fund the project utilizing the funds received from the Rubble Royalties program.
3. Delegate the oversight of the project to the Roads and Transport Management Group.
4. Request that a full report of the project outcomes be tabled for the LCLGA Boards consideration upon completion of the project.

**Moved,**

**Seconded,**

## **8.8 Real Care Babies Program**

Wattle Range Council

*Refer pages 106-115.*

“It is recommended that LCLGA:

1. Instruct the LCLGA Executive Officer to have further discussions with the Wattle Range Council and report further at the December 2016 LCLGA General Meeting.

**Moved,**

**Seconded,**

## **9.0 FINANCIAL**

### **9.1 Financial Reports**

*Refer to pages 116-118.*

1. The Profit and Loss Statements for the period 1 July 2016 to 30<sup>th</sup> September 2016 be received and noted.
2. That the Balance Sheet for the period ending 30<sup>th</sup> September 2016 be received and noted.”

**Moved,**

**Seconded,**

## **10.0 OUTSIDE ORGANISATIONS AND COMMITTEES**

### **10.1 South East NRM Board**

### **10.2 Regional Development Australia Limestone Coast**

“That LC LGA receives and note the Reports.”

**Moved,**

**Seconded;**



## **11.0 LCLGA SUB-COMMITTEE MINUTES**

### **11.1 Limestone Coast Economic Development Group**

*Refer to pages119-121.*

“That the Minutes of Limestone Coast Economic Development Group Meeting held on 6<sup>th</sup> October 2016 having first been circulated amongst members, be adopted.”

**Moved,**

**Seconded,**

### **11.2 Limestone Coast and Coorong Coastal Management Group Meeting**

*Refer to pages122-126.*

“That the Minutes of the Limestone Coast and Coorong Coastal Management Group Meeting held on 31<sup>st</sup> August 2016 having first been circulated amongst members, be adopted.”

**Moved,**

**Seconded,**

### **11.3 Limestone Coast Local Government Tourism Management Group**

*Refer to pages127-129.*

“That the Minutes of the Limestone Coast Local Government Tourism Management Group Meeting held on 7<sup>th</sup> September 2016 having first been circulated amongst members, be adopted.”

**Moved,**

**Seconded,**

### **11.4 Regional Waste Management Steering Committee**

*Refer to pages130-131.*

“That the Minutes of the Regional Waste Management Steering Committee Meeting held on 17<sup>th</sup> August 2016 having first been circulated amongst members, be adopted.”

**Moved,**

**Seconded,**

### **11.5 Roads and Transport Working Group**

*Refer to pages132-133.*

“That the Minutes of the Roads and Transport Working Group Meeting held on 14<sup>th</sup> September 2016 having first been circulated amongst members, be adopted.”

**Moved,**

**Seconded,**

### **11.6 Southern Border Fire Coordination Association**

*Refer to pages134-141.*

“That the Minutes of the Southern Border Fire Coordination Association Meeting held on 28<sup>th</sup> April 2016 having first been circulated amongst members, be adopted.”



Moved,

Seconded,

## 12.0 OTHER BUSINESS

## 13.0 ANTICIPATED MEETING CLOSURE – 1.00 p.m.

The next LC LGA General Meeting is to be held at City of Mount Gambier on **Friday 9<sup>th</sup> December 2016**. Acceptances and apologies to LC LGA Administration Officer, Alice Macleod  
Phone 87231057 or Email [admin@lclga.sa.gov.au](mailto:admin@lclga.sa.gov.au)



## LC LGA CALENDAR

Date	Meeting	Location
12 <sup>th</sup> February 2016	LC LGA AGM & GM	District Council Robe
16 <sup>th</sup> March 2016	SAROC	LGA, Adelaide
29 <sup>th</sup> April 2016	LC LGA GM	Tatiara District Council
14 & 15 <sup>th</sup> April	Council Best practice Showcase & LGA Ordinary GM	Adelaide Show grounds
18 <sup>th</sup> May 2016	SAROC	LGA, Adelaide
10 <sup>th</sup> June 2016	LC LGA GM	Grant District Council
20 <sup>th</sup> July 2016	SAROC	LGA, Adelaide
12 <sup>th</sup> August 2016	LC LGA GM	Naracoorte Lucindale Council
31 <sup>st</sup> August, 1 <sup>st</sup> & 2 <sup>nd</sup> September	LGA Roads & Works Conference	Mount Gambier
21 <sup>st</sup> September 2016	SAROC	LGA, Adelaide
14 <sup>th</sup> October 2016	LC LGA	Kingston District Council
20 <sup>th</sup> & 21 <sup>st</sup> October 2016	LGA Conference & AGM	Adelaide Entertainment Centre
16 <sup>th</sup> November 2016	SAROC	LGA, Adelaide
9 <sup>th</sup> December 2016	LC LGA	City of Mount Gambier
10 <sup>th</sup> February 2017	LG LGA AGM & GM	Wattle Range Council

*Please contact LC LGA Executive Officer for information on any of the above meetings*



**LCLGA GENERAL  
MEETING**

**14 October  
2016**

**Agenda Attachments**

**MINUTES FOR THE GENERAL MEETING OF THE LIMESTONE COAST LOCAL  
GOVERNMENT ASSOCIATION, HELD AT THE COUNCIL CHAMBERS, NARACOORTE, ON  
FRIDAY 12<sup>TH</sup> AUGUST 2016.**

**MEETING OPENED 10.00AM**

President's Welcome

Welcome by Naracoorte Lucindale Council Mayor Erika Vickery.

10.05AM – Alexandra Lewis, Stakeholder Engagement lead and Doug Schmidt, General Manager, Network Management from SA Power Networks

- Strategic Vegetation management near powerlines
- tree removal in council areas

10.35AM – resumption of LCLGA General Meeting

**1.0 MEMBERS/DEPUTY MEMBERS**

**1.1 Present**

LC LGA President	Mayor Erika Vickery
City of Mount Gambier	Mayor Andrew Lee Cr Penny Richardson
District Council of Grant	Cr Barry Kuhl
District Council of Robe	Cr Harvey Nolan
Wattle Range Council	Cr Gwenda Lawlor Mr Peter Halton
Naracoorte Lucindale Council	Ms Fiona Stringer (Director Corporate Services)
Kingston District Council	Mayor Reg Lyon Cr Kay Rasheed
Tatiara District Council	Mayor Graham Excell Cr Robert Mock

**1.2 In Attendance**

LC LGA	Mr Dominic Testoni (EO)
City of Mount Gambier	Mr Mark McShane (CEO)
District Council of Grant	Mr Trevor Smart (CEO)
Wattle Range Council	
Naracoorte Lucindale Council	
Kingston District Council	Mr Andrew MacDonald (CEO)
District Council of Robe	Mr Roger Sweetman (CEO)
Tatiara District Council	Mr Robert Harkness (CEO)

**1.2 Guests and Observers**

Local Government Association SA	Mr Chris Russell (Strategic Advisor)
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LC LGA	Mr Tony Elletson (STARCLUB Field Officer) Ms Alice Macleod (Administration Officer) Mr Jackie Hao (Economic Development Officer) Mrs June Saruwaka (Regional Waste Management Coordinator)
Coorong District Council	Cr Peter Wright
LC LGA Media	Mr Alan Richardson
Department of Planning, Transport and Infrastructure (Office of Local Government)	Ms Alex Hart (Acting Manager, Office of Local Government)
RDA Limestone Coast	Mr Richard Vickery (Chair)
Member for Mount Gambier	Mr Travis Fatchen (Electorate Officer)

### 1.3 Apologies

Minister for Local Government and Regional Development	Hon Geoff Brock MP
Member for MacKillop	Mr Mitch Williams MP
Local Government Association SA	Ms Lisa Teburea (Executive Director Public Affairs) Mr Stephen Smith (Director Policy)
District Council of Robe	Mayor Peter Riseley Mr Roger Sweetmann
Naracoorte Lucindale Council	Cr Scott McLachlan Cr Craig McGuire Ms Helen Macdonald (CEO)
Wattle Range Council	Mayor Peter Gandolfi Cr Robert Dycer Mr Ben Gower (CEO)
District Council of Grant	Mayor Richard Sage
LC LGA	Mrs Biddie Shearing (Tourism Industry Development Manager) Mrs Michaela Bell (Project Manager) Mr Rob Forgan (Regional Community Road Safety Officer)
PIRSA	Ms Peta Crewe (Regional Manager – Limestone Coast)
Coorong District Council	Mr Vincent Cammell (CEO) Mr Ben Jarvis Mr Neville Jaensch
Member for Mount Gambier	Mr Troy Bell MP
Federal Member for Barker	Mr Tony Pasin MP

**“That the apologies be accepted.”**

**Moved,** City of Mount Gambier

**Seconded,** Tatiara District Council



CARRIED

**2.0 DISCLOSURE OF INTERESTS**

Any Delegate or staff member with a potential conflict of interest is asked to declare the interest on the supplied **Conflict of Interests Declaration Form** detailing what the conflict is and why they will not be participating in any item relating to that issue.

**3.0 MINUTES OF MEETINGS**

3.1 Confirmation of the Minutes of the June LC LGA General Meeting held in Grant District Council on Friday 10<sup>th</sup> June 2016.

**“That the Minutes of the LC LGA General Meeting held on 10 June 2016 be taken as read and confirmed as a true and correct record of the proceedings at that meeting.”**

**Moved,** Kingston District Council

**Seconded,** Tatiara District Council

CARRIED

**4.0 MATTERS ARISING FROM THE MINUTES**

Business arising from the Minutes of the General Meeting, 10<sup>th</sup> June 2016

**5.0 ACTION SHEET**

Dominic Testoni outlined information regarding item 8.6 requesting to host a delegation from the Shandong province in September 2016. Department of State Development is hosting an expo in Adelaide on the 9<sup>th</sup> September 2016.

Item 7.4 was discussed and the advice regarding clarification to ensure that motions passed by the board remain binding is almost finalised.

**6.0 CORRESPONDENCE****6.1 Inwards and Outwards**

Correspondence register to 1 August 2016

Many of these correspondence items will have been received directly by member councils. Should any delegate wish to access any correspondence items listed, but not included with this agenda, they can be made available by contacting the LC LGA Executive Officer.

**“That correspondence be received and noted by LC LGA delegates.”**

**Moved,** Wattle Range Council

**Seconded,** Tatiara District Council

CARRIED

**7.0 REPORTS****7.1 LC LGA President's Report**

Mayor Erika Vickery was on leave during July and Mayor Richard Sage attended the scheduled meetings during this time.



### 7.1.1 LGA Board

(i) Key Outcomes of LGA Board Meeting held on Thursday 21<sup>st</sup> July 2016

### 7.1.2 SAROC

(i) Key Outcomes of SAROC Meeting held on Wednesday 20<sup>th</sup> July 2016

## 7.2 Local Government Association of SA

Mr Chris Russell provided an update on:

- The value of LGA membership
- Electricity market
- Services in non-member councils
- Rate capping
- Bonds and how councils can borrow money
- The upcoming Roads and works conference

Ms Alex Hart provided an update on:

- The release of the draft legislation
  - o In chapter 3 of the act – the boundary adjustment amendment
  - o Boundary commission
- Review of elections
- Code of conduct

## 7.3 Regional Development Australia Limestone Coast

Mr Richard Vickery provided an update on:

- Previous CEO Mike Ryan has left and taken up the role of Economic Development Advisor with the District Council of Grant
- Regional roadmap
- The board has offered a contract to a new CEO
- Limestone Coast Regions in Focus Forum
- Renewables SA fund
- Completion of the Limestone Coast Economic Profile
- National Stronger Regions Funds

## 7.4 Report from LC LGA Starclub Field Officer

Tony Elletson provided an update on:

- There are now 30 fully registered STARCLUBS
- CRSFP funding saw two clubs being successful
- A sporting club database is currently being constructed along with a facilities health and safety checklist

## 7.4 Report from the Tourism Industry Development Manager

Andrew MacDonald provided an update

## 7.5 Report from LC LGA Regional Community Road Safety Officer

## 7.6 Report from Economic Development Officer

## 7.7 Report from Regional Waste Management Coordinator

June Saruwaka provided an update on:



- Successful application for grant funding from KESAB totaling \$12000 which will go towards a campaign to raise awareness at sporting facilities to put rubbish in the right bins

“That the reports from the LC LGA President, Local Government Association SA, Regional Development Australia Limestone Coast Starclub Field Officer, Tourism Industry Development Manager, Regional Community Road Safety Officer, Economic Development Officer and Regional Waste Management Coordinator be received and noted.”

**Moved,** Tatiara District Council

**Seconded,** District Council of Robe

**CARRIED**

**11.35am – Break**

**11.45am – Resumption of the LCLGA General Meeting**

## **8.0 RECOMMENDATION REPORTS**

### **8.1 LCLGA Committee Review**

#### Executive Officer

**“It is recommended that the LC LGA Board:**

1. Adopt the Terms of Reference for the Limestone Coast Economic Development Group as tabled.
2. Adopt the Terms of Reference for the Roads and Transport Working Group and note the change in name to the Limestone Coast Roads and Transport Management Group.

The committee also recommend that the current Council nominated delegates be amended to the following;

▪ Naracoorte Lucindale	-	Steve Bourne
▪ Kingston District Council	-	Bob Bates
▪ District Council of Robe	-	Trevor Hondow
▪ Wattle Range Council	-	Peter Halton
▪ District Council of Grant	-	Adrian Schutz
▪ City of Mount Gambier	-	Daryl Sexton
▪ Tatiara District Council	-	Surya Prakash

Further, that Councillor Jamie Jackson be appointed as the Presiding Member of the committee in addition to the above.

Amend the terms of reference to include Limestone Coast LGA Regional Community Road Safety Officer Rob Forgan.

3. Further investigate the Terms of Reference for the;
  - a. Regional Planning Alliance Implementation Group.
  - b. Limestone Coast and Coorong Coastal Management Group.



**Moved,** Wattle Range Council

**Seconded,** Tatiara District Council

**CARRIED**

## **8.2 LCLGA Audit Exemption**

Executive Officer

**"It is recommended that the LCLGA Board:**

1. Receive and note the report.

**Moved,** Tatiara District Council

**Seconded,** City of Mount Gambier

**CARRIED**

## **8.3 2016 Limestone Coast Wine Show Trophy Sponsorship**

Executive Officer

**"It is recommended that LC LGA:**

1. Supports the request of sponsorship of \$2500 + GST for the 2016 Limestone Coast Wine Show Trophy Sponsorship.

**Moved,** City of Mount Gambier

**Seconded,** Tatiara District Council

**CARRIED**

## **8.4 South Australia Power Prices**

Executive Officer

**"It is recommended that the LC LGA Board:**

1. Support the District Council of Grant with the submission of their motion at the LGA Annual General Meeting.

**Moved,** District Council of Grant

**Seconded,** City of Mount Gambier

**CARRIED**

## **8.5 LC Schools Waste Reduction and Recycling Challenge**

Executive Officer

**"It is recommended that LC LGA:**

1. Discuss this proposal at the next Waste Management Meeting.
2. Defer this recommendation report until the next LCLGA Board Meeting.

**Moved,** City of Mount Gambier

**Seconded,** Wattle Range Council

**CARRIED**



## 8.6 457 Visa Holders

### Executive Officer

**“It is recommended that the LC LGA Board:**

1. Write to the Minister for Education and Child Development, the Hon. Susan Close, MP expressing our concerns with the introduction of this charge and outline the significant impacts it will have on attracting and keeping labour in rural and regional South Australia.
2. Due to the State significance of the introduction of these fees, table a motion with the Local Government Association of South Australia to lobby the South Australian Government to immediately re-assess this program.

**Moved,** Kingston District Council

**Seconded,** Tatiara District Council

**CARRIED**

## 8.7 Submissions

### Executive Officer

**“It is recommended that the LC LGA Board:**

1. Note the submissions.

**Moved,** Naracoorte Lucindale Council

**Seconded,** Kingston District Council

**CARRIED**

## 8.8 Limestone Coast Region Climate Change Adaptation Sector Agreement

### Executive Officer

**“It is recommended that the LC LGA Board:**

1. Note the report.

**Moved,** District Council of Robe

**Seconded,** Kingston District Council

**CARRIED**

## 9.0 FINANCIAL

### 9.1 Accounts for Payment & Profit and Loss Statement

1. “EFT/EPs be received and noted.
2. The Profit and Loss Statement for the period 1 July 2015 to 30<sup>th</sup> June 2016 be received and noted.
3. That the Balance Sheet for the period ending 30<sup>th</sup> June 2016 be received and noted.”

**Moved,** Kingston District Council

**Seconded,** Tatiara District Council



CARRIED

**10.0 OUTSIDE ORGANISATIONS AND COMMITTEES****10.1 Limestone Coast Economic Development Group**

**“That LC LGA receives and notes the Report.”**

**Moved,** Tatiara District Council

**Seconded,** District Council of Grant

CARRIED

**11.0 LCLGA SUB-COMMITTEE MINUTES****11.1 Roads and Transport Working Group**

**“That the Minutes of the Roads and Transport Working Group Meeting held on 22<sup>nd</sup> July 2016 having first been circulated amongst members, be adopted.”**

**Moved,** Tatiara District Council

**Seconded,** Kingston District Council

CARRIED

**11.2 Limestone Coast Economic Development Group**

**“That the Minutes of the Limestone Economic Development Group Meeting held on 13<sup>th</sup> July 2016 having first been circulated amongst members, be adopted.”**

**Moved,** Tatiara District Council

**Seconded,** Kingston District Council

CARRIED

**11.3 Limestone Coast Local Government Tourism Management Group**

**“That the Minutes of the Limestone Coast Local Government Tourism Management Group Meeting held on 3<sup>rd</sup> August 2016 having first been circulated amongst members, be adopted.”**

**“It is recommended that LCLGA:**

1. Is no longer associated with the sales, production and distribution of the Regional Visitor Guide.

**Moved,** Kingston District Council

**Seconded,** City of Mount Gambier

CARRIED

**11.4 Regional Waste Management Steering Committee**

**“That the Minutes of the Regional Waste Management Steering Committee Meeting held on 15<sup>th</sup> June 2016 having first been circulated amongst members, be adopted.”**

**Moved,** Wattle Range Council

**Seconded,** Kingston District Council

CARRIED

**12.0 LATE ITEMS**

### 12.1 Grant Offer for Local Contact Officer (LCO) Project

#### Tourism Industry Development Manager

**“It is recommended that the LC LGA Board:**

1. Receive and note the report;
2. Authorise the LCLGA President and Executive Officer to sign the letter of offer and the Grant Deed and return to SATC;
3. Issue an invoice to SATC for the amount of \$45,000 + GST;
4. Thank SATC for the Grant and ongoing strategic relationship with the LCLGA.

**Moved,** Wattle Range Council

**Seconded,** District Council of Robe

**CARRIED**

### 12.2 Feral Deer Concerns

#### Tatiara District Council

**“It is recommended that LCLGA:**

1. Gives strong support the SE NRM Board’s Aerial Survey and Control Programme by advocating for continued Federal Government National Landcare Programme funding beyond 2018.
2. Advocates for expanded landholder participation in the Aerial Survey and Control Programme and that advocacy to include the Australian Deer Association and associated properties.
3. Advocate and lobby relevant Government departments to co-operate and add their support to the SE NRM Board’s enforcement of the ERD Court’s Order or to seek variation to that Order to make a binding and effective ruling with regard to standards of fencing of the deer enclosures.

**Moved,** Tatiara District Council

**Seconded,** City of Mount Gambier

**CARRIED**

### **13.0 MOTIONS WITHOUT NOTICE**

**“It is recommended that the LC LGA:**

1. Develop a sponsorship policy for consideration.

**Moved,** Naracoorte Lucindale Council

**Seconded,** District Council of Grant

**CARRIED**

### **14.0 OTHER BUSINESS**

### **15.0 MEETING CLOSURE – 12.40PM**





The next LC LGA General Meeting is to be held at Kingston District Council on Friday 14 October 2016. Acceptances and apologies to LC LGA Administration Officer, Alice Macleod  
Phone 87231057 or Email [admin@lclaga.sa.gov.au](mailto:admin@lclaga.sa.gov.au)

Passed as a true and correct record

Signed.....Date.....



# MINUTES FOR THE SPECIAL MEETING OF THE LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION, HELD via TELECONFERENCE, MONDAY 5<sup>TH</sup> SEPTEMBER 2016

## MEETING OPENED 4.30 PM

President's Welcome – this is a special meeting called to discuss the items tabled.

### **1.0 MEMBERS/DEPUTY MEMBERS**

#### **1.1 Present**

LC LGA President	Mayor Erika Vickery
City of Mount Gambier	Mayor Andrew Lee
Wattle Range Council	Mayor Peter Gandolfi
District Council of Robe	Mayor Peter Riseley
District Council of Grant	Mayor Richard Sage
Tatiara District Council	Mayor Graham Excell
Kingston District Council	Cr Kay Rasheed

#### **1.2 In Attendance**

LC LGA	Mr Dominic Testoni (EO)
City of Mount Gambier	Mr Mark McShane (CEO)
Kingston District Council	Mr Andrew MacDonald (CEO)
Wattle Range Council	Mr Ben Gower (CEO)
Tatiara District Council	Mr Robert Harkness (CEO)

#### **1.3 Apologies**

Kingston District Council	Mayor Reg Lyon
Naracoorte Lucindale	Dr Helen Macdonald

**“That the apologies be accepted.”**

**Moved:** City of Mount Gambier

**Seconded:** District Council of Robe

**CARRIED**

### **2.0 DISCLOSURE OF INTERESTS**

Any Delegate or staff member with a potential conflict of interest is asked to declare the interest on the supplied **Conflict of Interests Declaration Form** detailing what the conflict is and why they will not be participating in any item relating to that issue.

Nil

### **3.0 MINUTES OF MEETINGS**

3.1 Confirmation of the Minutes of the August LC LGA General Meeting held in Naracoorte Town Hall on Friday 12<sup>th</sup> August 2016

**“That the Minutes of the LC LGA General Meeting held on 12 August 2016 be taken as read and confirmed as a true and correct record of the proceedings at that meeting.”**

**Moved:** Kingston District Council

**Seconded:** City of Mount Gambier

#### **4.0 MATTERS ARISING FROM THE MINUTES**

Business arising from the Minutes of the General Meeting, 12<sup>th</sup> August 2016.

1. Agenda Item 8.2 LC Schools Waste Reduction and Recycling Challenge has been carried forward from the August meeting.

#### **5.0 ACTION SHEET**

Defer until next ordinary general meeting.

#### **6.0 CORRESPONDENCE**

Defer until next ordinary general meeting.

#### **7.0 REPORTS**

Defer until next ordinary general meeting.

#### **8.0 RECOMMENDATION REPORTS**

##### **8.1 Limestone Coast Sector Agreement**

Executive Officer

*Refer to attachment A page 4*

“It is recommended that LCLGA:

1. Authorise the President of the LCLGA to sign the Limestone Coast Sector Agreement.

**Moved:** District Council of Robe

**Seconded:** City of Mount Gambier

##### **8.2 LC Schools Waste Reduction and Recycling Challenge**

Executive Officer

*Refer to attachment B page 14*

“It is recommended that LC LGA:

1. Approve the spending of \$22,275 for the proposed challenge, over a period of three years.

**Moved:** Naracoorte Lucindale Council

**Seconded:** City of Mount Gambier

**9.0 FINANCIAL**

Defer until next ordinary general meeting.

**10.0 OUTSIDE ORGANISATIONS AND COMMITTEES**

Defer until next ordinary general meeting.

**11.0 LCLGA SUB-COMMITTEE MINUTES**

Defer until next ordinary general meeting.

**12.0 OTHER BUSINESS**

Defer *Late Item 1 – LCLGA Executive Officer Performance Review* to a special meeting to be convened at 4.30pm Monday 12<sup>th</sup> September 2016

**13.0 MEETING CLOSURE – 5.05 p.m.**

The next LC LGA General Meeting is to be held via teleconference on Monday 12 September 2016. Acceptances and apologies to LC LGA Administration Officer, Alice Macleod  
Phone 87231057 or Email [alice@rdalimestonecoast.org.au](mailto:alice@rdalimestonecoast.org.au)

Passed as a true and correct record

Signed.....Date.....

# MINUTES FOR THE SPECIAL MEETING OF THE LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION, HELD via TELECONFERENCE, MONDAY 12<sup>TH</sup> SEPTEMBER 2016

## MEETING OPENED 4.30 PM

President's Welcome – this is a special meeting called to discuss the items tabled.

### **1.0 MEMBERS/DEPUTY MEMBERS**

#### 1.1 Present

LC LGA President	Mayor Erika Vickery
City of Mount Gambier	Mayor Andrew Lee
Wattle Range Council	Mayor Peter Gandolfi
District Council of Robe	Clr Harvey Nolan
District Council of Grant	Mayor Richard Sage
Tatiara District Council	Mayor Graham Excell
Kingston District Council	Cr Kay Rasheed

#### 1.2 In Attendance

LC LGA	Mr Dominic Testoni (EO)
District Council of Robe	Mr Roger Sweetman (CEO)
Kingston District Council	Mr Andrew MacDonald (CEO)
Wattle Range Council	Mr Ben Gower (CEO)

#### 1.3 Apologies

Kingston District Council	Mayor Reg Lyon
District Council of Robe	Mayor Peter Riseley

**“That the apologies be accepted.”**

**Moved:** Tatiara

**Seconded:** City of Mount Gambier

**CARRIED**

### **2.0 DISCLOSURE OF INTERESTS**

Any Delegate or staff member with a potential conflict of interest is asked to declare the interest on the supplied **Conflict of Interests Declaration Form** detailing what the conflict is and why they will not be participating in any item relating to that issue.

Nil

### **3.0 MINUTES OF MEETINGS**

3.1 Confirmation of the Minutes of the 5<sup>th</sup> September 2016 LCLGA Special General Meeting held via teleconference

“That the Minutes of the LC LGA General Meeting held on 5 September 2016 be taken as read and confirmed as a true and correct record of the proceedings at that meeting.”

**Moved:** Tatiara

**Seconded:** Kingston District Council

#### **4.0 MATTERS ARISING FROM THE MINUTES**

Nil

#### **5.0 MATTERS TO BE DEALT WITH IN CLOSED SESSION**

##### **5.1 Executive Officer annual performance review process**

Motion to move into closed session:

**Moved:** District Council of Robe

**Seconded:** Tatiara District Council

It is recommended that LCLGA:

1. Endorse the process for the performance review of the LCLGA Executive Officer.
2. Accept the proposal from AME Recruitment to carry out the Annual Performance Review for 2016 only as per the terms set out in the proposal dated 16<sup>th</sup> August 2016.
3. Appoint a three-person Review Committee, comprising the LCLGA President Mayor Erika Vickery, Mayor Richard Sage and one Council CEO to be confirmed.
4. Delegate completion of the Executive Officer's performance review by 31<sup>st</sup> October 2016 to the Review Committee.

**Moved:** District Council of Grant

**Seconded:** District Council of Robe

#### **6.0 MEETING CLOSURE – 4.45 p.m.**

The next LC LGA General Meeting is to be held at Kingston District Council Friday 14 October 2016. Acceptances and apologies to LC LGA Administration Officer, Alice Macleod  
Phone 87231057 or Email [alice@rdalimestonecoast.org.au](mailto:alice@rdalimestonecoast.org.au)

Passed as a true and correct record

Signed.....Date.....

## 5.0 ACTION SHEET

Item	ACTION	STATUS
	<b>12 August 2016</b>	
8.6	<ol style="list-style-type: none"> <li>1. Write to the Minister for Education and Child Development, the Hon. Susan Close, MP expressing our concerns with the introduction of this charge and outline the significant impacts it will have on attracting and keeping labour in rural and regional South Australia.</li> <li>2. Due to the State significance of the introduction of these fees, table a motion with the Local Government Association of South Australia to lobby the South Australian Government to immediately re-assess this program.</li> </ol>	Complete
12.2	<ol style="list-style-type: none"> <li>1. Gives strong support the SE NRM Board's Aerial Survey and Control Programme by advocating for continued Federal Government National Landcare Programme funding beyond 2018.</li> <li>2. Advocates for expanded landholder participation in the Aerial Survey and Control Programme and that advocacy to include the Australian Deer Association and associated properties.</li> <li>3. Advocate and lobby relevant Government departments to co-operate and add their support to the SE NRM Board's enforcement of the ERD Court's Order or to seek variation to that Order to make a binding and effective ruling with regard to standards of fencing of the deer enclosures.</li> </ol>	Ongoing
13.0	Develop a sponsorship policy for consideration.	Complete
	<b>29 April 2016</b>	
7.4	Seek clarification to ensure that motions passed by the board remain binding	Complete
	<b>12 February 2016</b>	
7.4	Develop International Engagement Strategy	<i>In progress</i>
	<b>9 October 2015</b>	
7.3	<b>Speed Limits – Princes Highway</b> Write to the Transport Minister, Opposition Transport Minister and Member for McKillop.	<i>Letters drafted and sent 13/10/15</i>
7.6	<b>Planning, Development and Infrastructure Bill 2015</b> Concerns raised over whether there has been any financial modelling carried out of implementing the Bill and further concerns of Local Council's involvement in the Planning system. LCLGA to request further information and time to adequately discuss the proposed changes.	<i>Letter sent to Lisa Teburea 13/10/15</i> <i>Meeting to be held 3/12/15</i> <i>Implementation Group</i>
9.1	<b>Coastal Protection for Rural Coastal Councils</b> Provide a Notice of Motion to be out to the LGA AGM seeking a review of State Government funding arrangements.	<i>Letter sent to Lisa Teburea 13/10/15 and tabled at LGA AGM</i>

<b>9.2</b>	<b>Save our Voices Campaign</b> Write to Southern Cross Radio and WIN TV and request details on how changes to the Act will improve local media coverage.	<i>Letters sent 13/10/15</i> <i>Sent follow up request 17/12/15</i> <i>no reply</i>
<b>9.3</b>	<b>Access to the Federal Government Rural and Regional Teaching Infrastructure Grant</b> Write to the Federal Minister for Health expressing concern and write to SAROC requesting that the survey rural and regional communities.	<i>Letters sent to The Hon. Susan Ley MP on 13/10/15</i> <i>Letter sent to SAROC 13/10/15</i>
<b>14 August 2015</b>		
<b>9.2</b>	<b>Cuts to Health Care</b> That SELGA note the concerns regarding cuts to health services in the Limestone Coast, particularly palliative care, and on behalf of the region advocate for the retention of health funding and services.	<i>In progress</i>
<b>9.3</b>	<b>Loss of Karobran rehab centre</b> That SELGA: 1. Review the closure of the Karobran New Life Centre drug and alcohol rehabilitation facility, seeking opportunities whereby the centre or a similar facility can be retained to provide services to the Limestone Coast community; 2. Engage with relevant stakeholders on this matter, including but not limited to South Australian Health Services, Non Government Organisations and other Service Providers. 3. Convene a small working party, incorporating available expertise to assist SELGA on this matter. 4. Prepare a report to be submitted to all constituent Councils for consideration as an extremely urgent matter. 5. Request a report from Pangula Mannamurna to be presented at the February 2016 general meeting of the LCLGA.	<i>In Progress</i>
<b>12 June 2015</b>		
<b>9.1</b>	<b>CWMS Reporting</b> That SELGA write to SAROC and the LGA highlighting its concern regarding the large workload required by councils to meet the extensive requirements of ESCOSA, the Department of Health and the Office of the Technical Regulator in relation to Community Wastewater Management Systems and water supply schemes.	<i>In Progress</i> <i>Working with the LGA to determine approach with other regional LGAs</i>
<b>9.2</b>	<b>Rural Road Speed Limits</b> 1. That SELGA advocate on behalf of the region for the retention of 110km speed limits on arterial regional roads, and for appropriate funding for the upkeep of regional roads to a fit for purpose standard." 2. That SELGA write to the Coorong District Council to seek feedback regarding Council's view on reinstating the 110km/h speed limit on the Princes Highway, between Meningie and Salt Creek.	<i>In Progress</i>
<b>8 August 2014</b>		



<p><b>8.5</b></p>	<p><b>Unconventional Gas – Forum and Taskforce</b>          “That SELGA, having regard to issues raised in the LGA and Eyre Peninsula Local Government Association Mining Study:          1. Conduct a forum and establish a Taskforce with relevant Ministers, senior representatives from State Government, Local Government, the mining sector involved and other groups as identified by SELGA;          2. The Taskforce address research, community engagement and legislative matters during the consideration of the impact of mining activity in the South East; and          3. Delegate the preparation of Taskforce Terms of Reference to the Executive Officer for Board consideration.”</p>	<p><i>In Progress</i></p>
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#### INWARD

- 10/08/16 FIAC Secretariat, Australian Government, Department of Agriculture and Water Resources, re Transforming Australia's forest products industry – Recommendations from the Forest Industry Advisory Council report.
- 11/08/16 Barbara Cernovskis, Manager Community Services and Development, City of Mount Gambier, re LCLGA Charter.
- 12/08/16 Andrew Haste, Director Member Services, Local Government Association of South Australia, re LGA Outreach Services Program 2016-17.
- 18/08/16 Matt Pinnegar, Chief Executive Officer/Returning Officer, Local Government Association of South Australia, re Call for Nominations for LGA Board Members.
- 18/08/16 Matt Pinnegar, Chief Executive Officer/Returning Officer, Local Government Association of South Australia, re Call for Nominations for Board Members and Deputy Board Members.
- 18/08/16 Anthony Kelly, Partner, Mellor Olsson Lawyers, re Review of LCLGA Board Process.
- 23/08/16 Trevor Smart, Chief Executive Officer, District Council of Grant, re Substance Misuse Limestone Coast.
- 24/08/16 Local Government Association of South Australia, re Member Councils.
- 25/08/16 Adam Wilson, Chief Executive Officer, Essential Services Commission of South Australia, re Invitation to Strategic Directions Forum.
- 02/09/16 Mayor Troy Pickard, President, Australian Local Government Association, re Call for Case Studies of Local Government Regional Transport Planning.
- 05/09/16 Hon Geoff Brock MP, Minister for Regional Development, Minister for Local Government, Government of South Australia, re Commonwealth Financial Assistance Grants.
- 05/09/16 Superintendent Trevor Twilley, Officer in Charge, Limestone Coast Local Service Area, South Australia Police, re The Limestone Coast National Police Remembrance Day Memorial Service.
- 11/09/16 Limestone Coast Sector Agreement, re Climate Change and Greenhouse Emissions Reduction Act 2007.
- 15/09/16 Di Egan, Secretary, Wattle Range Road Safety Group, re Wattle Range Road Safety Group –Bike Safety Centre.
- 20/09/16 Aaron Chia, Chief Executive Officer, Motor Accident Commission, re MAC Organisational Changes.
- 23/09/16 Hon John Rau MP, Deputy Premier, Minister for Planning, Government of South Australia, re Fire Safety Requirements for Buildings – Water Supply and Pressure.
- 27/09/16 Steve Chapple, Director Development Services, Wattle Range Council, re Real Care Babies Program.
- 28/09/16 Luke Fraser, Office Manager to the Minister for Education and Child Development, Government of South Australia, re acknowledgements for receiving the report *Limestone Coast: A Region of Wellbeing*.
- 29/09/16 Office Manager for Employment, Aboriginal Affairs and Reconciliation, Manufacturing and Innovation, Automotive Transformation, Science and Information Economy, re acknowledgement for receiving the *Limestone Coast Region of Wellbeing Project* correspondence.

#### OUTWARD

- 03/08/16 Matthew Hanton, Manager, Partnership and Community Engagement, Motor Accident Commission, re Regional Community Road Safety Project Update (7<sup>th</sup> June 2016 – 02082016).
- 20/09/16 Numerous recipients, re seeking VIC data for improving road safety in coastal holiday areas.
- 26/09/16 Hon. Zoe Bettison MP, re Limestone Coast Region of Wellbeing Project.
- 26/09/16 Hon. Susan Close MP, re Limestone Coast Region of Wellbeing Project.
- 26/09/16 Hon. Kym Maher MP, re Limestone Coast Region of Wellbeing Project.
- 26/09/16 Hon. Tom Koutsantonis MP, re Limestone Coast Region of Wellbeing Project.
- 26/09/16 Hon. Geoffrey Brock MP, re Limestone Coast Region of Wellbeing Project.
- 30/09/16 William Griggs, Chairman, Motor Accident Commission, re 2015-16 Annual Report.



## **LGA Board – Key Outcome Summary – 29 September 2016**

### **Key Outcomes from MLGG Meeting**

The LGA Board noted the key outcomes from the 24 September 2016 MLGG meeting, and Mayor Rosenberg provided a verbal update on the meeting.

### **Key Outcomes from SAROC Meeting**

The Board noted the key outcomes from the 28 September 2016 SAROC meeting, and requested that the LGA Secretariat lobby the State Government to re-assess the introduction of school fees for families of 457 visa holders, and fund automated fire danger signs in SA.

### **2015/16 LGA Annual Report**

The Board adopted the 2015/16 LGA Annual Report subject to minor edits, and requested that copies of the report be provided to councils electronically as part of the agenda for the 2016 LGA AGM.

### **LGA End of Year Financial Statements 2015/16**

The Board adopted, and authorised the President and Chief Executive Officer to certify the LGA's Financial Statements for the year ending 30 June 2016.

### **Value Proposition of LGA Membership**

The Board noted the work currently being undertaken to quarantine services from non-LGA members, as per their July decision.

### **Local Heritage and Character**

The Board noted the consultation undertaken with councils around the State Government's proposed changes to local heritage provisions, and endorsed the LGA's Local Heritage and Character Position Paper to be sent to the Minister for Planning as a sector-wide response to the Government's Local Heritage Planning Discussion Paper.

### **Draft Local Government (Boundary Adjustment) Bill 2016**

The Board endorsed the LGA's submission to the Local Government (Boundary Adjustment) Bill 2016, and authorised the President and CEO to provide the submission to the Minister for Planning.

### **Local Government Research & Development Scheme**

The Board approved the recommended funding allocations and associated conditions for projects under the Local Government Research & Development Scheme, and approved an additional project – “Realignment of the Hills Rail Corridor”.

### **Disability Employment Target**

The Board noted a report presented by on disability employment targets, and resolved to encourage councils to prepare Disability Access and Inclusion Plans, as well as HR and recruitment policies which will improve employment access for people with a disability.

### **ALGA President Nomination**

The Board endorsed the nomination of ALGA Board Director Mayor David O’Loughlin for the position of President of the Australian Local Government Association.

### **Local Government Finance Authority Board of Trustees**

The Board endorsed John Comrie (nominated by Light Regional Council) and Dr Andrew Johnson (Port Pirie Council) to be considered at the 2016 LGFA AGM for appointment to the LGFA Board for a period of two years.

### **Coast Protection Board Local Government Advisory Committee**

The Board endorsed putting forward Peter Halton (Wattle Range Council) and Kartherine Stanley-Murray (Alexandrina Council) to the Coast Protection Board for their consideration in appointing a regional member to the Coast Protection Board Local Government Advisory Committee.

### **LGA Schemes Board Renomination**

The Board appointed Gary Okley as one of the two members to be nominated by the Scheme Manager (JLT) on the Boards of the Mutual Liability Scheme, and the LGA Workers’ Compensation Scheme for a period of three years expiring October 2019.

### **Draft 30 Year Plan 2016 Update**

The Board authorised the LGA Executive Committee to finalise an LGA submission on the State Government’s Draft 30 Year Plan update at its meeting on 10 October 2016.

### **Regional Development Australia – Independent Review**

The Board noted a report on the Independent Review of Regional Development Australia, and asked the Secretariat to coordinate a submission to this review on behalf of councils.

## **SA Regional Organisation of Councils Meeting – Key Outcomes Summary – 28 September 2016**

### **Election of a SAROC Chairperson**

The meeting resolved to postpone election of a new SAROC Chair until conclusion of the LGA Board elections. Mayor Erika Vickery was re-appointed Chair for this period.

### **LGA Governance Review Update**

Kathy Jarrett, Executive Director Corporate & Members Services presented an outline of the LGA Governance Review process to date and conducted a short workshop forum to discuss future roles and objectives of SAROC and how that might apply to any new governance arrangements to be determined.

### **SAROC Items Noted**

The SAROC Committee noted a report on Conflict of Interest provisions and how they apply to regional subsidiaries.

### **Other Business**

- Reduction of TAFE services
- Review of Country Health Advisory Councils
- Local Heritage List

## **Recommendations to the LGA Board**

### **457 Visa Holders**

That the LGA Board requests the LGA Secretariat to lobby the South Australian government to immediately re-assess the introduction of school fees for families on 457 visa holders.

### **Automated Fire Danger Signs**

That the LGA Board requests the LGA Secretariat to lobby for funding by the State Government (Country Fire Service) for the introduction of automated fire danger rating signs in South Australia.

## INFORMATION REPORT

**TO:** LC LGA DELEGATES  
**FROM:** STARCLUB Field Officer  
**RE:** LCLGA Update

### HIGHLIGHTS

- The Limestone Coast has over half of the state's entire Fully Registered STARCLUBS. Recently recognised club – Keith Bowling Club. Clubs that have completed the consultation and are just awaiting approval from ORS – Borderline Speedway, Monbulla and Penola Tennis Club, Yahl Cricket Club
- The LCLGA Sporting Grants are now open. These grants offer Limestone Coast Clubs, that are fully recognised STARCLUBS, the chance to apply for up to \$1,000. This money can be used for equipment, uniforms, training, minor facility upgrades, etc. Applications close Friday 28<sup>th</sup> November
- The ORS's Female Facilities Funding Program is now open. The Female Facilities Program helps eligible organisations to develop sustainable, functional, inclusive and fit for purpose female change room facilities that meet the current and future needs of the South Australian sporting community. The 2016-17 budget is \$4 million. **Eligible organisations** are State Sport and Active Recreation Organisations, Industry Representative Bodies, Local Government, Community Groups, Incorporated Sport or Active Recreation Clubs that do not hold a gaming machine license. Clubs and councils have been sent application and guideline forms, for more information please contact STARCLUB Field Officer Tony Elletson

### BACKGROUND

- Funded by the Office of Recreation and Sport and the 7 Limestone Coast Councils
- Provides ongoing support, training and resources to recreation clubs in the Limestone Coast with Governance, Funding, Volunteer protection, recruitment and retention, Child Safe Laws, Strategic Planning and general sustainability of a sporting club. This is done in partnership and with resources from the Office of Recreation and Sport.

### DISCUSSION



## INFORMATION REPORT

- A comprehensive database of all sporting clubs in the Limestone Coast is almost complete. Thank you to those councils who have provided me with information to support the database.
- The template for the Facilities Checklist will be available from the 17<sup>th</sup> October. This tool will be useful in getting an understanding of the health and safety of our facilities in the region.
- The Office of Recreation and Sport make the Local Management Committee a requirement of funding the STARCLUB Field Officer Program. This committee is made up off a representative of each council and helps steer the direction of the STARCLUB Field Officer.
- The STARCLUB Field Officer has provided support to roughly 200 clubs and associations in the past 18 months. This position is providing vital governance support, funding education and information, links to State Sporting Organisations, facility advice, training opportunities and many other services to sporting and recreation bodies in the Limestone Coast

### RECOMMENDATION

It is recommended that LC LGA receive and note the report.

Moved:

Seconded:



**TO:** LC LGA DELEGATES

**FROM:** TOURISM INDUSTRY DEVELOPMENT MANGER (TIDM)

**RE:**

1. Regional Strategy to grow the Visitor Economy in the Limestone Coast
2. Trade & Media Familiarisations
3. Coming Up

## **1. Regional Strategy to grow the Visitor Economy in the Limestone Coast**

The Tourism Management Group has advanced its work on the strategy and together agreed on the attached framework. We will be entering into the consultation phase of the project and have reached out to the new CEO at RDALC, David Wheaton to facilitate these discussions across the region with all the various industry and stakeholder groups.

As you will note there is a proposed timeline for this work and we aim to present a strategy document to the board in April 2017.

Then we will begin the work of implementation planning and resourcing.

The outcome is to have a guiding document to engage, facilitate and lead our region while aligning our effort across industry, local government and stakeholders.

## **2. Trade & Media Familiarisations**

- As a result of attending the Australian Cruise Association Workshop in Portland in July, on the 5<sup>th</sup> October we hosted Claire Nuthall from Abercrombie & Kent who develop and coordinate the on-shore excursions for P&O Cruise ship that call into Portland.  
We will now continue to work with Claire to refine an offering which may be included in the 2017.2018 Cruise ship season.
- Trailfinders, the single biggest travel wholesaler in the UK is scheduled for a famil in the first week of November. Trailfinders alone sends 70k visitor to Australia per year. I met with Trailfinders at a trade event in London earlier this year and again in the Gold Coast the Australian Tourism Exchange.
- Together with Tourism Australia, we will be hosting a famil from a Media Crew from Hong Kong focused on aquatic and family.
- We working hard with the SA Tourism Commission to secure the Editor in Chief from Travel & Leisure USA who is looking for Food& Wine and unique experiences.





- Swain Destinations is one of the biggest wholesalers in the USA, together with the SATC we have introduced a premium product for consideration for a consumer marketing partnership specifically targeted at the AMEX Black Centurion Card holders.

### 3. Coming Up

- Next week we will begin shooting some drone footage of the entire region that depicts the various layers of our region from the aquifer, geology, produce, lifestyle, culture with the outcome intended to strike emotion in the viewer.
- Attending a Trade Show in Canberra in late 29<sup>th</sup> – 2<sup>nd</sup> November as part of the Australian Tourism Export Council.

Please see attached minutes from the Tourism Management Group held on 3<sup>rd</sup> August 2016.

### RECOMMENDATION

1. Note and receive the report;

Moved:

Second:



Priority Action Areas: <i>LCLGA Regional Strategy No.2 - Sustainable Economy</i>	International Visitors	Visiting Friends & Relatives (VFR)	Events	Corporate / Business Travellers	Collaborating
Strategic Outcome <i>LCLGA: A thriving &amp; well supported tourism industry, growing the region's status as a visitor destination.</i>	Grow our share of international visitor expenditure	Build advocacy and formalise VFR activities	Using events to grow visitation	Build a regional proposition to attract corporate and business travellers.	Work together to raise the profile of the Limestone Coast
Strategic Actions <i>LCLGA: Advocate for State Government investment in industry support, marketing and projects to enable the growth of the regions' tourism industry.</i> <i>Advocate for the SATC to successfully market the Limestone Coast to increase visitor numbers.</i> <i>Advocate for and support industry leadership within the region.</i>	Identify Travel Trade activities that will grow our traditional markets and emerging markets, including Asia  Develop an international market-specific program for industry and local government.  Host Media and Trade Famils.	Develop a program to leverage local ambassadors.  Create key messages to embrace VFR visitation.  Work with international student bodies to promote the Limestone Coast as a destination.  Host famils for influencers.	Support existing key regional events and development of new events  Develop a central portal for Limestone Coast events.  Provide advice and endorsement of relevant events as part of the SATC Regional Festivals & Events Program.  Identify gaps and seek out opportunities to host events that compliments regional calendar.	Audit facilities, venues and <b>suppliers to establish "needs analysis"</b> .  Establish a regional Business Bureau ( <i>working title</i> )  Plan developed to attract business and corporate travellers to the Limestone Coast and incudes data collection.	Link products to develop <b>'sellable' experiences</b> .  Bundle events and experiences to increase length of stay.  Facilitate industry connections that aligns approaches to experience development.  Share insights, to build business maturity & confidence to encourage investment & elevate visitor experiences.  Leverage our natural assets to enhance visitor experiences.  <b>Utilise the region's brand</b> and encourage others to utilise the brand
Strategic Measures <i>LCLGA: Visitation and expenditure increased.</i>	Number of relevant Travel Trade activities completed	Program developed and disseminated across the region.	Number of Limestone Coast events listed on ATDW.	Audit completed.  Business Bureau established.	Length of stay increased when the event is a trigger.

Marketing messages achieved through partnership with SATC Marketing and PR Teams.  Industry participation growth.	Market-specific program developed.  Number of International ready operators  International visitation and expenditure.	Key messages developed and executed  Purpose of visitation captured.	Limestone Coast events receive funding via the Regional Festivals & Events program.  New events secured or developed.  Regional calendar of events established and promoted.	Plan developed.  Data collation systems in place.	Number of networking platforms achieved.  <b>Bundled 'sellable'</b> Experiences available.  Dissemination of relevant research data.
LCLGA Role	Lead and Facilitate	Facilitate	Advocate	Lead and Facilitate	Facilitate
Timing	2016 – 2020	2016 – 2020	2017 – 2020	2018 – 2020	2016 – 2020

How we work as a region:

1. A region that is defined, visually recognised, from a distance and within;
2. **A region that 'champions' itself;**
3. A region that is connected, aligned and shares the success.

There are 3 key pillars of responsibility

INDUSTRY	REGIONAL LEADERSHIP	GOVERNMENT
The Limestone Coast Collaborative. Custodians of the Limestone Coast Regional Brand.  24 x Tourism & Business Interest Groups. 875 tourism business across the region.  South Australian Tourism Industry Council. The peak body of the SA Tourism Industry	Limestone Coast Local Government Association Consisting of 7 local councils  Limestone Coast Economic Development Group A group of high level leaders and economic practitioners focused on driving the region forward with their LCED Group Work Plan.  Regional Development Australia Limestone Coast	South Australian Tourism Commission  Regions SA / PIRSA  Dept. Environment, Water, Natural Resources.  Austrade  AusIndustry
Delivering on the promise  Consumer Facing Activities	Capacity Building + Facilitation Advocacy + Support Leadership	Leadership Capacity Building + Support Funding

### Suggested Timing

Date	Requirement
2 <sup>nd</sup> September 2016	Draft Strategic Outcomes, Actions, Measures and Roles, shared with the CEO Group
7 <sup>th</sup> September 2016	Tourism Management Group discuss Strategic Outcomes, Actions, Measures and Roles
27 <sup>th</sup> September 2016	Feedback compiled and 2 <sup>nd</sup> Draft circulated to Tourism Management Group
September – December 2016	Meetings with Tourism Industry and Stakeholders to share Strategic Directions, and gain feedback.
15 <sup>th</sup> January 2017	All feedback compiled and 3 <sup>rd</sup> Draft circulated to the Tourism Management Group
3 <sup>rd</sup> February 2017	Present & Recommend <b>“A Regional Strategy to Grow the Visitor Economy on the Limestone Coast”</b> presented to LCLGA Board
15 <sup>th</sup> March 2017	Final feedback compiled & circulated to Tourism Management Group
7 <sup>th</sup> April 2017	<b>“A Regional Strategy to Grow the Visitor Economy on the Limestone Coast”</b> adopted by LCLGA Board

*Proposed: Resource Allocation and Budget for Implementation period 2017 – 2020 to be presented to LCLGA Board April 2017.*

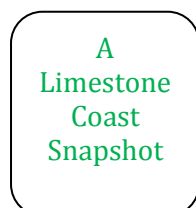
## INFORMATION REPORT

**TO:** LC LGA DELEGATES  
**FROM:** REGIONAL COMMUNITY ROAD SAFETY OFFICER  
**RE:** LC LGA STRATEGIC PLAN &  
THE REGIONAL ROAD SAFETY PARTNERSHIP PROJECT  
(OCTOBER 2016 REPORT)

### BACKGROUND

A three-year pilot project in collaboration with the Motor Accident Commission (MAC) on the benefit of a regionally based officer to work with community road safety groups, local government and the range of stakeholders involved in road safety.

Limestone Coast **Fatalities** Year To Date (YTD) comparisons – 4th October 2016



2016	2015	2014	2013
4	4	6	5

Limestone **Coast Collision Serious Injuries** -YTD figures to 3<sup>rd</sup> October 2016

2016	2015	2014	2013
29 (17% down)	35	36	31

Refer to Figures 1.1 and 1.2 on final page for State wide numbers.

### ACTIVITIES AND ACHIEVEMENTS FOR THE PERIOD ENDING 3rd August 2016 – 5<sup>th</sup> October 2016

#### Community Engagement

- Met with representatives from the Wattle Range Council, the Wattle Range Road Safety Group and SAPOL to explore the potential of improving the existing Road Safety Centre in Millicent or relocating the training facility to a new site in the Millicent Domain. The current facility was established by the local Lions Club and is in need of major refurbishment.
- Together with the Mount Gambier and District Road Safety Group and SAPOL develop a 2017 road safety calendar using art work from students attending Melaleuca Park and Suttontown Primary Schools



## INFORMATION REPORT

### Media

- ABC Regional radio interviews regarding SE Road Safety in the lead up to the region's football and Netball finals. (26/08/16) and prescription drug use (7/09/16)
- Prepare media release for the regional "Rotary Young Driver Awareness" day held at TAFE SA campus.
- Launch "LIGHTS ON" road safety campaign on WINTV, Star FM and 5SE (Southern Cross Austereo) network encouraging motorists to switch on their headlights during daylight hours. A practice that can reduce motor vehicle crashes and making us 15-17% safer on the road according to International research.
- The campaign involving 30 second TV and 15 second radio messages was timed to run in parallel with the 2016 Summer Olympics and was still being seen on TV during the AFL Grand Final coverage (7/08/16-1/10/16).

### Social Media

- **"The Good, the Bad, the Ugly"** 7 out of 10 deaths in SA occur in road crashes on SA roads and that's Ugly. The Good news is that 15-19 year olds (down 75%) are much safer than 25-29 and 40-49 year olds (Up 100%!) and that's Bad.
- **"What are your reasons for using a phone while driving?"** A you tube road safety message, that convincingly spells the dangers of driving distracted.
- **"Teach your kids to count bikes when on road trips and they will automatically see us bikers when they start to drive!"** A See and Be seen road safety message.
- **"Who's your Sober Bob this final series?"** Who is getting you home from the footy, netball or the end of season presentation night. Plan ahead, find a DD or a tax, don't drink and drive.
- **"Every Day Without A Road Death" Just call me Edward.** An aspirational road safety message built on the fact that on average 3 people die on Australian roads each day - 1100 a year leaving a big hit on families and a \$27billion impact on the Australian economy.
- **"Not sure, what to do?"** 3 tricky road rules explained by the RAA.
- **"Slow Down, Kids Around"** A school holiday message from the Little Blue Dinosaur Foundation.
- **"The Road to the Finals" A plan ahead, Drink and Drive** road safety message released on AFL GF eve.
- **"The Final Siren" A message released on GF day.** If you drink and drive this Grand Final day, you will get caught. (Fact: Adult people did get caught in the region, resulting in fines, loss of licence and a future trip to court).



## INFORMATION REPORT

### Safer Road Users

- Continuation of distributing the “No Winners Here” road safety message beyond the 2016 football and netball season. A message depicting that 7 out of 10 fatalities in South Australia occur on country roads.
- ” LIGHTS ON.” A TV and radio campaign scheduled for August – September 2016. An initiative created to reduce the number and severity of MV crashes during daylight hours, especially during periods of low visibility. This message was still going to air on the AFL Grand Final weekend, a time of peak viewing and atrocious weather conditions.



Driving with Daytime headlights on



has been shown to reduce crashes

- “SENIORS”: in conjunction with DPTI, COTA and the region’s trained Peer Educator in September delivered “Moving Right Along” sessions to 2 Probus Clubs in the Tatiara.
- Respond to issues experienced by first time caravan owners who have self-identified inexperience in safe towing techniques. Caravan and Camping Industry Association (SA), MAC, RAA and local caravan and trailer businesses contacted to assess the nature and extent of training available to people entering this growing market.
- “YOUTH” Supported the planning and conduct of the 2016 Limestone Coast Rotary Young Driver Awareness (RYDA) Day held at TAFE SA Mount Gambier on Friday 16<sup>th</sup> September 2016. Facilitated sessions on “Surviving the Crash” which was attended by 99 students from 7 schools (Millicent, Penola, Grant High Schools, Allendale East AS, St Martin’s Lutheran College and Independent Learning Centres, (Millicent and Mount Gambier).
- With members of the Padthaway APEX Club assist with the convening of a SAMFS Community Road Awareness Program (RAP) scheduled for November 2016 in the regional centre of Naracoorte.



## INFORMATION REPORT

### Safer Cyclists

- As in 2014, 2015 coordinate bicycle safety sessions coinciding with the **Tour of the Great South Coast** scheduled for the Limestone Coast 12-14<sup>th</sup> August 2016. In 2016 Wattle Range Council participated along with City of Mount Gambier and the District Council of Grant and the number of racing teams increased from two to three. 800 young students from 6 schools in 3 LGA's benefited from the visits from Mobius Racing, State of the Matter MAAPO and the Swiss Wellness Racing Teams. The key messages under the theme of "*Be Inspired, Be Safe*" were **cycling safely**, as well as cycling for health and enjoyment and where it can take you as a sport in this Olympic year.



Thank you so much for all your efforts and dedication to get the program coordinated with the schools and racing teams.

Well done Rob and you deserve recognition once again as in the last few years you have helped get the program together with Cycling Victoria and Caribou Publications.

This program is fantastic to the schools and to have the riders come along and the students can see firsthand - safety, road rules, and wearing a helmet is so important when it is spoken from these elite cyclists. *City of Mount Gambier*

### Safer Roads

- Prepare article and a road safety message for tourists visiting the Limestone Coast. The editorial, plus a colourful graphic will draw road safety tips to the attention of readers who pick up the 2017 edition of the popular "Stay Another Day" magazine that has a print run of 20,000.
- Prepare letter alerting DPTI/PIRSA to a road safety hazard that exists on the Princes Highway at Rennick (SA & Victorian border). A near miss between a heavy freight vehicle and 2 caravan trailers highlighted access issues where vehicles pull off the road to dispose of fruit and vegetables in the yellow quarantine bins. SAPOL have inspected this site and other stations and agree that this site in particular poses that the most potential for a serious crash.





## INFORMATION REPORT

2015 Crash data by LGA	GRANT	KINGSTON	MOUNT GAMBIER	NARACOORTE LUCINDALE	ROBE	TATIARA	WATTLE RANGE	OUR LOSSES
<b>FATAL CRASHES</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>6</b>
Council Roads	0	1	0	0	0	0	1	2
DPTI Roads	0	2	0	0	1	1	0	4
<b>Serious Injury CRASHES</b>	<b>6</b>	<b>5</b>	<b>5</b>	<b>7</b>	<b>4</b>	<b>13</b>	<b>8</b>	<b>48</b>
Council Roads	2	1	2	5	1	7	4	22
DPTI Roads	4	4	3	2	3	6	4	26
<b>Minor Injury CRASHES</b>	<b>16</b>	<b>3</b>	<b>26</b>	<b>15</b>	<b>2</b>	<b>9</b>	<b>17</b>	<b>88</b>
Council Roads	11	1	12	8	0	3	6	41
DPTI Roads	5	2	14	7	2	6	11	47
<b>FATALITIES</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>6</b>
Council Roads	0	1	0	0	0	0	1	2
DPTI Roads	0	2	0	0	1	1	0	4
<b>SERIOUS INJURIES</b>	<b>6</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>4</b>	<b>16</b>	<b>8</b>	<b>52</b>
Council Roads	2	1	2	5	1	7	4	22
DPTI Roads	4	4	4	2	3	9	4	30
<b>MINOR INJURIES</b>	<b>19</b>	<b>5</b>	<b>33</b>	<b>15</b>	<b>7</b>	<b>12</b>	<b>24</b>	<b>115</b>
Council Roads	11	2	16	8	0	4	8	49
DPTI Roads	8	3	17	7	7	8	16	66

### Safer Speeds

- Support the Mount Gambier and District Road Safety Group's application for a DPTI Community Grant. It is hoped that grant funding will subsidise a project that will promote safer speeds in towns and communities. Bin decals or stickers placed on roadside bins placed on kerb sides outside homes for weekly collection has been a successful strategy in a number of Council areas.
- Initiate discussions with "The Little Blue Dinosaur Foundation" (LBDF) that has the goal of reducing the number of children killed on Australian roads in pedestrian accidents. The LBDF has a number of aims, one of which is mounting targeted campaigns in holiday towns at holiday times that is relevant to a number of our coastal communities over summer holidays. Currently there are 10 LGA's in Australia running the initiative in their community.



## INFORMATION REPORT

- Met with representatives from the City of Mount Gambier and the Director of the Riddoch Art Gallery to plan a strategy that could deliver the bold and innovative road safety awareness project “**GRAHAM**” to the region. Graham has been designed with physical features that might be present in humans if they had evolved to withstand the forces involved in crashes. He is currently on a tour of regional Victoria and is our intent to approach the Transport Accident Commission (TAC) in Victoria and his creators that may see Graham spread his unique message to residents in this part of the Greater Green Triangle.



### Safer Vehicles

- Nil report

### Local Government

- Share our road safety message concerning the issue of wildlife on our roads with the City of Onkaparinga who reported issues of motorists dealing with kangaroos on their road network.
- Share Webinar details on Logistics/Construction of Safe Cycling.

### Industry

- Alert members of the region's heavy freight vehicle industry of the National Road Safety Partnership Program (NRSPP) about the “Fresh Thinking on a Tired Subject” webinar led by the Toll Group of companies that deals with the issue of driver fatigue and productivity.

### Other:

- Nominated for 2016 Safe Cycling Awards (Regional Councils over 10,000 residents) sponsored by MAC and the Local Government Association of South Australia that recognize excellence by South Australian Local Government.
- Participate in the Australasian College of Road Safety (ACRS) Forum in early September 2016.
- Compile and lodge the LCLGA-MAC Road Safety Partnership 2016 Annual Report
- Represent the LCLGA at National Police Remembrance Day held at Mount Gambier Police Station.
- Passing of Mr. Peter Cook, Chair of the Tatiara Road Safety Group and tireless advocate for community road safety.



## INFORMATION REPORT

### DISCUSSION

### RECOMMENDATION

That:

1. It is recommended that the LCLGA receive and note the report.

Moved:

Seconded:



Figure 1: As reported in August 2016

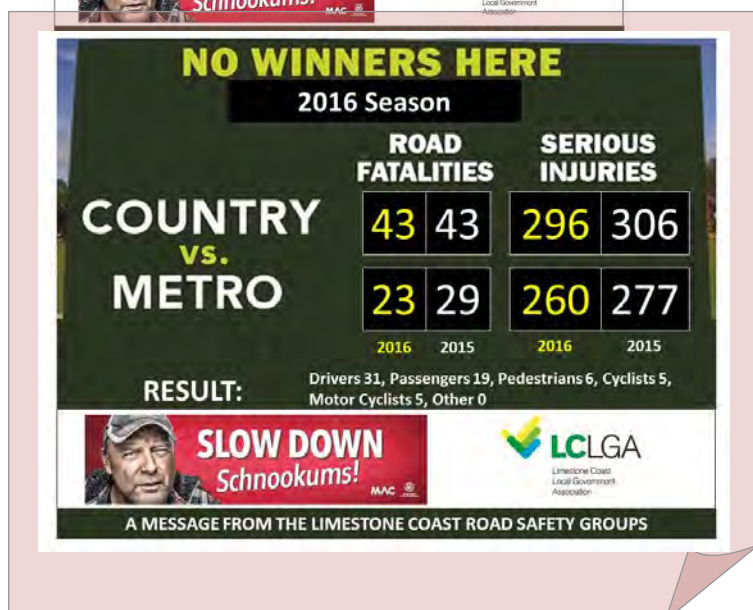


Figure 1.2: 2 months on, 20 more deaths & the number of serious crash injuries on SA's country roads has **doubled** to 296 (SAPOL Crash data 3/10/16)



## INFORMATION REPORT

**TO:** LC LGA DELEGATES  
**FROM:** REGIONAL WASTE MANAGEMENT COORDINATOR  
**RE:** LC LGA WASTE MANAGEMENT UPDATE

### HIGHLIGHTS

- Public awareness
- Projects
- Waste volumes for the region
- Business waste
- Garage Sale Trails
- Information exchange and coordination
- Personal development

### DISCUSSION

#### **Public awareness - Awareness on waste disposal for the migrant community**

The Limestone Coast continues to receive refugee migrants from developing countries. Waste disposal from where the refugees come from differs significantly to that in Australia. It is therefore important to raise awareness on proper waste disposal in order to reduce waste sent to landfill. LC LGA teamed up with Tatiara District Council (TDC) to deliver a session on waste awareness to 25 members of the migrant community. Participants are from Afghan, Tamil, Filipino background and it was therefore necessary to have interpreters. The Mayor of TDC, Graham Excell, also attended the session.

As indicated in the previous report, LC LGA together with Councils in Mount Gambier, Naracoorte and Bordertown, will hold similar awareness sessions when new migrants arrive. In addition,



## INFORMATION REPORT

pamphlets written in vernacular languages will be produced and these will be given to estate agents to include in welcome packs.

### **Projects**

A Recommendation Report for the proposed Limestone Coast School Waste Reduction and Recycling Challenge was presented to the Regional Waste Management Steering Committee members and has now been approved by the LCLGA Board members. Posters are currently being produced and it is envisaged that information will be sent out to schools at the start of the new term.

A proposal was prepared to pilot a project to engage with businesses in Mount Gambier. This was followed up with a meeting with the President of the Mount Gambier Chamber of Commerce, Lynette Martin. The project is intended to engage with businesses and offer services to conduct waste audits to help businesses understand the waste they are producing and suggest areas where cost savings can be made. A survey will also be conducted throughout the region to understand business behaviour towards waste management.

### **Regional Waste Volumes**

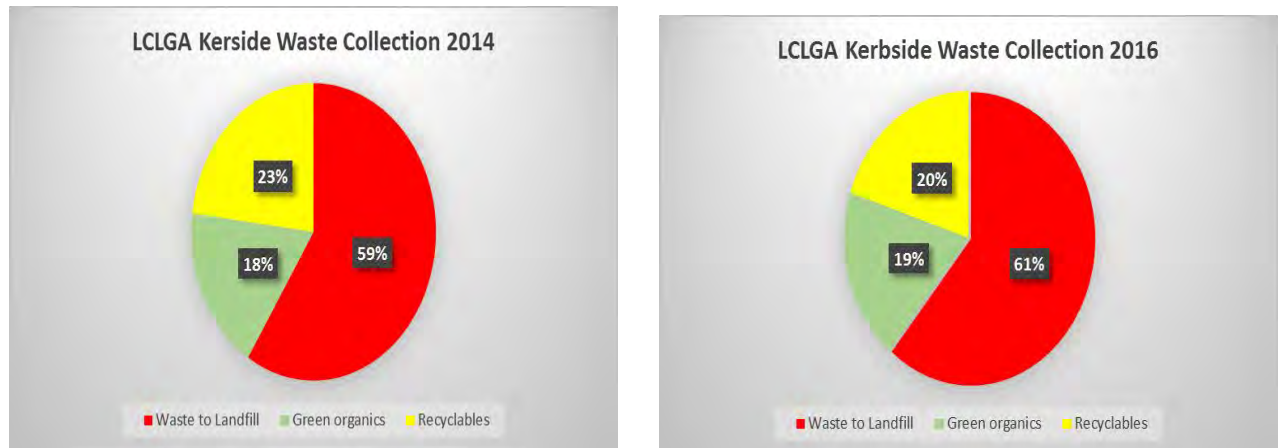
According to data provided by Constituent Councils, kerbside waste in the region has decreased by 868 tonnes, that is, from 23,305 tonnes reported in 2014 to 22,437 tonnes in 2016. Waste sent to landfill increased by 2%, recyclables decreased by 3% and green organics increased by 1%. Figure 1 below shows the percentage of waste collected in 2014 and 2016. More data on regional waste for 2016 can be found in the LC LGA Annual Report.





## INFORMATION REPORT

Figure 1



### Garage Sale Trails

Four Councils in the Limestone Coast Region are set to take part in this year's Garage Sale Trail. The latest Council in the region to join the event to be held on the 22nd of October 2016 is District Council of Grant. It joins City of Mount Gambier, Naracoorte Lucindale Council and Wattle Range Council.

Last year almost 6,700 pre-loved items went on sale at 107 garage sales across the region. If all these items were put into shopping trollies, they would stretch over 220 metres.

### Information exchange and coordination

A meeting was held for the Regional Waste Management Steering Committee (RWMSC) on 17 August 2016. Two guest speakers Rob Coleman, the Operations Manager for the Adelaide Hills Region Waste Management Authority (AHRWMA) and Andrew Wallace, the Commercial Manager for Aspitech attended the meeting. AHRWMA is currently engaging with surrounding Authorities and Non Member Councils to explore collaboration opportunities. Aspitech is South Australia's largest E-waste Recycler, employing 70 people at its processing facility in Underdale. Aspitech is looking at ways to expand their services across South Australia, with a focus on regional areas. Their aim is to offer recycling of ALL E-waste (not just TVs and Computers) at very minimal costs (if any). At the same time, this extra recycling work will enable them to support more people with a disability and



## INFORMATION REPORT

provide more job opportunities. They are looking at starting some trial programs with interested councils.

### **Personal development**

The RWMC attended the Waste South Australia 2016 Conference held in Adelaide from the 21st to 23<sup>rd</sup> September. More knowledge on what is happening in the waste industry was gained and new networks established. The RWMC also had an opportunity to participate in the Environment Protection Authority (EPA) SA Waste Reform Consultation. EPA SA will be holding a number of consultation sessions throughout the state and one will be held in Mount Gambier on the 18<sup>th</sup> of October at the City Hall.

### **RECOMMENDATION**

It is recommended that LC LGA receive and note the report.

Moved:

Seconded:



## RECOMMENDATION REPORT

**TO:** LC LGA DELEGATES  
**FROM:** EXECUTIVE OFFICER  
**RE:** Board Process

### BACKGROUND

At the April Board meeting a report was presented bringing to the Board's attention an anomaly that was discovered with the conducting of the Board meetings and members present voting in accordance with the adopted Charter.

A copy of that report is detailed below.

There has been an anomaly identified that needs to be address as it impacts on the proper governance of the Limestone Coast Local Government Association.

Contained in the Charter adopted in September 2015, the following sections are prescribed in relation to membership of the Board and their respective voting powers.

#### Clause 2. Structure

- 2.1 LCLGA is a body corporate and is governed by its Charter. The Board has the responsibility to manage the business and other affairs of LCLGA ensuring that LCLGA acts in accordance with this Charter and any relevant legislation.

#### Clause 3. Board of Management

##### 3.1 Membership of the Board

1. The Board shall consist of Members appointed pursuant to this Charter.
2. Each Constituent Council will be entitled to appoint one elected member to be a Board Member and may at any time revoke this appointment and appoint another elected member on behalf of that Constituent Council.
3. Each Constituent Council may appoint two elected members of the Constituent Council to be Deputies, either of whom may act in place of that Constituent Council's Board Member if the Board Member will be unable to be present at a meeting of the Board. The Constituent Council may revoke the appointment of a Deputy and appoint another elected member as Deputy at any time.



4. A Constituent Council may invite any of its elected members or employees to attend meetings of the Board and those so invited may be heard but only a Board Member may exercise a vote.

### **3.5 Powers of the President and Vice President**

1. The President shall have a deliberative vote but no second or casting vote.

### **3.6 Meetings of the Board**

#### **3.6.14 Voting**

- a. Each Board Member present at the meeting including the President, shall hold a voting card and be entitled to make a deliberative vote on behalf of that Constituent Council.
- b. In the event of an equality of votes, the President does not have a casting vote.
- c. Questions arising for decision at ordinary meetings of the Board will be decided by an absolute majority of votes on the basis of one (1) vote per Board Member present at the meeting, providing the number of “for” votes is not less than the absolute majority of Constituent Councils. The President may move to have a question considered for decision.
- f. Board Members may not vote by proxy.

It appears that what has been ‘standard practice’ is that whomever is in the position of Chair, their respective Council has had their deputy delegate present and taking part in the decision making process of the elected Board by holding the voting card. An audit of the minutes in recent times has shown that the deputy delegate has moved and seconded motions and has casted a vote on behalf of their respective Council.

This practice is contrary to what is prescribed in the Charter of the Association.

The following recommendation was supported by the Board.

1. Note the oversight;
2. Seek clarification to ensure that motions passed by the board remain binding; and
3. Adhere to the prescribed procedures to ensure compliance with the Charter.

**Moved,** Tatiara District Council **Seconded,** Wattle Range Council

### **DISCUSSION**

In line with recommendation 2, I contacted Anthony Kelly from Mellor Kelly, the law firm that carried out the work related to the updating of the LCLGA Charter in 2015.

A copy of their full advice is attached for your information.

What it is clear from the advice, is that what has occurred can be regarded as a procedural error and not something whereby one constituent council has obtained an advantage over the other constituent councils.

There does not appear to be any provision in the Charter, the *Local Government Act 1999* (“the Act”) or the Regulations which deals with a procedural error in voting.

As such, there is some uncertainty as to whether the resolutions are valid, particularly in circumstances where the person who was not permitted to exercise the power was not only voting, but was also proposing or seconding motions.

With this uncertainty, we suggest that the LCLGA attempt to regularise the situation by passing a motion now which has the effect of adopting the motions that were made previously.

From that advice the following recommendation is being tabled for your consideration.

### **RECOMMENDATION**

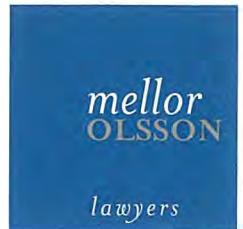
It is recommended that LCLGA;

1. Note the previous error in voting, agree that the previous motions passed by the Board during this period remain binding, and agree to ensure compliance with the Charter in the future.

**Moved:**

**Seconded:**

18 August 2016



Mr Dominic Testoni  
Executive Officer  
Limestone Coast Local Government Association  
PO Box 1445  
MOUNT GAMBIER SA 5290

**By Email: [eo@lclga.sa.gov.au](mailto:eo@lclga.sa.gov.au)**

Dear Dominic

## **REVIEW OF LCLGA BOARD PROCESS**

We refer to your email dated 8 August 2016, including the attached "Recommendation Report", and your telephone conversation with Melanie Meaney of this office on 11 August 2016.

You have sought our advice in relation to a practice which has been occurring at LCLGA Board ("**the Board**") meetings, whereby the President of the Board has, in addition to being present and voting him or herself, had a deputy board member from his or her respective council attend meetings and take part in the decision making process. An audit has shown that the deputy board member has moved and seconded motions and has casted a vote on behalf of their respective council.

In the telephone conversation on 11 August 2016, you further advised the following:

- that this practice is suspected to have been occurring for at least two years, but that it is no longer occurring;
- as far as you are aware, the President did not cast a vote on those motions that the deputy board member voted on (i.e. the relevant Council did not have two votes cast on any motion) and there is only one voting card per Council; and
- the recorded minutes of Board meetings do not disclose the name of the individual who has voted or moved or seconded a motion, only the name of the Council.

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**Regional Offices (By Appointment Only)**  
**Bordertown Kadina Keith**  
**McLaren Vale Nuriootpa**  
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**Fax:** (08) 8414 3444

You have sought our advice as to whether the motions passed by the Board when this practice was occurring remain binding.

#### Meeting procedures

Pursuant to regulation 27(3) of the *Local Government (Procedures at Meetings) Regulations 2013* (“**the Regulations**”), the presiding member of a council committee has a deliberative vote (but not a casting vote). Pursuant to clause 3.5.4 of the Board’s Charter adopted in September 2015 (“**the Charter**”), the President shall have a deliberate vote (but no second or casting vote). The term “shall” implies that the power must be exercised.<sup>1</sup>

Furthermore, under the Charter, each constituent council is entitled to appoint one elected member to be a Board member,<sup>2</sup> and two elected members as deputies, who may act in place of the Board member where the Board member is not present at a Board meeting.<sup>3</sup> Only a Board member may exercise a vote. Where a Board member is not present the deputy has all of the rights and responsibilities of the Board member.<sup>4</sup> Each Board member present at a meeting, including the President, shall hold a voting card and be entitled to make a deliberate vote on behalf of that constituent council.<sup>5</sup>

There is no doubt that the practice of the President appointing a deputy to vote on his or her behalf whilst the President is present at Board meetings is contrary to the meeting procedures prescribed in the Charter. It is clear that a deputy member can only vote when the Board member (including the President) is not present at the meeting.

The issue is therefore whether the motions passed by the Board when this practice was occurring were valid and remain binding.

#### Whether motions passed remain binding

The ‘Guiding Principles’ for meeting procedures include that procedures should be fair.<sup>6</sup> In this instance, the fact that a deputy exercised the deliberative voting rights of the President on his or her behalf while the President was present at the meetings is not of itself inherently unfair. This would be different if the deputy was exercising voting powers beyond those assigned to the President (e.g. if the deputy was exercising a deliberative vote in circumstances where the President was not entitled to a deliberative vote); if the deputy and the President were voting concurrently such that the relevant Council

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<sup>1</sup> See *Acts Interpretation Act 1915*, section 34

<sup>2</sup> See clause 3.1.2 of the Charter

<sup>3</sup> See clause 3.1.4 of the Charter

<sup>4</sup> See clause 3.1.5 and 3.1.8 of the Charter

<sup>5</sup> See clause 3.6.14(a) of the Charter

<sup>6</sup> See *Local Government (Procedures at Meetings) Regulations 2013*, section 4



obtained two votes; or if the deputy would not have otherwise been entitled to be present and be heard at the meeting.<sup>7</sup>

In this instance, what has occurred can be regarded as a procedural error and not something whereby one constituent council has obtained an advantage over the other constituent councils.

There does not appear to be any provision in the Charter, the *Local Government Act 1999* ("**the Act**") or the Regulations which deals with a procedural error in voting.

As such, there is some uncertainty as to whether the resolutions are valid, particularly in circumstances where the person who was not permitted to exercise the power was not only voting, but was also proposing or seconding motions.

With this uncertainty, we suggest that the LCLGA attempt to regularise the situation by passing a motion now which has the effect of adopting the motions that were made previously.

Clause 6.13 of the Charter states that if a circumstance arises about which the Charter is silent, the President may decide the action to be taken to ensure achievement of the objects of the LCLGA and its effective administration, and the President shall report any such decision at the next general meeting.

Section 89(1) of the Act and Regulation 6 of the Regulations contain a provision to the effect that if a matter is not dealt with by the Act or Regulations (including the Charter made pursuant to the Regulations) then the relevant procedure will be as determined by the council committee (in this instance the LCLGA Board).

Given that the President was involved in the procedural anomaly, we consider it would be prudent for the Board to vote on how the matter be dealt with rather than for the President to decide the action to be taken.

As discussed above, given the error is of a procedural nature, we consider that it is appropriate to recommend that the Board note the previous error in voting, agree that the previous motions passed by the Board during this period remain binding, and agree to ensure compliance with the Charter in the future.

Please don't hesitate to contact us if you have any further queries.

Yours faithfully  
MELLOR OLSSON



ANTHONY KELLY  
Partner  
Email: [akelly@mellorolsson.com.au](mailto:akelly@mellorolsson.com.au)  
Phone: (08) 8414 3449 (Adelaide)

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<sup>7</sup> See, for example, clause 3.1.8 of the Charter, which states that a constituent council may invite any of its elected members or employees to attend meeting and be heard, but only a Board member may exercise a vote.

## RECOMMENDATION REPORT

**TO:** LC LGA DELEGATES  
**FROM:** EXECUTIVE OFFICER  
**RE:** LCLGA Audited Financial Statements

### BACKGROUND

The Subsidiary's audited financial statements for the period 1<sup>st</sup> July 2015 to 30<sup>th</sup> June 2016 are provided at attachment A with the Audit Management Letter provided at attachment B.

### RECOMMENDATION

It is recommended that LCLGA Board endorse;

1. The provision of signatures by the President and the EO to the audited accounts be endorsed.
2. That the audited accounts as presented be adopted and appended to the Association's 2015-2016 Annual Report.
3. That a copy of the Annual Report along with the audited financial statements be provided to each Constituent Council on or before the 31<sup>st</sup> October 2016 in accordance with the Local Government (Financial Management) Regulations 2011.
4. Note the acceptance of the Audit Management Letter and instruct the Executive Officer to provide a formal response to Galpins as requested.

**Moved:**

**Seconded:**







Accountants, Auditors  
& Business Consultants

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Simon Smith FCPA  
David Sullivan CPA  
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## INDEPENDENT AUDITOR'S REPORT

To the members of Limestone Coast Local Government Association,

### Report on the Financial Report

We have audited the accompanying financial report, being a special purpose financial report, of the Limestone Coast Local Government Association (the association), which comprises the balance sheet as at 30 June 2016, profit and loss statement for the year then ended, notes comprising a summary of significant accounting policies and the certification by the members of the committee on the annual statements presenting fairly the financial position and performance of the association.

### Committee's Responsibility for the Financial Report

The committee of the association is responsible for the preparation and fair presentation of the financial report, and has determined that the basis of preparation described in Note 1 is appropriate to meet the requirements of the *Associations Incorporation Act SA 1985* and is appropriate to meet the needs of the members. The committee's responsibility also includes such internal control as the committee determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Independence**

In conducting our audit, we have complied with the independence requirements of the Australian professional accounting bodies.

**Basis for Qualified Opinion**

It is not practicable for the Limestone Coast Local Government Association to maintain an effective system of internal control over donations, subscriptions and other fundraising activities until their initial entry in the accounting records. Our audit in relation to fundraising was limited to amounts recorded. Consequently, we were unable to determine whether any adjustments to these amounts were necessary.

**Qualified Opinion**

In our opinion, except for the possible effects of the matters described in the Basis for Qualified Opinion paragraph, the financial report presents fairly, in all material respects, the financial position of Limestone Coast Local Government Association as at 30 June 2016, and its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements and the requirements of the *Associations Incorporation Act SA 1985*.

**Basis of Accounting and Restriction on Distribution**

Without modifying our opinion, we draw attention to Note 1 to the financial statements, which describes the basis of accounting. The financial report has been prepared to assist Limestone Coast Local Government Association to meet the requirements of the *Associations Incorporation Act SA 1985*. As a result, the financial report may not be suitable for another purpose.

**GALPINS ACCOUNTANTS, AUDITORS & BUSINESS CONSULTANTS**

**Tim Muhlhausler** CA, Registered Company Auditor  
Partner

18 / 08 / 2016



LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2016

---

**Note 1: Statement of Significant Accounting Policies**

This financial statement is a special purpose financial report prepared in order to satisfy the requirements of the *Associations Incorporation Act 1985*. The Committee has determined that the association is not a reporting entity.

The financial statement has been prepared in accordance with the requirements of the *Associations Incorporation Act 1985* and the following Australian Accounting Standards.

**AASB1031 Materiality**

No other applicable Accounting Standards, Urgent Issues Group Consensus Views or other authoritative pronouncements of the Australian Accounting Standards Board have been applied.

The financial statement has been prepared on an accruals basis and is based on historic costs and does not take into account changing money values, or except where specifically stated, current valuations of non-current assets.

The following material accounting policies which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial statement.

**(a) Income Tax**

The association is exempt from Income Tax.

---

# LIMESTONE COAST LOCAL GOV ASSOCIATION

PO BOX 1445  
MOUNT GAMBIER SA 5290  
Ph: 08 87231057 Fax: 0887231286

## Balance Sheet

As of June 2016

ABN: 42 930 727 010

<b>Assets</b>		
Cheque Account		\$418,088.50
Business Access Saver Account		\$446,093.38
Petty Cash		\$250.00
Trade Debtors		\$17,648.74
<b>Total Assets</b>		<b>\$882,080.62</b>
<b>Liabilities</b>		
Trade Creditors		\$9,065.11
<b>CREDIT CARDS</b>		
Executive Officer	\$1,286.36	
Bank SA Visa R Forgan	\$451.56	
Bank SA Visa A Elletson	\$97.65	
Bank SA Visa - June Saruwaka	\$30.00	
Bank SA Visa E Vickery	\$0.02	
Bank SA Visa B Shearing	\$434.94	
Bank SA Visa J Hao	\$90.88	
<b>Total CREDIT CARDS</b>		<b>\$2,391.41</b>
<b>GST Liabilities</b>		
GST Collected	\$1,816.36	
GST Control Account	-\$1,395.00	
GST Paid	-\$96.00	
<b>Total GST Liabilities</b>		<b>\$325.36</b>
<b>Payroll Liabilities</b>		
PAYG Payable	\$7,388.00	
Workcover Payable	\$748.58	
Leave Provisions	\$22,182.16	
<b>Total Payroll Liabilities</b>		<b>\$30,318.74</b>
<b>PROJECT LIABILITIES</b>		
Starclub Field Officer	\$38,453.39	
MAC Road Safety	\$57,462.22	
Regional Waste Management	\$50,123.51	
Planning	\$65,004.00	
Tourism	\$162,079.79	
Procurement	\$7,000.00	
Training	\$3,000.00	
Attraction & Retention	\$25,000.00	
<b>Total PROJECT LIABILITIES</b>		<b>\$408,122.91</b>
<b>Total Liabilities</b>		<b>\$450,223.53</b>
<b>Net Assets</b>		<b>\$431,857.09</b>
<b>Equity</b>		
Retained Earnings		\$460,311.92
Current Year Earnings		-\$28,454.83
<b>Total Equity</b>		<b>\$431,857.09</b>

This report includes Year-End Adjustments.

**Profit & Loss Statement**

July 2015 To June 2016

ABN: 42 930 727 010

**INCOME****SUBSCRIPTIONS-MEMBER COUNCILS**

City of Mount Gambier	\$195,570.00
District Council of Grant	\$85,070.00
Kingston District Council	\$43,681.00
Naracoorte Lucindale Council	\$95,924.00
District Council of Robe	\$50,682.00
District Council of Tatiara	\$81,599.00
Wattle Range Council	\$144,849.00
Rec & Sport Funding	\$54,600.00
Funding Partner Contributions	\$135,880.08
Road Safety Project (MAC)	\$73,600.00
LGA Funding	\$88,726.00
Interest	\$9,974.37
Sundry Income	\$22,476.69
Funds C/F	\$131,865.84
DEWNR Projects	\$693,300.00

Total SUBSCRIPTIONS-MEMBER COUNCILS	\$1,907,797.98
-------------------------------------	----------------

Total INCOME	\$1,907,797.98
--------------	----------------

Gross Profit	\$1,907,797.98
--------------	----------------

**EXPENSES**

Advertising & Marketing	\$11,328.23
Advocacy	\$5,580.91
Audit Fees	\$2,650.00
Bank Fees	\$915.05
Computing & IT	\$27,851.45
Consultancy	\$76,696.00
Financial/Admin/Rent	\$48,754.70
Funding External Bodies	\$86,953.00
Governance	\$25,880.38
Insurance	\$6,567.72
Meeting Expenses	\$4,029.17
Miscellaneous	\$6,970.01
Postage	\$801.86
Printing/Stationery	\$14,097.37
Programs	\$319,632.07
Seminars	\$3,214.55
Subscriptions	\$256.36
Telephones	\$6,870.93
Trade Shows	\$57,178.57
Training	\$303.48
Travel/Accommodation	\$22,306.77
Vehicles - Fuel	\$12,189.03
Vehicles - Leases	\$36,567.22
Vehicles - Insurances	\$2,868.22
Vehicles - Repairs/Maintenance	\$1,579.07
Wages	\$419,465.52
Wages - Superannuation	\$35,980.85
Wages - Workcover	\$4,158.62
Wages - FBT	\$1,305.70
DEWNR Projects	\$693,300.00

Total EXPENSES	\$1,936,252.81
----------------	----------------

Operating Profit	-\$28,454.83
------------------	--------------

Net Profit/(Loss)	-\$28,454.83
-------------------	--------------

This report includes Year-End Adjustments.





Accountants, Auditors  
& Business Consultants

David Chant FCPA  
Simon Smith FCPA  
David Sullivan CPA  
Jason Seidel CA  
Renaë Nicholson CA  
Tim Muhlhausler CA  
Aaron Coonan CA  
Luke Williams CPA

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26<sup>th</sup> July 2016

Mayor Erika Vickery  
President  
Limestone Coast Local Government Association Inc  
PO Box 1445  
MOUNT GAMBIER SA 5290

Dear Mayor Vickery,

### AUDIT MANAGEMENT LETTER

We write in relation to our audit processes for Limestone Coast Local Government Association Inc (the Association). We thank SELGA for the opportunity to provide audit services and we thank the staff for their assistance during the audit.

While we assume no responsibility to design procedures to identify matters to report to you, we communicate any matters encountered during the course of our audit which we believe should be brought to your attention.

This does not mean that there are no other matters of which you should be aware in meeting your responsibilities, nor does this report absolve you from taking appropriate action to meet these responsibilities.

Our findings and recommendations are found on the following pages. It would be greatly appreciated if the board were able to review the findings and provide a formal response to the issues raised.

If you have any queries in relation to these matters, please do not hesitate to contact me.

Yours sincerely,

**Tim Muhlhausler** CA, Registered Company Auditor  
Partner

# LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION INC – AUDIT – 2015/16

AUDIT AREA	NATURE OF AUDIT FINDINGS	RECOMMENDED ACTION
Credit Cards	<p>We noted in our audit that credit card statements were not consistently being signed by the cardholder upon submission for payment.</p> <p>Additionally, several invoices relating to credit card payments have not been retained.</p>	<p>Cardholders are required to sign all statements received to certify the accuracy of the statements. In future, any unsigned statements are followed up to obtain signatures.</p> <p>Staff are reminded of the requirement to retain all invoices to substantiate credit card payments.</p>
Review of internal controls	<p>The Minister for State/Local Government Relations wrote to the Association in August 2011 granting the Association an exemption from having an audit committee on the understanding the Association would undertake a rigorous review of its internal controls regime by December 2012.</p> <p>This review has not yet occurred.</p>	<p>The Association completes its review of the internal controls as soon as possible.</p>

## RECOMMENDATION REPORT

**TO:** LC LGA DELEGATES  
**FROM:** EXECUTIVE OFFICER  
**RE:** LCLGA Project Audit Reports

### BACKGROUND

The Limestone Coast and Coorong Coastal Management Group is a sub-committee of LCLGA formed in 2003 to implement the Limestone Coast and Coorong Coastal Action Plan. The Group comprises Local Government, State Government and community representatives, and focuses on all aspects of coastal management across the region, including biodiversity protection and enhancement, pest control, coastal access and tourism.

LCLGA is the proponent for two significant regional coastal management projects funded by the Australian Government:

1. Implementing the Limestone Coast and Coorong Coastal Action Plan 2012 – 2017. \$2,300,000, funded by the Australian Government Clean Energy Future Biodiversity Fund.
2. Limestone Coastwatchers 2013 to 2018. \$980,000, funded by the Caring for our Country program.

LCLGA sub-contracts the delivery of the projects to the Department of Environment, Water and Natural Resources in the region. Combined, the projects enable DEWNR to engage a number of staff to deliver key initiatives. A Project Management Committee has oversight of the projects, which includes the LCLGA Executive Officer & Project Manager, Mayor Peter Riseley of District Council of Robe and DEWNR staff.

LCLGA is responsible for the preparation of the financial report and has determined that the basis of preparation described in Note 1 is appropriate to meet the requirements of DSEWPC and is appropriate to meet the needs of the LCLGA. LCLGA's responsibility also includes such internal control as LCLGA determines as necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

### RECOMMENDATION

It is recommended that LCLGA Board;

1. Note and receive the Audit reports for the Limestone Coast and Coorong Coastal Action Plan Project #: B00700000830G and Implementing the Limestone Coast Coastwatchers Project #: IDTAF 14-00295.

**Moved:**

**Seconded:**







Accountants, Auditors  
& Business Consultants

## INDEPENDENT AUDITOR'S REPORT

### To the Limestone Coast Local Government Association

#### Report on the Financial Report

We have audited the accompanying financial report, being a special purpose financial report of the Limestone Coast Local Government Association (LCLGA) in relation to the funding project entitled *Implementing the Limestone Coast and Coorong Coastal Action Plan Project #: B00700000830G* (the agreement) between The Limestone Coast Local Government Association (LCLGA) and the Commonwealth of Australia as represented by the Department of Sustainability, Environment, Water, Population and Communities or its successor (DSEWPC), which comprises the statement of income and expenditure for the period 1 July 2015 to 30 June 2016 and notes comprising a summary of significant accounting policies and other explanatory information.

#### LCLGA's Responsibility for the Financial Report

LCLGA is responsible for the preparation of the financial report and has determined that the basis of preparation described in Note 1 is appropriate to meet the requirements of DSEWPC and is appropriate to meet the needs of the LCLGA. LCLGA's responsibility also includes such internal control as LCLGA determines is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We have conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the financial report that gives a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the entity, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

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v.01.2013



### **Independence**

In conducting our audit, we have complied with the independence requirements of the Australian professional accounting bodies.

### **Audit Opinion**

In our opinion, the financial report of Limestone Coast Local Government Association in relation to the *Implementing the Limestone Coast and Coorong Coastal Action Plan Project #: B00700000830G* program, presents fairly, in all material respects, the financial position of Limestone Coast Local Government Association as at 30 June 2016, and its financial performance for the period 1 July 2015 to 30 June 2016 in accordance with the agreement stated above and the accounting policies described in Note 1 to the financial statements, and the requirements of the Commonwealth of Australian and Department of Sustainability, Environment, Water, Population and Communities or its successor.

### **Basis of Accounting and Restriction on Distribution**

Without modifying our opinion, we draw attention to Note 1 to the financial statements, which describe the basis of accounting. The financial report has been prepared to assist the Limestone Coast Local Government Association to meet the requirements of the Commonwealth of Australian and Department of Sustainability, Environment, Water, Population and Communities or its successor. As a result, the financial report may not be suitable for another purpose.

---

### **GALPINS ACCOUNTANTS, AUDITORS & BUSINESS CONSULTANTS**

---



**Tim Muhlhauser** CA, Registered Company Auditor  
Partner

22 /09/2016

v.01.2013



**Limestone Coast Local Government Association Inc**  
**Project: Implementing the Limestone Coast and Coorong Coastal Action Plan**  
**Project#: B00700000830G**

**FINANCIAL REPORT**

**For Period 1st July 2015 to 30th June 2016**

	Notes	GST Exclusive
		\$
<b>Income</b>		
Inv B0070000830G/7		247,500.00
Inv B0070000830G/8		247,500.00
<b>Total Income</b>		<u><u>495,000.00</u></u>
<b>Expense</b>		
DEWNR Inv 26682001287		241,500.00
DEWNR Inv 26682001665		247,500.00
Administration costs		6,000.00
<b>Total Expense</b>		<u><u>495,000.00</u></u>
<b>Surplus / (Deficit) for the year ended 30th June 2016</b>		<u><u>0.00</u></u>

Notes to the financial statements are to be read in conjunction with this report

**Limestone Coast Local Government Association**

**Implementing the Limestone Coast and Coorong Coastal Action Plan**

**Project#: B00700000830G**

**Notes to the financial statements**

**For the period 1st July 2015 to 30th June 2016**

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**Note 1: Statement of Significant Accounting Policies**

This special purpose financial report has been prepared in order to satisfy the requirements of the Funding Agreement for 'Implementing the Limestone Coast and Coorong Coastal Action Plan' between the Limestone Coast Local Government Association (LCLGA) and the Commonwealth of Australia acting through the Department of Sustainability, Environment, Water, Population and Communities (DSEWPC)

The financial report has been prepared in accordance with the requirements of the above mentioned Funding Agreement and the following Australian Accounting Standards.

**AASB1031 Materiality**

No other applicable Accounting Standards, Urgent Issues Group Consensus Views or other authoritative pronouncements of the Australian Accounting Standards Board have been applied.

The financial report has been prepared on a cash basis and is based on historic costs and does not take into account changing money values, unless otherwise stated.





Accountants, Auditors  
& Business Consultants

David Chant FCPA  
Simon Smith FCPA  
David Sullivan CPA  
Jason Seidel CA  
Renaë Nicholson CA  
Tim Muhlhausler CA  
Aaron Coonan CA  
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## INDEPENDENT AUDITOR'S REPORT

### To the Limestone Coast Local Government Association

#### Report on the Financial Report

We have audited the accompanying financial report, being a special purpose financial report of the Limestone Coast Local Government Association (LCLGA) in relation to the funding project entitled *'Implementing the Limestone Coast Coastwatchers Project #: ID TAF 14-00295* (the agreement) between the Limestone Coast Local Government Association (LCLGA) and the Commonwealth of Australia as represented by Department of Sustainability, Environment, Water, Population and Communities or its successor (DSEWPC), which comprises the statement of income and expenditure for the period 1 July 2015 to 30 June 2016 and notes comprising a summary of significant accounting policies and other explanatory information.

#### LCLGA's Responsibility for the Financial Report

LCLGA is responsible for the preparation of the financial report and has determined that the basis of preparation described in Note 1 is appropriate to meet the requirements of DSEWPC and is appropriate to meet the needs of the LCLGA. LCLGA's responsibility also includes such internal control as LCLGA determines is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We have conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the financial report that gives a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the entity, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

v.01.2013



### **Independence**

In conducting our audit, we have complied with the independence requirements of the Australian professional accounting bodies.

### **Audit Opinion**

In our opinion, the financial report of Limestone Coast Local Government Association in relation to the *Implementing the Limestone Coast Coastwatchers Project #: ID TAF 14-00295* program, presents fairly, in all material respects, the financial position of Limestone Coast Local Government Association as at 30 June 2016, and its financial performance for the period 1 July 2015 to 30 June 2016 in accordance with the agreement stated above and the accounting policies described in Note 1 to the financial statements, and the requirements of the Commonwealth of Australian and Department of Sustainability, Environment, Water, Population and Communities or its successor.

### **Basis of Accounting and Restriction on Distribution**

Without modifying our opinion, we draw attention to Note 1 to the financial statements, which describe the basis of accounting. The financial report has been prepared to assist the Limestone Coast Local Government Association to meet the requirements of the Commonwealth of Australian and Department of Sustainability, Environment, Water, Population and Communities or its successor. As a result, the financial report may not be suitable for another purpose.

### **GALPINS ACCOUNTANTS, AUDITORS & BUSINESS CONSULTANTS**



**Tim Muhlhausler** CA, Registered Company Auditor  
Partner

22/09/2016

v.01.2013

## RECOMMENDATION REPORT

**TO:** LC LGA DELEGATES  
**FROM:** EXECUTIVE OFFICER  
**RE:** LCLGA Annual Report 2015-16

### BACKGROUND

Pursuant to the *Local Government Act 1999*, and the LCLGA Charter, the LCLGA Annual Report 2015-16 has been prepared for the period 1 July 2015 to 30 June 2016.

It is able to be downloaded at [www.lclga.sa.gov.au](http://www.lclga.sa.gov.au) (go to the Corporate tab, see **Attachment 8.4.1**).

The Report details the activities of the Association to represent and serve the Constituent Councils. It contains the audited financial statements for the 2015-16 financial year.

Upon LCLGA Board endorsement, it will be formally provided to LCLGA Constituent Councils for inclusion in council Annual Reports.

The Annual Report 2015-16 is provided for LCLGA consideration and endorsement.

### RECOMMENDATION

1. It is recommended that LCLGA endorse the Annual Report 2015-16.

**Moved:**

**Seconded:**





# LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION

## ANNUAL REPORT 2015-16



# PRESIDENTS REPORT

I am pleased to report that the Limestone Coast Local Government Association (LCLGA) has continued to meet its objectives of advocacy and representation for our seven constituent councils. As reported in previous years we have had a number of regional projects that have again proven beneficial for our member Councils and these programs will continue to lay the foundations of the five identified themes of the LCLGA: Infrastructure, Sustainable Economy, Environmental Sustainability, Community and Social Wellbeing and LCLGA Governance, Leadership and Financial Sustainability.

## INFRASTRUCTURE

One of our key pillars that will place the Limestone Coast in a solid position in years to come. Much work is still required to develop priority plans for our road, bridge and drainage network with additional infrastructure being required in the areas of connectivity through available technologies that the NBN network can bring to our region. We shall continue to advocate for mobile technology and coverage to improve, and recognise that many regional areas depend on access to high quality consistent network coverage.

## SUSTAINABLE ECONOMY

Whilst Regional Development Australia Limestone Coast (RDALC) is recognised as the lead agency in the field of economic development, local government acknowledges that it has a major role to play with developing the regions' economic base. We will continue to collaborate with the RDA to place our region in a solid position when funding opportunities arise. We look forward to continuing to host the Limestone Coast Economic Development Group and it is pleasing to see the initiatives being developed by the group coming to fruition. The various cluster programs are progressing well and the interaction between local government and the various agencies will ensure a strong regional message is consistently communicated to all stakeholders. During the year we established a tourism management group to investigate the value of the tourism sector and to develop a regional tourism strategy. We look forward to this work being completed in the first half of next year and are keen to continue to partner with the South Australian Tourism Commission to deliver tourism programs throughout the region.

## ENVIRONMENTAL SUSTAINABILITY

The waste management project continues to gather momentum and with the addition of June Saruwaka to the LCLGA team this year we look forward to implementing the agreed work plan. The Limestone Coast Regional Adaptation Plan has been finalised and was presented to member Councils in recent months. Our goal is to integrate those findings with a renewed focus on climate change and identify ways in which our region can look to adapt to a changing environment – social, economic and environmental. The Limestone Coast and Coorong Coastal Action Plan and Limestone Coastwatchers programs have continued this year with pleasing results being reported back to LCLGA. A priority for the coming year will be our efforts to develop a sustainable coastal management funding program and we will continue our discussions with the appropriate government agencies and Ministers.

## COMMUNITY AND SOCIAL WELLBEING

The road safety program that is funded by the Motor Accident Commission (MAC) has once again proven to be a success. The three-year pilot project is coming to an end next year and we look forward to having continued discussions about extending this project. With regard to the STARCLUB Program it has once again proven to be hugely popular and the region now boasts the highest number of registered STARCLUBS in the State. The Limestone Coast Region of Wellbeing collaboration is progressing well and together with the South Australian Health and Medical Research Institute we have submitted a funding proposal to the Premier to fund a pilot project.

## GOVERNANCE, LEADERSHIP AND FINANCIAL SUSTAINABILITY

We have continued to promote the regional interests to all levels of government and we remain active with SAROC and are represented on the LGA South Australia board. We acknowledge the tremendous efforts of Federal Member of Parliament Mr Tony Pasin and State Members of Mr Troy Bell and Mr Mitch Williams. Over the past 12 months we have adopted our new Charter, carried out a review of the committee structure and adopted a new financial reporting format in an effort to provide our member councils with clear and concise information about the operations of the LCLGA. We look forward to continuing to improve the operations of the Association and continue to build value for our members.

On behalf of the Board I would like to acknowledge the efforts of our dedicated staff over the past 12 months: Dominic Testoni, Tony Elletson, Rob Forgan, June Saruwaka, Michaela Bell, Biddie Shearing, Alice Macleod and Jackie Hao. Also assisting the Association is Jan Shanahan and Julie Scott from the RDALC.

Finally, I wish to acknowledge the support of the constituent council Mayors, elected members and Chief Executive Officers.

**Mayor Erika Vickery**  
**President LCLGA**



# INTRODUCTION

This document is the Annual Report of the Limestone Coast Local Government Association (LCLGA) Inc. for the period 1st July 2015 to 30th June 2016. This document is prepared pursuant to the Local Government Act 1999 to report to Constituent Councils on the work and operation of the Association for the preceding financial year.

This Report details the activities of the Association to represent and serve the seven Constituent Councils and to advance the Limestone Coast communities through effective advocacy, facilitation and innovation.

## OUR ASSOCIATION

LCLGA was established as a regional body on 6th October 1885. LCLGA is a regional subsidiary representing its Constituent Councils and is established pursuant to Section 43 of the Local Government Act 1999 by the Constituent Councils.

The Association is comprised of the following Constituent Councils:

1. District Council of Grant
2. Kingston District Council
3. City of Mount Gambier
4. Naracoorte Lucindale Council
5. District Council of Robe
6. Tatiara District Council
7. Wattle Range Council

Under its Charter, LCLGA's objects are to:

- > Work in association with both the Local Government Association of South Australia (LGASA) and the Australian Local Government Association to assist in the achievement of their aims and objectives
- > Undertake co-coordinating, advocacy and representational roles on behalf of its Constituent Councils at a regional level
- > Facilitate and co-ordinate activities of local government at a regional level related to social, environmental and community development with the object of achieving improvement for the benefit of the communities of its Constituent Councils
- > Develop, encourage, promote, foster and maintain consultation and co-operation and to strengthen the representation and status of local government when dealing with other governments, private enterprise and the community
- > Develop further co-operation between its Constituent Councils for the benefit of the communities of its region
- > Develop and manage policies which guide the conduct of programs and projects in its region with the objective of securing the best outcomes for the communities of the region
- > Undertake projects and activities that benefit its region and its communities
- > Associate, collaborate and work in conjunction with other regional local government bodies for the advancement of matters of common interest
- > Implement programs that seek to deliver local government services on a regional basis



# THE LCLGA BOARD

The LCLGA Board comprises nominated representatives from each of the Constituent Councils, and is chaired by the LCLGA President. Each Constituent Council can nominate up to two Deputy Board Members.

## LCLGA BOARD MEMBERS 2015-16

COUNCIL	DELEGATE	DEPUTY BOARD MEMBER/S
District Council of Grant	Mayor Richard Sage	Cr Brian Collins Cr Bruce Bain
Kingston District Council	Mayor Reg Lyons	Cr Kay Rasheed Cr Chris England
City of Mount Gambier	Mayor Andrew Lee	Cr Penelope Richardson Cr Ian Von Stanke
Naracoorte Lucindale Council	Mayor Erika Vickery	Cr Scott McLachlan Cr Craig McGuire
District Council of Robe	Mayor Peter Riseley	Cr Harvey Nolan
Tatiara District Council	Mayor Graham Excell	Cr Diana Penniment Cr Robert Mock
Wattle Range Council	Mayor Peter Gandolfi	Cr Robert Dycer

The Board held six ordinary bi-monthly General Meetings, and The Annual General Meeting during 2015 - 2016. Meetings are hosted by Constituent Councils on a rotational basis. The Coorong District Council attends LCLGA meetings as welcomed observers.

## OFFICE BEARERS 2015-16

In accordance with the LCLGA Charter, the positions of LCLGA President and Vice President are appointed at the Annual General Meeting, held in February.

At the Annual General Meeting in February 2016, Mayor Erika Vickery was again elected as LCLGA President, to serve in the position for a period of 12 months. Mayor Richard Sage was elected as LCLGA Vice President.

During 2015 - 2016, the Executive Officer role was filled by Ann Aldersey until (19th August). Dominic Testoni (commenced 9th November). Galpins are the appointed Auditor. During 2015 - 2016, LCLGA engaged the following staff to deliver regional programs:

STAFF MEMBER	REGIONAL PROGRAM
Tony Elletson	STARCLUB Field Officer
Rob Forgan	Regional Community Road Safety Officer
Daniel Willsmore (Until 24th July 2015) June Saruwaka (commenced 13th October 2016)	Regional Waste Management Coordinator
Michaela Bell	Project Manager
Biddie Shearing	Tourism Industry Development Manager
Jackie Hao (commenced 14th March 2016)	Economic Development Officer
Alice Macleod (commenced 29th February 2016)	Administration Officer

# THE LCLGA BOARD

## DELEGATES TO THE LOCAL GOVERNMENT ASSOCIATION OF SOUTH AUSTRALIA

Under the Constitution of the LGASA, regions are represented via appointed members to serve on the LGA Board and the South Australian Regional Organisation of Councils (SAROC).

COUNCIL	LC LGA REPRESENTATIVE
LGA Board	Mayor Erika Vickery Mayor Richard Sage (Proxy)
SAROC	Mayor Erika Vickery Mr Dominic Testoni Mayor Richard Sage (Proxy)

SAROC is an important LGA committee for non-metropolitan Councils. Membership is drawn from each of the six non-metropolitan Regional Local Government Associations with members meeting bi-monthly to discuss the key issues affecting non-metropolitan Councils.

## ASSOCIATION COMMITTEES AND WORKING PARTIES

To undertake specific projects or fulfil areas of operational responsibility, LCLGA convenes a number of committees and working parties. LCLGA acknowledges the work of all who have contributed to the following committees and working parties throughout 2015 - 2016.

COMMITTEE / WORKING PARTY	REPRESENTATIVE	COUNCIL
LCLGA Roads and Transport Working Group	Cr Jamie Jackson Mr Surya Prakash	Tatiara District Council
	Cr Ian Von Stanke	City of Mount Gambier
	Mr Steve Bourne	Naracoorte Lucindale Council
	Mr Bob Bates	Kingston District Council
	Mr Peter Halton	Wattle Range Council
	Mr Adrian Schutz	District Council of Grant
	Mr Trevor Hondow Cr Loxton (proxy)	District Council of Robe
Limestone Coast Economic Development Reference Group	Mayor Graham Excell	Tatiara District Council
	Mayor Erika Vickery	LCLGA President
	Mr Mark McShane Cr Steve Perryman	City of Mount Gambier
	Mayor Richard Sage Mr Trevor Smart (proxy)	District Council of Grant
	Dr Helen Macdonald	Naracoorte Lucindale Council
	Mayor Peter Riseley	District Council of Robe
	Mr Ben Gower Mr Steve Chapple	Wattle Range Council
	Mr Dominic Testoni	LCLGA
	Mr Andrew MacDonald	Kingston District Council



THE LCLGA BOARD

COMMITTEE / WORKING PARTY	REPRESENTATIVE	COUNCIL
LCLGA Building Fire Safety Committee	Cr Brian Collins	District Council of Grant
	Mr Rocky Callisto	Tatiara District Council
	Mr Milan Hodak	Kingston District Council
	Cr Rayner	Naracoorte Lucindale Council
	Cr Ian Von Stanke	City of Mount Gambier
	Mr Ekramul Ahasan	Wattle Range Council
South East Relief Trust (SERT)	Current trustees are LCLGA President and Vice President	
LCLGA Regional Planning Alliance Implementation Group.	Cr Jeff Pope Mr Andrew MacDonald	Kingston District Council
	Cr Ian Von Stanke Mr Daryl Sexton	City of Mount Gambier
	Mayor Peter Riseley Mr Roger Sweetman	District Council of Robe
	Mayor Richard Sage Mr Trevor Smart	District Council of Grant
	Cr Scott McLachlan Cr Ken Schulz Mr Paul McRostie	Naracoorte Lucindale Council
	Cr Gwenda Lawlor Mr Ben Gower	Wattle Range Council
	Mayor Graham Excell Mr Robert Harkness	Tatiara District Council
	Cr Robert Mock	Tatiara District Council
	Mr Andrew MacDonald	Kingston District Council
	Mayor Peter Riseley	District Council of Robe
Coorong and Limestone Coast Coastal Management Committee	Mr Peter Halton	Wattle Range Council
	Mr Trevor Smart	District Council of Grant
	Mr Bob Bates	Kingston District Council
	Mr Steve Bourne	Naracoorte Lucindale Council
	Cr Des Mutton	City of Mount Gambier
LCLGA Regional Waste Management Steering Committee	Ms Nicole Dodds	District Council of Grant
	Mr Nick Brown	District Council of Robe
	Mr Andrew Pollock	Tatiara District Council
	Mr Peter Halton	Wattle Range Council
	Mr Dominic Testoni	LCLGA
	Mrs June Saruwaka	LCLGA

THE LCLGA BOARD

COMMITTEE / WORKING PARTY	REPRESENTATIVE	COUNCIL
Limestone Coast Tourism Management Group	Mr Kingsley Green	Tatiara District Council
	Mrs Sally Klose	Naracoorte Lucindale Council
	Mr Andrew MacDonald	Kingston District Council
	Mr Roger Sweetman	District Council of Robe
	Ms Barbara Cernovskis	City of Mount Gambier
	Ms Jane Featherstonhaugh	District Council of Grant
	Ms Paula Bennet	Wattle Range Council
	Mr Dominic Testoni	LCLGA
Limestone Coast Local Government Inspectorate Group (LCLGIG)	Mrs Biddie Shearing	LCLGA
	Mr John Best Catarina Santos (Secretary) Catherine Pegler Ekramul Ahasan	Wattle Range Coucil
	Mr Milan Hodak	Kingston District Council
	Mr Paul McRostie (President) Ms Justine Aldersey	Naracoorte Lucindale Council
	Hayden Cassar Simon Wiseman Chris Tully Heather Reilly Kate Fife Jessica Porter	City of Mount Gambier
	Trudy Glynn Rod Storan (Treasurer) Paul Gibbs Nicole Dodds Leith McEvoy	District Council of Grant
	Michelle Gibbs	Robe District Council
	Mr Rocky Callisto	Tatiara District Council
	Mr Steve Bourne	Naracoorte Lucindale Council
	Mr Bob Bates	Kingston District Council
Limestone Coast Local Government Supervisory Officers Association (LCLGSOA)	Mr Daryl Morgan	City of Mount Gambier
	Mr Adrian Schultz	District Council of Grant
	Mr Trevor Hondow	Robe District Council
	Mr Surya Prakash	Tatiara District Council
	Mr Wayne Fennell	Wattle Range Council

THE LCLGA BOARD

COMMITTEE / WORKING PARTY	REPRESENTATIVE	COUNCIL
Limestone Coast Regional Trails Implementation Group	Mr Surya Prakash	Tatiara District Council
	Mrs Sally Klose	Naracoorte Lucindale Council
	Mr Andrew MacDonald	Kingston District Council
	Mr Roger Sweetman	District Council of Robe
	Mrs Barbara Cernovskis	City of Mount Gambier
	Mrs Jane Featherstonhaugh	District Council of Grant
	Mr Peter Halton	Wattle Range Council
	Mrs Michaela Bell	LCLGA

ASSOCIATION REPRESENTATION – OUTSIDE ORGANISATIONS

LCLGA has numerous representatives on working parties, boards and committees including State Government boards, cross border bodies and regional boards and committees. This representation allows LC LGA to keep in touch with communities, and have input to new and existing initiatives. During 2015-2016, LCLGA made or continued the following appointments to other organisations.

BOARD / COMMITTEE	REPRESENTATIVE	COUNCIL
South East Natural Resources Management Board	Mayor Peter Riseley (Observer)	District Council of Robe
South East Regional Bushfire Prevention Committee	Cr Adrian Schultz	Naracoorte Lucindale Council
South East Zone Emergency Management Committee	Mr David Hood (Chair)	Naracoorte Lucindale Council
	Cr Ian Von Stanke (Delegate)	City of Mount Gambier
	Mr Dominic Testoni (Deputy Delegate)	LCLGA
Limestone Coast Zone Emergency Centre Committee	Mr Dominic Testoni (Local Government Controller)	LCLGA
	Mr Leith McEvoy (Local Government Deputy Controller)	District Council of Grant
Green Triangle Freight Action Plan – Implementation Management Group	Mr Peter Halton	Wattle Range Council
	Mr Trevor Smart	District Council of Grant
	Cr Ian Von Stanke	City of Mount Gambier
Greater Green Triangle University Department of Rural Health (GGTUDRH)	Cr Frank Morello	City of Mount Gambier
Limestone Coast Community Services Roundtable	Mayor Erika Vickery	Naracoorte Lucindale Council
Regional Development Australia Limestone Coast	Mayor Erika Vickery	Naracoorte Lucindale Council
	Mayor Richard Sage	District Council of Grant
	Mayor Andrew Lee	City of Mount Gambier
Limestone Coast Industry Leaders Group	Mr Dominic Testoni	LCLGA

STRATEGIC ACTIVITIES 2015-16

1. INFRASTRUCTURE

	DESIRED REGIONAL OUTCOME		LCLGA ROLE	LCLGA ACTIONS 2015-16
1.1	Existing and future regional infrastructure is fit for purpose and has the capacity to meet the region's needs.	1.1.1	Regional Leadership	Lead the implementation of the LCLGA 2030 Regional Transport Plan, including a review in response to updated wood flow data and council requirements.
		1.1.2	Advocacy	Advocate for appropriate State and Australian Government investment in the upgrade, maintenance and operation of the South East drainage and bridge network, in partnership with the South East Natural Resources Management Board, RDALC and the South Eastern Water Conservation and Drainage Board.
		1.1.3	Council Coordination	Effectively coordinate regional submissions for the Special Local Roads Program to maximise investment in regional road infrastructure.
1.2	Councils to protect built heritage, heritage spaces and the region's cultural heritage.	1.2.1	Council Coordination	Effectively coordinate and manage a regional Heritage Advisory Service for the benefit of Constituent Councils and private owners.
1.3	Development of a regional approach to the maintenance and provision of improved and new infrastructure and utility services.	1.3.1	Advocacy	Advocate for the region for improved and sustainable services from State and Australian Governments in meeting our regional needs for: <ul style="list-style-type: none"><li>• Roads</li><li>• National Broadband Network</li><li>• Mobile phone coverage</li></ul>

- 1.1.1 LCLGA 2030 Regional Transport Plan: The Roads and Transport Working Group have discussed the updating of this document to align the strategic plan with current and forecast transport movements. Preliminary discussions have been held with HDS Australia about carrying out this review in the second quarter of the 2017 financial year.
- 1.1.2 South East drainage and bridge network: Several meetings have been held with the Manager Drainage Operations with the Department of Environment and Natural Resources about the priority listing for road and bridge upgrades. The LCLGA also drafted a regional submission for the SEWCDB Draft Management Plan 2015-16 to 2018-19. This submission emphasised the continued under-investment in the road and bridge network and highlighted the importance of this network to the continued economic viability of the region. We recognise that a strong partnership between our constituent Councils and key government agencies is required to address this critical piece of infrastructure and have made moves to invite the SEWCDB and other key agencies onto our restructured Roads and Transport Management Group.
- 1.1.3 Special Local Roads: LCLGA submitted seven prioritised applications for funding under the Special Local Roads Program (SLRP) for 2015-2016, requesting a total of \$1,332,000.

STRATEGIC ACTIVITIES 2015-16

REGIONAL PRIORITY	COUNCIL	ROAD (PRIMARY PURPOSE)	PROJECT DETAILS ROUND 1	2015-16 PROJECT COST (\$M)	SLRP GRANT (\$M)
1	Tatiara District Council	Emu Flat Road (Freight)	Continue with stage 5 of a 5 year project to upgrade the Emu Flat Road. Stage 5 - 4.7km shoulder widening to increase the seal width to 7.2m.	0.438	0.219
2	District Council of Grant	Meyers Road (Tourism)	Stage 4 involves the realignment and sealing of the road beginning at the Pudney Road intersection for a distance of 2.6kms west.	0.410	0.205
3	City of Mount Gambier	Graham Road (Freight)	Resurface the existing road pavement with deep lift asphalt to strengthen the pavement and cater for additional traffic loadings.	0.350	0.175
4	Tatiara District Council	Wolseley East Railway Crossing (Freight)	The proposal is to upgrade/re-construct the current Wolseley East Rail Crossing and Turning lanes to comply with B-Double route.	0.285	0.143
5	Naracoorte Lucindale Council	Gap Road (Community)	Complete reconstruction from the subgrade to seal. Stage 1 will commence 200m East of Danbys Road to 2.3km west of Danbys Road - reconstruction of the large intersection of Gap, Danbys and Herolds Roads.	1.720	0.430
6	Kingston District Council	Saltwell Road (Freight)	Resealing of 4.5km of Saltwell Road, being the section of road beginning 4.5km east of Southern Ports Highway and finishing 9.0km East of Southern Ports Highway (9.0km West of Princes Highway). The existing road will be resealed to a width of 6.0m.	0.240	0.060
7	Wattle Range Council	Smith Road (Freight)	Reconstruction of the existing unsealed pavement followed by a sealed wearing surface suitable for B-double vehicles.	0.352	0.100
				PROPOSED ALLOCATION	1.332

Pleasingly, all projects were approved for investment under the SLRP by the Local Government Transport Advisory Panel.



1.2.1 Heritage Advisory Service: LCLGA currently engages Habitable Places Architects to deliver the Limestone Coast Heritage Advisory Services to Constituent Councils on a fee-for-service, under an Agreement for 2013-2016.

The Heritage Adviser works closely with and under the direction of Councils' planning and development assessment staff to provide timely and considered professional advice that includes:

- > Heritage conservation advice
- > Statutory DA assessment and advice
- > Policy advice to Council
- > Local Heritage Development Plan Amendments
- > CDAP/Heritage Committee
- > State Heritage Unit

A copy of the Heritage Advisors Annual Report for 2015-2016 is available from participating councils or the LCLGA.

With regard to State Heritage Referrals that are currently being carried out by the State Heritage Branch a meeting was convened between the LCLGA, Richard Woods from Habitable Places Architects and Peter Wells from the State Heritage Branch. The issue of streamlining the State Referrals was discussed with a successful resolution being agreed to whereby Habitable Places Architects can now carry out that work on behalf of the State Heritage Branch – this agreement will come into effect on the 1st July 2016.

1.3.1 Advocate for the region for improved and sustainable services from State and Australian Governments in meeting our regional needs for; roads, national broadband network and mobile phone coverage:

Several meetings have been held with the Department of Planning, Transport and Infrastructure about the road network and the need to look at more collaborative models of delivering road maintenance and capital improvements. LCLGA are also looking to partner with the Eyre Peninsula Local Government Association on a pilot program to develop Road Construction and Maintenance Service Standards that can be adopted throughout the state.

In February, the LCLGA President and Executive Officer met with representatives from Telstra to discuss smarter regions and the roll-out of the NBN network. Work will continue to be done with investigating the regional benefits of having high speed connectivity. To that end, a submission was also drafted for the Telecommunications Universal Service Obligations Inquiry and how the NBN can possibly address regional telecommunication issues now and into the future.

LCLGA has continued to work with RDALC, the LGASA and Federal and State members of parliament to ensure our region is recognised for continued mobile black spot funding. To that end, a submission was made by Regional Development South Australia identifying a number of sites throughout South Australia – the Limestone Coast had seven sites put forward in that submission.



STRATEGIC ACTIVITIES 2015-16

2. SUSTAINABLE ECONOMY

	DESIRED REGIONAL OUTCOME		LCLGA ROLE	LCLGA ACTIONS 2015-16
2.1	A growing and diverse economy, based on the region's natural assets and innovative community, under the priorities of: Premium Food and Wine from our Clean Environment; and Growing Advanced Manufacturing.	2.1.1	Regional Leadership	Lead the Limestone Coast Economic Diversification Project. Convene the Limestone Coast Economic Diversification Group, and lead the implementation of the Limestone Coast Economic Diversification Group Work Plan.
		2.1.2	Advocacy	Strongly advocate for investment, projects, legislation/policy review or development to promote economic growth in the region.
		2.1.3	Partnership	Partner with RDALC to drive economic development projects for the Region.
2.2	A thriving and well-supported tourism industry, growing the region's status as a visitor destination.	2.2.1	Advocacy	Advocate for and support industry leadership within regional tourism, in particular the Limestone Coast Collaborative.
		2.2.2	Delivery	Deliver a Regional Tourism Industry Development Program for the Limestone Coast.
		2.2.3	Regional Leadership and Advocacy	Continue to represent the region at the Regional Tourism Chairs Forum at State level.
2.3	A sustainable population base with the skills and capability to grow regional economic development.	2.3.1	Advocacy	Assist key regional bodies and the South Australian Government with the objective to grow our population, develop our regional workforce, and to build skills and capability in our communities, through participation in the development of a Limestone Coast Attraction and Retention Strategy.

- 2.1.1 Convene the Limestone Coast Economic Diversification Group: The Group continues to be an important forum to further regional priorities. The Group consists of LCLGA members, RDALC and the South East Natural Resources Management Board (SENRMB). It continues to work with the State Government through Primary Industries and Regions SA (PIRSA) and the Department of State Development. Some of the major projects discussed include:
- Bio-economy project: the Project has emerged out of the recent Renewables SA forum.
  - Limestone Coast Collaborative: steering committee is currently considering 'brand concepts' for regional adoption.
  - Cropping cluster: focus of collaboration has been on soil moisture monitoring programme to enhance work of MacKillop Farm Management Group.
  - Dairy cluster: As per dairy industry recommendations, cluster has focused on collaborative opportunities for niche dairy processors.
  - Regional Leadership Program: currently forming a steering committee.
  - Investor and export ready: projects to investigate the regions readiness to export.
  - Innovation hub: preliminary work carried out to investigate the feasibility of developing a hub.
  - Red meat cluster: has commenced the pilot of its financial management training.
- 2.1.2 Strongly advocate for investment, projects etc: We continue to have a strong working relationship with the RDALC and cooperate on regional projects. The recent Shandong trade mission in April 2016 saw a collective effort travel to China and represent the regional and individual Council strengths.

STRATEGIC ACTIVITIES 2015-16

- 2.1.3 Partner with RDALC to drive economic development: As the lead agency in the Limestone Coast we recognise the importance of resourcing the RDA so that they can continue to represent the regions interests. Our member Councils will continue to be a strategic funding partner. The partnership is guided by a number of Key Performance Indicators related to economic diversification activities, the provision of a support service for small business and leadership to attract external funding into the region. RDA reports on progress against the KPIs at bi-monthly LCLGA Meetings.
- 2.2.1 Advocate and support industry leadership: The LCLGA Tourism Industry Development Manager (TIDM) has continued our strategic relationship with the Limestone Coast Collaborative. As the project is moving into a brand implementation phase the TIDM will continue to investigate linkages into the work the Collaborative have been carrying out and the benefits our member Councils can derive from this work.
- 2.2.2 Deliver a Regional Tourism Industry Development Program: The regional tourism program continues to be a 3-way partnership between LCLGA, South Australian Tourism Commission and RDALC. The focus has been to facilitate activities to develop business capacity, grow tourism business through more visitation and longer length of stay. This is achieved through a comprehensive work plan which aligns with the LCLGA Strategic Priority No.2 - SUSTAINABLE ECONOMY: A thriving and well supported tourism industry, growing the regions status as a visitor destination.
- 2.2.3 Regional Tourism Chairs Forum: LCLGA President Mayor Erika Vickery has continued to represent the region at this State Level. Mayor Vickery has been representing the regions views to the State body and has sought direction from the LCLGA TIDM on many occasions to ensure our work plans remain relevant and in sync with other regional areas.
- 2.3.1 Assist key regional bodies and the South Australian Government with the objective to grow our population: The Limestone Coast Attraction and Retention Strategy is still being considered. Funding for the project has been set aside in reserves and discussions on the best way to approach the Strategy is being discussed with RDALC and Department of State Development.

3. ENVIRONMENTAL SUSTAINABILITY

	DESIRED OUTCOME		LCLGA ROLE	LCLGA ACTIONS 2015-16
3.1	Local Government is a key partner in the sustainable management of the environment and natural resources in the region.	3.1.1	Advocacy and Partnership	Through implementation of the Local Government Resource Industry Protocol 2015, lead appropriate regional action to ensure that resource development projects, including mining and unconventional gas, are environmentally sustainable, have approval of impacted landholders, provide for community consultation, and are governed by legislation and regulation appropriate to the Limestone Coast.
		3.1.2	Partnership	In partnership with Natural Resources South East and RDALC, participate in the Climate Change Vulnerability Assessment and Planning Project.
3.2	A regional approach to landfill minimisation and innovative waste management.	3.2.1	Council Coordination	Coordinate shared resources for the Regional Waste Management Coordinator to deliver a regional approach to waste management.
		3.2.2	Delivery	In partnership with Constituent Councils, implement the South East Regional Waste Management Strategy to facilitate a regional approach to waste management.
3.3	Well-managed and protected terrestrial, wetland, coastal and marine environments, with active partnership from all responsible organisations.	3.3.1	Partnership	Partner with Natural Resources South East to deliver two Australian Government funded coastal projects: Implementing the Limestone Coast and Coorong Coastal Action Plan; and Limestone Coastwatchers.

# STRATEGIC ACTIVITIES 2015-16

- 3.1.1 Local Government Resource Industry Protocol 2015: LCLGA continues to represent the region with regard to unconventional gas exploration and mining practices that are environmentally sustainable. Each member Council continues to communicate with their respective constituents and we remain open to having a mature debate about the perceived benefits of this industry whilst weighing up the impacts that may be caused to our fragile environment. The Limestone Coast is a unique part of Australia with vast groundwater reserves that should not be compromised if the best scientific evidence suggests there is a risk of environmental degradation or the chance of contamination.
- 3.1.2 Climate Change Vulnerability Assessment and Planning Project: The Limestone Coast Regional Adaptation Plan project is an initiative of RDALC, LCLGA and the SENRMB. The project was to produce a Climate Change Adaptation Plan for the whole Region with input from all levels of government, business and the community.

On the 17th December 2015, Nicole Halsey from URPS released the draft Regional Adaptation Plan for distribution and review. Within that report there was an Integrated Vulnerability Assessment (IVA). The IVA is a tool that helps to identify areas of vulnerability to the impacts of climate change. It is an evolution in purely risk based approaches to climate change adaptation because it considers both the potential impact of climate change (exposure and sensitivity) and adaptive capacity.

To progress the plan a Transitioning from Planning to Action workshop was held on the 4th April 2016 with approximately 50 people in attendance. At this forum areas of vulnerability that were identified in the assessment were presented along with a series of actions and adaptation pathways to help us deal with changes in climate expected over the next few decades.

These adaptation actions and pathways have been drafted into a Regional Climate Change Adaptation Plan, which was released in May 2016.

LCLGA is looking to establish a Climate Change Committee and utilise the actions identified in the Adaptation Plan as the basis for the Terms of Reference.

- 3.2.1 Regional Waste Management Coordinator: This is a fully funded position from the member Councils. The primary purpose of the position is to develop a regional approach to landfill minimization and innovative waste management. The management committee is made up of representatives of each of the member councils and meet bi-monthly to set priorities and monitor the work program.
- 3.2.2 Implement the South East Regional Waste Management Strategy: Initiatives for the past twelve months include; Public awareness campaigns through Bin Tagging, submission of Parliamentary Inquiry into the South Australian Waste Management Industry, liaised with Green Industries and Garage Sale Trail that saw 10 tonnes of waste material diverted from landfill.
- 3.3.1 Implement the Limestone Coast and Coorong Coastal Action Plan and Limestone Coastwatchers: LCLGA is actively involved in a number of coastal management initiatives in the Limestone Coast.

The Limestone Coast and Coorong Coastal Management Group is a sub-committee of LCLGA formed in 2003 to implement the Limestone Coast and Coorong Coastal Action Plan. The Group comprises Local Government, State Government and community representatives, and focuses on all aspects of coastal management across the region, including biodiversity protection and enhancement, pest control, coastal access and tourism.

LCLGA is the proponent for two significant regional coastal management projects funded by the Australian Government:

1. Implementing the Limestone Coast and Coorong Coastal Action Plan 2012 – 2017. \$2,300,000, funded by the Australian Government Clean Energy Future Biodiversity Fund.
2. Limestone Coastwatchers 2013 to 2018. \$980,000, funded by the Caring for our Country program.

LCLGA sub-contracts the delivery of the projects to the Department of Environment, Water and Natural Resources in the region. Combined, the projects enable DEWNR to engage a number of staff to deliver key initiatives. A Project Management Committee has oversight of the projects, which includes the LCLGA Executive Officer & Project Manager, Mayor Peter Riseley of District Council of Robe and DEWNR staff.



## LIMESTONE COASTWATCHERS

- > Deliver an annual holiday program to 5 coastal communities from Kingston SE through to the SA/Victorian border. This includes four coastal councils. Held in the first two weeks of January the program attracted 1227 participants in 2016, and is increasing in popularity each year. Promoted by local councils through their Visitor Information centres and sought out by holiday accommodation providers the program introduces coastal conservation to a broader audience with the aim of fostering a greater sense of ownership and appreciation of the coast.
- > Delivering components of the Coastal Connections program to schools throughout the year.
- > Establishing a marine debris removal and education program with a target of 250km of marine debris removal along the Limestone Coast.
- > Providing support to Coastal Community Groups including funding, assistance with projects (eg. Supporting Friends of Shorebirds SE with monitoring efforts, technical advice to groups undertaking revegetation work or weed control, supported Friends of Shorebirds SE in a major exhibition "The Flyway Exchange" which was held at the Riddoch Art Gallery in 2015 and was highly successful).
- > Working with councils to provide improved signage along the coast including directional signage to better inform 4WD users and trail bike users and minimise the occurrence of illegal off-roading and its negative effects on sensitive coastal environments.
- > Monitoring the health of populations of threatened orchids, intertidal areas and vegetation communities across the Limestone Coast.

## IMPLEMENTING THE LOWER LIMESTONE COAST AND COORONG ACTION PLAN

- > An ongoing fox control program which has expanded from 25,000ha of ground-based baiting conducted 3 times annually to 60,000ha of combined ground-based and aerial treatment. The program has expanded to include the Coorong and it is anticipated that monitoring of this area will indicate improvements in nesting success over coming years.
- > Targeted weed control conducted over approximately 1774ha, well in excess of the 1,100ha target for the life of the project. This includes community engagement around coastal weeds and garden escapees. The project also contributed to a new program of aerial treatment of boxthorn using the granular herbicide, Graslan. This included the Coorong and new areas of coastal crown land, massively increasing the area of boxthorn treated.
- > Prescribed burning of coastal grasslands to control invasive shrubs. To date prescribed burns have been conducted over 90 ha of coastal grasslands. This maintains native herbaceous grasslands with a diversity of species in these coastal areas.
- > Provides employment opportunities for Indigenous people through a labour hire agreement with Burrandies Aboriginal Corporation. Crews have been employed to assist with erosion control, weed control, plant propagation and revegetation works.
- > Established a network of plant propagators locally including Millicent High School which produces at least 20,000 seedlings annually. Robe Community Nursery, Burrandies Aboriginal Corporation in Mt Gambier, Orana/Melaleuca Nursery in Meningie and other smaller nurseries all contribute to meeting plant requirements for the project. In 2016 some 50,000 seedlings will be planted across the Limestone Coast.
- > Supporting a network of volunteers through provision of training, support and advice.
- > Fencing of native vegetation to protect it from the damaging effects of stock grazing or illegal vehicle access.



STRATEGIC ACTIVITIES 2015-16

4. COMMUNITY AND SOCIAL WELLBEING

	DESIRED OUTCOME		LCLGA ROLE	LCLGA ACTIONS 2015-16
4.1	Regional communities have access to appropriate health and education services and facilities.	4.1.1	Advocacy	Advocate for expanded mental health and drug treatment services and support in the Limestone Coast. Encourage and support the initiatives of Constituent Councils to be expanded regionally, particularly regarding suicide prevention and other priority issues with significant impacts on regional areas.
4.2	Regional communities have access to programs and facilities promoting a healthy lifestyle.	4.2.1	Partnership and Delivery	Partner with Constituent Councils to deliver the Regional Public Health and Well-being Plan. Partner with the Office of Recreation and Sport to deliver the STARCLUB Program for the Limestone Coast. Partner with Constituent Councils to deliver the Limestone Coast Regional Trails Master Plan (Stage 2).
4.3	Local Government is a key regional partner in emergency management, road safety and other community safety programs.	4.3.1	Council Coordination	Assist to coordinate Constituent Councils' role in Zone Emergency Management to ensure appropriate role for Local Government in emergency response and recovery. This includes membership of the Zone Emergency Management Committee and the Zone Emergency Centre.
		4.3.2	Partnership and Delivery	Partner with the Motor Accident Commission (MAC), and work with relevant State agencies and community road safety groups to implement the South East Road Safety Strategy, including the engagement of a Regional Community Road Safety Officer to coordinate regional efforts to reduce road crashes and trauma.

4.1.1 Advocate for expanded mental health and drug treatment: At its meeting held in August 2015 LCLGA considered a Notice of Motion from the City of Mount Gambier raising the closure of a Drug and Alcohol Rehabilitation Centre in the Limestone Coast, Karabran New Life Centre.

LCLGA contributed \$2,000.00 towards a working party established by Pangula Mannamurna Inc. The working party endeavoured to develop a best practice model for drug and alcohol crisis de-tox and rehabilitation programme appropriate to the needs of the Limestone Coast community.

The Working Party have recognised that problems associated with drug use is extensive throughout the region. To facilitate this process a consultant was to research and coordinate the project, bring a model to a Limestone Coast Community Services Round Table, and prepare a presentation to key stakeholders. An outcome of the project is to obtain a fully researched and costed solution to drug and alcohol crisis and rehabilitation service appropriate for the community, complete with a strategy for implementation and ongoing management.

STRATEGIC ACTIVITIES 2015-16

4.2.1 Regional Public Health and Wellbeing Plan: The Limestone Coast Region of Wellbeing collaboration has been 18 months in the making led by the South Australian Health and Medical Research Institute (SAHMRI) Wellbeing & Resilience Centre and the City of Mount Gambier involving approximately 60 agencies with a potential reach of over 1,000 people within the first 18 months of the Project.

Wellbeing and resilience has been identified as a vital link to improving a significant number of priority areas in Local Government Regional Health Plans and is also recognised at a regional level as a focus area by the agencies represented at the Limestone Coast Community Services Roundtable. Further to a public health context, improving the wellbeing and resilience of our community is also considered an integral key to providing a sustainable solution for diversifying our transitioning economy.

The Region has experienced the impact of a transitioning manufacturing sector, as well as challenging conditions for the agricultural economy, with drought conditions declared in the Upper Limestone Coast for two consecutive years. The region is experiencing rising unemployment, with pockets of high socio-economic disadvantage in some parts of the region.

It is recognised that the wellbeing and resilience of the Limestone Coast community underpins all aspects of regional life. With leadership from the South Australian Health and Medical Research Institute (SAHMRI) Wellbeing & Resilience Centre, this project will embed wellbeing and resilience skills across a wide section of the community.

Barbara Cernoviskis, Ann Aldersey and LCLGA Executive Officer have been working with SAHMRI to define the project management structure, and the project scope. It was determined that the project management will sit with SAHMRI Wellbeing and Resilience Centre, with a Regional Leadership Group providing the local direction and input. LCLGA will provide coordination and leadership of this regional group.

A detailed proposal has been submitted to the Premier's office by SAHMRI.

4.3.1 Zone Emergency Management: LCLGA and all Constituent Councils are members of the Zone Emergency Management Committee with responsibility for regional emergency preparedness and response planning and implementation.

The LCLGA Executive Officer is the Local Government Controller on the Zone Emergency Centre. The Centre is activated in the case of a regional emergency; the role of the Local Government Controller is to provide a single point of contact for Local Government across the region for the Control Agency to enable the efficient transmission of information and coordination of resources.

Issues that have been discussed by the committee this year have included; bushfire management plans, Disaster Waste Management Scoping Study, Animals in Emergencies and State Emergency Management Committee Strategic and Business Plan 2015-16. The Executive Officer also attends the Southern Border Fire Coordination Association meetings with representation from our neighbouring shires in Victoria.

4.3.2 Partner with Motor Accident Commission: The Limestone Coast Local Government Regional Road Safety Partnership is unique in South Australia. LCLGA and Regional Emergency Services including SA Police Superintendent Trevor Twilley advocated and fought hard for the establishment of a 3-year pilot project that show cased the potential of this delivery model to be adopted in other regional and rural centres in South Australia.

In April 2014 the three-year partnership project fully sponsored by the South Australian MAC began and in the process achieved one of the Association's identified medium to long term goals by appointing a dedicated road safety officer. An initiative in alignment with one of the of the Association's key pillars and that of its member Councils, "Community Health and Wellbeing". It also recognises that residents of the Limestone Coast, by necessity spend substantial periods travelling on our rural roads and highways for business, social and personal reasons and are exposed to risks that others in cities and peri-urban areas rarely face or appreciate.

Our member Councils have also witnessed and reported on an increased level of community road safety responsibility through engagement in their areas. It has revived the majority of volunteer road safety groups that were seriously considering folding as has been the pattern in other areas of South Australia. Those same SE groups have reported that their new lease of life is due in no small part to the support and commitment provided by the LCLGA. This view is shared by member councils and significantly, senior management of MAC who together are committed to reducing the unacceptable and unnecessary level of road trauma that severely impacts communities.



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STRATEGIC ACTIVITIES 2015-16

	Desired Outcome		LCLGA Role	LCLGA Actions 2015-16
5.4	LCLGA maintains its reputation with State and Australian Governments as a leading Local Government body and effective advocate for the Limestone Coast.	5.4.1	Advocacy	Lead effective and targeted advocacy campaigns on priority regional issues, in partnership with Constituent Councils, the LGA and regional organisations as appropriate. Continue to be active members of SAROC and the LGA Board to support LCLGA's advocacy on regional issues and issues affecting Local Government. Lead the region's response and input to the State and Australian Governments on key issues and opportunities, acting as a single point of contact for regional visits and requests.
5.5	Effective communications with Constituent Councils, partner organisations and the community.	5.5.1	Delivery	Renew the LCLGA website to a modern platform to provide an up-to-date communication tool. Continue LCLGA representation on key outside organisations.
5.6	LCLGA financial processes are transparent and efficient, ensuring a sustainable financial position.	5.6.1	Delivery	Implement an annual program of budget development, consultation, adoption and review. Ensure that the LCLGA Board and Constituent Councils are provided with bimonthly financial and performance reports, and an Annual Report. Explore approaches to attract funding for LCLGA to deliver or partner on priority regional projects, in particular the Regional Planning Alliance and Regional Trails Implementation projects.

STRATEGIC ACTIVITIES 2015-16

- 5.1.1 Lead Regional Advocacy: As the peak Local Government body in the region, LCLGA continues to work closely with our local Members of Parliament, Federal Member for Barker Mr Tony Pasin, Member for Mount Gambier Mr Troy Bell, and Member for Mackillop Mr Mitch Williams, and commends the work they do on behalf of our region. Additional to maintaining these close working relationships we also maintain close contact with both the State and Federal Government and regularly meets with Ministers and senior agency staff on issues relevant to the Region. During 2015 - 2016, LCLGA maintained its close partnership with the Hon Geoff Brock MP, Minister for Local Government and Minister for Regional Development.
- 5.2.1 Regional Planning Alliance: Work is continuing with the project to investigate Regional Planning. Delays with the project have occurred principally due to the Planning, Development and Infrastructure Bill 2015 not being passed by parliament until May 2016. It is envisaged that the project will recommence in the 1st quarter of FY 2017 once the Bill has been fully assessed. Discussions with legal and the LGASA will continue prior to moving forward with the project.
- 5.3.1 Finalise the review of the LCLGA Charter: The amended Charter inclusive of the name change to the Limestone Coast Local Government Association was published within the Government Gazette in September 2015. Due to the significant cost associated with the publication of the full Charter when amendments are made, the LCLGA and other regional LGA's shall continue to lobby for changes to the Act so that a subsidiary can put a notice of the amendment in the Gazette and refer to a weblink for a full copy of the Charter.
- 5.4.1 Targeted Advocacy Campaigns on regional priorities and representation at SAROC: President of the LCLGA Mayor Erika Vickery and the Executive Officer Dominic Testoni continue to attend SAROC meetings and have input into the many regional issues that are elevated to the LGASA Board for consideration.
- 5.5.1 Renew Website and develop effective communications strategies: This project will continue into the next financial year in an effort to develop a communication strategy and platform that best targets and represents the important regional work that we undertake. Developing a modern platform for communication is seen to be essential to continually inform, not only our regional and state partners, but to broadcast our regional strengths to an international audience. The Limestone Coast region is a power house of the South Australian economy and our goal is to ensure we have the best resources available to communicate that message.
- 5.6.1 Financial Reporting and budget development: Our efforts over the past six months have seen a new reporting standard adopted by the Board with increased transparency and greater clarity with regards to our divisional and project reporting. After consultation with member Councils it was clear that this volume of work was a priority and was completed in December 2015.  
  
We continue to hold our bi-monthly Board meetings across the Limestone Coast with the full suite of financial reports and project reports being tabled for consideration. Throughout the year many motions are also tabled for the Board's consideration and we thank those member Councils for utilising the strength of the regional body to prosecute their case to the State and Federal levels.



# PROJECTS - ANNUAL REPORTS 2015-16

## REGIONAL TOURISM

The regional tourism program continues to be a 3-way partnership between LCLGA, South Australian Tourism Commission and RDALC. The focus has been to facilitate activities to develop business capacity, grow tourism business through more visitation and increase length of stay. This is achieved through a comprehensive work plan which aligns with the LCLGA Strategic Priority No.2 - SUSTAINABLE ECONOMY: A thriving and well supported tourism industry, growing the regions status as a visitor destination.

The plan is underpinned by relationship management with a broad cross-section of stakeholders including 24 tourism/business groups in the region.

A LCLGA Tourism Management Group was established to provide strategic guidance for the program while identifying opportunities to align resources – especially across the significant local government investment in tourism activities. This group will be complimented by the establishment of a Tourism Leadership Group.

## HIGHLIGHTS CONSUMER FACING ACTIVITY

As a predominately self-drive region, the Limestone Coast was represented at key consumer events including the Sydney, Brisbane, Adelaide and Melbourne Caravan and Camping Shows, plus The Great Outdoor Expo in Mount Gambier. The main activity at these shows was to influence itinerary planning with travellers with very high propensity to travel.

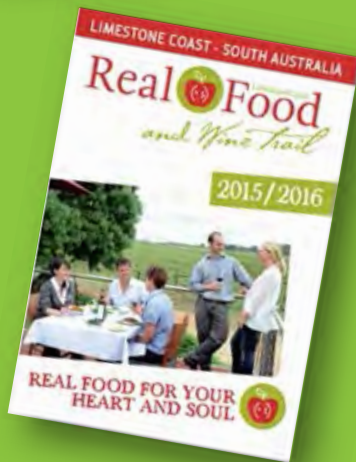
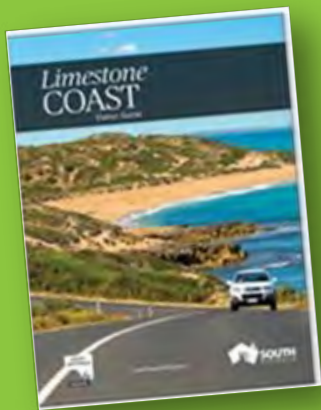
From 1 - 8th May, Tasting Australia participation involved 10 food & wine operators in either Town Square Adelaide or in-region at an event called ‘from little things, big things grow’.

The TIDM assisted in the production of the Regional Visitor Guide which sees 100,000 copies distributed worldwide as well as an electronic copy housed on the southaustrlia.com website. 10,000 copies of the new edition of the Regional Food & Wine Trail was also produced and distributed.

## TRAVEL TRADE ACTIVITY

An important piece of work is the education and maintenance of strong working relationships with of our overseas partners who help sell holidays to our region. This year saw an intense schedule of activity to reinforce the driving holiday from Melbourne to Adelaide through the Limestone Coast. The TIDM attended the following trade events and met with over 300 key influencers or decision makers in the international trade sector via one-on-one appointments schedules.

- > SA Uncorked, Inbound Tourism Operators based in Sydney
- > SA Tourism Exchange, meeting with Wholesalers and Inbound Tourism Operators
- > Meeting Place, Sydney based wholesalers and inbound tourism operators
- > Australia Marketplace in Los Angeles
- > European Product Workshop in London
- > Australian Tourism Exchange on the Gold Coast



## INDUSTRY WORKSHOPS

A series of business capacity building workshops were facilitated or delivered in the region based on the following themes: Marketing, Social Media and Branding. Where possible this was co-delivered with the peak cross-industry group The Limestone Coast Collaborative.

# PROJECTS - ANNUAL REPORTS 2015-16

## WASTE MANAGEMENT

Waste Management remains a critical regional issue for the seven Constituent Councils. Through the Regional Waste Management Project, LCLGA together with the seven Constituent Councils examine ways to create efficiencies in regional waste management, in particular to coordinate regional waste management initiatives. The project is administered by the Regional Waste Management Coordinator, June Saruwaka, who joined LCLGA on the 13th of October 2015.

## WASTE STATISTICS FOR 2015-16

	LIMESTONE COAST REGION	CITY OF MOUNT GAMBIER	DISTRICT COUNCIL OF GRANT	DISTRICT COUNCIL OF ROBE	KINGSTON DISTRICT COUNCIL	NARACORTE LUCINDALE COUNCIL	TATIARA DISTRICT COUNCIL	WATTLE RANGE COUNCIL
Kerbside Waste to Landfill	13,699	6,061	887	835	702	1,769	1,428	2,017
Kerbside Greenwaste (DfL)	4,330	2,591	N/A	N/A	N/A	580	N/A	1,159
Kerbside Recyclables (DfL)	4,407	2,123	357	135	195	534	304	759
Total Kerbside (DfL)	8,737	4,714	357	135	195	1,114	304	1,918
Sub Total Kerbside Collected	22,437	10,775	1,245	970	897	2,883	1,732	3,935
WTS (WtL)	2,847	797	277	109	13	627	333	691
WTS (Waste DfL)	3,419	1,040	1,072	64	154	95	207	787
Sub Total WTS Collected	6,267	1,837	1,350	173	167	722	540	1,478
Total Waste to Landfill	16,547	6,858	1,165	944	715	2,396	1,761	2,708
Total Waste Diverted from Landfill	12,156	5,754	1,429	199	349	1,209	511	2,705
Grand Total all Waste Streams	28,703	12,612	2,594	1,143	1,064	3,605	2,272	5,413

**N.B:** WTS – Waste Transfer Station; DfL – Diverted from Landfill; WtL – Waste to Landfill.

The above table only includes waste streams that are weighed. There are a large range of waste products diverted from landfill not included which, are managed per item. These items include mattresses, lounges, batteries, fluoro lights and globes, waste oil, paint, tyres, x-rays, mobile phones and a wide range of salvage items.

Based on the 2015/2016 figures, on average every one of the 64,105 people (ABS Census 2011) in the Limestone Coast Region generates around 448 kilograms (kg) of household waste a year. The waste includes all waste collected at the kerbside and at waste transfer stations.

# PROJECTS - ANNUAL REPORTS 2015-16

## ACHIEVEMENTS

### REUSE - GARAGE SALE TRAILS

3 Councils from the Limestone Coast Region participated in the Garage Sale Trails. Approximately 6,700 items were listed for sale or reuse and items worth over \$12,600 were sold in the region. Over 10 tonnes of material was diverted from landfill.

## COMMUNITY INFORMATION AND EDUCATION

- > Community awareness and education continued throughout the region through waste awareness sessions, bin tagging, tours to the recycling centres and distribution of waste calendars.
- > LCLGA commenced engagement with local businesses in a bid to reduce recyclables that are being sent to landfill. This was done following an audit undertaken at Caroline Landfill by the City of Mount Gambier in April 2015.

## INFORMATION EXCHANGE

- > Successfully hosted a Waste/Energy Forum on the 31st of March 2016 in conjunction with RDALC, Green Industries SA and AusIndustry. The forum was attended by a total of 47 participants. It created a platform where thought leaders, businesses and industry groups could share knowledge and information on the emerging bioeconomy.
- > Promoted information exchange between Councils.
- > Submitted a paper to the Parliamentary Inquiry into the South Australian Waste Management Industry, on behalf of the Constituent Councils.

## CHALLENGES

### SCRAP METAL PRICES

Councils in the Limestone Coast region have not been spared from unstable global scrap metal prices. In 2010, scrap metal recyclers used to pay slightly over \$200 per tonne and this dropped to \$110 per tonne in November 2014, and further decreased to \$95 per tonne in July 2015. In December 2015, Councils only managed to break even as scrap metal was collected at no cost to Councils. In May 2016 there was a slight increase in scrap metal collection to \$40 per tonne, but this has since dropped to \$27.

### TRANSITION FROM ZERO WASTE SA TO GREEN INDUSTRIES SA

The change from ZERO Waste SA to Green Industries SA, resulted in reduction in support for public awareness campaigns, school education programs and waste infrastructure upgrades and improvement, which used to be supported financially by ZERO Waste SA.

# PROJECTS - ANNUAL REPORTS 2015-16

## SPORT AND RECREATION

Local Government recognises the importance of sporting and recreation clubs to regional communities, and is pleased to partner with the Office for Recreation and Sport to deliver the STARCLUB Program in the Limestone Coast.

The STARCLUB Program promotes involvement in recreation and sport by supporting all sporting and recreation clubs in the Limestone Coast in the areas of leadership, financial sustainability, compliance, planning and volunteer management. LCLGA hosts the STARCLUB Field Officer, who serves as an on-ground resource and a conduit between clubs, councils, associations and the Office of Recreation and Sport.

The long term goals of this program are:

- > to ensure clubs in the region are compliant with State and Federal Legislation;
- > clubs are financially stable through prudent self-management and have access to appropriate funding;
- > maintain and build on membership, players and volunteers within the club.

The STARCLUB Field Officer provides support to clubs and associations in a number of areas:

## FUNDING AND FINANCIAL STABILITY

Awareness of grant availability and application support, increased eligibility through Starclub membership, and education and training regarding financial stability.

## VOLUNTEER MANAGEMENT

Sourcing and retaining volunteer support, running nationally-accredited training and education locally, information on education and training courses, providing templates for job descriptions for volunteers, Volunteer Management Policy assistance, ideas to involve, recognise and reward volunteers, and providing information on Succession Plans and complaints / conflict procedure.

## COMPLIANCE

Occupational Work, Health and Safety for club staff and volunteers, Child Protection, constitutions - update, review or start from scratch, incorporation, affiliation with State or national bodies, compliance with the Discrimination Act, risk management and information on licensing requirements for clubs selling alcohol.

## PLANNING

Long term maintenance of facilities, Strategic Planning, job descriptions, Codes of Conduct, Good Sports Program and Play by the Rules program.



The STARCLUB Field Officer is guided by the Regional Sport and Recreation Advisory Group, established with membership from all Constituent Councils.

This Group provides direction and feedback for the STARCLUB Field Officer as well as determining issues for clubs and associations that can be dealt with on a regional level.

The STARCLUB Field Officer program delivered the following outcomes in 2015-16:

- > 29 Limestone Coast clubs became fully registered with the STARCLUB program. This is over half the states fully registered STARCLUBS
- > Grant Assistance through a Grant workshop was run in partnership with the Office of Recreation and Sport (ORS). Over 50 clubs were provided with grant application advice by a member of the ORS grant funding team.
- > STARCLUB Field Officer has had contact with over 150 clubs to provide support.
- > Child Safe Officer Training Courses were held in Kingston, Mount Gambier and Bordertown
- > The first round of the LCLGA Sporting Grants was opened in May. 10 fully registered STARCLUBS in the Limestone Coast were successful in obtaining \$1,000 for use towards events, equipment and minor facility upgrades.
- > The Tatiara Soccer Association (TSA) begun in April with a senior competition and a Junior Mini Roos competition. The Football Federation of South Australia were so pleased with the work of the TSA that 6 children from the Tatiara region were invited to play at halftime of the Socceroos World Cup Qualifying match at Adelaide Oval on the 24th March 2016

The STARCLUB Field Officer provides information and resources in the region via Twitter, Facebook, the SportSE web site and e-news, and regional radio and print media.



# PROJECTS - ANNUAL REPORTS 2015-16

## REGIONAL ROAD SAFETY

The LCLGA continued the partnership with the Motor Accident Commission (MAC) with the delivery of the regional road safety pilot project, a demonstration project unique in regional and rural South Australia. This successful collaboration resulted from the Association's realisation that road safety is a community health and well-being issue impacting on individuals, families, communities and the regional economy and the answer to the issue often lies within the affected community.

The Association's desire to appoint a dedicated road safety officer to work within the Limestone Coast community came to fruition in April 2014.

The project is now entering its third and final year. We are proud to report that for the year ending 30th June 2016, the Limestone Coast Community Road Safety Officer has continued his strong engagement with the region's Community Road Safety Groups, Emergency Services network, State and Local Government, MAC and the region's media.

Key outcomes for the Road Safety Program in 2015/16 include:

- › Coordination of visits to Councils and Community Road Safety Groups from Mr. Roger Cook AM, Chair of the South Australian Motor Accident Commission and Mr. Michael Cornish, APM, General Manager, MAC Road Safety and Strategic Communication.
- › Assisting Ministerial staff with visits to regional community groups by the Hon. Peter Malinauskas, Minister for Road Safety during Road Safety Week in May 2016 and meeting with the former Minister, the Hon. Tony Piccolo in July 2015.
- › Assisting the Association, the LGA (SA) and Councils on policy matters, e.g. roadside memorials, review of rural speed limits and legislative changes.
- › Projects aimed at making our roads and road users safer addressing "The Fatal Five" road safety issues were conducted throughout the year.
- › Continuation of the Driver Distraction "Don't Touch It" regional radio campaign aimed at younger drivers and the illegal and unsafe use of mobile phones while driving. The initial investment in on-air advertising generated in excess of tenfold in value.
- › The educative "What to Do When Confronted by a Roo" road safety message was played on WIN TV in regional South Australia in March reaching a combined population of 120,000 people. An initiative recognising that one of the key contributors to road trauma in the Limestone Coast is "Run off road, hit fixed object". Our modest investment leveraging industry contributions created a \$25,000 campaign.
- › The issue of fatigue management led to the introduction of a novel approach to encouraging motorists to take time out of their journey, take a break and enjoy the benefits of what the Limestone Coast has to offer. Using a simple pastry bag, a local packaging company was approached to print tips on how to fight driver fatigue and places of interest to stop and enjoy the Limestone Coast. Local businesses came on board and bags in their thousands will be dispersed through numerous bakeries, cafes and canteens in the region.
- › Supporting MACs "Be A Game Changer" Road safety campaign across the 3 football and netball leagues in the Limestone Coast.
- › Expanding and continuing the "No Winners Here" road safety message beyond the Limestone Coast region. In 2015/2016 this message was displayed on 8 South Australian Community Football League pages on the popular Country Footy SA website. The message updated weekly highlighting the disproportionate level of road crashes on country roads and the resulting community trauma is now distributed to all South Australian road safety groups (Metro and Country).
- › Programs addressing the needs of our emerging, younger and older drivers were also offered throughout the year. These included the Department of Planning, Transport and Infrastructure (DPTI) and the Council of the Ageing (COTA) "Moving Right Along" program for senior drivers to the confronting Road Awareness Program (RAP) delivered by the SA Metropolitan Fire Services (SAMFS) to schools in the region.
- › Participation in the Rotary Young Driver Awareness (RYDA) program in September brought together 96 students from 9 secondary schools from across the Limestone Coast who benefited from professional sessions covering safe driving, knowing your car, your personality profile and the profound and enduring impact of poor decision making.
- › Schools were also involved in discussions on the importance of road safety. Together with the Mount Gambier and District Road Safety Group, a road safety calendar was launched using art work promoting road safety messages from Allendale East Area School students. This project will continue in 2017 and will involve 2 other primary schools.
- › Youth outreach also included sessions delivered to the Limestone Coast Youth Services network on the extent of and the impact of road trauma on our region's youth. Presentations on the impact of road trauma to Year 12 students at Grant High School were programmed to time with their English and Drama studies into the State Theatre Company's production of "Gorgon", a new work with young crash survivors at its core.



- › Coordinated the roll out of Bike SA's "Be Safe, Be Seen" road safety cycling sessions in Limestone Coast work places. Their first visit to regional South Australia was an outstanding success with 203 people participating at 13 regional locations.
- › Coordinated the delivery of cycling safety messages with the assistance of Cycling Victoria, the Charter Mason Giant and Avanti racing teams who were competing in the 2015 Tour of the Great South Coast. 500 students from 6 schools were fortunate to receive the cycling safety advice from young professional riders. Schools have been wait listed for 2016.
- › Rotary also provided an opportunity for the Community Road Safety Officer to address a combined meeting of South Australian and Victorian Rotary clubs on road safety issues.
- › Regional partnerships were formed to promote road safety messages including the Annual Limestone Coast Lights and Car Safety checked delivered by Rotary in Bordertown, Naracoorte, Millicent and Mount Gambier. The annual check held on the change over from daylight saving revealed that of the 382 vehicles presented, 60% required corrective action.
- › Social media was embraced in 2016 with the creation of the Limestone Coast Local Government Association Facebook page. This site is now used to promote regular road safety messages.
- › Opportunities were taken to promote important regional road safety messages in popular tourism and leisure magazines. The "Stay Another Day" tourism magazine (Distribution 20,000 copies) creatively highlighted the challenges posed by country driving.
- › Similarly, the regional "Parent Talk" magazine provided an opportunity in 2016 to inform parents and care givers about the importance of correctly fitting child restraints.
- › Regional media was an important partner in spreading road safety messages. We are grateful to the support of our friends in the print and electronic media and in particular, ABC SE Local Radio, who provided regular opportunities to raise road safety issues and messages, for example "Driver Reviver Stations", holiday road safety over Christmas, New Year and Easter, "Lights On", Road Safety Week, etc.
- › Ongoing support was provided to our network of Community Road Safety Groups by attendance at meetings and practical support. For example, the Regional Community Road Safety Officer prepared a successful funding submission on behalf of the Tatiara that resulted in the RAA providing funds towards a Variable Message Board trailer equipped with a speed detection and advisory unit. Other examples include assisting with the breath testing of patrons at the Fork and Cork Food and Wine Festival in Mount Gambier.
- › In June 2016 representatives from the region's Community Road Safety Groups came together with Local Government, Emergency Services, DPTI to participate in a Limestone Coast Road Safety Forum in Coonawarra. Mr. Charles Mountain, Senior Manager Road Safety with the RAA was the keynote speaker at the weekend forum and left the SE impressed with the enthusiasm displayed by the delegates in attendance and their willingness to work together in the interests of road safety.



# PROJECTS - ANNUAL REPORTS 2015-16

## ACKNOWLEDGEMENTS

LCLGA acknowledges the Constituent Council Mayors, Elected Members, Chief Executive Officers and staff for their support of the regional role of the Association.

During 2015 - 2016, the LCLGA Board engaged a small team to implement a diverse and comprehensive regional work plan: Ann Aldersey (Executive Officer to August 2015), Michaela Bell (Project Manager), Tony Elletson (LCLGA Star Club Field Officer), Rob Forgan (Community Road Safety Officer), Biddie Shearing (LCLGA Tourism Industry Development Manager) and Daniel Willsmore (Regional Waste Management Coordinator to July 2015). The Team welcomed Dominic Testoni (Executive Officer in November 2015) June Saruwaka (LCLGA Regional Waste Management Coordinator in February 2016), Alice Macleod (LCLGA Administration Officer in February 2016), and Jackie Hao (LCLGA Economic Development Officer in March 2016).

LCLGA is supported by staff of RDALC, including Jan Shanahan (Finance Officer) and Alan Richardson provides media support to communicate the results of each LCLGA meeting.

The Local Government Association SA has continued to provide strong support to LCLGA and its members throughout the year. LCLGA acknowledges the contributions of SAROC members, Chief Executive Officer Matt Pinnegar and the many LGA staff that have supported LCLGA throughout the year.

The Local Government Research and Development Scheme funding has enabled LCLGA to undertake a range of additional projects throughout the year, both through additional Research and Development Fund projects and via the Regional Capacity Building Grants.

LCLGA enjoys a close working relationship with RDALC Board members and staff.

**Dominic Testoni**  
**Executive Officer**

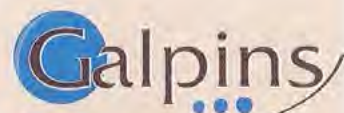
# LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION

## FINANCIAL REPORTS

30 JUNE 2016







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& Business Consultants

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## INDEPENDENT AUDITOR'S REPORT

To the members of Limestone Coast Local Government Association,

### Report on the Financial Report

We have audited the accompanying financial report, being a special purpose financial report, of the Limestone Coast Local Government Association (the association), which comprises the balance sheet as at 30 June 2016, profit and loss statement for the year then ended, notes comprising a summary of significant accounting policies and the certification by the members of the committee on the annual statements presenting fairly the financial position and performance of the association.

### Committee's Responsibility for the Financial Report

The committee of the association is responsible for the preparation and fair presentation of the financial report, and has determined that the basis of preparation described in Note 1 is appropriate to meet the requirements of the *Associations Incorporation Act SA 1985* and is appropriate to meet the needs of the members. The committee's responsibility also includes such internal control as the committee determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Independence

In conducting our audit, we have complied with the independence requirements of the Australian professional accounting bodies.

### Basis for Qualified Opinion

It is not practicable for the Limestone Coast Local Government Association to maintain an effective system of internal control over donations, subscriptions and other fundraising activities until their initial entry in the accounting records. Our audit in relation to fundraising was limited to amounts recorded. Consequently, we were unable to determine whether any adjustments to these amounts were necessary.

### Qualified Opinion

In our opinion, except for the possible effects of the matters described in the Basis for Qualified Opinion paragraph, the financial report presents fairly, in all material respects, the financial position of Limestone Coast Local Government Association as at 30 June 2016, and its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements and the requirements of the *Associations Incorporation Act SA 1985*.

### Basis of Accounting and Restriction on Distribution

Without modifying our opinion, we draw attention to Note 1 to the financial statements, which describes the basis of accounting. The financial report has been prepared to assist Limestone Coast Local Government Association to meet the requirements of the *Associations Incorporation Act SA 1985*. As a result, the financial report may not be suitable for another purpose.

### GALPINS ACCOUNTANTS, AUDITORS & BUSINESS CONSULTANTS

**Tim Muhlhausler** CA, Registered Company Auditor  
Partner

18 / 08 / 2016



## LIMESTONE COAST LOCAL GOV ASSOCIATION

### Balance Sheet

As of June 2016

PO BOX 1445  
MOUNT GAMBIER SA 5290  
Ph: 08 87231057 Fax: 0887231286  
ABN: 42 930 727 010

<b>Assets</b>		
Cheque Account	\$418,088.50	
Business Access Saver Account	\$446,093.38	
Petty Cash	\$250.00	
Trade Debtors	\$17,648.74	
<b>Total Assets</b>		<b>\$882,080.62</b>
<b>Liabilities</b>		
Trade Creditors	\$9,065.11	
<b>CREDIT CARDS</b>		
Executive Officer	\$1,286.36	
Bank SA Visa R Forgan	\$451.56	
Bank SA Visa A Elletson	\$97.65	
Bank SA Visa - June Saruwaka	\$30.00	
Bank SA Visa E Vickery	\$0.02	
Bank SA Visa B Shearing	\$434.94	
Bank SA Visa J Hao	\$90.88	
<b>Total CREDIT CARDS</b>		<b>\$2,391.41</b>
<b>GST Liabilities</b>		
GST Collected	\$1,816.36	
GST Control Account	-\$1,395.00	
GST Paid	-\$96.00	
<b>Total GST Liabilities</b>		<b>\$325.36</b>
<b>Payroll Liabilities</b>		
PAYG Payable	\$7,388.00	
Workcover Payable	\$748.58	
Leave Provisions	\$22,182.16	
<b>Total Payroll Liabilities</b>		<b>\$30,318.74</b>
<b>PROJECT LIABILITIES</b>		
Starclub Field Officer	\$38,453.39	
MAC Road Safety	\$57,462.22	
Regional Waste Management	\$50,123.51	
Planning	\$65,004.00	
Tourism	\$162,079.79	
Procurement	\$7,000.00	
Training	\$3,000.00	
Attraction & Retention	\$25,000.00	
<b>Total PROJECT LIABILITIES</b>		<b>\$408,122.91</b>
<b>Total Liabilities</b>		<b>\$450,223.53</b>
<b>Net Assets</b>		<b>\$431,857.09</b>
<b>Equity</b>		
Retained Earnings	\$460,311.92	
Current Year Earnings	-\$28,454.83	
<b>Total Equity</b>		<b>\$431,857.09</b>

This report includes Year-End Adjustments.

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Galpins

## LIMESTONE COAST LOCAL GOV ASSOCIATION

PO BOX 1445  
MOUNT GAMBIER SA 5290  
Ph: 08 87231057 Fax: 0887231286  
ABN: 42 930 727 010

### Profit & Loss Statement

July 2015 To June 2016

<b>INCOME</b>		
<b>SUBSCRIPTIONS-MEMBER COUNCILS</b>		
City of Mount Gambier	\$195,570.00	
District Council of Grant	\$85,070.00	
Kingston District Council	\$43,681.00	
Naracoorte Lucindale Council	\$95,924.00	
District Council of Robe	\$50,682.00	
District Council of Tatiara	\$81,599.00	
Wattle Range Council	\$144,849.00	
Rec & Sport Funding	\$54,600.00	
Funding Partner Contributions	\$135,880.08	
Road Safety Project (MAC)	\$73,600.00	
LGA Funding	\$88,726.00	
Interest	\$9,974.37	
Sundry Income	\$22,476.69	
Funds C/F	\$131,865.84	
DEWNR Projects	\$693,300.00	
<b>Total SUBSCRIPTIONS-MEMBER COUNCILS</b>		<b>\$1,907,797.98</b>
<b>Total INCOME</b>		<b>\$1,907,797.98</b>
<b>Gross Profit</b>		<b>\$1,907,797.98</b>
<b>EXPENSES</b>		
Advertising & Marketing	\$11,328.23	
Advocacy	\$5,580.91	
Audit Fees	\$2,650.00	
Bank Fees	\$915.05	
Computing & IT	\$27,851.45	
Consultancy	\$76,696.00	
Financial/Admin/Rent	\$48,754.70	
Funding External Bodies	\$86,953.00	
Governance	\$25,880.38	
Insurance	\$6,567.72	
Meeting Expenses	\$4,029.17	
Miscellaneous	\$6,970.01	
Postage	\$801.86	
Printing/Stationery	\$14,097.37	
Programs	\$319,632.07	
Seminars	\$3,214.55	
Subscriptions	\$256.36	
Telephones	\$6,870.93	
Trade Shows	\$57,178.57	
Training	\$303.48	
Travel/Accommodation	\$22,306.77	
Vehicles - Fuel	\$12,189.03	
Vehicles - Leases	\$36,567.22	
Vehicles - Insurances	\$2,868.22	
Vehicles - Repairs/Maintenance	\$1,579.07	
Wages	\$419,465.52	
Wages - Superannuation	\$35,980.85	
Wages - Workcover	\$4,158.62	
Wages - FBT	\$1,305.70	
DEWNR Projects	\$693,300.00	
<b>Total EXPENSES</b>		<b>\$1,936,252.81</b>
<b>Operating Profit</b>		<b>-\$28,454.83</b>
<b>Net Profit/(Loss)</b>		<b>-\$28,454.83</b>

This report includes Year-End Adjustments.

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LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2016

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**Note 1: Statement of Significant Accounting Policies**

This financial statement is a special purpose financial report prepared in order to satisfy the requirements of the *Associations Incorporation Act 1985*. The Committee has determined that the association is not a reporting entity.

The financial statement has been prepared in accordance with the requirements of the *Associations Incorporation Act 1985* and the following Australian Accounting Standards.

**AASB1031 Materiality**

No other applicable Accounting Standards, Urgent Issues Group Consensus Views or other authoritative pronouncements of the Australian Accounting Standards Board have been applied.

The financial statement has been prepared on an accruals basis and is based on historic costs and does not take into account changing money values, or except where specifically stated, current valuations of non-current assets.

The following material accounting policies which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial statement.

**(a) Income Tax**

The association is exempt from Income Tax.

## RECOMMENDATION REPORT

**TO:** LC LGA DELEGATES  
**FROM:** PROJECT MANAGER  
**RE:** LC LGA SPONSORSHIP POLICY

### BACKGROUND

At the General meeting of the Limestone Coast Local Government Association, held at the Council Chambers, Naracoorte, on Friday 12th august 2016, the following motion was adopted.

**“It is recommended that the LC LGA:**

1. Develop a sponsorship policy for consideration.

**Moved,** Naracoorte Lucindale Council

**Seconded,** District Council of Grant

**CARRIED**

### DISCUSSION

The Limestone Coast Local Government Association (LC LGA) may enter into sponsorship arrangements with organisations or individuals to support new or existing programs, services or events which contribute to the quality of life for the Limestone Coast community.

To ensure the principles and procedures for the LC LGA's sponsorship of a program, service, event or project are open and transparent a Sponsorship Policy has been developed to provide clear definitions, guidelines and procedures for sponsorships, to ensure an accessible and open process in assessing sponsorship proposals for the LC LGA.

Attached is a copy of the Limestone Coast Local Government Associations Sponsorship Policy

### RECOMMENDATION

‘It is recommended that LC LGA‘

Adopt the Limestone Coast Local Government Associations Sponsorship Policy

**Moved:**

**Seconded:**



## TITLE LC LGA SPONSORSHIP POLICY

### ADOPTED BY

NEXT REVIEW DATE *October 2017*

RESPONSIBILITY *LC LGA Executive Officer*

#### History of Revisions:

Version	Date	Certified (signature required)
1	4/10/2016	

## 1. Policy Summary

The Limestone Coast Local Government Association (LC LGA) may enter into sponsorship arrangements with organisations or individuals to support new or existing programs, services or events which contribute to the quality of life for the Limestone Coast community.

This policy sets out the principles and procedures for the LC LGA's sponsorship of a program, service, event or project.

## 2. Policy Objectives

This policy aims to provide clear definitions, guidelines and procedures for sponsorships, to ensure an accessible, open and transparent process in assessing sponsorship proposals for the LC LGA.

## 3. Policy Statement

### Definition of sponsorship

For the purpose of this Policy, sponsorship is defined as *'a commercial arrangement in which a sponsor provides a contribution in money or in kind, to support a service, event or facility or program in return for specified benefits.'*

Sponsorship arrangements will only be considered when there is alignment with objectives outlined in the LC LGA Strategic Plan and benefits to the Limestone Coast community are demonstrated.

Sponsorship is not:

- A donation or grant
- An endorsement of any product, service or factional cause by the LC LGA
- Part of normal assistance programs of the LC LGA and its seven constituent councils
- Advertising, or any part of an advertising package

Key criteria for sponsorship

- The organization whose public image, products and services are consistent with the goals and values of the LC LGA, and a commitment to enhance community life in the Limestone Coast.
- Sponsorship may assist in enabling local, national or international programs, events and activities to be held within the Limestone Coast. Such events may contribute to the identity of the Limestone Coast region, economic growth and promoted community participation by residents and visitors. Such sponsorships which are strategically focused and reflect the values and objectives of the



Limestone Coast will be considered.

- Organisation's involved in political fields (ie political parties or unions) or are seen to be in potential conflict with the LC LGA's policies and responsibilities to the community, will not be eligible for sponsorship.

## **Limestone Coast Local Government Association sponsorship of an organisation's activity**

Sponsorship agreements must not compromise or question the integrity or expected service delivery levels of the LC LGA.

The LC LGA may enter into sponsorship arrangement to provide support to outside organisations. All sponsorship proposals should be able to demonstrate a valid contribution to outcomes for the LC LGA community, and should fall into one of the following categories:

- Business, industry or economic
- Cultural, social or the arts
- Sporting, or healthy lifestyle orientated

Sponsorship of organisations may be proposed or sought in the following ways:

- Pro-active investigation and recommendation of activities which the LC LGA may want to be associated with:
  - On an ongoing basis (subject to annual review)
  - As seeding sponsorship over a defined period of time
  - A 'one-off' sponsorship
- Review and recommendation of submissions as they are received

It is important that any sponsorship arrangement involving Limestone Coast activities should:

- Be unambiguous and clearly understood by all parties
- Avoid any real or perceived conflict of interest
- Avoid real or implied preferential endorsement of a commercial product
- Provide suitable acknowledgment of the sponsor
- Ensure there is no conflict of interest arising as a result of the sponsorship
- Ensure that individual employees are not permitted to receive any substantial benefit from association with sponsors
- Not be used to provide routine Council services

## **Assessment of Sponsorship Proposals**

Any sponsorship proposal made requesting that the LC LGA sponsor an activity should address the following:

- A statement of the objectives and detail of the sponsorship activity
- Capacity to deliver long term benefits to the Limestone Coast region
- Demonstrated ability to achieve timeframes and budgets outlined in the proposal
- The organisation's capacity for administering the project
- The activity's viability in terms of support from any other relevant organisations
- Support of the activity by appropriate marketing and communications which will ensure the LC LGA's support is appropriately acknowledged and publicised
- Any proposal must include the names of other sponsors, proposed or confirmed, involved with the event or activity

The LC LGA does not generally sponsor conferences, seminars, functions, individuals, record attempts or fundraisers unless they are directly related to the corporate objectives or local government.



**Return on investment:**

The LC LGA has an expectation that it receives a return on this investment through demonstrated benefits including but not limited to:

- Appropriate branding and profile raising opportunities
- Ability to leverage sponsorship through media or advertising
- Ability to leverage support through attendance or staging of display or complementary event where appropriate
- Specific sponsorship category benefits
- Ability to reach traditional and nontraditional audiences

**Sponsorship procedure – recommendations and approvals**

For all sponsorships in excess of a total value of \$100.00 (including cash and in-kind contributions), a report will be prepared for review by the LCLGA Board.

Where the LC LGA is approached by a party for sponsorship of less than \$100.00 of value (including cash and in-kind contributions), the EO in liaison with the LC LGA President may approve the arrangement.

When granting sponsorship, the LC LGA is obliged to consider the provisions relating to granting financial assistance in the Local Government Act.

Recipients of LC LGA sponsorship will be required to:

- Submit a tax invoice to the LC LGA and enter a formal agreement with the LC LGA that details the commitment of both parties
- Submit a completed sponsorship acquittal which includes a project report and a financial acquittal within three months of the project's completion.

Sponsorship funding must only be used for the purpose stated in the letter of approval. The purpose, amount or time for expenditure of a sponsorship may not be changed without prior written approval.

Every sponsorship proposal will be assessed against the possibility of a real or perceived conflict of interest and may be refused or terminated where, during the life of the sponsorship, any conflict of interest is likely to arise

**Sponsorship of a Limestone Coast activity**

The LC LGA sponsorship will be recognized in a number of ways. The extent of such recognition will be determined in relation to the level and nature of the sponsorship and subject to a written agreement specifying benefits and costs.

Such forms of recognition may include, but not be limited to:

- appropriate signage
- media release acknowledging the role and contribution of the LC LGA
- inclusion of LC LGA name and logo in any Reports and other external publications

**Sponsorship Agreement**

The sponsorship agreement should clearly provide means to dealing with issues, which may include termination or suspension of sponsorship agreement until any identified matter is resolved.

***Written Agreement***

Every sponsorship agreement is a contract and conditions will be fully described in a written agreement which clearly sets out:

- the benefits including economic benefits, available to the Limestone Coast and the sponsor, including documentation of nature of benefits
- the form or forms of sponsorship acknowledgment which will be available
- the scope of uses which the sponsor can make of the sponsorship arrangement
- the term of the sponsorship and any conditions regarding renewal
- financial accountability requirements
- provision for termination or suspension of the agreement
- agreement to complete the sponsorship acquittal form following the activity
- agreed performance measures for assessment post the sponsored activity

**Sponsorship Record**

To provide coordination, a file of all sponsorship arrangements will be maintained by the LC LGA

**Use of LC LGA Logo**

Permission to use the LC LGA logo and relevant artwork is to be obtained from the LC LGA Executive Officer. The LC LGAs logo will be used in association with any displays/promotions associated with the sponsorship.





## RECOMMENDATION REPORT

**TO:** LC LGA DELEGATES  
**FROM:** EXECUTIVE OFFICER  
**RE:** LC CLIMATE ADAPTATION COMMITTEE TERMS OF  
REFERENCE

### BACKGROUND

Over the last two years, the Limestone Coast Local Government Association (LCLGA), Regional Development Australia Limestone Coast (RDALG), the South East NRM Board (SENRM) and the Department for Environment, Water and Natural Resources (DEWNR) have been working together with the community to develop the Limestone Coast Regional Climate Change Adaptation Plan (LCRCCAP). The Regional Adaptation Plan identifies adaptation options for the Limestone Coast to address key vulnerabilities or opportunities presented by a changing climate. The LCRCCAP identified 10 key decision areas for action for the Limestone Coast:

1. *Coastal Landscapes*
2. *Vulnerable members of the community*
3. *Water security*
4. *Irrigated agriculture, horticulture and viticulture*
5. *Marine habitats & fisheries*
6. *Natural ecosystems*
7. *Recreation, open space and public realm*
8. *Road infrastructure*
9. *Tourism*
10. *Wetlands*

### DISCUSSION

A Sector Agreement was signed between the Government of South Australia (represented by the Minister for Climate Change), LCLGA, RDALC and SENRM at Bordertown on 11 September 2016. The Agreement will operate as a memorandum of understanding between the partners and sets out the partners' commitment and governance arrangements for implementing the actions in the LCRCCAP.

The signatories of the Sector Agreement have agreed that it will be beneficial for implementation of the LCRCCAP to formalise a committee. The name of the Committee shall be the Limestone Coast Climate Adaptation Committee (LCCAC). Terms of Reference have been developed and are attached for the Limestone Coast Climate Adaptation Committee. The membership of the Committee shall comprise;

- The Executive Officer of the Limestone Coast Local Government Association.
- The Project Manager of the Limestone Coast Local Government Association.



## RECOMMENDATION REPORT

- **1 delegate from each of the 7 LC LGA Constituent Councils (note a member is not intended to infer an Elected Member of Council)**
- A member appointed by the Regional Development Australia Limestone Coast Board
- A member of the South East Natural Resources Management Board
- 1 delegate from the Department of Environment, Water and Natural Resources Climate Change Branch
- 1 delegate from the Department of Environment, Water and Natural Resources Climate Change Branch Natural Resources SE Branch

As a result of consultation with LC LGA Constituent Councils the following priorities were identified to be incorporated into the three year action plan to guided activities of the LCCAC;

### 1. Education

- Increase, develop & implement initiatives in the Limestone Coast by building community connections, awareness and understanding around Climate Change.
- Increase information sharing and collaboration to build capacity
- Improve the health, safety and wellbeing of vulnerable members of the community

### 2. Tourism

- Increase opportunities for tourism growth in the region through the marketing of the regions natural assets and regional tourism planning

### 3. Coastal Management

- Preparation of an Integrated Coastal Response Strategy for the Limestone Coast region to inform decision makers and identify the provision of additional resources
- Implement coastal management design guidelines
- Manage Coastal assets and landscapes as the sea level

### 4. Storm water, Waste water & Irrigation

- Investigate the feasibility of recharging the aquifer with drainage water and options for retaining water in the landscape
- Improve water use efficiency & security in the Limestone Coast and continue water allocation planning

### 5. Planning

- Undertake modelling and mapping to assist with risk management planning
- Maintain the effective operation of our road networks by Updating design standards, maintenance regimes and asset management plans to accommodate projected climate change
- Provide information and advice to the Government of South Australia regarding progress and development of Limestone Coast Climate Change Adaptation initiatives



## RECOMMENDATION REPORT

### RECOMMENDATION



It is recommended that LC LGA:

1. Delegate one member from each of the 7 LC LGA Constituent Councils (note a member is not intended to infer an Elected Member of Council) to join the Limestone Coast Climate Change Adaptation Committee
2. Adopt the Terms of Reference for the Limestone Coast Climate Adaptation Committee in principal upon satisfactory acceptance from DEWNR.

Moved:

Seconded:



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**Limestone Coast  
Climate Adaptation Committee  
Terms of Reference**

### **PREAMBLE**



Over the last two years, the Limestone Coast Local Government Association (LCLGA), Regional Development Australia Limestone Coast (RDALG), the South East NRM Board (SENRMBS) and the Department for Environment, Water and Natural Resources (DEWNR) have been working together with the community to develop the Limestone Coast Regional Climate Change Adaptation Plan (LCRCCAP). The Regional Adaptation Plan identifies adaptation options for the Limestone Coast to address key vulnerabilities or opportunities presented by a changing climate. The LCRCCAP identified 10 key decision areas for action for the Limestone Coast:

1. *Coastal Landscapes*
2. *Vulnerable members of the community*
3. *Water security*
4. *Irrigated agriculture, horticulture and viticulture*
5. *Marine habitats & fisheries*
6. *Natural ecosystems*
7. *Recreation, open space and public realm*
8. *Road infrastructure*
9. *Tourism*
10. *Wetlands*

A Sector Agreement was signed between the Government of South Australia (represented by the Minister for Climate Change), LCLGA, RDALC and SENRMBS at Bordertown on 11 September 2016. The Agreement will operate as a memorandum of understanding between the partners and sets out the partners' commitment and governance arrangements for implementing the actions in the LCRCCAP.

The Sector Agreement:

- States that through the endorsement of the LCRCCAP, the Minister, LCLGA, RDALC and SENRMBS commit to address the issues associated with a changing climate to ensure a resilient and prosperous future for South Australia.
- Formalises the signatories' joint aspiration to tackle climate change by focusing on adaptation actions.
- States that a Steering Committee will be established, to be called the Limestone Coast Climate Adaptation Committee (LCCAC), with representation from all signatories. This Committee will provide strategic direction for the region in tackling climate change.
- States that the LCCAC will develop a three-year action plan that will map out the priority climate adaptation actions to be taken in the Limestone Coast region over the next three years, in addition to longer-term aspirations. Progress in implementing the action plan will be reviewed annually.
- Will support the achievement of the objects of the Climate Change and Greenhouse Emissions Reduction Act 2007, and complement and support existing policies and programs, including:
  - South Australia's Climate Change Strategy 2015-2050
  - Prospering in a Changing Climate: A Climate Change Adaptation Framework for South Australia ('the Adaptation Framework')
  - Regional Development Australia Limestone Coast Regional Roadmap 2013-2016

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- Our Place, Our Future: State Natural Resources Management Plan South Australia 2012-2017; and
- South East Regional Natural Resources Management Plan 2010.



The Limestone Coast Local Government Association (LCLGA) is a regional subsidiary established pursuant to Section 43 of the Local Government Act 1999 by the constituent councils of;

- City of Mount Gambier
- District Council of Grant
- District Council of Robe
- Naracoorte Lucindale Council
- Kingston District Council
- Tatiara District Council
- Wattle Range Council

Under its Charter, the LCLGA's Objects and Purpose includes;

1. Work in association with both the LGA and the Australian Local Government Association
2. Undertake co-ordinating, advocacy and representational roles on behalf of its Constituent Councils at a regional level;
3. Facilitate and co-ordinate activities of local government at a regional level related to social, environmental and community development with the object of achieving improvement for the benefit of the communities of its Constituent Councils;
4. Develop, encourage, promote, foster and maintain consultation and co-operation and to strengthen the representation and status of local government when dealing with other governments, private enterprise and the community;
5. Develop further co-operation between its Constituent Councils for the benefit of the communities of its region;
6. Develop and manage policies which guide the conduct of programs and projects in its region with the objective of securing the best outcomes for the communities of the region;
7. Undertake projects and activities that benefit its region and its communities;
8. Associate, collaborate and work in conjunction with other regional local government bodies for the advancement of matters of common interest;
9. Implement programs that seek to deliver local government services on a regional basis; and



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10. To effectively liaise and work with the State and Commonwealth Governments and instrumentalities on a regional basis for the general enhancement of the region.

The signatories of the Sector Agreement agree that it will be beneficial for implementation of the LCRCCAP that the LCCAC is a formal committee of the LCLGA for the following reasons:

- the importance and key role of local government in implementing climate adaptation actions
- the cross-sector nature of the LCRCCAP and the ability of local councils to help lead cross-sectoral collaboration
- the existing LCLGA Coastal Management Committee provides an effective foundation that can be built on and the Coastal Management Committee will become a subcommittee of the LCCAC.

The Committee will be established under 6.11 of the LCLGA Charter, as a Committee for the purpose of carrying out special projects or to investigate specific areas of interest.

## 1. Name

The name of the Committee shall be the Limestone Coast Climate Adaptation Committee (LCCAC)



## 2. Membership

The membership of the Committee shall comprise;

- The Executive Officer of the Limestone Coast Local Government Association.
- The Project Manager of the Limestone Coast Local Government Association.
- 1 delegate from each of the 7 LCLGA Constituent Councils (note a member is not intended to infer an Elected Member of Council)
- A member appointed by the Regional Development Australia Limestone Coast Board
- A member of the South East Natural Resources Management Board
- 1 delegate from the Department of Environment, Water and Natural Resources Climate Change Branch
- 1 delegate from the Department of Environment, Water and Natural Resources Climate Change Branch Natural Resources SE Branch

The Presiding Member shall be elected by the Members of this Committee.

The President of the LCLGA shall be an ex-officio member of the Committee.

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**Limestone Coast  
Climate Adaptation Committee  
Terms of Reference**

### 3. Term of Office

- Members are appointed at the annual general meeting each year.
- A person may be removed from membership of the Committee by resolution of the LCLGA Board.

### 4. Administrative Support

The Executive Officer of the LCLGA shall ensure administrative support is available to the Committee.

### 5. Role of the Presiding Member

The Presiding Member of the Committee shall:

- Preside at all meetings of the Committee and in the event of the Presiding Member being absent from a meeting, the members present shall appoint a member to preside for that meeting or until the Presiding Member is present.
- Preserve order at meetings so that the business may be conducted in due form and with propriety.
- Upon confirmation of the minutes, sign them in the presence of the meeting.



### 6. Aims and Objectives

The Limestone Coast Climate Adaptation Committee (LCCAC) will:

- *Provide strategic decision making and direction towards implementing the LCRCCAP*
- *Prepare a three-year action plan to guide activities towards the areas of focus set out in the LCRCCAP and others as required, and clearly identify relevant and feasible actions and measurable outcomes.*
- *Establish criteria to measure success for reporting of progress against the Sector Agreement*
- *Provide recommendations to inform the annual business planning processes of the LCLGA, RDALC and SENRMB on initiatives that may have a budget impact*
- *Review progress of the Sector Agreement on a yearly basis and provide annual progress reports to the Minister*
- *As necessary, develop working groups or subcommittees to involve expert knowledge and involvement of other stakeholders to assist with implementation of specific objectives of the Sector Agreement or Action Plan.*

The LCCAC undertakes to:

- work in partnership to deliver initiatives for climate adaptation in the region.
- ensure briefings and advice to the Government of South Australia on local government developments and discussions relevant to the Sector Agreement.

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- provide information and advice to the Government of South Australia regarding progress and development of initiatives under this agreement, including through annual reports of progress (until 30 June 2019).

## 7. Calling and Timing of Meetings



- Ordinary meetings of the Committee shall be held at least four times a year at times and places determined by the committee, taking into account the availability and convenience of Members of the Committee.
- Each Member of the Committee, at the time that notice of a meeting is given, is to be supplied with a copy of any documents or reports that are to be considered at the meeting, so far as this is practicable.

## 8. Proceedings of Meetings

- The Meetings of the Committee shall be conducted in accordance with Sections 87- 91 of the Local Government Act 1999 and the Local Government (Procedures at Meetings) Regulations 2013. Further, the Committee is subject to the operation of Part 2 of the Regulations.
- All members of the Committee will have equal voting rights in respect of all motions put to a Committee Meeting.
- The Presiding Member of the Committee or the Member of the Committee appointed to preside over the meeting in the absence of the Presiding Member, has a deliberative vote on any matter arising for decision at the meeting, but does not have a casting vote in the event of an equality of votes.
- No business can be transacted at a Committee meeting unless a quorum is present.
- A quorum is ascertained by dividing the total number of Members of the Committee by two, ignoring any fraction resulting from the division, and adding one.
- If at any meeting there is not a quorum present within 30 minutes after the time appointed for the commencement of the meeting, or if at any time after the meeting has commenced and before any business to be transacted is completed, there is not a quorum present, the meeting shall be adjourned to another time and date in accordance with the provisions of the Local Government Act.

## 9. Members to Disclose Interest

- A Member of the Committee has an interest in a matter before the Committee if the member or a person with whom the member is closely associated would, if the matter were decided in a particular manner, receive or have a reasonable expectation of receiving a direct or indirect pecuniary or non-pecuniary benefit or suffer or have a reasonable expectation of suffering a direct or indirect pecuniary or non-pecuniary detriment.
- A Member of the Committee who has an interest in a matter before the Committee of which he or she is a member must declare the interest to the Committee.

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- A disclosure made must be recorded in the minutes of the Committee.
- A Member of the Committee who has an interest in a matter before the Committee must not :-
  - i. Propose or second a motion relating to the matter
  - ii. Take part in discussion by the Committee relating to that matter.
  - iii. While such discussion is taking place, be in, or in the close vicinity of the room in which the matter is being discussed.
  - iv. Vote in relation to the matter.
- A Member of the Committee who has disclosed an interest in a matter may, by permission of the Committee, attend during proceedings of the Committee on the relevant matter in order to ask or answer questions, provided that the meeting is open to the public, the Member withdraws from the room after asking or answering the questions, and the Member does not in any other way take part in any debate or vote on the matter.

## 10. Reporting to LCLGA Board

The Committee Minutes will be provided to the LCLGA for endorsement and/or consideration of recommendations of the Committee.


## 11. Financial Responsibility

- The LCLGA will host the LCCAC, providing executive and administrative support for the Committee.
- The Committee has no authority to expend funds unless approved by the LCLGA, Board In consultation with all funding partners
- The Committee shall each year consider the financial requirements and submit this request to the LCLGA, RDALC and SENRM Boards and DEWNR for consideration.
- All parties will commit to covering their representatives' time, travel and accommodation costs associated with attendance at LCCAC meetings.

## 12. Delegation of Powers

The Board pursuant to Section 44 (2)(a) of the Local Government Act, 1999, delegates to the Committee, for the purpose of achieving its aims and objectives, and subject always to the provisions of the Local Government Act, the following powers:-

- To establish Sub-Committees for specific purposes. Each Sub-Committee must have at least one Member of the Committee as part of its membership.

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### **13. Dissolution**

The committee may be dissolved at the completion of the project/purpose or at the discretion of the LCLGA Board in consultation with the RDALC, SENRMB and DEWNR.

### **14. Liability of Members**

In accordance with Section 41(12) and (13) of the Local Government Act 1999, no civil liability attaches to a member of a committee for an honest act or omission in the exercise, performance or discharge, or purported exercise, performance or discharge, of the member's or committee's powers, functions or duties. Further, a liability that would, but for this clause attach to a member of a committee attaches instead to the Association.

### **15. Alteration of Terms of Reference**

The Committee may recommend amendments to the Terms of Reference at any time for consideration of the funding partners.



## RECOMMENDATION REPORT

**TO:** LCLGA DELEGATES  
**FROM:** EXECUTIVE OFFICER  
**RE:** Regional Transport Plan Update

### BACKGROUND

At the SELGA Roads and Transport Working Group meeting held on the **8<sup>th</sup> April 2014** the following motion was based by the committee.

#### **7. SELGA 2030 Regional Transport Plan – Next Steps**

*RE: proposal from HDS Australia regarding Regional Road Action Plans*

*John Olson from HDS discussed Part D Methodology for review and update of the strategy item 9 through to 10.7 of the 2030 Regional Transport Plan, the transport working group need to make a decision on a way forward with the action plan and provide a strategic way of thinking first on a local council level and then on regional level.*

#### **Recommendation**

*Moved – Adrian Schutz*

*Seconded – Daryl Morgan*

*That the Transport working group as a regional body of representatives for Councils restates its commitment to develop action plans in accordance with section 10 of the 2030 Regional Transport Plan final report.*

*As stated in item 3 of the previous meeting, RTWGP*

*“The Action Plans need to be updated using the revised regional routes (freight; tourism & community access) be reapplying the definitions and methodology to the SELGA road network. This process should include the following –*

- *A “drive through” assessment to be undertaken of all identified regionally significant routes with an assessment of the speed environment; road dimensions; road geometry and road strength durability.*
- *Road deficiencies to be identified by segments.*
- *Road to be ranked on a “fit for purpose” basis – compliant or deficient (minor/major).*

*This process allows prioritisation of roads in the Action Plans*



## RECOMMENDATION REPORT

- *Action Plan #1 – 1-5 year timeframe (This Action Plan to include cost estimates)*
- *Action Plan #2 – 6-10 year timeframe*
- *Action Plan #3 – 11+ year timeframe “*

*This will need to be completed by September 2014.*

### **CARRIED**

It appears that post this meeting some discussion was held with HDS Australia about progressing the project with a formal proposal being submitted to SELGA dated 5<sup>th</sup> September 2014 by John Olson from HDS Australia. The contents of that proposal are noted below and provides further details on the proposed project.

### Background

As discussed at our meeting on Tuesday 3 December 2013, the 2030 Regional Transport Plan Final Report (now adopted by SELGA) includes under Section 10 a discussion regarding the development of immediate, medium term and long term priority Regional Road Action Plans in support of the 2030 Transport Strategy, based upon identified road deficiencies. The purpose of these action plans is to develop an overall funding priority list, and associated strategy for seeking additional funds when available, to enable all regionally significant freight, tourism and community access routes, as defined by the maps in Appendix A of the 2030 Regional Transport Plan Final Report, to operate at their “fit for purpose” standard.

Recommendation 7 in Section 11.3 of the 2030 Regional Transport Plan Final Report recommends that SELGA and its Member Councils develop Regional Road Action Plans in accordance with the guidelines and sample spreadsheet shown in Section 10 of the report. At its meeting on 11 April 2013, the Roads and Transport Working Group (R&TWG) committed all SELGA Member Councils to the preparation of these Regional Road Action Plans as a final stage of the 2030 Transport Strategy development project. Item 4.3 from the minutes of that R&TWG meeting states:

### 3. Action Plans

The Action Plans need to be updated using the revised regional routes (freight, tourism & community access) by reapplying the definitions and methodology to the SELGA road network. This process should include the following –



## RECOMMENDATION REPORT

- A “drive through” assessment to be undertaken of all identified regionally significant routes with an assessment of the speed environment, road dimensions, road geometry and road strength/durability.
- Road deficiencies to be identified by segments.
- Road to be ranked on a “fit for purpose” basis – compliant or deficient (minor/major).

This process allows prioritisation of roads in the Action Plans, as follows:

- Action Plan #1 – 1-5 year timeframe (This Action Plan to include cost estimates)
- Action Plan #2 – 6-10 year timeframe
- Action Plan #3 – 11+ year timeframe
- The Rest.

It is recommended that the assessment of Action Plan #1 routes be completed by the end of 2014.

In my earlier proposal submitted on 24 January 2014, I noted that it appears few if any of the SELGA Member Councils have tackled this agreed process to develop Regional Road Action Plans. At the most recent R&TWG SLRP Review meeting on 8 April 2014, I was advised that only the City of Mount Gambier has completed their road deficiency assessment task. The absence of Action Plans #1 and #2 covering roads with major deficiencies that require rectification as immediate (1-5 years) or medium term (6-10 years) priorities leaves SELGA without a clear indication of the extent and cost of upgrading regional roads to a fit for purpose standard. The opportunity to seek additional funding for regional road upgrades (from state or federal government sources) beyond that which has been traditionally made available through the Special Local Roads Program (SLRP) will be significantly enhanced by the availability of these Regional Road Action Plans.

I have now updated details in this proposal compared with my earlier submission, in light of the briefing that I provided to R&TWG members as part of the meeting held on 8 April 2014. Following my briefing, the R&TWG resolved as follows (extracted from the meeting minutes):

That the transport working group as a regional body of representatives for Councils restates its commitment to develop action plans in accordance with Section 10 of the 2030 Regional Transport Plan Final Report.

As stated in item 3 of the previous meeting of the R&TWG:



## RECOMMENDATION REPORT

“The Action Plans need to be updated using the revised regional routes (freight, tourism & community access) by reapplying the definitions and methodology to the SELGA road network. This process should include the following –

- A “drive through” assessment to be undertaken of all identified regionally significant routes with an assessment of the speed environment, road dimensions, road geometry and road strength/durability.
- Road deficiencies to be identified by segments.
- Road to be ranked on a “fit for purpose” basis – compliant or deficient (minor/major).

This will need to be completed by September 2014.

The above process will result in all regionally significant roads in SELGA (some divided into multiple segments at different levels of compliance) being prioritised into Regional Road Action Plans, as follows:

### Action Plan 1 – Immediate Priority (0 to 5 Years)

Roads on this list will be regional routes exhibiting one or more major deficiencies in fit-for-purpose standard, the upgrade of which councils have included in their five year capital works programs. Initial budget allocations for these proposed upgrades will be included in the action plan.

The starting point for Action Plan 1 will be any outstanding road upgrade proposals which were assessed and prioritised at the 8 April 2014 meeting of the R&TWG, provided that the road remains classified as a regionally significant route under the 2030 Regional Transport Plan.

### Action Plan 2 – Medium Term Priority (6 to 10 Years)

Roads on this list will be regional routes exhibiting at least one major deficiency in fit-for-purpose standard, the upgrade of which councils have not been able to include in their five year capital works programs, but for which an on-going risk mitigation strategy is in place for addressing any major deficiency.

### Action Plan 3 – Long Term Priority (11 Years and Beyond)

Roads on this list are regional routes exhibiting no major deficiency, but one or more minor deficiencies in fit-for-purpose standard, the upgrade of which councils acknowledge is unlikely to occur in the next 10 years unless circumstances change significantly (e.g. road purpose, traffic volumes, further deterioration in standard, available funding).



## RECOMMENDATION REPORT

### Regional Roads Considered Fit-for-Purpose or Not Yet Assessed

All remaining regional freight, tourism and community access roads, as identified in the 2030 Regional Transport Plan, which currently meet all fit-for-purpose standards (i.e. exhibit no major or minor deficiency), or have not yet been assessed for deficiencies, will be part of this list.

It appears that no further work was undertaken post the submission of this proposal from HDS Australia.

At the 11<sup>th</sup> April 2016 meeting of the Roads and Transport Working Group the following motion was passed by the committee and then tabled before and passed by the LCLGA Board on 29<sup>th</sup> April 2016.

### **Motion 5**

1. That the Transport Working Group as part of the committee review process and terms of reference amendment look to incorporate the suggestions as put forward by John Olson for the development of Regional Action Plans with rankings as discussed.
2. That the committee hold further discussions with John Olson about the updating of the 2030 Regional Transport Plan.

Moved: Daryl Morgan

Seconded: Peter Halton

### **DISCUSSION**

As a result of the motions passed in April 2016 and the proposal submitted back in September 2014, the newly formed Roads and Transport Management Group held a workshop conducted by John Olson from HDS Australia on the 14<sup>th</sup> September 2016 with a number of recommendations resulting.

### **Recommendation 1**

Carryout an update of the 2030 Regional Transport Plan (current version released September 2013). To include:

Initiate regional routes update and provide councils with advice.

- Update the 2030 Regional Transport Plan with the LCLGA name change, a literature currency update (e.g. referencing the latest Council Development Plans) and a methodology review to incorporate the six step methodology discussed at the Regional Transport Planning Workshop.





## RECOMMENDATION REPORT

- Review regional route changes proposed by councils and update drawings.
- Conduct a final review, then release the 2030 Regional Transport Plan 2016 Update (including revised regional route drawings).

Moved: Daryl Morgan

Seconded: Peter Halton

### Recommendation 2

Carry out a road deficiency assessment and prepare regional road action plans.

Moved: Surya Prakash

Seconded: Bob Bates

### Recommendation 3

Prepare SLRP roads database.

Moved: Peter Halton

Seconded: Bob Bates

To that end, a formal proposal (Attachment A) has been received from HDS Australia dated 5<sup>th</sup> October 2016 outlining the proposed scope of works to be carried out to achieve the recommendations listed above.

## RECOMMENDATION

It is recommended that LCLGA;

1. Accept the proposal from HDS Australia for;
  - a. Stage 1 – 2030 Regional Transport Plan 2016 Update
  - b. Stage 2 – Regional Road Deficiency Assessment and Prepare Regional Road Action Plan
  - c. Stage 3 – Prepare 2017 SLRP Roads Database
2. Fund the project utilizing the funds received from the Rubble Royalties program.
3. Delegate the oversight of the project to the Roads and Transport Management Group.
4. Request that a full report of the project outcomes be tabled for the LCLGA Boards consideration upon completion of the project.

Moved:

Seconded:





MKTG1\SAT619\001

5 October 2016

Limestone Coast Local Government Association  
PO Box 1445  
**MOUNT GAMBIER SA 5290**

**ATTENTION: MR D. TESTONI****HDS Australia Pty Ltd**

ABN 72 008 214 266

277 Magill Road  
Trinity Gardens SA 5068

**telephone** +61 8 8333 3760**facsimile** +61 8 8333 3079**email** sa@hdsaustralia.com.au[www.hdsaustralia.com.au](http://www.hdsaustralia.com.au)

**RE: 2030 REGIONAL TRANSPORT PLAN 2016 UPDATE,  
REGIONAL ROAD DEFICIENCY ASSESSMENT & 2017 SLRP ROADS DATABASE**

Dear Dominic,

Following on from our various telephone conversations, together with discussions and agreed actions arising from the LCLGA Roads & Transport Working Group (R&TWG) Regional Transport Planning Workshop held at Naracoorte Lucindale Council on Wednesday 14 September, I confirm HDS Australia's availability to assist the LCLGA with proposed updates and enhancements to the regional transport planning process within the Limestone Coast region. The following scope of services and fee quotation is presented for your approval.

**Scope of Services**

Proposed activities are covered under three stages, as follows:

**Stage 1 – 2030 Regional Transport Plan 2016 Update**

The project's first stage involves an update to the 2030 Regional Transport Plan (current version released September 2013) and associated Regional Route Drawings (latest revision April 2016), as requested at the Regional Transport Planning Workshop held on 14 September. All tasks are listed on the attached full fee estimate, but will include:

- Initiate regional routes update and provide councils with advice.
- Update the 2030 Regional Transport Plan with the LCLGA name change, a literature currency update (e.g. referencing the latest Council Development Plans) and a methodology review to incorporate the six step methodology discussed at the Regional Transport Planning Workshop.
- Review regional route changes proposed by councils and update drawings.
- Conduct a final review, then release the 2030 Regional Transport Plan 2016 Update (including revised regional route drawings).

**Stage 2 – Regional Road Deficiency Assessment and Prepare Regional Road Action Plans**

The second stage of the project is consistent with our original proposal to Ann Aldersey (reference MKTG1\SA357\001 REV A, dated 5 September 2014), but has been modified as requested at the recent Regional Transport Planning Workshop to include fees for all individual council regional road deficiency assessments (previously proposed to be charged to individual councils). Once again, all tasks are listed on the attached full fee estimate, but include the following key elements:

- Plan the regional road deficiency field trips, including confirmation of road lengths and optimisation of the field assessment program.

- Set up road segment spreadsheets, based upon extracts from regional route drawings or using council supplied extracts (preferred as it will identify roads by their local names).
- Conduct field assessments over a four week period, including production of council specific deficiency results.
- Develop consolidated Regional Road Action Plans.
- Prepare for and facilitate a Stage 2 completion meeting of the R&TWG at Naracoorte in December 2016 or January 2017.

Note that, in line with discussions at the Regional Transport Planning Workshop, a road deficiency assessment of DPTI rural roads in the Limestone Coast region has not been formally included as part of this fee proposal. However, subject to discussions with DPTI, such an assessment could be undertaken as an additional task (most probably over December 2016 / January 2017 so that it does not delay completion of the primary project outcome, being assessment of the regionally significant council controlled roads).

### Stage 3 – Prepare 2017 SLRP Roads Database

As discussed at the recent Regional Transport Planning Workshop, LCLGA's current methodology of receiving and assessing SLRP funding applications on an annual basis has, over the last two to three years, resulted in insufficient applications initially being submitted, with a resultant requirement for urgent second round calls. The R&TWG agreed that a three to five year pipeline of proposed road upgrade projects should be introduced, broadly based upon priorities identified in Regional Road Action Plan 1 (developed under Stage 2 above). While increasing the level of independent consultancy support initially required to develop the Roads Database in Year 1, savings in Years 2 and 3 of a typical three year cycle of SLRP funding applications will offset the extra initial cost.

The methodology to be adopted for Stage 3 is identical to that which has been successfully applied in the Murraylands & Riverland LGA and in the Southern & Hills LGA. Tasks for this final stage of the project are listed on the attached full fee estimate, and cover the following:

- Assess and prioritise individual road upgrade proposals. For the purpose of preparing the fee estimate, we have assumed that an average of three per council will be submitted which, based upon seven councils in the LCLGA, will mean 21 proposals are assessed. However, this number may vary up or down, so our fee will be adjusted accordingly once the exact number of submissions is known.
- Prepare a draft report.
- Prepare for and facilitate a Stage 3 completion meeting of the R&TWG at Naracoorte in March 2017. This meeting will replace the annual SLRP funding application review meeting usually held in the second week of April each year. The earlier meeting time will allow more time for individual councils whose road upgrade proposals are recommended for submission to LGTAP in any given year (starting with 2017) to complete their detailed applications before the LGTAP submission closing time of late April.
- Prepare a final report.

Some councils may request assistance with the finalisation of their detailed SLRP funding applications, following the R&TWG's decision on which projects should be recommended in any given year. We will be available to assist these councils, with the cost of any extra services either charged directly to individual councils or added as a variation to the Stage 3 fee to the LCLGA, which would subsequently (if it so decided) recover the costs from any council requiring such assistance.

### **Staffing**

For all three stages, I will be the Project Director and Principal Consultant. I will be assisted in Stage 1 by our recently appointed Senior Roads & Infrastructure Engineer, Daniel Ahrens, as well as our Senior Road



Designer, Herman Zhou. Herman has been involved in the preparation of all regional route drawings for the LCLGA since the original 2030 Regional Transport Plan was developed in 2013. For Stage 2, one or both of our Senior Traffic Engineers, Hugh Dixon and Kyle Yang, will conduct the field based road deficiency assessments. Both Hugh and Kyle are DPTI accredited Senior Road Safety Auditors, while Hugh is a DPTI accredited Restricted Access Vehicle Route Assessor. Both have undertaken a variety of road safety audits for councils within the Limestone Coast region over the last few years. Staff profiles for the team are available upon request.

Daniel will prepare the draft reports required under Stage 1 and Stage 3, while I will finalise both reports, as well as conduct the Stage 2 and Stage 3 completion meetings.

### **Fees and Expenses**

Given our extensive experience in this type of work, we are able to offer a fixed fee to undertake all of the Stage 1 tasks.

For Stage 2, we have based our proposed fixed fee on the current length of regionally significant roads (note – not locally important roads) as extracted from our regional route drawings MapInfo data set. Should the length of regionally significant roads vary as a result of requested changes from councils in Stage 1 of the project, or should councils request that locally important roads also be assessed, our fee for that council will vary depending upon the length of additional roads to be assessed.

As previously mentioned under the scope of services, Task 1 of Stage 3 is highly dependent upon the number of road upgrade proposals submitted by each council. We have assumed three per council for a total of 21 across the region. A "per submission" price is therefore quoted below for the individual assessments under this task, with additional fixed fee components to cover preparation of the draft report, Stage 3 completion meeting and preparation of the final report.

## RECOMMENDATION REPORT

**TO:** LC LGA DELEGATES  
**FROM:** WATTLE RANGE COUNCIL  
**RE:** REAL CARE BABIES PROGRAM

### BACKGROUND

Currently the Wattle Range Council manages and facilitate the distribution of the Real Care Babies (also known as Virtual Dolls) to schools in Mount Gambier, Kingston, Allendale East, Millicent & Kangaroo Inn with potential for the babies to be utilised in Naracoorte, Keith & Bordertown.

### DISCUSSION

The Wattle Range Council has taken on the responsibility of managing and servicing this program on a regional basis. The Council has requested that the Education Department based in the Limestone Coast take on the role, in which they have declined. Significant time is taken up by Council staff in providing this service.

Wattle Range Council has resolved to find a more logical regional body to manage and facilitate the program in the future and would appreciate if the LC LGA would consider taking on the coordination of the Real Care Babies program.

*An overview of the Real Care Babies Program is included as an Attachment.*





## RECOMMENDATION REPORT

### RECOMMENDATION

It is recommended that LC LGA:

1. Instruct the LC LGA Executive Officer to have further discussions with the Wattle Range Council and report further at the December 2016 LC LGA General Meeting

Moved:

Seconded:



Our Ref: GF/17.64.3/17



27th September 2016

PO Box 27, Millicent SA 5280  
www.wattlerange.sa.gov.au

Mr Dominic Testoni  
Executive Officer  
Limestone Coast Local Government Association  
Forestry SA Building  
PO Box 1445  
Mount Gambier SA 5290

Dom

Subject: Real Care Babies program

The Real Care Babies (also known as Virtual Dolls) are a key component to the school based Child Care Studies program. These resources are actively utilised by schools across the Limestone Coast and have been for many years.

Currently, the Wattle Range Council manages and facilitates the distribution of the babies to schools in Mount Gambier, Kingston, Allendale East, Millicent, Kangaroo Inn and the potential for the babies to be utilised in Naracoorte, Keith and Bordertown.

Council has taken on this responsibility over the years even though it is not a core role for a Council to supply a service on a regional basis. Council has requested that the Education Department based in the region take on the role of the program without success. Significant time is taken up by Council staff in providing this service currently to the whole of the Limestone Coast.

Council has resolved for staff to find a more logical regional body to manage and facilitate the program moving forward. Should such an organisation not be found Council proposes at this stage to cease to deliver the program at the end of the 2016 year.

Wattle Range Council is only one small part of the Limestone Coast and as part of the Limestone Coast Local Government Association, the distribution, coordination and continuation of this program may fit within your charter in regards to *'facilitating and coordinat(ing) activities of local government at a regional level in relation to social, environmental and community development'* and *'develop further co-operation between its Constituent Councils for the benefit of the communities of its region'*. The Wattle Range Council would appreciate if the LCLGA would consider taking on the coordination of this program.

The opportunity for students to be given their own simulated baby is an important element as part of the Child Care studies program. Many past students fondly remember their experience in caring for an infant and the new perspective and insight it has given them in nurturing a baby for 24/7 for several continuous days is invaluable.

Please find enclosed a report with further information for your appraisal.

Any further queries please do not hesitate me.

Yours Sincerely,

A handwritten signature in black ink, appearing to read 'Steve Chapple', with a stylized, cursive script.

Steve Chapple  
Director Development Services

Ph 08 87 330900  
Mob 0427 946 783

[swc@wattlerange.sa.gov.au](mailto:swc@wattlerange.sa.gov.au)

# Real Care Babies Overview



By Sarah Marzec

Community Development Officer

Wattle Range Council

June 2016

## Background of the Babies

The Real Care babies simulate the experience of a student having to care for a baby 24/7 for several consecutive days. The babies cry, need to be soothed, require feeding (can program either breast or bottle feeding) and nappy changes (green for urine and yellow for poo). Each doll has its own identity tag by which the teacher can program to be easy, medium or hard. The student has their own tag that they need to identify themselves with the baby each time which registers time delay in being attended to, shaken baby syndrome, head damage and the amount of care given to the doll by the student. This program exposes young people to care and experience a baby which they are responsible.

Council have been unable to find the original contract that Wattle Range Council signed in association with handling the Real Care Babies or Virtual Babies. A verbal history is that the Babies came into Councils assets after a group that had acquired a grant to facilitate was unable to continue. As a community service Council took on this role.

Five years have now passed since the initial injection of money and the program has wide reaching community benefits, primarily to high school students undertaking Child Studies in schools across the Limestone Coast.

## Current users of the Babies

Currently, there are 11 Real Care Babies under the care of the Wattle Range Council which are booked by schools across the Limestone Coast (see Figure 1).

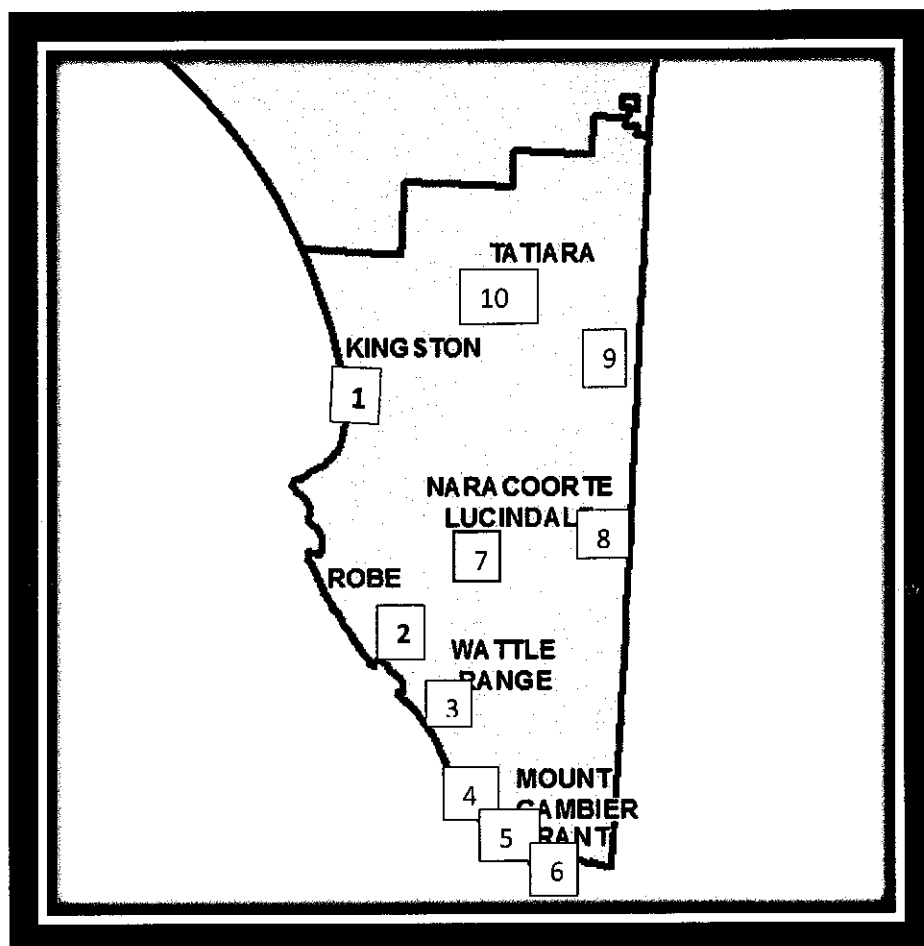


Figure 1. Current schools utilising the Real Care Babies

1. Kingston Community School (twice a year).
2. Kangaroo Inn Area School.
3. Millicent High School.
4. Allendale Area School.
5. St Martin's Lutheran School.
6. Mount Gambier High School (twice a year) and potentially indicated in green at 7. Lucindale High School.
8. Naracoorte High School.
9. Bordertown High School.
10. Keith High School.



This year there have been bookings from Kangaroo Inn Area School, St Martins Lutheran School in Mount Gambier, Mount Gambier High School, Kingston Area School and future bookings for the Millicent High School and Allendale East Area School. Currently, each school is charged \$55 hire fee regardless of how many babies are sent, generating with current schools \$330 dollars. Millicent High School takes pride in looking after the babies, by charging the students a \$10 hire fee plus making clothes for the Babies which are all donated back to Council towards this program.



Figure 2. Mount Gambier High School students with their babies (provided by Mount Gambier High School)

Student feedback sought from schools has been extremely positive while the feedback from Teachers is also constructive. Feedback is provided below from schools and students about their experiences with the babies:

#### **Chloe Dawson at Kingston Community School**

*"The baby experience was great, as it opened my eyes to how demanding a baby really is. I found it hard juggling my time around the baby as I had work and sporting commitments. I also found it hard waking up during the night as I wasn't used to it. It was certainly hard separating from the baby as it was good company and we had grown bonds with it for the four days we had it for. Overall it was a good experience."*

#### **Cerrama Rous at the Kingston Community School**

*"Having the stimulator baby helped me understand how much work and attention real infants need. I have learnt that babies are very sensitive and that once the decision is made to have a child, your life no longer revolves around yourself. I will defiantly be holding off on having children for a while, but overall the experience was a good one."*



Figure 3. Kingston Community School child studies students (provided by the Kingston Community School)

#### **Ange Leopold, Kangaroo Inn Area School**

*"The year 11 Child Studies class used the real life baby babies as part of their 'Living with a Newborn' summative assignment for their SACE studies. They cared for the baby for a week and then used their experiences as a primary source of information and internet and article research as a secondary source to create a pamphlet of advice for first time parents. The class enjoyed the experience a lot and found it enlightening onto what a baby needs in terms of care and time." The photo below was provided by Ange.*



Figure 4. Kangaroo Inn Area School Child Studies students (provided by the Kangaroo Inn Area School)

Speaking with a variety of students who participated in the project while at school now some 5 or more years graduating have commented that "it is a life changing experience", "fun and different", "a good hands-on project". Students participating in this program has a lasting impact on student on the decisions both now and for decades into the future.

## **Program benefit for the region**

This project has wide reaching benefits both for the students undertaking the school based project but also for the broader community regarding infant care.

It is hard to truly quantify the value of such a project to our region, such as preventing teenage pregnancy, sexually transmitted diseases, children born that are unwanted, neglected and abused and the acquired additional mothering skills for daily care of a real baby.

There are multiple benefits to keep the project within the Limestone coast including:

- Keeps students on educational pathway
- Reduces teenage pregnancy
- Increases awareness about responsibility for a baby
- Life changing experience of caring for a simulator baby for 24 hours a day for several consecutive days
- Students learn to apply baby skills such as burping, nappy changing and feeding
- Monitors for shaken baby syndrome, neglect and head support which result in improved education and informed awareness for these above conditions
- Greater awareness about alcohol and drug consumption during pregnancy
- Sexual health, contraception and students made aware of choices they have are vital component of this program

The program reaches far beyond teaching about changing nappies and burping babies to making it a life changing experience, as quoted by numerous previous students who have participated in the program.

## **How this program is currently run**

Currently a representative of a school contacts the Council to make a booking. The calendar for the Virtual Parenting is opened and confirmed that no other booking clashes. A booking is made and the details about the number of babies required, date and a contact person. A week between bookings is required to ensure that Babies are returned and assessed ready to go out again.

Prior to the babies being dispatched they are inspected and that a spare nappy (need a green and yellow nappy), ID, reader, information sheet and bottle are included for each of the babies in their box. As well a bag containing sufficient chargers, the manual, orange reader, wall chargers are sent. We try to ensure that a combination both boys and girls are sent to all the schools. On this date a courier picks up the babies and delivers to the school. The teacher then charges and programs the babies individually for each student.

At the end of the program the babies are returned again by courier or another source. The returned babies are assessed for damage and to ensure that all items are present. An invoice is then generated and sent to the school for \$55.

## **How to run the program to have better outcomes for the region**

The Wattle Range Council has 11 babies. In addition to the babies, a pregnancy profile vest is a garment that gives the visual appearance the actual feel of a third trimester pregnancy could be added to the collection. An additional component could be added such as a Foetal Alcohol Syndrome (FAS) manikin could be a valuable addition to demonstrate to the students how consuming alcohol during pregnancy can have lasting physical and mental effect on an infant. The program could be expanded to include a Drug-Affected Demonstrator could be added which is small baby whose features mimic the high-pitched, warbled cry real recording and it also tremors from drug withdrawal would be worthwhile addition to complete the collection.



Figure 5. Pregnancy Profile Vest



6. Drug-affected demonstrator



7. Foetal Alcohol Syndrome manikin

Due to the limitation of Council resources, currently the program is not promoted to the northern Limestone Coast region. The possibility of another source owning these babies, could have greater flexibility to promote the use of the babies in the child studies programs at Lucindale, Naracoorte, Keith, Tintinara and Bordertown High Schools.

The Real Care Babies Simulator program offers enormous benefits to the students who partake in the program and the overall community education and raising awareness about raising babies.

This program benefits the student receiving the Real Care Baby now but also influences behaviour for decades into the future.

The benefits reach beyond the core values of the Wattle Range Council. This program reaches outside our Council boundaries and our jurisdiction which is why Council is seeking another organisation to continue the program.

## Limestone Coast LGA Budget Review to 30 September 2016

	Original Full-year Budget	Year to Date Actual	Variance	Proposed Full year Revised Budget	Current Full year Revised Forecast
<b>OPERATING ACTIVITIES</b>					
Operating Income	862,762.00	825,118.89	37,643.11	939,762.00	939,762.00
/less Operating Expenses	1,134,096.00	238,187.74	895,908.26	1,211,096.00	1,211,096.00
<b>Operating Surplus/Deficit (a)</b>	- 271,334.00	586,931.15	- 858,265.15	- 271,334.00	- 271,334.00
<b>CAPITAL ACTIVITIES</b>					
<b>Net Outlays on Existing Assets</b>					
Capital Expenditure on renewal and replacement of Existing Assets	-	-	-	-	-
/less Depreciation, Amortisation and Impairment	-	-	-	-	-
/less Proceeds from sale of Replaced Assets	-	-	-	-	-
<b>Net Outlays on Existing Assets (b)</b>	-	-	-	-	-
<b>Net Outlays on New and Upgraded Assets</b>					
Capital Expenditure on New and Upgraded Assets	-	-	-	-	-
/less Amounts received specifically for New and Upgraded Assets	-	-	-	-	-
/less Proceeds from Sale of Surplus Assets	-	-	-	-	-
<b>Net Outlays on New and Upgraded Assets ( c)</b>	-	-	-	-	-
<b>Net Lending/(Borrowing) (a)-(b)-( c)</b>	- 271,334.00	586,931.15	- 858,265.15	- 271,334.00	- 271,334.00



**LIMESTONE COAST LOCAL GOVERNMENT ASSOC**

**Profit & Loss [Budget Analysis]**

July 2016 To September 2016

	Selected Period	Budgeted	\$ Difference	Comments
<b>INCOME</b>				
City of Mount Gambier	\$178,369.00	\$178,368.00	\$1.00	
District Council of Grant	\$77,283.00	\$77,283.00	\$0.00	
Wattle Range Council	\$133,057.00	\$133,056.00	\$1.00	
Naracoorte Lucindale Council	\$89,080.00	\$89,080.00	\$0.00	
District Council of Robe	\$43,080.00	\$43,080.00	\$0.00	
District Council of Tatiara	\$75,025.00	\$75,025.00	\$0.00	
District Council of Kingston	\$39,996.00	\$39,995.00	\$1.00	
SATC	\$45,000.00	\$30,000.00	\$15,000.00	Additional funding provided by SATC
LGA Funding	\$50,000.00	\$90,000.00	(\$40,000.00)	Base level Regional Capacity not received
RDA Funding	\$10,000.00	\$10,000.00	\$0.00	
Starclub Funding	\$5,000.00	\$55,000.00	(\$50,000.00)	Sport and Rec funding not received
Road Safety Funding (MAC)	\$0.00	\$29,875.00	(\$29,875.00)	MAC funding not received
Interest	\$1,323.44	\$3,000.00	(\$1,676.56)	
Unbudgeted Project Grants	\$77,905.45	\$0.00	\$77,905.45	Kesab succesful application and Rubble Royalty unbudgeted
<b>Total INCOME</b>	<b>\$825,118.89</b>	<b>\$853,762.00</b>	<b>(\$28,643.11)</b>	
<b>EXPENSES</b>				
Advertising & Marketing	\$2,911.60	\$5,900.00	(\$2,988.40)	
Advocacy	\$0.00	\$1,200.00	(\$1,200.00)	
Audit Fees	\$0.00	\$3,000.00	(\$3,000.00)	
Bank Fees	\$406.25	\$150.00	\$256.25	
Computing & IT	\$1,831.73	\$2,250.00	(\$418.27)	
Financial/Admin/Rent	\$8,369.55	\$12,690.00	(\$4,320.45)	
Governance	\$504.18	\$1,500.00	(\$995.82)	
Insurances	\$7,781.22	\$6,900.00	\$881.22	
Legal Fees	\$0.00	\$300.00	(\$300.00)	
Meeting Expenses	\$45.45	\$0.00	\$45.45	
Miscellaneous Expenses	\$0.00	\$450.00	(\$450.00)	
Postage	\$71.79	\$390.00	(\$318.21)	
Printing/Stationery	\$855.10	\$3,390.00	(\$2,534.90)	
Projects	\$47,028.22	\$115,422.00	(\$68,393.78)	Timing of project expenditure
Seminars	\$565.82	\$450.00	\$115.82	
Subscriptions	\$980.91	\$300.00	\$680.91	
Telephones	\$1,558.48	\$2,340.00	(\$781.52)	
Trade/Consumer Shows	\$4,086.41	\$2,250.00	\$1,836.41	
Training	\$200.00	\$1,650.00	(\$1,450.00)	
Travel/Accommodation/Meals	\$6,343.30	\$4,800.00	\$1,543.30	
Vehicles - Fuel	\$3,229.62	\$3,900.00	(\$670.38)	
Vehicles - Leasing	\$11,081.34	\$12,300.00	(\$1,218.66)	
Vehicles - Repairs/Maintenance	\$66.82	\$0.00	\$66.82	
Wages	\$127,195.15	\$118,300.00	\$8,895.15	Additional period in accounts due to fortnightly pay 7/7/2016
Wages - Superannuation	\$11,746.80	\$11,239.00	\$507.80	
Wages - Workcover	\$1,328.00	\$1,166.00	\$162.00	
<b>Total EXPENSES</b>	<b>\$238,187.74</b>	<b>\$312,237.00</b>	<b>(\$74,049.26)</b>	
<b>Net Profit/(Loss)</b>	<b>\$586,931.15</b>	<b>\$541,525.00</b>	<b>\$45,406.15</b>	

**Balance Sheet**

As of September 2016

ABN: 42 930 727 010

<b>Assets</b>		
Cheque Account		\$29,871.58
Business Access Saver		\$422,416.82
Term Deposit 1		\$650,000.00
Term Deposit 2		\$300,000.00
Petty Cash		\$250.00
Trade Debtors		\$69,267.00
<b>Total Assets</b>		<b>\$1,471,805.40</b>
<b>Liabilities</b>		
Trade Creditors		\$7,905.04
<b>CREDIT CARDS</b>		
Executive Officer	\$1,704.91	
Starclub Field Officer	\$309.50	
Regional Waste Management	\$466.99	
Tourism Industry Dev Officer	\$855.65	
Road Safety Officer	\$287.96	
<b>Total CREDIT CARDS</b>		<b>\$3,625.01</b>
<b>GST LIABILITIES</b>		
GST Collected	\$7,250.14	
GST Paid	-\$2,524.68	
<b>Total GST LIABILITIES</b>		<b>\$4,725.46</b>
<b>PAYROLL LIABILITIES</b>		
PAYG Payable	\$9,580.00	
Workcover Payable	-\$3,123.42	
Leave Provisions	\$22,182.16	
<b>Total PAYROLL LIABILITIES</b>		<b>\$28,638.74</b>
<b>PROJECT LIABILITIES</b>		
Star Club Field Officer	\$38,453.39	
MAC Road Safety	\$57,462.22	
Regional Waste Management	\$50,123.51	
Planning	\$65,004.00	
Tourism	\$162,079.79	
Procurement	\$7,000.00	
Training	\$3,000.00	
Attraction & Retention	\$25,000.00	
<b>Total PROJECT LIABILITIES</b>		<b>\$408,122.91</b>
<b>Total Liabilities</b>		<b>\$453,017.16</b>
<b>Net Assets</b>		<b>\$1,018,788.24</b>
<b>Equity</b>		
Retained Earnings		\$431,857.09
Current Year Earnings		\$586,931.15
<b>Total Equity</b>		<b>\$1,018,788.24</b>

This report includes Year-End Adjustments.

## **Minutes for Limestone Coast Economic Development Group Naracoorte Lucindale Council Chamber, Wednesday 6<sup>th</sup> October 2016**

**Meeting Opened:** 10.00am

### **1. Attendance**

Mayor Erika Vickery	Dr Helen Macdonald	Mike Ryan
Joy Cunneen	Steve Chapple	Ben Gower
Mayor Graham Excell	Biddie Shearing	Mayor Richard Sage
Trevor Smart	David Wheaton	Dom Testoni

### **2. Apologies**

Mayor Peter Riseley	Mark McShane	Marcus Kuller
Andrew MacDonald	Peta Crewe	Allan Richardson
Callena Rawlings		

### **3. Previous Minutes**

Adoption of the previous minutes held on Wednesday 13<sup>th</sup> July 2016.

### **4. Matters arising from previous minutes**

Nil

### **5. RDA Regional Plan Update**

David advised that to date the RDA had held 20 consultation sessions with approximately 190 people in attendance. He emphasised the need to provide input into the plan and ensure that when the Draft Plan is released that communication is given to the RDA to ensure a true regional position is documented.

### **6. 457 Visa Holder**

Dom provided an update on the 457 Visa issue and informed the committee that the LCLGA Board voted to elevate the issue to SAROC due to its State significance. At the SAROC meeting held at the LGA SA last week it was presented and received support to be elevated to the LGA SA Board for consideration. It was then supported by the Board of the LGA SA with the issue being more broadly discussed around migration policy and the impacts on regional SA in attracting and retaining labour.

## **7. SA Power Prices and Infrastructure**

The issue of the SA power prices was discussed at length with Wattle Range Council citing two examples where the high SA power prices had already seen local business move some business functions to neighbouring States with job losses resulting. The District Council of Grant have a motion on the LGA SA AGM agenda to talk about the power prices in SA. It was agreed that member Councils continue to support that motion and encourage the LGA SA to pick this issue up as it is of State significance.

Some of the issues to come out of the state wide blackout was the unpreparedness of the region with impacts being felt on emergency services vehicle not having access to fuel stocks, impacts across the health sector and the vulnerability of the elderly and families with young children. Communications was noted as being a major issue with a complete lack of information and the ability to communicate throughout the district.

## **8. RDA Independent Review**

It was agreed that this would be referred to the CEO working group and look to present a regional response to the Review. Further, it was discussed that a separate discussion needs to take place on how member Councils and the RDALC will interact in the future.

## **9. Country Cabinet**

Mayor Graham Excell spoke about the recent Country Cabinet event held in Bordertown. The Tatiara Council took the opportunity to discuss with a range of Ministers issues around health, roads, waste and rubble royalties to name a few.

## **10. Pai Fang**

As Mayor Peter Riseley was an apology for the meeting David Wheaton gave a brief overview of the event and what the RDA were planning to do to support the initiative of the District Council of Robe.

## **11. LCEDG Work Plans**

It was agreed to defer this item as it has strategic links to the RDA Review and the discussion around the Councils involvement in economic development.

## **12. Work Plan Updates**

- a. Tourism – Biddie Shearing presented to the group the draft strategic plan that the LC Management Group has been working on and informed the meeting that a series of consultations with industry groups was about to take place. LCLGA has asked the RDA CEO to assist in running these planning workshops. Biddie informed the group that as a direct result of the trade events she has attended over the past calendar year the region will host 5 famils in the coming months for wholesalers to experience first-hand what the Limestone Coast can offer.
- b. Leadership Program – David Wheaton will be chairing the group going forward and a survey will be released shortly to gather additional information for the program.

- c. Red Meat Cluster – Helen Macdonald announced that the group had submitted an application for the 3<sup>rd</sup> round of funding and was hopeful that the clusters work would continue.
- d. Investor and Export Ready – David Wheaton presented a report tabled by Bruce Rodda. Spoke about the recent Shandong trade show held in Adelaide with a number of local businesses attending as well as a number of Councils. Ben Gower informed the group that the region is starting to see the benefits of the inbound missions with a number of enquiries and regional visits starting to bear fruit.
- e. Bio-economy – The work of the group is continuing with a recent email being distributed calling for applications as part of the Bioenergy Connect program with a \$50,000 grant being available to:
  - The Bioenergy Roadmap Programs will provide three forms of assistance:
    - A first point of contact and facilitation
    - Access through application for a bioenergy mentor to provide technical and logistical support e.g. pre-feasibility (Bioenergy Connect)
    - Access through application to RenewablesSA for matched funding to assess the feasibility of projects
- f. Cropping cluster – This program is continuing and being predominantly overseen by the MacKillop Farm Management Group. Refer to following link <http://www.mackillopgroup.com.au/pages/broadacre/cropping-cluster.php>
- g. Dairy Cluster – Whilst the dairy cluster is not being reported on the District Council of Grant and Wattle Range Council reported on the work they have been doing with the dairy farmers in the region. They will continue to assist the industry however they can and will continue to advocate for further investment in the agriculture sector.
- h. Innovation Hub – Dom informed the group of the information that has been distributed by Callena Rawlings and discussions about the innovation hub concept will continue with the CEO working group.

### **13. Other Business**

- a. Steve Chapple extended a thank you to Joy Cunneen for the work she has done filling in for Peta Crewe. Mayor Vickery also thanked Joy on behalf of the meeting.
- b. Steve Chapple informed the meeting of the impact the reduction in rate collection will have in Wattle Range Council due to the State Government continuing to transfer Housing Trust SA properties to community housing groups. Other Councils also shared their frustration with the policy.

**Closed:** 12.25pm

Next meeting Monday 14<sup>th</sup> November 10.00am Naracoorte Lucindale Council Chamber



**Limestone Coast and Coorong Coastal Management Group Meeting**  
Committee Meeting

<b>Meeting No:</b> 27	<b>31 August 2016</b>	<b>Port MacDonnell Community Complex</b>	<b>Next Meeting:</b> Wednesday 7 December, Beachport				
<b>Present:</b>	Nick Brown; Chair (Robe DC)	Trevor Smart (Grant DC)	Felicity Beswick (DEWNR)	Nick Hunt (SENRM Board)	Tania Rajic (DEWNR))	Lauren Oxlade - guest (Manager Environmental Services WRC)	Richard Sage (Grant DC)
	David New (DEWNR)	Dominic Testoni					
<b>Apologies:</b>	Biddie Shearing (Tourism – RDALC))	Peter Halton (WRC)	Ross Anderson (DEWNR)	Bill Hender (DEWNR)	Lee Morgan (DEWNR)	Jason Quinn (DEWNR)	Peter Riseley (Robe DC)
	Robert Mock (LCLGA)	Andrew MacDonald Kingston DC					

Item no.	Agenda item	Issues	Action	Actioned by
1 10:10am	Welcome, Introductions Apologies and previous minutes	David New: Welcome to Country Apologies noted. Previous minutes accepted as correct: (Trevor Smart/David New)		
2	Business from previous meeting	No business arising – Dominic Testoni to discuss LCCCMG Terms of Reference as a separate item.		
3	District Roundup	<p><b>Felicity Beswick – Coastal Management Unit (DEWNR)</b> Coast Protection Board working with Kingston Council regarding <b>emergency sea wall</b> at Wyomi beach.</p> <p><b>Australian Coastal Society</b> – SA Branch is organizing a <b>Coastal Workshop</b> in Robe on 24/25 November 2016 with sponsorship from Robe Council, DEWNR and Flinders University. 130 attendees can be accommodated with council and community volunteers taking priority. An optional dinner and field trip on day 2 are part of the package. Suggestions from the management group for guest speakers included:</p> <ul style="list-style-type: none"> <li>• Sand Management (Wattle Range Council already presenting on this)</li> <li>• Cultural heritage (David new suggested Irene Watson)</li> <li>• Tourism pressure on the coastline with increased visitor numbers and fisheries pressures</li> <li>• Run a “Coastal Connections” type activity as part of the field trip</li> <li>• Presentation on Beach Wrack harvesting (ask Friends of Shorebirds and/or Gather Great Ocean Group)</li> <li>• Field trip to include Post Office Rocks or Salmon Hole</li> </ul>		

Item no.	Agenda item	Issues	Action	Actioned by
		<p><b>Lauren Oxlade – Wattle Range Council</b>  WRC has placed tenders for dredge purchase.  Storm damage hasn't been excessive this year.  Groyne renewal works at Beachport have taken more time and expense than planned as they have required re-building rather than just a top up. Planned works are to increase the capacity of the groynes to hold sand (make them more stable) and improve pedestrian access.</p> <p><b>Trevor Smart (Grant DC)</b>  Council and DEWNR met with landholders at Pelican Point regarding the sea wall. Issues with some landholders not wanting to contribute.  An ecotourism model for Piccanninie Ponds is currently being developed with a view to providing accommodation and experiences for visitors. Grant DC will work with the state government to encourage private investment. A model is expected prior to Christmas.</p> <p><b>Richard Sage (Grant DC)</b>  Increased expression of bubbling springs on beaches requires safety signage at Browns Bay and Piccanninie Ponds. Need signage installed prior to summer.</p> <p><b>David New (DEWNR/SE Aboriginal Focus Group)</b>  David currently in a new role working with DEWNR Volunteers.  He has worked with a Burrandies crew undertaking site protection works at Middle Point in conjunction with SA Water. Ongoing work will be undertaken in the area working with surfer groups, Cape Douglas community members and local fishers to consolidate tracks and undertake some planning around replacing/relocating existing structures which are in poor condition.</p> <p><b>Nick Hunt (SENRM Board)</b>  Positive feeling generally with winter rains.  SE Flows project is signing off on landholder agreements with 5000ha to be re-watered as one outcome.</p> <p><b>Nick Brown (Robe DC)</b>  Robe hasn't had any major winter storm damage.  Ongoing issues with the caravan park where undercutting is reducing the area of their lease.  The Beach Access Strategy has met with resistance from some landholders – generally those more likely to be impacted.</p>	<p>T Rajic to contact Adrian Schutz regarding wording prior to Summer 2016.</p>	

Item no.	Agenda item	Issues	Action	Actioned by
4	Guest speaker (Lauren Oxlade – Manager Environmental Services Wattle Range Council)	<p><b>National Climate Change Adaptation and Research Facility (NCCARF)</b></p> <p><b>Coastal Adaptation Website – a one stop shop for Coastal Climate Change Adaptation</b></p> <p>Lauren Oxlade introduced “Coast Adapt” the Climate Change Adaptation web-based tool developed as Phase 2 of the NCCARF Climate Change Adaptation process. Phase 1 focus was on climate change research and received \$250m in funding.</p> <p>This web-based tool was developed with input from 10 Australian Councils of which Wattle Range Council was one, and 9 member groups of GrowComm, a horticultural body. Useful aspects of the website outlined by Lauren included:</p> <ul style="list-style-type: none"> <li>• <i>Coast Exchange</i> - a public forum where questions regarding specific site problems can be flagged and discussed publicly. Useful for keeping up t date with other case scenarios.</li> <li>• <i>C-CADS</i> – a coastal climate change Decision Support Tool – good for working through specific issues</li> <li>• <i>Resource Centre</i> – has lots of documents, infographics which would be useful for elected members etc wanting to put together a presentation on climate change.</li> </ul> <p>Workshops will be commencing soon and Lauren is planning to organize one for the Limestone Coast. It would be of interest to a mixed audience including planners, elected members and those involved in community engagement around climate change.</p> <p>The website is currently in beta format which allows for feedback on the website contents. Not also that while the focus is coastal it equally applies to broader climate change scenarios/adaptations.</p> <p>Visit <a href="https://www.nccarf.edu.au/CoastAdapt-beta-release">https://www.nccarf.edu.au/CoastAdapt-beta-release</a></p>	Lauren Oxlade to send details/invites regarding Coast Adapt workshops to management group members	
5	<b>Project update (Tania Rajic) Implementing the Limestone Coast and Coorong Coastal Action Plan</b>	<p>Two new project staff have commenced in May (Elly Schultz in Robe and Craig Billows in Mt Gambier). They have “hit the ground running” and are busy with on-ground works.</p> <p>The CAP project is in its final year. Current focus is revegetation with 50,000 seedlings being planted at a number of sites from Blackford Drain, south to Lake Bonney.</p> <p>Revegetation work has provided employment opportunities to Millicent casuals employed through Burrandies, extended summer fire crew staff as well as volunteer groups, the Kingston Football Club and school groups.</p> <p>The program of expenditure of council held grant funds needs to be finalised – coastal project staff to make contact with respective councils.</p> <p>Weed work is ongoing – including site preparation for revegetation sites. Spiny rush, salvation jane and polygala have been some of the target species over the last 6 months.</p> <p>Fox baiting will be the focus for some staff now that revegetation work is nearing completion.</p> <p>Aerial fox baiting is scheduled for the first week of November.</p>	<p>Tania Rajic to work with Grant DC and Wattle Range Council.</p> <p>Cath bell to finalise robe Council expenditure</p> <p>Elly and Tania to work with</p>	

Item no.	Agenda item	Issues	Action	Actioned by
			Kingston Council.	
6	<b>Project update (Tania Rajic)</b> <b>Limestone Coastwatchers (CFoC)</b> <b>(Caring for our Country funded)</b>	<p>Following on from the Coastal Connections program on-ground works have been the focus with fencing, bollards and revegetation undertaken to protect;</p> <ul style="list-style-type: none"> <li>- 7 cultural heritage sites over approx. 24ha</li> <li>- 17 erosion control sites over approx. 189 ha</li> <li>- 20 access control sites protecting 192ha.</li> </ul> <p>Planning for the 2017 Coastal Connections program has commenced with Elly Schultz taking on the lead role.</p> <p>School programs are continuing with 3-4 activities per quarter</p> <p>Contact made with PIRSA Fisheries regarding illegal taking of marine life off intertidal areas, particularly in Beachport and Robe. New signs have been installed by PIRSA. More educational/compliance material to be circulated via Visitor Information Centres.</p> <p>Marine Debris activities are ongoing. Agreed that there is a need to formalise the agreement with Councils to ensure there are no misunderstandings at Waste Transfer Stations was discussed. Agreed that a letter should be drafted to come out under each council letterhead and circulated to waste transfer stations so everyone is aware of the agreement. Also DEWNR staff to advise councils prior to delivering any waste collected from beaches.</p>	Tania Rajic to draft letter for each council to print with their letterhead.	
7	<b>LCCCMG Terms of Reference Update (Dominic Testoni – LCLGA)</b>	<p>LCLGA is currently reviewing the Terms of Reference of sub-committees. LCLGA is close to establishing a Climate Change Committee for the Limestone Coast, based around addressing the regional Climate Action Plan. The council portion of the plan has been extracted and presented to South East NRM and Regional Development Australia Limestone Coast. The formation of this new committee is anticipated to provide for innovation in addressing climate change. The Current LCCCMG would be a sub-group of the Climate Change committee and would feed back into this committee.</p> <p>The Draft Sector Agreement makes reference to the proposed new climate change committee and it was due to be signed by the Minister at the Country Cabinet being held in the Limestone Coast.</p> <p>The Victorian model of the South East Councils Climate Change Alliance (SECCCA) provides a case study and demonstrates how such an alliance can be successful in securing regional funding.</p>	Dominic Testoni to circulate Terms of Reference to broader group	
8	<b>Other business</b>	None		
9	<b>Future meeting and close</b>	Wednesday 7 <sup>th</sup> December to be hosted by Wattle Range Council Meeting closed 12:15pm	Tania Rajic to organize meeting and venue.	
12:45pm	<b>Site visit</b>	Pelican Point – view coastal erosion site with Grant DC staff.		





**Minutes for Limestone Coast Local Government Tourism Management Group,  
Naracoorte Council Chambers, Wednesday 7<sup>th</sup> September 2016.**

**MEETING OPENED 9:35am**

Welcome by Chairperson – Andrew MacDonald.

**1.0 MEMBERS/DEPUTY MEMBERS**

1.1 Present

District Council of Grant	Jane Fetherstonhaugh Mike Ryan
District Council of Robe	Roger Sweetman
Naracoorte Lucindale Council	Sally Klose
Kingston District Council	Andrew MacDonald
Wattle Range Council	Paula Bennet
City of Mount Gambier	Barbara Cernovskis
LCLGA	Biddie Shearing Dominic Testoni

1.3 Apologies

Tatiara District Council	Kingsley Green
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**2.0 Previous Minutes from 3<sup>rd</sup> August 2016**

Minutes as presented.

**Moved,** Roger Sweetman

**Seconded,** Dominic Testoni

**CARRIED**

**Matters arising from previous Minutes:**

Brief discussion around the future regional publications.

**ACTION: Biddie to circulate details about distribution points for 'Stay Another Day' publication.**

**3.0 Developing a Regional Strategy for the Limestone Coast Visitor Economy**

Biddie shared the Matrix which is a 'work in progress' and will look for individual council input when and where necessary.

Andrew provided an update on the State-wide strategy development, including his inclusion in the steering committee.



Biddie tabled an outline of the strategy, after discussion it was decided to ensure there was a strategic action that addressed Nature Based Tourism. Overall the work to date was endorsed.

It was agreed to progress this document to a DRAFT document ready for wider consultation. A discussion around the consultation phase was discussed and a consultation schedule, along with a facilitator will be prepared and presented at the next meeting.

**ACTION: Biddie to continue to DRAFT the strategy document and prepare a consultation schedule.**

**Dominic to invite David Wheaton to facilitate the consultation across the region.**

#### 4.0 Any Other Business

4.1 Biddie provided a verbal report on the recent trade event called SA Uncorked. 27 appointments, 8 from the China market plus a general mix from the traditional western markets and Online Travel Agents, like Expedia etc.

4.2 Biddie provided a brief overview of the Southern Ocean Drive (SOD) Brand Activation from SATC which includes the proposed signage installations throughout the region and ideal locations for WIFI hotspots.

**ACTION: Biddie to circulate the documentation of the SOD Brand Activation for feedback from individual councils.**

#### 5.0 Individual Council Tourism Initiative and News

**Kingston SE** – Community concern that the Kingston SE Tourism Group may not deliver the Christmas Parade which is a strong enabler for business in the community.

On Creative progressing well with the town branding and badging.

The overall strategies for township enhancement is coming together with lighting, livability infrastructure and community investment around \$140k.

Larry is up for sale.

Wyomi Beach is back on track and the jetty repairs tender is out, should all be ready for the peak summer period.

**Naracoorte** – Caves Connection Project is looking to leverage of the World Heritage Fossil Site at Naracoorte Caves being on the community doorstep.

Naracoorte is hosting the VIC Cross-Border Conference in early November which will open up part of the program to industry across the region.

Sally provided a brief update on the LC Collaborative and their work to prepare governance around the use and access of the brand once released.

**Robe** – Working with Kingston SE Council to divert traffic along the Southern Ports Highway. A joint application was submitted through the Office of Recreation & Sport to augment this route, which was unsuccessful.

Chinese Festival is scheduled for April 2017, date to be confirmed.

**Wattle Range** – looking at RV Parks and managing

Conducting an audit of the Marketing publications – up to 18.

Woakwine cutting platform requires rebuilding, so looking for funding options to do this.

Developing a Strategic Plan for the Southern Ocean Tourist Park.

**DC Grant** – Bayside Festival mobbing to March, based on weather and access to volunteers. No progress on the \$2.9M from the State Government.



Marina Development is now broadening their consultation to seek interest.

Sealing of the road to Pic. Ponds and the Feasibility tender is out for the Eco-Tourism Development at Pic. Ponds.

City of Mt. Gambier – Council adopted the Tourism Mount Gambier Strategic Plan and is now recruiting for a Tourism Development Manager. The council will be the silent machine supporting the industry group, which is in-line with a strong focus on economic development for the council.

Developing a digital strategy for the community.

Drift Car event being held in Mount Gambier from the 22-25<sup>th</sup> September, expected to attract up to 5,000 visitors.

New Director at the Riddoch Art Gallery which will integrate into a cultural hub.

Looking to co-fund a TV campaign with the Chamber of Commerce, promoting Mount Gambier, targeting the western districts of Victoria.

Tour of the Great South Coast is on again next week and have secured the Australian Sprintcar National Championships for 2018, expecting 8,000 visitors. Received \$2.7m towards the Airport upgrade from SA Gov. and will be opening up tenders for the Eco-tourism plan soon.

## **8.0 Next Meeting**

Wednesday 28<sup>th</sup> September 2016.

## **9.0 MEETING CLOSED – 11:25am**

**The next LC LGA Tourism Management Group Meeting is to Wednesday 28<sup>th</sup> September 2016 from 9:30am – 11:30am in Naracoorte. Venue to be confirmed.**

Passed as a true and correct record

Signed.....

Date.....



**MINUTES FOR THE REGIONAL WASTE MANAGEMENT STEERING COMMITTEE MEETING  
No. 11 HELD AT NARACOORTE LUCINDALE COUNCIL CHAMBERS ON THE 17<sup>th</sup> OF  
AUGUST 2016, 11:00am to 1:00pm.**

**MINUTES**

Welcome to members and guests – Committee Chair Peter Halton.

**1. Present**

Nicole Dodds (Environmental Health Manager)	District Council of Grant
Bob Bates (Manager Works and Engineering Services)	Kingston District Council
Steve Bourne (Director Operations)	Naracoorte Lucindale Council
Nick Brown (Deputy CEO)	District Council of Robe
Andrew Pollock (Operations Manager)	Tatiara District Council
Peter Halton (Director Engineering Services)	Wattle Range Council
Dominic Testoni (Executive Officer)	LCLGA
June Saruwaka (Regional Waste Management Coordinator)	LCLGA

**Guests**

Rob Coleman (Operations Manager)	Adelaide Hills Region Waste Management Authority
Andrew Wallace (Commercial Manager)	Aspitech

**2. Apologies**

Lauren Oxlade (Manager Environmental Services)	Wattle Range Council
Daryl Sexton (Director Operational Services)	City of Mount Gambier
Cr Desmond Mutton	City of Mount Gambier

**3. Confirmation of the Minutes**

Moved Steve Bourne. Seconded Nicole Dodds. That the minutes of the meeting held on 15 June 2016 are confirmed. Carried.



#### 4. Matters arising from the Minutes

Nil.

#### 5. Presentations – Rob Coleman and Andrew Wallace

- Rob Coleman and Andrew Wallace gave presentations on what their organizations are involved in. See attached presentations for more information.

#### 6. Regional Waste Management Coordinator Report – June Saruwaka

- June Saruwaka gave a brief presentation of the work she has done since the last meeting. A discussion was done on the proposed Limestone Coast Schools Waste Reduction and Recycling Challenge. The RWMSC considered the proposal which will be put forward for recommendation to the LCLGA Board.

**ACTION:** Dominic Testoni to present a recommendation report to the LCLGA Board.

#### 7. Increased waste levy and how that money may be returned to Council's via grants – All

- Committee members agreed that a letter be submitted to the Treasurer of South Australia, Tom Koutsantonis, expressing our concerns on the increase in Waste Levy. The letter should also push for more money to be given back to Councils.

**ACTION:** Councils to send their contributions to June Saruwaka who will draft the letter for LCLGA Board's consideration.

#### 8. Any other business

- District Council of Grant will be taking part for the first time in this year's Garage Sale Trail. This brings the total number of Councils taking part in the region to four.
- Millicent Rotary Club approached Wattle Range Council for collection of batteries.
- Kingston District Council contracted Veolia as the new waste contractor.

**ACTION:** June Saruwaka to prepare an article for Press Release.

#### 9. Meeting Close

The meeting ended at 1:00pm.





<p align="center"><b>Minutes for Roads and Transport Working Group, Naracoorte Lucindale Council Chamber, Wednesday 14<sup>th</sup> September 2016</b></p>
----------------------------------------------------------------------------------------------------------------------------------------------------------------

**MEETING OPENED 10.00am**

**1.0 MEMBERS/DEPUTY MEMBERS**

1.1 Present

District Council of Robe	Trevor Hondow
Wattle Range Council	Peter Halton
Naracoorte Lucindale Council	Daniel Willsmore
Tatiara Council	Clr Jamie Jackson Surya Prakash
District Council of Grant	Adrian Schutz
Kingston District Council	Bob Bates
City of Mount Gambier	Daryl Morgan
LCLGA	Dom Testoni
RDA Limestone Coast	David Wheaton
HDS Australia	John Olson

**2.0 Apologies**

Naracoorte Lucindale Council	Steve Bourne
City of Mount Gambier	Daryl Sexton

Move that the apologies be accepted.

**Moved:** Peter Halton

**Seconded:** Surya Prakash

**3.0 Workshop**

John Olson presented the following workshop.

11.00am	Introduction by EO LCLGA and/or R&TWG Chair
11.10am	2030 Regional Transport Plan – outline of update methodology
11.20am	Regional Route Drawings – potential changes Demand centres: freight, tourism, community services Cross regional routes Consistency across council boundaries
12.00noon	Regional road deficiency assessment Sample process
12.30pm	Lunch
1.00pm	Regional road deficiency assessment (cont) Development of action plans
1.30pm	Roads Database (possibly change to SLRP application process)
2.00pm	Regional freight route strategy Benefits of higher productivity vehicles (PBS L2/L3) Cross regional L3 freight routes – a possibility? Network assessment of potential L2 freight routes (a risk based approach)

The following recommendations were made by the committee.

#### **Recommendation 1**

Carryout an update of the 2030 Regional Transport Plan (current version released September 2013). To include:

Initiate regional routes update and provide councils with advice.

- Update the 2030 Regional Transport Plan with the LCLGA name change, a literature currency update (e.g. referencing the latest Council Development Plans) and a methodology review to incorporate the six step methodology discussed at the Regional Transport Planning Workshop.
- Review regional route changes proposed by councils and update drawings.
- Conduct a final review, then release the 2030 Regional Transport Plan 2016 Update (including revised regional route drawings).

**Moved:** Daryl Morgan

**Seconded:** Peter Halton

#### **Recommendation 2**

Carry out a road deficiency assessment and prepare regional road action plans.

**Moved:** Surya Prakash

**Seconded:** Bob Bates

#### **Recommendation 3**

Prepare SLRP roads database.

**Moved:** Peter Halton

**Seconded:** Bob Bates

### **4.0 MEETING CLOSURE – 3.00 pm**

The group agreed to convene again on Wednesday 26<sup>th</sup> October at a Naracoorte Lucindale Council 10.00am.

# SOUTHERN BORDER FIRE COORDINATION ASSOCIATION

## Action and Agreement Record

Date	Thursday 28 <sup>th</sup> April 2016	Time: 0930 hrs. (SA) 1000 hrs. (VIC)	Duration: 2 hr. 45 min	Location: DELWP	12 Murray Street Heywood
Meeting Objective	Post-season review of broader emergency management across the lower Victoria – South Australia border area.				
Attendees	CHAIR – Mike Harper (DELWP), Chris King (SAPOL), Peter Novotny (CFA), Michael Davies (DELWP), Karena Previtt, Lynne McMahon (Glenelg Shire Council), Jason Drewitt (CFS R5 ROPO), Phil Mayes (CFS FIB Project Officer), Neil Winkley (Forestry SA), Daniel Deppler Parks Vic, Natalie McKenzie (PF Olsen) Dom Testoni (LCLGA), Vikki Hann, Trevor Twilley (SAPOL)				
Apologies	Paul Phelan (VICPOL), Kay Richardson (DEWNR)				
No	Actions and Agreements				
3	<b>Minutes of Previous Meeting</b> <ul style="list-style-type: none"><li>Minutes of previous meeting 27<sup>th</sup> October 2015.</li><li>Moved: Jason Drewitt. Seconded: Chris King. CARRIED</li></ul>				
4	<b>Business/Actions arising from previous minutes</b> <p>2013.1 Capability listing for Gambier SES Units. Still not completed. – DO position not filled at present. Interview has been held – will be advised when decision made. Ongoing.</p> <p>2015.1 Invitation to SA councils to attend. - Mike advised that there are numerous councils on the SA side of the border. Don Testoni (SA) Limestone Coast LGA was invited to represent the councils at this meeting and is in attendance. Don will make decision on representation of SA councils going forward.</p> <p>2015.2 Update of SBFCA guidelines – Mike explained that this is a living document that is required to be updated by November each year. Send in any changes to Mike so it can be updated. Key changes made this year are 8.3 Cross border IC Planning Person and 8.9 Webmail. Still require update to aircraft section.</p>				
	SES DO	As occurs			28/04/2016
	Mike Harper				28/04/2016
	Mike Harper				28/04/2016

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## SOUTHERN BORDER FIRE COORDINATION ASSOCIATION

<b>5</b>	<b>Correspondence</b>				
	<p><b>5.1 Out –</b></p> <p>5.1.1. Memo to State Air Desk in Vic and SA. RE: Communications when SA bombers cross border under PDD. CTAF not same for SA and Vic aircraft.</p> <p>Proposed: Peter Novotny: Committee write to both air desks to resolve and advise outcome. (Aircraft officers must communicate with each other. Pre-determined despatch. Must be clear, normal business and IMT) Seconded: Jason Drewitt.</p>	Mike Harper	By next meeting	10/05/2016	
	<p><b>5.2 In –</b></p> <p>5.2.1 SA replied to SBFCA Procedure/Guidelines regarding aircraft, however, issue not resolved.</p>				
<b>6</b>	<b>Reports</b>				
<b>6.1</b>	<p><b>Country Fire Service – Region 5</b></p> <ul style="list-style-type: none"> <li>• Very few fires of significance. State significant fire at Pineary where 7 CFS Crews were involved in significant burn-overs. No serious injury. Minor radiant heat, appliance issues. Region 5 sent 3 strike teams to area. Interstate agency assistance received – Thankyou.</li> <li>• Significant increase in Total Fire Ban days, many back-to-back - increased pressure on resourcing. Increased number of lightening fires, however, these were relatively small.</li> <li>• CFS new Deputy CO is Andrew Stark. Andrew comes from Canberra. Previous NSW RFS Director of Regional Operations, responsible for 6 regions. A structural review of Regional areas is underway and currently looking at best model. Due to start in July.</li> <li>• SA Government Cabinet approval of amended draft Bill for industry brigades. Well on way to legislative reform, slow process.</li> <li>• Jason – Bushfire Area Management Plan.</li> <li>• Vikki – Limestone Plan – scope of target risk area, elderly etc. Public Info Unit.</li> <li>• Jason – Now heading into 'quiet season'. If no rain potential for fires for rest of year.</li> </ul>				

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## SOUTHERN BORDER FIRE COORDINATION ASSOCIATION

6.2	<p><b>Country Fire Authority – District 4</b></p> <ul style="list-style-type: none"> <li>• Pre-season:</li> <li>• 2 weeks at ship fire. Great exercise for community co-ordination across state/nation re International Trade Agreements, Border Protection etc. Very complex fields re border control. Opened up need for more inclusive agency.</li> <li>• Kallabro Fire</li> <li>• Fire season then proclaimed. – mild, plenty of Total Fire ban das. Lot of preventative work done. Luckily we were not strained with a campaign fire.</li> <li>• Season ends, then the biggest and 2<sup>nd</sup> biggest fires.</li> <li>• New Chief Officer, New Chief Executive Officer.</li> <li>• Former policies now formally retired. Developing new.</li> <li>• Local – many vacancies. Restructure by end of February. Administration vacancies. Operational 24 positions, 22 vacant.</li> <li>• New tankers, radios. New Portland station, just moved in. Increased capacity with new recruits.</li> <li>• EBA across Victoria. Lot of work happening (currently a fragmented organisation at the moment – volunteer and staff based. Staffing not yet resolved.</li> <li>• Significant move in the way CFA does business in the state. Increased focus risk based, evidence based.</li> </ul>			
6.3	<p><b>Department of Environment, Land Water &amp; Planning (DELWP)</b></p> <ul style="list-style-type: none"> <li>• Attended 75 fires to now. Bush is dry, causing issues.</li> <li>• 2 largest fires in the past 2 weeks, the average is 30 fires per season so we are well above. Large number of fires started due to lightning.</li> <li>• We have provided support to Otway district. Taskforces and IMT to Wye River and Recovery phase</li> <li>• 30% increase in days at or preparedness for fires</li> <li>• Planned Burns. 13,000ha Aim to do 6,000ha. Current – approximately 600ha. Weather</li> </ul>			

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## SOUTHERN BORDER FIRE COORDINATION ASSOCIATION

	<p>not good for next few days. No burning planned due to dryness.</p> <ul style="list-style-type: none"> <li>• Restructures – Operationally has little affect us. Still doing same work.</li> <li>• DEPI – now DELWP and DEDJTR. Most DEDJTR at Warrnambool.</li> <li>• Andrew Morrow is Assistant Chief Fire Office.</li> </ul>			
6.4	<p><b>Forestry SA</b></p> <ul style="list-style-type: none"> <li>• OneFortyOne Plantations and Forestry SA split. Resources pooled for this fire season. Supplied same service as previous years.</li> <li>• OneFortyOne attended 34 incidents. 2ha burnt for state – both entities.</li> <li>• Nothing concrete going forward at this stage.</li> <li>• Heap burnings and vegetation burning still to be done.</li> </ul>			
6.5	<p><b>Forest Owners Conference</b></p> <ul style="list-style-type: none"> <li>• Nat representing Adrian Lynch</li> <li>• FOC meeting to be held shortly</li> <li>• Predetermined dispatch is in effect during the fire season and Nat explained how this works</li> </ul>			
6.6	<p><b>Department of Environment, Water and Natural Resources DEWNR</b></p> <ul style="list-style-type: none"> <li>• Apology</li> </ul>			
6.7	<p><b>SA Police SAPOL</b></p> <ul style="list-style-type: none"> <li>• Haystack fires – Yahl. 7 convened community meetings re what happened. At Glenburnie meeting, able to place offender at scenes. Arrested and charged with 9 incidents. 17 yo, bailed to an Adelaide address. Case still pending.</li> <li>• Closing of Valley Lakes on extreme fire danger days. Council agreed and we were able to close.</li> <li>• Zero tolerance. Less incidents this year than previous.</li> <li>• Private burn escapes – outside danger season.</li> <li>• During season, more haystack fires across region. – bailing normal triggers. Increased</li> </ul>			

# SOUTHERN BORDER FIRE COORDINATION ASSOCIATION

	sugar content reason why more fires.				
6.8	<b>VIC Police VicPOL</b> <ul style="list-style-type: none"><li>• Apology</li></ul>				
6.9	<b>State Emergency Service Victoria (VicSES)</b> <ul style="list-style-type: none"><li>• Apology</li></ul>				
6.10	<b>State Emergency Service SA (SASES)</b> <ul style="list-style-type: none"><li>• Apology</li></ul>				
6.11	<b>SA Ambulance Service (SAAS)</b> <ul style="list-style-type: none"><li>• Apology</li></ul>				
6.12	<b>Glenelg Shire Council</b> <ul style="list-style-type: none"><li>• Ship fire – also assisted with fires during season.</li><li>• Acknowledgement of Carmel Malone's contribution.</li></ul>				
6.13	<b>SA Country Fire Service Mount Gambier Group</b>				
6.14	<b>SA Country Fire Service Forestry Industry Brigade Project Officer</b> <ul style="list-style-type: none"><li>• Haven't held End of Season briefing yet.</li><li>• Need to discuss residue burns.</li><li>• Everyone was on alert and ready during season. All 'jumped' when required.</li><li>• Pre-determined dispatch – all areas designated interest areas as to who will respond to where and with what resources available. Works well.</li><li>• Radio contact with VicFire – does not appear to be happening. Need to know who is turning out to incidents.</li></ul>				
6.15	<b>Parks Victoria</b>				

## SOUTHERN BORDER FIRE COORDINATION ASSOCIATION

	<ul style="list-style-type: none"> <li>• Restructure – Fire &amp; Emergency Streamlined. Separate to Parks</li> <li>• 2 new positions – Alan Braithwaite is head of fire and works out of Horsham.</li> <li>• Parks assists DELWP as land management for planned burns and fires.</li> <li>• Reasonably quiet season.</li> <li>• 11 PFF's reporting to Daniel. Everyone attended Wye River at least once.</li> <li>• Community Engagement – did run several 'Open Houses'</li> </ul>			
<b>7</b>	<b>Business Items</b>			
<b>7.1</b>	<b>Welcome to Shires</b> <ul style="list-style-type: none"> <li>• Lyn McMahon from Glenelg Shire is Acting MERO. The committee acknowledged the work the Glenelg Shire has done in the Emergency Management space through the hard work of Carmel Malone.</li> <li>• Don Testoni (SA) Limestone Coast LGA explained the structure of the LGA representative body. Don will take back purpose of this meeting to executive body and make a decision on how to best represent SA shires.</li> </ul>			
<b>7.2</b>	<b>Updated SBFCA Guidelines 2016</b> <ul style="list-style-type: none"> <li>• Mike Harper (DELWP) will update before next fire season.</li> </ul>	Mike Harper	By Nov 1st	
<b>7.3</b>	<b>Air Operations 2016.</b> <ul style="list-style-type: none"> <li>• Safety Issue with 2 State Air desks.</li> <li>• 27/04/16 progressively winding down due to weather and costs. Aircraft taken away 3 wks ago. Most significant fires since then. Able to get Melbourne approval to have back here. Did a lot of homework to see what other craft were available. SA aircraft was available within 2 hours of formal request. Have just lost our aircraft to incident up North.</li> <li>• Need aircraft longer than the 2 states allow. They don't understand potential for fire we have in area. We are unique to rest of Victoria re plantations. CFS agree with need for longer time for aircraft to be in area.</li> <li>• Possibility of joint cost share at end of season to enable to be here longer.</li> </ul>			

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	<ul style="list-style-type: none"> <li>• Reluctance to put aircraft on re cost. We will push for Regional Controllers and Agency Commanders to get together and discuss re spike days etc.</li> <li>• Discussion re staggered starts to cover early requirements and late finishes to cater for 'blow up' days. Possibility to stagger times between Victoria and South Australia.</li> </ul>			
<b>7.4</b>	<p><b>Exercising for 2016/17 season.</b></p> <ul style="list-style-type: none"> <li>• Date: Wednesday 12<sup>th</sup> October 2016.</li> <li>• Theme: Aircraft outside of season.</li> <li>• Fire Cross Border – Fire one side moving to other. Donovans / Nelson</li> <li>• Learnings from last exercise – would be good to redo to see if learnings have been useful and enacted.</li> <li>• Organising Committee: Peter Novotny, Michael Davies, Bill Spiers, Vikki Hann, John Probert</li> </ul>			
<b>7.5</b>	<p><b>2016 Updated Contact Lists</b></p> <ul style="list-style-type: none"> <li>• Contact list updated by meeting attendees.</li> </ul>			
<b>7.6</b>	<p><b>from the 2016/2017 season</b></p> <ul style="list-style-type: none"> <li>• Issue with notification of TFBs cross the border. SA TFB's announced after Victoria finished for day. Not always able to communicate.</li> <li>• Need to establish link with National Agencies as they may become important during large incidents e.g. Border Force at Ship Fire.</li> <li>• MFS (Mt. G) Aerial Platform. First time responded to Victorian incident at Kaladbo and it worked well.</li> <li>• It can be difficult to identify owners of private land when the land is sold post harvesting. FOC to put together guidelines on.</li> <li>• There was a number of slash burns done outside restrictions that caused problems, usually small operators not aligned to FOC – as CFA permit not required policing such</li> </ul>			

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## SOUTHERN BORDER FIRE COORDINATION ASSOCIATION

	burns is difficult. Media post season may assist.			
<b>8</b>	<p><b>General Business</b></p> <ul style="list-style-type: none"> <li>Residue – not a new issue, definitely Victoria possibly South Australia. Small scale operators – harvest – residue – light up. Complicated in Bluegum industry.e.g. Glencoe Rd Fire. After harvest ownership transferred to another owner who then lit heap. Burn got away. Possible part solution is when ownership transfers – industry to pass on information pack with the rules, procedures, advice and contact details if they want to burn the heaps.</li> <li>Cross Border Comms: CFS – Digital and Analogue. Digital footprint of signal – bad. Analogue good coverage. CFA – New radios, digital capable. Only using 3 channels at present. Other to be activated in future. Digital has positive feedback on coverage. Next fire season – additional digital based system in place. Most current are repeater based. CFS not able to establish communication until very close to incident. AAS say digital is better, clearer.</li> <li>EM Portal / Fireweb – demonstration of what is available on EM Portal / Fireweb. .</li> </ul>			
<b>9</b>	<b>Meeting closed: 1300 hours</b>			
<b>10</b>	<b>Next Meeting:</b> Thursday 27 <sup>th</sup> October 2016 in Mt Gambier. 1000 (Vic Time) 0930 (SA Time)			

### ACTION LIST

	Capability listing for Gambier SES Units	SES DO	As occurs	Ongoing
2013.1	Contact State Air Unit regarding updating SBCFA guidelines	Mike Harper		
2016.1	Annual update of SBCFA guidelines	Mike Harper		
2016.2	Annual update of SBCFA contacts	Mike Harper		
2016.3	Preseason Exercise to be organised	Peter Novotny, Michael Davies, Bill Spiers, Vikki Hann, John Probert		
2016.4				