



Limestone Coast
Local Government
Association

LCGLA April General Meeting
Friday 17th April 2020
Via Zoom Video Conference

Join Zoom Meeting
<https://zoom.us/j/715487953>

Meeting ID: 715 487 953

Program

| | |
|---------|--|
| 10.00am | Opening of the LC LGA General Meeting Acknowledgement of Country & President's Welcome |
| 12pm | Close of the LC LGA General Meeting |

AGENDA FOR THE GENERAL MEETING OF THE LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION TO BE HELD ON FRIDAY 17TH APRIL 2020 FROM 10AM, VIA VIDEO CONFERENCE

1.0 MEMBERS/DEPUTY MEMBERS

1.1 Present

| | |
|------------------------------|---|
| Naracoorte Lucindale Council | Mayor Erika Vickery (LCLGA President) |
| City of Mount Gambier | Mayor Lynnette Martin (Mayor) |
| Wattle Range Council | Mayor Des Noll Cr. Moira Neagle (Deputy Mayor) |
| District Council of Grant | Mayor Richard Sage (LCLGA Vice President) |
| Kingston District Council | Mayor Kay Rasheed |
| District Council of Robe | Mayor Alison Nunan |
| Tatiara District Council | Mayor Graham Excell |

1.2 In Attendance

| | |
|------------------------------|--|
| City of Mount Gambier | Mr Andrew Meddle (CEO) |
| District Council of Grant | Mr Darryl Whicker (CEO) |
| Wattle Range Council | Mr Ben Gower (CEO) |
| Naracoorte Lucindale Council | Mr Trevor Smart (CEO) |
| District Council of Robe | Mr James Holyman (CEO) |
| Kingston District Council | Ms Nat Traeger (CEO) |
| Tatiara District Council | Ms Anne Champness (CEO) |
| LCLGA | Mr Tony Wright (EO) Ms Mae Steele (Executive Support Officer) |

1.3 Guests and Observers

| | |
|---------------------|--|
| LGA SA | TBA |
| PIRSA | Ms Peta Crewe (Regional Manager – Limestone Coast) |
| RDA Limestone Coast | Mr David Wheaton (CEO) |

1.4 Apologies

| | |
|---------------------|--|
| PIRSA | Ms Peta Crewe (Regional Manager – Limestone Coast) |
| RDA Limestone Coast | Mr David Wheaton (CEO) |

“That the apologies be accepted.”

Moved,

Seconded,

2.0 DISCLOSURE OF INTERESTS

Any delegate or staff member with a potential conflict of interest is asked to declare the interest on the supplied **Conflict of Interests Declaration Form** detailing what the conflict is and why they will not be participating in any item relating to that issue.

3.0 MINUTES OF MEETINGS

3.1 Confirmation of the Minutes of the LC LGA General Meeting held in the Naracoorte Lucindale Council on 14th February 2020– *Refer to pages 9-16*

“That the Minutes of the LC LGA General Meeting held on 14th February 2020 be taken as read and confirmed as a true and correct record of the proceedings at that meeting.”

Moved,

Seconded,

4.0 MATTERS ARISING FROM THE MINUTES - ACTION SHEET

Refer to pages 17-18

Business arising from the Minutes of the February General Meeting.

5.0 CORRESPONDENCE

Refer to pages 19-20

5.1 Inwards and Outwards

Key Correspondence to 9th April 2020

Many of these correspondence items will have been received directly by member councils. Should any delegate wish to access any correspondence items listed, but not included with this agenda, they can be made available by contacting the LC LGA Executive Officer.

“That correspondence be received and noted by LC LGA delegates.”

Moved,

Seconded,

6.0 FINANCIAL

6.1 Financial Reports

Executive Officer

Refer to pages 21-25

It is recommended that LC LGA:

1. Receive and note the finance reports:
 - a. Report from the Executive Officer.
 - b. The Balance Sheet for the period ending 29th February.
 - c. The Consolidated Profit and Loss Budget Analysis for the period 1st July 2019 to 29th February 2020.

Moved,

Seconded,

7.0 RECOMMENDATION REPORTS

7.1 LCLGA Strategic Plan - 2020-2025

Executive Officer

Refer to pages 26-44

It is recommended that LC LGA;

“Board approves the adoption of the LCLGA Strategic Plan- 2020-2025.”

Moved,

Seconded,

7.2 LCLGA Annual Business Plan 2020-2021

Executive Officer

Refer to page 45

It is recommended that LC LGA;

“Receives and notes the report.”

Moved,

Seconded,

7.3 Limestone Coast Regional Public Health & Wellbeing Plan Regional Health Plan

Project Manager

Refer to pages 46-119

It is recommended that LCLGA;

1. Receives and notes the report, and
2. Endorses the Draft Limestone Coast Regional Public Health & Wellbeing Plan to enable Public & Stakeholder consultation.

Moved,

Seconded,

7.4 SEGRA Conference Cancellation

Executive Officer

Refer to pages 120-121

It is recommended that LC LGA;

“Board notes the decision to cancel the 2020 SEGRA Conference.”

Moved,

Seconded,

7.5 Governance Arrangements & Risk Exposure for Externally Funded Projects

Mayor Des Noll

Refer to page 122

It is recommended that LC LGA;

“Executive Officer prepares a report for the LCLGA Board that outlines the governance arrangements and associated risk profile for externally funded projects/programs that are currently being auspiced and/or managed by the LCLGA.”

Moved,

Seconded,

7.6 **Executive Officer Performance Review**

Executive Officer

Refer to pages 123-150

It is recommended that LC LGA;

1. Appointed AME as a consultant to facilitate the performance appraisal for the Executive Officer for three years, and
2. A committee of three Board members be appointed to work with AME on the Executive Officer performance appraisal process, and to provide a report to the Board on the review outcomes.

Moved,

Seconded,

7.7 **COVID-19 Impact on Operations**

Executive Officer

Refer to pages 151-152

It is recommended that LC LGA;

“Board notes the progress in transitioning to alternative working arrangement.”

Moved,

Seconded,

7.8 **Joint Planning Board (JPB)**

Executive Officer

Refer to pages 153-190

It is recommended that LC LGA;

“Board approve the agreement, in attachment one, to form a Joint Planning Board.”

Moved,

Seconded,

7.9 **Special Local Roads Program**

Executive Officer

Refer to page 191

It is recommended that LCLGA;

“Endorse the submissions of the seven regional priority projects totalling \$1,907 million for 2020 Special Local Roads Program.”

Moved,

Seconded,

8.0 INFORMATION REPORTS

8.1 LC LGA President's Report

To be tabled

8.1.1 LGA Board

- (i) Draft Minutes of the LGA Board of Directors Meeting held on 20th February, 19th March and Special Meeting 2nd April 2020. *Refer to pages 192-215*

8.1.2 SAROC

- (ii) Draft Minutes of the SAROC Committee - Special Meeting held on Wednesday 20th February and Draft Minutes and key outcomes of the SAROC Committee Meeting 19th March. *Refer to pages 217-225*

8.2 Local Government Association of SA

To be advised

8.3 Executive Officer

Tony Wright

Refer to pages 226-227

8.4 Starclub Field Officer

Tony Elletson

Refer to pages 228-229

8.5 Tourism Industry Development Manager

Biddie Shearing

Refer to pages 230-231

8.6 Regional Community Road Safety Officer

Ali Auld

Refer to page 232

8.7 Limestone Coast Leadership Program

Ali Auld

Refer to page 233

8.8 LC Substance Misuse Project Officer

Sophie Bouchier

Refer to pages 234-235

8.9 Project Manager

Michaela Bell

Refer to pages 236-239

It is recommended that LC LGA:

“the reports for LC LGA President, Local Government Association SA, Executive Officer, Starclub Field Officer, Tourism Industry Development Manager, Regional Community Road Safety Officer, Limestone Coast Leadership Program, Substance Misuse Project Officer and Project Manager be received and noted.”

Moved,

Seconded,

9.0 EXTERNAL SUBMISSIONS FOR NOTING

9.1 No new submissions since 14th February 2020

10.0 LCLGA SUB-COMMITTEE MINUTES

- 10.1 **LCLGA Tourism Management Group Minutes – 25th March 2020**
Refer pages 240-241
- 10.2 **LCLGA Regional Waste Management Committee Minutes– 24th February 2020**
Refer pages 242-247
- 10.3 **LC Regional Sporting Academy Advisory Group Minutes – 19th November 2019**
Refer pages 248-251
- 10.4 **LCLGA Roads and Transport Committee – 25th March 2020 & 8th April 2020**
Refer pages 252-257

It is recommended that LC LGA;

“The Minutes and reports from the LCLGA Sub-Committees having first been circulated amongst members, be adopted.”

Moved,

Seconded,

11.0 OUTSIDE ORGANISATIONS AND COMMITTEES

- 11.1 **Regional Development Australia Limestone Coast**
David Wheaton - Chief Executive Officer
Refer pages 258-260
- 11.2 **LC Heritage Advisory Services Reports – February & March 2020**
Richard Woods
Refer pages 261-269
- 11.3 **PIRSA**
Peta Crewe
Refer pages 270-271

It is recommended that LC LGA;

“Receives and note the Reports.”

Moved,

Seconded,

12.0 OTHER BUSINESS

13.0 ANTICIPATED MEETING CLOSURE – 12.00pm

The next LC LGA General Meeting is to be held Via Video Conference **Friday 19th June 2020**.
Acceptances and apologies to Mae Steele, Executive Support Officer Phone 8723 7310 or
Email admin@lclga.sa.gov.au

LC LGA CALENDAR

| Date | Meeting | Location |
|---------------------------------|------------------------------|--------------------------|
| 21 st May 2020 | SAROC | TBC |
| 19 th June 2020* | LC LGA GM | TBC |
| 23 rd July 2020 | SAROC | TBC |
| 14 th August 2020 | LC LGA GM | TBC |
| TBC August 2020 | LGA Roads & Works Conference | TBC |
| 17 th September 2020 | SAROC | LGA House, Adelaide |
| 9 th October 2020 | LC LGA | TBC |
| 29 st October 2020 | LGA Conference & AGM | Adelaide Oval, Adelaide. |
| 19 th November 2020 | SAROC | LGA House, Adelaide |
| 11 th December 2020 | LC LGA GM & Christmas Lunch | TBC |
| TBA February 2021 | SAROC | LGA House, Adelaide |
| 12 th February 2021 | LG LGA AGM & GM | TBC |

MINUTES OF THE GENERAL MEETING OF THE LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION HELD ON FRIDAY 14TH FEBRUARY 2020 AT NARACOORTE TOWN HALL, SMITH STREET NARACOORTE SA 5271

1.0 MEMBERS/DEPUTY MEMBERS

Presidents Welcome – Mayor Erika Vickery

Acknowledgement of Country added to the welcome agreed to by all councils present.

Mayor Vickery welcomed all present to the Naracoorte Lucindale Council as gave an overview of current activities including:

- Release of New visitor Guide for Naracoorte Lucindale
- Adopted Futures Plans for Kybybolite and Frances communities. Lucindale Township Masterplan and Naracoorte Creek & Creekwalk Masterplan commencing implementation and consultation on the Draft Naracoorte Regional Sports Centre Masterplan. The Naracoorte main Street Masterplan consultation to commence soon.
- Roadworks and Footpath Construction Projects are receiving positive feedback from the community.
- Old Caves Road – Stage 2 of 3 to Commence following SLRP Funding received Of \$650,000, the total cost of project is \$1.3M.
- Naracoorte Library Project – there was an opportunity to purchase of the Naracoorte Herald Building which adjoins Naracoorte Town Hall.

Superintendent Phil Hoff & Inspector Campbell Hill, SAPOL

An overview of services provided by the SAPOL across the Limestone Coast and to the small communities within the region. The presentation covered:

- Limestone Coast Operations Management - 120 positions for Officers, 100 filled with up to 20 vacancies. 18% down on workforce.
- Limestone Coast Local Service Area Crime Overview – relatively low crime compared to metropolitan.
- Alcohol and Drug Use in region.
- SAPOL has a new focus on Road Safety Since July 2019
- For non-urgent Police Attendance call 131 444
- Crime Stoppers for anonymous reporting 1800 300 000
- Referrals from SAPOL to Victim Support Service 1800 842 843

Biddie Shearing, LCLGA Tourism Industry Development Manager

A presentation on the development of the LCLGA Regional Tourism Program over the past 13years (Since 2007) including collaboration model and LC Regional Tourism Framework with LC councils, state government agencies and industry, funding, LCLGA Tourism Management Group Priorities to Grow Tourism (3 Year Plan), celebrating the Success of the long-running program, LC Brand Development, Regional Growth Strategy Priorities and future planning including the Destination Tourism and Marketing Strategy 2020 to 2025.

Meeting Opened at 10.40am (following LGLGA AGM and Guest Speakers)

1.1 Present

| | |
|------------------------------|---|
| Naracoorte Lucindale Council | Mayor Erika Vickery Cr Scott McLachlan Cr Craig McQuire |
| City of Mount Gambier | Cr. Sonya Meziniec (Deputy Mayor) |
| Wattle Range Council | Mayor Des Noll Cr. Moira Neagle (Deputy Mayor) |
| Kingston District Council | Mayor Kay Rasheed |
| District Council of Robe | Mayor Alison Nunan |
| Tatiara District Council | Cr Robert Mock (Deputy Mayor) |

1.2 In Attendance

| | |
|------------------------------|--|
| City of Mount Gambier | Mr Andrew Meddle (CEO) |
| District Council of Grant | Mr Darryl Whicker (CEO) |
| Wattle Range Council | Mr Ben Gower (CEO) |
| Naracoorte Lucindale Council | Mr Trevor Smart (CEO) |
| District Council of Robe | Mr James Holyman (CEO) |
| Kingston District Council | Ms Nat Traeger (CEO) |
| Tatiara District Council | Ms Anne Champness (CEO) |
| LCLGA | Mr Tony Wright (EO) Mrs Biddie Shearing (Tourism Industry Development Manager) Ms Mae Steele (Executive Support Officer) |

1.3 Guests and Observers

| | |
|---------------------|--|
| LGA SA | Mr Stephen Smith |
| PIRSA | Ms Peta Crewe (Regional Manager – Limestone Coast) |
| RDA Limestone Coast | Mr David Wheaton (CEO) |

1.4 Apologies

| | |
|-----------------------------------|---|
| Federal Member for Barker | Mr Tony Pasin MP |
| Member for Mount Gambier | Mr Troy Bell MP Mr Travis Fatchen (Office Manager) |
| Member for MacKillop | Mr Nick McBride MP |
| UniSA | Mr Ian McKay (Regional Manager) |
| DPTI – Office of Local Government | Ms Alex Hart (Director) |
| AusIndustry | Miss Elise Gordon (Regional Manager Southern SA) |
| District Council of Grant | Cr Gill Clayfield |
| City of Mount Gambier | Mayor Lynnette Martin |
| Tatiara District Council | Mayor Graham Excell |
| District Council of Grant | Mayor Richard Sage |

“That the apologies be accepted.”

Moved, Naracoorte Lucindale Council

Seconded, District Council of Robe

CARRIED

2.0 DISCLOSURE OF INTERESTS

Any delegate or staff member with a potential conflict of interest is asked to declare the interest on the supplied **Conflict of Interests Declaration Form** detailing what the conflict is and why they will not be participating in any item relating to that issue.

NIL

3.0 MINUTES OF MEETINGS

- 3.1 Confirmation of the Minutes of the LC LGA General Meeting held in the Tatiara District Council on 13TH December 2019

“That the Minutes of the LC LGA General Meeting held on 13th December 2019 be taken as read and confirmed as a true and correct record of the proceedings at that meeting.”

Moved, Wattle Range Council **Seconded**, District Council of Robe

CARRIED

4.0 MATTERS ARISING FROM THE MINUTES - ACTION SHEET

Business arising from the Minutes of the December 2019 General Meeting.

5.0 CORRESPONDENCE

5.1 Inwards and Outwards

Key Correspondence to 7TH February 2020

Many of these correspondence items will have been received directly by member councils. Should any delegate wish to access any correspondence items listed, but not included with this agenda, they can be made available by contacting the LC LGA Executive Officer.

“That correspondence be received and noted by LC LGA delegates.”

Moved, Kingston District Council **Seconded**, City of Mount Gambier

CARRIED

6.0 FINANCIAL

6.1 Financial Reports

It is recommended that LC LGA:

1. Receive and note the finance reports:
 - a. Report from the Executive Officer.
 - b. The Balance Sheet for the period ending 31st December 2019.
 - c. The Consolidated Profit and Loss Budget Analysis for the period 1st July 2019 to 31st December 2019.

Moved, Wattle Range Council **Seconded**, District Council of Robe

CARRIED

7.0 RECOMMENDATION REPORTS

7.1 Joint Planning Board

Executive Officer

It is recommended that LC LGA;

1. Receives and notes the report.

2. Councils consider the draft Joint Planning Board Agreement and provide feedback to the LCLGA Executive Officer by the 31st March 2020.

Moved, Wattle Range Council **Seconded**, City of Mount Gambier

CARRIED

7.2 **Limestone Coast Wine Show Sponsorship**

Executive Officer

It is recommended that LC LGA;

1. Receives and notes the report
2. Supports the request for sponsor of the 2019 Limestone Coast Wine Show to the value of \$2,500 (plus GST) as detailed in the attached letter.

Moved, Wattle Range Council **Seconded**, Kingston District Council

CARRIED

8.0 **INFORMATION REPORTS**

8.1 **LC LGA President's Report**

15/12/2019 Limestone Coast Leadership 2020 Launch – Struan House

19/12/2019 LCLGA Audit and Risk Committee meeting in Penola

16/1/2020 Official launch of the new Limestone Coast Wine Tourism website (www.limestonecoast.org.au) at the 36^o South Coonawarra Vignerons Cup

20/1/2020 LGA CEO Performance Review interview with consultant in Adelaide

21/1/2020 Meeting with Limestone Coast Local Government Representatives and Minister for Energy and Mining, Hon Dan Van Horst Pellekaan. The Minister gave an overview of the mining and energy portfolio.

21/1/2020 PIRSA Forest and Wood Products Prospects

Guest speaker was Tim Woods, managing director of Industry Edge, a leading source of data analysis, intelligence and advice for forest and wood markets. The event covered matters such as the current issues affecting global trade, especially upon exports from Portland; long term prospects for the forest and wood products industry; the relationship of the domestic housing industry and other drivers of demand with timber sales.

5/2/2020 SAROC

Rating Equity Electricity Generators – noted the report 'Rating Equity in SA and the Financial Impacts on Local Government's Ability to Support Growth' (which was led by the Legatus Group) and will write to Minister for Local Government and Minister for Energy and Mining outlining the findings from the report and seek a commitment from State Government to commence working with Local Government on amendments to rating policy with regards to electricity generators.

Borrow Pit – rehabilitation Code of Practice – wrote to Minister for Energy and Mining to seek a commitment from State Government to work with Local Government on a code of Practice for the rehabilitation of future borrow pits.

SAROC Strategic Plan and Annual Business Plan – workshop to review Plan and develop 2020-2021 Annual Business Plan – for consideration at the next SAROC meeting on the 19th March.

5/2/2020 **LGA Board meeting**

5/2/2020 **AMRC Board meeting**

As reported by the LGA President Mayor Sam Telfer

Last week the SA Productivity Commission released the final report for their Inquiry into Local Government Costs and Efficiency.

One of its key recommendations was for the LGA to work with the Government to develop an online sector-wide performance measurement and reporting system for councils.

The LGA has been advocating for such a framework since 2017, and it's encouraging to see the Productivity Commission confirm their support for this approach.

The primary purpose of a performance measurement and reporting system would be to help councils identify areas for continued improvement, but it would also provide increased transparency and better understanding of local government to our communities.

We strongly believe that this system should be developed by the sector, use existing data where possible, and be scalable so it's not a burden on smaller councils.

The Commission's report also makes a number of recommendations around industrial relations, financial planning and reporting, resource sharing and procurement. We'll be providing more information and seeking feedback from members on these proposals over the coming weeks.

It's worth noting that the Productivity Commission has not recommended rate capping in their report. They do acknowledge the impact of State Government cost shifting on councils, and recommend that the Government takes into account the impact of its decisions on local government.

The LGA worked closely with the Productivity Commission on this inquiry. We appreciate the advice and input we received from members, as well as the councils that provided their own submissions directly to the Commission.

Presidents Report Continued...

Planning reforms deferred - Last Friday the Government announced they will introduce legislation that will allow them to defer the implementation of the State's new planning system.

This system was due to roll out in phase two rural and regional councils on 1 April, but this is now expected to be delayed until 1 July.

The LGA has been pushing for a deferred start date for phase two, and it's good that the Government has listened to the concerns of councils and the community and acted accordingly.

Keilira Bushfires - I would like to acknowledge the bushfires at Keilira late in December, the sad loss of two fishermen in a tragic accident off Cape Jaffa and the loss of a young man at the Cave Gardens in Mt Gambier. Our thoughts are with the Kingston Council and City of Mt Gambier and all those affected by these events.

9.1.1 LGA Board

- (i) Draft Minutes of the LGA Board of Directors Meeting held on 12th December 2019 and 5th February 2020.

9.1.2 SAROC

- (ii) Draft Minutes of the SAROC Meeting held on Wednesday 20th November 2019.

8.2 Local Government Association of SA

Stephen Smith

- Rate Capping
- Solid Waste Levy
- LG Responses to Bushfire and congratulated councils assisting each other.
- Productivity Commission – Cost Imposs
- Benchmarking
- Planning reform deferred to July
- New Delegations
- Showcase & AGM April

Tatiara District Council and Wattle Range Council raised Benchmarking issues discussed – LCLGA Councils gave feedback and this wasn't included in submission.

8.3 Executive Officer

Tony Wright

8.4 Starclub Field Officer

Tony Elletson

8.5 Tourism Industry Development Manager

Biddie Shearing

8.6 Regional Community Road Safety Officer

Ali Auld

8.7 SEGRA Conference

Ali Auld

8.8 Limestone Coast Leadership Program

Ali Auld

8.9 **LC Substance Misuse Project Officer**

Sophie Bouchier

8.10 **Project Manager**

Michaela Bell

It is recommended that LC LGA:

“the reports for LC LGA President, Local Government Association SA, Executive Officer, Starclub Field Officer, Tourism Industry Development Manager, Regional Community Road Safety Officer, SEGRA, Limestone Coast Leadership Program, Substance Misuse Project Officer and Project Manager be received and noted.”

Moved, City of Mount Gambier **Seconded**, Kingston District Council

CARRIED

9.0 EXTERNAL SUBMISSIONS FOR NOTING

9.1 No submissions since December 2019.

10.0 LCLGA SUB-COMMITTEE MINUTES

- 10.1 LCLGA Risk and Audit Minutes - 19th December 2019 were presented.
- Mayor Des Noll congratulated the LCLGA in the establishing a Risk and Audit Committee.

Motion without notice, **Moved**, Wattle Range Council

It is recommended that LC LGA;

“Receives and note the LCLGA Risk and Audit Committee Minutes from 19th December 2019 having first been circulated amongst the Risk and Audit Committee.”

Seconded, Kingston District Council

CARRIED

11.0 OUTSIDE ORGANISATIONS AND COMMITTEES

11.1 **Regional Development Australia Limestone Coast**

David Wheaton - Chief Executive Officer

- Limestone Coast Prospectus of Priorities Released
- Bushfire Recovery – National Teleconference
- TraNSIT Limestone Coast Final Report to be released on 12th March
- 4 New Staff commenced
- ID profile available for use by Limestone Coast Councils - \$30K investment

11.2 **LC Heritage Advisory Services Reports – December 2019 & January 2020**

Richard Woods

- City of Mount Gambier noted the unauthorised consultation regarding the New Community Hub. Executive officer to follow up with City of Mount Gambier and heritage Advisor.

It is recommended that LC LGA;

“Receives and note the Reports.”

Moved, City of Mount Gambier **Seconded**, Kingston District Council

CARRIED

12.0 OTHER BUSINESS

Peta Crewe, Regional Manager PIRSA.

- Bushfire Recovery Support. Link [here](#)
- Red Meat and Wool Growth Program Link [here](#)
- Charter Boat Diversification Funding Link [here](#)
- Evoke AgTec 2020 Link [here](#)

13.0 MEETING CLOSED – 1.40pm

The next LC LGA General Meeting is to be held in the Kingston District Council **Friday 17th April 2020**. Acceptances and apologies to Mae Steele, Executive Support Officer Phone 8723 7310 or Email admin@lclga.sa.gov.au

LC LGA CALENDAR

| Date | Meeting | Location |
|--|--|-------------------------------|
| 19 th March 2020 | SAROC | LGA House, Adelaide |
| 2 nd & 3 rd April 2020 | Council Best Practice Showcase LGA Ordinary GM | Adelaide Entertainment Centre |
| 17 th April 2020* | LC LGA GM | Kingston District Council |
| 21 st May 2020 | SAROC | LGA House, Adelaide |
| 19 th June 2020* | LC LGA GM | City of Mount Gambier |
| 23 rd July 2020 | SAROC | LGA House, Adelaide |
| 14 th August 2020 | LC LGA GM | Wattle Range Council |
| TBC August 2020 | LGA Roads & Works Conference | TBC |
| 17 th September 2020 | SAROC | LGA House, Adelaide |
| 9 th October 2020 | LC LGA | District Council of Robe |
| 29 st October 2020 | LGA Conference & AGM | Adelaide Oval, Adelaide. |
| 19 th November 2020 | SAROC | LGA House, Adelaide |
| 11 th December 2020 | LC LGA GM & Christmas Lunch | Grant District Council |
| TBA February 2021 | SAROC | LGA House, Adelaide |
| 12 th February 2021 | LG LGA AGM & GM | Tatiara District Council |

| Item | 5.0 ACTION LIST | Due Date | STATUS |
|--------------|--|--|--|
| | 14th February 2020 | | |
| 7.1.2 | Councils to consider the draft Joint Planning Board Agreement and provide feedback to the LCLGA Executive Officer by the 31 st March 2020 | completed | Report for approval in this agenda |
| 7.2 | Advise Limestone Coast Wine Show of Approved Sponsorship to the value of \$2,500 (plus GST). | | completed |
| 11.2 | Executive officer to follow up with City of Mount Gambier and heritage Advisor. unauthorised consultation regarding the New Community Hub. | | discussions held with both parties |
| | 13th December 2019 | | |
| 8.1.2 | Release of the draft strategic plan for elected member engagement and feedback to present the final plan in February 2020. | Extended to April to allow sufficient time to meet with individual Councils. | Presented to Robe, Kingston, Wattle Range, Grant & Tatiara |
| 8.3 | Authorise the President to sign the Memorandum of Understanding for the establishment of a cross-border alliance between Limestone Coast Local Government Association and the Wimmera Mallee Tourism Association. | | Completed |
| 8.6 | Engage Consultant to develop the Destination Tourism Plan Tender Evaluation. | | Completed |
| | 11th October 2019 | | |
| 7.1.2 | Once the Board approves a LCLGA credit card policy three new credit cards can be issued to the following positions within the specified limits: a. Mae Steele, Executive Support Officer, Administration: \$2,000 b. Sophie Bouchier, Substance Misuse Coordinator: \$1,000 c. Ali Auld, Leadership and Roads Coordinator \$1,000 | | Completed |
| 8.1.3 | A copy of the Annual Report along with the audited financial statements be provided to each Constituent Council on or before the 31 st October 2019 in accordance with the Local Government (Financial Management) Regulations 2011. | 31 st October 2019 | Completed |
| | Endorse the provision of signatures by the President, Executive Officer and Council Chief Executive Officers to the audited accounts. Adopt the audited accounts and appended to the Association's 2018-2019 Annual Report. | 31 st October 2019 | Completed |

| | | | |
|-----------------------------------|---|---|---|
| 8.4.2 | CEO to report to the Board the costs and benefits of the LCLGA Administration Office following the adoption of the 2020-2025 Strategic. | February | In progress |
| 8.4.3 | CEO to Identify WHS&W issues, Building code requirements and current fire safety compliance regarding safety of employees for the current LCLGA administration office location and report back to the LCLGA Board. | | Report provided to owner for response. |
| 8th August 2019 | | | |
| 8.1 | Finalise and publish the LCLGA 2019-20 Business Plan & Budget and invoice annual subscriptions. | 23 August 2019 | Completed |
| 8.2 | Prepare a Submission to the SA Parliamentary Select Committee Inquiry into the Economic impact from Exports of Wood Fibre in council and industry input. | Submission date 20 th of September 2019. | Completed |
| 8.3 | Finalise the Waste Management Steering Committee ToR for Board endorsement. | October meeting | February Board Meeting |
| 8.4 | Distribute to councils and publish the Waste Management Implementation Plan. | 23 August 2019 | Completed |
| 8.5 | Advise GTE that Cr Paul Jenner – City of Mount Gambier and Cr. Julie Reis - District Council of Grant are the nominated delegates to the GTE Board until the next LCLGA AGM. | 23 August 2019 | Completed |
| 8.6 | Publish and distribute the Limestone Coast Regional Growth Strategy Action Plan. | 23 August 2019 | Completed |
| 10.2 | Setup the Executive Officer, President, Vice President and Executive Support Officer to be signatories for up to three term deposits with BankSA to maximise returns and cashflow. | 23 August 2019 | Completed |
| 10.3 | Increase in the Petty Cash to \$500 until the October 2019 Board meeting | October general Meeting | See October Papers |
| 13.1 | Foodbank to be advised by DC Grant they can make a funding submission to the LCLGA. | | Completed |
| 14th June 2019 | | | |
| 8.2.2 | <ul style="list-style-type: none"> a. Draft a Limestone Coast Planning Agreement with the Minister for Planning, and present back to the LCLGA Board on 9th August 2019 for consideration and referral to member councils, b. Create a mechanism to explore operational models for development assessments to occur in the region. | December meeting | Workshop held with legal advisors and new agreement circulated. |



Limestone Coast
Local Government
Association

Key Correspondence to 9th April 2020

| In/Out | Date | Subject | Name & Title | Organisation/ Location |
|--------|------------|--|-----------------------|-----------------------------------|
| In | 6/02/2020 | Thank You for Nominating for an LG Professionals SA Leadership Excellence Award! | Taryn Sexton | LG Professionals |
| In | 7/02/2020 | Limestone Coast Bushfire Management Committee | | CFS:Region 5 |
| In | 7/02/2020 | Program Update: Re-launch of Entrepreneurs' Programme Incubator Support Initiative | Gordon, Elise | Elise.Gordon@industry.gov.au |
| In | 10/02/2020 | LGFSG Information Session on Coronavirus | Scott Loechel | LGA SA - Emergency Management |
| Out | 10/02/2020 | Invitation to join a consultation workshop - regional tourism & marketing plan - Mount Gambier | Various Receipts | Tourism Database & LCLGA Database |
| Out | 10/02/2020 | Invitation to join a consultation workshop - regional tourism & marketing plan - Coonawarra | Various Receipts | Tourism Database & LCLGA Database |
| In | 11/02/2020 | Updated Climate Outlook 06-02-2020 | Simcock, Claire | CFS |
| In | 12/02/2020 | Progress report NDRP1718-09 project - Response | Butler, Gina | SAFECOM |
| Out | 12/02/2020 | AUSTSWIM Training | Various Receipts | Sport and Rec Database |
| Out | 12/02/2020 | Ecchymosis Funding Opportunity - Letter of Support | Tiffany Bennett | Rural Solutions |
| In | 13/02/2020 | Grants SA Acquittal | Sophie Bouchier | SMLC |
| In | 13/02/2020 | Mount Gambier Steps into a 5G future | Mark Bolton | Telstra |
| In | 13/02/2020 | SBCC Agenda and papers - Friday 14 February 2020 | Simcock, Claire | CFS |
| Out | 13/02/2020 | Fire safety | Catherine Miles | Elders Property Management |
| In | 14/02/2020 | New Grant Opportunity: Cooperative Research Centres Projects Grants - Round 9 | Gordon, Elise | Ausindustry |
| In | 14/02/2020 | Regional Tourism Bushfire Recovery Grants - Limestone Coast | Various Receipts | Tourism Database & LCLGA Database |
| Out | 14/02/2020 | Level 1 Sports Trainers Course | Various Receipts | Sport and Rec Database |
| Out | 14/02/2020 | Regional Tourism Bushfire Recovery Grants - Limestone Coast | Miranda Lang | SATC |
| In | 17/02/2020 | Kashif Naqvi Country SA PHN - Mental Health Services for Bushfire Response | Kashif Naqvi | Country SA PHN |
| Out | 17/02/2020 | Invitation to join a Consultation Workshop to develop Destination Tourism & Marketing Plan | Various Receipts | Tourism Database & LCLGA Database |
| In | 19/02/2020 | SASI Talent ID Testing | Various Receipts | Sport and Rec Database |
| In | 21/02/2020 | Final Contract - Coastal Councils Alliance Coordinator | Adam Gray | Adam Gray Consulting |
| In | 25/02/2020 | New Grant Opportunity: Black Summer Innovation Program | Gordon, Elise | Ausindustry |
| In | 3/03/2020 | Waste Management Concept | Brett Turner | Community Member |
| Out | 3/03/2020 | Food Innovation Australia Funding Program | Various Receipts | LCLGA Database |
| In | 5/03/2020 | Resources to promote living in the Limestone Coast | Sharon Lewis | SA Health |
| In | 5/03/2020 | Limestone Coast BMC | Simcock, Claire (CFS) | LC Bushfire Management Committee |
| Out | 11/03/2020 | Limestone Coast Wine Show 2020 sponsorship proposal | Bruce Gregory | LC Grape & Wine Council |
| Out/In | 11/03/2020 | Limestone Coast LGA request for transfer of remaining grant funding | Mathilde Thorsen | LGA SA - R&D Scheme |
| In | 12/03/2020 | For Info: Coronavirus information and support for business | Gordon, Elise | Ausindustry |
| In/Out | 12/03/2020 | Bellum Hotel, Mount Schank | Michelle Morris | Bellum Hotel |
| In | 16/03/2020 | LGRS COVID-19 Update | Tony Gray | LGRS |

| In/Out | Date | Subject | Name & Title | Organisation/ Location |
|--------|------------|---|----------------------|----------------------------------|
| Out | 16/03/2020 | Reg. Festivals & Events Funding. | Member Councils | LCLGA |
| Out | 16/03/2020 | COVID-19 LCRSA Update | LCRSA Athletes | LCRSA Database |
| In | 17/03/2020 | The Boosting Female Founders Initiative grant is now open for EOIs | Gordon, Elise | Ausindustry |
| In | 19/03/2020 | 2020 LGA Showcase and OGM | Angie D'Amato | LGA SA |
| Out | 20/03/2020 | Urgent correspondence from Peter Shelley, Managing Director ATEC | Troy Bell | Member for Mount Gambier |
| In | 24/03/2020 | LGA Regional - Limestone Coast - Phase 2 of the Planning and Design Code - What We Have Heard Report - March 2020 | | SA Planning Commission |
| Out | 24/03/2020 | Three Tourism Things | Biddie Shearing | tourism@lclga.sa.gov.au |
| In | 25/03/2020 | Limestone Coast BMC | Simcock, Claire | LC Bushfire Management Committee |
| Out | 25/03/2020 | Academy Home Programs | LCRSA Athletes | LCRSA Database |
| Out | 25/03/2020 | Notes from LCLGA Tourism Management Group Meeting | Member Councils | LCLGA Tourism Management Group |
| Out | 27/03/2020 | Actions from LCLGA Tourism Mgt Group Meeting | Member Councils | LCLGA Tourism Management Group |
| In | 30/03/2020 | New Grant Opportunity: National Careers Institute Partnership Grants - Round One | Gordon, Elise | Ausindustry |
| In | 30/03/2020 | Limestone Coast BMAP | Simcock, Claire | CFS |
| Out | 30/03/2020 | Invitation to join Facebook Group - Tourism Industry Network | Various Recipients | Tourism Database |
| Out | 30/03/2020 | 7 ways you can support our tourism industry | Various Recipients | LCLGA Database |
| Out | 30/03/2020 | How you can support our tourism industry | Various Recipients | Tourism Database |
| In | 1/04/2020 | UniSA Mount Gambier March Newsletter | Michele Cranage | Michele.Cranage@unisa.edu.au |
| In | 2/04/2020 | Media enquiry: Wimmera residents taking holidays to the Limestone Coast | Eliza Berlage | West Wimmera Mail Times |
| In | 2/04/2020 | Supporting Apprentices & Trainees Wage Subsidy - 50% reimbursement - MEGT Hosts | Kimberly Mills | Group Training Employment |
| In | 2/04/2020 | Fire Danger Season closing dates | Simcock, Claire | CFS |
| In/Out | 2/04/2020 | Regional Coop Fund Agreement 19/20 - Important Update | Livaditis, Marianthi | SATC |
| Out | 2/04/2020 | Grassroots Football, Cricket and Netball Facility Program | Various Recipients | Starclub Database |
| In | 3/04/2020 | Body Temperature Entry Control Systems - Ideal for retail businesses | Emma Lamb | Screen Shot |
| In | 3/04/2020 | New Grant Opportunity: Community Energy Efficiency and Solar Grants 2020 | Gordon, Elise | Ausindustry |
| In | 3/04/2020 | Seasonal Outlook April 2020 | Simcock, Claire | CFS |
| Out | 3/04/2020 | Update on Sport by SA Sports Minister | Various Recipients | Starclub Database |
| Out | 3/04/2020 | New Grant Opportunity: Community Energy Efficiency and Solar Grants 2020 | Gordon, Elise | Elise.Gordon@industry.gov.au |
| Out | 3/04/2020 | \$5.7M support package for SA tourism sector | Various Recipients | Tourism Database |
| Out | 6/04/2020 | Strategic Plan feedback for AsiaAustralis | Nathan | AsiaAustralis |
| Out | 6/04/2020 | Free webinar for tourism & hospitality businesses | Various Recipients | Tourism Database |
| Out | 6/04/2020 | Events Grant - Response to CoVid19. | Various Recipients | Events Database |
| Out | 7/04/2020 | LCRSA Minutes 19th November 2019 | Various Recipients | LCRSA Advisory Group |
| Out | 7/04/2020 | SATV Launches - Opportunity for Limestone Coast Experiences to be showcased. | Various Recipients | Tourism Database |
| In | 8/04/2020 | Government Stimulus | Felicity Melican | Sinclair Wilson |
| In | 8/04/2020 | Advertising - Community Announcements | Kate Hastings | WIN TV |

6.1 FINANCE REPORT

BACKGROUND

When considering the finance report, it should be noted that the 2019/20 budget is essentially a duplication of the 2018-19 budget due to the Executive Officer not commencing until June 2019.

The finance report is presented based on expenditure to the end of February. As previously reported, there are some discrepancies from the original budget and this is not surprising as some of the underlying assumptions around costs and escalators not being accurate.

In addition to the variations we have seen throughout the year, there will be further variations based on recent decisions to cancel events and to move to online delivery of projects which have not yet been fully assessed.

The budget is still tracking as expected and within the overall approved P&L in the business plan.

We continue to improve our classification of expenditure by type and project in our accounting system, which still needs improving as some project expenditure is reported against other categories.

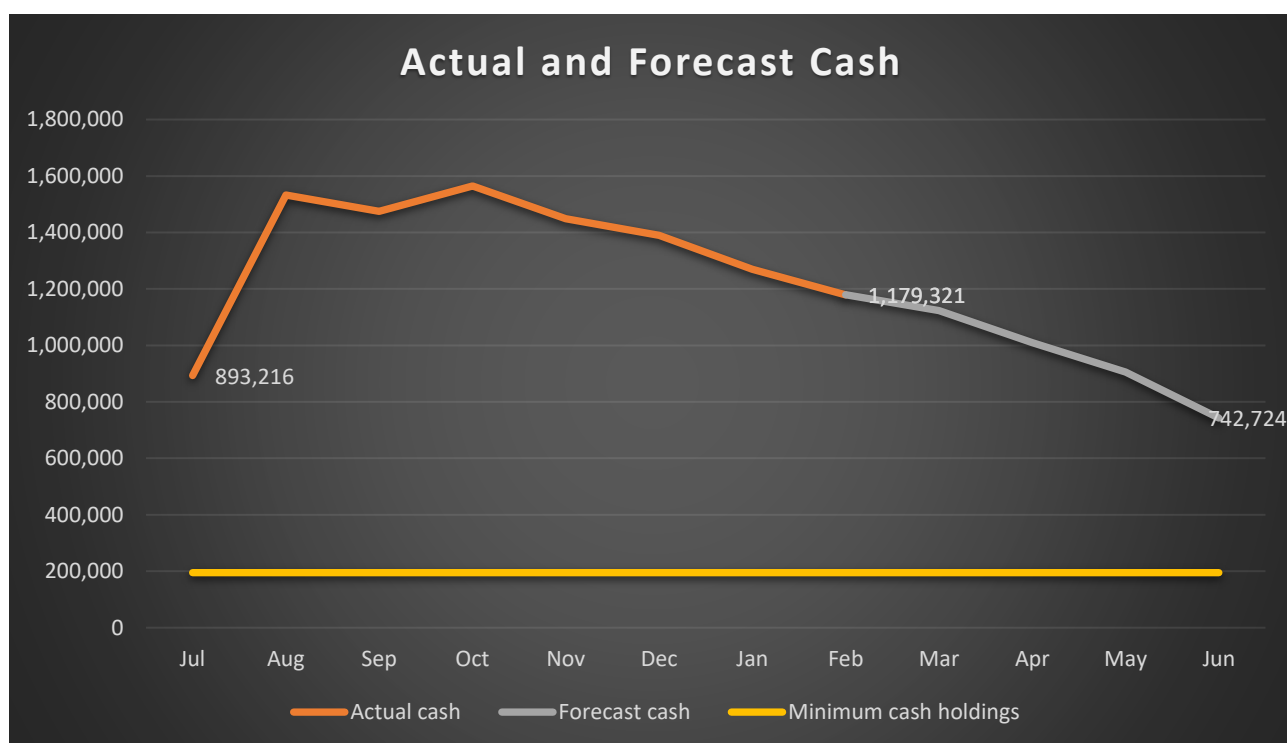
Included in the project forecast are the following variations:

- Waste Project Expenditure reduced by \$20,000 due to a change in the resourcing model and accessing funding through the LGASA Research Fund, expected outcomes to be achieved.
- Roads project increased by \$20,000 to allow the SLRP funding submissions to be completed and to update the current plan.
- Joint Planning Board decreased by \$130,000 as the funding model for this project should be separate from the LCLGA once approved by the Minister.
- Coastal connections and brand development, as approved, not proceeding this financial year, therefore, reduction of \$35,000.

As approved, we now have three-term deposits operating to balance cash flow and returns. Currently, we have the following investments:

Current Term Deposits

| Name | Amount | Rate | Maturity Date |
|--------------|-----------|-------|---------------|
| Account 4960 | \$353,513 | 1.15% | June 2020 |
| Account 0560 | \$231,158 | 1.56% | April 2020 |
| Account 8860 | \$220,876 | 1.61 | April 2020 |



The forecast cash remains well above minimum cash holdings which represents the costs and liabilities to wind up the Association. The forecast will vary due to some costs increasing and others decreasing due to the work from home and lockdown. I have not included the budget forecast cash flow in the above chart as it is meaningless due to the errors with the budget as discussed earlier.

In the balance sheet, since the February report, Trade Debtors remain at \$131,702 due to recently issued invoices for SEGRA and the Leadership Program. Trade Creditors have decreased from by over 50% to \$18,373.82. The negative liability on Tourism Credit Card is a refund for a cancelled event, and the lower balances for Super and PAYG Tax is due to phasing of payment cycles.

We are currently benchmarking staff salaries to ensure we are paying them correctly relative to their position requirements for similar local government positions in the Limestone Coast. This benchmarking may result in some further minor variations in the wages expenses.

KEY ISSUES

There is likely to be further variations from budget.

Project expenditure has been reviewed and will continue to be closely tracked by will likely be further reduced due to COV-19.

There is an opportunity to significantly improve our budgeting for 2020/21, which will be included in the 2020/21 Business Plan.

Wages is tracking above budget due to higher cost from EO salary than budget and payment of accrued entitlements for two positions that have ceased. The payment of entitlements is reflected in a reduction in liabilities.

RECOMMENDATION

It is recommended that LC LGA:

Receive and note the finance reports:

1. Report from the Executive Officer.
2. The Balance Sheet for the period ending 29th February.
3. The Consolidated Profit and Loss Budget Analysis for the period 1st July 2019 to 29th February 2020.

Balance Sheet

As of February 2020

ABN: 42 930 727 010
Email: admin@lclga.sa.gov.au

| | | |
|----------------------------------|---------------|-----------------------|
| Assets | | |
| Cheque Account | | \$20,852.75 |
| Business Access Saver | | \$73,341.06 |
| Term Deposit 1- 4960 | | \$500,890.02 |
| Term Deposit 2 - 0560 | | \$231,158.13 |
| Term Deposit 3 - 8860 | | \$220,876.14 |
| Petty Cash | | \$500.00 |
| Trade Debtors | | \$131,702.90 |
| Total Assets | | \$1,179,321.00 |
| Liabilities | | |
| Trade Creditors | | \$18,373.82 |
| Accrued Expenses | | \$909.56 |
| CREDIT CARDS | | |
| Starclub Field Officer | \$296.39 | |
| Chair | \$559.92 | |
| Tourism Industry Dev Officer | -\$7,042.67 | |
| Executive Officer (New) | \$889.75 | |
| Total CREDIT CARDS | | -\$5,296.61 |
| GST LIABILITIES | | |
| GST Collected | \$149,471.52 | |
| GST Control Account | -\$140,114.31 | |
| GST Paid | -\$13,160.40 | |
| Total GST LIABILITIES | | -\$3,803.19 |
| PAYROLL LIABILITIES | | |
| PAYG Payable | \$11,009.03 | |
| Superannuation Payable | \$4,884.81 | |
| Leave Provisions | \$41,632.27 | |
| Long Service Leave | \$14,856.14 | |
| Salary Sacrifice | \$797.39 | |
| Total PAYROLL LIABILITIES | | \$73,179.64 |
| PROJECT LIABILITIES | | |
| Tourism | \$20,000.00 | |
| Limestone Coast Leadership | \$6,500.00 | |
| Total PROJECT LIABILITIES | | \$26,500.00 |
| Total Liabilities | | \$109,863.22 |
| Net Assets | | \$1,069,457.78 |
| Equity | | |
| Retained Earnings | \$759,488.22 | |
| Current Year Earnings | \$309,969.56 | |
| Total Equity | | \$1,069,457.78 |

This report includes Year-End Adjustments.

LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION

Level 1
9 Bay Road
Mount Gambier SA 5290

Profit & Loss

July 2019 To February 2019

| | Actual YTD | Budget YTD | % Diff | Forecast FY | Budget FY | % Diff |
|--------------------------------|--------------------|--------------------|--------------|--------------------|--------------------|-------------|
| INCOME | | | | | | |
| Members Fees | \$674,857 | \$642,668 | | \$674,857 | \$642,668 | 5% |
| Grants | \$546,003 | \$455,938 | | \$546,003 | \$455,938 | 20% |
| Funds Carried Forward | \$70,955 | \$0 | | \$108,000 | \$248,000 | -56% |
| Sundry Income | \$81,720 | \$0 | | \$81,720 | \$0 | |
| Interest | \$11,411 | \$8,000 | | \$15,000 | \$12,000 | 25% |
| Total Income | \$1,384,947 | \$1,106,606 | | \$1,425,580 | \$1,358,606 | |
| EXPENSES | | | | | | |
| Advertising & Marketing | \$2,520 | \$2,900 | -13% | \$4,350 | \$4,350 | 0% |
| Audit and Accounting Fees | \$10,628 | \$3,250 | 227% | \$11,000 | \$3,250 | 238% |
| Bank Fees | \$558 | \$400 | 39% | \$1,115 | \$600 | 86% |
| Computing & IT | \$10,842 | \$13,840 | -22% | \$17,260 | \$17,260 | 0% |
| Consultancy | \$12,730 | \$0 | | \$15,000 | \$0 | |
| Occupancy | \$17,000 | \$18,960 | -10% | \$24,120 | \$24,120 | 0% |
| Governance | \$9,105 | \$18,700 | -51% | \$18,000 | \$23,300 | -23% |
| Insurances | \$7,333 | \$6,400 | 15% | \$9,600 | \$9,600 | 0% |
| Legal Fees | \$1,564 | \$800 | 96% | \$2,000 | \$1,200 | 67% |
| Meeting Expenses | \$9,514 | \$0 | | \$9,514 | \$0 | |
| Miscellaneous Expenses | \$2,712 | \$0 | | \$6,000 | \$0 | |
| Postage | \$304 | \$720 | -58% | \$500 | \$1,080 | -54% |
| Printing/Stationery | \$6,676 | \$6,200 | 8% | \$7,000 | \$6,400 | 9% |
| Projects | \$384,134 | \$503,111 | -24% | \$530,018 | \$695,018 | -24% |
| Seminars | \$5,174 | \$3,800 | 36% | \$5,174 | \$4,200 | 23% |
| Subscriptions | \$1,192 | \$800 | 49% | \$1,500 | \$1,200 | 25% |
| Telephones | \$4,850 | \$7,240 | -33% | \$7,300 | \$8,820 | -17% |
| Trade/Consumer Shows | \$15,484 | \$34,000 | -54% | \$16,000 | \$51,000 | -69% |
| Training | \$1,712 | \$5,800 | -70% | \$8,700 | \$8,700 | 0% |
| Travel/Accommodation/Meals | \$24,402 | \$24,500 | 0% | \$28,600 | \$28,600 | 0% |
| Vehicles - Fuel | \$11,900 | \$9,600 | 24% | \$16,350 | \$13,400 | 22% |
| Vehicles - Leasing | \$26,761 | \$34,000 | -21% | \$40,000 | \$42,600 | -6% |
| Vehicles - Repairs/Maintenance | \$1,776 | \$600 | 196% | \$2,000 | \$900 | 122% |
| Wages and Salaries | \$498,174 | \$472,497 | 5% | \$762,666 | \$708,746 | 8% |
| Total Expenses | \$1,067,046 | \$1,168,118 | -9% | \$1,543,768 | \$1,654,344 | -7% |
| NET SURPLUS / DEFICIT | \$317,901 | \$61,512 | -617% | -\$118,187 | -\$295,738 | -60% |

Note: YTD = Year to date and FY = Full Year

7.1 LCLGA STRATEGIC PLAN - 2020-2025

BACKGROUND

The final LCLGA Strategic Plan – 2020-2025 is presented (as attached) for Board approval. This plan will be a crucial document in providing direction for the finalisation of the 2020-2021 Business Plan.

The draft plan was circulated to councils, there was no material feedback on altering the content or structure, and the plan has had minor grammatical and stylistic improvements.

The plan also has a small addition on page 2 and 3. It is noted on these pages that the strategy was drafted during the early stages of the COVID-19 pandemic.

The Executive Officer attended five council meetings to discuss the proposed plan, and the other planned presentations were disrupted due to the onset of the COVID-19 pandemic.

The plan is now final and presented for approval.

KEY ISSUES

The strategic plan is for five years and should be reviewed if any significant changes in the external environment impact the LCLGA's ability to deliver value to our members.

As this plan is finalised, we are experiencing one of the most significant disruptions the world has seen for many years. As we emerge from the pandemic, it would be prudent to reassess the strategic plan to ensure it is still current and relevant.

At this stage, the strategic directions still seem to be relevant for post COVID-19.

RECOMMENDATION

It is recommended that LC LGA;

Board approves the adoption of the LCLGA Strategic Plan- 2020-2025.

Moved,

Seconded,

Attachment: LCLGA Strategic Plan – 2020-2025

STRATEGIC PLAN

2020 - 2025

Collectively building stronger communities



THE LIMESTONE COAST LGA OVERVIEW



The 2020 - 2025 Limestone Coast Strategic Plan sets the pathway for the LCLGA to deliver the regional outcomes our members are seeking.

Our members are the seven Council in the Limestone Coast Region

- > City of Mount Gambier
- > Wattle Range Council
- > Naracoorte Lucindale Council
- > Tatiara District Council
- > District Council of Robe
- > Kingston District Council
- > District Council of Grant

One of the significant differences with many industry associations is the LCLGA is constituted under section 43 of the Local Government Act (1999) as a wholly-owned local government subsidiary of the seven Councils in the Limestone Coast, as approved by the Minister.

The LCLGA, therefore, has different legislative and governance arrangements to those that apply to many industry associations, which are often private or not-for-profit firms under the Association Act.

This ownership model also means any value or liabilities we attract are directly attributional to our members.

As an extension of our member's businesses, we are more intimately engaged in working with our member Councils in delivering regional value than many association models.

In our Charter, we are committed to reviewing our strategic plan every five years.

This Strategic Plan builds upon the excellent work of the Association over 134 years of service to our members. It aims to ensure we continue to be contemporary and focused on the value we deliver to our members across the region.

In developing this plan, we engaged extensively with our members and stakeholders to understand what they value about the LCLGA, where we can improve, and importantly, what we should do in the future.

We also explored the externalities that are likely to impact the delivery of this strategic plan. In particular, we note that at the time of drafting this plan, we are at the start of the Covid-19 pandemic. While the underlying strategic direction

remains valid, it is likely there will be a transition period from crisis to business as usual that will require a flexible and agile approach.

In a workshop with our Board (Mayors of the Limestone Coast constituent Councils) and Council CEO's we developed clarity on our "why," this approach is based on the how, what, why method to strategic planning.

The "why" for the Limestone Coast Local Government Association emerged very quickly and resonated strongly with our members and staff.

Our why is working with our members, **"collectively building stronger communities."**

CONTEXT

In developing this strategic plan, it is essential to consider the capability and capacity of the LCLGA (resources, skills, and support) and the external environment, which will impact the delivery of the strategy.

If there is a shift in the external environment or the internal capability of the LCLGA, then the strategic plan should be reviewed and amended. Noting as we are drafting this strategy, the Covid-19 virus pandemic is in its early stages.

External Environment

The external environment for most organisations is increasingly complex. For local government, it has additional layers of complexity due to the close relationship they have with their community and their communities aspirations.

The LCLGA has a complex network of members, stakeholders, partners, and communities we interact with, as shown in the adjacent diagram.

The external environment is much bigger than just the Limestone Coast community. We live in a global community, as evidenced by the nature of our markets, data, and communications, education, tourism, and migration.

Our future trend assessments used data from a range of sources with particular focus on the analysis from the CSIRO, and Earnest and Young Q (EYQ) to inform our thinking on our operating environment.

The emerging trends considered in the development of this plan are summarised in attachment one.

The community we engage with



HOW HAS THE LCLGA PERFORMED?

Over the last five years the LCLGA has been an effective vehicle for our members. The focus for the 2014 / 19 strategic plan was to develop plans and implement projects in the areas of Infrastructure, Environmental Sustainability, Sustainable Economy, Community and Social Well-being, Governance, Leadership and Financial Sustainability.

Of the 34 identified strategies, 90% of outcomes were delivered. There were also decisions made by the Board during the five years to take on a range of additional projects such as coastal mapping and the Limestone Coast Sports Academy.

For every dollar of members fees invested, there was a return of approximately four dollars of external funds to our members and community.

There were 21 discrete advocacies undertaken during the five years.

As illustrated, 97% of our projects benefited multiple members. Because our members are different, not all projects will benefit members equally.

Ensuring an even spread of benefits to our members is essential to sustain members support.

Financially, despite losses in recent years, the financial position of the LCLGA remains strong. Revenue is sourced from members fees, grants, and sponsorships for projects. At present, we have healthy levels of cash reserves.

Without any increases in members fees over the last five years, there has been a real reduction in revenue. This approach creates either the potential for a significant rise in fees in the future to balance income and expenses once member equity reaches minimum cash holdings or a reduction in services and capability.

The proposed minimum cash holdings should be at a level where we avoid a liability to members if the Association is wound up. Minimum cash holdings are based on liabilities plus estimated direct wind-up costs. At the time of writing this strategy and based on our liabilities, the minimum cash holdings are between \$200,000 and \$170,000.

The Board may decide to allow our minimum cash holdings to be lower, in making this decision they are accepting the risk of a liability to their Council should the Association be wound up.

The Financial Sustainability Model section provides additional information on page 15.

STRATEGIC PLAN REPORT CARD 2014-19



Community and Social Wellbeing



Sustainable Economy



Infrastructure



Environmental Sustainability



Gov, Leadership & Fin Sustainability



Additional Projects: Coastal Mapping, Sports Academy, Red Meat Cluster, Innovation Hub, Trails.

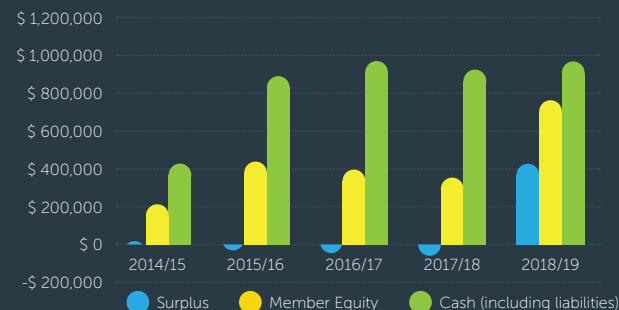
Advocacy Work

- > Investment in Roads
- > National Broadband
- > Mobile Phone Coverage
- > Sustainable ground and surface water
- > Sustainable unconventional gas exploration
- > Waste Management and Recycling
- > Migrant resources
- > Emergency Services Sector Reform
- > SA Productivity Commission Review
- > Investment in drainage & bridge networks
- > Coastal Alliance and Erosion
- > Regional Airports
- > Regional Development
- > Road Safety
- > Education in the Limestone Coast
- > 4WD Drive Access to National Parks
- > Inquiry into the Forestry Industry in the Limestone Coast
- > Regional health services
- > Community transport
- > Social Wellbeing
- > Expanded mental health services

External Funds v Member Fees



Cash, Members Equity and P&L



Projects - Distribution of Benefits 2014-19

| | Robe | Kingston | Wattle Range | Tatara | Grant | Mount Gambier | Naracoorte Lucindale |
|--|------|----------|--------------|--------|-------|---------------|----------------------|
| Infrastructure | | | | | | | |
| Regional development & growth plan | ● | ● | ● | ● | ● | ● | ● |
| Regional transport plan | ● | ● | ● | ● | ● | ● | ● |
| Special local roads program | | | ● | ● | ● | ● | ● |
| Environmental Sustainability | | | | | | | |
| Climate change vulnerability & adaption project | ● | ● | ● | ● | ● | ● | ● |
| LC & Coorong coastal action plan | ● | ● | ● | | ● | | |
| Limestone Coast Watchers | ● | ● | ● | | ● | | |
| Lidar mapping | ● | ● | ● | | ● | | ● |
| Sea level rise flood inundation mapping | ● | ● | ● | | ● | | |
| Regional waste management strategy | ● | ● | ● | ● | ● | ● | ● |
| Business waste reduction project pilot | | | | | | ● | |
| LC school waste reduction & recycling challenge | | | ● | ● | ● | ● | ● |
| Sustainable Economy | | | | | | | |
| LC regional trails master plan | ● | ● | ● | ● | ● | ● | ● |
| LC economic diversification & growth strategy | ● | ● | ● | ● | ● | ● | ● |
| Marketing mentor program | ● | ● | ● | ● | ● | ● | ● |
| Regional visitor guide | ● | ● | ● | ● | ● | ● | ● |
| Tourism - industry dev & visitor economy plans | ● | ● | ● | ● | ● | ● | ● |
| Regional leadership | ● | ● | ● | ● | ● | ● | ● |
| Industry clusters - red meat, cropping and dairy | ● | ● | ● | ● | ● | ● | ● |
| LC attraction & retention strategy | ● | ● | ● | ● | ● | ● | ● |
| Limestone Coast brand | ● | ● | ● | ● | ● | ● | ● |
| Community & Social Wellbeing | | | | | | | |
| Head Space service - following advocacy | ● | ● | ● | ● | ● | ● | ● |
| Star club | ● | ● | ● | ● | ● | ● | ● |
| Zone emergency management | ● | ● | ● | ● | ● | ● | ● |
| South East road safety strategy | ● | ● | ● | ● | ● | ● | ● |
| Regional public health & well-being plan | ● | ● | ● | ● | ● | ● | ● |
| Drug & alcohol crisis de-tox and rehab | ● | ● | ● | ● | ● | ● | ● |
| Sports Academy | ● | ● | ● | ● | ● | ● | ● |
| Substance Misuse Limestone Coast | ● | ● | ● | ● | ● | ● | ● |
| Governance, Leadership & Financial Sustainability | | | | | | | |
| Protection of aboriginal heritage in the South East | ● | ● | ● | ● | ● | ● | ● |
| Shared services | ● | ● | ● | ● | ● | ● | ● |
| Regional heritage services | ● | ● | ● | ● | ● | ● | ● |
| Joint planning boards and regional planning alliance | ● | ● | ● | ● | ● | ● | ● |
| Restructuring our accounts | ● | ● | ● | ● | ● | ● | ● |

WHAT OUR MEMBERS TOLD US

Our members have told us they value the LCLGA and our work. They value a strong and coordinated voice, our facilitation of projects and collaboration across the region.

Our members also recognise the Limestone Coast Region is diverse and that our projects benefit each Council differently depending on the nature of the project.

Specifically, our members told us:

- › Collaboration is core to the value that LCLGA provides, and this includes:
 - › Creating, linking and facilitating networks
 - › Creating partnerships that are not constrained by state borders or boundaries
 - › Facilitating the collective knowledge and skills of our members to solve problems and to create insights
 - › Enabling collaboration on strategic areas of focus
- › Focus on what we can do together to improve services to our community
 - › Shared capability in resource models, skills attraction and retention
 - › Improved performance through regional procurement and regional solutions to common issues such as waste management and road investments
 - › Implement services or projects that are better provided collectively rather than individually such as a Joint Planning Board
- › Celebrate wins
- › Ensure the LCLGA brand and reputation is strong and trusted to enable effective advocacy
- › That the work of our members, through the LCLGA, is recognised in the community for the value achieved
- › Don't say yes to everything; we are disciplined in our work to provide the best value to our members
- › Our members agree with trade-offs that occur when new work is allocated
- › Makes sure our costs are efficient
- › Ensure our members have the opportunity to be involved in our work if we are in their area
- › Our members were also asked what we should focus on; they identified the following priorities:
 - › Effective joint Regional Planning Board (JPB)
 - › Sustainable waste management
 - › Regional roads strategy
 - › Shared capability building and shared access to skills and resources
 - › Enabling economic development within the scope of Council's activities
 - › Create strong networks and advocacy

HOW DO WE CREATE VALUE?

Our members were asked how do we ensure we get best value and equity from our limited resources and should we be wide and shallow or narrow and deep in our approach to our work?

We agreed our approach would be narrow and deep. To focus on strategic fit, relative value with an awareness of trade-offs from our choices, such as the lost value from not doing another project, delaying projects or the additional investment required.

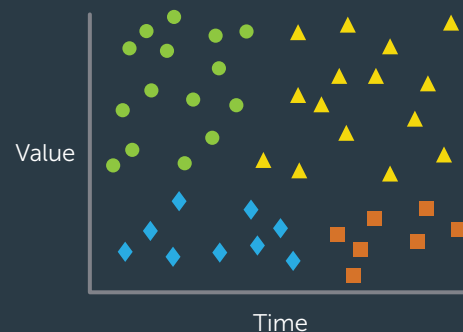
A three-step approach to creating focus and value is proposed for any activity or project we agree to deliver, as shown in **figure 2.0** below.

1. Should we do it?



- > Benefits more than one member?
- > Is it consistent with our why?
- > Should others do this?
- > Are we the best to do this work?
- > Do we have the resources?
- > Are the risks acceptable?
- > Endorsed by member Councils

2. Relative value



- > Fit with why?
 - > Number of members?
 - > Significance of benefit?
 - > Effort required
 - > Start date = Time
- } = Value

- Highest value, shortest time
- ▲ Average value, average time
- ◆ Low value, quick wins
- Least value, longest time

3. Opportunity cost / tradeoff



Impact of saying YES

- > What is the lost value by saying yes?
- > What additional costs are involved?

What are our values

In executing this strategic plan understanding our values is important as it not only defines the standard of behavior and decision making that we will hold ourselves accountable for, but it also provides guidance on how we will make decisions and work with our members when faced with ambiguity.

Our values, developed by our employees, and endorsed by the Board are:

- We respect and value people
- We are honest, truthful and trusted
- We are accountable for our actions, choices and decisions
- We are ambitious and purposeful for our members and our community

LCLGA NEXT PHASE

The 2014/19 strategic plan focused on growing the LCLGA capability, securing increased external resources and developing specific strategies and actions as approved by the Board, they were:

- › Regional Growth Strategy
- › Regional Growth Action Plan
- › Limestone Coast Climate Adaptation Plan
- › Limestone Coast Region Waste and Resource Recovery Infrastructure Plan
- › Limestone Coast Regional Trails Master Plan and Implementation Plan
- › Limestone Coast Priorities to grow the regional economy by 2020 Strategy (being refreshed)

These strategies and action plans set a priority framework for the LCLGA. They were developed with our members and stakeholders and approved by the LCLGA Board. Many of these strategies were approved in the last 12 months. Therefore, delivering these plans, keeping them relevant and focused on member value should be a priority for the next planning horizon, as illustrated below.



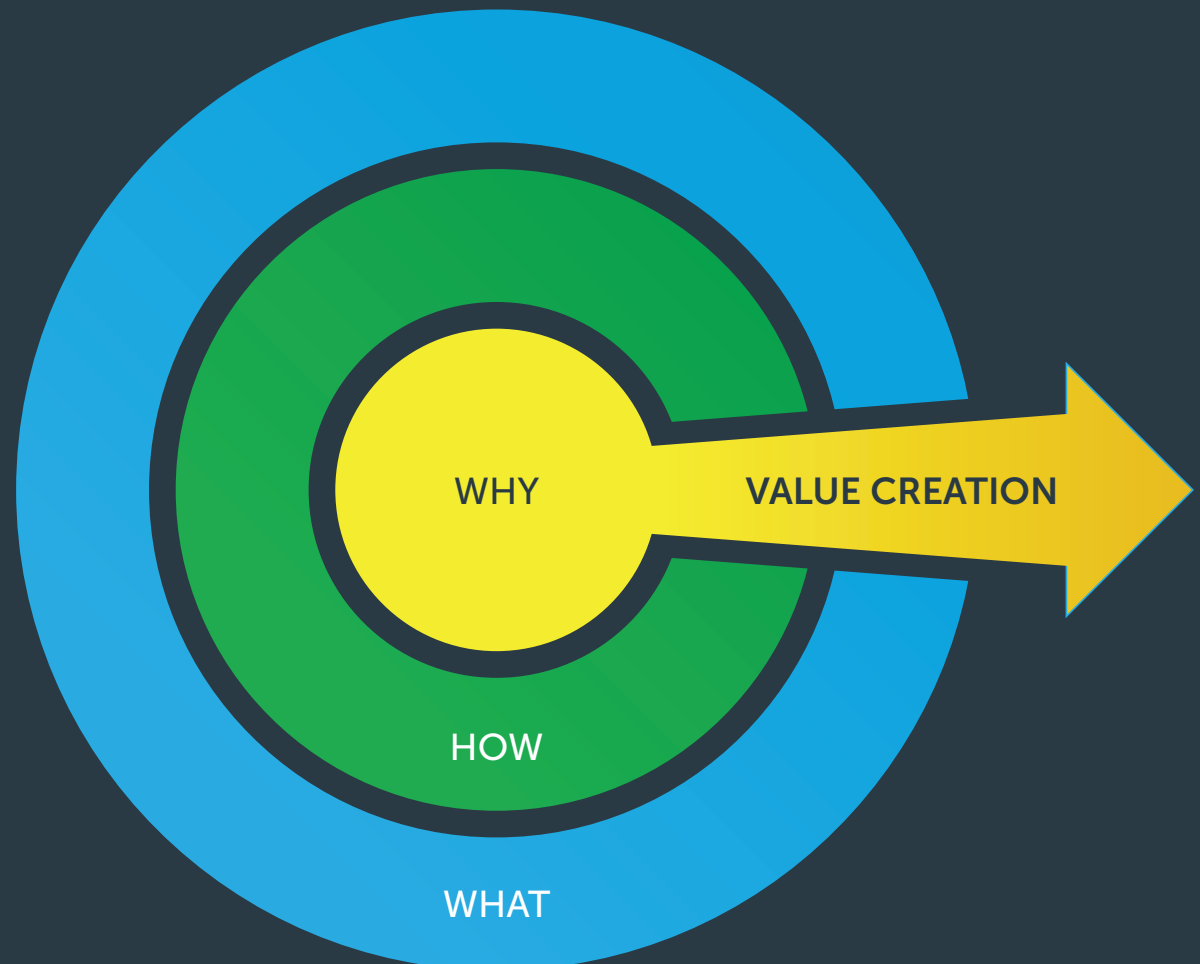
WHY, HOW AND WHAT

The why, how and what model focuses on understanding why we exist.

Most organisations understand what they do and how they do it; very few know why they do it. It is why we are passionate about what we do and why our members, stakeholders, partners and employees are excited by what we do as well.

The why is more than a purpose, vision or mission, it is the fundamental core of our organisation. It's the reason we exist and are excited by the future. It is the core of what we stand for and therefore everything we do should be aligned and linked to our "why".

By taking an inside out perspective, once we understand our "why" the "how" and "what" becomes the activities and strategies of the LCLGA.



WHY, HOW AND WHAT

Why

Working with our Board, Council CEO's and our employees our "why" emerged very clearly.

Our why is: **"Collectively building stronger communities"**

What does our why mean? It's a simple phrase with complex connotations, it was agreed with our members our why means:

- › **"Collectively"** is collaborating, connecting, facilitating and delivering value to our members, stakeholders and the Limestone Coast Community.
- › **"Building"** is growing something better, it implies creating capacity and foundations, securing resources and actively engaging in the change process to create something new. Importantly it is active and not passive.
- › **"Stronger Communities"** are communities that thrive and prosper, are sustainable and can meet the future with confidence. They are communities who share the rewards with all our citizens recognising our collective is, in reality, a grouping of many diverse smaller communities. Our diversity is a valuable strength to be embraced and nurtured.

How and What

Our what focuses on three areas to collectively building stronger communities, within the scope of our members responsibilities.

Our **"what"** is grouped into three key result areas:

1. **Building a stronger economy**
2. **Building sustainable communities**
3. **Building our member capability**

Our how is the type of activities we intend to do to deliver the Why. **Figure 5** shows the relationship between our Why, How and What.



BUILDING A STRONGER ECONOMY

A strong economy relies on human capital (skills, knowledge and innovation), financial capital (investment), productivity (more from less), realising local competitive advantages, entrepreneurialism, value clusters, increased supply chain value capture from exports, capturing local value (buy local) and attracting spend from outside our area (investment and visitation).

Local Government Context

Our members role in building a stronger community includes:

- › Provision of enabling infrastructure and services
- › Strategic land use planning
- › Collaboration and facilitation with other economic development groups
- › Advocacy and positioning the region with political, investors, communities and markets
- › Specific projects to stimulate growth in high value-added sectors
- › Advocacy for funding from the private and government sectors

Objectives

- › The outcomes of the regional growth strategy and action plan are achieved
- › Waste is a source of economic growth and competitive advantage
- › Regional land use planning is effective and agile
- › The required investment in regional road infrastructure is achieved
- › The value of tourism to the region continues to increase
- › Mutually beneficial Green Triangle partnerships are developed

Key Performance Indicators

- › Economic growth strategy actions are up-to-date and delivered
- › Economic growth is on track to achieve an additional \$700m in gross added value by 2026
- › The Regional Planning Board is formed, and the regional plan is developed
- › Targeted regional roads funding is secured
- › Tourism strategy actions are delivered
- › Visitation and expenditure is increased to \$479m pa
- › Green Triangle Region relationships are rated by members as effective
- › The Net Present Cost of member Waste Management is lower than 2019 -2025 pathway

Strategies

Deliver, review and implement the:

- › Limestone Coast Regional Growth Action Plan
- › Limestone Coast Regional Waste and Recycling Action Plan
- › Limestone Coast Regional Roads Strategy
- › Limestone Coast Destination Tourism & Marketing Strategy (including regional events)
- › Green Triangle Freight Action Plan
- › Implement a Regional Planning Board, regional plan and assessment panel.
- › Complete funded and approved projects; and review for priority and value.
- › Regional Brand
- › Red Meat Cluster
- › RDALC Projects

BUILDING SUSTAINABLE COMMUNITIES

A sustainable community has resilience, leadership, a healthy environment, optimistic mind set, community well-being, connected and inclusive communities, built environments where we want to live and that others want to join.

Local Government Context

Our members role in building a sustainable community includes:

- › Land use planning and policy settings
- › Creation of “places” including virtual spaces
- › Councils provide a wide range of services to their communities that can also vary from Council to Council
- › Seed funding initiatives to allow community innovation and connection
- › Supporting activities that connect communities
- › Advocating for essential services
- › Investment in projects to sustain assets and services, such as coastal erosion projects
- › Communicate with the community and enable communication between stakeholders and the community.

Objectives

- › The regional climate adaptation strategy outcomes are achieved
- › Government policy and investment reflect our members priorities
- › Regional health plan outcomes are achieved
- › Incubator projects are successful and self-sustaining

Key Performance Indicators

- › Regional climate adaptation strategy action plan is implemented
- › Regional health action plan is implemented
- › Incubator projects are completed (with failures and successes)
- › Member rating on the effectiveness of the LCLGA Advocacy

Strategies

- › Review and implement the LC Climate Adaptation Strategy and action plan which includes the requirements to manage coastal erosion planning and mitigation.
- › Develop and implement a LC Regional Health Plan.
- › Proactive advocacy in agreed areas, as agreed with the Board, such as education, infrastructure, health, early learning services, migration, timber industry, roads, drought and coastal.
- › Support approved incubator projects to sustainability and/or completion
- › Regional Leadership
- › Substance Misuse
- › Sports Academy
- › Coastal Alliance
- › Complete funded and approved projects; and review for priority & value
- › Star Alliance
- › Road Safety
- › Coastal Connections

BUILDING OUR MEMBERS CAPABILITIES

Building our capability focuses on increasing the availability and access to resources, reducing costs, improving performance, developing new skills and knowledge, leveraging our member's abilities for collective benefits; and developing and growing our employee's capabilities across our region.

Local Government Role

- › Provide services in a cost effective and timely manner
- › Ensure sustainable services are constantly improving to meet the changing needs of our communities
- › Access grants and other resources to sustain and provide services
- › Develop the knowledge and skills of employees and elected members to provide sustainable services

Objectives

- › Members can access scarce or hard to source skills and expertise
- › Members capabilities are increased through collaboration and sharing knowledge and skills
- › Local employees' skills and expertise are developed and retained in the region
- › Members are well positioned to respond to outcomes of the SA Productivity Commission

Key Performance Indicators

- › Members value and benefits exceed \$4 for every \$1 of members fees
- › The LCLGA programs benefit at least 70% of all members
- › The benefits are equitable across members
- › Members operational costs are reduced in real terms from the 2019-2025 estimated base
- › Priority employees and skills are retained in the Limestone Coast Region

Strategies

- › Support and facilitate member forums
- › Create an elected member learning and networking event
- › A sourcing and procurement strategy is developed to:
 - › Make use of existing tools
 - › Develop local solutions to allocate risk and benefits appropriately to drive value
- › Assess the benefits of a resource-sharing model for scarce resources and skills
- › Collaborate on the regional implications from the SA Productivity Review
- › Analyse the opportunities for LC Regional Councils to collaboration on developing technologies
- › Develop a skills and resource sharing and development model

The current model for funding the LCLGA is on a year by year basis via an approved business plan which aligns with the strategic plan.

The business plan provides for core funding to cover administration, fixed costs and overheads with projects funded separately.

Members can choose which projects they support with a general acceptance that due to the diversity of members, the benefits will vary across and over the life of a project.

Benefits to members may be direct or indirect depending on the nature of the project. Our members accept that provided there is equity across our portfolio of projects; they are happy to support our work.

With this understanding, members have traditionally supported a suite of projects as approved by the Board and presented in our annual Business Plan.

Over the last five years, we have not increased our member's fees resulting in successive losses. In real terms, this represents a decrease in members fees.

This approach is acceptable where there are healthy cash reserves and agreement that we are deferring and accumulating a liability for the future.

Members equity provides an opportunity to secure external funding. Therefore the financial requirements need to be assessed on year by year basis.

If losses continue and members fees don't reflect changes in our fixed costs, then we will draw down to a minimum cash position.

If we reach our minimum cash position, there will be four options available to members.

- 1. A significant increase in members fees to return to break even.**
- 2. A significant reduction in LCLGA costs and overheads to achieve breakeven with an agreed reduction in services,**
- 3. A combination of 1 and 2 or**
- 4. Wind up the association.**

A further compounding factor is the loss of rubble royalty funding refunds, which will reduce annual income for LCLGA regional projects by around \$40,000 pa.

FINANCIAL SUSTAINABILITY MODEL

A sustainable financial model for the LCLGA has the following attributes:

- 1. Our costs and operations are effective and efficient
- 2. Our operations are flexible and scalable
- 3. Non-project fixed costs are fully funded and does not use members equity
- 4. Project costs are fully funded including realistic on-cost recovery
- 5. Multi-year grants include an appropriate escalator or agreement that our members are willing to fund the gap

With these assumptions in seven years' time we will reach the minimum cash holding position.



The current budget does not match the financial sustainability model. For instance most of our grants do not include annual escalators and members equity has been funding the resulting shortfall, on-cost arrangement for each project vary and in the current budget there is a small draw on members equity to cover fixed costs.

It is proposed to progressively transition the financial model over the strategic planning period to a funding model that reflects the above principles.

If we do not change the financial model, then even with cost of living increases and sustaining the current funding mix with the loss of Rubble Funds we will draw down to our minimum cash position in seven years. If we invest members equity above the current level then this will be reached sooner.

Please note the figures in the table opposite are real (not nominal), assumes cost escalators are recovered in funding and factors in the loss of Rubble Royalty funding.

ORGANISATIONAL RESOURCES

The skills required in delivering this strategy are administration, facilitation, communication, engaging with members and stakeholders, contract management, managing projects, strategic political, financial, sourcing, policy and stakeholder advocacy.

Where new or specialist skills are required, they will typically be sourced externally with an assessment made on the most cost-effective way to secure these skills.

Structurally LCLGA has all employees currently reporting directly to the Executive Officer. Historically the Executive Officer has also taken on many of the office management, administration and payroll functions supported by a part-time Executive Assistance.

With the growth of the LCLGA, this approach is no longer practical from an internal control, effectiveness and efficiency perspective.

The LCLGA has also made decisions in recent times towards less part-time loadings towards less staff with more full-time loadings while continuing to provide flexible arrangements with tools like TOIL to allow employees to balance work and family commitments.

LCLGA roles and responsibilities

It is proposed that the organisational structure on the next page is adopted to ensure there is clarity and focus on roles and responsibilities. The main changes include:

- › shifting from an Executive Assistant to an Office Administration function
- › shift in administrative tasks from the Executive Officer to the Office Administration
- › a shift in grant contract administration away from Project Managers to the Office Administration
- › a dedicated resource to work with all our strategic project committees and to research and develop proactive advocacy positions
- › project managers form a team to enable greater redundancy and consistency in planning

Although not listed in this structure, the Executive Officer may also take on an additional role with the JPB.

We are not proposing any new employees and note a small reduction in FTE from the current structure, which will be reviewed each year to ensure it remains a useful model. The proposed structure is shown in **Figure 6**.

ORGANISATION STRUCTURE



ORGANISATIONAL RESOURCES

Place

Much of our work is across the Limestone Coast region from a central location in Mount Gambier and includes frequent engagement with stakeholders in SA and Western Victoria.

Whilst we do need a physical place, in developing this we should also support our development of our virtual space. Increasingly our value to our members will be realised in having an effective physical and virtual space for meetings, engagement and collaboration.

In delivering this strategy, and in discussion with our members the following criteria is proposed when assessing our needs for our place.

- › A functional, flexible and modern space that enables the team to function properly
 - › Employees (open plan)
 - › Break out areas
 - › Sound proof areas
- › Flexible meeting area with suitable technology to help reduce the need for our members and stakeholder to travel and to work and connect through technology
- › Hot desk for member employees and elected members to work from to access printers, internet etc.
- › Possible co-location for LGA employees or small project teams (procurement, risk and emergency)
- › Accessible
- › Limited public access – very accessible to members.
- › Efficient heating and cooling systems
- › Adequate car parking
- › Minimal make good costs
- › Is affordable
- › Has high speed broadband and can accommodate efficient systems.

Systems

To continue to operate efficiently and effectively, we need to update our systems to include:

- › Member communications
- › Video conferencing and virtual collaboration
- › Record and resource management
- › Financial
- › Project and team management
- › Compliance
- › Resource sharing with members
- › Remote access
- › Performance reporting

In developing our systems strategy, it is essential we are compatible with our members and leverage their knowledge and skills to ensure we make prudent investments.

7.2 LCLGA ANNUAL BUSINESS PLAN 2020-2021

BACKGROUND

The annual business plan has a significant amount of uncertainty attached to it with the COVID-19 and multiple funding sources delayed or at risk.

A draft plan and budget will be circulated ahead of the Board meeting. The intent is to run that section of the Board meeting in a workshop style to allow Board members to test the proposal and to provide more guidance on the following questions:

- 1) If we apply the focus and value methodology (from the strategic plan) to the proposed activities, what is the ranking of priorities that emerge?
- 2) Following five years of no increases (not even for CPI) and successive losses, what pricing pathway do we want to follow, taking into account the current concerns about limiting increases next year.
- 3) What tradeoffs do we agree to make?

Following the Board meeting, the draft will be amended based on feedback and circulated for comment and consultation, before being presented in either June or August for approval.

KEY ISSUES

The business plan provides direction on the activities and short term outcomes the LCLGA will deliver for its members.

The current environment is volatile in terms of understanding the impacts of the COVID-19 on our social and economic environments.

The plan should have two phases, during the pandemic (survive and sustain) and post-pandemic phases (recover and thrive).

RECOMMENDATIONS

It is recommended that LC LGA;

Receives and notes the report.

Moved,

Seconded,

7.3 LIMESTONE COAST REGIONAL PUBLIC HEALTH AND WELLBEING PLAN

BACKGROUND

Under the South Australian Public Health Act, 2011 (The Act) South Australian Councils are required to maintain and review their Regional Public Health Plan (RPHP). Under Section 51(a) of the Act, the Plan must be reported on every two years and reviewed at least once in every five years.

Councils within the LCLGA Limestone Coast Region agreed that the joint Public Health & Wellbeing Plan be reviewed and updated. It was also agreed the Plan should recognise there are issues that are unique to particular Council areas and that individual Councils may need to develop strategies that are relevant to their situation.

Councils in the Limestone Coast (with the exemption of the City of Mount Gambier) decided to prepare a joint Regional Public Health & Wellbeing Plan for the six combined councils of:

- Tatiara District Council
- Kingston District Council
- District Council of Robe
- Naracoorte Lucindale Council
- Wattle Range Council
- District Council of Grant

DISCUSSION

In 2020, the 5-year review was scheduled, providing an opportunity to consider the relevance of the focus areas, explore possible refinements and update new population health profile data for the Limestone Coast local government areas. A working party was established with representation from the six participating Councils and overseen by the LCLGA Project Manager.

This is a five-year plan aimed at improving the health and wellbeing of the region's residents. In preparing the Plan, consideration was given to the objectives and targets in the South Australian Health Plan 2019-2024 "A healthy, liveable and connected community for all South Australians".

Each Council listed in the Plan has different resources and capabilities for the delivery of public health initiatives. These differences are recognised through the inclusion of a separate Action Plan for each Council.

Each Council will be required to report on their progress in delivering the Plan every two years.

A timeframe for implementation has been prepared.



RECOMMENDATION

It is recommended that LCLGA;

1. Receives and notes the report.
2. Endorses the Draft Limestone Coast Regional Public Health & Wellbeing Plan to enable Public & Stakeholder consultation.

Moved,

Seconded,

LIMESTONE COAST REGIONAL PUBLIC HEALTH & WELLBEING PLAN



Naracoorte Lucindale Council
Better by Nature



LCLGA
Limestone Coast
Local Government
Association

THE LIMESTONE COAST LGA OVERVIEW

Introduction

The Limestone Coast Regional Health and Wellbeing Plan is a joint initiative of the following Councils located in the Limestone Coast Local Government Area (LCLGA):

- > Tatiara District Council
- > Kingston District Council
- > District Council of Robe
- > Naracoorte Lucindale Council
- > Wattle Range Council
- > District Council of Grant

This is a five (5) year plan aimed at improving the health and wellbeing of the region's residents. In preparing the plan, consideration was given to the objectives and targets in the South Australian Health Plan 2019-2024 "A healthy, liveable and connected community for all South Australians". This vision is supported by four strategic priorities, under the headings of the public health approaches of promote, protect, prevent and progress.

- > **Promote** - Build stronger, communities and healthier environments
- > **Protect** - Protect against public and environmental health risks and respond to climate change
- > **Prevent** - Prevent chronic disease, communicable disease and injury
- > **Progress** - Strengthen the systems that support public health and wellbeing

Each Council listed in the plan has different resources and capabilities with respect to the delivery of public health initiatives. These differences are recognised through the inclusion of a separate Action Plan for each Council. These can be viewed at the end of this document.

The specific actions the Regional Health Plan addresses include:

- > Improving access to services, facilities and social infrastructure, such as parks & gardens, recreational facilities and bike paths;
- > Suicide prevention;
- > Cultural awareness;
- > Increasing opportunities for healthy eating & being active;
- > Drug and alcohol use;
- > Immunisation; and
- > Adapting to the potential long-term changes in the region's climate.

Each Council will be required to report on their progress in delivering the Plan every two years.



PUBLIC HEALTH PLANNING

Under the South Australian Public Health Act, 2011 (The Act) South Australian Councils have a requirement for maintaining and reviewing their Regional Public Health Plan (RPHP). Under Section 51(a) of the Act, once prepared and in place, the plan must be reported on every two years and reviewed at least once in every 5 years.

The Act describes in more detail the function of Councils which is to remain autonomous and determine the public health priorities and subsequent activities within their Council area. The Act recognises Local Government's role as:

- › Public health authorities for their areas;
- › Preserving, protecting and promoting public health within their areas;
- › Cooperating with other authorities involved in the administration of the Act;
- › Ensuring adequate sanitation measures are in place in their areas;
- › Identifying risks to public health within their areas;
- › Assessing activities and development to determine and respond to public health impacts;
- › Providing or supporting activities within their areas to preserve, protect or promote public health; and
- › Providing or supporting the provision of immunisation programs for the protection of public health.

The LCLGA 2020-2025 Regional Public Health & Wellbeing Plan is a statement and action plan of what the participating Councils will do to help achieve the identified goals during the next 5 years.

What is Public Health

The South Australian Public Health Plan describes public health as follows:

"Public health connects with every aspect of our community's life and can be affected by a very wide range of factors and issues. Public health responsibilities are often dispersed across all spheres of government, and many other departments, agencies, organisations and groups. Most of what impacts on public health is actually in the domain of sectors that don't have a specific health role as part of their primary responsibility. Public health is about the social conditions, the environmental character and the opportunities that are available or need developing. It's about the very fabric and structure of our physical and social environments.

Public health in the 21st century has a lot to do with the way our community is organised and how our society shares its benefits and advantages. It's about how we protect ourselves and how we rise to challenges and risks that threaten our communities, whether natural disasters, widespread diseases, or social or economic shocks that strain the very fabric of our communities. It reflects how resilient we are, how we recover from hardships and breakdowns, and how we can together rebuild and restore our sense of wellbeing and community.

Therefore, public health is about all of us - preventing the causes that make us sick and building on those things that protect us and improve our health and wellbeing."



PUBLIC HEALTH PLANNING

Participating Councils

Councils within the LCLGA Limestone Coast Region agreed that the joint Public Health & Wellbeing Plan be reviewed and updated. It was also agreed the plan should recognise there may be issues that are unique to a particular Council area and that individual Councils may need to develop individualised strategies that are relevant to their situation.

Councils in the Limestone Coast (with the exemption of the City of Mount Gambier) decided to prepare a Regional Public Health & Wellbeing Plan for the 6 combined councils comprising of:

- 1. Tatiara District Council;
- 2. Kingston District Council;
- 3. District Council of Robe;
- 4. Naracoorte Lucindale Council;
- 5. Wattle Range Council; and
- 6. District Council of Grant.

Process

The Plan was initially developed through a stakeholder consultation process. In 2019, the 5 year review was scheduled, providing an opportunity to consider the relevance of the focus areas and explore possible refinements and update new population health profile data for the Limestone Coast local government areas.

The review will give consideration of priority needs over the next 5 years to achieve the long term goals and involve consultation with individual Councils; local communities and specific interest groups (Once endorsed by Council and placed on public exhibition for comment).



Implementation of the Plan will be subject to Council budgets.

POLICY & LEGISLATIVE CONTEXT

The SA Public Health Act, 2011 (the Act) aims to preserve, protect and promote public health and reduce the incidence of preventable illness, injury and disability. In South Australia Public health is influenced by how safe people feel, the opportunities people have to work, study, participate in community life, undertake physical activity, and eat healthy food.

The Act aims to encourage and assist people to live healthier lives and to be well.

The Act requires Public Health Plans to:

- › Provide a comprehensive assessment of the state of public health in the region;
- › Identify existing and potential public health risks;
- › Develop strategies to address and eliminate or reduce those risks; and opportunities to promote public health in the region; and
- › Address any public health issues, strategies, and policies specified by the Minister.

The Act creates a role for Councils to become the public health authorities for their region. Each Council must prepare a public health plan for either a single council region or, as in the case of this Plan, a group of Councils may prepare a joint Regional Public Health Plan with the agreement of the Minister for Health. The Act also provides for formal partnership agreements with state and federal government agencies and non-government organisations to become Public Health Partner Authorities which assist Councils to achieve their public health objectives.

Section 51(6) provides guidance for Public Health Plans and Sections 5.1(8) and 5.1(9) provide a framework for Public Health Plans. The Health and Wellbeing Plan in principle follows the guidance provided in Section 51.

The “SA Public Health Act 2011” defines public health as follows:

Section (3)

- (1) Public health means the health of individuals in the context of the wider community:
- (2) Without limiting the definition of public health in subsection (1), public health may involve a combination of policies, programs and safeguards designed -
 - (a) To protect, maintain or promote the health of the community at large, including where one or more persons may be the focus of any safeguards, action or response; or
 - (b) To prevent or reduce the incidence of disease, injury or disability within the community.

POLICY & LEGISLATIVE CONTEXT

The State Public Health Plan 2019-2024 Public Health maintains a focus on:

- › Services and programs at libraries or community centres
- › Community gardens or local fruit and veg swaps
- › Footpaths & walking trails
- › The way our communities are planned
- › Events that bring community together
- › Disability inclusion services
- › Recreation facilities and sports grounds
- › Parks & shaded playgrounds
- › Skate & dog parks
- › Climate risk management planning
- › Services that celebrate and promote cultural diversity
- › Safe & nutritious food
- › Safe drinking water
- › Immunisation services
- › Volunteering & community involvement
- › Wastewater management
- › Health information & education programs
- › Smoke & alcohol-free environments

Based on the population health needs assessed by the LCLGA Regional Public Health & Wellbeing Plan, public Health activity in the future will also address:

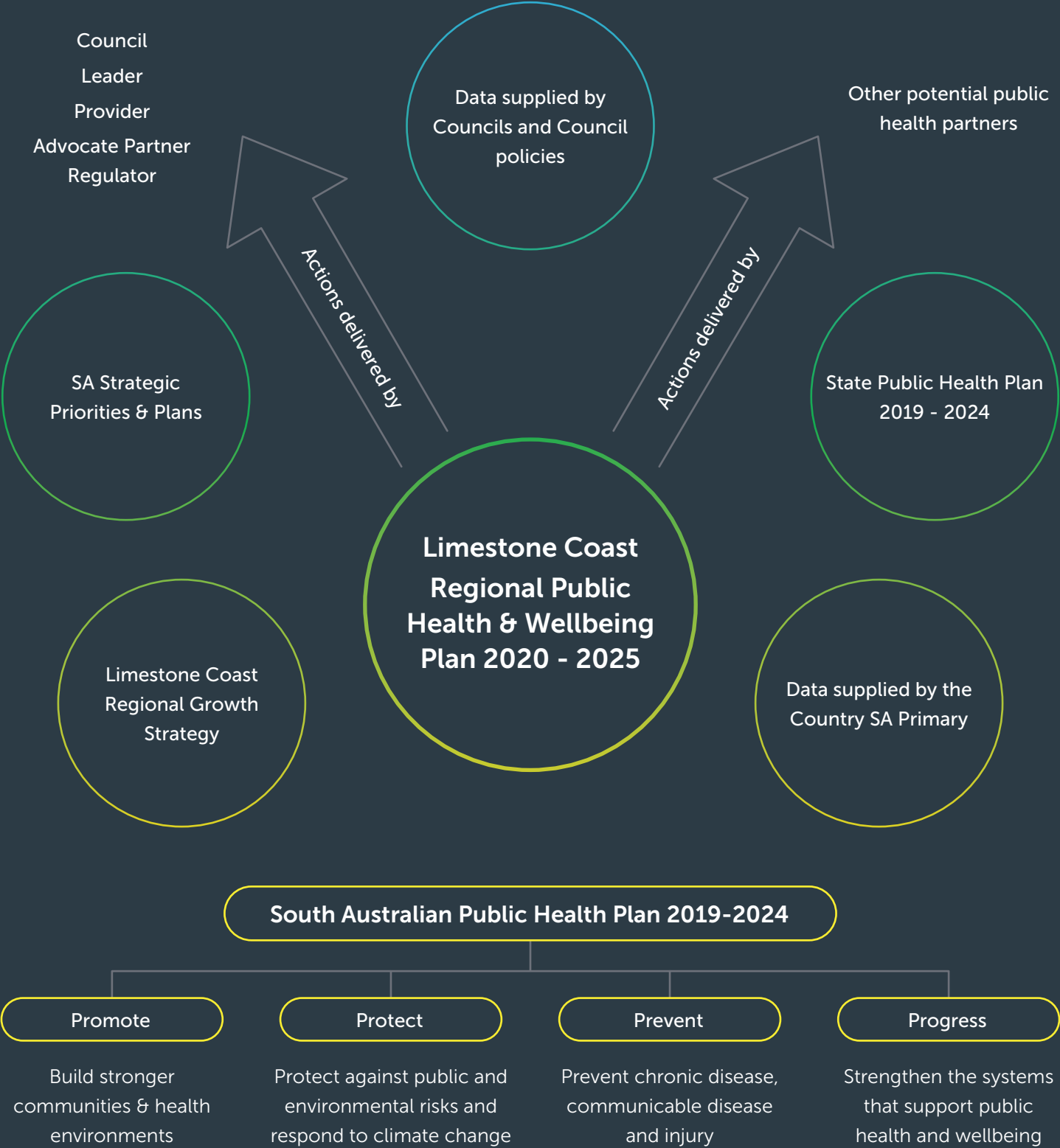
- › Obesity;
- › Physical activity;
- › Healthy eating;
- › Family violence;
- › Alcohol & Drugs
- › Mental health; and
- › Public Amenity and Social Health

“Public health is about everyone working together to achieve our vision for a healthier South Australian community”



HOW IT COMES TOGETHER

The Limestone Coast Regional Health & Wellbeing Plan has been developed in consultation with a range of stakeholders and is based on key data for the region. The key strategies within the document align directly back to the four (4) priorities of the State Health Plan, ensuring each Councils individual Action Plan work towards the key targets identified within the State Public Health Plan 2019-2024.



THE LIMESTONE COAST REGION, HEALTH AND WELLBEING

About the Region

The Limestone Coast region of South Australia is strategically located midway between Melbourne and Adelaide, covering just over 21,000km². The region extends from Bordertown and Keith in the north to the coastal fishing ports of Port MacDonnell and Carpenter Rocks in the south. It is bounded by the South Australian and Victorian State border in the east and by the Coorong and the sea to the west.

The Limestone Coast region currently represent a population base of more than 66,000 residents which is around 3% of South Australia's population and contributes 15% of state Gross Domestic Product with significant potential to deliver much more value to our state.

The region contains a diverse mix of industry sectors resulting in a dynamic business community. The region also has access to significant natural resources in its stable groundwater and fertile lands.

This availability gives the region a competitive advantage for horticulture and other farming activities and has led to strong economic activity in broad acre farming, horticulture, viticulture and forestry. In the Limestone Coast region, Agriculture, Forestry and Fishing generated over \$1,178 million in 2017/18.

This Agricultural activity is complemented by a strong manufacturing base and transport industry, with several major employers located in the region.





LIMESTONE COAST REGION HEALTH AND WELLBEING ISSUES

POPULATION STRUCTURE



64,788

Population



41yo

Median age males



43yo

Median age females



1,218

Aboriginal and / or Torres Strait Islanders, representing 1.9% of the Limestone Coast population



8,105

residents in the Limestone Coast are receiving the age Pension from Centrelink



5%

of Limestone Coast population were born predominantly non-English speaking countries

EMPLOYMENT



31,553

Residents in the labour force



55.8%

Employed full time



32.8%

Employed part time



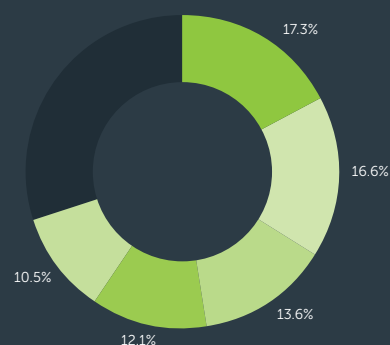
5.2%

Unemployed



\$1,109

Median weekly household income



The most common occupations in Limestone Coast included Managers 17.3%, Labourers 16.6%, Technicians and Trades Workers 13.6%, Professionals 12.1%, and Clerical and Administrative Workers 10.5%. (ABS)

EDUCATION



12.8%

Have completed Year 12 as their highest level of educational attainment



19.5%

Have completed a Certificate III or IV



6.4%

have completed an Advanced Diploma or Diploma



9%

Have completed a Bachelor Degree or above

HOUSING



1 in 12

Households in the Limestone Coast had mortgage payments at a level which indicated they were under financial stress



7.3%

The proportion of households experiencing rental stress in the Limestone Coast region, with one in ten households receiving Commonwealth Rent Assistance



21.6%

Almost a quarter of households in the Limestone Coast have no internet connection at their residence



3.5%

Households in the Limestone Coast do not a motor vehicle available to the household

Data sourced: Australian Bureau of Statistics, 2016 Census, Country SA Primary Health Network (CSAPHN) Needs Assessment Report.

LIMESTONE COAST STATE OF HEALTH & WELLBEING

DISABILITY



4.5%

Recipients on the Disability Support Pension in the Limestone Coast
(This is defined as people aged 16 to 64 years in receipt of a Disability Support Pension (DSP) from Centrelink or a Service Pension (Permanently Incapacitated) from the Department of Veterans' Affairs (DVA), as a proportion of the population aged 16 to 64 years)



11.2%

Of people on the Limestone Coast provide unpaid care, help or assistance to family members or others because of disability, a long term illness or problems related to old age

CHILDHOOD IMMUNISATION



95.3%

At one year of age

The rate of immunisation of infants between 12 - 15 months of age in the Limestone Coast region



94%

At five years of age

The proportion of children in the Limestone Coast region who were fully immunised at five years of age

MENTAL HEALTH



17%

Of residents reporting a current mental health condition



11.6%

Limestone Coast residents assessed as being in high or very high psychological distress



2,695

Youths aged between 12-24 years of age received support from Headspace, the predominate mental health provider in the Limestone Coast for youth.



40-50yo

The highest rate of suicide was the 40-50 cohort, with over a third of suicides undertaken by married individuals



3.1 per 1,000

The Limestone Coast has one of the highest rates in regional South Australia for hospitalisation for intentional self-harm (3.1 per 1,000)

LIFESTYLE



12.1%

Limestone Coast population reported a diagnosis of diabetes (including gestational diabetes). Compared with the South Australian average of 9.3%.



4.5%

The proportion of the population of the Limestone Coast region estimated to have Type 2 diabetes



7.6%

Of the Limestone Coast population is affected by Cardiovascular disease, which includes heart attacks, angina, heart disease or a stroke.



22.5%

Of the Limestone Coast region aged 16 years and over is considered to have high blood pressure and are or were on antihypertensive treatment



15.3%

Of the population have been told by a doctor that they have high cholesterol and are or were on medication



6.9% male

7.2% female

Aged 2-17 years old living in the Limestone Coast were obese



76.5%

Just over three quarters of people aged 15 years and over in the Limestone Coast were estimated to be physically inactive and not meeting the minimal physical activity standard of exercising for 30 minutes a day



46.4%

The extent to which adults in the Limestone Coast met the daily requirement for fruit intake of two serves of fruit is estimated to be less than half of the population



8%

Prevalence of lifetime illicit drug use for school aged children (12-17) in the Limestone Coast with Cannabis being the most commonly used illicit drug.



17.8%

The estimated smoking rate in the Limestone Coast is 18.5% of the male population were smokers and just under 13% of the female population smoked in the Limestone Coast region.

SUBSTANCE USE PREVENTION FOR ADOLESCENTS KEY FINDINGS

Planet Youth is an evidence-based approach to preventing children and adolescents from initiating drug use. The Substance Misuse Limestone Coast Local Drug Action Team, with the support of the Alcohol and Drug Foundation and Limestone Coast Local Government Association have partnered with the Planet Youth team to deliver a pilot program in the region.

The findings include Limestone Coast data to develop an understanding of the issues - and opportunities - associated with local teenagers' experiences around alcohol and other drugs and help identify opportunities to make a difference. The Planet Youth research is part of an Australian Government-funded pilot project.

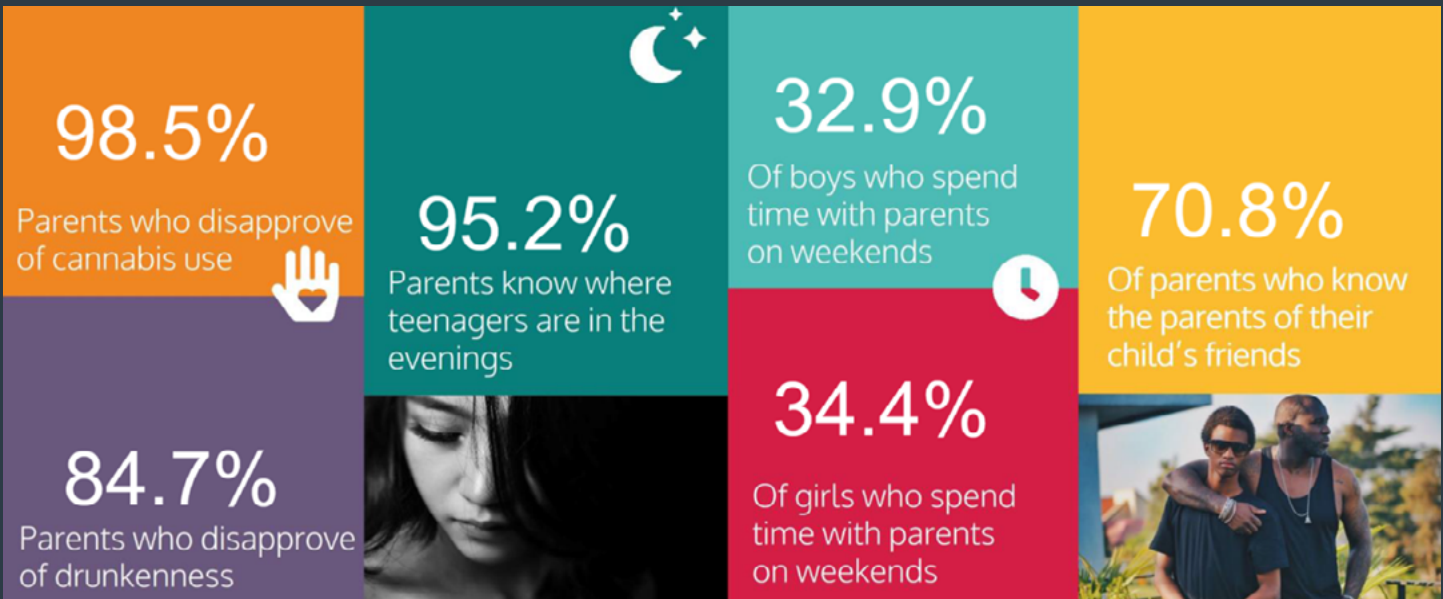
Participants in the research were all accessible and

interested students in the Limestone Coast region with 4 out of 5 schools participating. The surveys were conducted from the 14th of November to the 10th of December among students in Year 10. Most of these students were born in 2004 and 2003. The survey was conducted during classroom hours, participation was voluntary and based on an opt-out consent.

Substance use - Key findings

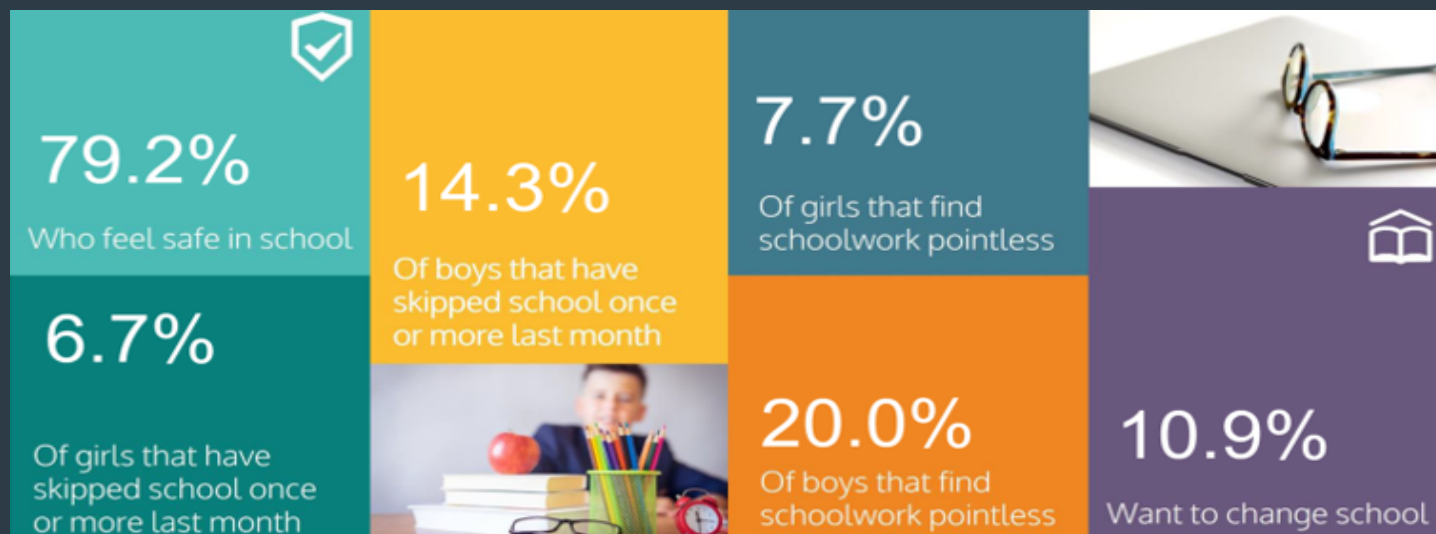


Family - Key findings



SUBSTANCE USE PREVENTION FOR ADOLESCENTS KEY FINDINGS

School - Key findings



Peer Group Effects - Key findings



Leisure Activities - Key findings



LIMESTONE COAST REGION HEALTH AND WELLBEING ISSUES

Whilst the natural resources and economic indicators are positive for the region, there are a number of issues that impact on the future health and well-being of the Limestone Coast.

The majority of the Limestone Coast region has been identified as outer regional indicating a moderate level of remoteness when compared with other South Australian locations.

The region reflects a moderate degree of socioeconomic disadvantage. There were several data sets available to the planning group that have been evaluated to determine the health and well-being issues impacting on communities within the Limestone Coast Region.

In particular the Country SA Primary Health Network (CSAPHN) Needs Assessment Report provided considerable data regarding the determinants of health, the burden of disease and the health risks plus demographic and social issues information. Established by the Federal Government to replace Medicare Locals, 31 Primary Health Networks became operational throughout Australia on July 1st, 2015 with primary objectives of increasing the efficiency and effectiveness of medical services for patients, particularly those at risk of poor health outcomes. The CSAPHN region covers all South Australia with the exception of the Adelaide metropolitan area.



LIMESTONE COAST REGION HEALTH AND WELLBEING ISSUES

Socioeconomic Indexes for Areas (SEIFA)

After each census, the Australian Bureau of Statistics (ABS) derives a series of indexes, known as SEIFA, which quantify aspects of disadvantage. The index of Relative Socioeconomic Disadvantage (IRSD) summarises a range of information about the economic and social conditions of people and households within an area and is commonly used to quantify the relative level of overall disadvantage in small areas.

The IRSD scores each area by summarising attributes of the population, such as low income, low education attainment, high unemployment and jobs in relatively unskilled occupations. It reflects the overall average level of disadvantage of the population in an area.

The IRSD is scaled so that the national average score is 1,000 and areas with a score above 1,000 are considered less disadvantaged (ie better off) than the Australian average and those below 1000 are more disadvantaged. Generally, the Limestone Coast sits in the 981- 1050 at 977 which is slightly above that for Regional SA, of 945, indicating that the its population was relatively less disadvantaged. The District Council of Robe (1011) and Grant District Council (1018) have the most socioeconomically advantaged populations, with Wattle Range the most disadvantaged with a score of 940.

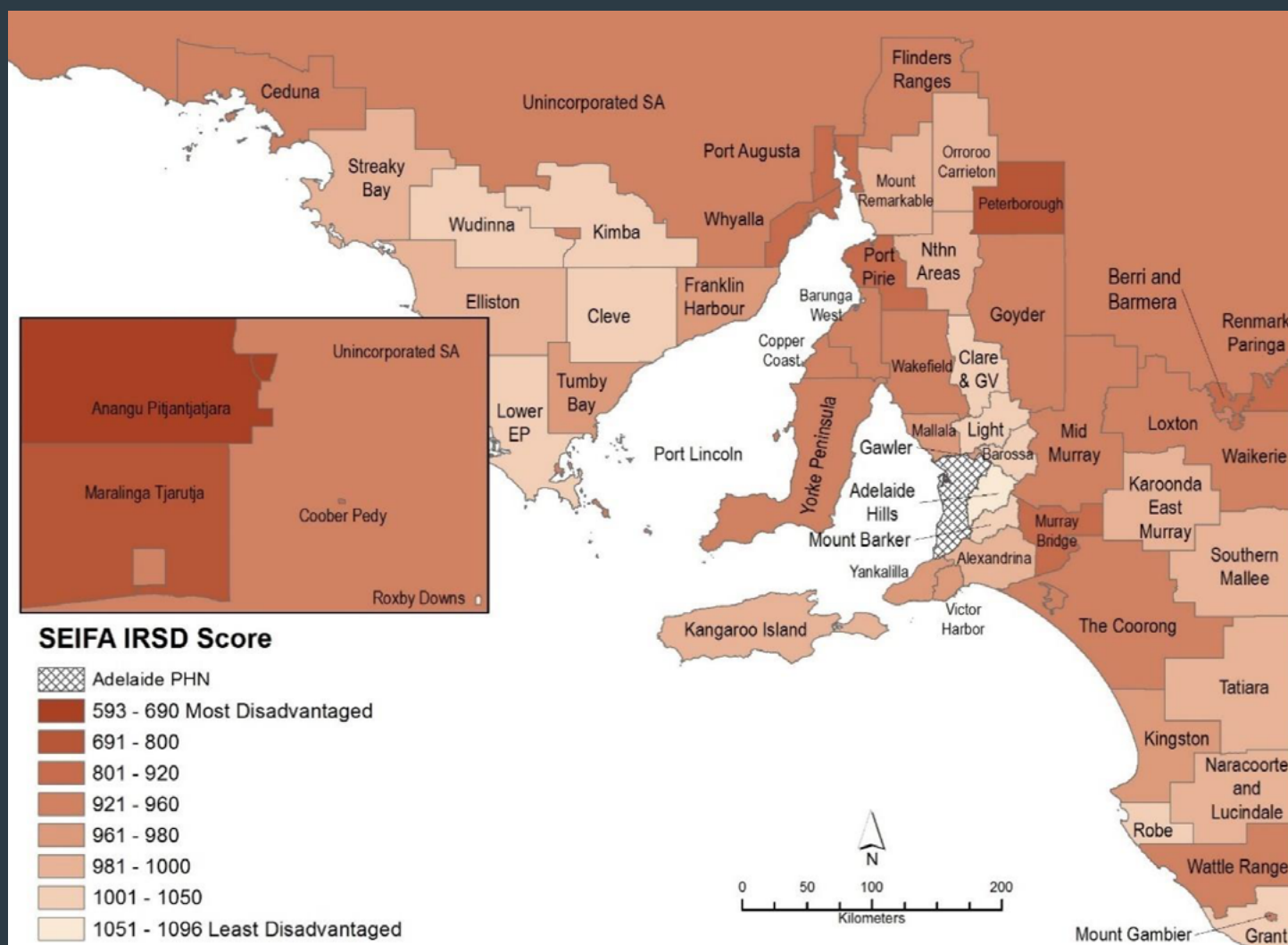


Image: Index of relative socio-economic disadvantage, 2016

DISTRICT COUNCIL OF GRANT HEALTH AND WELLBEING PLAN

DISTRICT COUNCIL OF GRANT HEALTH AND WELLBEING ACTION PLAN

6.1 Stronger and Healthier Communities and Neighbourhoods for all Generations

| ACTION # | RISK FACTOR | ACTION | DRIVER | PARTNER | TIMING | COST | PERFORMANCE INDICATOR |
|----------|--|--|-----------------------|----------------------|---------------------|--|--|
| 6.1.1 | Improved Access to parks and playgrounds | Continued review and implementation of Council's Open Space Plan as per annual budget. | DCG | N/A | Short-Long Term | Within Annual Budget Resources | On-going playground audits. |
| | | Ensure the standard of Council's Parks and Gardens and foreshore areas are maintained. | DCG | | Short-Long term | Within Annual Budget Resources | Adherence to the Asset Management Plan & Council's Strategic Management Plan expected Outcomes. |
| | | Advocate for, assist and submit funding applications for local sporting, recreational and cultural facilities (E.g. Waterfront Project at Port MacDonnell, Donovans Boat Ramp/Landing and Dry Creek Boat Ramp) | DCG | | Short-Medium Term | | Successful Grant Funding and Budget allocations as per Annual Business Plan. |
| 6.1.2 | Improved Footpaths and Street Lights | Maintain and improve on existing public area lighting. (E.g. Undergrounding of power lines in section of Sea Parade and Charles Street, Port MacDonnell) | DCG | N/A | Short- Medium Term | Within Annual Budget Allocations | Annual Budget Allocation and Business Plan Objectives |
| | | Footpath maintenance and installation as per 10 Year Infrastructure Plan | DCG | | Short- Medium Term | | Annual Budget Allocation and Infrastructure Plan objectives. |
| 6.1.3 | Increased Cycle Ways | Continued Implementation of Council's Strategic Bike Plan recommendations. The Port MacDonnell Waterfront project involves resurfacing of the foreshore bike path. | DCG & Township Groups | Community | Medium term | Within Annual Budget Allocations | Budget Allocations and Annual Business Plan objectives |
| 6.1.4 | Improved Public Transport | Continued support of the Red Cross bus service (by way of annual donation) | DCG | Australian Red Cross | Short - Medium Term | Within annual budget allocations for donations | Budget Allocations for Social Security and Welfare expected outcomes in the Strategic Management Plan. |

DISTRICT COUNCIL OF GRANT HEALTH AND WELLBEING ACTION PLAN

6.1 Stronger and Healthier Communities and Neighbourhoods for all Generations

| ACTION # | RISK FACTOR | ACTION | DRIVER | PARTNER | TIMING | COST | PERFORMANCE INDICATOR |
|----------|---|--|--------|--|-------------------|--------------------------|---|
| 6.1.5 | Increased social connectedness, volunteering, community participation | Continue community engagement with townships | DCG | Community Engagement | Short – Long Term | N/A | As per Strategic Management Plan and outcomes within Township Plans |
| | | Implementation of a national standard volunteer program to support DCG volunteers. | DCG | Barry Maney Group, Government of South Australia Community Benefit SA. | Medium Term | Within Budget allocation | Meet Budget Allocation and Business plan expected outcomes. |
| | | Continue supporting and facilitating the Youth on Wheels program. | DCG | Community | Short – Long term | Within Budget allocation | Annual Budget allocation and as part of strategic management plan expected outcomes. |
| | | Support community groups, sporting groups and volunteers through direct grant funding, assisting with grant applications, in-kind support and recognising services provided. | DCG | Community | | Within Budget allocation | As per Strategic Management Plan expected outcome for Community Development & Support. |
| | | Maintain a Council Web-site and Facebook page to encourage open communication. | DCG | Community | Long-term | N/A | Meeting Governance objectives from the Strategic Management Plan. |
| | | Support and encourage membership and participation of the Progress Advisory committees & associations as an effective partnership between Council and respective townships. | DCG | Community | Short - Medium | | Meeting the Strategic Plan objective of supporting, encouraging, and increasing volunteering. |

DISTRICT COUNCIL OF GRANT HEALTH AND WELLBEING ACTION PLAN

6.1 Stronger and Healthier Communities and Neighbourhoods for all Generations

| ACTION # | RISK FACTOR | ACTION | DRIVER | PARTNER | TIMING | COST | PERFORMANCE INDICATOR |
|----------|------------------|--|--------|-----------------------------|--------------------|--|---|
| 6.1.6 | Community Safety | Work with relevant agencies / organisations on projects such as Planet Youth. | DCG | Various stakeholders | Short-Medium term | Grants and as per annual budget allocation | On-going Strategic Management Plan objective. |
| | | Advocate for better mobile coverage and the broadband internet throughout the district. | DCG | Telecommunication Companies | Medium - Long term | N/A | On-going strategic management plan objective. |
| | | Advocate for better power supply for all townships in the district. | DCG | SA Power Network | Medium-Long term | N/A | Meeting outcomes and objectives from the 10 year Infrastructure Plan set out annually in the business plan & budget. |
| | | Ongoing upgrading and maintenance of roads within the district and border road networks as per the Roadworks Plan. | DCG | Adjoining Councils | Short-Medium term | As per annual budget allocation | |
| | | Community education on the responsibilities pertaining to dog and cat ownership. | DCG | Dog & Cat Management Board | Medium-Long term | As per annual budget allocations. | As per objectives in Council's Animal Management Plan. |
| | | Maintaining and installing bike paths & footpaths near to school and community facilities to encourage safer walking and cycling. | DCG | N/A | Mid-long term | Annual Budget allocations. | Meeting outcomes outlined in the Roadworks plan and Strategic Bike plan. |
| | | Work with the Country Fire Service and other stakeholders in assisting with bushfire education and prevention programs and projects in the District. | DCG | CFS | Short-long term | Annual Budget allocations. | Annual fire prevention inspections of properties in the district and ongoing advocacy of education campaigns and assisting with advertising during Fire Season. |

DISTRICT COUNCIL OF GRANT HEALTH AND WELLBEING ACTION PLAN

6.2 Increasing Opportunities for Health Living, Eating and Being Active

| ACTION # | RISK FACTOR | ACTION | DRIVER | PARTNER | TIMING | COST | PERFORMANCE INDICATOR |
|----------|-------------------------------|--|--------|---------------------|-----------------|--|--|
| 6.2.1 | Increasing Physical Activity | Annually reviewing the Open Space Plan and auditing of playgrounds to provide up to date relevant equipment to attract participation in physical activity. | DCG | N/A | Short-Long term | As per annual budget and business plans. | Annual Playground Audit outcomes. |
| | | Support for local sporting clubs, through direct funding, advocacy and in-kind-support. | DCG | Community Groups | Short-Long term | As per annual budget for community grant funding & in-kind-support. | Meeting budget requirements and expected outcomes within the strategic management plan. |
| | | Support and promote activities within the region such as: Riding for the Disabled, cave diving, fishing, and tourism within the region. | DCG | Community Groups | Short-long term | As per annual business plan for community grant funding annual business plan objectives. | Meeting requests from community groups within budget limits. |
| | | Through River and Coastal and Port Masterplan. | DCG | DPTI, Community | Short-Med term | As per annual business plan, budget and ability to gain other government funding. | Success with funding applications and budget allocations by Council for the projects to eventuate. |
| | | Installation and upkeep of footpaths and bike paths. | DCG | N/A | Long-term | As per budget allocations. | Meeting outcomes from the Infrastructure and Strategic Bike Plans. |
| 6.2.2 | Better Access to Healthy Food | Encourage and support the use of the Port MacDonnell Community Garden. | DCG | Community | Short-Long Term | As per annual budget allocation. | Increased usage of the garden by members of the community. |
| | | Support Life Education for Children Inc. through annual donations. | DCG | Life Education Inc. | Short-Med term | As per annual budget allocation | As per annual business plan allocations/ donations to health education programs. |

DISTRICT COUNCIL OF GRANT HEALTH AND WELLBEING ACTION PLAN

6.2 Increasing Opportunities for Health Living, Eating and Being Active

| ACTION # | RISK FACTOR | ACTION | DRIVER | PARTNER | TIMING | COST | PERFORMANCE INDICATOR |
|----------|------------------------------------|--|--------|--|-------------------|------|--|
| 6.2.3 | Tobacco/Alcohol/ Drug Reduction | Continuing to be a smoke free workplace and support employees in the quest for quitting smoking. | DCG | N/A | Long-tem | N/A | Reduced numbers of employees who smoke. |
| | | Support state and regional programs and advocate for better and increasing medical services for drug & alcohol support services in the South East (Substance Misuse Limestone Coast through the LCLGA & Planet Youth). | DCG | Mount Gambier Health Advisory Council, SA Health | Med-Long Term | N/A | Expected Outcome in Council's Strategic Management Plan for Community Development & Support. |
| | | Annual funding to the lifeline 'Care Ring' telephone program and Suicide Prevention Network. | DCG | Lifeline | Short-Medium Term | N/A | As per annual business plan funding allocations for social security and welfare initiatives. |

DISTRICT COUNCIL OF GRANT HEALTH AND WELLBEING ACTION PLAN

6.3 Preparing for Climate Change

| ACTION # | RISK FACTOR | ACTION | DRIVER | PARTNER | TIMING | COST | PERFORMANCE INDICATOR |
|----------|--|--|--------|---|-------------------|---|---|
| 6.3.1 | Extreme Weather Events | Undertake and assist with bushfire prevention and emergency management planning, strategies and advocacy to protect communities. | DCG | CFS | Short-Long Term | As per annual budget allocations. | Ongoing Strategic Management Plan expected outcome. |
| | | Work with stakeholders in developing an Emergency Management Plan for Council. | DCG | Emergency Services (CFS, Police etc.), LGA | Medium Term | N/A | Expected outcome in the current Strategic Management Plan. |
| 6.3.2 | Planning for Longer Term Weather Change, Shade, Green Space, Pools | Continue to apply the Building Code of Australia to ensure; thermal, light and ventilations aspects are achieved and built form suits the likely weather conditions. | DCG | N/A | Short - Long Term | Within annual budget resources. | Within expected outcomes of Councils strategic management plan. |
| | | Develop environmental management plans and source funding for implementation of key environmental strategies and actively participate in formal agreements between state & local government to deal with climate change and adaption strategies. | DCG | | Medium-Long Term | As per budget allocations and ability to gain external funding. | Expected outcome from Council's Strategic Management Plan. |
| | | Continue Council's partnership with the Energy Advisory Service and the 'Be energy Smart' program, providing advice and information to the community on issues of heating, cooling and energy consumption. | DCG | Government of South Australia – Energy Advisory Service | Short-medium term | N/A | Increased uptake of information by the community. |
| 6.3.3 | Consider Impacts of Rising Sea Levels | Implement and annually review the Council's Coastal Management Plan and ensure the public health implications are embedded into the plan and strategic plan. | DCG | Coastal Protection Board | Short-Long term | Within allocated resources and budget. | Expected outcomes of the Coastal and Stormwater Management Plans. |

DISTRICT COUNCIL OF GRANT HEALTH AND WELLBEING ACTION PLAN

6.4 Sustaining and Improving Public and Environmental Health

| ACTION # | RISK FACTOR | ACTION | DRIVER | PARTNER | TIMING | COST | PERFORMANCE INDICATOR |
|----------|---------------|--|--------|---------------------|-------------------|---|---|
| 6.4.1 | Water Quality | Continue to work with relevant parties in relation to any water quality of the lake. | DCG | Relevant parties | Long term | N/A | Dealing with any issues identified through monitoring. |
| | | Work with relevant organisations in ensuring the environmental protection of the Blue Lake catchment area. | DCG | EPA, DEW, SA Health | Long term | N/A | Dealing with any issues identified through monitoring. |
| | | Continue monitoring the Little Blue Lake for algal blooms as per the Councils risk management strategies. | DCG | N/A | Short-long term | As per budget allocation for water monitoring | Ongoing risk audits and management plans. |
| | | Assess and analyse water usage of Council's parks, buildings and facilities to reduce water usage and the reliance on reticulated sources. | DCG | N/A | Medium term | N/A | Expected Outcome in Council's Strategic Management Plan |
| | | Continued monitoring of Council's recycled water sources that are irrigated to land. | DCG | EPA, SA Health | Short & long term | As per annual budget allocation for water monitoring. | Annual reporting to SA Health, EPA, ESCOSA, ABS. |

DISTRICT COUNCIL OF GRANT HEALTH AND WELLBEING ACTION PLAN

6.4 Sustaining and Improving Public and Environmental Health

| ACTION # | RISK FACTOR | ACTION | DRIVER | PARTNER | TIMING | COST | PERFORMANCE INDICATOR |
|----------|------------------|--|-----------------|---|-----------------|--|--|
| 6.4.2 | Food Safety | Improve food safety in the district through ongoing inspections, education and enforcement of food businesses and community education. | DCG | SA Health, Environmental Health Australia, Community & food businesses. | Long term | Within annual budget allocations | Annual reporting to SA Health & Council |
| | | Promote I'm Alert Food safety training and the TAFESA Food Safety Course. | DCG | TAFE SA, City of Mount Gambier | Short-Long term | N/A | Increased knowledge of food safety and handling amongst food businesses. |
| 6.4.3 | Waste Management | Maintain Councils six Community Wastewater Management Schemes and continue to investigate the best use of biosolid waste from septic tank desludging programmes. | DCG | | Medium term | As per annual budget allocations and available disposal options. | Disposal of the end waste product to the most environmentally beneficial industry/programme. |
| | | Continue to undertake a regulatory role in assessing, approving and enforcing on-site wastewater applications. | DCG, SA Health, | SA Health | Short-Long term | N/A | As required under the South Australian Public Health Act 2011 |
| | | Identify and implement waste management strategies for the community and continue providing Waste Transfer Station facilities to the DC Grant communities at a reduced rate, where sustainable, to encourage and increase current recycling efforts and deter illegal dumping. | DCG | Community, Green Industries SA | Medium term | As per annual budget allocation and business plan. | As per annual business plan allocations for waste management. |
| | | Monitor and implement strategies to reduce illegal dumping (e.g. surveillance camera programme in hotspots for dumping and pursue enforcement where evidence is available). | DCG | Green Industries SA | Short-Long term | As per annual budget allocation and business plan. | As per Council's Strategic Management Plan and annual budget expenditure. |

DISTRICT COUNCIL OF GRANT HEALTH AND WELLBEING ACTION PLAN

6.4 Sustaining and Improving Public and Environmental Health

| ACTION # | RISK FACTOR | ACTION | DRIVER | PARTNER | TIMING | COST | PERFORMANCE INDICATOR |
|----------|--|---|--------|---|-----------------|--|--|
| 6.4.4 | Immunisations | Support South East Regional Community Health Service with the on-going immunisation programmes in schools. | DCG | SE Regional Community Health Service SA | Long Term | N/A | As per Strategic Management Plan expected outcome; Community Development & Support. |
| | | Support and promote the ongoing community immunisation programmes run by Community Health SA and individual Medical Centre in the area. | | SE Regional Community Health SA & Medical Centres | Long Term | N/A | As per Strategic Management Plan expected outcome; Community Development & Support. |
| 6.4.5 | Safety and Health Standards of Dwellings | Continue to undertake a regulatory role in education, encouragement and enforcement of housing standards. | DCG | N/A | Long Term | Within annual budget allocations. | Housing standards meet the National Construction Code. |
| | | Continue to undertake a regulatory and partnership role with enforcement, encouragement and education when poor housing is identified within the Council area. | DCG | Housing SA, Environmental Health Australia (SA) | Long term | Within annual budget allocations. | As per Strategic Management Plan expected outcome; Community Development & Support |
| 6.4.6 | Sufficient Community Infrastructure | Continued implementation of Council's ten year integrated asset management system for all Council owned/managed major assets. | DCG | N/A | Short-Long Term | Within annual budget allocations. | Integration with the Long Term Financial Management Plan. |
| | | Advocate for, assist and submit funding applications to maximise the provision of services, facilities and projects as identified and supported by the community (sport, recreational, education, cultural facilities and health and medical services, infrastructure (power supply, telecommunication etc.). | DCG | N/A | Long term | Within annual budget allocations and successful funding. | Expected Outcome in Councils Strategic Management Plan; Community Development and Support. |

KINGSTON DISTRICT COUNCIL HEALTH AND WELLBEING PLAN

KINGSTON DISTRICT COUNCIL HEALTH AND WELLBEING ACTION PLAN

6.1 Stronger and Healthier Communities and Neighbourhoods for all Generations

| ACTION # | RISK FACTOR | COMMUNITY PLAN ACTIONS / TARGETS | PARTNER | TIMING | COST | PERFORMANCE INDICATOR / ACTION | COMMUNITY PLAN THEME / OUTCOME |
|----------|--|--|---------|---------|---|--|--|
| 6.1.1 | Improved Access to Parks and Playgrounds | <p>Create connected places and usable spaces, that attracts a range of people (residents, visitors, new families and retirees)</p> <p>Create an accessible district for all ages and abilities.</p> <p>Provide in demand facilities and services to the community and visitors</p> | N/A | Ongoing | <p>In accordance with Annual Business Plan</p> <p>In accordance with Asset and Infrastructure Management Plan</p> | <p>Progress planning for a Foreshore Recreational Precinct</p> <p>Open Space furniture and structures to be renewed/maintained or upgraded in accordance with Infrastructure & Asset Management Plan</p> <p>Identify opportunities for consolidation of assets</p> <p>Develop and implement requirements of the Disability Inclusion legislation</p> | <p>Integrated spaces and places</p> <p>Best practice asset and infrastructure management</p> |
| 6.1.2 | Improved Footpaths and Street Lights | <p>Establish well lit footpath linkages from the Kingston Foreshore Caravan Park to the Hanson Street/Marine Parade intersection</p> <p>Establish a sealed, safe and accessible footpath network across the township that provides direct linkages for walkers and mobility users from key facilities to the town centre</p> | N/A | Ongoing | <p>In accordance with Annual Business Plan</p> <p>In accordance with Asset and Infrastructure Management Plan</p> | <p>Progress installation of solar lighting to establish well lit walking tracks</p> <p>Maintain existing street and public lighting</p> <p>Footpaths and Lighting to be renewed/ maintained or upgraded in accordance with Infrastructure & Asset Management Plan</p> <p>Successful delivery of Main Streets Stimulus Project</p> | <p>Integrated spaces and places</p> <p>Best practice asset and infrastructure management</p> |

KINGSTON DISTRICT COUNCIL HEALTH AND WELLBEING ACTION PLAN

6.1 Stronger and Healthier Communities and Neighbourhoods for all Generations

| ACTION # | RISK FACTOR | COMMUNITY PLAN ACTIONS / TARGETS | PARTNER | TIMING | COST | PERFORMANCE INDICATOR / ACTION | COMMUNITY PLAN THEME / OUTCOME |
|----------|---------------------------|--|-----------|---------|--|--|---|
| 6.1.3 | Improved Bicycle Tracks | <p>Provide facilities that encourage a physically active community</p> <p>Create an accessible district for all ages.</p> <p>Provide in demand facilities and services to the community and visitors</p> <p>Establish a sealed, safe and accessible footpath network across the township that provides direct linkages for walkers and mobility users from key facilities to the town centre</p> | N/A | Ongoing | <p>In accordance with Annual Business Plan</p> <p>In accordance with Asset and Infrastructure Management Plan</p> | <p>Explore development of 'Coastal Trails' in collaboration with LCLGA councils</p> <p>Maintain existing bike and walking paths</p> <p>Footpath renewal/maintenance or upgrade in accordance with Infrastructure & Asset Management Plan</p> | <p>Integrated spaces and places</p> <p>A healthy & resilient community</p> <p>Best practice asset and infrastructure management</p> |
| 6.1.4 | Improved Public Transport | <p>Consider opportunities for increased transport for a healthy and resilient community</p> <p>Support provision of Red Cross passenger vehicle and service</p> | Red Cross | Ongoing | <p>In accordance with Annual Business Plan</p> <p>In accordance with Asset and Infrastructure Management Plan.</p> | <p>Provide a Red Cross service and facilitate ongoing vehicle changeover</p> <p>In collaboration with local community/service groups, explore development of 'community bus' service</p> | A healthy & resilient community |

KINGSTON DISTRICT COUNCIL HEALTH AND WELLBEING ACTION PLAN

6.1 Stronger and Healthier Communities and Neighbourhoods for all Generations

| ACTION # | RISK FACTOR | COMMUNITY PLAN ACTIONS / TARGETS | PARTNER | TIMING | COST | PERFORMANCE INDICATOR / ACTION | COMMUNITY PLAN THEME / OUTCOME |
|----------|--|---|-----------|---------|---|--|---------------------------------|
| 6.1.5 | Increased volunteering and community participation | <p>A community with a shared sense of pride and common purpose</p> <p>Support and promote programs and networks that encourage community leadership, participation and volunteering</p> <p>Promote and support the establishment of strong, sustainable clubs and volunteer organisations throughout the council area</p> <p>Encourage volunteering as a way for people to get involved in community life and share their skills and experiences</p> <p>Support the establishment/strengthening of community support networks</p> | Community | Ongoing | In accordance with Annual Business Plan | <p>Community Assistance Program to be conducted each year.</p> <p>Provide in-kind support to community groups, sporting clubs and volunteers (e.g. grant applications).</p> <p>Facilitate a council volunteer network such as the 'Tree Planters' group and other volunteering opportunities where appropriate.</p> <p>Introduce a program to recognise the contribution of volunteers</p> | A healthy & resilient community |

KINGSTON DISTRICT COUNCIL HEALTH AND WELLBEING ACTION PLAN

6.1 Stronger and Healthier Communities and Neighbourhoods for all Generations

| ACTION # | RISK FACTOR | COMMUNITY PLAN ACTIONS / TARGETS | PARTNER | TIMING | COST | PERFORMANCE INDICATOR / ACTION | COMMUNITY PLAN THEME / OUTCOME |
|----------|------------------|--|---------|---------|--|---|---------------------------------|
| 6.1.6 | Community Safety | <p>Establish a sealed, safe and accessible footpath/ bike track network across the township that provides direct linkages for walkers and mobility users from key facilities to the town centre</p> <p>Provide a safe and accessible road network across the district</p> <p>Support the community in emergency and disaster resilience and education through strengthening of collaboration with key stakeholder groups</p> | Various | Ongoing | <p>In accordance with Annual Business Plan</p> <p>In accordance with Asset and Infrastructure Management Plan.</p> | <p>Support the Neighbourhood Watch Program</p> <p>Active involvement in the Zone Emergency Management Committee and regional disaster planning</p> <p>Participation in Regional Bushfire Safety Committee and development/promotion of local programs</p> <p>Transport assets to be renewed/maintained or upgraded in accordance with Infrastructure & Asset Management Plan</p> <p>Support and lead community response for emergency management (including declared emergencies and natural disasters)</p> | A healthy & resilient community |

KINGSTON DISTRICT COUNCIL HEALTH AND WELLBEING ACTION PLAN

6.1 Stronger and Healthier Communities and Neighbourhoods for all Generations

| ACTION # | RISK FACTOR | COMMUNITY PLAN ACTIONS / TARGETS | PARTNER | TIMING | COST | PERFORMANCE INDICATOR / ACTION | COMMUNITY PLAN THEME / OUTCOME |
|----------|--------------------------------|--|---------|---------|---|--|---|
| 6.1.7 | Increased social connectedness | <p>A community with a shared sense of pride and common purpose</p> <p>Provide services, programs and facilities for the community to participate in a broad range of arts and cultural activities</p> <p>Provide encouragement and support to event organisers to deliver new and existing sustainable events within the district</p> <p>Support the establishment/strengthening of community support networks</p> | Various | Ongoing | In accordance with Annual Business Plan | <p>Support and facilitate community programs such as School Holiday Program, Baby Bounce, PiNs, Tech Savvy Seniors etc</p> <p>Provide in-kind support to sporting/social/ community groups (such as WHAG, HAC, friendship group, senior citizens, retirement village, community garden, sporting clubs, mens shed etc)</p> <p>Support new and existing community events</p> <p>Support NAIDOC week and other First Nations events</p> <p>Deliver an integrated public art strategy</p> <p>Work in partnership with artists and community groups to implement innovative projects that add vibrancy to the community</p> <p>Facilitate annual 'Free Tree' Program</p> | <p>A healthy & resilient community</p> <p>A community with a shared sense of pride and common purpose</p> |

KINGSTON DISTRICT COUNCIL HEALTH AND WELLBEING ACTION PLAN

6.2 Increasing Opportunities for Health Living, Eating and Being Active

| ACTION # | RISK FACTOR | COMMUNITY PLAN ACTIONS / TARGETS | PARTNER | TIMING | COST | PERFORMANCE INDICATOR / ACTION | COMMUNITY PLAN THEME / OUTCOME |
|----------|-------------------------------|---|-----------------------------------|---------|--|---|---------------------------------|
| 6.2.1 | Increasing Physical Activity | <p>Promote and support the establishment of strong, sustainable clubs and volunteer organisations throughout the council area</p> <p>Provide facilities that encourage a physically active community</p> <p>Support and promote opportunities to participate in wellness and sporting activities in the district</p> <p>Support and encourage high achieving athletes to participate in regional sporting academies</p> | <p>Various</p> <p>LCLGA</p> | Ongoing | <p>In accordance with Annual Business Plan</p> <p>In accordance with Asset and Infrastructure Management Plan.</p> | <p>Progress planning for a Foreshore Recreational Precinct</p> <p>Provide in-kind support provided to community groups, sporting clubs</p> <p>Open Space furniture and structures to be renewed/maintained or upgraded in accordance with Infrastructure & Asset Management Plan</p> <p>Support new and existing events through community assistance program and in kind support (eg fun run)</p> | A healthy & resilient community |
| 6.2.2 | Better Access to Healthy Food | <p>Facilitate the delivery of health and wellbeing programs</p> <p>Encourage healthy eating through collaboration and distribution of information</p> <p>Provide support to community group/s to establish a community garden</p> | <p>SA Health</p> <p>Community</p> | Ongoing | Nil | <p>Participate in SA Health facilitated promotions and campaigns.</p> <p>Encourage community based food access programs (such as Meals on Wheels)</p> <p>Undertake food sampling and inspections at food premises</p> | A healthy & resilient community |

KINGSTON DISTRICT COUNCIL HEALTH AND WELLBEING ACTION PLAN

6.2 Increasing Opportunities for Health Living, Eating and Being Active

| ACTION # | RISK FACTOR | COMMUNITY PLAN ACTIONS / TARGETS | PARTNER | TIMING | COST | PERFORMANCE INDICATOR / ACTION | COMMUNITY PLAN THEME / OUTCOME |
|----------|---------------------------------------|--|------------------------|---------|------|--|---------------------------------|
| 6.2.3 | Tobacco/ Alcohol/Drug Reduction | Collaborate with LCLGA and support STAR Club for clubs/associations within the district Support the establishment / strengthening of community support networks (eg suicide prevention, mental health, senior citizens, parenting support, youth support) | LCLGA Community | Ongoing | Nil | Increase participation of clubs to STAR Club program Participate in the Liquor Licensing Group meetings Support local support networks such as 'Breaking the silence'. | A healthy & resilient community |

KINGSTON DISTRICT COUNCIL HEALTH AND WELLBEING ACTION PLAN

6.3 Preparing for Climate Change

| ACTION # | RISK FACTOR | COMMUNITY PLAN ACTIONS / TARGETS | PARTNER | TIMING | COST | PERFORMANCE INDICATOR / ACTION | COMMUNITY PLAN THEME / OUTCOME |
|----------|---------------------------------------|---|---------------------------------------|---------|---|--|---------------------------------------|
| 6.3.1 | Extreme Weather Events | Support the community in natural disaster resilience and education through strengthening of collaboration with key stakeholder groups Manage risk during extreme weather events (such as storms) | LCLGA Emergency Services | Ongoing | In accordance with Annual Business Plan In accordance with Asset and Infrastructure Management Plan. | Increased collaboration with CFS for delivery of bushfire education and resilience Monitor and implement risk management strategies for extreme storm events Improve iResponda and emergency management responses during events Active involvement in Zone Emergency Management Committee and regional disaster planning Active involvement with Limestone Coast Regional Bushfire Committee | A healthy & resilient community |
| 6.3.3 | Consider Impacts of Rising Sea Levels | Develop and implement a Coastal Adaptation Strategy which will deliver a holistic and strategic approach to the ongoing management of council's coastline and associated infrastructure Protect council's natural assets through proactive planning in climate adaptation and structured infrastructure replacement and enhancements | Coastal Protection Board LCLGA | Ongoing | In accordance with Annual Business Plan In accordance with Asset and Infrastructure Management Plan. | Completion of Coastal Adaptation Strategy and implementation of actions Community engagement and education on flood mapping project and adaptation strategy Monitor and proactive management of coastal erosion, sand drift and seagrass accumulation Collaborate on coastal research, studies and projects Involvement in regional climate adaptation strategies and programs (such as regional LiDar/ flood mapping) | Excellence in Assets & Infrastructure |

KINGSTON DISTRICT COUNCIL HEALTH AND WELLBEING ACTION PLAN

6.3 Preparing for Climate Change

| ACTION # | RISK FACTOR | COMMUNITY PLAN ACTIONS / TARGETS | PARTNER | TIMING | COST | PERFORMANCE INDICATOR / ACTION | COMMUNITY PLAN THEME / OUTCOME |
|----------|--|---|---|---------|--|--|--|
| 6.3.4 | Consider Coastal Recreation / Infrastructure Needs | <p>Identify and respond to current and future coastal facility recreational needs and associated fishing facilities</p> <p>Protect council's natural assets through proactive planning in climate adaptation and structured infrastructure replacement and enhancements</p> | <p>Coastal Protection Board</p> <p>DPTI</p> | Ongoing | <p>In accordance with Annual Business Plan</p> <p>In accordance with Asset and Infrastructure Management Plan.</p> | <p>Seek funding opportunities to renew/upgrade boating facilities in Kingston</p> <p>Provide a long term solution for the Maria Creek Boat Launching Facility that is financially sustainable through an affordable capital solution</p> <p>Advocate for support from State Government for maintenance/renewal of Kingston Jetty</p> <p>Marine Structures renewed/maintained or upgraded in accordance with Infrastructure & Asset Management Plan</p> | <p>Best Practice Planning</p> <p>Excellence in Assets & Infrastructure</p> |

KINGSTON DISTRICT COUNCIL HEALTH AND WELLBEING ACTION PLAN

6.4 Sustaining and Improving Public and Environmental Health

| ACTION # | RISK FACTOR | COMMUNITY PLAN ACTIONS / TARGETS | PARTNER | TIMING | COST | PERFORMANCE INDICATOR / ACTION | COMMUNITY PLAN THEME / OUTCOME |
|----------|---------------|--|--------------------------------|---------|---|---|---------------------------------|
| 6.4.1 | Water Quality | Ensure safe rainwater for drinking in Council buildings. | SA Health | Ongoing | In accordance with Annual Business Plan | Sampling and monitoring of results and ongoing maintenance strategies for rainwater | A healthy & resilient community |
| | | Ensure safe water quality at recycled water irrigation sites | SA Water | | | Consider installation of at least one (1) publicly accessible safe water drinking station | |
| | | Provide public access to safe drinking water | | | | | |
| 6.4.2 | Food Safety | Regular food sampling, inspections and education for food businesses | Environmental Health Australia | Ongoing | In accordance with Annual Business Plan | Monitoring of food sample results and ongoing education with food businesses | A healthy & resilient community |
| | | Support and facilitate Food Safety short courses as appropriate | SA Health | | | Delivery of bi-annual food safety short course | |
| | | Support volunteer organisations and community groups in food safety awareness and training | TAFE SA | | | Monitoring of home based food business registration and education | |

KINGSTON DISTRICT COUNCIL HEALTH AND WELLBEING ACTION PLAN

6.4 Sustaining and Improving Public and Environmental Health

| ACTION # | RISK FACTOR | COMMUNITY PLAN ACTIONS / TARGETS | PARTNER | TIMING | COST | PERFORMANCE INDICATOR / ACTION | COMMUNITY PLAN THEME / OUTCOME |
|----------|--|---|--|---------|---|---|---------------------------------------|
| 6.4.3 | Waste Management | <p>Minimise the financial impact of waste management on the community and provide a service that meets the current and future needs of the community</p> <p>Establish and support programs and services for our community that will:</p> <p>Reduce waste generation</p> <p>Increase reuse of materials</p> <p>Create new products from recyclable waste materials</p> | LCLGA | Ongoing | In accordance with Annual Business Plan | <p>Education campaigns to encourage and increase recycling efforts by the community (including annual calendar)</p> <p>Provide Waste Transfer Station facilities and free Green Waste depot</p> <p>Active involvement in LCLGA Regional Waste Steering Committee and support delivery of regional waste strategies and initiatives</p> <p>Encourage and support new events, groups or initiatives that facilitate 'reduce, reuse, recycle' strategies</p> <p>Encourage appropriate disposal of hard waste through strategies as identified in long term financial plan and annual business plan/budget (such as hard waste vouchers).</p> | Excellence in Assets & Infrastructure |
| 6.4.4 | Immunisations | Facilitate and support the School Based Immunisation Program in conjunction with Limestone Coast Health | <p>SA Health</p> <p>Limestone Coast Health</p> | Ongoing | In accordance with Annual Business Plan | Successful execution of agreement, with successful annual delivery of school based and childhood immunisation program | A healthy & resilient community |
| 6.4.5 | Safety and Health Standards of Dwellings | Support and liaise with Housing Safety Branch for any substandard properties found and other home support agencies. | Community Housing | Ongoing | In accordance with Annual Business Plan | Effective monitoring and management of substandard properties as identified or referred | A healthy & resilient community |

KINGSTON DISTRICT COUNCIL HEALTH AND WELLBEING ACTION PLAN

6.4 Sustaining and Improving Public and Environmental Health

| ACTION # | RISK FACTOR | COMMUNITY PLAN ACTIONS / TARGETS | PARTNER | TIMING | COST | PERFORMANCE INDICATOR / ACTION | COMMUNITY PLAN THEME / OUTCOME |
|----------|-------------------------------------|--|---------|---------|--|--|---------------------------------------|
| 6.4.6 | Sufficient Community Infrastructure | <p>Best practice asset and infrastructure management by continually reviewing all asset and infrastructure management processes and systems</p> <p>Deliver sustainable infrastructure and asset management through effective delivery of the Asset and Infrastructure Management Plan</p> <p>Ensure alignment of the Community Plan with Infrastructure and Asset Management Plan and Long Term Financial Plan</p> | N/A | Ongoing | <p>In accordance with Annual Business Plan</p> <p>In accordance with Asset and Infrastructure Management Plan.</p> | <p>Implement asset management system for all classes of assets for renewal and continuous improvement of asset responsibilities</p> <p>Deliver asset and infrastructure maintenance/ renewal/upgrade in accordance with Asset and Infrastructure Management Plan</p> <p>Improve building asset / lease / licence strategies to ensure consistency and sustainability of assets occupied by a third party</p> | Excellence in Assets & Infrastructure |

NARACOORTE LUCINDALE DISTRICT COUNCIL HEALTH AND WELLBEING PLAN

NARACOORTE LUCINDALE DISTRICT COUNCIL HEALTH AND WELLBEING ACTION PLAN

6.1 Stronger and Healthier Communities and Neighbourhoods for all Generations

| ACTION # | RISK FACTOR | ACTION | DRIVER | PARTNER | TIMING | COST | PERFORMANCE INDICATOR | ACTIONS UPDATE JULY 2018 | ACTIONS UPDATE 2020 |
|----------|--|---|-------------------------------|---|----------------------------|--|---|---|--|
| 6.1.1 | Improved Access to parks and playgrounds | Provide adequate lighting Endeavour to have all ability standard pathways | NLC | ETSA | Ongoing Medium Term | Seeking funding Within Council Budget Resources | Evidence of further facilities playground Audit. As detailed within Councils Operational Service Standards and Annual Plan Ongoing | New lighting installed on the creek walk. New footpaths around town including to High School. New Wheelchair friendly play equipment installed in Lucindale and Naracoorte. New Nature Play equipment at Memorial Oval | Walking track created up at Butler Tce and Jenkins Tce providing easy access to Naracoorte Hospital and health services Footpath along Smith Street has been upgraded and resealed Disability Inclusion Plan |
| 6.1.2 | Improved Footpaths and Street Lights | Endeavour to have all ability standard pathways Audit street light standards and create a Priority Program of Improvements | NLC | Community Consultation | Ongoing Medium Term | | As detailed within Councils Operational Service Standards and Annual Plan | | New lighting on the corner of Sandstone and Smith Street intersection, Hutchison Crescent, Strathlyn Street |
| 6.1.3 | Increased Cycle Ways | Complete on-road bike plans for various townships Start to implement on-road paths | NLC | DTPI Community Consultation Planning Institute of Australia | Short and Medium Term | | As detailed within Councils Operational Service Standards and Annual Plan | Feasibility study to the caves for cycling track being undertaken | Upgrades to bike tracks and walking rails on Creek Walk, South Parklands and Memorial parklands. Bike lanes added to 700m of Langkoop Road |
| 6.1.4 | Improved Public Transport | Investigate public transport options – purchasing a red cross community bus | NLC - Social Issues Committee | DPTI Australian Red Cross Community Benefit SA | Short Term | Seeking funding | | | |

NARACOORTE LUCINDALE DISTRICT COUNCIL HEALTH AND WELLBEING ACTION PLAN

6.1 Stronger and Healthier Communities and Neighbourhoods for all Generations

| ACTION # | RISK FACTOR | ACTION | DRIVER | PARTNER | TIMING | COST | PERFORMANCE INDICATOR | ACTIONS UPDATE JULY 2018 | ACTIONS UPDATE 2020 |
|----------|---|---|--------|---|------------------------------|---------------------------------|---|--|---|
| 6.1.5 | Increased social connectedness, volunteering, community participation | Prepare Suicide Prevention Strategy Continue to participate in the Liquor Licensing Accord Group Better Street Lighting Adopting community Planning Policies Encourage facilitation of Events – Celebrate Seniors | NLC | Service/Community/sports Clubs Churches Office Consumer Business Affairs Community Groups Volunteers Victims of Crime Medicare Local | Ongoing Short – Long Term | Within Council Budget Resources | Increase participation rate to community events. Ongoing | Group set up to as the Community support network group. Supporter of the migrant recourse centre. Seniors month ran by Council Joint organiser of Harmony Day | Support Harmony Day Activities targeted at seniors at the Naracoorte Public Library Suicide Prevention Action Plan completed Supported Liquor Licensing Accord Host Limestone Coast Volunteer Service |
| 6.1.6 | Community Safety | Continue to participate in the Liquor Licensing Accord Group Support temporary and permanent Dry Zones Better Street Lighting Better and maintained Footpath Better and maintained car parking Fenced playground | NLC | Police Community | Short – Long Term | Within Council Budget Resources | As detailed within Councils Operational Service Standards and Annual Plan Ongoing | Ongoing support to the Liquor Licencing committee. Drug and Alcohol forums. Road awareness campaign | 19 camera CCTV Security system installed at the swimming lake area Ongoing support to liquor licencing committee. Including guest speakers from council on Building Fire Safety, Community events Dry zone put in place for triple j One Night Stand Support LCLGA Road Safety program |

NARACOORTE LUCINDALE DISTRICT COUNCIL HEALTH AND WELLBEING ACTION PLAN

6.2 Increasing Opportunities for Health Living, Eating and Being Active

| ACTION # | RISK FACTOR | ACTION | DRIVER | PARTNER | TIMING | COST | PERFORMANCE INDICATOR | ACTIONS UPDATE JULY 2018 | ACTIONS UPDATE 2020 |
|----------|---------------------------------|---|--------|---|-----------------------|---------------------------------|---|--|--|
| 6.2.1 | Increasing Physical Activity | Promote and encourage increased physical activity throughout the Region. Including the promotion of the following: Life Be in it Program Join the local walking group and other available exercise programs. E.g. tai chi and mature movers | NLC | Country Health SA Community Groups Volunteers Heart Foundation | Short Term | Within Council Budget Resources | Increase participation. | Expansion of skate park. Improvement to creek walk surface. | Park run development Multicultural Soccer carnival Caves Trail Run Great Southern Bike Tour leg |
| 6.2.2 | Better Access to Healthy Food | Participate and encourage the community involvement in Healthy Eating. | NLC | Community Members/ Volunteers | Short Term | Nil | Increased consumption rates as detailed in the State SA Health Survey. Yearly/ ongoing | | Ongoing promotions in Food health week |
| 6.2.3 | Tobacco/Alcohol/ Drug Reduction | Support State and Regional program Promote the implementation of a smoke-free Sporting Clubs Advocating return of alcohol and drug counselling services | NLC | SA Health Country Health Drug and Alcohol Support SA | Short and medium Term | Nil | Decrease usage rate as detailed in the State Survey. | Seminars held with sporting clubs on alcohol consumption and illicit drugs | Seminars held with sporting clubs on alcohol consumption and illicit drugs |

NARACORTE LUCINDALE DISTRICT COUNCIL HEALTH AND WELLBEING ACTION PLAN

6.3 Preparing for Climate Change

| ACTION # | RISK FACTOR | ACTION | DRIVER | PARTNER | TIMING | COST | PERFORMANCE INDICATOR | ACTIONS UPDATE JULY 2018 | ACTIONS UPDATE 2020 |
|----------|--|---|--------|---|-----------------------|---------------------------------|---|--|---|
| 6.3.1 | Extreme Weather Events | <p>Promote library and Visitor Information Centres as a place for refuge in extreme heat</p> <p>Provide cold water in these facilities for the public</p> <p>Participate Regional extreme weather planning.</p> | NLC | <p>Doctors and Health Services</p> <p>SA Health</p> | Short term | Within Council Budget Resources | <p>Preparation of Limestone Coast Zone Emergency Management Plan</p> <p>Ongoing</p> | Land identified for animals on catastrophic days. | <p>Refuge points</p> <p>Availability of Council owned facilities that provide respite for residents (e.g.: Library)</p> <p>Emergency Management Plans under review as part of LGA program</p> <p>Share CFS and Public Health messages via Council communication tools</p> |
| 6.3.2 | Planning for Longer Term Weather Change, Shade, Green Space, Pools | <p>Work with Community, including households, businesses, community groups and sporting clubs to develop a shared understanding of the likely impacts of climate change and identify sustainable approaches to adaptation.</p> <p>Continue to apply the Building Code of Australia to ensure Thermal, light and ventilation aspects are achieved, and;</p> <p>Built form suits the likely weather conditions</p> <p>Review Current Shade cover in pools and playground.</p> | NLC | Local Government Association | Short and medium term | Within Council Budget Resources | Ongoing | <p>Council on the climate adaption committee.</p> <p>Energy efficiency and light saving programme.</p> <p>Instillation of new shade sails and swimming facilities.</p> | Lucindale playground upgraded with shade cloths and new equipment |

NARACORTE LUCINDALE DISTRICT COUNCIL HEALTH AND WELLBEING ACTION PLAN

6.3 Preparing for Climate Change

| ACTION # | RISK FACTOR | ACTION | DRIVER | PARTNER | TIMING | COST | PERFORMANCE INDICATOR | ACTIONS UPDATE JULY 2018 | ACTIONS UPDATE 2020 |
|----------|---------------------------------------|--|--------|---|---------|---------------------------------|-----------------------|--------------------------|--|
| 6.3.3 | Consider Impacts of Rising Sea Levels | <p>Ensure that the public health issues of impacts of rising sea levels are clearly identified and actions developed to address, these embedded into Council's relevant strategic Plans.</p> <p>(Although NLC is land locked there is an overall issue for the Regional Health Plan)</p> | NLC | <p>Local Government Association.</p> <p>Coastal Protection Board.</p> <p>DCSI</p> | Ongoing | Within Council Budget Resources | Ongoing | | <p>Business continuity strategies discussed during routine health inspections and complaints</p> <p>Council now resourced to deal with increased health concerns arising from climate change e.g.: disease control, public health management, emergency management</p> |

NARACOORTE LUCINDALE DISTRICT COUNCIL HEALTH AND WELLBEING ACTION PLAN

6.4 Sustaining and Improving Public and Environmental Health

| ACTION # | RISK FACTOR | ACTION | DRIVER | PARTNER | TIMING | COST | PERFORMANCE INDICATOR | ACTIONS UPDATE JULY 2018 | ACTIONS UPDATE 2020 |
|----------|---------------|--|------------------------|--|---------|---------------------------------|--|--|---|
| 6.4.1 | Water Quality | Work towards the development of partnerships with DPTI and EPA to continue to address the water quality testing issues for Lake of Siloam Continue with sampling of drinking water supplied by rainwater tanks to Council owned buildings | NLC | EPA SA Health Australian Water Quality Centre | Ongoing | Within Council Budget Resources | Meet Safe Drinking Water Act Standards | | Sampling program of drinking water supplied by rainwater tanks to Council owned buildings to be conducted in 2020 |
| 6.4.2 | Food Safety | Improve food safety standards across the community through ongoing program of regular inspections, education, encouragement and enforcement of food businesses within the Region. Annual food sampling to ensure proper food handling practices are adhere to from food businesses. Promote FoodSafe Food Handlers Training. Promote the National Accredited Food Safety Short Course in-conjunction with TAFE SA | NLC NLC | Environmental Health Australia SA Health Food Businesses Community Groups | Ongoing | Within Council Budget Resources | | Promotion in newsletters and social media. Joint TAFE SA initiative for food handling | Implemented Council facilitated free food safety training sessions to approx. 100 local food handlers Heavy focus on food safety inspections and compliance during the reporting period Free food safety training Database cleansed to ensure accurate information Provide food safety advice where necessary or requested Follow-up 100% of food complaints and action as necessary |

NARACOORTE LUCINDALE DISTRICT COUNCIL HEALTH AND WELLBEING ACTION PLAN

6.4 Sustaining and Improving Public and Environmental Health

| ACTION # | RISK FACTOR | ACTION | DRIVER | PARTNER | TIMING | COST | PERFORMANCE INDICATOR | ACTIONS UPDATE JULY 2018 | ACTIONS UPDATE 2020 |
|----------|------------------|---|--------|--|---------|---|---|---|---|
| 6.4.3 | Waste Management | <p>Continue to deliver and enhance waste education Programs</p> <p>Provide a high standard and fit for purpose waste & recycling services to our community including the promotion of food waste recycling and weekly removal of waste that cannot be recycled.</p> <p>Improve waste management practices by working with businesses to assist in reducing the impact of their businesses on the environment.</p> <p>Continue to undertake a regulatory role in assessing and approving wastewater applications</p> | NLC | <p>Zero Waste</p> <p>Enviro Tec</p> <p>EPA</p> <p>Natural Resources Management Board</p> | Ongoing | <p>Within Council Budget Resources</p> <p>Within Council Budget Resources</p> | <p>As detailed within Councils Operational Service Standards and Annual Plan</p> | <p>Investigation options for plastic and glass recycling facility.</p> <p>2x free dump days at the Naracoorte Waste transfer facility</p> | <p>Lucindale to receive free dump day.</p> <p>Naracoorte received two free dump days a year.</p> <p>Increased separation of recycling and green organics, away from general waste</p> <p>Research project underway with Uni SA to assess viability of council operated sorting facilities and identifying methods of reuse of materials in the region.</p> <p>Facilitate annual Garage Sale Trail program</p> |
| 6.4.4 | Immunisations | <p>Increase the rate of immunisation in parts of the region that are lower than others compared to South Australia, by promoting the services available.</p> | NLC | <p>Country Health</p> <p>Doctors – Medical Centres</p> | Ongoing | <p>Within Council Budget Resources</p> | <p>Annual Statistics provided by SA Health - Communicable Disease Control Branch.</p> | | <p>Immunisation programs continue to be delivered to the community through Country Health and Doctors</p> <p>Monitor immunisation rates in the local area as the data is made available.</p> <p>NL Council staff provided free flu vaccines each year.</p> |

NARACOORTE LUCINDALE DISTRICT COUNCIL HEALTH AND WELLBEING ACTION PLAN

6.4 Sustaining and Improving Public and Environmental Health

| ACTION # | RISK FACTOR | ACTION | DRIVER | PARTNER | TIMING | COST | PERFORMANCE INDICATOR | ACTIONS UPDATE JULY 2018 | ACTIONS UPDATE 2020 |
|----------|---|--|--------|---|----------|---------------------------------|---|--|---|
| 6.4.5 | Safety and Health Standards of Dwellings | Continue to undertake a regulatory role in education, encouragement and enforcement of poor housing standards. | NLC | Environmental Health Australia Housing SA Environmental Health Australia Hoarding and Squalor SIGs | Ongoing | Within Council Budget Resources | As detailed within Councils Operational Service Standards and Annual Plan | 9 properties issued with notices under the Local Litter and Nuisance Act. Investigations with Housing Improvement Act regarding overcrowding of residential dwellings 1 issue with squalor | 12 properties issued with notices under the Local Litter and Nuisance Act during the period. Council to implement a directory of services for H/Squalor and mental health support in 2020. Authorised officer under the SA Public Health Act to follow-up complaints when received. |
| 6.4.6 | Sufficient Community Infrastructure | Ensure sufficient recreational facilities, sporting venues, library, swimming lake and pools are provided. Ensure adequate funding is provided to maintain the recreational facilities to high standard | NLC | Sports Club | Annually | Within Council Budget Resources | As detailed within Councils Operational Service Standards and Annual Plan | New facilities at the local swimming lake. Sporting clubs receiving community chest funding to improve clubs. | Council fulfilling its role in health regulation for kitchen facilities provided in community halls, centres etc owned by Council. All facilities inspected in 2020 Routine testing of swimming lake and maintenance On-going upgrade of various sporting facilities. Improvements to the Naracoorte Town Hall |

DISTRICT COUNCIL OF ROBE HEALTH AND WELLBEING PLAN

DISTRICT COUNCIL OF ROBE HEALTH AND WELLBEING ACTION PLAN

Theme 1: Community

Goal: A vibrant, engaged, inclusive, diverse community providing a healthy, quality lifestyle

Objective 1.1: An active and healthy community where people feel safe

| STRATEGY | COUNCIL ACTIONS | PARTNER | TIMING | COST | PERFORMANCE INDICATOR | OUTCOMES |
|----------|---|---|-----------------------------------|---------|---|---|
| 1.1.1 | Encourage recreational, sporting and leisure activities | Ongoing - develop and maintain Council's sport, recreation and leisure (including passive leisure) facilities | Community | Ongoing | Reserve Maintenance Operating Budget | Meet Community Land Management Plan Performance Targets |
| | | Ongoing - provide financial and other support as agreed to community owned recreational and sporting facilities | Community/sporting groups | Ongoing | Financial Support Grants \$10,000 PA | Financial Support Grants fully allocated |
| | | Ongoing - promote sporting, recreation and leisure opportunities in the District | Community | Ongoing | Nil Support via web-site & Facebook | Web-site and Facebook utilised by community groups |
| | | Ongoing - regulate the future development of our township to promote an active, healthy lifestyle | State Commission Assessment Panel | Ongoing | Development Operating Budget | Development in accordance with Council's Development Plan |
| | | Priority action - continue the development of the Robe Loop shared use trail network | Community | Ongoing | Long Beach Walkway extension \$33,000 Survey Costs for Coastal Walking Trails \$10,000 | Successful completion of projects |
| | | Priority action - install new playground facilities Long Beach Foreshore reserve | Lions Club | 2020 | \$50,000 | New Long Beach Foreshore Reserve playground installed |
| 1.1.2 | Ensure public health | Ongoing - provide public and environmental health services | Wattle Range Council | Ongoing | Health Inspection Operating Budget | EHO contract |

Objective 1.3: All parts of our community are able to access services to meet their needs

| STRATEGY | COUNCIL ACTIONS | PARTNER | TIMING | COST | PERFORMANCE INDICATOR | OUTCOMES |
|----------|---------------------------|---|------------------|---------|-----------------------|--|
| 1.3.1 | Support service providers | Ongoing - provide health centre building at a non-commercial rent | | 2020 | | Renewal of medical centre lease at non-commercial rent |
| | | Ongoing - advocate for health, family support and related services to have a presence in our District | | Ongoing | Nil | Health and family support services provided |
| | | Priority action - ensure that the town continues to have medical facilities | Medical Practice | Ongoing | Nil | Renewal of medical centre lease |
| | | Priority action - investigate need for retirement living, aged accommodation and other aged services and appropriate roles for the Council in the provision of these services | Community | Ongoing | Nil | Need investigated |

DISTRICT COUNCIL OF ROBE HEALTH AND WELLBEING ACTION PLAN

Theme 3: Natural and Built Environment

Goal: Our natural and built environments are protected and enhanced

Objective 3.1: Protection of the natural environment

| STRATEGY | COUNCIL ACTIONS | PARTNER | TIMING | COST | PERFORMANCE INDICATOR | OUTCOMES |
|----------|---|--|-----------|---------|---|---|
| 3.2.2 | Ensure that Council assets service the needs of the community | Ongoing - manage, maintain and upgrade reserves and open space in accordance with asset management plans | Community | Ongoing | Reserve Maintenance Operating Budget | Reserves and open space meet Asset Management Plan performance measures |
| | | Ongoing - provide and maintain Council owned community facilities | Community | Ongoing | Reserve & Community Asset Maintenance Operating Budgets | Community facilities meet Asset Management Plan performance measures |
| | | Ongoing - implement the Walking and Bike Trails masterplan | Community | Ongoing | Long Beach Walkway extension \$33,000 Survey Costs for Coastal Walking Trails \$10,000 | Successful completion of projects |

Objective 3.4: Increased resilience to a changing climate

| STRATEGY | COUNCIL ACTIONS | PARTNER | TIMING | COST | PERFORMANCE INDICATOR | OUTCOMES |
|----------|--------------------------------------|---|-----------|---------|-----------------------|--|
| 3.4.1 | Adjust the Council's operations | Ongoing - monitor the impacts of climate change and factor them into the Council's planning and service delivery | LCLGA | Ongoing | | Planning & service delivery allows for impacts of climate change |
| | | Priority action - review requirements for shading at Council playgrounds | | 2020 | | Findings presented to Council |
| 3.4.2 | Provide information to the community | Ongoing - advise the community of any changes to Council activities as a result of climate change | Community | Ongoing | | Changes advised via community newsletter, Web-site and Facebook |
| | | Priority action - identify reliable and suitable sources of information on climate change and provide information about them on the Council's website | Community | Ongoing | | Information provided via community newsletter, Web-site and Facebook |

TATIARA DISTRICT COUNCIL HEALTH AND WELLBEING PLAN

TATIARA DISTRICT COUNCIL HEALTH AND WELLBEING ACTION PLAN

6.1 Stronger and Healthier Communities and Neighbourhoods for all Generations

| ACTION # | GOALS | ACTION | DRIVER | KEY STAKEHOLDERS | TIME FRAME | OUTCOMES |
|----------|--|---|-----------------|---|--|---|
| 6.1.1 | Promote community health and well being through the provision of recreational spaces, facilities and programs. | Continue to develop and improve spaces, amenities and recreation facilities by maintaining and upgrading equipment, providing safe walkways and adequate lighting where necessary in townships and community hubs. | TDC & Community | Bordertown on the Move, Keith Urban Development, Mundulla on the Move, Keith War Memorial, Padthaway Progress, Willalooka Progress, Wolseley Community & Recreation Club, Tatiara Business Association, Migrant Resource Centre | Ongoing | Improved spaces/facilities which are reflected by increased patronage for people to connect and participate. |
| 6.1.2 | Improved footpaths and streetlights | Ensure consideration is given to age friendly and disability access in programs. Council will design spaces and footpaths to provide equitable access for people of all ages and abilities. | TDC & Community | | Undertake footpath upgrade works in accordance Councils Transport Asset Management Plan. | Community satisfaction with Council's provision of footpaths, safety and equitable access. |
| 6.1.3 | Cycle Paths | Review Bordertown and Keith Strategic Bicycle Plans and develop a new Tatiara Bicycle Strategy Construction of additional bicycle paths in accordance with the Tatiara Bicycle Strategy | TDC & Community | DPTI & Community | As per the Bicycle Plans and subject to sufficient funding opportunities. | Increase cycling/walking by linking residential areas to key services and destinations such as schools and CBD areas to improve safety for both commuter and recreational cyclists and pedestrians. |
| 6.1.4 | Improved Public Transport | Continue to fund the purchase and maintenance of a Red Cross vehicle. Provide support to volunteer driver programs. Partner with neighbouring Councils & other agencies to advocate for flexible transport options to support identified need. Community Bus operated by private operator. | TDC | Australian Red Cross PG Stone | Ongoing | Continual use of the Red Cross vehicle by the community to access specialist health services which are not available locally. |

TATIARA DISTRICT COUNCIL HEALTH AND WELLBEING ACTION PLAN

6.1 Stronger and Healthier Communities and Neighbourhoods for all Generations

| ACTION # | GOALS | ACTION | DRIVER | KEY STAKEHOLDERS | TIME FRAME | OUTCOMES |
|----------|---|---|-----------|--|------------|--|
| 6.1.5 | Increased social connectedness, volunteering, community participation for all people in our District. | <p>Implement, and annually review, Council's Migrant Community Action Plan.</p> <p>Continue to support volunteer recognition activities and volunteer functions held within the key townships in the district.</p> <p>Undertake and promote Cultural Awareness Training</p> <p>Develop Disability Action Plan</p> <p>Continue with the community grants scheme to assist the work of community groups to improve facilities.</p> <p>Continue to support the Men's Shed in Bordertown and Keith</p> <p>Advocate, promote and assist the delivery of mental health programs in the Tatiara.</p> | TDC & MRC | <p>Migrant Resource Centre, Community and Volunteer groups, Australian Institute of Male Health & Studies. Hospital Advisory Committee.</p> <p>(AIMHS) Tatiara Employment and Support Service and other key Employers.</p> | Ongoing | <p>Improved settlement outcomes and community connection – number of Migrant Community Action Plan activities implemented.</p> <p>Volunteer efforts and contributions are acknowledged and celebrated.</p> <p>Build our capacity to engage disadvantaged groups, the elderly & people with disabilities to actively engage & participate in their community.</p> <p>Increased participation of all groups in our community in local events and activities.</p> <p>Community groups continue to improve their facilities which should be reflected by increased patronage and enjoyment by users.</p> <p>Attendance at the Keith and Bordertown Men's Shed increasing.</p> <p>Mental health programs provided in the Tatiara district with optimum participation.</p> |

TATIARA DISTRICT COUNCIL HEALTH AND WELLBEING ACTION PLAN

6.1 Stronger and Healthier Communities and Neighbourhoods for all Generations

| ACTION # | GOALS | ACTION | DRIVER | KEY STAKEHOLDERS | TIME FRAME | OUTCOMES |
|----------|------------------|---|-----------------------|---|------------|--|
| 6.1.6 | Community Safety | Participate in & promote community safety & well-being initiatives as required. | TDC and the Community | SAPOL, Community, Limestone Coast Local Government Safety Officer, Upper Limestone Coast Liquor Licensing Accord, SA Power Network. | On going | Reduction in crime and vandalism to community infrastructure. |
| | | Continuation of the dry zone within the Bordertown Town Centre area. | TDC | | | |
| | | Implement safe design principles for all new public places. | | | | |
| | | Ensure accessibility of public spaces for all members of the community including those with disabilities. | | | Ongoing | Mitigate the risk of vandalism in new public buildings. Increased usage of public spaces by people with disabilities. |

TATIARA DISTRICT COUNCIL HEALTH AND WELLBEING ACTION PLAN

6.2 Increasing Opportunities for Healthy Living, Eating and Being Active

| ACTION # | GOALS | ACTION | DRIVER | KEY STAKEHOLDERS | TIME FRAME | OUTCOMES |
|----------|---|---|--|--|------------|--|
| 6.2.1 | Increasing participation in physical activity | <p>Retain the Swim School program administered by Council and support the Heated pool aquatics program during the winter months.</p> <p>Continue to support and partner with sporting groups to create healthy sporting environments for people to make physical activity part of their lives.</p> <p>Support local sporting clubs in attracting new members and players from the migrant community.</p> <p>Continue to install community fitness equipment in public parks and promote their use.</p> <p>Developing and implementing a Strategic Asset Plan for the Pools.</p> | TDC & Community Sporting Clubs, Migrant Resource Centre | Sporting clubs, Community groups, Service clubs, Migrant Resource Centre, Schools, Star Club Field Officer, Highway Christian Centre | Long Term | <p>Increased number of people registering and being involved in the swim school and rehabilitation programs.</p> <p>Increased levels of physical activity and continue to host events such as the Masters Games.</p> <p>Promote sporting clubs who want to attract new members from the migrant community through the Bordertown MRC. Increased participant numbers.</p> <p>Increased use of fitness equipment in public spaces.</p> <p>Implementing priorities identified in the AMP.</p> |

TATIARA DISTRICT COUNCIL HEALTH AND WELLBEING ACTION PLAN

6.2 Increasing Opportunities for Healthy Living, Eating and Being Active

| ACTION # | GOALS | ACTION | DRIVER | KEY STAKEHOLDERS | TIME FRAME | OUTCOMES |
|----------|---|---|-----------------|--|------------|---|
| 6.2.2 | Promote healthy eating and better access to healthy food. | <p>Continued support and involvement in local meals on wheels delivery.</p> <p>Increase knowledge of food safety and enforce food handling regulations.</p> <p>Promote food safety training and food handling regulations</p> <p>Develop a healthy food policy for Council activities, events.</p> <p>Support the development of local food swaps or farmers/produce markets selling fresh fruit, vegetables and other healthy foods.</p> | TDC & Community | <p>Community Health & Council</p> <p>State Government TAFE</p> <p>Council staff</p> <p>Stall holders</p> | Ongoing | <p>Ongoing use of the meals on wheels service by community</p> <p>Increased knowledge of safe food handling procedures and regulations</p> <p>Increase healthy food choices available at Council activities and events</p> <p>Increased access to locally grown fresh produce</p> |
| 6.2.3 | Tobacco/Alcohol/Drug Reduction | <p>Provide smoke free public places including playgrounds and buildings</p> <p>Ongoing promotion of drug and alcohol-free events.</p> <p>Promote best practice as an employer to reduce smoking.</p> <p>Build our understanding of the harm from alcohol, tobacco and other drugs, developing leadership with a workplace focus within Council.</p> | TDC | <p>Police, State Government</p> <p>Heart Foundation,</p> <p>Country Health,</p> <p>Drug and Alcohol support SA</p> | Ongoing | Reduction in the proportion of Council employees that identify as smokers; reduction in community smoking rates to below the State average. |

TATIARA DISTRICT COUNCIL HEALTH AND WELLBEING ACTION PLAN

6.3 Climate Change Adaptation

| ACTION # | GOALS | ACTION | DRIVER | KEY STAKEHOLDERS | TIME FRAME | OUTCOMES |
|----------|--|---|----------------------------|--|--|---|
| 6.3.1 | Public health and safety risks from heatwaves and more frequent extreme weather events | <p>Promote public places such as the libraries as a place to visit in extreme weather conditions.</p> <p>Prepare for more frequent and severe bushfires, heat waves and floods.</p> | TDC and all tiers of Govt. | Community | Ongoing | <p>Increased patronage in Council buildings during extreme weather conditions</p> <p>Provide information to community as it becomes available on current and future climate impacts so communities have increased awareness, they can adapt and build resilience.</p> |
| 6.3.2 | Planning for Longer Term Weather Change, Shade, Green Space, Pools | <p>Work with the State Government towards achieving a climate smart state that is more liveable and resilient.</p> <p>Work with the Coorong Tatiara Local Action Plan and Ag Bureaus to promote land management practices in a changing climate</p> <p>Maintain the existing pool shades to provide maximum protection for patrons on the lawn areas at the Bordertown and Keith Pools.</p> | | <p>Community State Government LCLGA</p> <p>Tatiara Local Action Plan, Coorong Council, NRM</p> | <p>Ongoing</p> <p>LAP to be reviewed in 2020</p> | <p>Increase knowledge by the community and businesses to manage risk, adapt and build resilience to climate change.</p> <p>Landholders adapting land management practices.</p> <p>Patrons utilizing these areas on a regular basis to avoid the direct sun.</p> |

TATIARA DISTRICT COUNCIL HEALTH AND WELLBEING ACTION PLAN

6.4 Sustaining and Improving Public and Environmental Health

| ACTION # | GOALS | ACTION | DRIVER | KEY STAKEHOLDERS | TIME FRAME | OUTCOMES |
|----------|---------------|---|-------------------|--|------------|---|
| 6.4.1 | Water Quality | Protect & enhance the natural landscape, urban tree scape & water ways to reduce the risk to water security. | TDC and Community | EPA SA Water SA Health | Ongoing | Water flow is not impeded when the Tatiara and Nalang creeks flow. |
| | | Continue to supply non-potable water supply to the residents of Wolseley. | | | | Continue with the water testing of the water supply |
| | | Work with SA Water monitoring the water supply to Bordertown. | | | | Results of water testing are within acceptable levels for potable water. |
| | | Continue testing the monitoring bores at the Pigeon Flat Land fill. | | | | Maintain acceptable levels of water quality. |
| | | Continue to sample rainwater at Council owned premises as required. | | | | Water supply being of an acceptable quality to consume. |
| | | Improve access to drinking water in public places | | | | Community utilizing water from drinking fountains that have been placed at strategic locations. |
| 6.4.2 | Food Safety | Improve food safety standards across the community through regular auditing and education of business owners, volunteers etc. | TDC | SA Health Environmental Health Australia | Ongoing | Reduce foodborne diseases and Expiation notices issued. |
| | | Promote Safe Food Handling online training. | | Business Owners, Community Groups | | Food outlets utilizing the online food handlers training. |

TATIARA DISTRICT COUNCIL HEALTH AND WELLBEING ACTION PLAN

6.4 Sustaining and Improving Public and Environmental Health

| ACTION # | GOALS | ACTION | DRIVER | KEY STAKEHOLDERS | TIME FRAME | OUTCOMES |
|----------|--|---|--------|---|------------|--|
| 6.4.3 | Waste Management | <p>Ensure and promote waste reduction, recycling & reuse through community education and public awareness programs.</p> <p>Allow the community to deposit green waste at the transfer station free of charge.</p> <p>Continue to undertake the desludging program for septic tanks.</p> | TDC | EPA SA Health Contractors, Community | Ongoing | <p>Reduction of waste going into the waste stream.</p> <p>Reduction in the level of contamination recycled products collected from kerbside.</p> <p>Proportion of household waste collected in kerbside collection, recycled versus putrescible.</p> <p>Green Waste collected and mulch to be used on parks and gardens.</p> <p>Reduced sludge entering the CWMS</p> |
| 6.4.4 | Immunisation | Promote and deliver immunisation services to all age groups in the community. | | Country Health Bordertown Memorial Hospital Keith & District Hospital | Ongoing | Statistics provided by SA Health – Communicable Disease Control Branch. |
| 6.4.5 | Safety and Health Standards of Dwellings | Continue to monitor and take appropriate action in collaboration with the Housing Improvement Branch if rental properties are sub-standard. | TDC | SA Health Housing SA, Community | Ongoing | Reduction in Orders |
| 6.4.6 | Sufficient Community Infrastructure | Plan and provide infrastructure appropriate to the community needs. | TDC | Sporting Clubs Volunteer groups such as Over 50's, Men Sheds etc. | Ongoing | Continued participation in sports in facilities that meet the need of the community. |
| 6.4.7 | Public Health Complaints | Investigate complaints where appropriate and educate the community when necessary e.g. back yard burning. | TDC | EPA SAPOL SA Health | Ongoing | Reduction in Expiations and a more informed community in relation to their responsibilities. |

WATTLE RANGE COUNCIL HEALTH AND WELLBEING PLAN

WATTLE RANGE COUNCIL HEALTH AND WELLBEING ACTION PLAN

6.1 Stronger and Healthier Communities and Neighbourhoods for all Generations

| ACTION # | RISK FACTOR | ACTION | RESPONSIBLE DEPARTMENT | PARTNER | TIMING | COST | PERFORMANCE INDICATOR | ACTION UPDATE 2018 | ACTION UPDATE 2020 |
|----------|--|--|------------------------|---|-------------|---------------------------------|---|---|--|
| 6.1.1 | Improved Access to parks and playgrounds | Consider priority – conduct review | Engineering | SA Power Network | Short Term | Seeking funding | Audit completed – priorities identified | Works ongoing with improved access to high use playground areas e.g. Millicent Parklands (Domain). | Nature Park has been created next to the Domain playground and will be opened to the public mid this year. |
| | | Endeavour to have all ability standard pathways Audit and where identified, fence playgrounds | | | Medium Term | Additional resources required | Ongoing Monthly playground audits | There is a full review of playgrounds throughout Council. | There is plans for designing a Beachport Playground. Council conducts quarterly physical inspections and continues with annual audits to ensure compliance. |
| 6.1.2 | Improved Footpaths and Street Lights | Upgrade pathways within budget to appropriate standards | Engineering | Community Consultation | Long term | \$80,000 for footpath renewal | Council continues to meet asset management strategy | Council has continued to address missing pram crossings and install DDA complying tactile markers. Works are continuing to install new paths in priority locations such as around local schools in major towns. | No change - to action update 2018. |
| | | Audit street light standards and create a Priority Program of Improvements | | | Short Term | \$3,000 - lighting maintenance | | Strategic plan task allocated in conjunction with SA Power networks. | Continue to conduct the annual audit plan for street lighting to identify black spots and upgrades that are needed. |
| 6.1.3 | Increased Cycle Ways | Complete on-road bike plans for various townships Start to implement on-road paths | Engineering | DTPI Community Consultation Planning Institute of Australia | Medium Term | Within Council Budget Resources | Undertaking works in accordance with bike plan | Works on shared paths continue on development of share paths with the completion of main street path between Civic precinct and Swimming Lake in Millicent. | Proposal the use of rail corridor as bike paths for Beachport city drive, Millicent and Penola |

Note: Code for Wattle Range Council timing = Short (1-2 years), Med (2-5 years), Long (5-10 years)

WATTLE RANGE COUNCIL HEALTH AND WELLBEING ACTION PLAN

6.1 Stronger and Healthier Communities and Neighbourhoods for all Generations

| ACTION # | RISK FACTOR | ACTION | RESPONSIBLE DEPARTMENT | PARTNER | TIMING | COST | PERFORMANCE INDICATOR | ACTION UPDATE 2018 | ACTION UPDATE 2020 |
|----------|---------------------------|---|------------------------|---|-----------|------|--|---|---|
| 6.1.4 | Improved Public Transport | Investigate public transport options – purchasing/ leasing or outsourcing a community bus | Development | DPTI Australian Red Cross Community Benefit SA Beachport & Penola Lions SA | Long Term | | Report is presented to Council for consideration | No future plans to develop public transport networks at this time. Low patronage for community bus resulted in this ceasing operation. Council supported the Regional Bus line | Council still has no plans. Red Cross Bus – travels twice a week (Tues/Thurs) from Millicent to Mount Gambier. Greyhound Bus travels everyday at a minimal fee to Mount Gambier. Council has donated a red Cross Car to use for transport to those at need of medical care and other essential services. |

WATTLE RANGE COUNCIL HEALTH AND WELLBEING ACTION PLAN

6.1 Stronger and Healthier Communities and Neighbourhoods for all Generations

| ACTION # | RISK FACTOR | ACTION | RESPONSIBLE DEPARTMENT | PARTNER | TIMING | COST | PERFORMANCE INDICATOR | ACTION UPDATE 2018 | ACTION UPDATE 2020 |
|----------|---|--|---|---|---|--|--|---|--|
| 6.1.5 | Increased social connectedness, volunteering, community participation | <p>Prepare Suicide Prevention Strategy</p> <p>Continue to participate in the Liquor Licensing Accord Group</p> <p>Community Planning Policy adopted</p> <p>Encourage facilitation of Event, such as: Celebrate Seniors October Month Program, Beachport</p> <p>Geltwood Festival</p> <p>Christmas Street Party</p> <p>Youth week</p> <p>Public Library</p> | <p>Development – Community Development Officer</p> <p>Development</p> | <p>Service/ Community/ sports Clubs</p> <p>Churches</p> <p>Office Consumer Business Affairs</p> <p>Community Groups</p> <p>Volunteers</p> <p>Victims of Crime</p> <p>Medicare Local</p> <p>Media</p> <p>Service Clubs</p> | <p>Ongoing</p> <p>Short – Long Term</p> | <p>Within Council Budget Resources</p> | <p>Increase participation rate to community events.</p> <p>Ongoing</p> <p>Reports are presented to Council for consideration</p> | <p>Liquor Licence accord re-established.</p> <p>Celebrate Seniors month program to be expanded with allocation of Council budget. Program was well received and participation rate increased.</p> <p>Continue to support Youth Week.</p> <p>Council completed 7 out of 13 towns long term 10 years plans and encouraged community input</p> <p>New Program for Volunteers has been developed.</p> <p>Supported the established of the new suicide prevention network.</p> | <p>Liquor Licence Accord meetings still occurring and attracts good number of attendees.</p> <p>Celebrate Senior Program continues to grow and attracting more seniors to be involved in the many varied activities throughout the Month of October.</p> <p>Youth Week Program has become more extensive and participation rate amongst the youth has increased.</p> <p>All 13 towns has had their 10 year plans completed as well as one Community (being Kangaroo Inn).</p> <p>Council attends monthly informal social gathering meetings.</p> |

WATTLE RANGE COUNCIL HEALTH AND WELLBEING ACTION PLAN

6.1 Stronger and Healthier Communities and Neighbourhoods for all Generations

| ACTION # | RISK FACTOR | ACTION | RESPONSIBLE DEPARTMENT | PARTNER | TIMING | COST | PERFORMANCE INDICATOR | ACTION UPDATE 2018 | ACTION UPDATE 2020 |
|----------|------------------|--|--|-------------------------|-------------------|---------------------------------|--------------------------|---|--|
| 6.1.6 | Community Safety | Continue to participate in the Liquor Licensing Accord Group Support temporary and permanent Dry Zones Better Street Lighting Better and maintained Footpath Better and maintained car parking Fenced playground CCTV Disability Action Plan Bi-annual SAPOL Meeting Town Plans | DEvelopment Engineering | Police Community | Short – Long Term | Within Council Budget Resources | . Ongoing | Looking at improved lighting and security in Millicent Parklands (Domain) as part of parklands redevelopment. Over the next two years. Still participating with the Accord. Established a quarterly meeting with SAPOL. Reviewing of lighting in public areas with SA Power networks. | Lighting and security in Millicent Parklands have been completed. Consideration for another grant for CCTV main street Millicent and Penola. CCTV have been installed in various locations in Millicent, such as Millicent Lake, Domain Playground and Jubilee Park, as well as, each Visitor's Information Centres (Penola, Beachport and Millicent). |

WATTLE RANGE COUNCIL HEALTH AND WELLBEING ACTION PLAN

6.2 Increasing Opportunities for Health Living, Eating and Being Active

| ACTION # | RISK FACTOR | ACTION | RESPONSIBLE DEPARTMENT | PARTNER | TIMING | COST | PERFORMANCE INDICATOR | ACTION UPDATE 2018 | ACTION UPDATE 2020 |
|----------|---------------------------------|--|------------------------|---|-----------------------|---------------------------------|--|---|--|
| 6.2.1 | Increasing Physical Activity | Promote and encourage increased physical activity throughout the Region. | Development | Country Health SA Community Groups/Clubs Volunteers Heart Foundation | Short Term | Within Council Budget Resources | Increase participation. | Ongoing support with sporting clubs and individual applying for grants. supported the annual national skating event and Geocoaching event. Youth Week Celebrate Senior October month Program | Council has Youth Week focused on various activities Celebrate Seniors Program has activities throughout the month focused on walking, various types of exercises and staying active. Council has supported local running and walkers' events and other annual events. |
| 6.2.2 | Better Access to Healthy Food | Participate and encourage Millicent Community Garden and promote the same opportunities to other townships Develop and implement a Council health eating policy | Development | Community Members/ Volunteers | Short Term | Nil | Increased consumption rates as detailed in the State SA Health Survey. Approved Healthy Eating Policy Yearly/ ongoing | Re-establish of the Millicent community garden. Schools are encouraged to establish their own vegetable gardens. | Support recent established Millicent Food Security Group Committee. Youth Week and Celebrate Seniors Program included cooking demonstrations focusing on how to cook easy & nutritional meals. |
| 6.2.3 | Tobacco/ Alcohol/Drug Reduction | Support State and Regional program Promote the implementation of a smoke-free Sporting Clubs Advocating return of alcohol and drug counselling services | Development | SA Health Country Health Drug and Alcohol Support SA | Short and medium Term | Nil | Decrease usage rate as detailed in the State Survey. | No change | Continued with sending promotional material to businesses. |

WATTLE RANGE COUNCIL HEALTH AND WELLBEING ACTION PLAN

6.3 Preparing for Climate Change

| ACTION # | RISK FACTOR | ACTION | RESPONSIBLE DEPARTMENT | PARTNER | TIMING | COST | PERFORMANCE INDICATOR | ACTION UPDATE 2018 | ACTION UPDATE 2020 |
|----------|--|---|---------------------------|------------------------------|-----------------------|---------------------------------|--|---|--|
| 6.3.1 | Extreme Weather Events | Promote library and Visitor Information Centres as a place for refuge in extreme heat | Executive Leadership Team | Doctors and Health Services | Short term | Within Council Budget Resources | Level of use of facilities in extreme conditions. | Continue to monitor Council Emergency Action Plan. | Council held 2 workshops on Disastrous Management with local businesses, in Millicent and Penola. Both were well attended. |
| | | SA Health | | Ongoing | | | Council has facilitated the first trial with 16 local businesses on how to deal and how to prepare for extreme weather events. | | |
| | | Participate Regional extreme weather planning. | | | | | | | |
| 6.3.2 | Planning for Longer Term Weather Change, Shade, Green Space, Pools | Work with Community, including households, businesses, community groups and sporting clubs to develop a shared understanding of the likely impacts of climate change and identify sustainable approaches to adaptation. | Engineering | Local Government Association | Short and medium term | Within Council Budget Resources | Ongoing | Council has adopted a Southend Adaptation plan that deals with impacts from climate change. Future plan proposed for Beachport. | Council has funds available for the drafting stages for Beachport township. |
| | | Continue to apply the Building Code of Australia to ensure Thermal, light and ventilation aspects are achieved, and; Built form suits the likely weather conditions | | | | | | No change to ensuring the building code is adhered to, such as 6 star energy rating. Completed the review of shade areas in pools. | From 1 April 19, changes have been made to the National Construction Code on the assessment in achieving energy efficiency Nangwarry pool has been installed with shade structures. |
| | | Review Current Shade cover in pools and playground. | Engineering | | | | | | |

WATTLE RANGE COUNCIL HEALTH AND WELLBEING ACTION PLAN

6.2 Increasing Opportunities for Health Living, Eating and Being Active

| ACTION # | RISK FACTOR | ACTION | RESPONSIBLE DEPARTMENT | PARTNER | TIMING | COST | PERFORMANCE INDICATOR | ACTION UPDATE 2018 | ACTION UPDATE 2020 |
|----------|---------------------------------------|--|------------------------|--|---------|---------------------------------|---|--------------------|--------------------------------------|
| 6.3.3 | Consider Impacts of Rising Sea Levels | Ensure that the public health issues of impacts of rising sea levels are clearly identified and actions developed to address, these embedded into Council's relevant strategic Plans. Complete Rivoli Bay Study | Engineering | Local Government Association DCSI | Ongoing | Within Council Budget Resources | Future Council Strategic Plans that include relevant actions. | As per 6.3.2 | Rivoli Bay Study has been completed. |

WATTLE RANGE COUNCIL HEALTH AND WELLBEING ACTION PLAN

6.4 Sustaining and Improving Public and Environmental Health

| ACTION # | RISK FACTOR | ACTION | RESPONSIBLE DEPARTMENT | PARTNER | TIMING | COST | PERFORMANCE INDICATOR | ACTION UPDATE 2018 | ACTION UPDATE 2020 |
|----------|---------------|--|------------------------------|---|---------|---|--|--|--|
| 6.4.1 | Water Quality | <p>Work towards the development of partnerships with DPTI and EPA to continue to address the water quality testing issues for Lake of Siloam</p> <p>Continue with the annual monitoring of Lake of Siloam due to primary contact use</p> <p>Continue with sampling of drinking water supplied by rainwater tanks to Council owned buildings</p> | Development | <p>EPA</p> <p>SA Health</p> <p>Australian Water Quality Centre</p> | Ongoing | <p>Within Council Budget Resources</p> <p>\$1,500 water sampling</p> | <p>Appropriate testing is undertaken</p> | <p>No rainwater testing was conducted in 2017, this was due to a review to the Program.</p> <p>Ongoing water monitoring of the Lake of Siloam as it is used as a primary contact lake.</p> | <p>Monitoring of all rainwater tanks has been conducted, with a few tanks needing decontamination due to E.coli counts being detected. Further sampling was conducted to ensure effectiveness.</p> |
| 6.4.2 | Food Safety | <p>Improve food safety standards across the community through ongoing program of regular inspections, education, encouragement and enforcement of food businesses within the Region.</p> <p>Annual food sampling to ensure proper food handling practices are adhered to from food businesses.</p> <p>Promote FoodSafe Food Handlers Training.</p> <p>Promote the National Accredited Food Safety Short Course in-conjunction with TAFE SA</p> | Environmental Health Officer | <p>Environmental Health Australia</p> <p>SA Health</p> <p>Food Businesses</p> <p>Community Groups</p> | Ongoing | <p>Within Council Budget Resources</p> <p>\$1,500 for food sampling</p> | <p>Meet regulatory requirements.</p> | <p>Food premises audited for compliance with high-risk food premises checked more frequently.</p> <p>No Change. Continue to undertake random food sampling of high-risk foods</p> <p>No change. Council continues to support and promote the TAFE courses when held in the area.</p> | <p>Continued with inspecting food businesses and any complaints that Council received from the public.</p> <p>Food Sampling was undertaken, with 10 different high-risk foods purchased, all samples had a satisfactory microbiological testing result.</p> <p>TAFE undertook a course in Millicent and was well attended.</p> |

WATTLE RANGE COUNCIL HEALTH AND WELLBEING ACTION PLAN

6.4 Sustaining and Improving Public and Environmental Health

| ACTION # | RISK FACTOR | ACTION | RESPONSIBLE DEPARTMENT | PARTNER | TIMING | COST | PERFORMANCE INDICATOR | ACTION UPDATE 2018 | ACTION UPDATE 2020 |
|----------|------------------|---|------------------------|---------------------------|---------|---------------------------------|--|---|----------------------------------|
| 6.4.3 | Waste Management | Continue to deliver and enhance waste education Programs | Engineering | Zero Waste | Ongoing | Within Council Budget Resources | Reduced waste to landfill. Meeting Zero Waste SA targets. | On -going educational programs. | No change to action update 2018. |
| | | Provide a high standard and fit for purpose waste & recycling services to our community including the promotion of food waste recycling. | | Veolia | | \$2,064,747 | | | |
| | | Improve waste management practices by working with businesses to assist in reducing the impact of their businesses on the environment. | | Cleanaway | | Within Council Budget Resources | | | |
| | | Continue to undertake a regulatory role in assessing and approving wastewater applications | | EPA | | \$30,000 | | | |
| 6.4.4 | Immunisations | Increase the rate of immunisation in parts of the region that are lower than others compared to South Australia, by promoting the services available. | Country Health | Country Health | Ongoing | Within Council Budget Resources | Meeting the targets provided by SA Health Communicable Disease Control Branch. | No change. Council continues in offering staff free annual flu vaccinations. Participation numbers have increased. | No change to 2018 action update |
| | | | | Doctors – Medical Centres | | | | | |

WATTLE RANGE COUNCIL HEALTH AND WELLBEING ACTION PLAN

6.4 Sustaining and Improving Public and Environmental Health

| ACTION # | RISK FACTOR | ACTION | RESPONSIBLE DEPARTMENT | PARTNER | TIMING | COST | PERFORMANCE INDICATOR | ACTION UPDATE 2018 | ACTION UPDATE 2020 |
|----------|---|--|------------------------------|--|---------|---|--|---|--|
| 6.4.5 | Safety and Health Standards of Dwellings | Continue to undertake a regulatory role in education, encouragement and enforcement of non-complying housing standards. | Development | Environmental Health Australia Housing SA | Ongoing | Within Council Budget Resources \$10,000 | Meet legislative requirements. | Liaising with Officers from Housing Safety Branch as required to inspect and issue Notices for substandard dwellings under the Housing Improvement Act 2016. Also liaising with home support agencies. | No change to action update 2018 Council has also been issuing Litter and Nuisance Abatement Notices for unsightly premises |
| 6.4.6 | Sufficient Community Infrastructure | Ensure adequate funding is provided to maintain the recreational facilities to appropriate standard Proactively promote Star Club Program | Engineering | Sports Club | Ongoing | Within Council Budget Resources | Funding allocated in budget process. Complete annual capital works program. | On-going upgrade of various sporting facilities. Council facilitated sporting clubs meeting to ensure long term sustainability of the clubs | Grants have been issued from Council to sporting clubs Improved access to both Nangwarry and Millicent Swimming Lake. Upgrades have also been undertaken to both Penola and Nangwarry swimming pools, including heating for the Penola Pool. |
| 6.4.7 | Public Swimming Pools and Spas | Continue with monitoring water quality in public pools and private pools where it's been used for public swimming lessons, ensuring that water is within the prescribed levels | Environmental Health Officer | | Ongoing | Within Council Budget Resources | Annual Reporting to SA Health | No change | Council continues to monitor public pools, to ensure water quality meets the prescribed levels. |

WATTLE RANGE COUNCIL HEALTH AND WELLBEING ACTION PLAN

6.4 Sustaining and Improving Public and Environmental Health

| ACTION # | RISK FACTOR | ACTION | RESPONSIBLE DEPARTMENT | PARTNER | TIMING | COST | PERFORMANCE INDICATOR | ACTION UPDATE 2018 | ACTION UPDATE 2020 |
|----------|--|--|------------------------------|---------|----------------------|---------------------------------|-------------------------------------|--|---|
| 6.4.8 | High Risks Manufacturing Water Systems (HRMWS) | Maintain an updated Register with details of all warm water and cooling water systems in the Council Area Ensure the annual audits and water sampling are being conducted by a third-party Auditor Ensure registration of HRMWS units are renewed annually and Certificates are issued out | Environmental Health Officer | | Ongoing | Within Council Budget Resources | Appropriate records are maintained. | No change | Council issues Renewal Registration Certificates every year. All systems are audited by third party auditors |
| 6.4.9 | Public Health Complaints | Investigate customer complaints and provide feedback to the complainant of outcome to the investigation in a timely manner | Development | | Ongoing | Within Council Budget Resources | | Continue to follow up any complaints of unsightly properties and use the Local Nuisance and Litter Control Act if necessary. | No change to action update 2018 |
| 6.4.10 | Disability recognition and needs | Implement a Council Disability Action Plan | Development | | Short Term | \$15,000 | Annual reporting to SA Government | To be considered in 2018/19 financial year. | Council ran workshops and programs. Received 133 surveys in total. Disability Action Plan has been completed. |
| 6.4.11 | Failure to maintain Medical Services | Continue to work with medical facilities and support medical students | development | | Short – Medium Terms | | Within Council budget resources | Ongoing provisions of Council supporting medical students coming and staying in the area for work. | Council undertakes regularly liaising with Locals Hospitals and Medical Clinics |

7.4 SEGRA CONFERENCE CANCELLATION

BACKGROUND

LCLGA, with support from several regional stakeholders and the Adelaide Convention Centre, successfully bid to host the 2020 SEGRA National Conference.

Part of the value proposition was the alignment with the State RDA conference, which was being delivered in Mount Gambier the day before the SEGRA conference.

We raised concerns, with the National SEGRA Committee, as the likelihood of the COVID-19 restrictions were likely to impact the viability of the event, and we had received notice that the RDA was cancelling their event. The National Committee agreed with our concerns and cancelled the event.

The timing of this decision was becoming critical as we were about to make some significant financial commitments to secure venues, caterers and speakers ahead of receiving sponsorships.

SEGRA have confirmed they would be happy for the LCLGA to deliver the 2022 event as they have already contracted with another region for 2021.

We are seeking confirmation from our major sponsor on their willingness to carry over the sponsorship into 2021/22.

We have made some initial investments to establish the conference, and these were to be covered by sponsorship. If we deliver the 2021/22 event, some of the work done can be transferred to that future event. We are still working through the implications and how those arrangements would operate.

The worst-case scenario is a loss of approximately \$40,000 from the event being cancelled due to the timing of conference setup costs v's the income from sponsors and registrations.

We are exploring what options are available to offset these costs or accrue them forward if we decide to deliver the 2021/22 event.

Winning the right to host the event was the result of a collaboration of our members, support from Victorian Green Triangle Councils and the private sector.

We are all disappointed after such a lot of work to secure the event for the region in 2020 it will not be proceeding.

KEY ISSUES

The SEGRA conference planned for 2020 was cancelled due to the risks from the COVID-19 virus.

We have been offered the 2022 event.

We have sought information from our major sponsor on their willingness to carry the sponsorship into 2022.

If we agree to take on the 2022 event some of the work we have paid for can be used for that future event.

We are pursuing avenues to see if there is an opportunity to recoup some of our costs.

RECOMMENDATION

It is recommended that LC LGA;

Board notes the decision to cancel the 2020 SEGRA Conference.

Moved,

Seconded,

7.5 GOVERNANCE ARRANGEMENTS AND RISK EXPOSURE FOR EXTERNALLY FUNDED PROJECTS.

BACKGROUND

The LCLGA is a body corporate that is governed by its Charter and the Local Government Act. The board has the responsibility for the governance of the business and other affairs of the LCLGA and for ensuring that the LCLGA complies with relevant legislative obligations and requirements.

Various projects with external funding streams are currently being auspiced under the LCLGA umbrella. It appears that a number of these projects may lack an effective governance framework that clearly identifies the roles, responsibilities and interrelationships between the LCLGA, the external funding partners and any associated steering committees. This lack of clarity around the governance arrangements for these projects may expose the LCLGA to unforeseen risks.

As board members of the LCLGA, we have a responsibility to ensure that appropriate and sustainable governance structures are in place and that risks are appropriately identified and mitigated.

RECOMMENDATION

It is recommended that LC LGA;

Executive Officer prepares a report for the LCLGA Board that outlines the governance arrangements and associated risk profile for externally funded projects/programs that are currently being auspiced and/or managed by the LCLGA.

Moved,

Seconded,

AUTHOR AND PROPOSER: Mayor Des Noll – Wattle Range Council

7.7 COVID-19 IMPACT ON LCLGA OPERATIONS

BACKGROUND

The COVID-19 pandemic has triggered a significant change in the way all businesses work, and it is likely to result in permanent changes in the way we work.

For the LCLGA, we are fortunate that we are a small team, and much of our work can be facilitated remotely. Over time the lack of face to face contact will no doubt impact our ability to form strategic relationships, especially with stakeholders and to brainstorm ideas informally.

We recognise we are in a privileged position of being a small local government business that is not immediately threatened by changes in economic markets. However, this will have an impact as our members seek to reduce their costs, and state government reduces the number and size of grants (longer-term) which we rely on for some of our programs.

We decided about a week ahead of many organisations to test working from home technology and started to make decisions to transition our work to this new environment. All of our staff have been set-up to work remotely, and to date, this seems to have been successful.

One of the early decisions we took was to cease the Sports Academy Gym program for young elite athletes as gyms are an obvious place for infections to spread, and elite athletes can have lowered immune systems following intense exercise. We have shifted to online content, support and programs for these athletes.

For details about the changes in each project, please see the Project Board Papers.

We are now conducting all of our meetings online and with the rare exception this transition has worked very effectively, no doubt we have benefited from the experience of running zoom meetings with some of our members from last year.

The team has been meeting every morning (generally under 30 minutes) to make sure we remain connected, support each other and are thinking about our work program. I have also encouraged staff to think about mental health and use up their toil which they are doing.

We continue to do meaningful work delivering the 2019/20 objectives albeit in a different way; and are now starting to plan and think about what recovery will mean and our role in the process.

KEY ISSUES

There have been significant changes in our work practices to accommodate social isolation as much as practicable.

Most of our projects have transitioned into virtual environments, at least in the short term, relatively seamlessly and we have been working hard with our stakeholders to assist them as much as we can.

Staff appear to have made the transition reasonably well, and we are working hard to keep them connected and focused.

Our committees and communication with weekly Mayors and CEO's discussions also seem to be valued in keeping us connected as a region.

It is likely once social isolation requirements are relaxed, our work practices will remain significantly altered as we learn of the benefits from virtual spaces, and this may even impact our review of office requirements.

RECOMMENDATION

It is recommended that LC LGA;

Board notes the progress in transitioning to alternative working arrangement.

Moved,

Seconded,

7.8 JOINT PLANNING BOARD (JPB)

BACKGROUND

There have been multiple papers on the benefits of forming a JPB presented to the Board, which discuss the benefits of having control of the Regional Plan for the Limestone Coast through a JPB rather than having one imposed from Adelaide.

The Board agreed for the CEO's to work with the Executive Officer to develop an agreement to form a JPB.

A workshop was held with legal advisors, and the Limestone Coast CEO's and an agreement was developed that meets our needs.

David Lake, Principal Planner at DPTI, also reviewed the agreement and supported it.

On the 21st of March 2020, the Planning Regions in SA were proclaimed by the Governor under the Planning Development and Infrastructure Act. The Limestone Coast is one of the regions proclaimed.

The Proclamation provides three years before a Regional Plan for each of the Planning Regions is to be adopted.

The JPB Agreement has been circulated to Councils for adoption.

KEY ISSUES

The LCLGA have coordinated with the LCCEO's to develop an agreement to create a JPB to develop a Regional Plan. The agreement allows for the JPB Board to have the option to take on other functions if approved by its members, such as Assessment Panels. Assessment Panels are not included in the JPB at this time.

We have three years from the 21st of March to form a JPB and develop a new Regional Plan. If we do not create a JPB, then a plan will be prepared for the region by the department.

The agreement has been circulated for Council endorsement.

RECOMMENDATION

It is recommended that LC LGA;

Board approve the agreement, in attachment one, to form a Joint Planning Board

Moved,

Seconded,

ATTACHMENT: Limestone Coast Planning Board - Planning Agreement

LIMESTONE COAST JOINT PLANNING BOARD

PLANNING AGREEMENT

Under Section 35 of the
Planning Development and Infrastructure Act 2016

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DATE

[Insert date of agreement]

PARTIES

Minister for Planning of Level 11, 45 Pirie Street, Adelaide, South Australia, 5000

District Council of Grant of 324 Commercial Street West, Mount Gambier, South Australia, 5290

Kingston District Council of 29 Holland Street, Kingston SE, South Australia, 5275

City of Mount Gambier of 10 Watson Terrace, Mount Gambier, South Australia, 5290

Naracoorte Lucindale Council of Degaris Place, Naracoorte, South Australia, 5271

The District Council of Robe of Royal Circus, Robe, South Australia, 5276

The District Council of Tatiara of 43 Woolshed Street, Bordertown, South Australia, 5268

Wattle Range Council of George Street, Millicent, South Australia, 5280

BACKGROUND

- A. The administration of the PDI Act is committed to the Minister.
- B. District Council of Grant, Kingston District Council, City of Mount Gambier, Naracoorte Lucindale Council, The District Council of Robe, The District Council of Tatiara and Wattle Range Council are constituted under the LG Act for the government and management of their Council Areas at the local level.
- C. The Parties have determined to enter into an agreement under Section 35 of the PDI Act for the purposes of:
 - (a) providing for the constitution of a joint planning board to carry out the functions and powers assigned to the Board under this Agreement within the Area; and
 - (b) enabling the preparation (and thereafter amendment, if necessary) of a Regional Plan for the Area by the Board;
 - (c) subject to this Agreement, enabling the Board to initiate proposals to amend other Designated Instruments;
 - (d) subject to this Agreement, facilitating the appointment of an assessment panel by the Board under Sections 82 and 83 of the PDI Act; and
 - (e) subject to this Agreement, facilitating the appointment of an Assessment Manager by the Board under Section 87 of the PDI Act.

-
- D. It is the intention of the Parties that the Board is a local government body, and it is neither an agency nor instrumentality of the Crown.

AGREED TERMS

1. INTRODUCTION

1.1 Minister to Establish Board

- 1.1.1 The Board is a joint planning board established under Section 36 of the PDI Act by the Minister in accordance with the terms of this Agreement.
- 1.1.2 Upon commencement of this Agreement, the Minister must, by notice published in the Gazette, establish the Board in accordance with the terms of this Agreement.

1.2 Name

The name of the joint planning board is Limestone Coast Joint Planning Board.

1.3 Corporate Status

The Board is a body corporate and is governed by the PDI Act and this Agreement.

1.4 National Competition Policy

If the Board is at any time involved in a significant business activity as defined in the Clause 7 Statement prepared under the Competition Principles Agreement of the National Competition Policy, it will implement the principles of competitive neutrality by way of annual review of its business operations in the market place and application of the relevant principle(s) where that is appropriate to do so, unless the benefits to be realised through the application of the principles of competitive neutrality outweigh the costs associated with implementation as provided for in Part 4 of the *Government Business Enterprises (Competition) Act 1996*.

1.5 Outcomes

This Agreement is intended to achieve the following outcomes:

- 1.5.1 the establishment of the Board;
- 1.5.2 the preparation (and thereafter amendment, if necessary) of a Regional Plan by the Board;
- 1.5.3 enabling the Board to initiate amend other Designated Instruments;
- 1.5.4 the appointment of an Assessment Panel by the Board;
- 1.5.5 the appointment of an Assessment Manager by the Board.

1.6 Regional Objectives and Targets

- 1.6.1 The Councils may, from time to time, determine:

-
- 1.6.1.1 objectives;
 - 1.6.1.2 priorities; and/or
 - 1.6.1.3 targets for the Area.
 - 1.6.2 The Board must:
 - 1.6.2.1 to the extent directed by the Councils, take steps to achieve the objectives, priorities and targets determined by the Councils; and
 - 1.6.2.2 report to the Councils in writing annually on the commencement of this Agreement as to its progress in achieving the objectives, priorities and targets determined by the Councils.

2. FUNCTIONS, POWERS AND DUTIES OF THE BOARD

The functions, powers and duties of the Board are to be exercised in the performance and furtherance of the purposes and outcomes of this Agreement and the objectives, priorities and targets set by the Councils.

2.1 Functions

- 2.1.1 The functions of the Board, in addition to those assigned to it under the PDI Act or any other Act are, subject to Clause 2.1.2:
 - 2.1.1.1 to be responsible for the preparation (and thereafter amendment, if necessary) of a Regional Plan;
 - 2.1.1.2 to initiate proposals amend other Designated Instruments under Section 73(2) of the PDI Act;
 - 2.1.1.3 to appoint an Assessment Panel under Sections 82 and 83 of the PDI Act;
 - 2.1.1.4 to appoint an Assessment Manager under Section 87 of the PDI Act; and
 - 2.1.1.5 to work with, receive advice from and provide advice to the Commission as and when required related to the performance and furtherance of the purposes and outcomes of this Agreement and/or the objectives, priorities and targets set by the Councils.
- 2.1.2 The Board must obtain the consent of each of the Councils before proceeding to:
 - 2.1.2.1 appoint the Board's first Assessment Panel under Sections 82 and 83 of the PDI Act;
 - 2.1.2.2 appoint the Board's first Assessment Manager under Section 87 of the PDI Act; or

-
- 2.1.2.3 initiate the Board's first proposal to amend a Designated Instrument under Section 73(2) of the PDI Act,

however nothing in this Clause requires the Board to obtain the consent of the Councils for the appointment of a particular person as a member of an Assessment Panel or as Assessment Manager, or to initiate a particular proposal to amend a Designated Instrument.

2.2 Powers

In addition to those available to it under the PDI Act or any other Act, the Board has the following powers:

- 2.2.1 to establish and maintain a reserve fund or funds clearly identified for the upkeep and/or replacement of fixed assets of the Board or meeting any deferred liability of the Board;
- 2.2.2 to establish and maintain a cash reserve development fund or funds clearly identified for future initiatives supported by the Strategic Plan;
- 2.2.3 subject to Clause 10.1 to enter into any kind of contract or arrangement;
- 2.2.4 to borrow funds and incur expenditure in accordance with Clause 10.1;
- 2.2.5 to publish information relating to its operations and/or on behalf of the Parties;
- 2.2.6 subject to Clause 10.1 to employ, engage, determine conditions of employment/engagement, remunerate, remove, suspend or dismiss/terminate the Executive Officer of the Board;
- 2.2.7 subject to Clause 10.1 to employ, engage or retain professional advisers to the Board;
- 2.2.8 subject to the PDI Act and any other Act, to set and charge fees for the use of facilities and services of the Board;
- 2.2.9 subject to Clause 10.1 to institute, initiate and carry on legal proceedings;
- 2.2.10 to adopt and use a trading name provided that the Board must first register the trading name with the Australian Securities and Investments Commission in accordance with the *Business Names Registration Act 2011*;
- 2.2.11 subject to Clause 10.1 to agree to undertake a project in conjunction with any council or government agency or authority and, in so doing, to participate in the formation of a trust, partnership or joint venture with any council or government agency or authority to give effect to the project;
- 2.2.12 to open and operate bank accounts;
- 2.2.13 to make submissions for and accept grants, subsidies and contributions to further the purposes and outcomes of this Agreement and/or the objectives, priorities and targets set by the Councils;

-
- 2.2.14 to invest any funds of the Board in any investment provided that:
- 2.2.14.1 in exercising this power of investment the Board must exercise the care, diligence and skill that a prudent person of business would exercise in managing the affairs of other persons; and
 - 2.2.14.2 the Board must avoid investments that are speculative or hazardous in nature;
 - 2.2.14.3 the Board must not make an investment with a body other than the Local Government Finance Authority of South Australia without the prior agreement of the Councils;
- 2.2.15 to compromise, compound, abandon or settle a debt/claim owed to the Board;
- 2.2.16 to make any election for tax;
- 2.2.17 with the prior approval of the Councils, other than as set out in Clause 2.2.11, to participate in a trust, including by becoming and exercising the powers of a trustee, not inconsistent with this Agreement or the purposes and outcomes of this Agreement and/or the objectives, priorities and targets set by the Councils;
- 2.2.18 the power to do anything else necessary or convenient for or incidental to the exercise, performance or discharge of its powers, functions or duties or the attainment of the purposes and outcomes of this Agreement and/or the objectives, priorities and targets set by the Councils;
- 2.2.19 subject to Clause 10.1, to lease, licence, hire or rent any real property or interests therein;
- 2.2.20 with the prior approval of the Councils, to purchase, sell or otherwise acquire, dispose of or encumber any real property or interests therein other than by lease or licence.

2.3 Duties

The Board has the following duties:

- 2.3.1 to exercise the functions and powers of the Board only in the performance and furtherance of the purposes and outcomes of this Agreement and the objectives, priorities and targets set by the Councils;
- 2.3.2 notwithstanding any other clause or provision in this Agreement, not to act outside the Area unless the prior approval of the Councils that such action is necessary or expedient to the performance of the Parties or the Board's functions has been obtained;
- 2.3.3 to comply with this Agreement, the PDI Act, all other applicable law and any lawful joint direction of the Councils.

2.4 Other Powers, Functions and Duties

The Board may exercise such other local government functions, powers and duties as are:

- 2.4.1 delegated to the Board under the PDI Act or any other Act from time to time;
- 2.4.2 agreed by a least 75% of the Councils from time to time.

2.5 Principles to be Observed by Members of the Board

The Members of the Board must seek to achieve the following in the performance of the Board's functions:

- 2.5.1 providing professional input and policy direction to the Board;
- 2.5.2 ensuring strong accountability and stewardship of the Board;
- 2.5.3 monitoring, overseeing and measuring the performance of the Executive Officer of the Board;
- 2.5.4 ensuring that ethical behaviour and integrity is established and maintained by the Board in all activities undertaken by the Board;
- 2.5.5 subject to Clause 4.8.4, ensuring, where appropriate, that the business of the Board is undertaken in an open and transparent manner;
- 2.5.6 ensuring the Board develops and adopts such policies and procedures as give effect to good governance and administrative practices;
- 2.5.7 exercising the care, diligence and skill that a prudent person of business would exercise in managing the affairs of other persons; and
- 2.5.8 avoiding investments that are speculative or hazardous in nature.

3. DELEGATIONS

3.1 General Matters

- 3.1.1 The Board must cause a separate record to be kept of all delegations made to the Board or made by the Board under the PDI Act or any other Act.
- 3.1.2 A person is entitled to inspect (without charge) the record of delegations referred to in this clause at the Principal Office of the Board during ordinary office hours.
- 3.1.3 A person is entitled, on payment of a fee fixed by the Board, to an extract from the record of delegations held.
- 3.1.4 The Executive Officer must cause a record of delegations referred to in this clause to be published on a website determined by the Executive Officer.

4. CONSTITUTION OF BOARD

4.1 Membership of the Board

The Board is constituted in accordance with Schedule 2.

4.2 Vacancy in Office of Member

4.2.1 The office of a Member will become vacant:

- 4.2.1.1 if the Member dies; or
- 4.2.1.2 if the Member completes a term of office and is not reappointed;
or
- 4.2.1.3 if the Member resigns by written notice addressed to the Parties
and served on any of them; or
- 4.2.1.4 if the Member becomes bankrupt or applies for the benefit of a
law for the relief of insolvent debtors; or
- 4.2.1.5 if the Member is removed from office by the Council that
appointed the Member; or
- 4.2.1.6 if the Party who appointed the Member ceases to be a Party to
this Agreement.

4.2.2 The office of a Member who is an elected member of a Council will become vacant if the Member ceases to be a member of the Council that appointed the Member.

4.2.3 The Board may, by resolution supported by at least two thirds of the Members currently in office (excluding the Member subject to this clause and ignoring any fraction), make a recommendation as to the termination of the appointment of a Member appointed pursuant to Schedule 2, in the event of any behaviour of a Member which in the opinion of the Board amounts to:

- 4.2.3.1 impropriety;
- 4.2.3.2 serious neglect of duty in attending to the responsibilities as a
Member;
- 4.2.3.3 breach of fiduciary duty to the Board;
- 4.2.3.4 breach of any of the legislative obligations and duties of a
Member;
- 4.2.3.5 breach of the conflict of interest provisions of this Agreement;
- 4.2.3.6 breach of the duty of confidentiality to the Board; or
- 4.2.3.7 any other behaviour which may discredit the Board or the Parties.

4.2.4 In the event the office of a Member becomes vacant, then a person must be appointed to fill the vacancy in accordance with Schedule 2 and the person so appointed shall hold office for the balance of the original term or such other term as determined by the Council appointing the Member.

4.2.5 A person is not required to be appointed to fill a vacancy under Clause 4.2.4 if the balance of the original term is less than six months unless there is already a vacancy in the office of a Member that has not been filled at the time of the subsequent vacancy.

4.3 Reimbursement of Expenses

4.3.1 All Members will receive from the Board reimbursement of expenses properly incurred in performing or discharging official functions and duties as determined by the Board and set out in a policy adopted by the Board for the purposes of this clause.

4.3.2 The expenses reimbursed to Members will, at least once in every two years, be reviewed by the Councils.

4.4 Insurance

The Board must take out a suitable policy of insurance insuring Members and Deputy Members against risks associated with the performance or discharge of their official functions and duties or on official business of the Board.

4.5 Propriety of Members of the Board

4.5.1 A Member of the Board must at all times act honestly in the performance and discharge of official functions and duties.

4.5.2 A Member or former Member of the Board must not, whether within or outside the State, make improper use of information acquired by virtue of his or her position as a Member to gain, directly or indirectly, an advantage for himself or herself or for another person or to cause detriment to the Board or a Party.

4.5.3 A Member of the Board must not, whether within or outside the State, make improper use of his or her position as a board member to gain, directly or indirectly, an advantage for himself or herself or for another person or to cause detriment to the Board or a Party.

4.5.4 The Board may, with the approval of the Councils, adopt additional conduct standards to apply to Members of the Board in addition to the provisions of any code of conduct adopted by the Minister and a Member must comply with any additional conduct standards adopted by the Board.

4.5.5 If the Minister has not adopted a code of conduct to be observed by members of a joint planning board, the Board must adopt a Code of Conduct approved by the Councils to be observed by Members.

4.5.6 Any Code of Conduct adopted by the Board must, at a minimum, include provisions relating to:

-
- 4.5.6.1 conflict of interest;
 - 4.5.6.2 behaviour of Members;
 - 4.5.6.3 use of information;
 - 4.5.6.4 relationships with third parties;
 - 4.5.6.5 public comment.
- 4.5.7 A Party may give directions in relation to an actual or potential conflict of duty between offices held concurrently, or in relation to some other incompatibility between offices held concurrently and, if the person concerned complies with those directions, he or she is excused from any breach that would otherwise have occurred.

4.6 Board Members' Duty of Care

- 4.6.1 A Member must at all times act with reasonable care and diligence in the performance and discharge of official functions and duties, and (without limiting the effect of the foregoing) for that purpose:
- 4.6.1.1 must take reasonable steps to inform himself or herself about the Board, its operations and activities; and
 - 4.6.1.2 must take reasonable steps through the processes of the Board to obtain sufficient information and advice about matters to be decided by the Board to enable him or her to make conscientious and informed decisions; and
 - 4.6.1.3 must exercise an active discretion with respect to all matters to be decided by the Board.
- 4.6.2 A Member is not bound to give continuous attention to the affairs of the Board but is required to exercise reasonable diligence in attendance at and preparation for meetings of the Board.
- 4.6.3 In determining the degree of care and diligence required to be exercised by a Member, regard must be had to the skills, knowledge or acumen possessed by the Member and the degree of risk involved in a particular circumstance.
- 4.6.4 If an elected member or employee of a Council is appointed as a Member, he or she is not taken to have vacated his or her office as a Member of the Council, or of staff of the Council, or to have been invalidly appointed to the Board because:
- 4.6.4.1 the potential exists for the duties of the two offices to conflict; or
 - 4.6.4.2 the duties of either office require, by implication, the person's full time attention.

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- 4.6.5 A Member does not commit a breach of duty under this clause by acting in accordance with a joint direction from the Councils in accordance with Clause 21.3.3 and 21.3.4.

4.7 Chairperson of the Board

- 4.7.1 The Board must have a Chairperson in accordance with Schedule 3.
- 4.7.2 The Board must have a Deputy Chairperson in accordance with Schedule 3.

4.8 Proceedings of the Board

- 4.8.1 The prescribed number of Members of the Board constitutes a quorum of the Board and no business can be transacted at a meeting of the Board unless a quorum is present.

The **prescribed number** of Members of the Board is a number ascertained by dividing the total number of Members of the Board for the time being in office by 2, ignoring any fraction resulting from the division, and adding 1.

- 4.8.2 Subject to Clause 4.8.8, ordinary meetings of the Board will be held at such times and places as determined by the Board except that there must be at least one ordinary meeting of the Board every two months.
- 4.8.3 Chapter 6 Part 3 of the LG Act extends to the Board as if the Board were a Council and the Members of the Board were members of a Council.
- 4.8.4 Subject to Chapter 6 Part 3 of the LG Act, meetings of the Board will be open to the public unless the Board resolves otherwise.
- 4.8.5 The Chairperson must preside at all meetings of the Board and, in the event the Chairperson is absent from a meeting, the Deputy Chairperson shall preside and, in the event of both the Chairperson and Deputy Chairperson being absent from a meeting, the Board must appoint one of the Members present to preside at that meeting only.
- 4.8.6 A decision carried by a majority of votes cast by Members at a meeting is a decision of the Board.
- 4.8.7 Each Member present at a meeting of the Board is entitled to one vote on any matter arising for decision and, if the votes are equal, the Board Member presiding at the meeting is entitled to a second or casting vote.
- 4.8.8 A telephone or video conference between Members will, for the purposes of this clause, be taken to be a meeting of the Board at which the participating Board Members are present if:
- 4.8.8.1 notice of the conference is given to all Members in the manner determined by the Board for that purpose; and
- 4.8.8.2 each participating Member is capable of communicating with every other participating Member during the conference;

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- 4.8.8.3 the number of participating Members constitutes a quorum of the Board.
 - 4.8.9 A proposed resolution of the Board becomes a valid decision of the Board despite the fact that it is not voted on at a meeting if:
 - 4.8.9.1 notice of the proposed resolution is given to all Members in accordance with procedures determined by the Board; and
 - 4.8.9.2 a majority of the Board Members current in office express their concurrence with the proposed resolution in writing or by electronic communication.
 - 4.8.10 A person authorised in writing by a Party for the purposes of this clause may attend (but not participate in) a meeting of the Board and may have access to papers provided to the Board for the purpose of the meeting.
 - 4.8.11 The Board must have accurate minutes kept of its proceedings.
 - 4.8.12 The Executive Officer must ensure the minutes are presented to the next ordinary meeting of the Board for confirmation.
 - 4.8.13 The Executive Officer must, within five days after a meeting of the Board, provide to each Member and the Councils a copy of the minutes of the meeting of the Board in a form agreed to by the Board.
 - 4.8.14 Subject to the PDI Act, this clause, and to a direction of the Councils, the Board may determine its own procedures.
- 4.9 **Notice of Ordinary Meetings**
- 4.9.1 Subject to Clause 4.10.2, notice of an ordinary meeting of the Board will be given by the Executive Officer to each Board Member not less than three clear days prior to the holding of the meeting.
 - 4.9.2 The Executive Officer must, in relation to a notice of meeting of the Board for the purpose of considering the making of a recommendation to the Parties to terminate this Agreement, provide the notice to all Board Members at least four months before the date of the meeting.
 - 4.9.3 A notice of meeting of the Board must:
 - 4.9.3.1 be in writing; and
 - 4.9.3.2 set out the date, time and place of the meeting; and
 - 4.9.3.3 be signed by the Executive Officer; and
 - 4.9.3.4 contain, or be accompanied by, the agenda for the meeting.

4.10 Special Meetings

- 4.10.1 Any Party, the Chairperson or three Members may, by delivering a written request to the Executive Officer, require a special meeting of the Board to be held and any such special meeting shall constitute a special meeting of the Board. The written request must be accompanied by the agenda for the special meeting and if an agenda is not provided the request has no effect.
- 4.10.2 On receipt of a written request pursuant to Clause 4.10, the Executive Officer and Chairperson must determine the date and time of the special meeting and the Executive Officer must give notice to all Board Members at least four hours prior to the commencement of the special meeting in accordance with Clause 4.9.3.

4.11 Provisions Generally Applicable to Meetings

- 4.11.1 The Executive Officer must, insofar as is reasonably practicable:
 - 4.11.1.1 ensure that items on an agenda given to Members are described with reasonable particularity and accuracy; and
 - 4.11.1.2 supply to each Member at the time that notice of a meeting is given, a copy of any documents or reports that are to be considered at the meeting (so far as this is practicable).
- 4.11.2 Notice of a meeting of the Board may be given to a Board Member:
 - 4.11.2.1 personally; or
 - 4.11.2.2 by delivering the notice (whether by post or otherwise) to the usual place of residence of the Member or to another place authorised in writing by the Member; or
 - 4.11.2.3 by a means authorised in writing by the Member as being an available means of giving notice.
- 4.11.3 A notice that is not given in accordance with Clause 4.11.2 is taken to have been validly given if the Executive Officer considers it impracticable to give the notice in accordance with that clause and takes action the Executive Officer considers reasonably practicable in the circumstances to bring the notice to the attention of the Member.
- 4.11.4 The Executive Officer must give notice to the public of the times and places of meetings of the Board at least three clear days prior to the holding of an ordinary meeting (or as soon as reasonably practicable with respect to a special meeting) by causing a copy of the notice and agenda for the meeting to be placed on public display at the principal offices of the Councils and the Board.
- 4.11.5 Subject to Clause 4.11.7, the Executive Officer must also ensure that a reasonable number of copies of any document or report supplied to Members for consideration at a meeting of the Board are available for inspection by members of the public:

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- 4.11.5.1 at the principal offices of the Councils and the Board and on a website determined by the Executive Officer as soon as practicable after the time when the document or report is supplied to Members; or
 - 4.11.5.2 in the case of a document or report supplied to Members at the Board Meeting, at the meeting as soon as practicable after the time when the document or report is supplied to Members.
 - 4.11.6 The Executive Officer may indicate on a document or report provided to Members under Clause 4.11.1, any information or matter contained in or arising from a document or report that may, if the Board determines, be considered in confidence in accordance with Clause 4.8.4 provided that the Executive Officer at the same time specifies the basis on which an order could be made pursuant to the provisions of Chapter 6 Part 3 of the LG Act.
 - 4.11.7 Clause 4.11.5 does not apply to a document or report:
 - 4.11.7.1 that is subject to the operation of Clause 4.11.6; or
 - 4.11.7.2 that relates to a matter dealt with by the Board on a confidential basis in accordance with Clause 4.8.4 and Chapter 6 Part 3 of the LG Act.
 - 4.11.8 The Executive Officer must maintain a record of all notices of Board meetings given under Clause 4.9.3 to Members.
 - 4.11.9 All Members must at all times keep confidential all documents and any information provided to them for their consideration on a confidential basis prior to a meeting of the Board except that this clause does not prevent a Board Member from disclosing documents and information to the elected members or employees of a Council on a confidential basis, where necessary.

5. EXECUTIVE ADVISORY COMMITTEE

- 5.1 The Board must establish an Executive Advisory Committee of the Board in accordance with Section 38 of the PDI Act.
- 5.2 The Executive Advisory Committee comprises the Chief Executive Officers of the Councils, or their nominee.
- 5.3 The functions of the Executive Advisory Committee include:
 - 5.3.1 to provide advice to the Board on its operations and affairs;
 - 5.3.2 to undertake such other functions or activities as requested by the Board from time to time.

6. OTHER COMMITTEES

- 6.1 The Board may establish other committees in accordance with Section 38 of the PDI Act.

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- 6.2 A member of a committee established under this Clause holds office at the pleasure of the Board.

7. SUBSIDIARIES

The Board may, with the consent of each of the Councils, establish subsidiaries in accordance with Section 39 of the PDI Act.

8. DEVELOPMENT ASSESSMENT

Subject to Clause 2.1.2:

- 8.1 the Board may appoint an Assessment Panel in respect of its Area under Sections 82 and 83 of the PDI Act;
- 8.2 the Board may appoint an Assessment Manager in accordance with Section 87 of the PDI Act.

9. EXECUTIVE OFFICER AND APPOINTMENT OF OTHER STAFF

- 9.1 The Board may employ staff and must, subject to Clause 9.3, appoint an Executive Officer on a fixed term, performance-based employment contract, which does not exceed five years in duration (or such shorter term if the Agreement is to expire in accordance with Section 35(5)(a) of the PDI Act) and on such other terms as determined by the Board.
- 9.2 The Board may at the end of the contract term enter into a new contract not exceeding five years in duration (or such shorter term if the Agreement is to expire in accordance with Section 35(5)(a) of the PDI Act) with the same person.
- 9.3 With the concurrence of the Councils, the Board may second a person employed by a Council, a subsidiary of a Council or a regional subsidiary of Councils to act in the office of Executive Officer for a term determined by the Councils.
- 9.4 The Executive Officer is responsible for appointing, managing, suspending and dismissing the other employees of the Board on behalf of the Board.
- 9.5 In the absence of the Executive Officer for any period exceeding one week, the Executive Officer must appoint a suitable person as Acting Executive Officer. If the Executive Officer does not make, or is incapable of making such an appointment, a suitable person must be appointed by the Board.
- 9.6 The Board delegates responsibility for day to day management of the Board to the Executive Officer, who will ensure that sound business and human resource management practices are applied in the efficient and effective management of the operations of the Board.
- 9.7 The functions of the Executive Officer include:
- 9.7.1 ensuring the decisions of the Board are implemented in a timely and efficient manner;

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- 9.7.2 providing information to assist the Board to assess the Board's performance against its Business Plan;
 - 9.7.3 providing advice and reports to the Board on the exercise and performance of its powers and functions under this Agreement or any Act;
 - 9.7.4 co-ordinating and initiating proposals for consideration of the Board including but not limited to continuing improvement of the operations of the Board;
 - 9.7.5 ensuring the assets and resources of the Board are properly managed and maintained;
 - 9.7.6 ensuring that records required under the PDI Act or any other Act are properly kept and maintained;
 - 9.7.7 exercising, performing or discharging other powers, functions or duties conferred on the Executive Officer by or under the PDI Act or any other Act and performing other functions lawfully directed by the Board;
 - 9.7.8 achieving financial outcomes in accordance with adopted plans and budgets; and
 - 9.7.9 establishing policies and procedures relating to work, health and safety.
- 9.8 The Board must undertake a review of the performance of the Executive Officer at least once every year.
- 9.9 The Executive Officer and other senior staff of the Board as determined by the Board, are required to submit returns under Chapter 7, Part 4, Division 2 of the LG Act, as if the Executive Officer and other staff of the Board were employees of a Council and the Board was a Council.
- 9.10 The Executive Officer may delegate or sub-delegate to an employee of the Board or Council, or a committee comprising employees of the Board or Council, any power or function vested in the Executive Officer. Such delegation or sub-delegation may be subject to conditions or limitations as determined by the Executive Officer.
- 9.11 Where a power or function of the Executive Officer is delegated to an employee, the employee is responsible to the Executive Officer for the efficient and effective exercise or performance of that power or function.
- 9.12 A written record of delegations and sub-delegations under this clause must be kept by the Executive Officer at all times.

10. FINANCIALS

10.1 Borrowings and Expenditure

10.1.1 The Board has the power to incur expenditure as follows:

10.1.1.1 in accordance with a Budget adopted by the Board and approved by the Councils as required by this Agreement; or

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- 10.1.1.2 with the prior approval of the Councils; or
 - 10.1.1.3 in accordance with Clause 10.3.10.
 - 10.1.2 Subject to Clause 10.1.3, the Board has the power to borrow money as follows:
 - 10.1.2.1 in accordance with a Budget adopted by the Board as required by the PDI Act or this Agreement;
 - 10.1.2.2 in respect of an overdraft facility or facilities up to a maximum amount of \$100,000;
 - 10.1.2.3 with the prior approval of the Councils.
 - 10.1.3 Unless otherwise approved by the Councils, any and all borrowings taken out by the Board:
 - 10.1.3.1 must be from the Local Government Finance Authority of South Australia or a registered bank or financial institution within Australia; and
 - 10.1.3.2 in the case of fixed loans, must be drawn down within a period of 24 months from the date of approval.
 - 10.2 **Property**
 - 10.2.1 All property held by the Board is held by it on behalf of the Councils.
 - 10.2.2 Except as provided in Clause 2.2.20 or in accordance with a Policy adopted by the Board by resolution with the agreement of the Councils, no property of the Board may be sold, encumbered or otherwise dealt with without the prior approval of the Councils and the approval of the Board by resolution.
 - 10.3 **Budget**
 - 10.3.1 The Board must have a Budget for each financial year.
 - 10.3.2 Each Budget of the Board:
 - 10.3.2.1 must deal with each principal activity of the Board on a separate basis; and
 - 10.3.2.2 must be consistent with its Business Plan; and
 - 10.3.2.3 must comply with standards and principles prescribed by the Councils and the *Local Government (Financial Management) Regulations 2011*, as if the Board were a regional subsidiary.
 - 10.3.3 The Board must before 30 April of each year, prepare and submit a draft Budget to the Councils for the ensuing Financial Year (or, if appropriate, part Financial Year) for approval by the Councils.

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- 10.3.4 The Board must adopt after 31 May and within six weeks of approval of the draft Budget by the Councils in each year, a Budget for the ensuing Financial Year consistent with the approval given by the Councils pursuant to Clause 10.3.3.
 - 10.3.5 The Board may in a Financial Year, after consultation with the Councils, incur spending before adoption of its Budget for the year, but the spending must be provided for in the appropriate Budget for the year.
 - 10.3.6 The Board must each Financial Year provide a copy of its adopted Budget to the Parties within five business days after the adoption of the Budget by the Board.
 - 10.3.7 Quarterly reports summarising the financial position and performance of the Board against the Budget must be prepared by the Executive Officer and presented to a meeting of the Board at each ordinary meeting of the Board and copies provided to the Councils.
 - 10.3.8 The Board may with the approval of the Councils, amend its Budget for a Financial Year at any time before the year ends.
 - 10.3.9 The contents of the Budget must be in accordance with the PDI Act, the regulations and any requirement of the Councils.
 - 10.3.10 The Board may incur, for the purpose of genuine emergency or hardship, spending that is not authorised by its Budget.

10.4 Financial Contributions

- 10.4.1 The Councils must contribute funds to the Board each financial year:
 - 10.4.1.1 in accordance with the funding contribution provided for in Schedule 1; and
 - 10.4.1.2 as set out in the Budget adopted by the Board and approved by the Councils.
- 10.4.2 The Councils may agree to provide the Board with additional funds at any time on such terms and conditions, if any, as determined by the Councils.
- 10.4.3 The contributions of the Councils payable to the Board under this clause are recoverable by the Board as a debt.

10.5 Financial Standards and Reporting

- 10.5.1 The Board must ensure the Financial Statements of the Board for each Financial Year are audited by the Board's auditor.
- 10.5.2 The Financial Statements must be finalised and audited in sufficient time to be included in the Annual Report to be provided to the Parties pursuant to the PDI Act.

10.6 Financial Transactions

- 10.6.1 The Board must establish and maintain a bank account with such banking facilities and at a bank to be determined by the Board.
- 10.6.2 The Board will develop and maintain appropriate policies for all financial transactions.
- 10.6.3 The Executive Officer must act prudently in the handling of all financial transactions for the Board.

11. MANAGEMENT FRAMEWORK

11.1 Business Plan

The Board:

- 11.1.1 must in consultation with the Councils prepare and adopt a Business Plan for a minimum three year period which will continue in force for the period specified in the Business Plan or until the adoption by the Board of a new Business Plan;
- 11.1.2 must in consultation with the Councils review the Business Plan annually and following such a review, the Business Plan shall continue to operate for the period for which the Business Plan was adopted pursuant to Clause 11.1.1;
- 11.1.3 may, after consultation with the Councils, amend its Business Plan at any time; and
- 11.1.4 must ensure the contents of the Business Plan is in accordance with the PDI Act, and regulations.

11.2 Audit

- 11.2.1 The Board must cause adequate and proper books of account to be kept in relation to all the affairs of the Board and must establish and maintain effective auditing of its operations.
- 11.2.2 The Parties agree the provisions of Regulation 20 of the *Local Government (Financial Management) Regulations 2011* apply to the Board as if the Board were a regional subsidiary.
- 11.2.3 The Board must appoint an Auditor in accordance with Clause 11.2.2 on such terms and conditions as determined by the Board.
- 11.2.4 The audited Financial Statements of the Board, together with the accompanying report from the Auditor, shall be submitted to both the Board and the Parties by 30 September in each year.

11.3 Audit and Risk Management Committee

- 11.3.1 The Board must establish an Audit and Risk Management Committee to be comprised of five persons nominated by the Board and approved by the Councils.
- 11.3.2 The functions of the Audit and Risk Management Committee include:
 - 11.3.2.1 reviewing annual Financial Statements to ensure they provide a timely and fair view of the state of affairs of the Board;
 - 11.3.2.2 liaising with external auditors; and
 - 11.3.2.3 reviewing the adequacy of the accounting, internal auditing, reporting and other financial management systems and practices of the Board on a regular basis.
- 11.3.3 The members of the Audit and Risk Management Committee:
 - 11.3.3.1 must include two persons professionally qualified in accounting, commerce, finance, law or risk management;
 - 11.3.3.2 must include at least one person who is not a Member of the Board and who is determined by the Councils to have financial experience relevant to the functions of the Audit and Risk Management Committee;
 - 11.3.3.3 may include elected members of the Councils.
- 11.3.4 The term of appointment of a member of the Audit and Risk Management Committee shall be for a term not exceeding two years at the expiry of which such member will be eligible for reappointment.
- 11.3.5 The Parties may agree to implement audit arrangements that differ from the requirements of this clause (including but not limited to the implementation of an internal audit or audit undertaken by one of the Councils on behalf of the Board). In such cases, the terms of that agreement operate to the exclusion of this clause.

11.4 Insurance and Superannuation Requirements

- 11.4.1 The Board shall register with the Local Government Mutual Liability Scheme and the Local Government Workers Compensation Scheme and comply with the rules of the Schemes.
- 11.4.2 The Board shall advise Local Government Risk Management Services of its insurance requirements relating to Local Government Special Risks including buildings, structures, vehicles and equipment under the management, care and control of the Board.

12. PROVISION OF INFORMATION

- 12.1 The Board must, at the written request of a Party, furnish to the Party information or records in the possession or control of the Board as the Party may require in such manner and form as the Party may require.
- 12.2 If the Board considers that information or a record furnished under this clause contains matters that should be treated as confidential, the Board may advise the Party of that opinion giving the reason for the opinion and the Party may, subject to Clause 12.3, act on that advice as the Party thinks fit.
- 12.3 If the Party is satisfied on the basis of the Board's advice that the Board owes a duty of confidence in respect of a matter, the Party must ensure the observance of that duty in respect of the matter, but this clause does not prevent a disclosure as required in the proper performance of the functions or duties of the Party.

13. DISCLOSURE

- 13.1 If the Board discloses to a person in pursuance of this Agreement a matter in respect of which the Board owes a duty of confidence, the Board must give notice of the disclosure to the person to whom the duty is owed.
- 13.2 A Member of the Board does not commit a breach of duty by reporting a matter relating to the affairs of the Board to a Party, or otherwise in accordance with the provisions of the PDI Act.

14. COMMON SEAL

- 14.1 The Board will have a common seal.
- 14.2 The common seal of the Board must not be affixed to a document except to give effect to a resolution of the Board.
- 14.3 The affixation of the common seal of the Board must be attested by two Board Members.
- 14.4 The Executive Officer must maintain a register which records the resolutions of the Board giving authority to affix the common seal and details of the documents to which the common seal has been affixed with the particulars of persons who witnessed the fixing of the seal and the date the seal was affixed.
- 14.5 The Board may by instrument under common seal authorise a person to execute documents on behalf of the Board subject to any limitations specified in the instrument of authority.
- 14.6 If a document appears to bear the common seal of the Board, it will be presumed in the absence of proof to the contrary that the common seal of the Board was properly affixed to the document.

15. VALIDITY OF ACTS

An act or proceeding of the Board is not invalid by reason only of a vacancy in its membership or a defect in the appointment of a Member.

16. PROTECTION FROM LIABILITY

16.1 The Board must indemnify each Member of the Board against any civil liability for an honest act or omission in the performance or discharge of the Member's powers, functions and duties under this Agreement.

16.2 This Clause survives the expiry or termination of this Agreement.

17. LIABILITY GUARANTEE

The liabilities incurred or assumed by the Board are guaranteed by the Councils.

18. INCONSISTENCY WITH PDI ACT AND REGULATIONS

18.1 This Agreement is not invalid on account of any inconsistency with the PDI Act or any regulations made thereunder.

18.2 In the event of an inconsistency between the provisions of this Agreement and the provisions of the PDI Act and any regulations made thereunder, the provisions of the PDI Act and the regulations prevail to the extent of the inconsistency.

19. GOVERNING LAW AND JURISDICTION

This Agreement is governed by the laws of South Australia.

20. SERVICE

20.1 A document required to be served on or given to a person by the Board under any law may be served or given:

20.1.1 in any manner provided for under the PDI Act; or

20.1.2 if no relevant provision exists under the PDI Act, in any manner provided for under the LG Act, as if the Board were a Council.

20.2 A document required to be served on or given to the Board under any law may be served or given:

20.2.1 in any manner provided for under the PDI Act; or

20.2.2 if no relevant provision exists under the PDI Act, in any manner provided for under the LG Act, as if the Board were a Council.

20.3 A document required to be served on or by or given on or by a Party to this Agreement on another party to this Agreement for the purposes of this Agreement may be served or given:

20.3.1 in any manner provided for under the PDI Act; or

20.3.2 if no relevant provision exists under the PDI Act, in any manner provided for under the LG Act (and if the Party is not a Council, the LG Act applies as if the Party were a Council for the purposes of this clause).

21. MISCELLANEOUS PROVISIONS

21.1 Withdrawal of a Party

- 21.1.1 Subject to the PDI Act, a Party (other than the Minister) may withdraw from the Agreement after giving not less than six months written notice of its intention to do so, subject to Clause 21.1.2, to the Board and to the other Parties.
- 21.1.2 In any event, a withdrawal will not become effective until 30 June following the expiry of the six months written notice period referred to in Clause 21.1.1. Until a withdrawal becomes effective, the Party proposing withdrawal from the Agreement will remain liable for all financial contributions up to the Date of Withdrawal.
- 21.1.3 Upon a withdrawal taking effect, a Party will be entitled to payment of such amounts and on such conditions as determined by unanimous agreement of the Parties and failing unanimous agreement the matter will be resolved in accordance with Clause 21.6.
- 21.1.4 The withdrawal of any Party does not extinguish the liability of that Party for the payment of its contribution towards any actual or contingent deficiency in the Net Assets of the Board at the end of the Financial Year in which such withdrawal occurs.
- 21.1.5 The withdrawal of any Party does not extinguish the liability of that Party to contribute to any loss or liability incurred by the Board at any time before or after the Date of Withdrawal in respect of any act or omission by the Board prior to such date.

21.2 Abolition of Board

- 21.2.1 The Board may be abolished by the Minister in accordance with Section 36(3) of the PDI Act on termination or expiry of the Agreement.
- 21.2.2 Upon expiry or termination of this Agreement, the Councils may jointly request the Minister abolish the Board.
- 21.2.3 Subject to the PDI Act, on abolition of the Board, the surplus assets or liabilities of the Board, as the case may be, must be distributed between or become the responsibility of:
 - 21.2.3.1 a new Board (if formed for the same Area); or
 - 21.2.3.2 the Parties, as agreed unanimously by the Parties and failing unanimous agreement the matter will be resolved in accordance with Clause 21.6.

21.3 Non-derogation and Direction by Parties

- 21.3.1 Subject to any provision of the PDI Act to the contrary, the establishment of the Board does not derogate from the power of any of the Parties to act independently in relation to a matter within the jurisdiction of the Board.

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- 21.3.2 Subject to any provision of the PDI Act to the contrary, provided a majority of the Councils have all first agreed as to the action to be taken, the Councils may jointly direct and control the Board.
- 21.3.3 A joint direction of the Councils to the Board is only valid and required to be complied with by the Board if at least a majority of the Councils express the direction in the same or similar terms.
- 21.3.4 Where the Councils seek to jointly direct the Board, that direction must be made and evidenced by a resolution passed by the Council making the direction.
- 21.3.5 Where the Board is required pursuant to the PDI Act or this Agreement to obtain the agreement, consent or approval of one or more of the Parties, that consent or approval must only be granted and must be evidenced by either a resolution passed by the Council granting such consent or approval, or otherwise if that Party is not a Council, in writing signed by or on behalf of the Party.
- 21.3.6 Unless otherwise stated in this Agreement, where the Board is required to obtain the agreement, consent or approval of the Councils or Parties, this means the consent or approval of a majority of the Councils expressed in the same or similar terms.
- 21.3.7 For the purpose of this clause, any direction given by the Councils must be communicated by notice in writing provided to the Executive Officer of the Board together with a copy of the relevant resolutions of the Councils and written instruments.
- 21.4 **Review of Agreement**
- 21.4.1 The Board must review this Agreement at least once in every five years and submit any recommendations for changes to the Agreement to the Parties.
- 21.4.2 Before the Parties determine a proposal to alter this Agreement arising from a review under this clause, they must take into account any recommendation of the Board.
- 21.5 **Transitional Provisions**
- 21.5.1 ***Executive Officer***
- The Councils must appoint a person to act in the position of Executive Officer as soon as possible after the establishment of the Board until such time as the Board appoints an Executive Officer in accordance with Clause 9.1.
- 21.5.2 ***First Board Meeting***
- 21.5.2.1 The first meeting of the Board following the establishment of the Board will be called by the Acting Executive Officer appointed pursuant to Clause 21.5.1 to be held within three months of the appointment by the Parties of the Members.

21.5.2.2 At the first meeting of the Board, the Board will determine the time, date and place of ordinary meetings of the Board up to the following local government periodic election.

21.5.2.3 The Acting Executive Officer must give notice of the first Board meeting to Members and the public in accordance with Clause 4.9.

21.5.3 ***First Budget***

21.5.3.1 Notwithstanding Clause 10, the first draft Budget of the Board following its establishment for the current part financial year must be submitted to the Councils for their approval within four months of the first Board meeting held in accordance with Clause 21.5.2.

21.5.3.2 Notwithstanding Clause 10, the Board must, within six weeks of approval by the Councils of the first draft budget for the current part financial year submitted in accordance with Clause 21.5.3.1, adopt a Budget consistent with the approval given by the Councils pursuant to Clause 21.5.3.1.

21.5.4 ***Business Plan***

The first Business Plan of the Board following its establishment must be submitted to the Councils for their approval within twelve months of the establishment of the Board.

21.5.5 ***Audit Committee***

The Board must establish an Audit and Risk Management Committee in accordance with Clause 11.3 within six months of the first Board meeting held in accordance with Clause 21.5.2.

21.6 ***Disputes***

21.6.1 ***General***

21.6.1.1 Where a dispute arises between the Parties or between a Party and the Board which relates to this Agreement or the Board, **(the Dispute)** the Parties will use their best endeavours to resolve the Dispute and to act at all times in good faith.

21.6.2 ***Mediation***

21.6.2.1 A Party is not entitled to initiate arbitration or court proceedings (except proceedings seeking urgent equitable or injunctive relief) in respect of a Dispute unless it has complied with this clause 21.6.2.

21.6.2.2 If the Parties are unable to resolve the Dispute within thirty days, the Parties must refer the Dispute for mediation in accordance with the Mediation Rules of the Law Society of South Australia

Incorporated, within seven days of a written request by any Party to the other Party that the Dispute be referred for mediation, to:

- (a) a mediator agreed by the Parties; or
- (b) if the Parties are unable to agree on a mediator at the time the Dispute is to be referred for mediation, a mediator nominated by the then President of the Law Society or the President's successor.

21.6.2.3 In the event the Parties fail to refer the matter for mediation in accordance with Clause 21.6.2.2, one or more of the Parties may refer the matter for mediation in accordance with the Mediation Rules of the Law Society of South Australia Incorporated to a mediator nominated by the then President of the Law Society or the President's successor.

21.6.2.4 The role of any mediator is to assist in negotiating a resolution of the dispute. A mediator may not make a decision that is binding on a Party unless that Party has so agreed in writing.

21.6.2.5 If mediation does not resolve the Dispute within 28 days of referral of the Dispute for mediation or such longer period agreed unanimously by the Parties as evidenced by resolutions of each of the Parties, any Party may then refer the Dispute to arbitration in accordance with Clause 21.6.3 or otherwise commence court proceedings.

21.6.3 **Arbitration**

21.6.3.1 An arbitrator may be appointed by agreement between the Parties.

21.6.3.2 Failing agreement as to an arbitrator, the then Chairperson of the South Australian Chapter of the Institute of Arbitrators or his or her successor shall nominate an Arbitrator pursuant to these conditions.

21.6.3.3 A submission to arbitration shall be deemed to be a submission to arbitration within the meaning of the *Commercial Arbitration Act 2011*.

21.6.3.4 Upon serving a notice of arbitration, the Party serving the notice shall lodge with the arbitrator a deposit by way of security for the cost of the arbitration proceedings.

21.6.3.5 Upon each submission to arbitration, the costs of and incidental to the submission and award shall be at the discretion of the arbitrator who may in his or her sole discretion determine the amount of costs, how costs are to be proportioned and by whom they are to be paid.

-
- 21.6.4 Whenever reasonably possible, performance of the obligations of the parties pursuant to this Agreement shall continue during the mediation or arbitration proceedings and no payment by or to a Party shall be withheld on account of the mediation and arbitration proceedings.

21.7 Exemption from Requirements of Agreement

- 21.7.1 The Board may, with the approval of the Councils, apply to the Minister in writing for an exemption from any of the requirements of this Agreement.
- 21.7.2 An application under Clause 21.7.1 must comply with any guidelines determined by the Minister.
- 21.7.3 An exemption granted by the Minister under this Clause may operate for a limited duration, or be subject to such conditions as the Minister thinks fit.

22. DEFINITIONS AND INTERPRETATION

22.1 Definitions

In this Agreement, unless the contrary intention appears:

- 22.1.1 **Area** means the collective Council Areas of the Councils;
- 22.1.2 **Board** means Limestone Coast Joint Planning Board;
- 22.1.3 **Business Plan** means the business plan adopted by the Board pursuant to Clause 11.1;
- 22.1.4 **Assessment Manager** means the person appointed by the Board under Section 87 of the PDI Act;
- 22.1.5 **Assessment Panel** means the assessment panel appointed by the Board under Section 82 of the PDI Act;
- 22.1.6 **Board Member** or **Member** means a person appointed to the Board in accordance with Schedule 2, and unless the context requires otherwise or it is expressly stated otherwise, a reference to a Board Member includes a Deputy Board Member;
- 22.1.7 **Budget** means the annual budget adopted by the Board pursuant to Clause 10.3;
- 22.1.8 **Chairperson** means the member of the Board appointed pursuant to Clause 4.7;
- 22.1.9 **Commission** has the same meaning as in the PDI Act;
- 22.1.10 **Councils** means those councils constituted under the LG Act who have agreed to enter into this Agreement in accordance with Section 35(1) of the PDI Act and **Council** has the corresponding meaning;
- 22.1.11 **Council Area** has the same meaning as 'area' in the LG Act;

-
- 22.1.12 **Date of Withdrawal** means the date a Party's withdrawal from the Board becomes effective pursuant to Clause 21.1;
- 22.1.13 **Deputy Member** means a person appointed to act as a deputy to a Member in accordance with Schedule 2;
- 22.1.14 **Designated Instrument** has the same meaning as in Subdivision 5 of Division 2 of Part 5 of the PDI Act, but excludes a Regional Plan.
- 22.1.15 **Executive Officer** means the person appointed pursuant to Clause 9.1 as the Executive Officer of the Board;
- 22.1.16 **Financial Statements** has the same meaning as in Section 127 of the LG Act;
- 22.1.17 **Financial Year** means 1 July in each year to 30 June in the subsequent year;
- 22.1.18 **Gazette** means the South Australian Government Gazette (including any supplement to that gazette) printed and published, or purporting to be printed and published, by the Government Printer of the State of South Australia;
- 22.1.19 **LG Act** means the *Local Government Act 1999* and includes all regulations made thereunder;
- 22.1.20 **Limestone Coast Local Government Association** means the regional subsidiary of the Councils by that name established under Section 43 of the LG Act;
- 22.1.21 **Minister** means the Minister responsible for the administration of the PDI Act;
- 22.1.22 **Net Assets** means total assets (current and non-current) less total liabilities (current and non-current) of the Board as reported in the annual audited Financial Statements of the Board;
- 22.1.23 **Parties** means those entities who have agreed to enter into this Agreement in accordance with Section 35(1) of the PDI Act and **Party** has the corresponding meaning;
- 22.1.24 **PDI Act** means the *Planning, Development and Infrastructure Act 2016* and includes all regulations made thereunder;
- 22.1.25 **Principal Office** means the principal office of the Board as determined by the Board after consultation with the Parties;
- 22.1.26 **Regional Plan** has the same meaning as in Section 64 of the PDI Act.

22.2 Interpretation

In this Agreement, unless the context otherwise requires:

- 22.2.1 headings do not affect interpretation;

-
- 22.2.2 singular includes plural and plural includes singular;
 - 22.2.3 words of one gender include any gender;
 - 22.2.4 a reference to a person includes a partnership, corporation, association, government body and any other entity;
 - 22.2.5 a reference to legislation (including subordinate legislation) includes any amendment to it, any legislation substituted for it, and any subordinate legislation made under it;
 - 22.2.6 an unenforceable provision or part of a provision of this Agreement may be severed, and the remainder of this Agreement continues in force, unless this would materially change the intended effect of this Agreement;
 - 22.2.7 the meaning of general words is not limited by specific examples introduced by 'including', 'for example' or similar expressions; and
 - 22.2.8 a reference to a 'Clause' means a clause of this Agreement.

22.3 **Background**

The background forms part of this Agreement and is correct.

Schedule 1 – Funding Contribution

The funding of the Joint Planning Board will be approved by the Board as part of the annual business plan.

The approach to JPB funding will be based on:

The recovery of costs associated with the establishment and general operations of the JPB would recovered based on following distribution:

| | |
|------------------------------|-----|
| City of Mount Gambier | 27% |
| Wattle Range Council | 21% |
| Naracoorte Lucindale Council | 15% |
| District Council of Grant | 13% |
| Tatiara District Council | 13% |
| Kingston District Council | 6% |
| District Council of Robe | 6% |

Variable costs incurred that are directly attributed to a council would be recovered on a cost recovery basis.

Schedule 2 – Board Membership

A. Membership of the Board

- A.1 The Board comprises 7 Members.
- A.2 Each Council must, by resolution, appoint an elected member of the Council to be a Member of the Board.
- A.3 Subject to Clause 4.2, the term of office of a Member of the Board is as specified in their instrument of appointment and a Member is eligible for reappointment following the expiry of their term of office.
- A.4 A person may be appointed to the Board only if the appointment of such person is consistent with any requirement of the Minister under Section 35(4) of the PDI Act.
- A.5 If a Council fails to appoint a Member in accordance with this Clause, the Minister may appoint a person to fill the vacancy.

B. Deputy Members

- B.1 There may be at least one and no more than two Deputy Members of the Board for each Member of the Board.
- B.2 The Deputy Members of the Board:
 - B.2.2 are appointed in the same manner, subject to the same conditions and for the same term;
 - B.2.3 may be removed from office in the same way and their office will become vacant in the same circumstancesas the Member of the Board for whom they are appointed as Deputy.
- B.3 The office of Deputy Member becomes vacant if the office of the Member of the Board for whom they are appointed as Deputy becomes vacant.
- B.4 A Deputy Member is entitled to act in the place of the Member for whom they are appointed as Deputy Member if that Member is absent or unable for any reason to act as a Member and may exercise all the rights and privileges of the Member and will be deemed to be the Member of the Board for the period of the Member's absence or inability to act as a Member.

Schedule 3 – Chairperson and Deputy Chairperson

- A. The Board must at its first meeting and then at each meeting of the Board immediately following the Annual General Meeting of the Board of the Limestone Coast Local Government Association appoint from amongst the Members:
 - A.1 a Chairperson; and
 - A.2 a Deputy Chairperson,to hold office for a term concluding at the first meeting of the Board immediately following the next Annual General Meeting of the Board of the Limestone Coast Local Government Association.
- B. Where there is more than one nomination for the position of Chairperson or Deputy Chairperson, the member appointed to the position shall be determined by ballot.
- C. In the absence of the Chairperson, the Deputy Chairperson shall act in the office of Chairperson.
- D. The Chairperson or Deputy Chairperson will cease to hold office as Chairperson or Deputy Chairperson in the event:
 - D.1 the person resigns as Chairperson or Deputy Chairperson; or
 - D.2 the person ceases to be a Member of the Board; or
 - D.3 the Board by unanimous resolution of the Board Members in office (excluding the person the subject of the resolution) terminates the Chairperson or Deputy Chairperson's appointment as Chairperson or Deputy Chairperson.
- E. In the event the office of Chairperson or Deputy Chairperson becomes vacant, the Board must appoint a new Chairperson or Deputy Chairperson who shall hold office for the balance of the original term.
- F. At the conclusion of the term of office of the Chairperson or Deputy Chairperson, the person is eligible for reappointment.

Executed as an **Agreement** as follows:

Signed by Minister for Planning in the presence of:

.....
Signature of witness

.....
Minister for Planning

.....
Name of witness (print)

The common seal of District Council of Grant was affixed in the presence of:

.....
Signature of Mayor

.....
Signature of Chief Executive Officer

.....
Name of Mayor (print)

.....
Name of Chief Executive Officer (print)

The common seal of Kingston District Council was affixed in the presence of:

.....
Signature of Mayor

.....
Signature of Chief Executive Officer

.....
Name of Mayor (print)

.....
Name of Chief Executive Officer (print)

The common seal of City of Mount Gambier was affixed in the presence of:

.....
Signature of Mayor

.....
Signature of Chief Executive Officer

.....
Name of Mayor (print)

.....
Name of Chief Executive Officer (print)

The common seal of Naracoorte Lucindale Council was affixed in the presence of:

.....
Signature of Mayor

.....
Signature of Chief Executive Officer

.....
Name of Mayor (print)

.....
Name of Chief Executive Officer (print)

The common seal of The District Council of Robe was affixed in the presence of:

.....
Signature of Mayor

.....
Signature of Chief Executive Officer

.....
Name of Mayor (print)

.....
Name of Chief Executive Officer (print)

The common seal of The District Council of Tatiara was affixed in the presence of:

.....
Signature of Mayor

.....
Signature of Chief Executive Officer

.....
Name of Mayor (print)

.....
Name of Chief Executive Officer (print)

The common seal of Wattle Range Council was affixed in the presence of:

.....
Signature of Mayor

.....
Signature of Chief Executive Officer

.....
Name of Mayor (print)

.....
Name of Chief Executive Officer (print)

7.9 SPECIAL LOCAL ROADS PROGRAM

BACKGROUND

THE 2020 Special Local Roads Program applications are due to the LGA on 15th May 2020. The LCLGA Roads and Transport Management Group met on 8th April to review the independent prioritization of the applications and recommended the following:

It is recommended that the LCLGA Roads & Transport Group

- 1. Approve and endorse all 7 projects on the 2020 SLRP Priority List*
- 2. For the upcoming financial year, SLRP applications will bid for 2/3 ratio instead of 1:2, with a willingness by all councils to re-negotiate if required to 1:2 if less funding becomes available.*

Moved: Steve Bourne

Seconded: Adrian Schutz

CARRIED

DISCUSSION

Utilising HDS Australia as the independent consultant the Group has endorsed the following recommended regional priorities as listed below.

| Council | Road Name | Segment | Primary Purpose | Revised Score | Revised Ranking | 2020 Priority Overall | 2020 Priority by Purpose | SLRP Grant Sought (\$) | SLRP Notes for LGTAP |
|---------|---------------------------|---|------------------|---------------|-----------------|-----------------------|--------------------------|------------------------|------------------------|
| TDC | Tatiara Road | 2km from Creecoona Terrace to Railway Crossing | Freight | 61 | 4 | 1 | F1 | \$267,000 | Continue - Year 2 of 2 |
| DCG | Cafpirco Road | Between Burnda Road and Marte Siding Road | Freight | 59 | 6 | 2 | F2 | \$187,000 | New - Year 1 of 3 |
| WRC | Kennedy Road | Glencoe West Road to Overland Track | Freight | 56 | 11 | 3 | F3 | \$373,000 | New - Year 1 of 1 |
| TDC | Pigeon Flat Road | Cuppa Cup Road to Rowney Road | Community Access | 55 | 12 | 4 | C1 | \$333,000 | New - Year 1 of 1 |
| NLC | Old Caves Road | 0.3 to 1.6km south of Pistol Club Road | Tourism | 51 | 15 | 5 | T1 | \$300,000 | Continue - Year 3 of 3 |
| CMG | Pinehall Ave & O'Leary Rd | 800m of O'Leary Road and Pinehall Avenue 120m eit | Freight | 46 | 19 | 7 | F5 | \$380,000 | New - Year 1 of 1 |
| WRC | Dergholm Road | Intersection Dergholm Road, Gordon Street and Old R | Freight | 46 | 20 | 7 | F5 | \$67,000 | New - Year 1 of 1 |
| | | | | | | | | \$1,907,000 | |

RECOMMENDATION

It is recommended that LCLGA;

Endorse the submissions of the seven regional priority projects totalling \$1,907 million for 2020 Special Local Roads Program

Moved,

Seconded,

Draft

Draft Minutes of the LGA Board of Directors Meeting held on Thursday 20 February 2020 at 1:00 pm in the Boardrooms at Local Government House, 148 Frome Street, Adelaide

1. Welcome, Present & Apologies

The President opened the meeting at 12.59 pm and welcomed members and staff.

1.1 Present

| | |
|--|---------------------------|
| Mayor Sam Telfer | Director / LGA President |
| Mayor Kevin Knight | Director |
| Mayor Peter Matthey OAM | Director |
| Mayor Clare McLaughlin (<i>via teleconference</i>) | Director |
| Mayor David O'Loughlin | Director |
| Mayor Keith Parkes (<i>until 2.58pm</i>) | Director |
| Mayor Karen Redman | Director / Chair of GAROC |
| Mayor Erika Vickery OAM | Director / Chair of SAROC |
| Mayor Jan-Claire Wisdom | Director |

LGA Secretariat:

| | |
|--------------------|---|
| Matt Pinnegar | Chief Executive Officer |
| Andrew Haste | CEO LGA Procurement |
| Dr Andrew Johnson | CEO LGASA Mutual / Executive Director Corporate Governance |
| Steve Nolis | Executive Director Commercial |
| Lisa Teburea | Executive Director Public Affairs |
| Deirdre Albrighton | Director Human Resources and Commercial Business Services |
| Lea Bacon | Director Policy |
| Alicia Stewart | Director Governance and Legislation |
| Andrew Wroniak | Director Corporate Services |
| Andrew Lamb | Local Government Reform Partner |
| Stephen Smith | Planning Reform Partner |
| Martin Borgas | Operations Manager, LGA Procurement |

Draft

Briana McGee
Astrid Crago

Policy Officer
Administration Coordinator (Governance)
(minutes)

1.2 Apologies & Absences

Mayor Gillian Aldridge OAM

Director / Office of the Immediate Past President

The President was granted the leave of the meeting to bring forward a confidential update from the CEO.

3. LGA Updates

3.3 Report from the LGA CEO (Confidential Update)

Moved Mayor Matthey seconded Mayor Redman that the LGA Board of Directors:

1. resolves to consider agenda Item 3.3 – *Report from the LGA CEO (Confidential)* in confidence being satisfied that there are reasonable grounds for the information received, discussed or considered in relation to this item to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures and orders all observers at the meeting, with the exception of Lisa Teburea, Andrew Johnson, Andrew Haste and Steve Nolis, be excluded from attendance at the meeting and asks all other staff and observers to leave the meeting.

Carried

1.05pm with the exception of Matt Pinnegar, Andrew Haste, Lisa Teburea, Andrew Johnson, and Steve Nolis, all staff left the meeting.

1.05pm Mayor Wisdom joined the meeting

Moved Mayor Matthey seconded Mayor Redman that the LGA Board of Directors:

2. notes the verbal update from the Chief Executive Officer; and
3. having considered Agenda Item 3.3 *Report from the LGA CEO (Confidential Update)* in confidence resolves to retain the discussion in confidence indefinitely.

Carried

2.00pm all staff returned to the meeting.

Draft

2. Minutes of Previous Meeting

2.1 Minutes of Meeting held 5 February 2020

Moved Mayor Vickery Seconded Mayor Redman that the LGA Board of Directors confirms the minutes of the meeting held on 5 February 2020 as a true and accurate record of the proceedings held.

Carried

2.2 Resolutions and actions from previous meetings

Moved Mayor Matthey Seconded Mayor Knight that the LGA Board of Directors notes progress with resolutions resulting from the meeting of 5 February 2020 and outstanding resolutions from earlier meetings.

Carried

3. LGA Updates (cont.)

3.1 Report from the LGA President

The President provided a verbal update on the report.

Moved Mayor O'Loughlin Seconded Mayor Redman that the LGA Board of Directors notes the report and verbal update.

Carried

3.2 ALGA Update

ALGA President Mayor David O'Loughlin provided a verbal update on the activities of the ALGA.

Moved Mayor Vickery Seconded Mayor Knight that the LGA Board of Directors notes the verbal update.

Carried

3.3 Report from the LGA CEO (Cont.)

Moved Mayor O'Loughlin Seconded Mayor Redman that the LGA Board of Directors notes the report and verbal update.

Carried

3.4 LGA Work Health & Safety

Director Human Resources and Commercial Business Services, Deirdre Albrighton provided a verbal update on the report.

Moved Mayor O'Loughlin Seconded Mayor Redman that the LGA Board of Directors notes the report.

Carried



Draft

4. Reports from Bodies Established Pursuant to the LGA Constitution

4.1 LGA Audit & Risk Committee (*refer confidential reports*)

4.2 GAROC Committee

GAROC Committee Chairperson, Mayor Karen Redman gave a verbal update.

Moved Mayor Redman Seconded Mayor Knight that the LGA Board of Directors notes the GAROC Committee:

- draft minutes of meeting held on 3 February 2020; and
- verbal update of special meeting held on 17 February.

Carried

4.3 SAROC Committee

SAROC Committee Chairperson, Mayor Erika Vickery gave a verbal update of the special meeting of the SAROC Committee held that morning to discuss Proposed Items of Business Submitted by Member Councils.

Moved Mayor Vickery Seconded Mayor McLaughlin that the LGA Board of Directors notes the draft minutes of the SAROC Committee meeting held on 5 February 2020.

Carried

5. Invited Guest Speakers

Nil.

6. Proposed Items of Business submitted by Member Councils

The President was given the leave of the meeting to bring forward the three *Proposed Items of Business submitted by Member Councils* listed under 9 – *Late Reports* in the agenda.

9.2 Lessons Learnt – Recent Fires

Moved Mayor Redman Seconded Mayor Vickery that the LGA Board of Directors does not approve the following item of business requested by Murraylands and Riverland LGA being included in the agenda for the LGA Ordinary General Meeting to be held on 3 April 2020:

That the Ordinary General Meeting requests that Councils and the LGA participate in Lessons Learnt discussions through appropriate forums such as the Bushfire Management Committees, Zone Emergency Management Committees and other appropriate forums.

due to this important work already underway by the LGA and councils.

Draft **Carried**

9.3 Voter Roll Process

Moved Mayor Matthey Seconded Mayor Parkes that the LGA Board of Directors approves the following item of business requested by the Murraylands and Riverland LGA being included in the agenda for the LGA Ordinary General Meeting to be held on 3 April 2020:

That the Ordinary General Meeting requests the LGA to continue to advocate for a simplified process for non-resident property owners to enrol on Council's voters roll either through an online and/or automatic process and removing the requirement to purge the voters roll in the year of the ordinary election.

Carried

9.6 Catastrophic fire Days Community Relief Centres (Cool Refuge Centres)

Moved Mayor O'Loughlin Seconded Mayor Redman that the LGA Board of Directors approves the following item of business requested by the City of Port Lincoln being included in the agenda for the LGA Ordinary General Meeting to be held on 3 April 2020:

That the Ordinary General Meeting requests the LGA work with appropriate agencies to determine the viability and the best method to achieve a relief centre (cool refuge centre) for communities during times of extreme heat and catastrophic fire danger, particularly when mains power may not be available.

Carried

7. Reports for Discussion

7.1 LGA Submission - Planning and Design Code, Phase 3 Consultation

Moved Mayor O'Loughlin Seconded Mayor Redman that the LGA Board of Directors notes the information report on the LGA Submission, Planning and Design Code, Phase 3 Consultation.

Carried

7.2 Submission to the Senate Select Committee on Temporary Migration

Moved Mayor Vickery Seconded Mayor Knight that the LGA Board of Directors:

1. notes the information contained in this report; and
2. endorses the LGASA submission to the Senate Select Committee on Temporary Migration.

2.58pm Mayor Parkes left the meeting.

Carried

Draft

7.3 LGA Financial Results Year to 31 January 2020

Director Corporate Services Andrew Wroniak gave a verbal update.

Moved Mayor Wisdom Seconded Mayor Matthey that the LGA Board of Directors notes the report on the LGA's year to date finances to 31 January 2020.

Carried

3.05pm the meeting was adjourned for a short break

3.20pm the meeting resumed

7.4 Risk Appetite Statement

Director Corporate Services Andrew Wroniak gave a verbal update.

Moved Mayor Redman Seconded Mayor Vickery that the LGA Board of Directors adopts the updated Risk Appetite Statement.

Carried

7.5 Governance Review

Moved Mayor Matthey Seconded Mayor Wisdom that the LGA Board of Directors adopts the following documents:

1. Code of Conduct
2. Grant Revenue Recognition Policy
3. Grant Management Framework

Carried

7.6 Position Descriptions - LGA President, LGASA Mutual Board Directors & LGASA Mutual Board Chair

Moved Mayor O'Loughlin Seconded Mayor Vickery that the LGA Board of Directors adopts the following position descriptions:

1. LGA President;
2. LGASA Mutual Board Director; and
3. LGASA Mutual Board Chair.

Carried

7.7 2020 Ordinary General Meeting (OGM) Agenda Reports

Moved Mayor O'Loughlin Seconded Mayor Redman that the LGA Board of Directors approves the agenda items outlined in this report being submitted for consideration at the 2020 LGA Ordinary General Meeting with the addition of an update report on the Local Government Functional Support Group and Bushfire Response for noting by members.

Carried

Draft

7.8 Nomination Processes for SA Local Government Grants Commission and Adelaide Cemeteries Authority Board

Director Governance and Legislation, Alicia Stewart provided a verbal update.

Moved Mayor Vickery Seconded Mayor O'Loughlin that the LGA Board of Directors

1. determines that classification A and special selection criteria:
 - . broad local government experience; and
 - . exposure to financial management and decision making across multiple local government bodies for example multiple councils, regional subsidiaries or the LGA Board, SAROC or GAROCwill apply to the LGA nominee to the South Australian Local Government Grants Commission; and
 2. determines that classification B and special selection criteria:
 - . commercial and business acumen
 - . previous board experience
 - . broad local government experiencewill apply to the LGA nominee to the Adelaide Cemeteries Authority Board;
- for the purposes of the LGA Appointments and Nominations to Outside Bodies Policy.

Carried

8. Confidential Reports

8.1 Grounds for moving into confidence

Moved Mayor Knight Seconded Mayor Wisdom that the LGA Board of Directors resolves to consider the following items in confidence being satisfied that there are reasonable grounds for the information received, discussed or considered in relation to these items to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures and orders all observers at the meeting, with the exception of LGA staff on duty, be excluded from attendance at the meeting:

1. Agenda Item 8.3 - Confidential Resolutions and Actions from Previous Meetings;
2. Agenda Item 8.4 - LGA Audit and Risk Committee Confidential Minutes of Meeting;
3. Agenda Item 8.5 - LGA 2020-21 State Budget Submission;
4. Agenda Item 8.6 - LGASA Commercial - Legal Connect;

Draft

5. Agenda Item 8.7 - Mid-Year Budget Review;
6. Agenda Item 9.1 – Ground Floor Fitout;
7. Agenda Item 9.4 – Local Government Function Support Group (LGFSG) and Community Resilience Funding;
8. Agenda Item 9.5 – SA Productivity Commission Inquiry – Final Report; and

Carried

There were no observers present to leave.

8.3 Confidential Resolutions and Actions from previous meetings

Moved Mayor Redman Seconded Mayor Vickery that the LGA Board of Directors

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
2. notes progress of confidential resolutions resulting from the meeting of 5 February 2020 and outstanding confidential resolutions from earlier meetings including the LGA Executive Committee; and
3. having considered Agenda Item 8.3 - *Confidential Resolutions and Actions from Previous Meetings* in confidence resolves to retain the attachment in confidence within the parameters of the original resolutions contained within; and release the resolution.

Carried

8.4 LGA Audit & Risk Committee Confidential Minutes

Moved Mayor O'Loughlin Seconded Mayor Redman that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
2. notes the confidential minutes of the LGA Audit and Risk Committee meeting held on 10 February 2020; and
3. having considered Agenda Item 8.4 *LGA Audit and Risk Committee Confidential Minutes of Meeting* in confidence resolves to retain the report and attachment in confidence indefinitely.

Carried

Draft

8.5 LGA 2020-21 State Budget Submission

Moved Mayor Redman Seconded Mayor Vickery that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
2. notes the report and the feedback provided by the LGA Board of Directors;
3. authorises the LGA President and Chief Executive Officer to finalise and release the LGA's 2020-21 State Budget Submission based on the key priorities outlined in this report; and
4. having considered Agenda Item 8.5 – *LGA 2020-21 State Budget Submission* in confidence resolves to retain the report in confidence until the LGA's 2020-21 State Budget Submission is finalised.

Carried

8.6 LGASA Commercial - Legal Connect

Mayor Knight declared a perceived conflict of interest with this agenda item and left the meeting at 4.20pm.

4.36 Mayor Knight returned to the meeting.

The President acknowledged the efforts by Executive Director Commercial Steve Nolis in setting up the Commercial arm of the LGA, and on behalf of the Board thanked Steve and wished him well with his new role.

Steve Nolis thanked the LGA Board of Directors and the Secretariat for their support.

8.7 Mid-Year Budget Review

Director Corporate Services Andrew Wroniak gave a verbal update.

Moved Mayor Matthey Seconded Mayor Vickery that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
2. approves the adjustments detailed in the report to the full year budget resulting in:
 - a) No net change in the operating activity deficit at \$252,000 for 2019/20
 - b) No net change in project activity deficit at \$188,000 for 2019/20

Draft

3. having considered Agenda Item 8.7 - *Mid-Year Budget Review* in confidence resolves to release the report, attachment and resolution immediately.

Carried

9. Late Reports

9.1 Ground Floor Fitout (Confidential)

Director Corporate Services Andrew Wroniak gave a verbal update.

Moved Mayor Wisdom Seconded Mayor McLaughlin that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
2. notes the fitout plan for the ground floor of LG House; and
3. having considered Agenda Item 9.1 - *Ground Floor Fitout (Confidential)* in confidence resolves to retain the report and attachment in confidence indefinitely on the grounds that this relates to strategic and negotiation issues.

Carried

9.4 Local Government Function Support Group (LGFSG) and Community Resilience Funding (Confidential)

9.5 SA Productivity Commission Inquiry – Final Report (Confidential)

Moved Mayor O'Loughlin Seconded Mayor Vickery that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
2. notes the report;
3. notes that member councils will be invited to provide further feedback on the recommendations and advice contained with the SA Productivity Commission's final report on local government costs and efficiency;
4. refers this item to the CEO Advisory Group for feedback and advice; and
5. having considered Agenda Item 9.5 – *SA Productivity Commission Inquiry – Final Report* in confidence resolves to release the report, attachment and resolution to enable consultation with member councils and discussions with the State Government and Parliament.

Draft **Carried**

10. Questions With / Without Notice

10.1 SA Bushfire Recovery Funding

Mayor Wisdom requested assistance from the LGASA to work with State Lead Disaster Resilience and Rebuilding, Margot Forster to distribute recently raised funds to achieve a state-wide approach.

Executive Director Corporate Governance, Dr Andrew Johnson gave a verbal update.

11. Any Other Business

Nil

12. Calendar of upcoming Key Dates

GAROC Committee – 2 March

CEO Advisory Group – 5 March

SAROC Committee – 19 March

Audit & Risk Committee – 30 March

Ordinary General Meeting – 3 April

13. Next Meeting

The next meeting of the LGA Board of Directors will be held on Thursday 19 March 2020 at Local Government House, 148 Frome Street, Adelaide, commencing at 1:00pm.

14. Close

The meeting was declared closed at 5.26.pm.

Minutes confirmed

.....
Chairperson signature

Date

LGA Board of Directors – Key Outcomes Summary – 20 February 2020

Items of Business for 2020 LGA Ordinary General Meeting

The Board of Directors approved Items of Business from the Murraylands and Riverland LGA and City of Port Lincoln for inclusion in the 2020 LGA OGM agenda.

Temporary Migration Submission

The meeting endorsed the LGA's submission to the Senate Select Committee on Temporary Migration.

Governance

Members of the Board adopted an updated Risk Appetite Statement, as well as a Code of Conduct, Grant Review Recognition Policy and Grant Management Framework.

LGA Management Position Descriptions

The Board adopted position descriptions for the roles of LGA President, LGASA Mutual Board Director and LGASA Mutual Board Chair.

Nomination Processes

The Board agreed to the classifications and special selection criteria that will apply for LGA nominees to the SA Local Government Grants Commission and Adelaide Cemeteries Authority Board under the LGA Appointments and Nominations to Outside Bodies Policy.

Draft

Draft Minutes of the LGA Board of Directors Meeting held on Thursday 19 March 2020 at 1:00 pm in the Boardrooms at Local Government House, 148 Frome Street, Adelaide

1. Welcome, Present & Apologies

The President opened the meeting at 1.04 pm and welcomed members and staff.

1.1 Present

| | |
|--|---|
| Mayor Sam Telfer | Director / LGA President |
| Mayor Gillian Aldridge OAM (<i>via teleconference</i>) (until 2.57pm) | Director / Office of the Immediate Past President |
| Mayor Kevin Knight (<i>via videoconference</i>) | Director |
| Mayor Peter Matthey OAM (<i>via videoconference</i>) | Director |
| Mayor Clare McLaughlin (<i>via videoconference</i>) | Director |
| Mayor David O'Loughlin | Director |
| Mayor Keith Parkes (<i>via videoconference</i>) | Director |
| Mayor Karen Redman (<i>via videoconference</i>) | Director / Chair of GAROC |
| Mayor Erika Vickery OAM (<i>via videoconference</i>) | Director / Chair of SAROC |
| Mayor Jan-Claire Wisdom | Director |

Observer:

| | |
|-------------|---------------------------------------|
| Peter Scott | Executive Officer, Eyre Peninsula LGA |
|-------------|---------------------------------------|

LGA Secretariat:

| | |
|---------------|---|
| Matt Pinnegar | Chief Executive Officer |
| Lisa Teburea | Executive Director Public Affairs |
| Astrid Crago | Records Management & Projects Coordinator (<i>minutes</i>) |

1.2 Apologies & Absences

Nil

Draft

2. Minutes of Previous Meeting

2.1 Minutes of Meeting held 20 February 2020

The President read out the circular resolution of 17 March 2020 for confirmation.

That the LGA Board of Directors:

1. *notes the report regarding rescheduling the LGA Showcase and Ordinary General Meeting;*
2. *adopts the position that it is not in the best interest of the LGA members, staff and event attendees to hold the LGA Showcase and Ordinary General Meeting on 2 and 3 April due to the declaration of a Public Health Emergency by the Government of South Australia;*
3. *that, pursuant to section 1.2 of the Local Government of South Australia Meeting Procedures, the Board of Directors alters so much of these Meeting Procedures as would enable the Board of Directors to reschedule the Ordinary General Meeting of the LGA, scheduled for 3 April 2020 to a later date to be determined by the Board of Directors; and*
4. *requests the Chief Executive Officer to issue a Circular to members advising of this decision.*

Carried

Moved Mayor Wisdom Seconded Mayor Vickery that the LGA Board of Directors confirms the minutes of the meeting held on 20 February 2020 and the Circular Resolution of 17 March 2020 as true and accurate records of the proceedings held.

Carried

2.2 Resolutions and actions from previous meetings

Moved Mayor Matthey Seconded Mayor Redman that the LGA Board of Directors notes progress with resolutions resulting from the meeting of 20 February 2020 and outstanding resolutions from earlier meetings.

Carried

The President was granted leave of the meeting to bring Item 5 forward in the agenda.

5. Invited Guest Speakers

Mr Sean Keenihan, Chair of the Board, Norman Waterhouse addressed the meeting about the organisation's relationship with the LGA and local government.

Draft

1.22pm Mayor O'Loughlin left the meeting.

The LGA CEO Matt Pinnegar gave a verbal update.

1.35pm Mayor O'Loughlin returned to the meeting.

Mr Keenihan answered questions from the group.

1.56pm Mr Keenihan left the meeting.

3. LGA Updates

3.1 Report from the LGA President – March 2020

Moved Mayor Aldridge Seconded Mayor Redman that the LGA Board of Directors notes the report.

1.58pm Mayor Redman left the meeting.

Carried

3.2 ALGA Update

ALGA President Mayor David O'Loughlin provided a verbal update on recent activities of the ALGA including the Federal Government's response to COVID-19 and the 2019/20 bushfires.

Moved Mayor Wisdom Seconded Mayor McLaughlin that the LGA Board of Directors notes the verbal update.

Carried

3.3 Report from the LGA CEO

Director Corporate Services, Andrew Wroniak provided a verbal update on the implementation of the CRM.

Moved Mayor Vickery Seconded Mayor Parkes that the LGA Board of Directors notes the report.

Carried

4. Reports from Bodies Established Pursuant to the LGA Constitution

4.1 LGA Audit & Risk Committee - Late Report

Moved Mayor Matthey Seconded Mayor Aldridge that the LGA Board of Directors resolves to cancel the Audit and Risk Committee meeting scheduled for 30 March 2020 to enable the LGA secretariat to focus on supporting members on the impact of COVID-19 and for the LGA to focus on business continuity planning implementation.

Carried

Draft

4.2 GAROC Committee

Moved Mayor Aldridge Seconded Mayor O'Loughlin that the LGA Board of Directors notes:

- the confirmed minutes of the special meeting of 17 February 2020; and
 - the draft minutes of the meeting held on 2 March 2020;
- of the Greater Adelaide Region Organisation of Councils (GAROC) Committee.

Carried

4.3 SAROC Committee

SAROC Committee Chairperson, Mayor Erika Vickery, provided a verbal update on the meeting held earlier that day and provided an overview of the items discussed.

Moved Mayor Vickery Seconded Mayor Parkes that the LGA Board of Directors notes the draft minutes of the special meeting of the SAROC Committee held on 20 February 2020.

Carried

4.4 CEO Advisory Group (*refer confidential report*)

4.5 LGASA Mutual (*no update*)

4.6 LGA Procurement (*no update*)

6. Proposed Items of Business submitted by Member Councils

Nil.

7. Reports for Discussion

7.1 Guidelines – Rates Hardship Policy

Moved Mayor O'Loughlin Seconded Mayor Wisdom that the LGA Board of Directors:

1. notes the report;
2. endorses the draft LGA Guidelines - Rates Hardship Policy; and
3. recommends the Guidelines to member councils.

Carried

7.2 LGA Financial Results Year to 29 February 2020

Moved Mayor Vickery Seconded Mayor O'Loughlin that the LGA Board of Directors notes the report on the LGA's year to date finances to 29 February 2020.

Carried

Draft

7.3 Appointments and Nominations to Outside Bodies: Classification and Selection Criteria

Moved Mayor Matthey Seconded Mayor O'Loughlin that the LGA Board of Directors

1. notes the LGA Nominations Committee met on 3 March 2020 to consider the LGA Appointments and Nominations to Outside Bodies Policy, delegations of decision making in accordance with the Policy, and the classifications and special selection criteria to apply to each Outside Body on the Outside Bodies Database;
2. based on recommendations of the LGA Nominations Committee:
 - a. endorses the classifications and special selection criteria presented in the Outside Bodies Database (as attached);
 - b. approves the LGA President writing to the Federal Black Spot Consultative Panel, Premier's Climate Change Council, and Rural Health Workforce Strategy Steering Committee to ask for the nominations role of the LGA to be formalised;
 - c. delegates decision-making power and responsibility for bodies classified as non-statutory working or advisory groups to the LGA President and LGA CEO; and
 - d. endorses an amendment to the Policy to provide the Board discretion to consider a nomination not endorsed by a council;
3. agrees to add the SA Flood Warning Consultative Committee to the Outside Bodies Database under classification Primary Nominations Class B with the following special selection criteria:
 - experience in asset management, particularly flood and water management for local government
 - skills in project management and community engagement

Carried

9. Late Reports

The President was given leave of the meeting to bring Item 9.1 forward in the agenda.

9.1 COVID-19 Urgent Legislative Change

2.26pm Mayor Redman returned to the meeting.

Moved Mayor O'Loughlin Seconded Mayor Wisdom that the LGA Board of Directors:

1. notes the need for legislative change to enable councils to function effectively and continue to provide important community services for the duration of the public health emergency;

Draft

2. notes and provides in principle support for the potential need for other legislative changes to enable the continued delivery of services to the community for the duration of the public health emergency such as the recent changes to supermarket delivery curfews; and
3. authorises the LGA Chief Executive Officer to continue negotiations with the State Government and the Parliament and use best endeavours to achieve legislative change to meet the needs and functionality of the local government sector and affected businesses and communities for the duration of the public health emergency.

Carried

8. Confidential Reports

8.1 Grounds for moving into confidence

Moved Mayor Vickery Seconded Mayor Redman that the LGA Board of Directors resolves to consider the following items in confidence being satisfied that there are reasonable grounds for the information received, discussed or considered in relation to these items to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures and orders all observers at the meeting, with the exception of LGA staff on duty, be excluded from attendance at the meeting:

1. Agenda Item 8.2 – Confidential Minutes of Previous Meetings;
2. Agenda Item 8.3 – Confidential Resolutions and Actions from Previous Meetings; and
3. Agenda Item 8.4 – CEO Advisory Group Confidential Minutes of Meeting.

Carried

2.41pm Eyre Peninsula LG Executive Officer Peter Scott left the meeting.

8.2 Confidential Minutes of Previous Meetings

Moved Mayor Matthey Seconded Mayor Redman that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
2. confirms the confidential minutes of the meeting of 20 February 2020 as a true and accurate record of the proceedings held; and
3. having considered Agenda Item 8.2 - *Confidential Minutes of Previous Meetings* in confidence resolves to retain the attachments and discussion in confidence within the parameters of the original resolutions contained within.

Carried

Draft

8.3 Confidential Resolutions and Actions from Previous Meetings

Moved Mayor Aldridge Seconded Mayor Parkes that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
2. notes progress of confidential resolutions resulting from the meeting of 20 February 2020 and outstanding confidential resolutions from earlier meetings including the LGA Executive Committee; and
3. having considered Agenda Item 8.3 - *Confidential Resolutions and Actions from Previous Meetings* in confidence resolves to retain the attachment in confidence within the parameters of the original resolutions contained within; and release the resolution.

Carried

8.4 CEO Advisory Group Confidential Minutes of Meeting

Moved Mayor O'Loughlin Seconded Mayor McLaughlin that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures; and
2. notes the confidential minutes of the CEO Advisory Group meeting held on 5 March 2020; and
3. having considered Agenda Item 8.4 – *CEO Advisory Group Confidential Minutes of Meeting* in confidence resolves to retain the attachment and discussion in confidence within the parameters of the original resolutions contained within.

Carried

10. Questions With / Without Notice

Nil

11. Any Other Business

11.1 2020 LGA OGM Items of Business

Moved Mayor O'Loughlin Seconded Mayor Redman that the LGA Board of Directors requests that the LGA Secretariat write to members with approved items of business on the Ordinary General Meeting agenda, which was originally scheduled for 3 April and has now been postponed, providing them with the

Draft

opportunity to defer the items of business to the next LGA General Meeting or refer the matter directly to the LGA Board of Directors for decision.

Carried

11.2 CEO confidential update

Moved Mayor McLaughlin Seconded Mayor Vickery that the LGA Board of Directors resolves to consider the following items in confidence being satisfied that there are reasonable grounds for the information received, discussed or considered in relation to these items to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures and orders all observers and staff at the meeting, with the exception of LGA CEO Matt Pinnegar and Executive Director Public Affairs Lisa Teburea, be excluded from attendance at the meeting:

- Agenda Item 11.2 – CEO Confidential Update.

Carried

2.56pm LGA staff, with the exception of those listed above, left the meeting.

2.57pm Mayor Aldridge left the meeting.

2.57pm the meeting was adjourned for a short break.

3.07pm the meeting resumed.

The LGA CEO provided a verbal update.

12. Calendar of upcoming Key Dates

LG R&DS Advisory Committee – 1 May

GAROC – 4 May

CEO Advisory Group – 7 May

SAROC – 21 May

13. Next Meeting

Moved Mayor Matthey Seconded Mayor Parkes that the LGA Board of Directors defers the regional LGA Board of Directors visit to Kangaroo Island scheduled for 23 April 2020 due to the LGA resourcing requirements in responding to COVID-19, and maintains Kangaroo Island as a preference for a future regional visit.

Carried

The next meeting of the LGA Board of Directors will be held on Thursday 23 April 2020 at LG House, 148 Frome Street, Adelaide commencing at 1:00pm.

Draft

14. Close

The meeting was declared closed at 3:53pm.

Minutes confirmed

.....

Chairperson signature

Date

Draft

Draft Minutes of the LGA Board of Directors Special Meeting held on Thursday 2 April 2020 at 2:00 pm in the Boardrooms at Local Government House, 148 Frome Street, Adelaide

1. Welcome, Present & Apologies

The President opened the meeting at 2.05 pm and welcomed members and staff.

1.1 Present

| | |
|--|---------------------------|
| Mayor Sam Telfer <i>(via Videoconference)</i> | Director / LGA President |
| Mayor Kevin Knight <i>(via Videoconference)</i> | Director |
| Mayor Peter Matthey OAM <i>(via Videoconference)</i> | Director |
| Mayor Clare McLaughlin <i>(via Videoconference)</i> | Director |
| Mayor Keith Parkes <i>(via Videoconference)</i> | Director |
| Mayor Karen Redman <i>(via Videoconference)</i> | Director / Chair of GAROC |
| Mayor Erika Vickery OAM <i>(via Videoconference)</i> | Director / Chair of SAROC |
| Mayor Jan-Claire Wisdom <i>(via Videoconference)</i> | Director |

LGA Secretariat:

| | |
|-------------------|--|
| Matt Pinnegar | Chief Executive Officer |
| Andrew Haste | Chief Executive Officer LGA Procurement |
| Dr Andrew Johnson | Executive Director Corporate Governance / Mutual |
| Lisa Teburea | Executive Director Public Affairs |
| Ashlea Lyall | Executive Assistant to the CEO and President <i>(minutes)</i> |

1.2 Apologies & Absences

| | |
|----------------------------|--|
| Mayor Gillian Aldridge OAM | Director / Office of the Immediate Past President |
| Mayor David O'Loughlin | Director |

2. Items for discussion

2.1 Covid-19 Briefing

LGA CEO Matt Pinnegar provided a verbal update on LGA staff matters, Human Resources and Work Health and Safety arrangements under the current public health emergency. The LGA CEO also updated members on sector workforce planning discussions and member engagement.

Executive Director Public Affairs, Lisa Teburea provided an update on the recent legislative changes, policy issues and economic stimulus research.

Executive Director Corporate Governance and LGASA Mutual CEO, Dr Andrew Johnson provided an update on the Local Government Functional Support Group activities and LGASA Mutual matters.

LGA Procurement CEO Andrew Haste provided an update on LGA Procurement activity and opportunities.

Moved Mayor Wisdom Seconded Mayor Redman that the LGA Board of Directors:

1. notes the verbal updates provided by the Secretariat;
2. requests that the Secretariat continue to hold member briefings with an emphasis on the opportunity for members to ask questions;
3. authorises the LGA CEO and President to progress sector issues arising as a result of the public health emergency, and make decisions in the best interest of the sector having regard to existing LGA policy; and
4. requests that the CEO provides regular updates to the Board on sector issues and actions undertaken.

Carried

3. Next Meeting

The next ordinary meeting of the LGA Board of Directors will be held at 1.00pm on Thursday 23 April 2020 via Zoom videoconference.

4. Close

The meeting was declared closed at 3.27pm.

Draft

Minutes confirmed

.....

Chairperson signature

Date



**Minutes of the South Australian Region Organisation of Councils
(SAROC) Special Committee meeting held at 10:00am on 20
February 2020 in the Boardrooms at Local Government House, 148
Frome Street, Adelaide**

1. Welcome, Present & Apologies

The Chairperson opened the meeting at 11:05am and welcomed members and staff.

1.1 Present

SAROC Committee

| | |
|--------------------------|----------------------|
| Mayor Erika Vickery OAM* | Member / Chairperson |
| Mayor Dave Burgess | Member |
| Mayor Peter Matthey OAM* | Member |
| Mayor Clare McLaughlin* | Member - Zoom |
| Mayor Bill O'Brien | Member - Telephone |
| Mayor Keith Parkes* | Member |
| Mayor Moira Jenkins | Member |

Regional Executive Officers

| | |
|-------------|--------------------|
| Peter Scott | Eyre Peninsula LGA |
|-------------|--------------------|

LGA Secretariat

| | |
|--------------|------------------------------------|
| Lisa Teburea | Executive Director, Public Affairs |
| Lea Bacon | Director, Policy |
| Mel Dahmen | Executive Assistant (minutes) |

* LGA Board Director

1. Apologies and Absences

Mayor Dean Johnson, Mayor Sam Telfer, Mayor Peter Hunt, Mayor Leon Stephens,
Mayor Richard Sage



2. Proposed Items of Business Submitted by Member Councils

2.1 Cat Management (Berri Barmera Council)

Moved Mayor Matthey Seconded Mayor Burgess that the SAROC Committee approves the following item of business requested by Berri Barmera Council (as amended by SAROC) being included in the agenda for the LGA Ordinary General Meeting to be held on 3 April 2020:

That the Ordinary General Meeting requests:

- 1. the LGA to advocate that cat management laws be consistent across local government jurisdictions whilst recognising resource limitations and operational realities of regional councils in administering the Act; and*
- 2. the LGA advocate that State Government through the Dog and Cat Management Board leads legislative reform including community consultation on cat management issues including registration and containment.*

Carried

2.2 Assistance in Time of Emergency (Adelaide Plains Council)

Moved Mayor Matthey Seconded Mayor Parkes that the SAROC Committee:

1. does not approve the following item of business requested by Adelaide Plains Council being included in the agenda for the LGA Ordinary General Meeting to be held on 3 April 2020:

That the Ordinary General Meeting requests the LGA to lobby the State Government to call in the Defence Force to assist the State Emergency Service and Country Fire Service in a time of emergency.

2. requests the SAROC Chair to write to the Adelaide Plains Council to advise that the proposed item of business was not supported as the precedent already exists for the Department of Defence being called in to assist during times of emergency.

Carried



2.3 Property Valuation Data (Adelaide Plains Council)

Moved Mayor Burgess Seconded Mayor Matthey that the SAROC Committee:

1. does not approve the following item of business requested by Adelaide Plains Council being included in the agenda for the LGA Ordinary General Meeting to be held on 3 April 2020:

That the Ordinary General Meeting requests the LGA to liaise with the Office of the Valuer-General in relation to finalising property valuation data by 31 March of each year to align with budget timelines, processes and adoption.

2. requests the SAROC Chair to write to the Adelaide Plains Council to advise that the proposed item of business was not supported as previous and current consultation with councils has not found a strong appetite for change within the sector.

Carried

2.4 Feedback on Successful Motions (Adelaide Plains Council)

Moved Mayor Jenkins Seconded Mayor McLaughlin that the SAROC Committee:

1. does not approve the following item of business requested by Adelaide Plains Council being included in the agenda for the LGA Ordinary General Meeting to be held on 3 April 2020:

That the Ordinary General Meeting requests the LGA to provide individual feedback to member councils regarding successful motions moved by those councils immediately following actions to arise.

2. requests the SAROC Chair to write to the Adelaide Plains Council to advise that the proposed item of business was not supported as debate and decision by member councils at the LGA OGM is not required to satisfy the intent of the proposed item of business.

Carried

3. Next Meeting

The next meeting of the SAROC Committee will be held on Thursday 19 March 2020 at 10:00am in the Boardrooms at Local Government House, 148 Frome Street, Adelaide.

4. Close

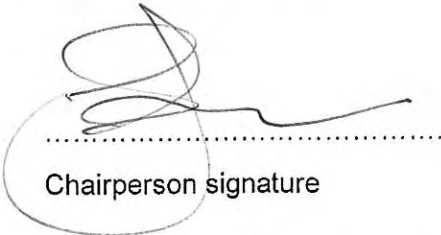
The meeting was declared closed at 11:30am.



Local Government Association
of South Australia

The voice of local government.

Minutes confirmed



Chairperson signature

Date ...19/3/2020...

Draft

Draft Minutes of the South Australian Region Organisation of Councils (SAROC) Committee meeting held at 10:00am on Thursday 19 March 2020 in the Boardrooms at Local Government House, 148 Frome Street, Adelaide

1. Welcome, Present & Apologies

The Chairperson opened the meeting at 10:00am and welcomed members and staff.

1.1 Present

SAROC Committee

| | |
|--------------------------|---|
| Mayor Erika Vickery OAM* | Member / Chairperson – video conference |
| Mayor Peter Hunt | Member - video conference |
| Mayor Moira Jenkins | Member - video conference |
| Mayor Peter Matthey OAM* | Member - video conference |
| Mayor Clare McLaughlin* | Member - video conference |
| Mayor Bill O'Brien | Member – video conference |
| Mayor Keith Parkes* | Member - video conference |
| Mayor Richard Sage | Member |
| Mayor Leon Stephens | Member - video conference |
| Mayor Sam Telfer* | Member / LGA President |

Regional Executive Officers

| | |
|----------------|--|
| Simon Millcock | Legatus Group – video conference |
| Peter Scott | Eyre Peninsula LGA – video conference |
| Tim Smythe | Murraylands & Riverland LGA – video |
| Tony Wright | Limestone Coast LGA – video conference |

LGA Secretariat

| | |
|---------------------|------------------------------------|
| Lisa Teburea | Executive Director, Public Affairs |
| Emily Heywood-Smith | Senior Policy Officer |
| Melissa Dahmen | Executive Assistant (minutes) |

* LGA Board Director

1.2 Apologies and Absences

Mayor David Burgess, Mayor Dean Johnson, Mayor Leon Stephens, Graeme Martin, Leonie Boothby

Draft

2. Standing Items

2.1 Minutes of Meeting

Moved Mayor Telfer Seconded Mayor Matthey that the SAROC Committee confirms the minutes of its meeting held on 5 February 2020 and Special meeting held on 20 February 2020 as a true and accurate record of the proceedings held.

Carried

2.2 Resolutions and Actions

Moved Mayor Parkes Seconded Mayor Hunt that the SAROC Committee notes progress with resolutions resulting from the meeting of 5 February 2020 and Special meeting held 20 February 2020 and previous meetings of the SAROC Committee.

Carried

2.3 Financial Update

Moved Mayor Matthey Seconded Mayor Telfer that the SAROC Committee notes the year to date finances to 29 February 2020.

Carried

10:07am – Mayor Jenkins joined meeting via video conference

3. Invited Guest Speakers

Nil.

4. Regional Executive Officers' Update

Refer to item 6.1

5. Proposed Items of Business Submitted by Member Councils

Nil.

6. Reports for Discussion

6.1 Regional LGA Executive Officers Forum: February 2020

Moved Mayor Jenkins Seconded Mayor Hunt that the SAROC Committee notes report as a communique from the Regional LGA Executive Officers Forum held on 27 February 2020

Carried

Draft

6.2 Regional Climate Partnerships – Sector Agreements

Moved Mayor Parkes Seconded Mayor Matthey that the SAROC Committee:

1. notes the report; and
2. requests that the SAROC Chair writes to the Minister for Environment and Water to:
 - a. congratulate him on agreeing to re-commit to Resilient East by signing the first regional sector agreement due for renewal;
 - b. encouraging the Minister to re-commit to the other regional sector agreements due for renewal; and
 - c. advocate for the State Government to co-invest in multi-year operational funding of the Regional Climate Partnerships, in order to support continued implementation of Adaptation Plans.

Carried

6.3 Overabundant Species – Little Corellas

Moved Mayor Jenkins Seconded Mayor Sage that the SAROC Committee:

1. notes the report;
2. requests that the SAROC Chair writes to the Minister for Environment and Water providing a copy of the Little Corellas Research Paper and seeking urgent finalisation and release of a statewide Little Corella strategy that includes financial assistance to local governments for the development of integrated local management plans and the implementation of medium and long-term management options at a local-scale;
3. that the little corellas research paper be amended to refer to previous research and include the following actions:
 - o Short term – advocate for the implementation of culling programs
 - o Medium Term – implementation of any agreed culling program
 - o Long Term – monitoring of population and review of effective strategies and future trigger points for culling activity
4. considers potential activities to be included in the draft 2020-21 SAROC Annual Business Plan

10:21am – Mayor O'Brien joined the meeting via video conference

Carried

Draft

6.4 Regional Local Roads / RAVRAT

Moved Mayor Matthey Seconded Mayor Hunt that the SAROC Committee:

1. notes the report;
2. considers the Regional Local Roads – mapping and priorities as a potential activity to be included in the draft 2020-21 SAROC Annual Business Plan; and
3. notes that the LGA Secretariat will liaise with other state and territory local government associations and the Australian Local Government Association regarding the possibility of coordinating a discussion with Australian Road Research Board and the National Heavy Vehicle Regulator the further development of the Restricted Access Vehicle Route Assessment Tool for unsealed roads.

Carried

6.5 Draft SAROC Strategic and Annual Business Plans

Moved Mayor O'Brien Seconded Mayor Sage that the SAROC Committee:

1. notes the report; and
2. endorses the SAROC Strategic Plan 2019-23 and the draft SAROC Annual Business Plan 2020-21 consultation document, as amended to include consideration of the impact of COVID-19 on regional communities and councils, for consultation with regional councils and regional LGAs.

Carried

7. Confidential Reports

Nil

8. Late Reports

Nil

9. Any Other Business

Nil

10. Next Meeting

The next meeting of the SAROC Committee will be held on Thursday 21 May 2020 at 10:00am in the Boardrooms at Local Government House, 148 Frome Street, Adelaide.

Draft

11. Close

The meeting was declared closed at 10:45am.

Minutes confirmed

.....

Chairperson signature

Date

SAROC Committee – Key Outcomes Summary –

19 March 2020

Regional LGA Executive Officers Forum: February 2020

Simon Millcock from Legatus provided an update to the committee about the Regional LGA Executive Officers Forum that was held on 27 February 2020. SAROC also acknowledged and welcomed the new Regional Executive Officers, the most recent member being Leonie Boothby from Spencer Gulf Cities.

Regional Climate Partnerships - Sector Agreements

The committee agreed that the SAROC Chair will write to the Minister for Environment and Water firstly to congratulate him on agreeing to re-commit to Resilient East by signing the first regional sector agreement for renewal, and to also encourage him to re-commit to other regional sector agreements that are due for renewal. SAROC will also advocate to the State Government to co-invest in multi-year operational funding of the Regional Climate Partnerships, in order to support continued implementation of Adaption Plans.

Overabundant Species – Little Corellas

SAROC agreed that the Chair will write to the Minister for Environment and Water and provide him with a copy of the *Little Corellas Research Paper* and seek urgent finalisation and release of the statewide Little Corella strategy, that includes financial assistance to local governments for the development of integrated local management plans and the implementation of medium and long term management options at a local scale. The Committee also added an additional point to this recommendation that the Little Corella Research Paper be amended to include the following actions:

- Short term – advocate for the implementation of culling programs
- Medium Term – implementation of any agreed culling program
- Long Term – monitoring of population and review of effective strategies and future trigger points for culling actions

The Committee noted that there has been extensive research undertaken in recent years about strategies to control Little Corella populations, and that it is time to put this research into action and find the most effective management strategies.

The committee agreed that SAROC would consider potential activities to be included in the draft 2020-21 SAROC Annual Business Plan.

Regional Local Roads / RAVRAT

The committee noted the report and agreed to consider the Regional Local Roads – mapping and priorities as a potential activity to be included in the 2020-21 SAROC Draft Annual Business Plan. The committee also noted that the LGA secretariat will liaise with other state and territory local government associations and the Australian Local Government Association regarding the possibility of coordinating a discussion with the Australian Road Research Board and the National Heavy Vehicle Regulator to further development of the Restricted Access Vehicle Route Assessment Tool for unsealed roads.

Draft SAROC Strategic and Annual Business Plans

The SAROC committee noted the report and endorsed the *SAROC Strategic Plan 2019-23* and the draft *SAROC Annual Business Plan 2020-21 consultation document* for consultation with regional councils and regional LGA's.

8.3 EXECUTIVE OFFICER REPORT

BACKGROUND

The last two months have been a very intense period as we move to online delivery of our programs, supporting our networks and members, finalising the strategic plan, developing our business plan and engaging with our stakeholders and networks.

I am impressed at how the LCLGA team has pulled together to support each other, our members and stakeholders while adapting their programs to continue delivery against their project objectives.

We have also commenced work to ensure our policies, procedures and systems are up to date following advice from the Risk and Audit Committee on the policies we should have in place.

For the next period, the focus will be (within and considering the impacts from COVID-19):

- Ensure the current program objectives are delivered
- Engage with stakeholders, members and government to ensure information is shared, and we communicate, advocate and create connections to ensure we can take advantage of quickly changing environments.
- Complete the Business Plan
- Complete the destination marketing strategy
- Complete the SLRP funding applications
- Commence the review and update of the Roads Strategy
- Complete the JPB Agreements and at the right time seek government approval
- Continue the work with UniSA to assess the opportunities for a regional waste recycling plant
- Complete the Red Meat Cluster Strategy Review
- Support the Mayors and CEO's to stay connected.
- Plan to facilitate a workshop (possibly virtual) with our members and cross border Council CEO's to test cross border opportunities
- Complete internal policy reviews
- Support the Coastal Alliance
- Provide feedback to SAROC on business plan
- Developed a shared capability strategy in Roads and Coastal

The main activities of the Executive Officer over the last two months have been

Main Activities

- Transitioning to alternative working environments for the LCLGA Team
- Strategic Plan and Business Plan
- Advocacy and networks
- Progressing projects
- Representation in various forums

Meetings and Activities

- Presented to Robe, Grant, Kingston, Wattle Range and Tatiara Districts Councils on the strategic plan
- Presented as a Panel Member on a national webinar on the Regional Impacts from COVID-19
- Prepared a briefing paper on Timber Haulage and Harvesting industry for a meeting with the Small Business Commissioner and the ACCC
- Meetings with RDA various matters including COVID-19 ID modelling on economic impacts in the Limestone Coast
- SEGRA online meetings and engagement on the risks and future of the 2020 SEGRA Conference
- SAROC Meeting and Workshop– attended via zoom
- Limestone Coast Waste Steering Committee Meeting
- Limestone Coast Economic Development Group Meeting
- Planet Youth Presentation and Workshop
- Meeting Andrew Meddle on IT and Heritage Advisor Work
- Regional Executive Officers workshop hosted by LEGATUS
- Ac.care Board meeting and COVID-19 Briefings
- Meetings Coastal Alliance Coordinator and Executive Steering Committee Zoom Meeting
- Red Meat Cluster Strategic Plan Workshop x 2
- Zoom Meetings CEO's and Mayors
- COVID-19 Briefings LGFSG
- Meetings and conversations with multiple CEO's
- RDA Transit Launch
- LC CEO Meeting
- Meeting NDIS Funding Model
- Road Traffic School Meeting SAPOL and Wattle Range Council
- Risk and Audit Committee Meeting
- Bio-energy Connect Meeting (RDA)
- SLRP Meetings to finalise the funding submission
- Engagement with the media on non-essential regional travel
- Daily team zoom meetings
- Coaching and supporting staff transitioning to working from home

8.4 STARCLUB FIELD OFFICER

BACKGROUND

The Star Club program is funded by the Office of Recreation and Sport and the Limestone Coast Councils.

The program provides ongoing support, training and resources to recreation clubs in the Limestone Coast in the areas of governance, funding, volunteer protection, recruitment and retention, child-safe laws, strategic planning and general sustainability of a sporting club. This work is done in partnership and with resources from the Office of Recreation and Sport.

In addition to the Star Club program, we administer the Limestone Coast Regional Sporting Academy. The Academy provides young athletes in the Limestone Coast Region with Programs, Education, Physical Testing and Sport Specific Skill Based Programs to help them achieve their goals in elite sport and make them leaders in our communities.

KEY ISSUES

The Office for Recreation, Sport and Racing (ORSR) has opened its Grassroots Football, Cricket and Netball Facility Program.

The Grassroots Football, Cricket, and Netball Facility Program is aimed at increasing participation and improving gender equity in Australian Rules Football, Cricket and Netball to support healthier, happier, and safer communities.

The program will assist eligible organisations to develop core infrastructure that directly impacts participation through the development of good quality, well designed and utilised facilities.

In order to respond to current events, this round of the program has had its timelines significantly expedited. The grant closes midday on the 30th April.

https://www.orsr.sa.gov.au/funding/apply_for_funding/gfcnfp

All other ORSR Funding Programs are currently under review by the State Government -

<https://www.orsr.sa.gov.au/funding/grantsreview>

The STARCLUB Field Officer Program recently ran a Level 1 Sports Trainers Course in partnership with the South Australian Sports Medicine Association. This course provided clubs with the chance to train Vital Sports Trainers to protect and treat their participants.

2019/20 Program Impacts from Covid19

We have had to put the Limestone Coast Regional Sporting Academy on hold until further notice.

All gym, sport-specific and education programs are currently on hold. We are providing athletes with home strength and conditioning, cardio, sprint and flexibility programs. We will also look at delivering Education sessions via webinars or live streaming.

All sporting partners are still supportive of the program and will remain with the program once this situation ends.

The program is continuing to provide support and guidance to clubs on governance, risk management, sustainability and finance management. We are also a vital link for the clubs between their State bodies, through our relationship with the ORSR.

2020/21 impacts from Covid 19

The LCRSA will continue to provide physical programs for our athletes to complete at home and will offer Education sessions through live streaming.

Sport specific programs will not resume until it is safe, and we have received Government approval.

The program is an important part of supporting athletes and families through these times. Many athletes have had to miss out on state and national championships because of the virus.

The Academy provides strong mental and physical health support for these athletes. We are also working with State Sporting Organisations to run modified State Championships and even multi-state championships in our region once sport can resume.

The STARCLUB Program will be able to support clubs and associations to get through the stoppage of sport and remain sustainable on the other side.

8.5 REGIONAL TOURISM PROGRAM

BACKGROUND

2014-2019 LCLGA Strategic Plan – Regional Strategy: Sustainable Economy

Regional leadership and advocacy to promote a thriving and sustainable economy capitalising on our diverse resources, sustaining growth, prosperity and employment throughout the region.

| Role | LCLGA will... |
|-----------------------------|---|
| Regional Leadership | Initiate action and lead regional activity Set the agenda and direction |
| Advocacy | Represent the region, and pursue outcomes on behalf of the Constituent Councils and the region |
| Council Coordination | Coordinate the activities of Constituent Councils Act as the central organisation for shared Local Government responsibilities Provide a single point of contact to the region's Local Government |
| Partnership | Join with other stakeholders to deliver a service or project |
| Delivery | Initiate, develop proposals and implement projects with a dedicated budget, staff member or resources |

DRAFT 2020-2025 Strategic Plan – Key Result Area: Building a stronger economy

A strong economy relies on human capital (skills, knowledge and innovation), financial capital (investment), productivity (more from less), realising local competitive advantages, entrepreneurialism, value clusters, increased supply chain value capture from exports, capturing local value (buy local) and attracting spend from outside our area (investment and visitation).

KEY ISSUES

The Tourism Management Group met on-line Tuesday 24th March. They unanimously agreed that the region required leadership across the tourism sector and created a position statement that was tabled with the LCLGA President, discussed with Mayors which resulted in a press release and coverage in the Advertiser.

The group agreed the development of our Destination Tourism & Marketing Plan needs to progress as this is critical to guide and lead our region.

Not all face to face consultation was able to be completed before the CoVid19 travel restrictions were in place. There is an opportunity to conduct this on-line; however, this is still to be determined. Hence we are amending the delivery schedule to accommodate the changes.

The Mixed Dozen project is nearing completion, and following a briefing from the project manager, the Tourism Management Group agreed that the assets produced will provide us with a strategic advantage as we work on a Recovery & Rebuild Action Plan.

2019/20 Program Impacts from Covid19

- All international activity has been suspended or cancelled; however, I will still remain in contact via e-mail with Wholesalers & ITO's as they are using some of this time to brush up on their regional knowledge. Currently, we are arranging on-line training for some markets via Tourism Australia. Maintaining these strong relationships will help us when recovery begins.
- A massive increase in providing industry support. This support varies from:
 - o listening,
 - o connecting them to the correct information and financial support agencies, exploring options for specific businesses to implement to survive or be ready to implement when travel returns,
 - o collating their concerns to determine themes (this has been valuable as we have been asked to contribute regional intelligence via SATC, Tourism Australia, TicSA & Australian Tourism Export Council.
- Shift existing resources and activities to prepare a Recovery & Rebuild Action Plan.

2020/21 impacts from Covid-19

- Include some dialogue about emergency risk management into the Destination Tourism & Marketing Plan
- The proposed project plan to be re-written with Covid-19 in mind, to have more focus on localised activity that can be scaled up when the travel bans are slowly lifted and building regional advocacy for our experiences and communities on the Limestone Coast.
- Will require the ability to be flexible with plans as the impacts of Covid-19 are determined and time-frames become clearer.

8.6 REGIONAL COMMUNITY ROAD SAFETY OFFICER REPORT

BACKGROUND

The roads safety program was established to provide a regionally based road safety advocate to lead regional road safety activities including campaigning, initiating and promoting road safety messages and actions across the Limestone Coast.

The program is identified in the LCLGA Strategic Plan 2019 – 2024 to lead regional activity and initiate road safety strategies, join with external stakeholders to deliver a project and advocate for funding, legislative changes and services to support road safety.

KEY ISSUES

The Limestone Coast has had 0 fatalities to date this year (25/3) compared to 4 fatalities at the same time last year. SA has 31 fatalities to date this year (the worse start to a year since 31 fatalities to March in 2013) 26 fatalities have been in regional areas.

The Road Safety Officer met with SAPOL (Road Safety Team Adel), Wattle Range District Council, LCLGA (Regional Community Road Safety Officer) to look at opportunities to make better use of the Millicent Road Safety Centre to benefit the region.

A number of roadshows and events (detailed below) have been cancelled due to the COVID-19 Virus.

In terms of the continued funding for the project, feedback was sort from DPTI for the 2020/2021 financial year. Latest communication received from DPTI 30/3/2020 is as follows.

“With respect to post 30 June, unfortunately, we are unable to confirm any sponsorship funding for the next financial year. Due to the current climate and the State Budget being pushed out, this will delay any decisions or allocation of future funding. It is anticipated that funding availability will be impacted.”

Based on this feedback, it would seem that funding for this project may not be available for 2020/21.

2019/20 Program Impacts from Covid19

Community Information Sharing ‘The Road to Recovery’ roadshow. Kingston delivery in April cancelled. Delivery of future dates to June are still to be cancelled. Those already enrolled will receive a package of information and contact details for services.

Rotary ‘Check Your Headlights’ event in Millicent/Naracoorte/Bordertown and Mount Gambier has been cancelled.

Evaluate Regional Community Road Safety Work Plan for the next three months to establish what can still be supported and delivered if funding is not available.

8.7 LIMESTONE COAST LEADERSHIP PROGRAM REPORT

BACKGROUND

The objective of the Leadership Program is to mobilise regional community leaders across the Limestone Coast. The program aims to build a diverse cohort of leaders in our community who are representative of our demographics, have an understanding of regional issues, can foster stronger connections and local networks. Through participating in the program, they will have increased self-confidence to engage, lead and create positive outcomes for the region

2019 Pilot program was funded by Federal, State and Local Government grants and sponsorship

Beyond 2020 the funding and sustainability of the program depends on grants and sponsorships provided by business, community, government and philanthropic organisations.

Financial Breakdown of 2020 Limestone Coast Leadership Program

- 25.65% - Local Government Funding - Councils: \$19,500 and LCLGA: \$10,000 = \$29,500
- 74.35% - External Funding: Sponsorships (Business/Community) \$40,017 and Participant Contributions \$35,454 = \$85,471

Recently the program was featured in the RM Williams OUTBACK Magazine March/April Edition, the article showcased Limestone Coast Leadership Program, with photographs of 2019 Alumni participants.

KEY ISSUES

2019/20 Program Impacts from COVID-19

Planning has commenced to deliver the Limestone Coast Leadership Program online with a recent workshop delivered successfully making use of zoom. The Leaders Institute of SA are adapting the rest of their program to be delivered via 'zoom'.

Some of the risks identified by changing the delivery method are:

- Quality of program delivery to online platform
- Participants access to platform – issues are internet stability and for some, having children at home with them and no option for alternative care
- Participants ability to continue in or focus on program due to the range of impacts on their individuals' businesses and personal lives
- Reduced learning of participants from each other.

The online session will be evaluated to see if the learning and experience outcomes warrant continued use of the zoom platform.

8.8 SUBSTANCE MISUSE LIMESTONE COAST (SMLC) PROJECT OFFICER REPORT

BACKGROUND

The Substance Misuse Project is funded by the Federal Government Department of Health to develop evidence-based best practice solutions for addressing substance misuse in the Limestone Coast region.

The program has been running since November; our current activities are focused on:

- Continuing support for schools in embedding sustainable and best practice alcohol and drug education,
- Establishing community partnerships to reduce isolation and loneliness
- Supporting the Alcohol and Drug Foundation with the Australian Planet Youth Trial
- Establishing Substance Misuse Limestone Coast Advisory Board.

The following areas have progressed:

- Every Secondary School in the Limestone Coast has been encouraged to utilise Climate Schools as an on-line learning, drug and alcohol resource for years 8-11.
 - The program is suitable for teachers to manage via distance and at-home learning. During the COVID-19 pandemic and school closures, Climate Schools is a resource students can access at home.
 - Climate Schools is developed for all students, is evidence-based with research showing delayed uptake for alcohol and cannabis, making it suitable for every student.
 - Schools currently registered to access Climate Schools
 - Bordertown High School
 - Penola High School
 - Mount Gambier High School
 - Kangaroo Inn Area School
 - Grant High School
- Community Partnership Program - The Tarpeena Progress Association (TPA) received \$1,000 seed funding. The funding is for TPA to provide a monthly BBQ and age-appropriate activities, bringing residents together, reducing isolation and loneliness and fostering town spirit. These activities have been put on hold during the COVID-19 pandemic.
- Planet Youth is an evidence-based program from Iceland that has significantly reduced alcohol and other drug use rates in young people. A trial of the Model is taking place over two-and-a-half-years in 5 Australian locations. The Alcohol and Drug Foundation (ADF) invited SMLC to coordinate Planet Youth in the Limestone Coast council area with the highest number of Year 10's. The ADF agreed to SMLC including City of Mount Gambier and District Council of Grant, as district students feed into City of Mount Gambier secondary schools.
- SMLC, in collaboration with Jayne Miller, Community Development Officer, DC Grant and Georgina Davidson, Library Manager, City of Mount Gambier, are coordinating the Planet Youth trial. Surveys of Year 10 students took place in November 2019.

- SMLC, District Council of Grant and City of Mount Gambier invited key stakeholders to attend a workshop with the ADF and Planet Youth teams to set directions for future protective activities for our young people, families and community targeting the data findings.
- District Council of Grant Mayor Richard Sage opened the Community event on behalf of LCLGA President, Mayor Erika Vickery.
- Key findings were presented including how much time young people spend with their families. This key issue is the focus on community planning.



- The ADF has not provided funding for the Planet Youth trial
- SMLC is researching funding opportunities for the trial's progress

More information on Planet Youth in Australia can be found at the link below.

<https://adf.org.au/insights/planet-youth-lands-australia/>

- SMLC has asked five key community members to join us in the establishment of an Advisory Board. Our mentor organisation, Western Region Alcohol and Drug Centre (WRAD), advised members need to be proactively selected for their knowledge and ability to garner broad based support for development strategies. The SMLC Advisory Board will be announced post induction.

Key Issues

- As the COVID-19 pandemic in Australia progresses, social issues increase in quantity and severity.
- SMLC is addressing gaps in the education, prevention and treatment spaces with the support of Limestone Coast Councils.
- Individually we are too small for influence and resources may pass us by if we don't work together.
- SMLC is expanding our knowledge base through our new Advisory Board Membership
- Community and Corporate Networks are being encouraged to keep issues of reduced medical services relating to alcohol and other drug dependence on the table.

8.9 PROJECT MANAGER REPORT

BACKGROUND

The LCLGA Project Manager is coordinating the following projects.

- Implementation of the Limestone Coast Regional Growth Strategy
- Limestone Coast Economic Development Group
- Limestone Coast Red Meat Cluster
- Limestone Coast Regional Health & Wellbeing Health Plan
- Limestone Coast Regional Waste Management Program
- Limestone Coast Climate Adaptation Project (LIDAR mapping)
- Limestone Coast Regional Transport Plan
- Limestone Coast Rural Migration Initiative
- Policy research and development of submissions as required

KEY ISSUES

Limestone Coast Red Meat Cluster

The LCRMC is developing a new strategic plan. AsiaAustralis has been engaged by the LCLGA to assist with the preparation of a Strategic Plan for the LCRMC.

In developing the plan, the following approach was used:

- Preliminary Stakeholder Consultation with key stakeholders and members of the LCRMC.
- A review and analysis of the existing documents.
- Preliminary stakeholder workshop with members of the LCRMC to analyse internal and external environments, clarify vision & strategic perspectives and agree on the scope and focus.
- LCRMC Stakeholder Consultation via a confidential survey of stakeholders on views related to environmental scanning and situational analysis.
- Secondary Stakeholder Workshop –focused on the development of the strategy, resource implications and value proposition within the context of the Red Meat Cluster operating environment.
- A draft Strategic Plan has been prepared for feedback.

Limestone Coast Regional Waste Management Program

- The Waste Management Steering Committee meeting was held on the 24th February 2020, to update and consolidate the Work Plan.
- Noting this Committee is a reference group for the study into the opportunities for a regional MRF with the UniSA.

(Minutes in Item 10.2)

Limestone Coast Climate Adaptation Program

A meeting was held on Friday 13th March in Adelaide to progress the Coastal Flood Mapping Viewer.

The consensus from the feedback is the functionality of the web application is good, and the contextual layers and content do not need to be changed. However the language is not accessible and to technical and does not describe clearly the limitations and use of the data.

It is proposed now that the Launch of the website coincides with the Limestone Coast Board meeting in June 2020.

Limestone Coast Regional Transport Plan

- HDS Australia have been engaged to provide the following services to the LCLGA-
 1. Update regional routes
 2. Update regional road action plans
 3. SLRP Funding
- 5 applications have been received to date, with WRC to also submit an additional 2 applications.

Below is a spreadsheet that captures the regions applications

| COUNCIL | ROAD | STAGE | NO KM's | ROAD TYPE | ESTIMATED PROJECT COST \$ | SLRP SOUGHT | DESCRIPTION |
|---------------------------|---|--------|---------|---------------------|---------------------------|-------------|--|
| District Council Grant | Cafpirco Road | 1 of 3 | 1.6km | Freight | \$ 280,000 | \$ 140,000 | This project will upgrade 3.2km section between Burnda Rd & Marte Siding Rd |
| Naracoorte Lucindale Road | Old Caves Road | 3 of 3 | 1.35km | Tourism | \$ 450,000 | \$ 225,000. | Naracoorte Lucindale Council is seeking to establish the Old Caves Road as the primary link between Naracoorte township and Naracoorte Caves, South Australia's only World Heritage Site and a major regional visitor attraction. |
| Tatiara District Council | Tatiara Road, Bordertown | 2 of 2 | 4km | Freight & Community | \$ 400,000 | \$ 200,000 | Stage 2, 2020-21, 4.0 km section of Tatiara Road from Stage 1 end point to Railway Crossing. Reconstruct, widen, strengthen the pavement and finish with a two coat spray seal surface. |
| Tatiara District Council | Pigeon Flat Road, Bordertown | 1 of 1 | 4.3km | Community & Freight | \$500,000 | \$250,000 | This proposal is to reconstruct and upgrade Pigeon Flat Road from Cuppa Cup Road to the Mundulla township. |
| City Mount Gambier | Pinehall Avenue & O' Leary Road, Suttontown | new | 1.12km | Freight & Community | \$ 570,000 | \$ 285,000 | The extent of works include 800m of O'Leary Road and 240m of Pinehall Avenue . The works include Pinehall Avenue 120m East and West of O'Leary Road. |
| | | | | | \$2,200,000 | \$1,100,000 | |

Concerns over the total cost of projects being too low for the region, with previous applications being much higher. Discussion occurred on the need to find additional projects or review the bids to a ratio of 2/3 as opposed to the original bids of 1:2, given the current climate and local government pressures.

It is recommended that the Committee endorse the following changes to the SLRP funding sort:

- 1. For the upcoming financial year, SLRP applications will bid for 2/3 state funding instead of 1:2*
- 2. This will be reviewed prior to the next round of SLRP applications 2021/2022*

Moved: Steve Bourne

Seconded: Peter Halton

CARRIED

- HDS Australia will update the SLRP database and provide an internal review of applications. HDS Australia will circulate to the LCLGA for review. A meeting has been scheduled for the 8th April where the Committee will endorse the rankings of SLRP projects.
- The Committee are in favour of HDS Australia providing an intermediate review of the Action Plan and Roads Database and Regional Routes in the second half of the year with a date to be confirmed.

(Additional information can be found attached in the Minutes)

Limestone Coast Regional Health & Wellbeing Health Plan

The LCLGA are in the process of reviewing the regional public health plan, which we are required to do under the South Australian Public Health Act 2011. The Regional Health and Wellbeing Plan is a joint initiative of the following Councils located in the Limestone Coast Local Government Area (LCLGA):

- Tatiara District Council
- Kingston District Council
- District Council of Robe
- Naracoorte Lucindale Council
- Wattle Range Council
- District Council of Grant

An informal working party was established to review and update the health plan. Part of this review requires updated statistics/data on a variety of health and wellbeing issues facing the Limestone Coast.

We have been able to gather data from the most recent Census, along with additional statistics from the PHN.

- A Draft copy on the LC Regional Health & Wellbeing Plan 2020-2025 has been prepared with feedback provided from the Working Party
- Each Council has now completed their Action Plans, which are included in the Health Plan *(Item 7.3 - Recommendation Report, seeking the endorsement of the LC Regional Health & Wellbeing Plan)*

Ongoing support & assistance

- Project Plans have been prepared for the following Projects to support the development of the LCLGA Business Plan.
 1. Limestone Coast Red Meat Cluster & Regional Brand
 2. Limestone Coast Rural Migration Project
 3. Limestone Coast Regional Waste Management Program
 4. Limestone Coast Roads Program
 5. LCLGA Project Manager Program

2019/20 PROGRAM IMPACTS FROM COVID19 & BUSHFIRES

- The Limestone Coast Regional Health & Wellbeing Plan will need to be updated to include the impacts of Covid19 and additional references to the management of public health emergencies at a regional level?
- The finalisation and launch of the Coastal Flood Mapping Viewer is delayed due to the recent bushfires in South Australia, with many of the Department staff reassigned to bushfire relief actions and projects.

**Notes for Limestone Coast Local Government Tourism Management Group,
Zoom Meeting, Tuesday 24th March 2020.**

MEETING OPENED 3:00pm

1.0 MEMBERS/DEPUTY MEMBERS

1.1 Present

| | |
|------------------------------|-----------------|
| District Council of Grant | Mike Ryan |
| Naracoorte Lucindale Council | Sally Klose |
| Kingston District Council | Tess Armfield |
| Wattle Range Council | Roger Babolka |
| District Council of Robe | James Holyman |
| City of Mount Gambier | Judy Nagy |
| LCLGA | Biddie Shearing |

Apologies:; Anne Champness, Tatiara District Council, Nat Traeger, Kingston District Council, Jane Fetherstonhaugh, District Council of Grant

2.0 Information Sharing

Each council provided an update on measures introduced in light of CoVid19. In summary these included;

- Closing of most Visitor Information Centre's, with volunteers stood down and servicing occurring on-line and phone, lighter duties continuing.
- All council owned assets with public facing roles reduced or closed (will be closing)
- Councils encouraging the level of face to face contact with community
- Some council teams have been relocated over various locations to help with social distancing standards, some working from home
- Skills audits occurring to ascertain if employees can be re-deployed if required
- Naracoorte Caves have modified tours, however, likely to close,
- RV & Caravan parks still determining best actions

General discussion around the need for leadership for the tourism sector and some operators who are confused and seeking clarification or authoritative direction to enable them to make definitive decision on whether to remain open.

ACTION: Biddie to prepare a regional tourism statement, circulate for comment & once approved disseminate to relevant organizations, industry, local MP's and South Australia Tourism Commission & TicSA.



3.0 **Presentation by Mixed Dozen project manager, Toni Duka**

Joined by Mixed Dozen Chairperson, Pete Bissell.

Overview of project scope, strategies, actions and outcomes to date. Seeking input for a sustainable model past the life of the funding program (April 2020).

ACTION:

- **Biddie to circulate presentation**
- **Biddie to incorporate the mixed dozen assets into the regional tourism work plan**
- **Biddie to draft a letter to acknowledge value of the project and how this will position the Limestone Coast with a strategic advantage when the opportunity occurs post CoVid19.**

4.0 **Regional Tourism Project Plan**

Biddie provided a brief overview of the immediate, short-term and new financial year strategic directions. This will be circulated as the DRAFT Project Plan for input and feedback. Once endorsed by the Tourism Management Group, will be presented to the LCLGA Board for approval.

ACTION:

- **Biddie to circulate DRAFT Project Plan**
- **Input and feedback requested by Wednesday 1st April (to meet Board paper requirements)**

5.0 **Destination Tourism & Marketing Plan**

Biddie provided an update on the schedule and will circulate a revised schedule for information. Noting that the Tourism Management Group encouraged this project to keep advancing as it is a critical piece of work.

ACTION:

Biddie to circulate updated schedule for delivery.

7.0 **MEETING CLOSED – 4:40pm**

Proposed LC LGA Tourism Management Group Meeting is Monday 27th April 2020 from 9:30am – 11:30am via Zoom



MINUTES

24th February
10:30am – 12:00pm
LCLGA Office (Zoom facilities)

LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION REGIONAL WASTE STEERING COMMITTEE

1. Present

| | |
|--|------------------------------|
| Nick Searle (General Manager City Infrastructure) | City Mount Gambier |
| Aaron Price (Team Leader, Environmental Health & Compliance) | Grant District Council |
| Nick Brown (Deputy CEO) | District Council of Robe |
| Steve Bourne (Director Operations) | Naracoorte Lucindale Council |
| Peter Halton (Director Engineering Services) | Wattle Range Council |
| Tony Wright (Executive Officer) | LCLGA |
| Michaela Bell (Project Manager) | LCLGA |

2. Apologies

| | |
|---|---------------------------|
| Aaron Hillier (Director Infrastructure & Operations) | Tatiara District Council |
| David Worthley (Manager Works and Engineering Services) | Kingston District Council |

3. Confirmation of the Minutes

“That the Minutes of the meeting held on 29th October 2019 in Naracoorte, be taken as read, be confirmed as a true and correct record of the proceedings at that meeting.”

Moved: Steve Bourne

Seconded: Tony Wright

CARRIED

4. Matters arising from the Minutes

- Tony Wright thanked Peter Halton for presenting on behalf of the LCLGA to the Environment Resources and Development Committee of Parliament inquiry into the recycling industry on 4-5 November 2019.

5. Limestone Coast Regional Waste Management Work Plan

- The Work Plan was discussed by the Committee and endorsed with some minor changes.

Moved: Steve Bourne

Seconded: Nick Searle

CARRIED

ACTION

- Michaela Bell prepare a Recommendation Report to the LCLGA Board, requesting the Board endorse the Work Plan.
- Tony Wright requested that the Committee give the LCLGA direction to the type of resources and budget allocations required to action some of the proposed Activities detailed in the Work Plan by the end of March 2020.
- Tony Wright to discuss with the CEO group the possibility of presenting the Work Plan at the next meeting.

MINUTES

24th February
10:30am – 12:00pm
LCLGA Office (Zoom facilities)

6. Work Plan update

| 1 | Resource recovery and innovation: Identify and encourage innovative cost-effective ways to increase resource recovery | | | |
|---|---|---|---|---|
| Outcome | Activity | Lead | Update | Action |
| Reduce Councils waste management costs | Explore a detailed business case for building and operating a Council-owned MRF. | Councils Naracoorte Lucindale, Wattle Range and Mount Gambier | 24/02/2020 Uni SA has been contracted by LCLGA to undertake the business case development for a Council-operated MRF in the region and exploring regional and local use of sorted recycled materials. The agreement was signed 11 February after being delayed over the summer break. Uni SA will work with economists BDO utilising the tool developed by Charles Sturt and Port Adelaide Enfield Councils. The project plan seeks deliverables by 30 April, however it is likely the project will continue on with Uni SA forming a sizeable project team to support the project. | |
| | Explore a detailed business case for building and operating model for a Council-owned shared mobile steel baler. | Council - Tatiara | | Tatiara to provide an update and confirm timeframes |
| | Conduct cost comparison of waste service provided by District Council of Grant and District Council of Robe/Kingston District Council and investigate introduction of organics bin. | Council - Grant | 24/02/2020 <ul style="list-style-type: none"> The collection of data is improving, at the end of the financial year will be able to collate and pull together Potential to access funding through Green Industries | Robe and Kingston to confirm if they require assistance and support to conduct this Activity and in what form? |

| | | | | |
|---|--|--------------------------------|--|---|
| | Investigate opportunity for regional contracts for various waste streams, e.g. scrap metal, processing of garden organics and wood and timber | LCLGA | 24/02/2020 <ul style="list-style-type: none"> – Further investigate on the completion of the MRF project and possible outcomes – This project can potentially be included in the LCLGA Business Plan and would include the development of a Position Paper (Opportunity Analysis) | <i>LCLGA to include budget & resource allocation in the 2020 Business Plan</i> <i>Michaela to develop a template to enable each Council to provide the LCLGA with data/info on contracts for the various waste streams</i> |
| | Investigate opportunities of a second landfill for the region | Council - Tatiara | | <i>Tatiara to confirm if progressing or working on.</i> <i>Confirm if remains on the Work Plan</i> |
| Increased resource recovery and local reprocessing | Explore a business case on purchasing and sharing equipment to recycle plastics and other (e.g. tyres) to road construction. | Council – Naracoorte Lucindale | 24/02/2020 Awaiting outcomes of Uni SA study and will wait for numbers and data to be released. | |
| | Investigate the use of crushed glass and its application to road construction. | Council - Mount Gambier | 24/02/2020 <ul style="list-style-type: none"> – Awaiting on Green Triangle recycling to install equipment (has been a delay) – Will continue to work with GTR | |
| | Support the development of innovative and viable opportunities to increase resource recovery of priority materials e.g. plastics and organics, paper/cardboard | Council - Wattle Range | 24/02/2020 <ul style="list-style-type: none"> – Continuing to work with schools (Educational Wall) – Discussions occurring with private businesses re transfer stations for green waste material | |

| 2 | Behavior Change: Achieve behavior change that reduces waste generation and increases recovery | | | |
|---|--|---------------------|--|---|
| Outcome | Activity | Lead | Update | Action |
| Strong relationships built to optimise diversion from landfill | Support education programs that encourage and lead to improved waste and resource recovery. Continue to work with councils, relevant agencies, industry, schools and community on waste and resource recovery education and engagement. | LCLGA & RWMSC | 24/02/2020 Need to develop a Strategy around what support education programs are already in existence and a process to review This will require a dedicated resource and a budget allocation in the LCLGA Business Plan to enable a professional educator to review | <i>LCLGA to further progress and determine Resource and budget requirements</i> |
| | Reduce waste generation by encouraging avoidance through a targeted community campaign | Individual councils | 24/02/2020 <ul style="list-style-type: none"> – City Mt Gambier have received quotes and are currently assessing for educational programs around food organics – NLC have recently appointed a staff member that can assist in targeted campaigns | <i>LCLGA develop an Engagement strategy with Green Industries to understand what programs & campaigns are currently and scheduled to occur, how Councils can work with to support</i> <i>Tony Wright to discuss and raise the issue at</i> |

| | | | | |
|--|--|--|--|--------------------------|
| | | | <ul style="list-style-type: none"> – Its important for each Council to share activities and initiatives, however also recognise that its not a one size fits all approach, as different Councils have different behaviors – Councils need to understand what campaigns are occurring on at a state and national level. | <i>the next EO forum</i> |
|--|--|--|--|--------------------------|

| 3 | Regional collaboration: Foster relationships for the aggregation of services through joint procurement to maximise resource recovery and cost effectiveness | | | |
|---|---|---------------|--|---|
| Outcome | Activity | Lead | Update | Action |
| <i>An improved reporting system and data capture in place to improve data collection and accurate reporting</i> | Gather and collate regional waste data from existing sources. | LCLGA & RWMSC | 24/02/2020 It was discussed that it would be good to streamline and have a central mechanism for the gathering and collating of information for the region, as often there are multiple request for the same set of data and information from different agencies, ie EPA | <i>Each Council</i> to provide Michaela with what agencies require/request information and the type of data/information you are required to provide to enable a review and analysis |
| <i>Improve regional communication</i> | Promote information exchange between all councils through the Regional Waste Management Steering Committee | RWMSC | Meeting held 24/02/2020 | |

| 4 | Market Development: Identify and establish industry relationships to build market opportunities to maximise resource recovery in the region | | | |
|---|---|---------------|--------|--------|
| Outcome | Activity | Lead | Update | Action |
| <i>Increased demand for locally recycled products</i> | Advocate for legislative changes to packaging. | LCLGA & RWMSC | | |
| | Identify and support regional solutions to manage residual waste, recycling and organics processing | LCLGA & RWMSC | | |

ACTION SUMMARY

| Activity | Lead | Action | Timeline |
|---|---------------------|---|--------------------|
| Prepare a Recommendation Report to the LCLGA Board | LCLGA | <i>Michaela to prepare a RR for the LCLGA Board requesting the Board endorse the Work Plan.</i> | |
| Develop Budget and Resource allocations for the LCLGA Business Plan | LCLGA | <i>Tony Wright requested that the Committee give the LCLGA direction to the type of resources and budget allocations required to action some of the proposed Activities detailed in the Work Plan</i> | end of March 2020. |
| Promote to work of the LC Regional Waste Management SC to the LCLGA CEO group | LCLGA | <i>Tony Wright to discuss with the CEO group the possibility of presenting the Work Plan at the next meeting.</i> | |
| Explore a detailed business case for building and operating model for a Council-owned shared mobile steel baler. | Council - Tatiara | <i>Tatiara to provide an update and confirm timeframes</i> | |
| Conduct cost comparison of waste service provided by District Council of Grant and District Council of Robe/Kingston District Council and investigate introduction of organics bin. | Council - Grant | <i>Robe and Kingston to confirm if they require assistance and support to conduct this Activity and in what form?</i> | |
| Investigate opportunity for regional contracts for various waste streams, e.g. scrap metal, processing of garden organics and wood and timber | LCLGA | <i>LCLGA to include budget & resource allocation in the 2020 Business Plan Michaela to develop a template to enable each Council to provide the LCLGA with data/info on contracts for the various waste streams</i> | |
| Investigate opportunities of a second landfill for the region | Council - Tatiara | <i>Tatiara to confirm if progressing or working on.</i> | |
| Investigate opportunity for regional contracts for various waste streams, e.g. scrap metal, processing of garden organics and wood and timber | LCLGA | <i>LCLGA to include budget & resource allocation in the 2020 Business Plan Michaela to develop a template to enable each Council to provide the LCLGA with data/info on contracts for the various waste streams</i> | |
| Investigate opportunities of a second landfill for the region | Council - Tatiara | <i>Tatiara to confirm if progressing or working on. Confirm if remains on the Work Plan</i> | |
| Support education programs that encourage and lead to improved waste and resource recovery. Continue to work with councils, relevant agencies, industry, schools and community on waste and resource recovery education and engagement. | LCLGA & RWMSC | <i>LCLGA to further progress and determine Resource and budget requirements</i> | |
| Reduce waste generation by encouraging avoidance through a targeted community campaign | Individual councils | <i>LCLGA develop an Engagement strategy with Green Industries to understand what programs & campaigns are currently and scheduled to occur, how Councils can work with to support Tony Wright to discuss and raise the issue at the next EO forum</i> | |
| Gather and collate regional waste data from existing sources. | LCLGA & RWMSC | <i>Each Council to provide Michaela with what agencies require/request information and the type of data/information you are required to provide to enable a review and analysis</i> | |

MINUTES

24th February
10:30am – 12:00pm
LCLGA Office (Zoom facilities)

7. Any other business

(All Councils)

City Mt Gambier :

- Have appointed Manager Waste & ReUse
- Pressure from EPA regarding Caroline windblown waste
- Visited Brinkley
- Decrease in value of cardboard and paper has seen an increase in stockpile at Green Triangle Recycling
- Urgency to contact MP David Speirs office to confirm Waste Levy fees for upcoming financial year, given that Councils are in the process of budgeting

ACTION

Tony Wright to engage with LGA SA representatives to find out LGA's position on Waste Levey fees

Grant DC:

- Introduced a cashless system at the waste transfer stations

Wattle Range Council:

- Revised waste disposal fee still an ongoing issue
- Design of Beachport Transfer station is now at Delivery Stage (through Green Industries grant)
- Need to advocate to Green Industries to increase the grant funding that is made available for Infrastructure Projects (max \$250K)

8. Next Meeting

Monday 25th May 2020

LCLGA Office (Zoom facilities available)

**LIMESTONE COAST REGIONAL SPORTING ACADEMY (LCRSA) ADVISORY GROUP
19th November 2019 held at Uni SA Mount Gambier Campus – 6:30pm-7:30pm**

Meeting Opened at 6.30pm

1. Present

| | |
|----------------------|--|
| LCRSA Advisory Group | Darren Keding |
| | Duncan Kirk |
| | Jason Seidel |
| | Linda Cotterill |
| LCLGA | Tony Elletson (LCRSA Manager) (Acting Chair) |
| | Mae Steele (Minute Taker) |

2. Apologies

| | |
|----------------------|---|
| LCRSA Advisory Group | Erika Vickery (Chair) |
| | Ian McKay |
| LSRSA | Lisa Barker (Strength and Conditioning Coach) |

3. Welcome by Tony Elletson to all members and looked forward to working together.

- Terms of reference reviewed and noted amendments.

Motion without notice

Moved, Duncan Kirk

That the LCRSA Advisory Group;

1. Note amendments to the Terms of Reference for the LCRSA Advisory Group.
2. Accept nominations based on meeting selection criteria as identified in State and National standards for to relevant dance styles.

Seconded, Linda Cotterill

CARRIED

4. Academy 2020 Planning Update

- Invitation to the Launch evening Monday 2nd December 2019 to sent out.
- Launch will include overview of forward plans, Gym access and programs, Education.
- Hockey SA and Tennis SA Nominations
- State Sporting organisations communication to clubs regarding LCRSA nominations and athlete selections.
- Access to a new forum in Adelaide, Memorial Park – Athletes to travel to Adelaide for this.
- Strength and Conditioning (Tony Checker) and Education programs to brought back in-house for 2020
- Nutrition (dietician) and Sports Psychology (Emma) and contracted for 2020

- Lisa Barker - will have increased role supporting for 1st Year, 2nd Year and 3rd Year Athletes. Individual sessions for 2nd and 3rd year athletes.
- Kimberly Clark have agreed to sponsor the academy in 2020 for \$1000, Discussion around sponsorship
- One forty one letter to be sent to request sponsorship. (Action)
- Met with and developing partnership with Golf SA who would like to be involved in the academy.

5. Athlete Selection Process for 2020.

- Selection criteria reviewed; sports specific criteria set by state sporting organisation and added.
- Lone Star nominations assessed internally with LCRSA Manager, LCLGA Project Manager and LCLGA Executive Officer. Contact is made with relevant State sporting Association and coaches.
- Sports specific nominations were assessed and selected places by State sporting organisations.
- LCRSA Advisory Group to be involved in nominations and selection process in future.
- There will be 77 athletes in the LCRSA in 2020
- List athletes and breakdown of sports. Emailed by 22nd November. (action)
- Applications form a New Sport – Dance.
 - Pathways e.g. Australian Ballet
 - Develop criteria with dance studio, look at education (action)

Motion without notice

Moved, Jason Seidel

That the LCRSA Advisory Group;

3. Note the two nominations from dance athletes for the 2020 LCRSA Program
4. Accept nominations based on meeting selection criteria as identified in State and National standards for to relevant dance styles.

Seconded, Darren Keding

CARRIED

6. Sponsorship

- Committee asked to assist with new academy partners and sponsors. Send details to LCRSA Manager to follow-up if relevant or more appropriate for Tony to approach.
- Commodore on the Park to be new sponsor for accommodation locally for consultants.
- Suggestion to contact National Organisations eg Beach Volley Ball, Intersport, Smaller Sporting groups, local Sporting Associations, Bendigo Bank (present to committees in region)

7. Proposed Future Funding Model

Tony advised the group on the development of future funding model and preparations for budget considerations and funding applications for 2020-21. Suggestion to that state sporting associations could contribute \$1-2K per sport.

| Stakeholder/Partner | Grant/ Contribution | Notes |
|-------------------------------|---------------------|---|
| Office of Rec, Sport & Racing | \$100,000 | Application Process |
| LCLGA Councils | \$ 50,000 | Proposed additional Subscription |
| LCRSA Athletes Contribution | \$ 28,000 | (80 x \$350 inc GST per each) |
| Shortfall | \$ 14,000 | State sporting associations/Sponsorship |
| Total | \$192,000 | |

8. General Business

8.1 Communication Plan

- Overall plan for all marketing and promotion, with key tasks and timelines for planning, implementation and review by advisory group. Send out previously developed overview plan for review to advisory Group (action)
- Social Media Plan – Unique and quirky posts that can go viral in a positive way. UniSA Proposed to take over over the management of the LCRSA Social Media Pages (Facebook and Instagram).
- Use of brand, links to Limestone Coast and councils
- Events – create banners for use at training events, gyms and gatherings.
- Bumper stickers to give away, posters for sporting associations to display
- Uniforms and name badges for Advisory group and athletes
- Testimonials and development of key speaking statements for use by all involved in LCRSA.
- Media Training for athletes and advisory group.
- Strategic Media release to promote programs, sponsors and partners. Media tracking for demonstrating value to sponsors.

Motion without notice

Moved, Tony Elletson

That the LCRSA Advisory Group accept the offer from Uni SA to take over the management of the LCRSA Social Media Pages (Facebook and Instagram).

Seconded, Jason Seidel

CARRIED

7.20pm Jason Seidel left meeting and did not return.

8.2 Academy Gym Program Application

- Tony Checker and Tony Elletson in the process of investigating the development of videos for the visual demonstration of each exercise and the correct technique.
- Athletes could film themselves to send to Tony Checker for correction to technique.

8.3 Expansion of Academy

- Concerns about the new numbers of athletes in 2020 and being able to maintain the assistance to athletes and families at expected levels.
- The academy has grown from 12 in 2018, 40 in 2019 to 77 in 2020. Tony Elletson is cutting doing two positions.
- Duncan Kirk is commencing teaching of Certificate IV in Fitness- this could be an option to involve students in supervision of athletes as a placement option in the future.

9. Next meeting date – to be advised in 2020

10. Close of meeting – 7.45pm?

| Action List | | | |
|--------------------------------|--|-----------------------------|--------|
| 19 th November 2019 | | | |
| Item | Details | Responsibility/ Due Date | Status |
| 3 | Terms of Reference to be added to LCLGA Website and circulate to members. | TE/ MS Dec 2020 | |
| 4 | One forty one letter to be sent to request sponsorship. | TE Feb 2020 | |
| 5 | List athletes and breakdown of sports. Emailed by 22 nd November | TE 22/11/19 | |
| | Develop criteria with dance studio, look at education | TE Feb 2020 | |
| | LCRSA Advisory Group to be involved in nominations and selection process in future. | LCRSA AG Aug/Sept 2020 | |
| 6 | Committee asked to assist with new academy partners and sponsors. Send details to LCRSA Manager to follow-up if relevant or more appropriate for Tony to approach. | LCRSA AG Ongoing | |
| 8 | Send out previously developed overview plan for review to advisory Group | MS With Minutes | |

MINUTES

25th March
3:00pm – 5:00pm
Zoom facilities

LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION ROADS & TRANSPORT MANAGEMENT GROUP

1. Present

| | |
|---------------------------------|------------------------------|
| Nick Searle Cr Paul Jenner | City Mount Gambier |
| Aaron Hillier | Tatiara District Council |
| Chelsea Burns | Kingston District Council |
| Adrian Schutz | Grant District Council |
| Steve Bourne | Naracoorte Lucindale Council |
| Peter Halton | Wattle Range Council |
| Tony Wright (Executive Officer) | LCLGA |
| Michaela Bell (Project Manager) | LCLGA |
| Jamie Jackson | Tatiara Council |
| John Olsen | HDS Australia |
| Tim Viner-Smith | HDS Australia |

2. Apologies

| | |
|---------------|---------------------------|
| Dave Worthley | Kingston District Council |
|---------------|---------------------------|

3. Confirmation of the Minutes

“That the Minutes of the meeting held on the 4th July 2019 in Naracoorte, be taken as read, be confirmed as a true and correct record of the proceedings at that meeting.”

Moved: Steve Bourne

Seconded: Peter Halton

CARRIED

4. Matters arising from the Minutes

(All Councils)

Peter Halton is preparing a draft statement for the LC Regional Transport Plan to link with the Regional Freight Strategy and will circulate for review by the Committee.

5. Update Regional Routes

(HDS Australia)

An update was provided to the Committee by Jon Olson on the review of the 2030 Regional Transport Plan, and included the adjustment of the name change of the Committee, terminology and introduction of a description linked to freight routes and their regional significance, and future reviews.

Discussion occurred around any proposed changes to regional routes. Kingston has proposed the inclusion of additional routes and will discuss further with HDS Australia on the possibility of having them included. Naracoorte Lucindale Council have identified additional Routes around Grubb Road & Moyhall Road.

ACTION: The Committee were in favor of HDS Australia providing an official intermediate review of the Regional Routes in the second half of the year with a date to be confirmed.

6. Update to the Action Plan and Roads data base

(HDS Australia)

It is recommended that the Committee endorse the following updates to the Action Plan:

1. City Mount Gambier – O'Leary Road, Wireless Road West to Pinehall Avenue. Move from Action 3 to Action 1 (\$600,000 total project cost)
2. Wattle Range Council – Kennedy Road, Overland track. Move from Action 2 to Action 1 (\$600,000 total project cost)

Moved: Steve Bourne

Seconded: Peter Halton

CARRIED

ACTION: The Committee were in favor of HDS Australia providing an official intermediate review of the Action Plan and Roads Database in the second half of the year with a date to be confirmed.

7. SLRP update

(HRS Australia)

| 2020/ 2021 | | | | | | | | |
|---------------|---------------------------------|--|--------|------------|------------------------|------------------------------|--------------------|---|
| | COUNCIL | ROAD | STAGE | NO KM's | ROAD TYPE | ESTIMATED PROJECT COST \$ | SLRP SOUGHT | DESCRIPTION |
| 1 | District Council Grant | Cafpirco Road | 1 of 3 | 1.6km | Freight | 280,000. | \$ | This project will upgrade 3.2km section between Burnda Rd & Marte Siding Rd |
| 2 | Naracoorte Lucindale Road | Old Caves Road | 3 of 3 | 1.35km | Tourism | \$ 450,000. | \$ 225,000 | Naracoorte Lucindale Council is seeking to establish the Old Caves Road as the primary link between Naracoorte township and Naracoorte Caves, South Australia's only World Heritage Site and a major regional visitor attraction. |
| 3 | Tatiara District Council | Tatiara Road, Bordertown | 2 of 2 | 4km | Freight & Community | \$ 400,000. | \$ 200,000 | Stage 2, 2020-21, 4.0 km section of Tatiara Road from Stage 1 end point to Railway Crossing. Reconstruct, widen, strengthen the pavement and finish with a two coat spray seal surface. |
| 4 | Tatiara District Council | Pigeon Flat Road, Bordertown | 1 of 1 | 4.3km | Community & Freight | \$ 500,000. | \$ 250,000 | This proposal is to reconstruct and upgrade Pigeon Flat Road from Cuppa Cup Road to the Mundulla township. |
| 5 | City Mount Gambier | Pinehall Avenue & O' Leary Road, Suttontown | new | 1.12km | Freight & Community | \$ 570,000. | \$ 285,000 | The extent of works include 800m of O'Leary Road and 240m of Pinehall Avenue. The works include Pinehall Avenue 120m East and West of O'Leary Road. |
| | | | | | | \$2,200,000 | \$1,100,000 | |

Wattle Range Council to provide 2 additional projects for inclusion in the SLRP application, Kennedy Road (\$600,000) & Dergholm & Gordon Road (\$100,000)

Concerns over total cost of projects being too low for the region, with previous applications being much higher. Discussion occurred on the need to find additional projects or review the bids to a ratio of 1:3/2:3 as opposed to the original bids of 1:2, given the current climate and local government pressures.

It is recommended that the Committee endorse the following changes to the SLRP funding sort:

- 1. For the upcoming financial year, SLRP applications will bid for a 1:3/2:3 ratio instead of 1:2*
- 2. This will be reviewed prior to the next round of SLRP applications 2021/2022*

Moved: Steve Bourne

Seconded: Peter Halton

CARRIED

HDS Australia, once all applications are received will update the SLRP database and provide an internal review of applications. The week prior to the next meeting, HDS Australia will circulate to the LCLGA for review.

A meeting has been scheduled for the 8th April where the Committee will endorse the rankings of SLRP projects.

8. Any other business

(All Councils)

Nil

9. Next meeting

Wednesday 8th April 2020 9:30am – 10:30am

Zoom facilities to be provided

MINUTES

8th April 2020
9:30am – 11:00am
Zoom facilities

LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION ROADS & TRANSPORT MANAGEMENT GROUP

1. Present

| | |
|---------------------------------|------------------------------|
| Nick Searle Cr Paul Jenner | City Mount Gambier |
| Aaron Hillier | Tatiara District Council |
| Chelsea Burns | Kingston District Council |
| Adrian Schutz | Grant District Council |
| Steve Bourne | Naracoorte Lucindale Council |
| Peter Halton | Wattle Range Council |
| Tony Wright (Executive Officer) | LCLGA |
| Michaela Bell (Project Manager) | LCLGA |
| Jamie Jackson | Tatiara Council |
| John Olson | HDS Australia |
| Tim Viner-Smith | HDS Australia |

2. Apologies

| | |
|---------------|---------------------------|
| Dave Worthley | Kingston District Council |
|---------------|---------------------------|

3. Confirmation of the Minutes

“That the Minutes of the meeting held on the 25th March 2020 via Zoom, be amended to reflect the changes discussed and then be taken as read, be confirmed as a true and correct record of the proceedings at that meeting.”

Moved: Steve Bourne

Seconded: Adrian Schulz

CARRIED

4. Matters arising from the Minutes

(John Olson)

John provided an overview and background to the Group on the Acacia Street and why it's not on the Regional Transport Plan and classified as a regional significant project.

5. 2020 Regional Road Action Plan Update

(HDS Australia)

HDS Australia presented to the Group an updated version of the 2020 Regional Transport Plan Regional Road Action Plan for discussion and endorsement. Please refer to attachment for additional information, with proposed changes highlighted in yellow.

It is recommended that the Committee acknowledge and adopt the updated version of the 2020 Roads Regional Road Action Plan as circulated by HDS Australia.

Moved: Peter Halton

Seconded: Adrian Schutz

CARRIED

6. 2020 Roads Database Update

(HDS Australia)

Updated 2020 Roads Database attached.

1. *It is recommended that the Committee acknowledge and adopt the updates to 2020 Regional Roads Database as circulated by HDS Australia, with one minor amendment to reflect the primary purpose of Pigeon Flat Road of Freight and not Community.*

Moved: Steve Bourne

Seconded: Peter Halton

CARRIED

7. SLRP update

(HRS Australia)

HDS Australia has applied their evaluation to the 7 nominated projects to reflect the priorities and rankings reflected in the Roads Database. The Limestone Coast SLRP Priority projects are listed and ranked below.

| Council | Road Name | Segment | Primary Purpose | Revised Score | Revised Ranking | 2020 Priority Overall | 2020 Priority by Purpose | SLRP Grant Sought (\$) | SLRP Notes for LGTAP |
|---------|---------------------------|---|------------------|---------------|-----------------|-----------------------|--------------------------|------------------------|------------------------|
| TDC | Tatiara Road | 2km from Creecoona Terrace to Railway Crossing | Freight | 61 | 4 | 1 | F1 | \$267,000 | Continue - Year 2 of 2 |
| DCG | Cafpirco Road | Between Burnda Road and Marte Siding Road | Freight | 59 | 6 | 2 | F2 | \$187,000 | New - Year 1 of 3 |
| WRC | Kennedy Road | Glencoe West Road to Overland Track | Freight | 56 | 11 | 3 | F3 | \$373,000 | New - Year 1 of 1 |
| TDC | Pigeon Flat Road | Cuppa Cup Road to Rowney Road | Community Access | 55 | 12 | 4 | C1 | \$333,000 | New - Year 1 of 1 |
| NLC | Old Caves Road | 0.3 to 1.6km south of Pistol Club Road | Tourism | 51 | 15 | 5 | T1 | \$300,000 | Continue - Year 3 of 3 |
| CMG | Pinehall Ave & O'Leary Rd | 800m of O'Leary Road and Pinehall Avenue 120m eit | Freight | 46 | 19 | 7 | F5 | \$380,000 | New - Year 1 of 1 |
| WRC | Dergholm Road | Intersection Dergholm Road, Gordon Street and Old R | Freight | 46 | 20 | 7 | F5 | \$67,000 | New - Year 1 of 1 |
| | | | | | | | | \$1,907,000 | |

It is recommended that the Committee

1. *Approve and endorse all 7 projects on the 2020 SLRP Priority List*
2. *For the upcoming financial year, SLRP applications will bid for a 1:3/2:3 ratio instead of 1:2, with a willingness by all councils to re-negotiate if required to 1:2 if less funding becomes available.*

Moved: Steve Bourne

Seconded: Adrian Schutz

CARRIED

8. Next Steps

(All Councils)

1. HDS Australia will provide feedback to all Councils on their applications
2. Councils to add any additional supporting information to their applications

3. Once applications are finalised by each Council, they need to be emailed to Michaela Bell by 30th April 2020.

9. Next meeting

May / June TBC – Discussion and testing the use of definitions

Oct/Nov TBC – Intermediate review update

RDALC REPORT TO THE LCLGA BOARD
2 December 2019 to 16 February 2020

COVID-19 RESPONSE (to 8 April)

RDALC staff began working from home from 20 March 2020. The transition has been relatively smooth and supporting our business community has been the predominant focus of our effort. We have temporarily realigned operational priorities and staff duties to best meet this need. Recent activities relevant to COVID-19 have included the following:

- RDAs from across the country are attending regular meetings with the Assistant Minister for Regional Development, Nola Marino MP. The RDA network is proving to be an invaluable resource in helping to inform the Australian Government's response to the COVID-19 crisis. A direct output of each meeting is the compilation of a Regional Intelligence Bulletin. These are being very well received across Canberra by public servants, Ministers and their offices.
- The South Australian Minister for Primary Industries and Regional Development, Tim Whetstone MP, convened a meeting of RDA Chairs and CEOs on 8 April to help inform the State Government's response to the COVID-19 crisis.
- South Australia's RDA CEO's meet every Thursday morning to discuss the impact of COVID-19 and coordinate efforts where appropriate. The CEO's also support RDSA Chair, Rob Kerin, as a member of Premier Marshall's Industry Response and Recovery Council. Anyone with issues or ideas for the Council is encouraged to contact their RDA.
- RDALC subscribes to ID's regional economic and demographic data and forecasting. Modelling on how COVID-19 will affect our economy is underway at LGA level, and we expect this to become available in the coming weeks. In anticipation of this RDALC has convened a meeting with PIRSA, DTI and LCLGA to scope the iD work which will assist in the development of a regional response package.
- The team has reached out to more than 200 individual businesses and Rachael Ashman is also producing a weekly video blog for small business, this can be found on our Facebook page. <https://www.facebook.com/RDALimestoneCoast/>
- The communications team have curated a huge amount of information relevant to COVID-19 and small businesses which forms the basis of the COVID-19 section of our website and the RDALC Weekly. <https://www.rdalc.org.au/rdalc/coronavirus-information-and-support-for-business>
- For the immediate future, the communications team will continue to focus on 'information and connection' through regular social media posts and daily updates of website. We are reaching out to regional business associations to gauge interest in a joint business association meeting. If enough interest, will be scheduled for later in April.

SOCIAL CAPITAL: We will enhance regional collaboration and cohesion

- Organising Committee, Green Triangle Forestry Industry Awards, 2 Dec
- RDSA meeting, Adelaide, 9 Dec
- Heather Montgomerie, Director Partnerships and Business Development, Dep't for Innovation and Skills, Adelaide, 9 Dec
- Georgina Windley, Principal Policy Officer – Strategy, Policy and Migration, Dep't for Innovation and Skills, Adelaide, 10 Dec
- Steering Committee, Green Triangle Freight Action Plan, Casterton, 12 Dec
- LCLGA Board Meeting, Bordertown, 13 December
- RDALC Board members: Judy Nagy, Lew Parsons and Scott Whicker met with Senator Rex Patrick, 14 Jan
- PIRSA Seminar, Forest and Wood Products Prospects, 21 Jan
- Steering Committee, Limestone Coast Leadership Program, 22 Jan
- RDSA CEO meeting, teleconference, 30 Jan
- Steve Chapple, Wattle Range Council, 6 Feb
- Ian McKay, Regional Manager, UniSA, 7 Feb

INVESTMENT: We will attract investment to the region

- 11 business provided with general information and connection to government programs
- 4 businesses provided with regional support and economic analyses for projects valued at \$15.8m
- 2 organisations supported to apply for government funding for projects valued at \$2.04m
 - Building Better Regions Fund: Tatiara District Council, Bordertown Holiday Park Development, \$1.4m
 - SA Housing Authority Capital Program (MATCH): Unity Housing, Bordertown Affordable Housing Project, \$640,000

INFRASTRUCTURE: We will increase investment in infrastructure that will sustain and grow the region's economy

- RDALC's Prospectus of Priorities, completed and released, 13 Dec
- RDALC's Infrastructure Audit, completed and released, 13 Dec
- CSIRO TransIT Study completed, launch event scheduled, 12 March

HUMAN CAPITAL: We will develop the skills, knowledge, capacities and productivity of our employers and workforce

- Assisted 25 businesses across the region on a range of matters from start up to expansion as well as workforce issues
- Assisted with Senator Rex Patrick's visit to the region, including meeting with RDALC Board
- Continued to work with Immigration SA and employers (including local government) to find potential candidates for vacancies across our region
- Met with South Australian Small Business Commissioner
- Worked with Department of Innovation and Skills in the preparation of the review of the South Australian DAMA, including working with key dairy industry stakeholders on the addition of further dairy occupations
- Facilitated the upcoming delivery of the NEIS programs 'Explore Being your Own Boss'

ENVIRONMENT: We will support our partners to maintain our clean, green environment

- 2 business supported in to the Bioenergy Connect Program

COMING UP:

- Quarterly Catch Up of VIC/SA bordering RDA Committees, 11 Feb
- LCLGA Board Meeting, Naracoorte, 14 Feb
- RDA Committee Webinar, Disaster Recovery, 14 Feb
- DFAT Limestone Coast visit, 27-28 Feb
- Profile and Economy iD training session, 11 Mar
- CSIRO TraNSIT Study launch, 12 Mar
- RDSA meeting, Adelaide, 13 Mar

David Wheaton
0417 885 920
ceo@rdalc.org.au

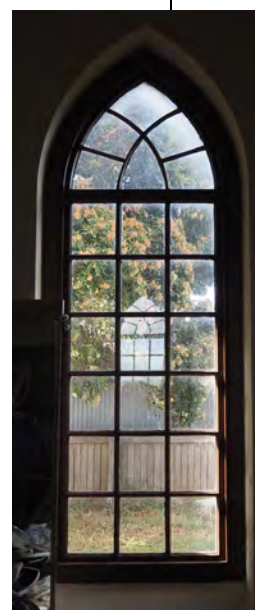
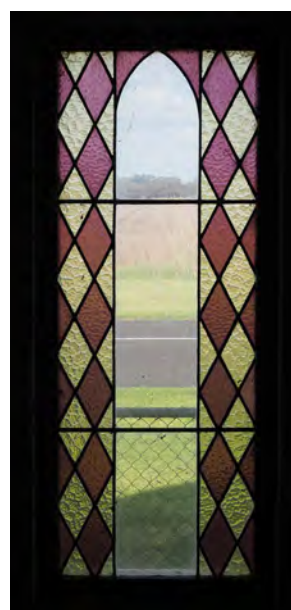
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08.04.2020

Mr Tony Wright
Executive Officer
Limestone Coast Local Government Association
Mt. Gambier SA 5290

Limestone Coast Heritage Adviser

Report February 2020

| Date / | Where / | Status / | Place / | Advice / | |
|----------|---------|----------|--|--|------|
| 05/02/20 | Office | SH | Moorak Homestead / Tenison Woods College Middle School | Review amended roadway layout. | 0.5 |
| 07/02/20 | Office | LH | | Limestone Coast Heritage Adviser Report January 2020. | 1.0 |
| | | LH | 12 Wehl St South, Mt Gambier | Review and advise on preliminary dwelling extension plans. | 0.25 |
| 13/02/20 | Office | SH | Kingston Post Office | Preliminary heritage advice to Council on freestanding Post Boxes. | 0.25 |
| | | LHPA | 40 Ferrers Street, Mt Gambier | Development Application Assessment and response for pizza oven shed. | 0.25 |
| 17/02/20 | Office | Nom LH | OB Flat Church | Preliminary advice to Council on land division. | 0.5 |





| Date / | Where / | Status / | Place / | Advice / | |
|----------|----------|----------|----------------------------------|--|------|
| 19/02/20 | | LH | Port MacDonnell Op Shop and Hall | Heritage consultation (phone) with Gill Clayfield re op shop extension and outdoor area. | 0.25 |
| 24/02/20 | Office | LH | 53 Church Street, Penola | Advice to Council on heritage impact of change of use to a gym. | 0.25 |
| 25/02/20 | Kingston | LH | Kingston SE Former Court House | Site inspection and advice to Suzanne Drabsch on handrail to front door. | 0.75 |
| | Kingston | SH | Kingston Post Office | Heritage consultation (site) with Andrew West re postboxes. | 0.5 |



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|----------|-------|--------|--------------------------------|--|-----|
| 25/02/20 | Grant | Nom LH | Port MacDonnell Community Hall | Heritage consultation (site) with Gill Clayfield re hall activation, acoustics and connectivity to outdoor area. Provide indicative Masterplan sketch. Liaise with Council officers. | 1.5 |
|----------|-------|--------|--------------------------------|--|-----|







| Date / | Where / | Status / | Place / | Advice / | |
|----------|------------|----------------|-----------------------------------|---|------|
| 26/02/20 | Mt Gambier | SH | Former Post Office, 6 Bay Road | Heritage consultation (site) with Preliminary Development Assessment of change of use to Brewery. | 0.25 |
| | | Cont./ LHPA | 75 Bay Road | Heritage inspection (site) with Justin Lunnay. Advice on dwelling extensions and dolomite front fence repair and alterations. | 6.0 |



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|-----------------|----------------------------|---|
| HCPA | 31 Elizabeth Street | Inspection of vacant infill site for proposed dwelling. |
| Cont. / HCPA | 9 Arbor Street, Mt Gambier | Heritage consultation (site) with Steve Baggio re land division and new dwelling. |
| LH | Vansittart Park Grandstand | Heritage consultation (site) with Andrew Thompson re inspection of repairs. |
| LH | | General Development Assessment duties. Review current development applications with Tracy Tzoutzouklaris. |

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| 26/02/20 | Grant | LH | Old OB Flat Church -- | Heritage consultation (site) with | 1.75 |
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| Date / | Where / | Status / | Place / | Advice / | |
|---|---------|----------|---|---|-----|
| | | | currently not utilised - 170 OB Flat Road, Donald | Carl Schultz, Trudy Glynn and John Best re urgent repairs and land divisions. | |
| 27/02/20 | Robe | SH | Moorakynie, Robe | Heritage consultation (site) with Marg Ferguson re coach house conservation and State Heritage Grants. | 2.0 |
|  | | | | | |
| | | LH | The Lodge, 1 Main Road, Robe | Heritage consultation (site) re internal restoration, under floor ventilation and repointing. | 1.5 |
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| 28/2/20 | Office | LH | | Limestone Coast Heritage | 1.0 |



| Date / | Where / | Status / | Place / | Advice / | |
|--------|---------|----------|---|--|------|
| | | | | Adviser Report February 2020. | |
| | | HPCA | 31 Elizabeth St, Mt Gambier corner Wyatt Street | Development Application Assessment of proposed two- storey dwelling. | 0.75 |
| | | SH | Cave Gardens Old Fire Station Toilets | Design review for Trevor Pettingal re toilet restoration. | 2.0 |



LH Local Heritage Place
 Nom LH Identified Place not listed.
 Gen General Advice
 Cont. Contributory Place.
 HCZ Historic Conservation Zone.
 LHPA Local Heritage Policy Area.

cc Dr Judy Nagy, Tracy Tzoutzouklaris, Emily Ruffin, Simon
 Wiseman, Jessica Porter, City of Mt Gambier
 Chris Tully, Peter Whiting, WRC
 Paul McCrostie, Sarah Durand, NLC
 Leith McEvoy, Trudy Glynn, John Best DC Grant
 Nat Traeger, Milan Hodak, DC Kingston
 Rocky Callisto, DC Tatiara
 James Holyman, Michelle Gibbs, DC Robe

028L/rw
09.04.2020

Mr Tony Wright
Executive Officer
Limestone Coast Local Government Association
Mt Gambier SA 5290

Limestone Coast Heritage Adviser

Report March 2020

| Date / | Where / | Status / | Place / | Advice / | |
|---------|---------|---------------|--|---|------|
| 02/3/20 | Office | HCPA | 31 Elizabeth Street, Mt Gambier | Finalise Development Application Assessment of proposed two-storey dwelling. | 1.75 |
| | | HCPA | 2 Shepherdson Road, Mt Gambier | Development Application Assessment of proposed garage extension. | 0.25 |
| | | Cont/ LHPA | 20 Eglington Terrace, Mt Gambier | Development Application Assessment and Recommendations for proposed detached garage and carport. | 0.5 |
| | | Cont/ LHPA | 33 Reginald Street, Mt Gambier | Development Application Assessment and Report on replacement front and side fences. | 0.25 |
| 3/03/20 | Office | SHA | 16 Watson Terrace, Mt Gambier | Development Application Assessment of proposed removal of cantilever canopy to shopfront. | 0.5 |
| | | LH | 36 Sturt Street, Former National School, Mount Gambier | Heritage consultation (phone) with owner Heather Kinmonth. | 0.5 |






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| Date / 10/03/20 | Where / Office | Status / SH | Place / Riddoch Gallery, Mt Gambier | Advice / Preliminary advice / design guidelines on rooftop solar pV. | 1.0 |
| 17/03/20 | Office | SH | Englebrecht Cave, Mt Gambier | Advice to Simon Wiseman re State heritage referral. | 0.25 |
| | | SH | Tenison College, Mt Gambier | Advice to Simon Wiseman re State heritage referral. | 0.25 |
| 19/03/20 | Office | SH | Riddoch Gallery, Mt Gambier | Heritage consultation (phone) with Aaron Izzard re rooftop solar pV options. | 0.25 |
| 20/03/20 | Office | LH | | Phone discussions with Tony Wright, (LCLGA) and Tracy Tzoutzouklars re Covid-19 travel restrictions to the region and distance provision of heritage advisory service. | 1.5 |
| | | SH | Struan House, Naracoorte | Development Application Assessment and Advice on Verandah Repairs. | 0.75 |



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| 23/03/20 | Office | LH | Cave Gardens Toilets, Mount Gambier | Heritage consultation (phone) and Advice to Emily Ruffin re toilet elevations. | 0.75 |
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| Date / | Where / | Status / | Place / | Advice / | |
|---|---------|----------|---|---|------|
| 24/03/20 | Office | LH | Former Bank SA, 64 Smith St, Naracoorte | Development Application Assessment of proposed pergola for Migrant Resource Centre. | 2.0 |
|  | | | |  | |
| 45 Bertha Street, Mt Gambier | | | | Heritage consultation (phone) with Nick Neave re new back verandah. | 0.25 |
| 25/03/20 | Office | SH | Christ Church, Mt Gambier | Heritage consultation (phone) consultation with Rick Fisher re container storage for Op Shop. | 1.0 |
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| Date / | Where / | Status / | Place / | Advice / | |
|----------|---------|----------|--|--|------|
| 25/03/20 | Office | HCPA | 1/51 Bertha Street, Mt Gambier | Heritage consultation (phone) with Tim Scarth re proposed rear extensions. Distribute consultation record | 0.75 |
| 31/03/20 | Office | Nom LH | Butchers Shop, Smillie Street, Robe | Heritage consultation (phone) with Michelle Gibbs. | 0.5 |



LH Local Heritage Place
Nom LH Identified Place not listed.
Gen General Advice
Cont. Contributory Place.
HCZ Historic Conservation Zone.
LHPA Local Heritage Policy Area.

cc Dr Judy Nagy, Tracy Tzoutzouklaris, Emily Ruffin, Simon
Wiseman, Jessica Porter, City of Mt Gambier
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Nat Traeger, Milan Hodak, DC Kingston
Rocky Callisto, DC Tatiara
James Holyman, Michelle Gibbs, DC Robe

PIRSA COVID19 Information Hub

- For COVID19 information specific to primary industries, PIRSA has established an information hub on their web site.
- The content has been developed to answer frequently asked questions from primary producers and their supply chains.
- It is update regularly and draws from relevant State and Commonwealth Government sources.
- The information hub can be accessed via this web link: https://www.pir.sa.gov.au/emergency_management/covid-19_and_primary_industries

Regional Growth Fund

- The opening of the third funding round of the Regional Growth Fund has been brought forward to help provide economic stimulus to our regions in the wake of devastating bushfires, drought and ongoing impacts of coronavirus.
- Applications are now being sought for the \$5 million competitive round, for projects that will strengthen regional economies and provide tangible social benefits.
- Applicants in the third round can seek grants from \$50,000 up to \$2 million (matched funding required), with projects to be located within South Australia and offering outcomes and benefits for regional South Australia.
- Local Government bodies are listed as eligible applicants for this fund.
- Applications close at 12pm on Monday 11 May 2020.
- Details of the fund, including guidelines and frequently asked questions can be accessed from the following web link: https://www.pir.sa.gov.au/regions/regional_growth_fund

South Australia AgTech Strategy

- The State Government has held its first AdvanceAg showcase at the Adelaide Showgrounds, and established two AgTech demonstration farms at Struan and Kybybolite.
- The goal is to show the agricultural community the value in AgTech, support its development, and assist the adoption of solutions on-farm for beneficial outcomes.
- An AgTech Advisory Group has been established to provide strategic advice to Government on the practical application and adoption of AgTech, and the Independent Chair is Dr Leanna Read.
- To assist in developing South Australia's inaugural AgTech Strategy, a survey has been released to gain a greater understanding from farmers and those involved in the AgTech sector about the barriers to on-farm adoption of technology.
- The survey can be accessed via the following web link - <https://www.surveymonkey.com/r/BLTJYS2> and is open until 5pm, 24 April 2020

Rock Lobster Commercial Fishing Quota

- On the 23 March 2020, the State Government issued a media release stating that they will implement a temporary rule change for the South Australian Rock Lobster commercial fishing industry allowing the carryover of uncaught quota to help mitigate the impacts of coronavirus on significant export and domestic markets.
- The Rock Lobster Fishery Management Advisory Committee, which includes industry, scientists and fisheries managers, developed this response plan to assist fishers to mitigate the impact of market disruption, and minimise economic losses to the industry and their regional communities.
- For Southern Zone fishers, the uncaught quota will be able to be carried over to the next season.
- The Southern Zone Rock Lobster Fishery is important for Beachport, Robe, Kingston, Southend, Carpenter Rocks, Blackfellows Caves and Port MacDonnell.
- Individual licence holders will be informed directly of the temporary management arrangements.

South Australia's Crop & Pasture Report

- The Harvest 2019/20 Crop and Pasture Report is now available.

- It provides a summary of crop and pasture area and yield by district – the Limestone Coast is divided into 'upper' and 'lower' categories.
- A copy of the report (& previous reports) can be accessed via this web link:
https://www.pir.sa.gov.au/primary_industry/crops_and_pastures/crop_and_pasture_reports